

**NATIONAL INSTITUTE OF TECHNOLOGY
(Under the Ministry of HRD, Govt. of India)
KURUKSHETRA-136 119 (Haryana)**

Corrigendum to Advertisement No. 8/2017

Tender Notice

Sealed tenders addressed to Dean (Estate) and Chairman Licensing Committee are invited by the Registrar for and on behalf of Director, NIT, Kurukshetra from the interested persons/vendors for running the business for the following temporary shops near G-type houses and a Fruit and Juice Corner near Jubilee Hall in the Institute on prescribed tender document.

Sr. No.	Name of Shops/Business
1.	Vegetable/Fruit shop
2.	Barbar Shop
3.	Tea Shop
4.	Cycle/two wheeler Mechanic Shop
5.	Dhobi Shop
6.	Courier Service Shop
7.	Karyana Shop
8.	Atta Chaki Shop
9.	Vegetable/Fruit Shop
10.	Tailoring Shop
11.	Fruit and Juice corner near Jubilee Hall

The interested vendors having minimum experience of **two years** for running business may submit their tender up to **3.00 pm on 30.05.2017** and the tender will be opened on same day at **4.30 pm**. The tender document can be downloaded from the Institute website www.nitkkr.ac.in and can be collected from the Estate Office on cash payment of Rs.100/- on any working day. The downloaded tender document must accompany a Demand Draft of **Rs.100/-** in favour of Director, NIT, Kurukshetra, payable at SBI, NIT, Kurukshetra otherwise it will be rejected:

Before submitting the tender, the applicant is advised to visit the Institute to apprise himself of the logistics of the prospective assignment.

Note: The tenders received after stipulated date and time shall not be entertained.

Registrar

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136 119**

Procedure of allotment

Sealed tenders addressed to Dean (Estate) are invited from the interested persons/vendors for running the business on contract basis at NIT, Kurukshetra for two years (extendable further based on satisfactory performance).

The persons/vendors who fulfill the following criteria shall be **eligible to apply**:

- i) The person should have a minimum of 2 (two) years experience in running the business.
- ii) Employees of Central/State Government/Government Undertaking/Autonomous Bodies are not eligible to apply.
- iii) The person below 18 years of age is also not eligible to apply.
- iv) Persons who are currently running shop/business in NIT, Kurukshetra are also allowed to participate in tender for the advertised shop/business but only one member from a family shall be eligible to run shop/business concurrently in the campus. Here family means self, wife, husband, father, mother, Brother, Sister son, unmarried daughter and daughter-in-law.
- v) Preference shall be given to persons/vendors having experience of running shop/business in Govt./Semi-Govt. /Reputed Institutions.

The tender form along with terms and conditions may be downloaded from Institute website www.nitkr.ac.in and can also be collected from the Estate Office on cash payment of Rs.100/- on any working day. The downloaded form shall accompany a demand draft of Rs.100/- (Rupees One hundred only) (non-refundable) in favour of Director, NIT, Kurukshetra, payable at SBI, NIT, Kurukshetra.

The tender should be submitted in two parts:

- i) Envelope containing Earnest Money (DD of Rs.2000/-) & Eligibility/Technical Offer (Resume, Report, Form A & B)
- ii) Envelope containing Financial Offer (Discounted Rate List)

The interested vendors may submit their tender alongwith an earnest money of Rs.2,000/- (refundable) in shape of Demand Draft in favour of Director, NIT, Kurukshetra payable at State Bank of India, NIT Branch, Kurukshetra giving full particulars of experience and quality. Earnest money will be forfeited on non-acceptance of the specified premises allotted.

The envelope shall be duly sealed and super scribed with respect to their contents and shall be placed in a large envelope which shall be superscribed with name of shop/business and its content.

The last date for receipt of tender document is **30.05.2017 upto 3.00 pm**. The envelope marked "Earnest Money" and "Eligibility/Technical offer" shall be opened at 4.30 pm on the same day in the office of Dean (Estate).

The envelope marked "Financial offer" shall be opened for those vendors only who qualify in Technical Evaluation. The financial offer shall be opened at notified time, date and place in the presence of vendors or their representatives.

Tender Evaluation Procedure: 50% marks will be given based on technical evaluation and remaining 50% marks will be based on financial evaluation of tender.

1. Technical Evaluation:

The **Technical offer** should be accompanied by following:

- a. Proof of fulfilling all the essential criteria (i-v).
- b. A detailed Report on the manner in which the Shop is proposed to be run including procurement, storage and waste management of the waste generated from the Shop.
- c.

