

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Minutes of 11th meeting of the Finance Committee,
NIT, Kurukshetra held on 30.6.2007 at 11.00 a.m. in the
Board Room of National Institute of Technology, Kurukshetra-136119.

PRESENT

1. Sh. C.B. Mathur, In Chair
Hon'ble Chairman, Board of Governors
& Chairman, Finance Committee,
NIT, Kurukshetra.
B-35, Shyam Nagar,
Jaipur-302 019 (Rajasthan)
2. Sh. N Bala Basker, IAS, Member
Financial Commissioner &
Principal Secretary to Govt. of Haryana,
Finance Deptt. ,
Haryana Civil Sectt.,
Chandigarh
3. Sh. Madan Mohan, Member
Director (NITs),
Government of India,
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi -110001
4. Sh. S. Mohan Member
Dy. Secretary,
(Integrated Finance Division)
Govt. of India,
Ministry of Human Resource Development,
Deptt. of Higher Education ,
Shastri Bhawan,
New Delhi- 110 001.
5. Dr. M N Bandyopadhyay, Director-Member
Director,
NIT, Kurukshetra.

6. Sh. R P S Lohchab,
Registrar,
NIT, Kurukshetra.

Member -Secretary

Dr. Surendra Prasad, Director, IIT, Delhi and Director, Technical Education, Haryana, Chandigarh could not attend the meeting.

Before the start of the meeting the Registrar & Member-Secretary welcomed the Hon'ble Chairman and other members of the Finance Committee.

The Finance Committee made recommendations/took decisions as under:

Item 11.1: To confirm the minutes of 10th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.03.2007.

The Finance Committee confirmed the minutes of the 10th meeting of the Finance Committee held on 21.3.2007.

Item 11.2: To note follow up action taken on the 9th meeting of the Finance Committee held on 28.10.2006.

The Finance Committee noted the action taken on the 9th meeting of the Finance Committee held on 28.10.2006 as reported in the agenda item 10.2.

Item: 11.3: To note follow up action taken on the 10th meeting of the Finance Committee held on 21.03.2007.

The Finance Committee noted the action taken on the 10th meeting of the Finance Committee held on 21.3.2007 as reported in the agenda item 11.3. However, it was desired that in future detailed action taken/action being taken should be mentioned so that the position in respect of each item is clear to the Finance Committee.

Item 11.4: To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2006-2007.

The Finance Committee considered and approved the Annual Accounts of the Institute for the year 2006-07 for verification/certification by the Accountant General (Audit), Haryana.

The FC suggested as under:

- i) The Annual Accounts of some other NITs may be consulted regarding depiction of 'Depreciation' on fixed assets in the Income & Expenditure Accounts.
- ii) The outstanding liability of Rs. 55,57,915/- on account of loan may be liquidated by way of suitable transfer entries treating the loan as grant of the Central Government.

Item 11.5: To consider the rate of interest on C.P.F. balances of the subscribers for the period from 1.4.2007 to 31.3.2008.

The Finance Committee recommended to the Board that interest on C.P.F. balances from 1.4.2007 to 31.3.2008 be allowed @ 10% per annum subject to final confirmation from the Ministry of Human Resource & Development, New Delhi as suggested by Sh. S. Mohan, Deputy Secretary, IFD. Till the confirmation is received the interest may be paid as applicable to the Central Govt. Employees on their G.P.F.

Item 11.6: Payment of honorarium/extra remuneration to outside faculty for delivering expert lectures.

The Finance Committee approved the agenda item with slight modifications and recommended to the Board for ratification as under:

- (i) A Guest / Visiting Faculty may deliver maximum up to four expert lectures per day @ 1,000/- each for the MBA students out of the funds meant for MBA course which is self-financing.
- (ii) A Guest Faculty only may deliver maximum two lectures per day @ Rs. 1,000/- each for other regular courses out of Non-plan funds.

Item 11.7: Provision of funds for supporting Research Activities in the Institute.

The Finance Committee agreed in principle regarding Research Activities out of Plan Funds but the modalities will be finalized by the MHRD for all NITs and expenditure will be incurred under this scheme thereafter.

Item 11.8: To consider the reimbursement of medical expenses of Sh. Surta Ram, Beldar, Electronics Engg. Department.

