

(i)

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Agenda : For the 30th meeting of
Board of Governors

Place : Board Room
BrahMos Aerospace, DRDO
16, Cariappa Marg, Kirby Place
Delhi Cantt., New Delhi – 110 010

Day, date and time : Saturday, the 08th March, 2013
at 11.00 a.m.

Item No.	Subject	Page No.
30.1	To confirm the minutes of the 29 th meeting of the Board of Governors held on 28.12.2012.	1-7
30.2	To note the action taken report on the minutes of the 29 th meeting of the Board of Governors held on 28 th December, 2012.	8-12
30.3	To consider and approve the minutes of the 21 st meeting of the Senate, National Institute of Technology, Kurukshetra held on 23.02.2013.	13-22
30.4	To note the post of Director of the Institute as vacation post.	23
30.5	To consider and approve the recommendations of the Selection Committee constituted for the appointment of Senior Medical Officer and Medical Officer in the Health Centre of the Institute.	24
30.6	To consider creation of Pension Cell for the implementation of Pension-cum-GPF Scheme for the employees of the Institute.	25-29
30.7	To review the Reservation policy in respect of SC / ST being followed by the Institute in employment and admission and to firm up necessary steps for implementation of the reservation policy.	30-32
30.8	To consider Cumulative Professional Development Allowance to the faculty for participating in International Conferences abroad.	33-40

(ii)

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Tabled Agenda : **For the 30th meeting of
Board of Governors**

Place : **Board Room
BrahMos Aerospace, DRDO
16, Cariappa Marg, Kirby Place
Delhi Cantt., New Delhi – 110 010**

Day, date and time : **Friday, the 08th March, 2013
at 11.00 a.m.**

Item No.	Subject	Page No.
30.9	Onetime promotion of faculty members under career Advancement Scheme (CAS-2013).	41-43
	Any other item	

Item 30.1 To confirm the minutes of the 29th meeting of the Board of Governors held on 28.12.2012.

The minutes of the 29th meeting of the Board of Governors held on 28.12.2012 were circulated to all the members of the Board vide letter No. NITK/BOG 29th/123 dated 09.01.2013 and Endst. No. NITK/BOG 29th/124 dated 09.01.2013. A copy of the minutes is enclosed as Appendix - I from pages 2 to 7.

No comments have been received from any member.

The Board of Governors may please confirm the minutes of the 29th meeting of the BOG held on 28.12.2012 as circulated to the members.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Minutes of the 29th meeting of the Board of Governors, National Institute of Technology, Kurukshetra held on 28th December, 2012 at 11.00 AM at the Board Room, BrahMos Aerospace, DRDO, 16, Cariappa Marg, Kirby Place, Delhi Cantt., New Delhi.

Present:

- | | | |
|----|---|-------------|
| 1. | Padmashri Dr. A. Sivathanu Pillai
Distinguished Scientist &
Chief Controller (R&D), DRDO &
CEO and MD, BrahMos Aerospace, &
Hon'ble Chairperson, BOG, NIT, Kurukshetra
16, Cariappa Marg, Kirby Place
Delhi Cantt., New Delhi | Chairperson |
| 2. | Prof. Anand Mohan
Director
National Institute of Technology
Kurukshetra | Member |
| 3. | Ms. Vandna Choudhary
Section Officer
Representative of Additional Secretary (Tech.)
Department of Higher Education
Ministry of Human Resource Development
Government of India
Shastri Bhawan
New Delhi -110 001 | Member |
| 4. | Sh. Satpal Sharma
Asstt. Financial Advisor
Integrated Finance Division
Representative of Joint Secretary & Financial Advisor
Department of Higher Education
Ministry of Human Resource Development
Government of India
Shastri Bhawan
New Delhi-110 001 | Member |
| 5. | Prof. (Ms.) Sneha Anand
Professor & Head
Centre for Biomedical Engineering
Indian Institute of Technology
Hauz Khas
Delhi – 110 016 | Member |



6. Prof. S. K. Sharma
Professor
Mechanical Engineering Department
N. I.T, Kurukshetra

Member

7. Shri G. R. Samantaray
Registrar (I/C)-cum-Secretary, BOG
National Institute of Technology, Kurukshetra

Secretary

Dr. Chandra Shekhar, Director, Central Electronics Engineering Research, Institute, Pilani (Rajasthan) and Prof. M. K. Surappa, Director, Indian Institute of Technology, Ropar (Punjab) could not attend the meeting.

Before the start of the deliberations the Hon'ble Chairperson, Board of Governors welcomed all the members of the Board present in the meeting. He apprised that the Hon'ble President of India has kindly consented to grace the 10th Convocation as Chief Guest on 9th April, 2013 which will be a remarkable day in the 'Golden Jubilee Year' of the Institute.

The Board of Governors took the following decisions:-

29.1 To note the nomination of members on the Board of Governors of NIT, Kurukshetra.

The Board noted the nomination of Dr. Chandra Shekhar, Director, Central Electronics Engineering Research Institute, Pilani (Rajasthan), Prof. (Ms.) Sneha Anand, Professor & Head, Centre for Biomedical Engineering, Indian Institute of Technology, Delhi and Director or his nominee (not below the rank of Professor), Indian Institute of Technology, Ropar (Punjab) as members on the Board of Governors of the Institute.

29.2 To note the nomination of faculty members on the BOG as Senate Nominee.

The Board noted the nomination of Shri Umesh Ghanekar, Associate Professor, Electronics & Communication Engineering Department as Senate Nominee on the Board.

29.3 To consider nomination of the Board of Governors on the Finance Committee and Building & Works Committee of the Institute.

The Board considered the composition of the Finance Committee and the Building & Works Committee as per the First Statutes for NITs.



The Board decided that Prof. (Ms.) Sneh Anand, Professor & Head, Centre for Biomedical Engineering, Indian Institute of Technology, Delhi and Director or his nominee (not below the rank of Professor), Indian Institute of Technology, Ropar (Punjab) will be the nominee of the Board on the Finance Committee.

Further the Board decided that Prof. S. K. Sharma, Professor, Mechanical Engineering Department, N. I. T., Kurukshetra will be the nominee of the Board on the Building & Works Committee.

29.4 To confirm the minutes of the 28th meeting of the Board of Governors held on 20.07.2012.

The Board confirmed the minutes of the 28th meeting of the Board of Governors held on 20.07.2012 as circulated to the members.

29.5 To note the action taken report on the minutes of the 28th meeting of the Board of Governors held on 20th July, 2012.

The Board observed as under:-

Under Agenda Item 28.10, the Board decided that the opinion of the Institute legal counsel at Hon'ble Punjab & Haryana High Court, Chandigarh be taken and if the merit of the case demands the SLP be filed in the Hon'ble Supreme Court of India.

