



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र  
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA  
(Under the Ministry of HRD, Govt. of India)  
KURUKSHETRA-136119 (HARYANA)

Advt. No. 41/2018

**RECRUITMENT OF NON-TEACHING POSTS**

National Institute of Technology Kurukshetra invites online applications from the Indian Nationals for the recruitment to the posts of (i) **Senior Students Activity & Sports Officer** (ii) **Senior Technical Officer** (iii) **Technical Officer** (iv) **Medical Officer** (v) **Students Activity & Sports Assistant** (vi) **Library & Information Assistant** (vii) **Superintendent** (viii) **Accountant** (ix) **Personal Assistant** (x) **Pharmacist** (xi) **Stenographer** (xii) **Junior Assistant** (xiii) **Technical Assistant** (xiv) **Technician** (xv) **Laboratory Assistant** in the Institute.

For further details and submission of application through online mode, please visit Institute website: [www.nitkkr.ac.in](http://www.nitkkr.ac.in). The last date of submission of online form is **14.12.2018 upto 05.30 p.m.**

Sd/-  
Registrar I/c



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र  
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KURUKSHETRA – 136 119 (Haryana)

Advt. No. 41/2018

**RECRUITMENT OF NON-TEACHING POSTS**

National Institute of Technology Kurukshetra invites online applications from the Indian Nationals for the recruitment of the following Non-Faculty Posts in the Institute.

Sr. No.	Name of the post	No. of Vacancies					Level in the Pay Matrix
		SC	ST	OBC	UR	Total	
1	Sr. Students Activity & Sports Officer	-	-	01	-	01	Level-12 (Rs. 78800-209200)
2	Senior Technical Officer	01	-	-	-	01	Level-11 (Rs. 67700-208700)
3	Technical Officer	-	-	-	01	01	Level-10 (Rs. 56100-177500)
4	Medical Officer	-	-	01	-	01	Level-10 (Rs. 56100-177500)
5	Students Activity & Sports Assistant	-	-	-	01	01	Level-6 (Rs.35400-112400)
6	Library & Information Assistant	-	01	-	01	02	Level-6 (Rs.35400-112400)
7	Superintendent	-	-	-	02	02	Level-6 (Rs.35400-112400)
8	Accountant	-	-	01	03	04	Level-6 (Rs.35400-112400)
9	Personal Assistant	01	-	-	02	03	Level-6 (Rs.35400-112400)
10	Pharmacist	-	-	-	01	01	Level-5 (Rs.29200-92300)
11	Stenographer	-	-	01	03	04	Level-4 (Rs.25500-81100)
12	Junior Assistant*	01	01	01	04	07	Level-3 (Rs.21700-69100)
13	Technical Assistant	03	02	05	11	21	Level-6 (Rs.35400-112400)
14	Technician**	02	01	02	09	14	Level-3 (Rs.21700-69100)
15	Laboratory Assistant	-	-	-	02	02	Level-3 (Rs.21700-69100)
<b>Total</b>		<b>08</b>	<b>05</b>	<b>12</b>	<b>40</b>	<b>65</b>	

\*One post is reserved for PwD-OH candidate horizontal basis

\*\*One post is reserved for PwD-HH candidate horizontal basis

**Note:** Number of vacancies including those under reserved categories are provisional and may change. Preference will be given to 'Persons with Disabilities', even where reservation is not marked in the advertisement, if suitable PwDs are available.

**Essential Qualifications & Experience**

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Educational and other qualifications required for post (s)</b>
1.	<b>Sr. Students Activities &amp; Sports Officer – 01(OBC)</b>  Level-12 (Rs. 78800-209200)	<p><b>Essential:</b> (i) Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/Institute;</p> <p>Record of having represented the University/ College at the Inter University / inter-Collegiate competitions or State and / or national championships;</p> <p>Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.</p> <p>ii) Record of strong involvement and proven track record of participation in sports, drama &amp; music, films, painting, photography, journalism event management or other student / event management activities during college/ University studies.</p> <p>iii) Record of organizing such events as student's convener or in later part of life.</p> <p><b>Desirable:</b> Experience in guiding group of students in creative activities.</p> <p><b>Experience:</b> At least 10 years of experience as SAS Officer, out of which 5 years to be in a post with AGP of Rs. 7000/- or an equivalent post with GP of Rs. 6600/- in the university/ Institute of National importance/ Central/ State Govt. or similar organization having strong involvement and proven track record in organizing teaching, sports, drama, music, films, painting, photography, journalism, event management or other student activities.</p> <p><b>Age Limit:</b> Not exceeding 50 years</p> <p><b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes.</p> <p><b>Method of Recruitment:</b> Direct recruitment.</p>
2.	<b>Sr. Technical Officer – 01(SC)</b>  Level-11(Rs. 67700-208700)  (In the Central Workshop)	<p><b>Essential:</b> B.E./B.Tech. Degree in Mechanical Engineering with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.</p> <p><b>Experience:</b> Ten years industrial research, ICT or other relevant experience with application so as to meet the needs of an NIT, or at least five years of experience in the post carrying GP of Rs. 6600/- or equivalent.</p> <p><b>Desirable:</b> Candidate with Ph.D. in the relevant field shall be preferred.</p> <p><b>Age limit:</b> Not exceeding 50 years.</p>

