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4/11/18

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

Application Form & Guidelines for Use of Scribe/Writer (PwD Category/ On Medical Ground)

The facility of Scribe/Writer can be availed by only those students who are having physical limitation to write/to read including slow speed due to disability of any type. In case of disability, the minimum 40% disability certificate issued from medical authorities prescribed under PwD Act-1995/2016 must be enclosed with this form.

The Scribe/Writer can also be allowed in some cases where there is plaster on the natural hand of the student due to accident. Such cases must be supported by the clear recommendations of respective Medical Officer working in Government Hospital only and the recommendation must be duly forwarded by the SMO of the Institute Health Centre.

In all such cases where a Scribe/Writer is used, the following rules will apply:

- a) The student will have to arrange their own Scribe/Writer at their own cost if any.
- b) Both, the student as well as the Scribe/Writer, will have to give a declaration, in the prescribed format as below with passport size photograph of the Scribe/Writer. The self-attested copy of declaration form will be collected by the invigilator on the day of examination and the same must be attached with the answer book of the student. In case if the student is admitted under PwD category, he/she shall submit self-attested photo copy of the same.
- c) The Scribe/Writer arranged by the student should not be student for the same examination and should be from different discipline of study and junior to him. A self-attested Photo-ID proof of the student as well as the Scribe/Writer must be enclosed with this declaration. If any violation of the above is detected at any stage of the process, disciplinary action under the institute rule (Unfair Means) shall be taken on the student and the Scribe/Writer.

Information and Declaration of the Student

Name of the Student: Roll No.: PwD Status (Min. 40%, Y/N): _____
Programme & Branch: Allowed for: All Exams or till up to (Date)

I hereby declare that I have understood the meaning of Scribe/Writer. I am entitled for the use of Scribe and I shall arrange for my own Scribe/Writer assistance for institute examinations as per below. I am also aware that the institute can take disciplinary action under the rules (UFM), if any, at any time if it is found that Unfair Means were adopted during examination or the student was not entitled to use Scribe/Writer for institute examinations.

Signature of the student with Date

Information and Declaration of the Scribe/Writer

Name of the Scribe/Writer:
Date of Birth of Scribe/Writer:
Mobile No of Scribe/Writer:
Address of the Scribe:
Education Qualifications:
Relationship of Scribe/Writer with student, if any:
Valid Photo ID Proof of the Scribe/Writer

I hereby declare that I am fully aware of the nature of the assistance a Scribe/Writer can provide. I am also aware that the institute can take disciplinary action under the rules (UFM), if any, at any Time if it is found that Unfair Means were adopted during examination either by me as Scribe/Writer or by the student.

I also certify that I am eligible to become the Scribe/Writer for above mentioned student and the details mentioned above are true to the best of my knowledge, in case if any of the above information is found to be incorrect, the institute may take legal action.

Paste recent
Passport Size
Photo of
Scribe/Writer here
duly attested by
Institute Authority

Signature of the Scribe/Writer with Date