Under Agenda Item 28.14, the Board decided that proper Departmental Enquiry be conducted as per CCS (CCA) Rules.

The Board noted and approved the action taken report on the minutes of the 28th meeting of the Board of Governors held on 20th July, 2012 with the above observations.

29.6 To consider and approve minutes of 26th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 01.10.2012.

The Board approved the minutes of the 26th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 01.10.2012 as appended with the agenda item.



29.7 To note the appointment of Coordinators for the newly established Schools for PG Study and Research.

The Board noted the appointment of Prof. A. K. Gupta and Prof. A Swarup as Coordinators of School of VLSI Design & Embedded System and School of Renewable Energy and Efficiency respectively.

29.8 To note the appointment of Junior Engineer (Mechanical) and Drivers on contract basis under Clause 28 (2) of the First Statutes of NIT Act.

The Board approved the appointment of Junior Engineer (Mechanical) and three Drivers on contract basis under Clause 28(2) of the Statutes for a period of one year or till further orders whichever may be earlier w.e.f. 11.7.2012 on consolidated salary in the Pay Band + Grade Pay + DA as admissible from the date of appointment.

29.9 To consider and approve the recommendations of the Selection Committees constituted for the appointment of Assistant Professors in the various Departments of the Institute under Special Recruitment Drive for SC, ST, OBC and PwD categories.

The Board approved the recommendations of the Selection Committee meetings held during the period 20.11.2012 to 26.11.2012 for appointment of Assistant Professors in various Departments of the Institute under Special Recruitment Drive for SC, ST, OBC and PwD categories.

29.10 To consider and approve the recommendation of the Selection Committee for upgradation of AGP from ₹ 6000/- to ₹ 7000/- and from ₹ 7000/- to ₹ 8000/- to Assistant Professors under Career Advancement Scheme (CAS) in the Institute.

The Board approved the recommendations of the Selection Committee meetings held on 20th, 22nd, 25th and 26th November, 2012 for upgradation of AGP from ₹ 6000/- to ₹ 7000/- and from ₹ 7000/- to ₹ 8000/- to the Assistant Professors of the Institute under Career Advancement Scheme.

29.11 To consider requirement of Faculty and Non-faculty staff on the basis of student strength for the current year 2012-13.

The Board desired that already sanctioned vacant posts may be filled on regular basis and decided to defer this item for the time being.

[Signature]



- 29.12 To consider providing furnished office-cum-residential accommodation in the campus to the Director of the Institute.**

The Board noted that as per Schedule 'A' (9) (the agreement signed between the Institute and the Director) under Section 17 (2) of the Statutes, the Director is entitled to furnished free of license fee office-cum-residential accommodation in the campus of the Institute as may be sanctioned by the Board of Governors of the Institute.

In view of the above, the Board approved the fully furnished free of license fee office-cum-residential accommodation in the campus of the Institute.

- 29.13 To consider granting incentives / benefits to the employees of the Institute on the occasion of "Golden Jubilee Year" of the Institute.**

The Board decided that on the occasion of '*Golden Jubilee Year*' of the Institute all regular staff members be presented a wrist watch costing upto a maximum of ₹ 1000/- each and the expenditure on this account be met out of the '*Institute Development Fund*'.

- 29.14 To approve Annual Report and Audited Statement of Accounts & Audit Report of the Institute for the year 2011-12.**

The Board approved the Annual Report and Audited Statement of Accounts & Audit Report of the Institute for the year 2011-12.

- 29.15 To consider the MHRD letter dated 16th April, 2012 regarding 198 units of Solar Geysers (Solar Water Heating System) purchased by NIT, Kurukshetra.**

The Board desired that after the completion of work of water pipe fittings for input and output of water, a committee at the Institute level be constituted for the verification of proper working of Solar Geysers. The Board decided that 50% payment be released to the concerned firm on the satisfactory report of the committee. Then the matter be reported to the Board for the remaining 50% payment.

Further, It was also decided that the decision of the Board be reported to the MHRD.



29.16 To consider grant of Extraordinary Leave (without pay) to Dr. Pankaj Chandna, Associate Professor, Mechanical Engineering.

The Board noted the following decision which was taken by the BOG at its 25th meeting held on 22.06.2011:-

"The Board decided that the Extra Ordinary Leave, Lien and Deputations to the employees of the Institute be allowed as per provisions contained under Department of Personnel & Training (DOPT) rules of Govt. of India".

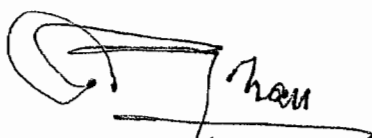
The Board considered the matter of Extraordinary Leave (without pay) to Dr. Pankaj Chandna and after detailed deliberations the Board did not grant Extraordinary Leave (without pay) to Dr. Pankaj Chandna to serve the Mewar University, Chittorgarh, Rajasthan.


29.17 To consider the letter of Shri B. Madana Mohan Reddy, Additional Private Secretary to Hon'ble Minister of Human Resource Development regarding migration of Shri. Shantanu Das from Dehradun Institute of Technology, Dehradun to National Institute of Technology, Kurukshetra in B. Tech. 1st year.


The Board noted that the admissions in all B. Tech. programmes are being done by Central Counselling Board and as such there is no provision for migration even amongst NITs.

In view of the above, the Board regretted the request of Shri Shantanu Das for migration from Dehradun Institute of Technology, Dehradun to National Institute of Technology, Kurukshetra.

The meeting ended with a vote of thanks to the Chair.


(Anand Mohan)
Director, NIT, Kurukshetra


(G. R. Samantary)
Registrar (Incharge)-cum-Secretary
BOG, NIT, Kurukshetra


(A. Sivathanu Pillai)
Hon'ble Chairperson, BOG,
NIT, Kurukshetra

Item 30.2 To note the action taken report on the minutes of the 29th meeting of the Board of Governors held on 28th December, 2012.

The action taken report on the minutes of the 29th meeting of the Board of Governors held on 28th December, 2012 is given below:-

Item No.	Subject	Action Taken
29.1	To note the nomination of members on the Board of Governors of NIT, Kurukshetra. The Board noted the nomination of new members on the Board of the Institute.	No further action is required.
29.2	To note the nomination of faculty members on the BOG as Senate Nominee. The Board noted the nomination of new Senate Nominee on the Board of the Institute.	No further action is required.
29.3	To consider nomination of the Board of Governors on the Finance Committee and Building & Works Committee of the Institute. The Board nominated Prof. (Ms.) Sneh Anand, Professor & Head, Centre for Biomedical Engineering, Indian Institute of Technology, Delhi and Director or his nominee (not below the rank of Professor), Indian Institute of Technology, Ropar (Punjab) as nominee of the Board on the Finance Committee. Further the Board nominated Prof. S. K. Sharma, Professor, Mechanical Engineering Department, N. I. T., Kurukshetra as nominee of the Board on the Building & Works Committee.	The decision of the Board noted for compliance.