The technical offer will be evaluated based on the following criteria as shown in **Table-1**. The presentation/interview before the committee will consist of face to face discussion and subsequent assessment of the quality of the items.

Table-1

SNo.	Subject	Maximum marks
1.	Interview before Committee	25
2.	Quality of operation being run currently and was/were run(Form A)	15
3.	Existing Infrastructure /Services(Form B)	10
	Total	50

2. Financial Evaluation:

The financial bid will be evaluated on the basis of net rates offered on the items listed as Annexure "A" and discount in percentage offered on items sold on MRP basis as per concerned items to the relevant shops. Bidder offering lowest net price on items except MRP based items and maximum discount in percentage offered on MRP based items will be awarded 50 Marks (full marks) and next will be awarded 45 marks and so on. All financial bids will then be evaluated as shown in Table-2.

Table-2

S.No.	Bidder Name	Net lowest rates of items except MRP based items	Maximum discount in percentage on MRP based items	Total Marks
1.				
2.				
3.				
4.				
5.				

The marks obtained in Technical and Financial offers will be added to decide the award of the tender.

The selected persons will deposit the advance rent for three months and respective security amount as stated in the terms and conditions. However, they will make their own arrangement for energy meter through UHBVN Ltd., Kurukshetra directly /NIT, Kurukshetra as applicable. For any clarification and detailed terms and conditions please contact Estate Office on any working day. Decision of the Director in all matters relating to the selection of licenses for above shops shall be final and binding.

THE INSTITUTE RESERVES RIGHT TO ACCEPT OR REJECT ANY TENDER/APPLICATION WITHOUT ASSIGNING ANY REASON.

Note:

- i) Please go through the detailed terms and conditions attached herewith.
- ii) Each page of the tender document is to be signed by Proprietor or Authorized Representative with date.
- iii) Late, incomplete and conditional tenders shall be summarily rejected.
- iv) The applicants are required to visit the Institute website regularly as any subsequent corrigendum/addendum etc. in this regard shall be published on the Institute Website only.

Encl: Terms & Conditions

Registrar

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136 119**

TENDER FORM FOR OPERATION OF business_____

Form No. ()

Details of Earnest Money of Rs. 2,000/- (Rs. Two thousand only) in favour of Director, NIT, Kurukshetra
Demand Draft No. & Date
Issuing Bank Branch

1	Name of Applicant (In BLOCK LETTERS)	
2	Father's name (In BLOCK LETTERS)	
3	Complete address of the applicant	
	Telephone Nos. (Office/Shop)	
	Contact person (s) (Mobile)	
4	Permanent Residential Address & Tel. No., if any	
5	Since how long you are in this business? Give details. Please attach extra sheet of your experience with certificate of performance, if any.	
6	Do you have any other business? If yes, please give details.	
7	Whether the relative/family member already doing any other business/shop in the Institute. If yes, please give details.	

8. Name of three responsible persons whom reference could be made about your business with their addresses Mobile and Telephone Nos.		
Ref.1	Ref. 2	Ref. 3

I/We _____ S/D/W/O _____ R/O _____ hereby declare that I/We have gone through the contents of the application form carefully. The information supplied by me/ us is true to the best of my/ our knowledge and belief and nothing has been concealed therefrom. I/ we further confirm that.

- a. I/ we shall abide by the terms and conditions of the Institute.
- b. Neither my/our blood relation nor I/we have been allotted/holding any Commercial Establishment at present at NIT, Kurukshetra.

Dated

Signature of the Applicant(s)

- Note:**
- I. The applicants are advised to see the space available at site in their own interest.
 - II. The tender should be submitted in a sealed envelope superscribed with "Application for running business _____" containing within it envelope duly sealed "Earnest Money".
 - III. The tender form duly filled under sealed cover should reach the Estate Office, National Institute of Technology, Kurukshetra by 30.05.2017 at 3.00 p.m.
 - IV. Each page of tender must be signed by the authorized signatory.

TERMS AND CONDITIONS

FOR RUNNING THE BUSINESS FOR TEMPORARY SHOPS NEAR G-TYPE HOUSES AND FRUIT JUICE CORNER NEAR JUBILEE HALL, NIT, KURUKSHETRA .