		<p><b><u>Period of Probation:</u></b> 1 year as per NIT Statutes for direct recruits.</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment.</p>
3.	<p><b>Technical Officer – 01 (UR)</b> Level-10(Rs. 56100-177500)  (In the Department of Electrical Engineering)</p>	<p><b><u>Essential:</u></b> i) B.E./B.Tech Degree in Electrical Engineering with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.</p> <p style="text-align: center;">OR</p> <p>ii) Employees of the Institute serving as Technical Assistant (SG II) for at least 5 years (Grade Pay 4800/-) or higher in the institute.</p> <p><b><u>Desirable:</u></b> a). Work experience in relevant field, e.g. maintenance of scientific equipment, system administration, software development in fabrication and support to research.</p> <p>b). Candidates with Ph.D in the relevant field shall be preferred.</p> <p><b><u>Age Limit:</u></b> Not exceeding 35 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)</p> <p><b><u>Period of Probation:</u></b> 1 year as per NIT Statutes for direct recruits.</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment.</p>
4.	<p><b>Medical Officer – 01 (OBC)</b> Level-10(Rs. 56100-177500)</p>	<p><b><u>Essential:</u></b> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><b><u>Desirable:</u></b> Post Graduate qualification preferably MD in General medicine.</p> <p><b><u>Age Limit:</u></b> Not exceeding 35 years</p> <p><b><u>Period of Probation:</u></b> 1 year for direct recruits as per NIT Statutes</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment.</p>
5.	<p><b>Students Activity &amp; Sports Assistant – 01(UR)</b>  Level-6 (Rs.35400-112400)</p>	<p><b><u>Essential:</u></b> i) First Class Bachelor's Degree in Physical Education from recognized University or Institution.</p> <p>ii) Strong record of participation in college activities including arts (paints, photographs, drama, dance, music), event management, journalism etc.</p> <p><b><u>Age Limit:</u></b> Not exceeding 30 years</p> <p><b><u>Period of Probation:</u></b> 1 Year for direct recruits as NIT Statutes.</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment</p>

6.	<b>Library &amp; Information Assistant</b> – 02 (01ST,01UR)  Level-6 (Rs.35400-112400)	<b><u>Essential:</u></b> First Class Bachelors Degree in Science/Arts/ Commerce from recognized University/Institute and Bachelors Degree in Library Science.  <b><u>Desirable:</u></b> Post Graduate Diploma in Library Automation and Networking, PGDCA or equivalent from a recognized Institution.  <b><u>Age Limit:</u></b> Not exceeding 30 years  <b><u>Period of Probation:</u></b> 1 year for direct recruits as per NIT Statutes  <b><u>Method of Recruitment:</u></b> Direct recruitment
7.	<b>Superintendent</b> – 02(UR)  Level-6 (Rs.35400-112400)	<b><u>Essential:</u></b> i) First class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline (In universities without a system of Honours degree, equivalent number of courses).  Or  i) Master's Degree from a recognized University or Institute with excellent academic record.  ii) Knowledge of Computer applications viz., Word processing, Spread Sheet.  <b><u>Age Limit:</u></b> Not exceeding 30 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)  <b><u>Period of Probation:</u></b> 1 year for direct recruits as per NIT Statutes.  <b><u>Method of Recruitment:</u></b> Direct recruitment
8.	<b>Accountant</b> – 04 (01OBC, 03UR)  Level-6 (Rs.35400-112400)	<b><u>Essential:</u></b> i) First Class Bachelor's Degree in Commerce with Honours in Accountancy / Finance or equivalent in grade from a recognized University or Institute.  Or  Master's Degree in Commerce / MBA (Finance) from a recognized University or Institute with excellent academic record.  ii) Knowledge of computer applications viz. word processing, Spread Sheet and computer - based accounting software.  <b><u>Age Limit:</u></b> Not exceeding 30 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government).  <b><u>Period of Probation:</u></b> 1 year for direct recruits as per NIT Statutes.  <b><u>Method of Recruitment:</u></b> Direct recruitment