29.4	<p>To confirm the minutes of the 28th meeting of the Board of Governors held on 20.07.2012.</p> <p>The Board confirmed the minutes of the 28th meeting of the Board of Governors held on 20.07.2012 as circulated to the members.</p>	No further action is required.
29.5	<p>To note the action taken report on the minutes of the 28th meeting of the Board of Governors held on 20th July, 2012.</p> <p>The Board approved the action taken report with the following observations:-</p> <p>i) Under agenda item 28.10, the Board decided that the opinion of the Institute legal counsel at Hon'ble Punjab & Haryana High Court, Chandigarh be taken and if the merit of the case demands the SLP be filed in the Hon'ble Supreme Court of India.</p> <p>ii) Under Agenda Item 28.14, the Board decided that proper Departmental Enquiry be conducted as per CCS (CCA) Rules.</p>	<p>The SLP is being filed as per the legal opinion of the Institute legal Counsel at Chandigarh.</p> <p>Action is being taken.</p>
29.6	<p>To consider and approve minutes of 26th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 01.10.2012.</p> <p>The Board approved the minutes of the 26th meeting of the Finance Committee.</p>	Action has been taken.
29.7	<p>To note the appointment of Coordinators for the newly established Schools for PG Study and Research.</p> <p>The Board noted the appointment of Coordinators of Schools for PG Studies & Research.</p>	No further action is required.

29.8	<p>To note the appointment of Junior Engineer (Mechanical) and Drivers on contract basis under Clause 28 (2) of the First Statutes of NIT Act.</p> <p>The Board noted the appointment of one JE (M) and three Drivers on contract basis.</p>	Action has been taken.
29.9	<p>To consider and approve the recommendations of the Selection Committees constituted for the appointment of Assistant Professors in the various Departments of the Institute under Special Recruitment Drive for SC, ST, OBC and PwD categories.</p> <p>The Board approved the recommendations of the Selection Committees.</p>	Appointment letters have been issued to the 25 selected candidates.
29.10	<p>To consider and approve the recommendation of the Selection Committee for upgradation of AGP from ₹ 6000/- to ₹ 7000/- and from ₹ 7000/- to ₹ 8000/- to Assistant Professors under Career Advancement Scheme (CAS) in the Institute.</p> <p>The Board approved the recommendations of the Selection Committees.</p>	Action has been taken.
29.11	<p>To consider requirement of Faculty and Non-faculty staff on the basis of student strength for the current year 2012-13.</p> <p>The Board defer this item for the time being.</p>	The matter will be again placed before the Board.

29.12	<p>To consider providing furnished office-cum-residential accommodation in the campus to the Director of the Institute.</p> <p>As per Schedule 'A' (9) under Section 17 (2) the Board approved fully furnished free of license fee office-cum-residential accommodation to the Director.</p>	The decision of the Board noted for implementation.
29.13	<p>To consider granting incentives / benefits to the employees of the Institute on the occasion of "Golden Jubilee Year" of the Institute.</p> <p>The Board decided that on the occasion of 'Golden Jubilee Year' all regular staff members be presented a wrist watch costing upto a maximum of ₹ 1000/- each and the expenditure on this account be met out of the 'Institute Development Fund'.</p>	A Committee has been constituted for the purchase of wrist watch to be presented on the occasion of 'Golden Jubilee Year'.
29.14	<p>To approve Annual Report and Audited Statement of Accounts & Audit Report of the Institute for the year 2011-12.</p> <p>The Board approved the Annual Report and Audited Statement of Accounts & Audit Report of the Institute for the year 2011-12.</p>	Action has been taken.
29.15	<p>To consider the MHRD letter dated 16th April, 2012 regarding 198 units of Solar Geysers (Solar Water Heating System) purchased by NIT, Kurukshetra.</p> <p>The Board desired that after the completion of work of water pipe fittings for input and output of water, a committee at the Institute level be constituted for the verification of proper working of Solar Geysers. The Board decided that 50% payment be</p>	<p>The work of pipe fittings for input and output of water has been allotted to CPWD.</p> <p>Further, the decision of the Board has been intimated to the MHRD.</p>

	<p>released to the concerned firm on the satisfactory report of the committee. Then the matter be reported to the Board for the remaining 50% payment.</p> <p>Further, It was also decided that the decision of the Board be reported to the MHRD.</p>	
29.16	<p>To consider grant of Extraordinary Leave (without pay) to Dr. Pankaj Chandna, Associate Professor, Mechanical Engineering.</p> <p>The Board did not grant Extraordinary Leave (without pay) to Dr. Pankaj Chandna to serve the Mewar University, Chittorgarh, Rajasthan.</p>	<p>Decision of the Board has been conveyed to Dr. Pankaj Chandna. He has been asked to report for duty immediately failing which disciplinary action will be taken against him.</p>
29.17	<p>To consider the letter of Shri B. Madana Mohan Reddy, Additional Private Secretary to Hon'ble Minister of Human Resource Development regarding migration of Shri Shantanu Das from Dehradun Institute of Technology, Dehradun to National Institute of Technology, Kurukshetra in B. Tech. 1st year.</p> <p>The Board regretted the request of Shri Shantanu Das for migration from Dehradun Institute of Technology, Dehradun to National Institute of Technology, Kurukshetra.</p>	<p>No further action is required.</p>

The Board may please note the action taken on the 29th meeting of the Board of Governors held on 28.12.2012.

Item 30.3 To consider and approve the minutes of the 21st meeting of the Senate, National Institute of Technology, Kurukshetra held on 23.02.2013.

The minutes of the 21st meeting of the Senate of National Institute of Technology, Kurukshetra held on 23.02.2013 under the Chairmanship of Director, NIT, Kurukshetra are enclosed as Appendix – II from pages 14 to 22. The agenda of the 21st meeting of the Senate is enclosed as Annexure to item 30.3.

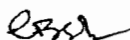
The Board may consider and approve these minutes.

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Minutes of the 21st meeting of the Senate of National Institute of Technology, Kurukshetra held on 23rd February, 2013 at 11:00 a.m. in the Senate Hall of the Institute.

