

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

No. EO/2014/3523/2051

Dated: 22.04.2014

M/s Addresses
As per list attached

Sub: Supply & fixing of Green Boards including Tray at bottom and pelmet on top for lighting with tick finish.

1. You are invited to submit your most competitive quotation for the following goods:

Sr.No.	Brief Description & Specifications of Goods	Quantity
1.	Supply & fixing of Green Boards including Tray at bottom and pelmet on top for lighting with teak finish. Green Board Size :	
	6'x4'	32 Nos.
	8'x4'	11 Nos.
	10'x4'	15 Nos.
	12'x4'	04 Nos.

2. Necessary literature of the goods may please be sent to facilitate to take decision.
3. All duties taxes and other levies payable by the Institute shall be included in the total price. This Institute does not issue Form C or D.
4. Payment is normally made by Cheque drawn on State Bank of India within 30 days after receipt of material in good condition and according to specifications.
5. The supplier shall deposit Earnest Money alongwith the Quotation amounting to Rs.15000/- in shape of Accounts Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee from any commercial Bank in favour of the Director, National Institute of Technology, Kurukshetra. The Quotations without Earnest Money shall be rejected, the EMD will remain valid for a period of 45 days beyond the final validity period of quotation.
6. Performance Security @ 5% of the total value of the equipment may be furnished in shape of Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any Commercial Bank in favour of the Director, NIT Kurukshetra valid upto 60 days after the date of completion of warranty period of one year.
7. The items must be supplied within delivery period or delivery period extended by the Institute on the request of the supplier on genuine grounds otherwise the penalty for delayed period @ 0.5% of the amount shall be charged for every week or part thereof and the maximum 10%.
8. The goods are not required exclusively for Research Purpose. The Duties are payable by the Institute.
9. The quotation should remain valid for a period not less than 60 days from the date of submission.
10. The right of accepting or rejecting any quotation and to cancel the bidding process and reject all quotations without assigning any reason is reserved with the Institute.
11. The due date for receipt of quotation is **12.05.2014** and will be opened on next working day. Please quote on the top of the envelope our Ref. No. and due date of opening.


Asstt. Registrar(Stores)
22/4/14