

**NATIONAL INSTITUTE OF TECHNOLOGY,
(DEEMED UNIVERSITY)
KURUKSHETRA - 136119**

Minutes of the 2nd meeting of Board of Governors of National Institute of Technology (Deemed to be University), Kurukshetra held on 19.4.2003 at 11.30 A.M. in the Board Room of National Institute of Technology, Kurukshetra.

The following were present:

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| 1. | Prof. Bhushan Lall Dhoopar,
Hon'ble Chairman, Board of Governors,
NIT, Kurukshetra. | In Chair |
| 2. | Shri Dharam Vir, IAS,
Financial Commissioner & Principal Secretary to
Govt. of Haryana,
Technical Education Department,
Haryana Civil Secretariate,
Chandigarh. | Member |
| 3. | Dr. R.S. Sirohi,
Director,
Indian Institute of Technology,
Hauz Khas,
New Delhi. | Member |
| 4. | Shri S.K. Biswas,
Director (NITs),
Room No. 516, C-Wing,
Govt. of India,
Min. of Human Res. Development,
Deptt. of Secondary & Higher Education,
Shastri Bhawan,
New Delhi.
(Representative of Shri VS Pandey, IAS, Joint
Secretary (Technical), Govt. of India) | Member |
| 5. | Dr. D.V.S. Verma,
Professor,
Department of Civil Engineering,
NIT, Kurukshetra. | Member |
| 6. | Dr. D.K. Soni,
Assistant Professor,
Department of Civil Engineering,
NIT, Kurukshetra. | Member |

7. Dr. N.P. Mehta,
Director,
NIT, Kurukshetra.

Member-Secretary

Dr. K. Subramanian, Advister-I, AICTE and Er. Pawan Munjal, Managing Director, Hero Honda Motors Ltd., New Delhi, could not attend the meeting.

Before the Board of Governors, National Institute of Technology, Kurukshetra started deliberations, Dr. NP Mehta, Director of the Institute welcomed the Hon'ble Chairman of the Board on behalf of the Institute, the Board and on his own behalf. He also welcomed members of the Board on behalf of the Institute as well as on his own behalf. Dr. NP Mehta also gave a detailed presentation regarding the Institute and its various activities for the period from 19.10.2002 to 18.4.2003.

There was considerable discussion after the Director's presentation and the members emphasized the following:

- The Institute is an autonomous body and the Board should function in accordance to the powers mentioned in MOA.
- The activities of NIT should be planned on the pattern of IITs.
- The Director and his team should have its vision and its perspective plan should be chalked out. Plan of Action or Schedule of activities to achieve the objectives should be presented to the Board.
- The vision document should reflex the expectation of students, faculty and community at large.
- The desired ratio of faculty to students and that of faculty to staff should be achieved over a period of time. It should be kept in mind that being a residential institute there is a need of support staff for civic amenities.
- To achieve the academic objectives, recommendations of the Senate (already finalized in its first meeting) should be presented to the Board, if necessary, in a special meeting, so that the ordinances could be made effective from the coming session, 2003-2004.

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The following decisions were taken:

Item 2.1 To confirm the minutes of the 1st meeting of the Board of Governors of the Institute held on 19.10.2002.

The Board approved the Minutes of the 1st meeting of the Board of Governors of Institute held on 19.10.2002 except Item 1.6 which was modified as under:


1. The Board decided that there will be 9 Board of Studies in the Institute for Undergraduate and Postgraduate Courses in the following Departments:

- Civil Engineering
- Electrical Engineering
- Mechanical Engineering
- Electronics & Comm. Engg.
- Computer Engineering
- Chemistry
- Physics
- Mathematics
- Humanities

2. On Item 1.8, the Board noted the desire of Dr. R.S. Sirohi, Director, IIT Delhi not continuing a Member on Buildings & Works Committee of NIT Kurukshetra. The Chairman, Board of Governors was requested to nominate one Board Member on the Buildings & Works Committee of the NIT Kurukshetra in place of Dr. RS Sirohi who declined this membership vide his letter dated 23.11.2002.

Item 2.2 To note the action taken on the minutes of the 1st meeting of the Board of Governors of National Institute of Technology, Kurukshetra held on 19.10.2002.

