

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA**

Quotation Enquiry No.: EPABX/T/01/17-18/6969

Date: 20.12.2017

M/S _____

SUBJECT: INVITATION OF QUOTATION FOR SUPPLY AND TESTING OF TELEPHONE SETS.

1. You are invited to submit your most competitive quotation for the **Supply and Testing** of Telephone Sets **as one job** as tabulated under:

Sr. No.	Item	Qty.	Amount (in Rs.)
1.	Telephone Set with Caller ID*	200	Prices should be quoted in Quotation Form only
2.	Telephone Set 1+1 with Caller ID*	25	
3.	Cordless Telephone Set*	30	

*** Specifications Attached**

2. Authorized dealers or Original Equipment Manufacturers (OEMs) of the specific product/ brand ONLY should participate in quotation. Vendors must attach the product authorization/ dealership certificate of the brands/ models quoted.
3. Necessary official literature/ brochure of the product must be attached with the quotation to verify the specification. The requisite documents in Sr. No. 2 & 3 are mandatory else the quotation will be rejected.
4. **Quotation should be given only on the duly filled QUOTATION FORM & sealed. The sealed quotation must be send through post. No other mode of quotations will be accepted.**
5. Duly filled and sealed quotations along with relevant documents must be sent to *Faculty In-Charge (Electrical Maintenance & Telephones), Golden Jubilee Administrative Building, NIT Kurukshetra - 136119, HARYANA.*
6. The due date for the receipt of quotation is **19.01.2018** and will be opened on next working day. Please quote on the top of the envelope our Ref. No. and due date of opening.
7. Quoted price should include all Taxes including for the charges for supply, transit charges or any other extras whichever applicable. This Institute does not issue Form C or D.
8. Payment is normally made by online drawn on State Bank of India within 30 days after receipt of material in good condition and according to specifications.
9. The goods are not required exclusively for research purpose. The Custom & Excise duties are payable by the Institute.
10. The right of accepting or rejecting any quotation with assigning any reason is reserved with the Institute.
11. After Submitting the quotation, No change will be entertained.

TERMS AND CONDITIONS FOR THE VENDORS

Date of delivery: The day on which the goods are delivered to the institute

Date of Testing: The day on which the testing of the goods is started at institute after delivery of goods

Date of Acceptance: The day on which the institute accept the goods after testing and satisfactory working of the tested goods

1.	Authorized Dealers	Only authorized dealers/ OEMs of the product/brand should quote the prices
2.	Delivery period	Should deliver the equipment within 28 days from the date of receipt of purchase order
3.	Testing	Testing of the each supplied equipment/ item should be done in the institute by the firm representatives before the authorized staff of the institute and then institute authority will certify their condition before processing the bill for payment. After ensuring their proper/ satisfactory working condition, goods will be accepted. No separate testing charges will be paid to firm. The testing process should complete within 10 days from the date of delivery.
4.	Warranty	Two Years warranty from the 'date of acceptance' of the goods.
5.	Payment	Payment will be against the delivery of items in good condition and satisfactory report by receiving/ testing authority of the institute.
6.	Validity of quotation	Quotation should be valid for minimum of 90 days from the late date of receipt of quotation by the institute.
7.	Quotation	Quotation should include all taxes , other extras and any other charges, as applicable towards the goods F.O.R NIT Kurukshetra. <u>Else the quotation will be rejected.</u>
8.	Performance Bank Guarantee	The vendor should deposit 5% of total purchase order amount as bank guarantee to ensure the originality of the products before the release of payment. This bank guarantee amount will be refunded after the completion of warranty period.

Faculty In-Charge
(Electrical Maintenance & Telephones)
NIT Kurukshetra

**EPABX & TELEPHONE SECTION
NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA**

Quotation Enquiry No: EPABX/T/01/17-18/6969

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SPECIFICATIONS OF THE TELEPHONE SETS

Item No: 1

1. 16 Digit Backlit LCD Display
2. 6 One Touch Memory
3. 99 Incoming Calls Memory
4. 18 Outgoing Calls Memory
5. Do Not Disturb Feature
6. 2 Way Speaker Phone
7. Adjustable LCD Contrast
8. Programmable Flash
9. Toggle Mute

Item No: 2

1. 16 Digit Large Backlit LCD Display
2. Twin Caller ID Phone
3. External Call Transfer
4. Private Talk Feature
5. 2 Way Speaker Phone
6. 3 One Touch Memory
7. Intercom Between Two Phones
8. Calculator
9. Busy Indicator

Item No: 3

1. **Type:** Corded & Cordless - With Caller ID - With Speaker Phone - Conference Calls Enabled
2. **Network Types:** WDCT, GAP
3. **Adjustable Handset Volume:** yes
4. **Number of Parallel Calls:** 1 Parallel Calls
5. **Internal Transfer of External Calls :** Yes
6. **Speed Dialing:** yes
7. **Conference Calls:** Yes
8. Alphanumeric Display
9. **Display Type:** Monochrome Display
10. **Missed Call Notification:** Yes
11. **Charging Status Display:** yes

- 12. **Keypad:** Alphanumerical
- 13. **Navigation Keys:** Yes
- 14. **Phonebook Entries:** 40 Entries
- 15. **Redial Memory:** 10 Redial
- 16. **Call Log:** 20 Logs

*****END OF SPECIFICATIONS*****

QUOTATION

Note: The form should be duly filled and nothing should be left blank. Any over writings/corrections on this quotation form will be rejected.

Firm Quotation Ref No: EPBAX/T/01/2017-18/6969

Date: 20/12/2017

Reference Quotation enquiry number : _____ dated _____

GST Number of the firm : _____

Name of the firm : _____

Address of the firm : _____

Mobile/ Telephone Number : _____

E-Mail ID : _____

Name of the Job : **Supply and testing of Telephone Sets as tabulated under:**

Amount for	Price for	Quotation Unit Price including GST and other charges (in INR)	
		(in figures)	(in words)
Item No. 1: Telephone Set with Caller ID	01 No each		
Item No. 2: Telephone Set 1+1 with Caller ID	01 No each		
Item No. 3: Cordless Telephone Set	01 No each		

Delivery Period: - Days

Warranty Period: - Years (*Minimum 02 years*)

Validity of quotation from the last date of receipt of quotation: - Days

Enclosure 1: Product(s) authorization/ dealership/ OEM certificate attached **Yes/ No**

Enclosure 2: Official literature/ brochure of the product(s) attached **Yes/ No**

Certified that the above all quoted price(s) is/ are consolidated price satisfying all the terms & conditions and quoted prices are F.O.R NIT Kurukshetra as per the Quotation Enquiry Number dated

Signature of the Vendor/ representative of the firm

Name of the Vendor/ representative of the firm: _____

Seal of the firm/ organization