<p>9.</p>	<p><b>Personal Assistant – 03</b> (01SC, 02UR)  Level-6 (Rs.35400-112400)</p>	<p><b>Essential:</b> Graduate in any discipline or its equivalent from a recognized Board or University. Minimum speed of 100 w.p.m. in Stenography. <b>Age Limit:</b> Not exceeding 30 years <b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes. <b>Method of Recruitment:</b> Direct recruitment through examinations conducted by the Institute.</p>
<p>10.</p>	<p><b>Pharmacist – 01(UR)</b>  Level-5 (Rs.29200-92300)</p>	<p><b>Essential:</b> i) 10+2 or equivalent in Science subjects from recognized Board or University. ii) 2 Years Diploma with First class and minimum 6 months internship in Pharmacy from an Institute recognized by the Pharmacy Council of India. iii) Registered as Pharmacist with State Pharmacy Council. <b>Age Limit:</b> Not exceeding 27 years <b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes. <b>Method of Recruitment:</b> Direct recruitment.</p>
<p>11.</p>	<p><b>Stenographer – 04</b> (01OBC, 03UR)  Level-4 (Rs.25500-81100)</p>	<p><b>Essential:</b> Senior Secondary (10+2) from a recognized Board with minimum speed in short hand 80 w.p.m. in Stenography. <b>Desirable</b> Proficiency in Computer Word processing and spread sheet with advance skills. <b>Age Limit:</b> Not exceeding 27 years. <b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes. <b>Method of Recruitment:</b> Direct recruitment through examinations conducted by the Institute.</p>
<p>12.</p>	<p><b>Junior Assistant – 07</b> (01SC, 01ST, 01OBC, 04UR)  (One post is reserved for PwD-OH candidate horizontal basis)  Level-3 (Rs.21700-69100)</p>	<p><b>Essential:</b> Senior Secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet. <b>Desirable:</b> Proficiency in other computer skills; stenography skills. <b>Age Limit:</b> Not exceeding 27 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government). <b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes. <b>Method of Recruitment:</b> Direct recruitment through examinations conducted by the Institute.</p>

Sr. No.	Name of the posts	Department wise Vacancies		Educational and other qualifications required for post (s)
		Department	Vacancies	
13.	<b>Technical Assistant - 21</b> (03SC, 02ST, 05OBC, 11UR)  Level-6 (Rs.35400-112400)	Civil Engineering	03 (01SC, 01ST, 01UR)	<b>Essential:</b> First class in B.E./B.Tech. in relevant subject or equivalent grade from a recognized University / Institute.  OR First Class Diploma in Engineering in relevant field with excellent academic record.  <b>Age Limit:</b> Not exceeding 30 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)  <b>Period of Probation:</b> 1 year for direct recruits as per NIT Statutes.  <b>Method of Recruitment:</b> Direct recruitment
		Electrical Engineering	03 (01ST, 01OBC, 01UR)	
		Mechanical Engineering	04 (01SC, 03UR)	
		Electronics & Communication Engg.	02 (01OBC, 01UR)	
		Computer Engineering	02 (01OBC, 01UR)	
		Computer Applications	01 (OBC)	
		Central Workshop (Mech. Engg.)	03 (01SC, 01OBC, 01UR)	
		Centre for Computing & Networking	01 (UR)	
		Physics	01 (UR)	
		Chemistry	01 (UR)	
14.	<b>Technician-14</b> (02SC, 01ST, 02OBC, 09UR)  (One post is reserved for PwD-HH candidate horizontal basis)  Level-3 (Rs.21700-69100)	Civil Engineering	02 (01SC, 01UR)	<b>Essential:</b> Senior secondary (10+2) from a recognized board and ITI Course of one year or higher duration in appropriate trade.  Or Matric with at least 60% marks and ITI Certificate of 2 years duration in appropriate trade.  Or Diploma in Engineering of three year's duration in relevant field from a recognized Polytechnic/ Institute.  <b>Age Limit:</b> Not exceeding 27 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)
		Mechanical Engineering	03 (01OBC, 02UR)	
		Electronics & Communication Engineering	03 (01ST, 02UR)	
		Computer Engineering	02 (01OBC, 01UR)	
		Computer Applications	01 (UR)	
		Central Workshop (Mech. Engg.)	01 (SC)	
		Centre for Computing & Networking	01 (UR)	
		VLSI Design	01 (UR)	

