

Date :- ___/___/_____

To,
The Deputy Registrar (Academic)
National Institute of Technology, Kurukshetra-136119

Sub: Request for Dispatching Provisional Degree Certificate, DMC of Final Semester and Character Certificate.

Sir,
I _____, Roll No. _____

B.Tech./M.Tech./MBA /MCA _____ Branch _____

request you to dispatch my Provisional Degree Certificate (PDC) , Final Semester DMC and Character Certificate(CC) at the following Address. I have enclosed my address proof with this application:

Address (Capital Letters)

Pin Code _____

Mobile No. _____

I have deposited the requisite fee of Rs. 100/- towards postage and handling charges (Receipt Attached). I understand that the responsibility of any damage/theft/being lost to the Provisional Degree Certificate(PDC), Final Semester DMC and Character Certificate shall be mine.

Thanking You,

Yours faithfully,

Dated: _____

Signature _____

Name _____

Roll No. _____

Roll No. _____ Branch _____

To

Pin Code _____

Mobile No. _____

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

NO DUES CERTIFICATE

Name of the student _____, Roll No. _____

Semester _____, /Branch _____.

Dated: _____

Signature of Student

Nothing is Due against the aforementioned student

1. HOD/Co-ordinator _____

2. President, Clubs _____

3. Prof. I/C N.C.C. _____

4. Warden, Hostel No. () _____

5. Director of Sports _____

6. Prof. Incharge CCN _____

7. Librarian _____

8. Deputy Registrar (Accounts) _____