

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

No. Acad./19/41a

April 19, 2019

NOTICE

The modified attendance rules as approved by Senate in its 30th meeting held on 06.06.2017 were notified by the office of Dean (Academic) on 22.08.2017.

As per the notification the students having attendance between **50% to 64.99%** were given two options as below:

1. Repeat the course through classroom/lab teaching in the respective academic session along with their junior to get normal grades.
2. To appear for end semester examination for those courses and settle for maximum of grade 'D'.

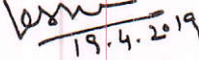
It is to be noted that the students having attendance below **50%** must compulsorily repeat the courses through classroom/lab teaching in the respective academic session along with their junior to get normal grades.

In view of above, the students who are having attendance between **50% to 64.99%** in courses and wish to avail option no. 2 above are required to submit undertaking in prescribed format **in academic section for Theory courses upto 02.05.2019** and **in respective department/School for Practical courses upto 22.04.2019 positively.**

All HoDs/ School Coordinators are to ensure that:

1. ***No student is allowed to appear in Practical end semester examination whose attendance is less than 50%.***
2. ***Students having attendance between 50% to 64.99% are required to opt for 'D' grade. For practical examination this may be granted by respective HoD/School Coordinator on the submission of undertaking as per format attached***

The approved undertakings should be sent by HoD/School Coordinator to the office of Dean (Academic) by **07.05.2019** for further necessary action and documentation.


19.4.2019
Dean (Academic)

All HOD(s)/ School Coordinators

Copy to:

1. All Notice Boards (Institute)
2. Dean (SW)
3. Prof. I/C (Exams)
4. Prof. I/C (CCN) to upload the same on institute website.
5. Sr. Secretary to the Registrar for kind information of the Registrar
6. Sr. Secretary to the Director for kind information of the Hon'ble Director

UNDERTAKING FOR PRACTICAL EXAMS

(Under the rules approved by the Senate in its 30th meeting held on 06.06.2017)

(Option for maximum of grade 'D' in case of detention in May/June, 2019 Exams)

I,, (Name of Student), Roll No., student of (B.Tech/M.Tech/MBA/MCA/Ph.D (Branch/Specialization) has attendance between 50% to 64.99% in the Course(s) as below:

Sr. No.	Course Code	Attendance in %	Sr. No.	Course Code	Attendance in %

I have gone through the modified attendance rules and opt to appear for the end semester examination of the above course(s) for getting maximum grade 'D'. I shall not claim for higher grade in above course(s).

Signature of Student with date

Head/School Coordinator

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Signature of Student with date

Head/School Coordinator

UNDERTAKING FOR THEORY/INTEGRATED EXAMS

(Under the rules approved by the Senate in its 30th meeting held on 06.06.2017)

(Option for maximum of grade 'D' in case of detention in May/June, 2019 Exams)

I,, (Name of Student), Roll No., student of (B.Tech/M.Tech/MBA/MCA/Ph.D (Branch/Specialization) has attendance between 50% to 64.99% in the Course(s) as below:

Sr. No.	Course Code	Attendance in %	Sr. No.	Course Code	Attendance in %

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Signature of Student with date

Deputy Registrar (Academic)

UNDERTAKING FOR THEORY/INTEGRATED EXAMS

(Under the rules approved by the Senate in its 30th meeting held on 06.06.2017)

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Deputy Registrar (Academic)