Business for which license will be given is as under:

Sr. No.	Name of Shops/Business	Proposed License Fee * (Rs.)	Proposed Security amount (Rs.)
1.	Vegetable/Fruit shop	500/-	2000/-
2.	Barbar Shop	500/-	2000/-
3.	Tea Shop	500/-	2000/-
4.	Cycle/two wheeler Mechanic Shop	500/-	2000/-
5.	Dhobi Shop	500/-	2000/-
6.	Courier Service Shop	500/-	2000/-
7.	Karyana Shop	500/-	2000/-
8.	Atta Chaki Shop	500/-	2000/-
9.	Vegetable/Fruit shop	500/-	2000/-
10.	Tailoring Shop	500/-	2000/-
11.	Fruit & Juice Corner near Jubilee Hall	625/-	2,000/-

*** + ST extra as per Govt. notification.**

1. Initially the contract will be awarded for two years, renewable on yearly basis subject to satisfactory performance. The performance of the establishment will be continuously judged by the Competent Authority of the Institute. If the performance is not found satisfactory at any stage, a notice to improve the performance would be issued. If even after that the performance continues to be unsatisfactory, the license may be cancelled after giving one month notice.
2. The License fee as mentioned above plus service tax as per Govt. notification amended from time to time will be charged per month.
3. License fee shall be enhanced @ 25% after every two years from the date of allotment, subject to satisfactory performance, if given an extension.
4. On selection, the licensee shall pay a security amount of Rs. _____ mentioned above against each business. In addition to security, the licensee shall pay three months rent in advance which will remain with the Institute alongwith the security deposit. The licensee shall pay the monthly rent by 10th of every month and copy of the receipt to be deposited with the Estate Office failing which late fine @ Rs.10/- per day will be charged till the deposit of rent for the month. In the event of the default on the part of the Licensee in making payment on or before the dates as mentioned above the Institute shall have the right to cancel the license aforesaid forthwith and the licensee shall not be allowed to carry on his business and the licensee shall have no claim or right to claim for any compensation or damage from the Institute.
5. The licensee will have to execute and sign a License Deed on Rs.100/- Non-Judicial Stamp Paper as per the Institute format.

6. That the licensee shall pay all rents, taxes and charges of every description payable now or hereinafter become due in respect of the license of the said shop.
7. That the licensee shall keep the shop neat & clean so that there is no kind of unhygienic atmosphere.
8. That the licensee shall carry his business only for which the license is given. In case, it is found that the licensee is not complying with the conditions, license shall be cancelled and security deposited by him will be forfeited. That the licensee shall charge the rates as per local market rates. The rate list shall be displayed conspicuously at the business premises. If he is found charging excess rates and not displaying the rate list, he may be fined and the license may be cancelled forthwith.
9. That the Licensing committee of the Institute can check the rate list etc. at any time.
10. That the licensee shall carry out the business during the normal working hours from 8:00 AM to 8:00 PM and shall not close the shop for a longer period in normal circumstances and without prior information.
11. That the licensee or his employee(s) shall deal courteously with the customers and shall not indulge in any such act which shall spoil the peaceful atmosphere in the Institute campus.
12. That the licensee shall take the electricity connection from UHBVN Ltd. Kurukshetra directly/ NIT, Kurukshetra as applicable and show the proof of payment of bills to Estate Section every month.
13. That the licensee shall not sublet, transfer or assign the license held by him without prior permission in writing from the Institute.
14. That the license may be renewed at the discretion of the Institute. However, in the event of expiry of the License, the licensee shall close his business and shall vacate the shop forthwith.
15. In case of any dispute between the licensee or his employee and the customer the decision of the Chairman, Licensing Committee of the Institute shall be final and binding on the licensee.
16. That after the expiry of the license period or in the event of cancellation of the license under any clause of the license deed, the licensee shall hand over the possession of the said shop back to the Institute in the same condition as it was taken over by the licensee. That in the case of his failure to do so, the licensee shall be deemed to have been evicted from the said shop and all kinds of left items lying in or around the said shop shall automatically become the property of the Institute and the licensee shall have no right or claim over them.
17. That the licensee shall be liable for payment of penalty equivalent to monthly rent for a default period of one week or part thereof in the event of his failure to handover the possession of the said shop to the Institute on cancellation of the License or expiry of the license period or within the period specified by the Institute under any clause of this license deed.
18. That the Licensee shall not have the right or be entitled to raise any question about the right of the Institute to grant the license aforesaid which shall be deemed to be accepted by the licensee.

