

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

No. Dean(Acad)/2006 / 33

Date: February 22, 2006

*1st meeting of*

Minutes of the meeting of Standing Committee on Senate Affairs (SCSA) held on 21.02.2006 at 4:35 PM in the Board Room of the Institute under the Chairmanship of the Director in connection with the 3<sup>rd</sup> Convocation to be held on 18<sup>th</sup> March, 2006.

The meeting was attended by Director, Deans, Chairmen of the Departments and Registrar. The following decisions were taken during the course of discussion:-

1. The format of B.Tech. & M.Tech. Degree Certificates will remain the same as that of previous year Convocation held on 19<sup>th</sup> March, 2005.
2. The list of the eligible students for the award of degree will be properly checked from their personal files, (particularly spelling of the names) by the Academic Section.
3. All B.Tech. students eligible upto 28<sup>th</sup> Feb, 2006 may only be considered for the award of degree on 18<sup>th</sup> March, 2006.
4. Keeping in view the shortage of time for the Convocation, the Chairman of the Senate, will approve the list of the eligible students and then inform the Senate in its following meeting.
5. The approved list of eligible students will be sent to the Controller of Examination for the preparation of degree certificate.
6. A letter of invitation for attending the Convocation of 18<sup>th</sup> March, 2006 will be sent to the eligible students by speed-post latest by 24.02.2006.
7. The invitation and date etc. for the Convocation will be put on Institute website and if possible, the information may be sent through e-mail address of the students.
8. Advertisement of '3<sup>rd</sup> Convocation to be held on 18<sup>th</sup> March, 2006' may be given in all issues of the newspapers, **The Times of India.**

P.T.O

3.

9. Committees associated with organization of the Convocation should be formed latest by 24.02.2006.
10. A Senate meeting will be held one day prior to the Convocation i.e. on 17<sup>th</sup> March, 2006 during this meeting any M.Tech. eligible students may also be considered for the award of degree.

  
DEAN(ACADEMIC) 22/2

Copy to:

1. DS to Director for kind information of the Director.
2. Dean (P&D)
3. All Chairmen
4. Controller of Examination
5. Registrar
6. DS to Academic Section
7. Examination Cell