The Board noted the action taken report on the minutes of the 1st meeting of the Board of Governors of NIT Kurukshetra held on 19.10.2002.



Item 2.3 To note the extension of the term of Dr. NP Mehta as Director, National Institute of Technology, Kurukshetra.

As per order of the Govt. of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide letter No. F.9-2/97.TS.III dated March 3,2003, the Board noted the extension of Dr. NP Mehta, the present Director, NIT Kurukshetra beyond 21.2.2003 for a period of three months or till the regular incumbent joins as such whichever is earlier.

Item 2.4 To consider & ratify minutes of the 1st meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 8.11.2002.


The Board of Governors approved the minutes of the 1st meeting of the Finance Committee, NIT Kurukshetra held on 8.11.2002. The comments of Shri Bishan Dass, Desk Officer, Govt. of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi were noted on Item 1.14 for compliance.

Item 2.5 To consider and approve minutes of the 1st meeting of the Building & Works Committee, National Institute of Technology, Kurukshetra held on 8.11.2002.

The Board of Governors approved the minutes of the 1st meeting of Building & Works Committee, NIT Kurukshetra, held on 8.11.2002.

An inconsistency in the recommendations of Building & Works Committee was pointed out regarding the construction of new Girls and Boys Hostels in reference to the non-approval of the enhanced seats of UG Courses and New M.Tech. Courses by the Govt. of India.

The Board directed that the new Boys Hostel may not be constructed till the seats are enhanced in UG Courses and permission is granted to start new M.Tech. Courses.



- Item 2.6 To ratify action taken by His Excellency, the Governor of Haryana in allowing extension in deputation of Smt. Sunita Chauhan, Lecturer, Electrical Engineering Deptt. with the State Govt. from 20.12.2001 to 19.12.2002 and from 20.12.2002 to 19.12.2003.**

Smt. Sunita Chauhan, Lecturer in Elect. Engg. Deptt., NIT Kurukshetra was allowed extension in deputation from 20.12.2001 to 19.12.2002 and further extension from 20.12.2002 to 19.12.2003. The Board directed that Smt. Sunita Chauhan should request NIT Kurukshetra for one year's extension in deputation in writing from 20.12.2002 to 19.12.2003 with the undertaking that no further extension will be given to her under the Rules and she will have to resume her duty in the Institute after the expiry of deputation period on 19.12.2003.

- Item 2.7 To note action taken by the Director in granting interest free Festival Advance during the financial year 2002-2003 to Class III & IV employees of the Institute**


The Board noted the above action taken by the Director, NIT Kurukshetra in granting interest free Festival Advance as per past practice.

- Item 2.8 To note grant of Dearness Allowance to the employees of the Institute with effect from 1.7.2002 on the State Government Pattern.**

The Board noted the grant of Dearness Allowance to the employees as per Agenda Item.

- Item 2.9 To note action taken by the Institute in entering into MOA with M/s CISCO Systems, a company incorporated under the laws of California, USA for conducting software courses jointly with NIT, Kurukshetra.**

The Board noted the action taken by the Institute in entering into MOA with M/s CISCO Systems, California, USA.



Item 2.10 To consider constitution of the Equipment & Stores Committee of National Institute of Technology, Kurukshetra.

The Board approved the following constitution of the Equipment & Stores Committee of NIT Kurukshetra:

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|---|-----------------------|
| 1. The Director or his Nominee | (Ex-Officio Chairman) |
| 2. Dean (Planning & Development) | Member |
| 3. Two Faculty Members on the Board | Members |
| 4. Chairman of the Department/Indentor for which purchases are to be made | Member |
| 5. Seniormost Professor of the Institute | Member |
| 6. Registrar | Member |
| 7. Deputy Registrar (Ac.) | Member |
| 8. Stores Officer | (Member Secretary) |

The Board desired that comprehensive purchase rules may be prepared and got approved in the next meeting of the Board.

During discussion, it was pointed out that equipment to be purchased should be categorized and the Committees should be constituted accordingly. Role of auditor was also pointed out.

Item 2.11 To consider confirmation of Dr. DV Singh, DR. SK Chakarvarti, Dr. HM Rai and Dr. Akhilesh Swarup on the posts of Professors.

