



# **SPOT ROUND MBA ADMISSION HANDBOOK 2021-2023**

**DEPARTMENT OF BUSINESS ADMINISTRATION  
NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA (HARYANA)**

VISIT : [www.nitkkr.ac.in](http://www.nitkkr.ac.in)

## **Vision of Department**

To be a role model in management education and research responsive to global challenges.

## **Mission of Department**

M1: To impart quality management education.

M2: To develop innovative professionals, entrepreneurs and researchers.

M3: To generate prime knowledge resources for the growth of industry, society and futuristic knowledge focusing on the socio-economic needs.

## **Program Educational Objectives Statements**

PEO1: To attain managerial position in organizations.

PEO2: To inculcate innovative and sustainable solution to accomplish the dynamic socio-economic needs.

PEO3: To enhance research acumen for the growth of industry and society.

PEO4: To develop entrepreneurial spirit.

## **ADMISSION PROCEDURE**

### ***What we are looking for:***

The gap between the finishing line at a B-school and entry to a management position is wider now than ever. The problem is only compounding with institutions mushrooming all around. We have a different approach as you would learn during your stay at NITK .

*It is life skills that we focus on.*

We need thought-leaders driven by passion and determination, backed by intellectual abilities, who are independent, authentic and immensely creative, whose imagination is not a slave to fear of failures.

If you can re-engineer the solutions to conventional problems and think out of the box, yet be humble and uphold your integrity you probably fit the bill best!

### ***We are looking for excellence and perfection!***

You would get sufficient opportunities at NITK if your personal characteristics suggest that you would be able to extract the very best from the system, both in academics and extra-curricular and should your presence enhance the experience for those around, then you are definitely in.



## NUMBER OF VACANT SEATS

The details of the vacant seats are given below:

	OP	OP PWD	EWS	EWS PWD	OBC	OBC PWD	SC	SC PWD	ST	ST PWD	Total
Regular Seats	03	01	00	00	10	01	07	01	04	00	27

OP-Open, EWS- Economically Weaker Section, OBC-Other Backward Class  
SC-Scheduled Caste, ST- Scheduled Tribe, PWD- Persons with Disabilities

1. In absence of eligible OBC (PWD) candidates, the vacant OBC (PWD) seat will be offered to the eligible candidates from Merit list of OBC Category.
2. In absence of eligible OBC candidates, the vacant OBC seat(s) will be offered to the eligible candidates from Merit list of Open Category.
3. In absence of eligible EWS candidates, the vacant EWS seat(s) will be offered to the eligible candidates from Merit list of Open Category.
4. In absence of eligible Open (PWD) candidates, the vacant Open (PWD) seat will be offered to the eligible candidates from Merit list of Open Category.

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## ESSENTIAL QUALIFICATIONS

The eligibility criterion is as under:

- Candidates must hold a Bachelor's Degree or equivalent qualification of any of the Universities incorporated by an act of the central or state legislatures in India or other educational institutions established by an act of Parliament or declared to be deemed as a University under section 3 of UGC Act, 1956, or possess an equivalent qualification recognized by the Ministry of HRD, Government of India / AIU. This degree must entail a minimum of three years of education after completing higher secondary schooling [Class 12 or equivalent] 10+2+3 system.
- The minimum percentage requirement in Bachelor's Degree or equivalent qualification is 50% (45% for SC/ST applicants).
- Basis for admission will be as follows:

CAT/CMAT/GMAT/MAT or any other National level test

Score card (Valid for 2021 Admission) 70 marks

Performance in Personal Interview 30 marks

**NOTE: No candidature will be considered for the Spot Round, If the candidate fails to produce the valid score card of any National level Test as mentioned above.**

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## THE FEE- STRUCTURE

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA  
Fees Structure for Regular Students

Particulars of Fees (Rs.)	MBA (Academic Year 2021-23)				
	Ist Sem	II nd Sem	III rd Sem	IV th Sem	Total
Tuition Fee (per sem)	35000	35000	35000	35000	140000
Student Activity Fee (per sem.)	3000	3000	3000	3000	12000
Instt. Dev. Fund (per sem)	3000	3000	3000	3000	12000
Skill Dev. & Edu. Tour (per sem)	700	700	700	700	2800
Examinational Fee (per sem)	1300	1300	1300	1300	5200
Medical Insurance (per year)	700	0	700	0	1400
Alumni Fee (one time)	1300	0	0	0	1300
Student Welfare Fund (one time)	600	0	0	0	600
Admission/ Regn. Fee (One time)	1300	0	0	0	1300
Watch & Ward / Tpt. Exps (one time)	4800	0	0	0	4800
Convocation (One time)	2100	0	0	0	2100
Library Fee (One time)	600	0	0	0	600
Institute Security (Refundable one time)	6100	0	0	0	6100
Library Security (Refundable: one time)	1300	0	0	0	1300
<b>Hostel Room rent (per sem)</b>					
Triple Seater Room	4200	4200	4200	4200	16800
Double Seater Room	5800	5800	5800	5800	23200
Single Seater Room	7400	7400	7400	7400	29600
<b>Total Fee</b>					
Day Scholar (Non Hostler)	<b>61800</b>	<b>43000</b>	<b>43700</b>	<b>43000</b>	<b>191500</b>
Hostler (Triple Seater)	<b>66000</b>	<b>47200</b>	<b>47900</b>	<b>47200</b>	<b>208300</b>
Hostler (Double Seater)	<b>67600</b>	<b>48800</b>	<b>49500</b>	<b>48800</b>	<b>214700</b>
Hostler (Single Seater)	<b>69200</b>	<b>50400</b>	<b>51100</b>	<b>50400</b>	<b>221100</b>