The following were present:

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| 1. Prof. Anand Mohan
Director
NIT, Kurukshetra | Chairman |
| 2. Prof. (Ms.) Shashikala Achyut Gangal
ISRO Chair Professor
Department of Electronics Science
University of Pune,
Pune-411 007 | Member |
| 3. Prof. V K Arora
Professor & Dean (P&D)
Civil Engineering Department
NIT, Kurukshetra | Member |
| 4. Prof. V K Sehgal
Professor & Dean (Faculty Welfare)
Civil Engineering Department
NIT, Kurukshetra | Member |
| 5. Prof. S K Sharma
Professor & Dean (Students' Welfare)
Mechanical Engineering Department
NIT, Kurukshetra | Member |
| 6. Prof. A K Gupta
Professor & Dean (Academic)
Electronics & Comm. Engg. Department
NIT, Kurukshetra | Member |
| 7. Prof. (Ms.) Minati Baral
Professor & Head
Chemistry Department
NIT, Kurukshetra | Member |



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| 8. Prof. D K Soni
Professor & Head
Civil Engineering Department
NIT, Kurukshetra | Member |
| 9. Prof. N K Gupta
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 10. Prof. S S Rattan
Professor
Mechanical Engineering Department
NIT, Kurukshetra | Member |
| 11. Prof. K S Sandhu
Professor
Electrical Engineering Department
NIT, Kurukshetra | Member |
| 12. Prof. Sudhir Kumar
Professor & Head
Mechanical Engineering Department
NIT Kurukshetra | Member |
| 13. Prof. Rajender Kumar
Professor & Head
Department of Humanities & Social Sciences
NIT, Kurukshetra | Member |
| 14. Prof. S K Madan
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 15. Prof. H K Sharma
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 16. Prof. (Ms.) Lillie Dewan
Professor & Head
Electrical Engineering Department
NIT, Kurukshetra | Member |
| 17. Prof. Dixit Garg
Professor
Mechanical Engineering Department
NIT, Kurukshetra | Member |

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| 18. Prof. P J Philip
Professor
Department of Humanities & Social Sciences
NIT, Kurukshetra | Member |
| 19. Prof. J K Quamara
Professor & Head
Physics Department
NIT, Kurukshetra | Member |
| 20. Prof. R S Bhatia
Professor
Electrical Engineering Department
NIT Kurukshetra | Member |
| 21. Prof. G L Pahuja
Professor
Electrical Engineering Department
NIT Kurukshetra | Member |
| 22. Prof. K K Singh
Professor & Dean (Estate & Con.)
Civil Engineering Department
NIT Kurukshetra | Member |
| 23. Prof. Subodh Ranjan
Professor
Civil Engineering Department
NIT Kurukshetra | Member |
| 24. Prof. (Ms.) Ratna Dahiya
Professor
Electrical Engineering Department
NIT Kurukshetra | Member |
| 25. Prof. Anupam Mittal
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 26. Prof. Dinesh Khanduja
Professor
Mechanical Engineering Department
NIT Kurukshetra | Member |
| 27. Prof. R.K. Sharma
Professor
Electronics & Comm. Engineering Department
NIT Kurukshetra | Member |

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| 28. Prof. O.P Sahu
Professor & Head
Electronics & Comm. Engg. Department
NIT, Kurukshetra | Member |
| 29. Prof. S M Gupta
Professor. & COE
Civil Engineering Department
NIT Kurukshetra | Member |
| 30. Prof. Arun Goel
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 31. Prof. Dinesh Kumar
Professor
Chemistry Department
NIT, Kurukshetra | Member |
| 32. Prof. D.P. Singh
Professor
Chemistry Department
NIT, Kurukshetra | Member |
| 33. Prof. P.C. Tiwari
Professor.
Mechanical Engineering Department
NIT Kurukshetra | Member |
| 34. Prof. L.M. Saini
Professor. & Prof. I/C (Academics & Senate Affairs)
Electrical Engineering Department
NIT Kurukshetra | Member |
| 35. Prof. Hari Singh
Professor.
Mechanical Engineering Department
NIT Kurukshetra | Member |
| 36. Prof. S.K. Patidar
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 37. Prof. Ashwani Jain
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |

RSH

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| 38. Dr. Jitender Chhabra
Associate Professor & Head
Computer Engineering Department
NIT, Kurukshetra | Special Invitee |
| 39. Dr. Paras Ram
Associate Professor & Head
Mathematics Department
NIT, Kurukshetra | Special Invitee |
| 40. Sh. G.R. Samantray
Registrar I/C
NIT, Kurukshetra | Secretary, Senate |

The following members could not attend the meeting

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|--|--------|
| 1. Prof. Chandra Shekhar
Director
Central Electronics Engg. Research Institute (CEERI)
Pilani (Raj.) | Member |
| 2. Prof. Rajendra Rai
Head of the Department
Department of Economics
Faculty of Social Sciences
Banaras Hindu University
Varanasi-221 005 | Member |
| 3. Prof. A Swarup
Professor & Dean (Research & Consultancy)
Electrical Engineering Department
NIT, Kurukshetra | Member |
| 4. Prof. Brahmjit Singh
Professor
Electronics & Comm. Engg. Department
NIT, Kurukshetra | Member |
| 5. Prof. Baldev Setia
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |
| 6. Prof. Diwan Singh
Professor
Civil Engineering Department
NIT, Kurukshetra | Member |

RSR

7. Prof. S N Sachdeva
Professor
Civil Engineering Department
NIT, Kurukshetra

Member

8. Prof. Surjit Angra
Professor
Mechanical Engineering Department
NIT Kurukshetra

Member

21.1 To confirm the minutes of the 20th meeting of the Senate held on 10.05.2012.

The Senate confirmed the minutes of 20th meeting of the Senate held on 10.5.2012.

21.2 To note the action taken on the minutes of the 19th and 20th meetings of the Senate held on 28.02.2012 & 10.05.2012 respectively.

The Senate noted the action taken report on the minutes of 19th and 20th meetings of the Senate held on 28.02.2012 and 10.05.2012 respectively.

21.3 To note decisions taken in 41st and 42nd meeting of Standing Committee on Senate Affairs (SCSA)

The Senate noted the decision taken in its 41st and 42nd meetings of Standing Committee on Senate Affairs.

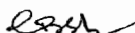
21.4 To note the approval of the Chairman, Senate to the procedures for assigning (i) roll nos. to the students and (ii) course nos. to various subjects offered in UG/PG/Ph.D programs.

The Senate noted the approval of the Chairman, Senate to the procedure of assigning i) Roll Nos. to the students and ii) Course Nos. to various subjects offered in UG, PG and Ph. D. programmes.

The HOD, Chemistry and HOD, (Humanities and Social Sciences) Departments pointed out that the Codes for courses offered by the Departments of Physics, Chemistry, Mathematics and HSS have not been included in the procedure. The Dean (Academics) assured to do the needful and communicate the same to the concerned Departments.

21.5 To note approval of the Chairman, Senate to Scheme and Syllabi of various M.Tech. programs.

The Senate noted the approval of the Chairman, Senate to Scheme and Syllabi of various M. Tech. Programmes.



