

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA (ACADEMIC SECTION)

Convocation- February 20, 2020

IMPORTANT INSTRUCTIONS FOR DEGREE RECIPIENT STUDENTS

1. All the interested students, who wish to attend the Convocation must register themselves at the Registration Desk on February 19, 2020 (Wednesday). The registration fee is Rs. 1000/- which will be paid by the degree recipients online in institute accounts only through SBI I-Collect. The fee of Rs. 1000/- would also be applicable to those who will receive the Degree after Convocation by post or in person.
2. The students must clear pending dues, if any from Accounts, Library & Hostels before registration process.
3. Rehearsal of the Convocation will be held one day before the Convocation i.e. on February 19, 2020 (Wednesday) preferably after 4.00 pm. Rehearsal is mandatory for degree recipients who wish to collect their degree in person at Convocation Pandal/Dias. Their stay arrangement would be made in the Institute Hostels.
4. The students are required to attend the Convocation in the Convocation Apparel (Dress) only as approved by the competent authority and the same is uploaded on the institute website. Those who do not come in proper Convocation Apparel, they will not be allowed to receive the degree in the Convocation Pandal/Dias. However, they may collect their Degree from Academic Section from 3:00 pm to 5:30 pm after the Convocation function concludes.
5. The Convocation apparel (Stole) would be made available to the degree recipients free of cost at the designated counter at the time of registration.
6. The students who have not collected their final semester DMC, PDC, CC, DMC of any Lower Semester, Merit Certificates and Semester Topper Certificate are required to collect the same from Academic Section from 3.00 pm to 5.30 pm. They are required to submit No-Dues certificate. They must carry original id proof along with them.
7. The students, who wish to get their security refund may also submit security refund application form at the Registration Desk. Please note that unclaimed security refund will be transferred to student's welfare accounts which is used to support fee and other financial support to the needy students.

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