The Board confirmed the following Professors from the dates indicated against their names:

Sr. No.	Name	Department	Date of Joining	Due date for Confirmation
1.	Dr. DV Singh	Mathematics	15.10.2001	15.10.2002
2.	Dr. SK Chakarvarti	Physics	10.09.2001	10.09.2002
3.	Dr. HM Rai	Electrical Engg.	04.09.2001 (AN)	05.09.2002
4.	Dr. A. Swarup	Electrical Engg.	03.09.2001 (AN)	04.09.2002

Item 2.12 To consider the case of Dr. KK Singh, Lecturer in Civil Engineering Department for allowing him Extraordinary Leave (without pay).

The Board allowed Extra-ordinary Leave (Without pay) to Dr. KK Singh, Lecturer in Civil Engineering, NIT Kurukshetra, with effect from 12.1.1999 to 30.12.2002.

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The Board expressed that in future disciplinary proceedings should be enforced against all those who stay away from duty without authorized/sanctioned leave.

Item 2.13 To consider the case of Dr. Vinay Kumar, Professor in Mechanical Engg. Department regarding regularization of his absence beyond 26.3.2002 to 31.3.2003.


The Board noted the retirement of Dr. Vinay Kumar, Professor in Mechanical Engg. Department on superannuation after attaining the age of 60 years on 31.3.2003. The Board allowed Extra-ordinary Leave (Without Pay) with effect from 31.3.1999 to 31.3.2003.

Item 2.14 To accord approval to the amended minimum qualifications and experience in respect of Director/ Principal/Head of the Institute and Lecturer (Humanities and Sciences) in the Degree Level Technical Institutions.

The Board noted the amended minimum qualification and experience in respect of the Director/Principal/Head of the Institute and Lecturer (Humanities and Sciences) in the Degree level Technical Institutions as per Notification No. FD/Pay/01/2001-2002 dated 28.2.2002 by AICTE. The Board approved the amended qualifications for the post of Lecturer (Humanities and Sciences) with additional condition that he/she must be Ph.D.

Item 2.15 To consider and approve the construction of additional storm water drains and Garbage Bins in the Institute Campus.

The Board approved the proposal of the Institute for the grant of Rs. 10.05 lac out of the College Development Fund (College Share of Consultancy) for the construction of additional storm water drains and Garbage Bins on the campus.



Item 2.16 To consider and approve the leasing out of Oxidation Ponds for fish culture.

The Board approved the proposal to lease out the Oxidation Ponds for fish culture after obtaining legal opinion on this item.

Item 2.17 To consider the letter of the Financial Commissioner and Principal Secretary to Govt. of Haryana, Electronics & Information Technology Department, Chandigarh regarding procurement of Computer Systems, peripherals, allied items, Software and Networking directly from HARTRON.

The Board felt that the Govt. of India has taken over the National Institute of Technology, Kurukshetra, completely under its control, so the letter from the Financial Commissioner and Principal Secretary to Govt. of Haryana, Electronics & Information Technology Department, Chandigarh, has become redundant. However, the Board desired that a copy of the advertisement may be sent to HARTRON while purchasing Computer Systems, peripherals, allied items, Software, Networking equipment etc. so that HARTRON can also quote for such purchases.

Item 2.18 To settle the Court case No. MS 136/1998 at Barasat (Kolkata) and 23/1997 at Haryana State Consumer Commission, Chandigarh on mutual agreement.

The Board approved the request of Indian Institute of Psychometry, Kolkata that both parties will not proceed further in the Court through mutual agreement as per the Agenda Item. NIT, Kurukshetra may take further necessary action in this matter.

Item 2.19 To approve engagement of private Doctors in the field of specialization.

The Board approved the engagement of private Doctors in the different fields of specialization as per agenda item with the condition that the number of Doctors on the Panel be around 10-12.

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Item 2.20 To consider grant of pay scale of Rs. 16400-450-20900-500-22400 to some of the faculty members promoted as Professors under the Merit Promotion Scheme.

The Board allowed the grant of pay scale of Rs. 16400-450-20900-500-22400 to the following four Faculty Members promoted as Professors in the Merit Promotion Scheme from 1.1.1996 or from the date of joining as Professor whichever is later as given below:


Sr. No.	Name	Date of joining as Asstt. Professor	Date of joining as Professor (MPS)
1.	Prof. HM Rai, EED	24.8.1972	27.8.1992
2.	Prof. KB Singh, Hum.	21.5.1984	10.4.1997
3.	Prof. KS Kasana, MED	21.5.1984	10.4.1997
4.	Prof. A. Swarup	6.1.1986	10.4.1997

Item 2.21 To consider payment of traveling allowance for travels abroad on official business/training or for attending conferences etc.

