

**NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
(ACADEMIC SECTION)**

No.: Acad./2019/1121

Dated: 17.10.2019

NOTIFICATION

The Senate in its 36th meeting held on 21.09.2019 vide item No. S 36.07 discussed and considered the proposal to restart the practice of re-evaluation of answer books of End Semester examination and decided that re-evaluation of answer sheets to be started with some modifications in the re-evaluation process w.e.f. Nov/Dec, 2019 examinations.

The following practice of re-evaluation of answer sheets for End Semester examinations will be followed.

1. The student who is not satisfied with his/her grades in respective courses may apply for re-evaluation for answer sheets of End Semester examination.
2. The student is required to apply in the respective department/school within 10 days of declaration of the result by the Examination Cell.
3. A nominal fee of ₹ 1000/- per course will be charged as a re-evaluation fee.
4. The student is required to pay re-evaluation fee in institute account and submit prescribed re-evaluation form (copy enclosed) along with original fee receipt in the respective department.
5. In case of change of status after re-evaluation (fail grade ('F') to pass grade or change of grade), the revised result will be sent to the office of the Dean (Academic) by the concern department within one month of declaration of result for approval of the competent authority.
6. In case, after re-evaluation the status changes from pass grade to fail grade ('F'), the student will be considered pass with the lowest passing grade ('D').

However, the process of showing the answer books to the students will continue. The faculty is required to display the result on the notice board of the department. The students are required to contact the concerned faculty/coordinator within 03 days of display of results for viewing their own answer sheet.

The HoDs/School Coordinators are requested to circulate above guidelines among faculty members for strict adherence of same from Nov/Dec, 2019 examinations onwards and a copy of the same be displayed on department notice board for information to students.


Deputy Registrar (Academic)

Enclosure: Re-evaluation Form (w.e.f. Nov/Dec, 2019 onwards)

Copy to:

1. All HoDs/School Coordinators
2. Prof. I/C (Examinations)
3. Prof I/C CCN for uploading on institute website
4. SS to Registrar for kind information of the Registrar
5. SS to Director for kind information of the Director

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA-136119

[Signature]
APPLICATION FORM FOR RE-EVALUATION OF ANSWER SHEET 17/10/19

Examination Session: Nov./Dec.-20____ / May/Jun.-20____ / _____

Name of the Student : _____ Roll No. : _____

Programme : _____ (B.Tech, M.Tech, MBA, MCA or PhD)

Department/ School : _____ Result Declaration Date : _____
(Attach Self-Attested Photocopy)

RE-EVALUATION DETAILS

Department Name: _____ (Course(s) offered by)

Semester : _____

Sr. No.	Course Code	Course Name	Letter Grade Awarded	Re-evaluation Fee Details (₹ 1000/- per course)
1				
2				a) Re-evaluation Fee: _____
3				b) Payment Ref. No.: _____
4				c) Date of Payment: _____
5				

Account Holder Name : Director, NIT Kurukshetra
SBI Ac No : 10116885013

Branch IFSC Code : SBIN0006260

Date of Submission of Re-evaluation Form in the Department/School: _____

(Within 10 days of declaration of the result , in case 10th day is holiday then the form can be submitted in the concerned department on next working day)

Note: -

- 1) The application form must be submitted in the respective department/school (separate for each semester and department wise to which course belongs) on or before 10 days from the date of declaration of the result accompanied by original receipt for an amount of ₹ 1000/- per course deposited in institute main account.
- 2) In case of change of status after re-evaluation (Fail Grade ('F') to Pass Grade or change of Grade), the revised result will be sent to the office of the Dean(Academic) by the concerned department/school for the approval of the competent authority. In case, after re-evaluation the status changes from Pass Grade to Fail Grade ('F'), the student will be considered pass with lowest Passing Grade ('D').

(Signature of the Candidate)

HoD/Co-ordinator School