Assistant Registrar (Accounts)  
National Institute of Technology  
KURUKSHETRA-136119.

**NOTE: The fee structure is subject to periodic revision without prior notice.**

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## RESERVATION

The various categories under which reservations are available are

- Other Backward Class (OBC)
- Scheduled Caste (SC)
- Scheduled Tribe (ST)
- Differently-Abled (Persons with Disability)
- Economically Weaker Section (EWS)

Distribution of seats in various categories is as per Government of India rules.

## HOW TO APPLY

### Steps:

1. Please download the Application form, fill it, scan with all supported document and send the same on: mba@nitkkcr.ac.in

**Note: You are NOT REQUIRED to send the hard copy of the same.**

2. Also fill your details on this link:

[https://docs.google.com/forms/d/e/1FAIpQLScITLoXyHfW19m9-jtvSRM8EsQWRY-vq3bJscBAjI2MbPFB8w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScITLoXyHfW19m9-jtvSRM8EsQWRY-vq3bJscBAjI2MbPFB8w/viewform?usp=sf_link)

Candidates can apply before the last date i.e. July 31, 2021. Shortlisted Candidate's List and the schedule for Personal Interview will be uploaded on the institute website.

**NO SEPARATE INTIMATION WILL BE GIVEN FOR PERSONAL INTERVIEW.**

Based on the performance in CAT/CMAT/GMAT/MAT/Any other National Level Test Score & Personal Interview, a merit list will be prepared and displayed on the institute website. Waitlisted candidates will be offered admission if seats stay vacant.

**Note:** *Fee Refund rules are available on .*

## **APPLICATION FEE**

An application fee (non-refundable) of Rs.1000/- for General/OBC/EWS Category and 500/- for SC/ST Category is to be deposited through Online payment in State Bank of India only till 05:00 PM of July 31, 2021. The steps are given as under:

Go to <https://www.onlinesbi.com/sbicollect/icollecthome.htm>

**Click on Proceed after ticking on check box:** I have read and accepted the terms and conditions stated above.

**State of Corporate/Institution \*:** Select Haryana

**Type of Corporate/Institution:** Educational Institutes

**Click on GO**

**Educational Institutions Name:** Director, NIT Kurukshetra

**Click on Submit**

**Select Payment Category \*:** Spot Round MBA Admissions-2021 Application Fees

**Fill in your details and make the payment.**

## **IMPORTANT NOTE FOR THE CANDIDATE WHO HAD APPLIED IN JUNE-2021:**

THE CANDIDATES WHO HAD APPLIED IN FIRST COUNSELING FOR THE MBA ADMISSION IN THE MONTH OF JUNE 2021 **NEED NOT PAY THE APPLICATION FEE, BUT HAS TO SUBMIT THE FRESH APPLICATION FORM FOR THE SPOT ROUND WITH ALL DOCUMENTS.**

## **IMPORTANT POINTS TO CONSIDER:**

- Late submission, for reasons whatsoever, will not be entertained.
- The admission rules, including eligibility criteria, and procedures are subject to alteration at any time without notice.
- Candidates who are finally selected for admission will be required to produce the originals of all their certificates.
- The decision of the Director in all matters relating to admission shall be final. Dispute, if any, will be subject to Kurukshetra jurisdiction.
- All information related to admission will be communicated through the Institute website only ( [www.nitkkr.ac.in](http://www.nitkkr.ac.in) )



**No postal correspondence will be made with the applicants. Hence, for Personal Interview schedule, the applicants are advised to keep checking the institute website.**

**IMPORTANT NOTE:**

***A CANDIDATE, WHO FURNISHES PARTICULARS WHICH ARE FOUND TO BE FALSE OR SUPPRESSES MATERIAL INFORMATION, WILL NOT BE CONSIDERED FOR ADMISSION. IN SUCH A CASE, NOT WITHSTANDING LEGAL ACTION UNDER THE LAW OF THE LAND, HIS/HER ADMISSION SHALL BE CANCELLED, AND ALL FEES DEPOSITED BY HIM/HER SHALL BE FORFEITED. APPLICATIONS RECEIVED LATE DUE TO POSTAL/COURIER DELAYS OR OTHERWISE, OR THOSE THAT DO NOT FURNISH COMPLETE PARTICULARS, OR DO NOT HAVE THE DEMAND DRAFT (APPLICATION FEE) ENCLOSED OR ALL THE DOCUMENTS INDICATED IN THE APPLICATION FORM ATTACHED, WILL NOT BE CONSIDERED.***