- 21.6 To note the approval of the Chairman, Senate to the revised scheme & syllabi of B.Tech courses and the courses offered to Ph.D students by Departments of Physics, Chemistry and Mathematics.

The Senate noted the approval of the Chairman, Senate to the revised Scheme & Syllabi of B.Tech. courses and the courses offered to Ph. D. students by Departments of Physics, Chemistry and Mathematics.

The HOD, Mathematics Department pointed out that the course nos. of the subjects offered in the Department of Mathematics need to be modified in accordance with the new procedure for assigning the course numbers to the subjects. Dean (Academics) assured to do the needful and communicate the same to the concerned Departments.

- 21.7 To consider and approve the proposal of Mechanical Engg. Deptt. for change of name from B.Tech (Industrial Engg. & Management) to B.Tech (Production and Industrial Engg).

The Senate approved the proposal of Mechanical Engineering Department for change of name of B.Tech (Industrial Engineering & Management) to B.Tech (Production and Industrial Engineering).

Dr. K. K. Singh, Dean (Estate) pointed out that this change of name should be intimated to the Central Counselling Board (CCB). The Dean (Academics) assured to do the needful.

- 21.8. To consider and approve the scheme and syllabi of B.Tech (Production & Industrial Engg).

The Senate approved the Scheme and Syllabi of B. Tech. (Production & Industrial Engineering).

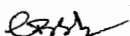
- 21.9 To consider the request of B.Tech./M.Tech./MBA/MCA students for awarding final degree with Honors.

The Senate considered the request of the students for awarding final degree with Honors. The Senate declined the request.

- 21.10 Approval to the list of students to be awarded degrees in 10th Convocation

The Senate approved the list of students to be awarded degrees in 10th Convocation of the Institute.

It was also decided that the Heads of the Departments may go through the respective list of Degree awardees and intimate the discrepancy observed, if any, to the Dean (Academics) within next three working days.



21.11 Approval for the students to be awarded Medals and Certificates.

The Senate approved the list of students to be awarded Medals and Certificates in 10th Convocation of the Institute.

It was also decided that the Heads of the Departments may go through the respective list of Medal awardees and intimate the discrepancy observed, if any, to the Dean (Academics) within next three working days.

The Senate has also decided to confirm the minutes of 21.10 and 21.11 items during the meeting itself.

21.12 To note the result of students passing out during academic year 2011-12

The Senate noted the result of students passing out during Academic year 2011-12.

21.13 To note the admission status of various UG / PG Courses in the Institute for the academic session 2012-13.

The Senate noted the admission status of various UG and PG Courses in the Institute for the Academic Session 2012-13.

21.14 Any other Item.

No discussion under 'any other item' took place.

21.15 To consider Conferment of Honorary Degree of D.Sc. (Honoris Causa) on Dr. Suresh Rai, Professor Department of Electrical and Computer Engineering, Louisiana State University (USA).

The Senate approved the conferment of Honorary Degree of D.Sc. (Honoris Causa) on Dr. Suresh Rai, Professor, Department of Electrical and Computer Engineering, Louisiana State University (USA) at 10th Convocation of the Institute.

21.16 To consider Conferment of D.Sc. (Honoris Causa) on Dr. Rohit Sharma, CEO, Syfto Inc. (USA).

The Senate approved the conferment of Honorary Degree of D.Sc. (Honoris Causa) on Dr. Rohit Sharma, CEO, Syfto Inc.(USA) at 10th Convocation of the Institute.

CRS

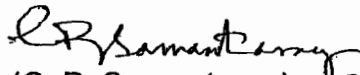
21.17 To consider Conferment of Honorary Degree of Ph.D. (Honoris Causa) on Prof. Inderjit Singh Lamba, distinguished alumnus of 1st Batch of REC, Kurukshetra.

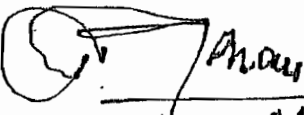
The Senate approved the conferment of Honorary Degree of Ph. D. (Honoris Causa) on Prof. Inderjit Singh Lamba, distinguished alumnus of 1st batch of REC, Kurukshetra at 10th Convocation of the Institute.

21.18 To consider payment of remuneration to faculty members. for examination work.

The Senate approved the proposal of payment of remuneration to faculty members for examination work.

The meeting ended with a vote of thanks to the Chair.


(G. R. Samantaray) 25/02/13
Registrar I/C & Secretary, Senate
NIT, Kurukshetra


(Anand Mohan) 25/2/13
Director & Chairman, Senate
NIT, Kurukshetra

Item 30.4 To note the post of Director of the Institute as vacation post.

The Ministry of Human Resources Development, New Delhi has framed the 1st Statutes for National Institutes of Technology. Under clause 22(1) at (i) and (2) of the 1st Statutes the classification of the members of the staff is as under :-

- (i) **Academic Staff:** Director, Deputy Director, Professor, Associate Professor Assistant Professor, Lecturer, Professor Training and Placement, and such other academic posts as may be decided by the Board from time to time .
- (2) Posts classified as academic staff shall be vacations post only.

As per above clause, the post of Director of the Institute shall be vacation post.

The Board may note the post of Director as vacation post.

Item: 30.5 To consider and approve the recommendations of the Selection Committees constituted for the appointment of Senior Medical Officer and Medical Officer in the Health Centre of the Institute.

The Institute invited applications for the recruitment of 16 posts in the Officer Cadres vide advertisement No.27/2012. The Institute received 917 applications for the 16 posts in the Officer Cadre by the last date of receipt of applications against the said advertisement i.e. up to 14.12.2012. After the receipt of applications, a Committee was constituted under clause 23(11) of the Statutes for screening the applications to make criteria for calling the candidates for interviews.

The Screening Committee screened the applications received for the post of Senior Medical Officer and Medical Officer. As per the recommendations of the Screening Committee, the candidates were called for interview which was held on 21st and 22nd February, 2013 by the Selection Committee constituted as per clause 23 (5)(d) of the 1st Statutes as detailed below:

Post	No. of applications received	No. of candidates called for interview	Date and time
Senior Medical Officer (UR)- 01 Post	13	09	21.02.2013 at 9.00 a.m.
Medical officer (OBC)- 01 post	07	05	21.02.2013 at 1.30 p.m.
Medical Officer (UR)- 02 posts.	30	20	22.02.2013 at 9.00 a.m.

The Selection Committee has recommended the names of the candidates for the appointment of Senior Medical officer & Medical Officers in the Health Centre of the Institute.

The sealed covers of the recommendations will be placed on the table during the meeting of the Board.

The Board may consider and approve the recommendations of Selection Committee(s).

Item: 30.6 To consider creation of Pension Cell and grant of additional manpower for the implementation of Pension-cum-GPF Scheme for the employees of the Institute

The Teaching & Non-Teaching Associations and some retired employees of the Institute filed the CWP No. 12522 of 2005, CWP No. 3969 of 2005 and 4262 of 2006 before the Hon'ble Punjab and Haryana High Court at Chandigarh for the grant of Pension as per the decision of the BOG and Old Pension Scheme and 1st Statutes issued by the Government of India, MHRD. The above said cases come up for regular hearing on 26.03.2012 before the Hon'ble Mr. Justice K. Kannan. The Hon'ble Justice after hearing the arguments of both the sides allowed the above said petitions in view of the Section 29 of the 1st Statutes of NIT notified by the MHRD on 29th April, 2009. The Institute was further directed to publish a circular in newspapers as well as personal communication calling upon all the employees to exercise the option before a particular date to exercise option for the Pension scheme within a period of 3 months and extend the CCS (Pension) Rules 1972 to all such persons, who exercise the option. It was further directed that in respect of such persons, who were contributory to CPF and who have also withdrawn the benefits, they could be given an option re-deposit the amount drawn by them with interest @ 12% per annum within a specified period.

In view of the above decision of the Hon'ble High Court, the matter was referred to the Government of India, MHRD as well as Government of Haryana for the implementation of Pension Scheme being funding authorities. Further, the Institute issued a Public Notice No. 19/2012 dated 02.06.2012 in the Newspapers for all the retired employees of the Institute for exercising their option to opt Pension Scheme and re-depositing the amount drawn by them with interest @ 12% per annum latest by 26.6.2012 positively. The Institute has received options from the interested ex-employees as well as from the present employees of the Institute.

It is further mentioned here that Letter Patent Appeal (LPA) were filed before the Division Bench (DB) of the Hon'ble High Court at Chandigarh. However, the same were dismissed by the DB. Further, the Karamchari Sangh and Teaching Association of the Institute filed the contempt petitions before the Hon'ble High Court Chandigarh for not implementing the directions of Hon'ble Single Bench of the High Court passed on 26.03.2012. The contempt petition is fixed for hearing on 26.02.2013.

Now, the Government of India, Ministry of Human Resource Development, Department of Higher Education New Delhi vide letter No. F.26-9/2005-TS.III dated 11th February, 2013 has decided to implement the Pension-cum-GPF scheme for the employees of NIT Kurukshetra in compliance of Hon'ble High Court of Punjab & Haryana's judgments dated 26th and 28th March, 2012 and has requested to take further necessary action in

accordance with the above mentioned judgments and intimate the Ministry of the total financial implications. A copy of the MHRD letter dated 11th February, 2013 is enclosed as **Appendix III on page 27.**

In view of the above decision, the total estimated financial liability of Rs. 34.94 crores for implementation of the Pension-cum-GPF scheme was intimated to the MHRD vide letter No. Gen-1/Legal/Pension/817 dated 12.2.2013. Now, the Government of India, Ministry of Human Resource Development, Department of Higher Education vide letter No. F. 26-9/2005-TS.III dated 21st February 2013 informed that 50% of the reported arrear liability of Rs.17.5 crores could be met out from the Corpus of Rs.40.00 crores and paid towards the reported liability of Rs.34.93 crores. It was also requested to intimate further requirements of funds if any, after making the payment of arrears for the year 2012-13 onwards, year wise. A copy of the MHRD letter dated 21st February 2013 is also enclosed as **Appendix IV on page 28 to 29.**

Keeping in view the above decisions of the Government of India, MHRD, New Delhi, the Institute requires additional staff on temporary basis in view of acute shortage of existing staff for the proper implementation of the Pension-cum-GPF Scheme as per CCS (Pension) Rules 1972. Therefore, a Pension Cell may be created and for the purpose, the following experienced staff may be engaged on contract basis under clause 28(2) of the Statutes for a period of six months on a consolidated salary as mentioned against each:

Sr. No.	Name of the post	No. of persons	Consolidated Salary
1.	Consultant	01	Rs.35000/- per month
2.	Superintendent	01	Rs. 25000/- per month
3.	Accountant/Assistant	02	Rs. 19000/- per month
4.	Computer Operator	02	As per DC Kurukshetra Rates

The experienced retired employees of Accountant General Office/Central Government/State Government Services/experienced ex-employees of the Institute may be engaged against the above said posts for clearing the cases of the retired employees as per the decision of the Hon'ble High Court who had submitted their options. The said experienced staff may also give training to our regular employees for the future pension cases.

The Board may consider and decide.

APPENDIX-III

F.No.26-9/2005-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
..*.*

New Delhi, the 11th February, 2013

To

The Director
National Institute of Technology – Kurukshetra
Kurukshetra – 136119 (Haryana)

Subject: Implementation of Pension-cum-GPF Scheme for the employees of NIT-Kurukshetra, Jalandhar and Silchar – Implementation of the Hon'ble High Court of Punjab and Haryana Judgements dated 26th and 28th March, 2012.

Sir,

With reference to this Ministry's I.D. Note No.26-9/2005-TS.III dated 15.01.2013 addressed to Department of Expenditure, Ministry of Finance and their concurrence vide OM. No.213/EV/2013 dated 01.02.2013, Government of India, Ministry of Human Resource Development decided to implement the Pension-cum-GPF Scheme for the employees of NIT-Kurukshetra, Jalandhar and Silchar in compliance of Hon'ble High Court of Punjab and Haryana's judgements dated 26th and 28th March, 2012.

2. You are, therefore, requested to take further necessary action in accordance with the above mentioned judgements of the Hon'ble High Court of Punjab and Haryana and intimate this Ministry of the total financial implications as already requested by this Ministry vide its letter dated 18.01.2013.

Yours faithfully,


(Rajesh Singh)
Director (NITs)

Copy for information and further necessary action to:-

1. The Director, Dr. B.R. Ambedkar National Institute of Technology, Jalandhar – 144 011 (Punjab).
2. The Director, National Institute of Technology Silchar, Cachar, Assam Pin code: 788010.
3. Dr. Anmol Ratan Sidhu, Assistant Solicitor General, High Court of Punjab and Haryana (at Chandigarh), House #221, Sector-21-A, Chandigarh.

APPENDIX-IV

F.No.26-9/2005-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
-

New Delhi, the 21st February, 2013

To,
The Directors of
NITs- Kurukshetra, Jalandhar, and Silchar.

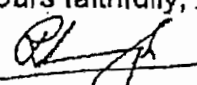
Subject : Implementation of Pension-cum-GPF Scheme for the employees of
NIT-Kurukshetra, Jalandhar and Silchar – Implementation of the
Hon'ble High Court of Punjab and Haryana Judgements dated 26th
and 28th March, 2012.