The Finance Committee recommended to the Board that the reimbursement claim of Sh. Surta Ram, Beldar, Electronics Engg. Department be admitted to the tune of Rs. 1,72,894/-.

Item 11.9: To consider the reimbursement of medical expenses of Late Sh. R.K. Arora, Ex-Finance Officer.

The Finance Committee recommended to the Board that the reimbursement claim of Mrs. Usha Rani W/o Late Sh. R.K. Arora, Ex-Finance Officer be admitted to the tune of Rs. 1,81,649/-.

Item 11.10: To consider increase in the number of Merit Scholarships.

The Finance Committee recommended to the Board that the number of scholarships be increased proportionately from 15 to 21 as reported in the agenda item.

Item 11.11: To note reduction in Programme Life Allocation under TEQIP.

The Finance Committee approved the revised Programme Life Allocation under TEQIP as per details mentioned in the agenda item.

Item 11.12: To consider enhancement of Staff Welfare Fund.

The Finance Committee recommended to the Board to enhance the amount of Staff Welfare Fund from Rs. 50,000/- to Rs. 1,00,000/-. Further it was desired by the Finance Committee that desirability for implementation of Group Insurance Scheme in the Institution may be explored and necessary proposal in this regard may be placed before the FC in its next meeting.

Item 11.13: To consider and ratify the minutes of 8th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 28.05.2007.

The Finance Committee recommended to the Board that the minutes of 8th meeting of the Building & Works Committee of NIT, Kurukshetra held on 28.5.2007 be

approved subject to comments sent by Dr. R P Singh, AICTE/BOG representative on the Building & Works Committee vide his letter dated 19.06.2007 on the B&WC agenda item 8.3 relating to construction of 350 seaters Boys Hostel. Further the Finance Committee desired that flow of funds required quarterly may be intimated in phases for the year 2007-08 and plan may be made similarly for the next four years of the 11th Five Year Plan.

Item 11.14: Proposal for Establishing Aero Modelling Club in the Institute.

The Finance Committee recommended to the Board that (i) Aero Modelling Club in the Institution be established, (ii) one time expenses of Rs. 1.25 lakh be met out of Plan Grant, (iii) recurring expenses of Rs. 0.75 lakh be met out of Non-Plan Grant, (iv) the activities may be reviewed after one year and (v) progress may be reported to the Finance Committee.

Item 11.15: To consider Special Pay/allowance to some categories of non-teaching posts in view of specially arduous nature of duties.

The Finance Committee did not agree with the suggestions made in the agenda item. Instead, it was recommended by the Finance Committee that keeping in view the hardship involved and arduous nature of duties being performed by the concerned employees, the special pay may be converted into extra remuneration. This benefit may only be allowed to those employees who were getting special pay as on 1.4.2004 when the Central Pay Scales were implemented in the Institute and it will be personal to them.

Item 11.16: To consider condemnation of Institute vehicle TATA SUMO No. HR07 D 1210 and purchase of new one in lieu thereof.

The Finance Committee recommended to the Board that the old vehicle TATA SUMO may be condemned first after completing all the formalities and then the new vehicle may be purchased out of the Institute Development Fund (Consultancy share) so that there is no financial burden on the Central Govt.

Item 11.17: To consider to provide space for Post Office in the shopping complex of National Institute of Technology, Kurukshetra.

The Finance Committee recommended to the Board that the space be provided to the Post Office in the shopping complex of National Institute of Technology, Kurukshetra @ Rs. 999/- per month as proposed in the agenda item. An agreement may be got signed with the Postal authorities stipulating therein that rent of the building will be revised after three years.

It was brought to the notice of the Finance Committee that Institute land measuring 10 acres (approx.) is in the possession of PWD/HSEB. The Finance Committee desired that matter in details may be referred to the State Government as well as the Central Govt. for getting the said land vacated.

Item 11.18: To provide faculty for M.Tech. courses started under the Technical Education Quality Improvement Programme (TEQIP).

The Finance Committee recommended to the Board that the courses will continue under the TEQIP till the expiry of TEQIP in the Institute and thereafter the expenditure on courses running under above scheme will be transferred to the Non-Plan Budget (Recurring) of the Institute. Till further balance grant is received under TEQIP, the expenditure in this regard may be met from any source where funds are available.