The Board allowed traveling allowance for travels abroad on official business/training or for attending conferences etc. as per Agenda Item.

Item 2.22 To consider implementation of Career Advancement Scheme (CAS).

The Board approved the implementation of Career Advancement Scheme (CAS) as per Agenda Item and as per AICTE/GOI letters referred therein. The Board very strongly stressed that while implementing the scheme, the main criteria must be the 'performance of the individual in the Institute' not the mere fact that he/she fulfils the eligibility as per CAS. As a special case Hon'ble Chairman, Board of Governors very kindly agreed to Chair the Selection Committee Meeting involving the promotion of Assistant Professor to Professor under CAS.



Item 2.23 To consider the request of Dr. KK Nagpal, Senior Medical Officer to restrict the recovery of excess amount paid on account of Selection Grade of Rs. 4100-5300.

The case of Dr. KK Nagpal, Senior Medical Officer, was discussed in detail. It was felt that recovery is to be made for the period from 1.5.1989 to 8.4.1992 along with interest @ 12% considering the Notification of Health Department, Govt. of Haryana dated 29.10.1996.

In the discussion there was a reference to the last para of its agenda item; however the Board authorized the Chairman to decide about his request for SMO scale.

Item 2.24 To consider medical facilities to the employees of NIT, Kurukshetra.

This item was discussed in detail and after long deliberations, the following decisions were taken:

- A. The Chief Medical Officer of Kurukshetra on advice of Senior Medical Officer of the Institute's Health Centre will refer cases for special treatment in the Hospitals in Haryana as well as outside Haryana as approved by the State Government from time to time as per existing practice.
- B. An advance to the extent of 75% of the proposed expenditure may be allowed to the employees of NIT Kurukshetra by the Director subject to the availability of funds.
- C. The Director of the Institute is authorized to make reimbursement of valid admitted expenditure up to Rs. 50,000/- which at present is up to Rs. 5,000/- only. The medical reimbursement beyond Rs. 50,000/- may be put up to the Finance Committee for approval as per past practice.



Item 2.25 To consider filling up of vacant teaching posts.

The Board lifted the ban imposed on the fresh recruitment for the teaching posts which are duly sanctioned. It was felt that any reduction in teaching posts is not possible for proper teaching. However, the Board felt that a faculty member may be given additional 10% teaching load if there is shortage of faculty in any Department. The teaching load approved by the Board is as follows:

Professor	=	12	hours/week
Assistant Professor	=	14	hours/week
Lecturer	=	16	hours/week

If any teacher goes on leave, he/she must make the load arrangement so that the classes are not let off.


However, Board was very specific that we should maintain ratio between teaching and non-teaching posts in the range of 1:1.5. The Board felt that to keep this ratio the Institute can do the rationalization of the non-teaching posts by appointing a Committee at the Institute level. The recommendations of such Committee may be got approved from the Board.

Item 2.26 To consider the payment of honorarium to the teachers @ Rs. 200/- per lecture for additional teaching load in addition to the prescribed work load of teaching.

The Board approved the payment of honorarium to the guest faculty @ Rs. 200/- per lecture. The Board further authorized that a lump sum amount of up to Rs. 1000/- may be given to eminent speakers from outside the Institute in addition to TA & DA.

Item 2.27 To consider vacant non-teaching posts.

The Board noted the vacant non-teaching posts in the Institute. The Board is of the opinion that ratio between teaching and non-teaching staff be maintained as 1:1.5. However, in some cases where there is acute shortage of teaching-supporting staff separate request may be put



up to the Board for allowing a few non-teaching posts. The Institute will do the rationalization as noted in Item 2.25.

Item 2.28 To consider thefts of various items.

The Board allowed the Institute to write off the various theft items as noted in the Agenda Item 2.28. It was felt that the Institute may go in for insurance in case of costly equipment and computers. The Board desired that most of the items which have got obsolete and outdated should be written off and for this comprehensive proposal may be prepared.