Sir,

Please refer to this Ministry letter of even number dated 11th February 2013 vide which approval was conveyed for grant of pension and letter of even number dated 11th January, 2013 wherein total financial implication was called for from the Institutes for implementing the Hon'ble High Court of Punjab and Haryana order dated 26-03-2012 and 28-03-2012.

2. As per the existing CPF Corpus the arrears of Rs.75.81 lakhs and Rs.770.52 lakhs of NIT-Jalandhar and Silchar respectively could be straight away paid from the available Corpus of Rs. 24.39 crore for NIT-Jalandhar and Rs. 23.89 crore for NIT-Silchar as the liability is less than the 50% of the Corpus.
3. In case of NIT-Kurukshetra 50% of the reported arrear liability of Rs.17.5 crores could be met out from the Corpus of Rs.40.00 crores and paid towards the reported liability of Rs. 34.93 crores.
4. Further, you are requested to intimate the Ministry after clearing the pension arrears of the employees as per para 2 & 3 above including requirements of funds if any, after making these payments for the 2012-13 onwards, year-wise.
5. All the Institutes are requested to send employee wise details in the prescribed format as enclosed.
6. This issues with the approval of the competent authority in this Ministry.

Yours faithfully,


(Rajesh Singh)
Director (NITs)

Copy to: Dr. Anmol Ratan Sidhu, Assistant Solicitor General, High Court of Punjab and Haryana (at Chandigarh), House #221, Sector-21-A, Chandigarh with the request to apprise the Hon'ble Court accordingly.

for the implementation of Pension-cum-GPF Scheme

Sl. No	Name & Designation	CPF No.	Date of Birth	Date of Joining	Date of retirement	Length of Service (yrs)	Pay Scale	50% of (Basic Pay + DA)	No. of months from the date of retirement	Total liability

Item: 30.7 To review the Reservation policy in respect of SC/ST being followed by the Institute in employment and admission and to firm up necessary steps for implementation of the reservation policy

The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide DO letter No. 21-64/2012-TS.II dated 4th February 2013 has requested to convene a special meeting of the Board of Governors to review the policy presently being followed by the Institute, as also to firm up necessary steps for implementing the reservation policy in employment and admissions of the Institute.

The Institute is providing 15% and 7 ½% reservation for SC and ST respectively in admissions and employments as has been laid down by the Government of India, Department of Personnel & Training (DoP&T), Government of India from time to time and maintaining Post-based roster as enunciated by the Office Memorandum No. 36012/2/96-Estt. (Res.) dated 2nd July 1997 of the DoP&T for SCs, STs and OBCs as directed by the Government of India, MHRD vide letter No. F.20-46/2003-TS.III dated 7th June, 2004.

The admissions for all the UG & PG Courses being run by the Institute are being made on All-India-Basis Entrance Test being conducted by the respective NITs on the instructions of Government of India, MHRD. The seats for SC and ST are being reserved for admissions to all UG and PG Courses. A detailed list of admitted SC and ST students in the various UG and PG Courses during the last five years i.e from 2008 to 2012 is enclosed as **Appendix-V on page 32.**

Further, with regard to employment, it is submitted that as per the Special permission granted by the Government of India under Special Recruitment Drive, the Institute advertized 55 backlog reserved vacancies of Assistant Professors which includes 14 for SC, 09 ST and 32 for OBC categories. Out of these vacancies, the appointment letters have been issued to 07 SC, 02 ST and 16 OBC candidates. Further, with regard to the existing vacancies of SC, ST faculty positions, the Institute has constituted a Committee to prepare the updated roster for advertisement of existing SC, ST positions along with unreserved posts. The Institute will advertise these faculty positions shortly.

For Non-Faculty posts the Government of India, Ministry of Human Resource Development, New Delhi has re-structured the Non-teaching posts vide letter No.23-18/2008-TS.III dated 17th March, 2010. After re-structuring and mapping of existing incumbents with the re-structured posts, the matter was referred to the MHRD for the creation of 73 non-faculty posts. The Government of India vide letter No. F.10-9/2011-TS.III dated 12th June, 2012 has granted permission for filling up 73 non-faculty posts on the basis of Model Recruitment Rules issued by the MHRD. The matter is under process.

It is further mentioned here that the Institute is maintaining Post-based Roster as laid down by the Government of India in its letter and spirit. All the appointments are being made as per said roster points.

The Board may consider and decide.

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

No. Acad./2013

Dated:23.02.13

Subject: SC & ST information for last five years

Bachelor of Technology (B.Tech.)

Year	Sanctioned Intake (SC)	Sanctioned Intake (ST)	Admitted (SC)	Admitted (ST)
2008-09	95	47	91	44
2009-10	108	54	98	51
2010-11	125	62	123	61
2011-12	125	62	122	60
2012-13	125	62	115	60

Master of Technology (M.Tech)

Year	Sanctioned Intake (SC)	Sanctioned Intake (ST)	Admitted (SC)	Admitted (ST)
2008-09	30	15	22	06
2009-10	42	17	33	03
2010-11	48	23	40	03
2011-12	51	25	41	14
2012-13	57	29	55	08

Master of Business Administration (MBA)

Year	Sanctioned Intake (SC)	Sanctioned Intake (ST)	Admitted (SC)	Admitted (ST)
2008-09	10	5	08	-
2009-10	12	6	7	-
2010-11	14	7	13	1
2011-12	14	7	11	6
2012-13	14	7	5	-

Master of Computer Application (MCA)

Year	Sanctioned Intake (SC)	Sanctioned Intake (ST)	Admitted (SC)	Admitted (ST)
2008-09	10	5	07	2
2009-10	12	6	5	-
2010-11	14	7	14	1
2011-12	14	7	2	1
2012-13	14	7	9	-

Item 30.8 To consider Cumulative Professional Development Allowance to the faculty for participating in International Conferences abroad.

The Ministry of Human Resources Development, New Delhi vide letter No. 23-1/2008-TS.II dated 18.8.2009 have revised the pay of teaching and other staff of Centrally Funded Technical Institutions following the pay revision of the Central Government employees on the recommendation 6th CPC w.e.f. 1.1.2006.

As per service conditions mentioned in the scheme a Cumulative Professional Development Allowance for Rs. 3 lakhs for every block period of 3 years (Rs. one lakh per year) is made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional conferences and contingent expenses.

As per the MHRD letter F.No. 24-1/2011-IFD dated 18.8.2011 alongwith letter F.No. 24-1/2011-IFD dated 26.7.2011 and the Ministry of Finance, Govt. of India office Memo No. 7(1)/E.Coord./2011 dated 11.7.2011 (Copy enclosed as Appendix – VI from pages 34 to 40) the proposals for participation in study tours, workshops/conferences/seminars/presentation of papers abroad at Govt. costs will not be entertained except those that are fully funded by sponsoring agencies.