19. In case of requirement by the Institute, the Institute may withdraw license at any stage by giving three months notice and refunding the advance license fee paid if any, for the remaining period of the license on prorata basis.
20. In case the licensee fails to render satisfactory services/maintains quality/adhere to business timing etc. the license shall be liable to be cancelled at the discretion of the Institute.
21. The Institute shall not be responsible for any dispute between the licensee & customers in respect of any business dealing.
22. That any notice to the licensee in respect of the grant of license/request/demand or otherwise whatsoever may be given by the Institute by leaving the same or sending the same by post at the address of the licensee given above, which shall be considered as sufficient notice delivered to the licensee.
23. That all matters of disputes shall be referred to the Director, whose decision shall be final and binding and shall not be challengeable in any court of Law.
24. Any legal dispute will fall under Kurukshetra Jurisdiction.
25. Beside the above terms & conditions the relevant Law of the land will prevail.
26. No child below 18 years of age will be employed by the licensee.
27. Arrangement for lifting of left-over food and all waste material will be made by the licensee and will be responsible to dispose them outside the Campus.
28. The licensee cannot occupy any outside space without prior permission of the Institute.

Quality of operation being run currently and was/were run (Form A)

Performance Report of Shops in the Govt./Semi-Govt./Private Institutions etc.

(Furnish this information from each employer)

1. Name of Shop & Location :
2. Date of Start :
3. Date of completion :
4. Performance report :
5. (a) Quality of items/ works : Excellent/Very Good/Good/Fair
(b) Resourcefulness : Excellent/Very Good/Good/Fair

Date:

(Signature &
Seal of Organization)

LIST OF ITEMS OF TEMPORARY SHOPS NEAR G-TYPE HOUSES**Vegetable & Fruit Shop**

Sr.No.	Name of Articles	Net Rates
1.	All fresh Vegetable	
2.	All fresh Fruits	

Any other items:

Barber Shop

Sr. No.	Name of Articles	Net Rates
1.	Simple Shave	
2.	Dettol Shave	
3.	Foam Shave	
4.	Cutting	
5.	Special Cutting	
6.	Loreal Color	
7.	Face Wash	
8.	Head Massaz	

Any other items:

Tea Shop

Sr. No.	Name of Articles	Quantity	Items without MRP	Items with MRP
			Net Rates	Discount in %
1.	Tea	125 ml.		
2.	Biscuit, Namkeen etc.	Per packet		

Any other items:

Cycle/Two Wheeler Mechanic Shop

Sr. No.	Description of Items	Items without MRP	Items with MRP
		Net Rates	Discount in %
1.			
2.			
3.			
4.			

Any other items:

Dhobi Shop

Sr. No.	Name of Articles of Shops	Net Rates
1.	Pant Wash	
2.	Shirt Wash	
3.	Coat/ Blazer Dryclean	
4.	Ladies Suit Iron	
5.	Pant Iron	
6.	Shirt Iron	

Any other items:

Kiryana Shop

Sr. No.	Name of Articles	Items without MRP	Items with MRP
		Net Rates	Discount in %
1.	Sugar		
2.	Tea Leaf		
3.	Soaps		
4.	Bath Soaps		
5.	Dish wash		
6.	Tooth Brush		
7.	Daal all kind		
8.	Rice		
9.	Fool Jadru		
10.	Wiper		
11.	Paste all kind		
12.	All washing powder		
13.	Duster		
14.	Fenyal		
15.	Acid		
16.	Toung Cleaner		
17.	Refind		
18.	Oil all		

Any other items:

Courier Service Shop

Sr. No.	Description of Items	Net Rates
1.	DTDC Lite	
	Within State	
	Within Zone	
2.	DTDC plus	
	Regional plus	
	Zonal plus	
	Metro plus	
3.	DTDC International (All over India)	
4.	DTDC Surface (by road) Heavy weight shipment sending by (surface mode)	

Any other :

Atta Chakki Shop

Sr. No.	Description of Items	Quantity	Net Rates
1.	Aatta Ki pisai	Per Kg.	

Any other items:

Vegetable & Fruit Shop

Sr.No.	Name of Articles	Net Rates
1.	All fresh Vegetable	
2.	All fresh Fruits	

Any other items:

Tailoring Shop

Sr. No.	Name of Articles of Shops	Quantity	Net Rates
1.	Pent Shirt Stitching	each	
2.	Kurta Payjama	each	
3.	Safari Suit	each	
4.	Kamij Payjama	each	

Any other items:

FRUIT & JUICE CORNER NEAR JUBILEE HALL

S. No.	Name of Articles	Quantity	Items without MRP	Items with MRP
			Net Rates	Discount in %
1	Mosambi Juice	250 ml		
2	Carrot Juice	250 ml		
3	Banana Juice	250 ml		
4	Mango Juice	250 ml		
5	Ananas Juice	250 ml		
6	Papita juice	250 ml		
7	Mix Juice	250 ml		
8.	Fruit Chat	250 gm		

Any other items: