

**NATIONALL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

No. Acad./19/23

January 15, 2019

T6

NOTICE

The students having re-appears in sessional component of courses studied during even semesters are hereby informed to apply for sessional improvement of even semester courses in the prescribed sessional improvement form subject to they have not completed maximum duration of the programme. They are required to submit sessional improvement form separately for each semester (even semester only) at the Student's Help Desk along with self-attested photocopy of DMC or self-attested printout of email received from Exam Cell as a proof of re-appear in sessional component.

The students of batch 2015 or previous batches are required to send email to Exam Cell on email id examinations@nitkkr.ac.in for getting updated re-appear status in internal and external components of even semester courses. The students of batch 2016 onwards have been issued DMC's in respective examinations.

The above category of students who are interested to appear in sessional improvement of even semester courses may apply on prescribed sessional improvement form (copy enclosed) strictly on or before **5.00pm, 28.01.2019** at the Student's Help Desk along with self-attested proof of re-appear in sessionals.

It is to be noted that after 28.01.2019, no request for permission to appear in sessional improvement in even semester courses in this session will be entertained.


Deputy Registrar (Academic)

15/01/19

**Concerned Students: Through Notice Boards in
Acad. Section, all Hostels and Instt. Buildings**

Copy to:

1. Heads of all the Departments
2. Dean (Academic) for kind information
3. Prof. I/C (CCN) for uploading on institute website
4. AR (Examinations) with request to facilitate the students email verification about their re-appears.
5. Notice Boards (Institute/ Hostels)
6. Sr. Secretary to Registrar for kind information of the Registrar
7. Sr. Secretary to Director for kind information of the Director

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

SESSIONAL IMPROVEMENT FORM

SEMESTER (EVEN/ODD) _____

ACADEMIC SESSION: 20____-20____

Roll No : _____

Name: _____

Department : _____

Programme/
Specialization: _____

Section : _____

Branch: _____

Student Type : Regular / Ex-Student

(Plz tick applicable option)

Current Semester : _____

(For currently studying Regular Students Only)

Sessional Improvement Semester: _____

List of Courses having reappear in Sessional (Theory-T/Practical-P)

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I wish to appear in Sessional Improvement in the following Course(s). I have enclosed self-attested photocopy of the DMC or email copy of the verification by the Exam Cell as a proof along with this form.

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

Signature of Student with date

I have verified that: -

- The student has not completed maximum duration of the programme in this semester. (Maximum Duration for B. Tech Programmes is 8 years, M.Tech Programmes is 5 years, MBA programme is 4 year and MCA programmes is 6 year)
- The course codes are as per the attachment.

The student may be allowed to appear in the sessional components of the _____ (No.) courses as above.

Dealing Assistant(Results)

Supdt (Academic)

Deputy Registrar (Academic)

HoD/Co-ordinator

Note :-

- The student must fill the form and enclose the documentary proof of re-appear in the sessional components of the courses and submit the sessional improvement form at least one week before start of the 1st sessional at Help Desk and collect the same from Help Desk only after verification and approval from Academic Section. The Academic Section in any case will not give permission for sessional improvement after 1st sessional are over.
- The student has to fill separate form for each semester and in case if he/she has more than 6 reappear in sessional components in any semester, he has to fill additional form for that semester.
- The student should submit self-attested photocopies of this form to respective teachers taking his sessional after getting approval from the Academic Section and the concerned HoD/Co-ordinators.
- The teachers are requested to ensure that the student has permission before they allow the student in the sessional improvement exam. They will also keep self-attested copy of this form submitted by the student for their record.