				<p><b><u>Period of Probation:</u></b> 1 Year for direct recruits as per NIT Statutes.</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment</p>
15.	<p><b>Laboratory Assistant – 02 (UR)</b></p> <p>Level-3 (Rs.21700-69100)</p>	Physics	01 (UR)	<p><b><u>Essential:</u></b> B.Sc Degree in relevant field from a recognized University/Institute.</p> <p><b><u>Age Limit:</u></b> Not exceeding 27 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)</p> <p><b><u>Period of Probation:</u></b> 1 Year for direct recruits as per NIT Statutes.</p> <p><b><u>Method of Recruitment:</u></b> Direct recruitment</p>
		Chemistry	01 (UR)	

**General Conditions:**

1. The applicants are required **to apply online mode only**. Applicants applying for more than one post are required to apply online separately.
2. The age limit and qualifications/experience etc. for all the posts shall be determined as on the last date of submission of online application.
3. The applicants shall be required to pay a non-refundable application fee of Rs. 500/- for UR & OBC category only through online. SC/ST and PwD applicants are exempted from paying application fees.
4. Applications received for the posts of Technical Assistant, Technician, Accountant, Stenographer and Junior Assistant against advertisement No.19/2014 will not be considered for this recruitment advertisement No.41/2018. The candidates who have applied earlier in response to Advt. No.19/2014 are required to apply afresh as per new recruitment rules through online mode
5. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. Furnishing of any false information and/or suppression / concealment of facts shall lead to rejection/cancellation of selection/appointment.
6. Number and nature of posts shown above may change and vary at the time of selection/recruitment. Further, the Institute reserves the right not to fill any post(s).
7. Any application without self attested copy of required certificates/testimonials and without self attested copy of SC/ST/OBC and PwD certificate issued by the competent authority is liable to be rejected.
8. Mere fulfillment of the required qualifications and experience etc., does not entitle a candidate to be called for interview/selection



9. Age relaxation for SC/ST/OBC/PwD/Ex-Servicemen candidates is applicable as per Government of India norms. No age relaxation would be available to SC/ST/OBC candidates applying for Unreserved (UR) vacancies. Age relaxation for department employees will be as per recruitment rules.

Sr. No.	Category	Age Relaxation permissible beyond the Upper age limit
1.	SC/ST	5 years
2.	OBC (NCL)	3 years
3.	PwD (UR)	10 years
4.	PwD + OBC (NCL)	13 years
5.	PwD + SC/ST	15 years
6.	Ex-Servicemen (UR)	03 years after deduction of the military service rendered from the actual age.
7.	Ex-Servicemen (OBC)	06 years (3 years+3 years) after deduction of the military service rendered from the actual age.
8.	Ex-Servicemen (SC/ST)	08 years (3 years+5 years) after deduction of the military service rendered from the actual age.

\*For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Airforce) plus 3 years provided they have put in a minimum of 6 months attested service.

Ex-servicemen who have already joined the Government Services on civil side after availing of other benefits given to them as Ex-servicemen for further employment cannot claim Ex-servicemen status for the purpose of this recruitment and such persons will be deemed to be civil employees and accordingly be entitled to only such of the benefits like relaxation of age etc., as admissible to the civil employees.

10. The Institute reserves the right to conduct the screening test, if the number of applicant is large for any post. Further, the Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of screening test, skill test, qualifications and experience, higher than those prescribed in this advertisement, and as per criteria decided by scrutiny committee.
11. Besides the pay in the pay matrix as per the 7<sup>th</sup> CPC, admissible allowances applicable for the post like DA, HRA etc. in accordance with Institute Rules in force from time to time are payable. The employees of the Institute will be entitled to medical benefit for self and family as per the relevant rules. New Pension Scheme of Govt. of India is applicable on fresh recruits as per Institute Rules. Accommodation in campus, if available, will be provided on payment of usual license fee. House Rent Allowances will be admissible if accommodation is not provided. Leave Travel Concession for self and family as per Central Government Rules.
12. Candidates employed in Govt./Autonomous Bodies/PSUs service should send their applications through proper channel. In case, the original application routed through proper channel is likely to be delayed, a photocopy of the application should be sent in advance so as to reach before the prescribed last date. All such candidates are required to produce '**No Objection Certificate**' at the time of interview.
13. The Industry / Research experience should be in Government or Public Enterprise or National Laboratory. However, experience in Private Industry will be considered provided it is incorporated in the Indian Companies Act of 1956.
14. The appointment of selected candidates is subject to being found physically fit and sound in health for the services in the Institute which shall be examined through a medical examination by the Medical Board/Senior Medical Officer / Medical Officer of the Institute as the case may be. The medical examination may be undertaken before joining the post. Selected candidates will be on probation initially for one year which may be extended on unsatisfactory performance as per rules.
15. All original documents will have to be produced at the time of interview for verification.