Tabled Items:

Item 11.19: To consider raising the Institute Contribution to Staff Club Non-Teaching (Class-III & IV) from existing Rs. 5,000/- to an appropriate amount.

The Finance Committee approved the proposal as furnished in the agenda item and recommended to the Board for ratification.

Item 11.20: To consider the enhancement in fees and misc. expenses to the standing counsels of the Institute.

The Finance Committee recommended to the Board that the Counsel Fee of the various Counsels of the Institute be enhanced as under on the pattern of the Kurukshetra University, Kurukshetra on local conditions:

- | | | |
|------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i) | Sh. C.B. Madan
(Senior Advocate at the
Hon'ble District Courts, KKR) | a) Rs. 2700/- as Counsel Fee per case + 10%
clerkage charges and Rs. 300/- as misc.
expenses.
b) Sh. Madan be kept as Retainer and he may
be allowed Rs. 3500/- as retainership fee per
month. |
| ii) | Sh. Amarjit Singh Virk
(Advocate at Hon'ble Punjab
& Haryana High Court,
Chandigarh) | Rs. 6000/- as Counsel Fee per case + 10%
clerkage charges and Rs. 700/- as misc.
expenses |
| iii) | Sh. Varun Gupta
(Advocate at Hon'ble Punjab
& Haryana High Court,
Chandigarh) | -do- |
| iv) | Sh. S. Srinivasan
(Advocate at the Hon'ble
Supreme Court of India) | Rs. 12,000/- as Counsel Fee per case + 10%
clerkage charges and Rs. 500/- as misc.
expenses. |
| v) | Sh. V. Sudeer
(Advocate at the Hon'ble
Supreme Court of India) | -do- |

Item 11.21: Making of provision of Wages/Salary of the contractual staff appointed in the Construction Cell of the Institute.

The Finance Committee approved the proposal mentioned in the agenda item and desired that such persons may be appointed on contract basis for one year.

Item 11.22: To consider creation of additional faculty positions due to new courses and increase in intake in the existing courses in consonance with the approval of MHRD.

The Finance Committee noted as under after detailed discussion: -

- (i) Prior to 1.1.2005 the total sanctioned faculty positions of the Institute were 160 which included 118 for U.G. Engg. Deptts., 15 for PG Engg. Deptts. and 27 for Humanities & Sciences Departments (which was approx.23% of the faculty positions meant for UG Engg. Deptts.).
- (ii) As per decision taken by the Finance Committee in its 10th meeting held on 21.3.2007 the Institute was allowed teaching positions both for UG & PG courses to the maximum extent of one fifty (150) only which is inadequate. However, in terms of the decision taken by the Finance Committee in its meeting held on 21.3.2007 as referred to above and in view of the criteria suggested by the MHRD the calculations come to 152 faculty positions instead of 150.
- (iii) The faculty positions as calculated above(152 faculty positions) as per norms of the MHRD is only for Engineering Departments for UG and PG courses and no scope is left for allotting faculty positions to the Departments of Humanities & Sciences. Obviously it is not possible to allocate any faculty positions to the Departments of Humanities & Sciences if all 152 faculty positions are to be allocated to the Engg. Deptts. as per norms suggested by the MHRD.

The Finance Committee decided that the matter may be referred to the MHRD for clarification and in the meantime the Director may engage additional faculty (over and above 152 faculty positions) on contract basis as per minimum bare need and their salary be charged to the Non-plan Budget.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(R P S Locheab)
Registrar & Member-Secretary

Item 13.7 To consider and ratify minutes of 12th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.10.2007.

The minutes of the 12th meeting of the Finance Committee of National Institute of Technology, Kurukshetra held on 15.10.2007 under the Chairmanship of the Chairman, Board of Governors & Finance Committee at Kurukshetra are enclosed at Appendix V (pages 55 to 59). The agenda of the Finance Committee is enclosed as Annexure to Item with the main agenda of the Board meeting.

The Board of Governors may ratify the minutes of the 12th meeting of the Finance Committee held on 15.10.2007. However, comments received from Sh. J R Aggarwal, Dy. Secretary (F.II) Integrated Finance Division, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide his Fax message dated 13.11.2007 are enclosed as Appendix VI on page 60.