



SPOT ROUND MBA ADMISSION HANDBOOK 2020-2022

**DEPARTMENT OF BUSINESS ADMINISTRATION
NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA (HARYANA)**

VISIT : www.nitkkr.ac.in

Vision of Department

To be a role model in management education and research responsive to global challenges.

Mission of Department

M1: To impart quality management education.

M2: To develop innovative professionals, entrepreneurs and researchers.

M3: To generate prime knowledge resources for the growth of industry, society and futuristic knowledge focusing on the socio-economic needs.

Program Educational Objectives Statements

PEO1: To attain managerial position in organizations.

PEO2: To inculcate innovative and sustainable solution to accomplish the dynamic socio-economic needs.

PEO3: To enhance research acumen for the growth of industry and society.

PEO4: To develop entrepreneurial spirit.

ADMISSION PROCEDURE

What we are looking for:

The gap between the finishing line at a B-school and entry to a management position is wider now than ever. The problem is only compounding with institutions mushrooming all around. We have a different approach as you would learn during your stay at NITK .

It is life skills that we focus on.

We need thought-leaders driven by passion and determination, backed by intellectual abilities, who are independent, authentic and immensely creative, whose imagination is not a slave to fear of failures.

If you can re-engineer the solutions to conventional problems and think out of the box, yet be humble and uphold your integrity you probably fit the bill best!

We are looking for excellence and perfection!

You would get sufficient opportunities at NITK if your personal characteristics suggest that you would be able to extract the very best from the system, both in academics and extra-curricular and should your presence enhance the experience for those around, then you are definitely in.



NUMBER OF VACANT SEATS

The details of the vacant seats are given below:

	OP	OP PWD	EWS	EWS PWD	OBC	OBC PWD	SC	SC PWD	ST	ST PWD	Total
Regular Seats	00	01	03	00	01	01	02	01	03	00	12

OP-Open, EWS- Economically Weaker Section, OBC-Other Backward Class
SC-Scheduled Caste, ST- Scheduled Tribe, PWD- Persons with Disabilities

1. In absence of eligible OBC (PWD) candidates, the vacant OBC (PWD) seat will be offered to the eligible candidates from Merit list of OBC Category.
2. In absence of eligible OBC candidates, the vacant OBC seat(s) will be offered to the eligible candidates from Merit list of Open Category.
3. In absence of eligible EWS candidates, the vacant EWS seat(s) will be offered to the eligible candidates from Merit list of Open Category.
4. In absence of eligible Open (PWD) candidates, the vacant Open (PWD) seat will be offered to the eligible candidates from Merit list of Open Category.

श्रमोऽनवरत चेष्टा च

ESSENTIAL QUALIFICATIONS

The eligibility criterion is as under:

- Candidates must hold a Bachelor's Degree or equivalent qualification of any of the Universities incorporated by an act of the central or state legislatures in India or other educational institutions established by an act of Parliament or declared to be deemed as a University under section 3 of UGC Act, 1956, or possess an equivalent qualification recognized by the Ministry of HRD, Government of India / AIU. This degree must entail a minimum of three years of education after completing higher secondary schooling [Class 12 or equivalent] 10+2+3 system.
- The minimum percentage requirement in Bachelor's Degree or equivalent qualification is 50% (45% for SC/ST applicants).
- Basis for admission will be as follows:

CAT/CMAT/GMAT/MAT or any other National level test

Score of 2019 & 2020

70 marks

Performance in Personal Interview

30 marks

NOTE: No candidature will be considered for the Spot Round, If the candidate fails to produce the valid score card of any National level Test as mentioned above.

श्रमोऽनवरत चेष्टा च

THE FEE- STRUCTURE

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
Fees Structure for Regular Students

Particulars of Fees (Rs.)	MBA (Academic Year 2020-22)				
	1st Sem	II nd Sem	III rd Sem	IV th Sem	Total
Tuition Fee (per sem)	35000	35000	35000	35000	140000
Student Activity Fee (per sem.)	2900	2900	2900	2900	11600
Instit. Dev. Fund (per sem)	2900	2900	2900	2900	11600
Skill Dev. & Edu. Tour (per sem)	600	600	600	600	2400
Examinational Fee (per sem)	1200	1200	1200	1200	4800
Medical Insurance (per year)	600	0	600	0	1200
Alumni Fee (one time)	1200	0	0	0	1200
Student Welfare Fund (one time)	500	0	0	0	500
Admission/ Regn. Fee (One time)	1200	0	0	0	1200
Watch & Ward / Tpt. Exps (one time)	4600	0	0	0	4600
Convocation (One time)	2000	0	0	0	2000
Library Fee (One time)	500	0	0	0	500
Institute Security (Refundable one time)	5800	0	0	0	5800
Library Security (Refundable: one time)	1200	0	0	0	1200
Hostel Room rent (per sem)					
Triple Seater Room	4000	4000	4000	4000	16000
Double Seater Room	5500	5500	5500	5500	22000
Single Seater Room	7000	7000	7000	7000	28000
Electricity Charges :Hostel (Actual Basis Rec. in advance)					
Elect. Charges (Triple/ Double Seater)	2800	0	0	0	2800
Elect. Charges (Single Seater)	4200	0	0	0	4200
	Total Fee				
Day Scholar (Non Hostler)	60200	42600	43200	42600	188600
Hostler (Triple Seater)	67000	46600	47200	46600	207400
Hostler (Double Seater)	68500	48100	48700	48100	213400
Hostler (Single Seater)	71400	49600	50200	49600	220800

NOTE: The fee structure is subject to periodic revision without prior notice.