**CHECKLIST**

Verify that you have filled all fields in the application form and attached one attested copy each of:

- I. B.E./B.Tech/Graduation Examination Detailed Marks/ Proof of appearing in Final Graduation Examination obtained from Head of the Institution for those passing out in 2021/Undertaking for the late submission of qualifying examination documents and minimum percentage in qualifying exam
- II. CAT/CMAT/GMAT/MAT or any other National level test Score Card (valid for 2021 Admission) photo copy
- III. Online fee Receipt of Rs.1000/- (For General/OBC/EWS candidates) or Rs 500/- (For SC/ST candidates)
- IV. Latest Category Certificate (if applicable)/Undertaking for late submission of Category certificate.



12. Aadhar Number: \_\_\_\_\_

13. CAT/CMAT/GMAT/MAT/Other test Registration No. \_\_\_\_\_

14. Email (Email address exactly as supplied during CAT/GMAT/CMAT/MAT/Other test Registration):  
\_\_\_\_\_

Date of Test: \_\_\_\_\_ Time: \_\_\_\_\_ Centre Code: \_\_\_\_\_

15. Mobile Number: \_\_\_\_\_

16. Whether the applicant has ever been disqualified or debarred from appearing in any examination conducted by a University/Board. If yes, give particulars \_\_\_\_\_

#### DECLARATION BY THE APPLICANT

It is declared that all the entries made in this form are correct. I further declare that I fulfill the minimum eligibility conditions laid down for admission to MBA. In case of detection of any false entry, especially in respect of degree examinations, my admission be treated as cancelled any time during the course of my study and I will have no claim whatsoever.

Date

Signature of the Applicant

#### DECLARATION BY THE FATHER/GUARDIAN

I certify that my son/daughter/ward submits this application with my knowledge and consent and that I hold myself responsible for his/her good conduct and for his/her maintenance and payment of fees during the period he/she is on the Institute rolls.

Date

Signature of Father/Guardian

#### LIST OF ENCLOSURES

Attested copy each of:

- I. B.E./ B.Tech / Graduation Examination Detailed Marks/ Proof of appearing in Final Graduation Examination obtained from Head of the Institution for those passing out in 2021.
- II. Category Certificate (if applicable)
- III. CAT/CMAT/GMAT/MAT or any other National level test Score Card (valid for 2021 Admission) photo copy
- IV. Online payment receipt of Rs.1000/- OR Rs 500/- (For SC/ST candidates)

**IMPORTANT:** The application should be send to Email : [mba@nitkkr.ac.in](mailto:mba@nitkkr.ac.in)

# NATIONAL INSTITUTE OF TECHNOLOGY

## KURUKSHETRA-136119

### DECLARATION OF LATE SUBMISSION OF QUALIFYING EXAMINATION DOCUMENTS AND MINIMUM PERCENTAGE IN QUALIFYING EXAM

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Qualifying degree Completion status: No

As the declaration of result of the qualifying degree is delayed, I am unable to produce my original qualifying degree certificate at this time. I hereby declare that I will submit the proof of documents related to eligibility qualification latest by September 16, 2021, failing which I shall forego my claim on seat allotted to me.

In case if I do not score minimum percentage as per prospectus of MBA admission (2021-2023) in bachelor's degree or equivalent, my provisional admission shall be automatically cancelled and I shall forgo my claim on seat allotted to me.

Date: \_\_\_\_\_

Signature of the candidate

**DEPARTMENT OF BUSINESS ADMINISTRATION  
NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**UNDERTAKING FOR LATE SUBMISSION OF CATEGORY CERTIFICATE**

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Category: \_\_\_\_\_

I hereby declare that I will submit the proof of documents related to category certificate (issued after April 1, 2021) latest by September 16, 2021, failing which I shall forego my claim on seat allotted to me in MBA Admission-2021-23 in the Department of Business Administration.

Date: \_\_\_\_\_

Signature of the candidate

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## IMPORTANT DATES TO REMEMBER

	Date
Last Date for online apply	July 31 2021 (Saturday)
Display of List of candidates eligible for Personal Interview	August 03, 2021 (Tuesday)
Personal Interview (Online Mode)	August 5, 2021 (Thursday)
Display of Merit List	August 7, 2021 (Saturday)
Online Fee submission	August 9, 2021 (Monday)
Display of Second List ( <b>Seats Vacant if any</b> )	August 12, 2021 (Thursday)
Online Fee submission	August 13, 2021 (Friday)
Display of Third List ( <b>Seats Vacant if any</b> )	August 16, 2021 (Monday)
Online Fee Submission	August 17, 2021 (Tuesday)