Item 2.29 To note the position of legal cases pending in Hon'ble Courts of Law.

The Board noted the position of legal cases pending in Hon'ble Courts of Law.

It was pointed out that there is a need to scrutinize the Court cases excluding those involving disciplinary proceedings. Those which can be settled should be short listed. The Board authorized the Chairman to examine those and take appropriate decision.

Item 2.30 To consider payment of TA to members of BOG/various Committees / Sub-Committees/ Senate / Members and Experts of Selection Committees, High Dignitaries and eminent Speakers.

The Board approved that traveling allowance for performing journey in AC Car/Taxi to the members of BOG/Various Committees/Sub-Committees/ Senate/Members and Experts of Selection Committees, High Dignitaries and eminent Speakers who visit the Institution may be paid up to Rs. 8/- per Km. However, the present mileage allowance admissible to the Officers of the Institute who are entitled to travel by Taxi/own car will continue to be Rs. 4/- per Km.



Item 2.31 To accord approval to the revised minimum qualifications and experience prescribed for Teaching Posts in Degree Level Technical Institutions.

The Board approved the revised minimum qualifications and experience prescribed for teaching posts in degree level Institutions as per recommendation of AICTE, New Delhi vide letter No. FD/PSSC/Notification/2002/1 dated 19.2.2003. However, the Board decided that the minimum qualification for Lecturer in Engineering subjects be First Class Master's Degree in the appropriate branch of Engineering/Technology.

The Chairman of the Board thanked all members of the Board for their active participation during course of the meeting.

The meeting ended with a vote of thanks to the Chair.



(N.P. Mehta)
Director & Member Secretary
Board of Governors,
NIT, Kurukshetra.



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निदेशक

Prof. R.S. SIROHI, Ph.D., FNA, FNASc
Director

राष्ट्रीय प्रौद्योगिकी संस्थान

कुरुक्षेत्र-136119

(मानित विश्वविद्यालय)

पंजीकरण संख्या 2/65

दिनांक 15.5.2003

ITD/D/

May 14, 2003

Dear Dr. Mehta,

This has reference to the Minutes of the 2nd Meeting of the Board of Governors of NIT Kurukshetra held on 19.4.2003. I have the following observations to make in respect of Item No. 2.22.

Item 2.22 To consider implementation of Career Advancement Scheme (CAS).

I recall that the main criteria for promotion under CAS, as discussed, must be the *academic performance of the individual* rather than the performance of the individual in the Institute. The spirit behind this was that those persons, who have carried out research work and R&D activities, should be considered favourably rather than those who are just teaching and involved in the routine activities of the Institute.

With regards,

Yours sincerely,

RSSi

(R.S. Sirohi) 14/5/03

Dr. N.P. Mehta
Director & Member-Secretary, BOG
National Institute of Technology
Kurukshetra - 136 119
(Fax: 01744-238080)

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राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र APPENDIX-II

(मानित विश्वविद्यालय)

NATIONAL INSTITUTE OF TECHNOLOGY

(Deemed University)

KURUKSHETRA-136 119 HARYANA (INDIA)

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No. 2945

Dated 22.05.2003

Dr. D.V.S. Verma,
Professor,
Civil Engineering Department.

Subject: Minutes of the 2nd meeting of the Board of Governors of NIT, Kurukshetra.

My dear

Please refer to your letter No. NITK/BOG/2nd/2504-10 dated 8.5.2003, vide which minutes of the 2nd meeting of Board of Governors of NIT, Kurukshetra have been communicated. I have a few comments to offer on the minutes of Item 2.22.

Item 2.22 To consider implementation of Career Advancement Scheme (CAS).

In the meeting of the Board it was recommended that the main criteria while implementing the scheme for promotion would be the '**Academic Parameters**' and not the '**performance of the individual in the Institute**' as recorded in the minutes.

I request you to kindly incorporate this correction. These Academic Parameters on the IIT pattern may be considered to bring excellence in academic environment of the Institution.

With best regards,

Yours sincerely,

D.V.S. Verma
(D.V.S. Verma) 22/5/03
Member B.O.G.

Dr. N.P. Mehta
Dr. N.P. Mehta,
Director,
National Institute of Technology,
KURUKSHETRA.

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