RESERVATION

The various categories under which reservations are available are

- Other Backward Class (OBC)
- Scheduled Caste (SC)
- Scheduled Tribe (ST)
- Differently-Abled (Persons with Disability)
- Economically Weaker Section (EWS)

Distribution of seats in various categories is as per Government of India rules.

HOW TO APPLY

Download the Application Form from the website nitkkr.ac.in. Send the following documents on mba@nitkkr.ac.in before the due date August 19, 2020: (1) Scanned copy of filled application form (complete in all respects) (2) All relevant documents (self attested) and (3) Scanned copy of Application fee receipt.

Shortlisted Candidate's List and the schedule for Personal Interview (to be held at NIT Kurukshetra in the month of **August 2020**) will be put on the institute website.

NO SEPARATE INTIMATION WILL BE GIVEN FOR PERSONAL INTERVIEW.

Based on the performance in CAT/CMAT/GMAT/MAT/Any other National Level Test Score & Personal Interview, a merit list will be prepared and displayed on the institute website. Waitlisted candidates will be offered admission if seats stay vacant.

Note: *Fee Refund issues will be dealt according to prevalent NIT Rules.*

APPLICATION FEE

An application fee (non-refundable) of Rs.1000/- for General/OBC/EWS Category and 500/- for SC/ST Category is to be deposited through Demand Draft/Online payment in State Bank of India only. The steps are given as under:

Go to <https://www.onlinesbi.com/sbicollect/icollecthome.htm>

Click on Proceed after ticking on check box: I have read and accepted the terms and conditions stated above.

State of Corporate/Institution *: Select Haryana

Type of Corporate/Institution: Educational Institutes

Click on GO

Educational Institutions Name: Director, NIT Kurukshetra

Click on Submit

Select Payment Category *: MBA 2020 Admissions Application Fees 2020

Fill in your details and make the payment.

THE CANDIDATES WHO APPLIED IN FIRST COUNSELING FOR THE MBA ADMISSION IN THE MONTH OF JUNE 2020 **NEED NOT PAY THE APPLICATION FEE, BUT HAS TO SUBMIT THE FRESH APPLICATION FOR THE SPOT ROUND WITH ALL DOCUMENTS.**

IMPORTANT POINTS TO CONSIDER:

- Late submission, for reasons whatsoever, will not be entertained.
- The admission rules, including eligibility criteria, and procedures are subject to alteration at any time without notice.
- Candidates who are finally selected for admission will be required to produce the originals of all their certificates.
- The decision of the Director in all matters relating to admission shall be final. Dispute, if any, will be subject to Kurukshetra jurisdiction.
- All information related to admission will be communicated through the Institute website only (www.nitkr.ac.in)

No postal correspondence will be made with the applicants. Hence, for Personal Interview schedule, the applicants are advised to keep checking the institute website.



IMPORTANT NOTE:

A CANDIDATE, WHO FURNISHES PARTICULARS WHICH ARE FOUND TO BE FALSE OR SUPPRESSES MATERIAL INFORMATION, WILL NOT BE CONSIDERED FOR ADMISSION. IN SUCH A CASE, NOT WITHSTANDING LEGAL ACTION UNDER THE LAW OF THE LAND, HIS/HER ADMISSION SHALL BE CANCELLED, AND ALL FEES DEPOSITED BY HIM/HER SHALL BE FORFEITED. APPLICATIONS RECEIVED LATE DUE TO POSTAL/COURIER DELAYS OR OTHERWISE, OR THOSE THAT DO NOT FURNISH COMPLETE PARTICULARS, OR DO NOT HAVE THE DEMAND DRAFT (APPLICATION FEE) ENCLOSED OR ALL THE DOCUMENTS INDICATED IN THE APPLICATION FORM ATTACHED, WILL NOT BE CONSIDERED.

CHECKLIST

Verify that you have filled all fields in the application form and attached one attested copy each of:

- I. B.E./B.Tech/Graduation Examination Detailed Marks/ Proof of appearing in Final Graduation Examination obtained from Head of the Institution for those passing out in 2020/Undertaking for the late submission of qualifying examination documents and minimum percentage in qualifying exam
- II. CAT/CMAT/GMAT/MAT or any other National level test 2019 & 2020 Valid Score Card (photo copy)
- III. Online fee Receipt of Rs.1000/- (For General/OBC/EWS candidates) or Rs 500/- (For SC/ST candidates)
- IV. Latest Category Certificate (if applicable)/Undertaking for late submission of Category certificate.