16. The decision of the Institute in all matters will be final. No correspondence, whatsoever, will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
17. Applicants are advised to fill their correct e-mail address in the online application as all correspondence will be made by the Institute through e-mail only. Written Test/Skill Test/Interview Schedule will be e-mailed in due course to the applicants in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose.
18. Applicants are required to visit the Institute website regularly for schedule of Written Test/Skill Test/Interview; as any subsequent corrigendum/addendum etc. shall be published on the Institute website only. Institute will not be responsible in any manner, if a candidate fails to visit the website in time.
19. The decision of the competent authority will be final in the matter of selection
20. Any dispute regarding the recruitment will fall under the jurisdiction of District Kurukshetra (Haryana).

### **How to apply:**

1. The candidates need to apply online in the online recruitment portal of Institute website: [www.nitkkr.ac.in](http://www.nitkkr.ac.in) from **15.11.2018 to 14.12.2018 upto 05.30 p.m.** Candidates should click on the online application link, read the instructions carefully and fill-in the online application form giving accurate information. If the online application is not successfully completed, candidate is required to register again. Applications received through any other mode would not be accepted and summarily rejected.
2. No request with respect to change in any data entered by the candidate will be entertained once the online application is submitted successfully. While applying online, candidate needs to upload the scanned copy of their recent passport size colour photograph & signature. In case the candidate is called for personal interview, he/she will be required to produce his/her original certificate and other relevant documents as mentioned in the on-line application form.
3. The hard copy of online application along with self-attested photocopies of all the documents in support of the information given by the candidate in their online application should reach the Registrar, National Institute of Technology, Kurukshetra-136119 (Haryana) by post. Name of the post applied for should be super scribed on the envelope used for sending the hard copy of the application. **No manual/paper application will be entertained directly unless registered and applied online.** The hard copy of application along with documents must reach the address along with self attested copy of all documents in support of their age, qualification, experience etc. by **24.12.2018 upto 05.30 p.m.**
4. It may be noted that a candidate's application only in soft copy will not be entertained and will be rejected summarily if the hard copy of the application form along with other requisite self-attested photocopies of the relevant documents is not received on or before **24.12.2018 upto 05.30 p.m.**
5. NIT, Kurukshetra will not be responsible for any candidate for not being able to submit his/her online application within the last date on account of system error or any other reasons.
6. After submission of form, payment gateway will open for payment of fee if applicable (not applicable for SC/ST/PWD candidates). Follow the instructions carefully for payment of fee. Without payment of fee, application will not be accepted/considered.

**Check-list of documents to be submitted along with the hard copy of application:**

1. Printout of online Application duly signed in each page.
2. Self-Attested copies of all certificates, Mark sheets from SSC/HSC/Matriculation onwards.
3. Self-Attested copies of any other relevant certificates/testimonials.
4. Self-Attested copies Community Certificate (SC/ST/OBC), certificates for Person with Disabilities (PwD) & Ex-Servicemen etc. as per Govt. of India norms. In case of OBC category candidates, latest non-creamy layer Certificate is essential.
5. Self-Attested copies of experience Certificates issued by the Competent Authorities.

**Important Dates:**

Date of publication of detailed notification on Institute website. : 09.11.2018

Opening date of online submission of application. : 15.11.2018

Closing date of online submission of application form. : 14.12.2018 upto 05.30 p.m.

Last date of receipt of hard copy of application along with requisite documents. : 24.12.2018 upto 05.30 p.m.

Any difficulties relating to submission of online application may be sent to [recruitment@nitkkr.ac.in](mailto:recruitment@nitkkr.ac.in).

Sd/-  
Registrar I/c