Payment Details
 Online receipt No. _____
 Date: _____
**For Office Use Only**
 Received On : _____
 Entry No. : _____

DEPARTMENT OF BUSINESS ADMINISTRATION NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA,

(Institution of National Importance)

(Under Ministry of HRD, Government of India)
Haryana (India)- 136119

Application Form for Admission to MBA Program for the Academic Session 2020-22

 1. **Name** (Use block letters and leave a blank space box between parts of name.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 2. **Father's Name** (Use block letters and leave a blank space box between parts of name.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 3. **Mother's Name** (Use block letters and leave a blank space box between parts of name.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 4. **Date of birth** (as in Matriculation/Higher Secondary Examination Certificate)

Day		Month		Year			
	/		/				

 5. **Age in Years as on Date of Application** _____

 6. **Address for Correspondence/Present Address:**

City/Town _____ State/U.T. _____

Pin: _____ Telephone: _____ Mobile: _____

 7. **Permanent Address (If different from present Address)**

City/Town _____ State/U.T. _____

Pin: _____ Telephone: _____ Mobile: _____

 8. **Nationality:** _____

 9. **Gender** _____

 10. **Category** _____ (General/SC/ST/PWD/OBC/Minority)

 11. **Details of Examination Passed**

Exam Passed (B.E./B.Tech/Graduation)	Year	Roll No.	Division	Percentage/ Marks/ CGPA	University/Institute

12. Aadhar Number: _____

13. CAT/CMAT/GMAT/MAT/Other test Registration No. _____

14. Email (Email address exactly as supplied during CAT/GMAT/CMAT/MAT/Other test Registration): _____

Date of Test: _____ Time: _____ Centre Code: _____

15. Mobile Number: _____

16. Whether the applicant has ever been disqualified or debarred from appearing in any examination conducted by a University/Board. If yes, give particulars _____

DECLARATION BY THE APPLICANT

It is declared that all the entries made in this form are correct. I further declare that I fulfill the minimum eligibility conditions laid down for admission to MBA. In case of detection of any false entry, especially in respect of degree examinations, my admission be treated as cancelled any time during the course of my study and I will have no claim whatsoever.

Date

Signature of the Applicant

DECLARATION BY THE FATHER/GUARDIAN

I certify that my son/daughter/ward submits this application with my knowledge and consent and that I hold myself responsible for his/her good conduct and for his/her maintenance and payment of fees during the period he/she is on the Institute rolls.

Date

Signature of Father/Guardian

LIST OF ENCLOSURES

Attested copy each of:

- I. B.E./ B.Tech / Graduation Examination Detailed Marks/ Proof of appearing in Final Graduation Examination obtained from Head of the Institution for those passing out in 2020.
- II. Category Certificate (if applicable)
- III. CAT/CMAT/GMAT/MAT or any other National level test 2019 & 2020 Score Card (photo copy)
- IV. Online payment receipt of Rs.1000/- OR Rs 500/- (For SC/ST candidates)

IMPORTANT: The application should be send to Email : mba@nitkkr.ac.in

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

DECLARATION OF LATE SUBMISSION OF QUALIFYING EXAMINATION
DOCUMENTS AND MINIMUM PERCENTAGE IN QUALIFYING EXAM

Name: _____

Father's Name: _____

Mother's Name: _____

Date of Birth: _____

Qualifying degree Completion status: No

As the declaration of result of the qualifying degree is delayed, I am unable to produce my original qualifying degree certificate at this time. I hereby declare that I will submit the proof of documents related to eligibility qualification latest by September 15, 2020, failing which I shall forego my claim on seat allotted to me.

In case if I do not score minimum percentage as per prospectus of MBA admission (2020-2022) in bachelor's degree or equivalent, my provisional admission shall be automatically cancelled and I shall forgo my claim on seat allotted to me.

Date: _____

Signature of the candidate

**DEPARTMENT OF BUSINESS ADMINISTRATION
NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

UNDERTAKING FOR LATE SUBMISSION OF CATEGORY CERTIFICATE

Name: _____

Father's Name: _____

Date of Birth: _____

Category: _____

I hereby declare that I will submit the proof of documents related to category certificate (issued after April 1, 2020) latest by September 15, 2020, failing which I shall forego my claim on seat allotted to me in MBA Admission-2020-22 in the Department of Business Administration.

Date: _____

Signature of the candidate

श्रमोऽनवरत चेष्टा च

IMPORTANT DATES TO REMEMBER

	Date
Last Date for Receiving Applications	August 19 2020 (Wednesday)
Display of List of candidates eligible for Personal Interview	August 21, 2020 (Friday)
Personal Interview (Online Mode)	August 23, 2020 (Sunday)
Display of Merit List	August 24, 2020 (Monday)
Online Fee submission	August 25, 2020 (Tuesday)
Display of Second List (Seats Vacant if any)	August 28, 2020 (Friday)
Online Fee submission	August 29, 2020 (Saturday)