Keeping in view the above instructions of the MHRD and Ministry of Finance Govt. of India, the Institute is not allowing the faculty to attend Conferences abroad under Cumulative Professional Development Allowance (CPDA).

The Teacher's Association of the Institute is requesting time and again to restore the foreign travel for attending conferences/workshops/seminars/ presentation of papers abroad under Cumulative Professional Development Allowance (CPDA).

The matter is placed before the Board for consideration and decision.

Speed Post

F.NO. 24-1/2011-IFD

Government of India

Ministry of Human Resource Development

Department of Higher Education

Integrated Finance Division

New Delhi, dated 18th August, 2011

Subject: Expenditure Management – Economy Measures and Rationalization of Expenditure

Kind attention is invited to note of even no. dated 26th July, 2011 on the subject mentioned above forwarding therewith a copy of Ministry of Finance (Department of Expenditure) Office Memorandum no.7(1) E.Coord/2011 dated 11th July, 2011. A copy of Ministry of Finance (Department of Expenditure) Office Memorandum no. 7(1) E.Coord/2011 dated 2nd August, 2011 is sent herewith for guidance, necessary action and strict compliance. It has been decided to extend the economy measures outlined in the OM dated 11th July, 2011 to Autonomous Bodies funded by Government of India also. It may kindly be ensured that the economy measures are strictly complied with by the Autonomous Bodies under your administrative control,

Enclosure: As above.

Partap Singh

(Partap Singh)

Deputy Secretary (Finance)

1. All Bureau Head in Department of Higher Education
2. All Bureau Heads in Department of School Education & Literacy
3. Joint Secretary (Finance) (SE & L), Director (Finance) (HE)
4. All officers in IFD

Copy to Heads of all Autonomous Bodies in the Ministry of Human Resource Development along with a copy of Ministry of Finance (Department of Expenditure) Office Memorandum no. 7(1) E.Coord /2011 dated 11th July, 2011 for guidance, necessary action and strict compliance.

Copy for information to:-

1. PS to HRM
2. PS to MOS (HRD)
3. PSO to Secretary (HE)
4. PS to Secretary (SE & L)
5. PS to JS & FA

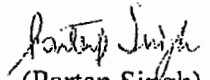
3246 29/8/11

F. No. 24-I/2011-IFD
Government of India
Ministry of Human Resource Development
Department of Higher Education
Integrated Finance Division

New Delhi
Dated: 26th July, 2011

Subject: Expenditure Management – Economy Measures and Rationalisation of Expenditure.

A copy of Ministry of Finance (Department of Expenditure) Office Memorandum No. 7(1)/E.Coord/2011 dated 11th July 2011 on the subject mentioned above is sent herewith for guidance, necessary action and strict compliance.


(Partap Singh)
Deputy Secretary (Finance)

1. All Bureau Heads in Department of Higher Education
2. All Bureau Heads in Department of School Education & Literacy.
3. Director (Finance) (HE), Director (Finance) (SE & L)
4. All officers in IFD

Copy for information to:-

- (i) PS to HRM
- (ii) PS to MOS (HRD)
- (iii) PSO to Secretary (HE)
- (iv) PS to Secretary (SE & L)
- (v) PS to JS & FA

No. 7(1)/E.Coord/2011
Ministry of Finance
Department of Expenditure

New Delhi, the 11th July, 2011.

OFFICE MEMORANDUM

Subject: Expenditure Management – Economy Measures and Rationalisation of Expenditure.

1. Background

Instructions on expenditure management have been issued from time to time by the Ministry of Finance, Department of Expenditure with a view to ensure availability of adequate resource; for meeting the objectives of critical development and priority schemes. These measures are intended at promoting fiscal discipline without restricting the operational efficiency of the Government.

2. Economy Measures

In view of the commitment of the Government to carry on the process of fiscal consolidation vigorously and to meet the fiscal and revenue deficit targets announced in the Budget 2011-12, there is need for economy and rationalisation of expenditure. In this context, the Budget Division, Department of Economic Affairs has, vide Office Memorandum No.4(5)-W&M/2011 dated May 2, 2011 issued instructions on the steps to be taken for fiscal and expenditure management in 2011-12. In continuation of those instructions, the following measures for fiscal prudence and economy will come into force with immediate effect:-

2.1 Seminars and Conferences

- (i) Utmost economy shall be observed in organizing conferences/Seminars/ workshops. The prescribed expenditure ceilings for holding seminars, conferences, workshops etc. should be enforced and only such conferences, workshops, seminars, etc. which are absolutely essential, should be held. A

10% cut on budgetary allocations for seminars/conferences shall be effected.

- (ii) Holding of exhibitions/seminars/conferences abroad is strongly discouraged except in the case of exhibitions for trade promotion.
- (iii) There will be a ban on holding of meetings and conferences at five star hotels.

2.2 Purchase of vehicles

- (i) Except for the operational requirements of Defence Forces, Central Paramilitary Forces and security related organisations, purchase of vehicles, including those against condemnation of the existing vehicles, will not be permitted.

2.3 Foreign Travel

- (i) It would be the responsibility of the Secretary of each Ministry/ Department to ensure that foreign travel is restricted to most necessary and unavoidable official engagements based on functional necessity and extant instructions are strictly followed.
- (ii) Ministries/Departments shall lay down quarterly ceilings based on the annual budget under foreign travel expenses which they may not exceed during the quarter in question. This will enable the Ministries/ Departments to prioritise and phase their expenditure during the whole year.
- (iii) Where travel is unavoidable, it will be ensured that officers of the appropriate level dealing with the subject are sponsored instead of those at higher levels. The size of delegation and the duration of visit will be kept to the absolute minimum.
- (iv) Proposals for participation in study tours, workshops/ conferences/seminars/presentation of papers abroad at Government cost will not be entertained except those that are fully funded by sponsoring agencies.

2.4 Creation of posts

There will be a total ban on creation of Plan and Non-Plan posts except for new organisations which are set up during the course of the current year based on already approved schemes.

2.5 Consultancy Assignments

As per the extant instructions, consultancy assignments are to be awarded based on the provisions of the GFRs. In this context, the provisions of GFRs may be strictly followed and consultancy assignments may be awarded only for specific jobs which are well defined in terms of content and timeframe for their completion. Engagement of consultants may be resorted to only in situations requiring high quality services for which the concerned Ministry/Department does not have requisite expertise.

All Ministries/Departments may carry out a review of the Consultants appointed by that Ministry/ Department in the light of the provisions of the GFRs, and reduce the number of Consultants to the minimum requirement. Where individual Consultants are appointed by nomination, due economy may be observed while determining their fee and such fees may not be disproportionate to the work to be carried out by the Consultant.

3. Observance of discipline in fiscal transfers to States, Public Sector Undertakings and Autonomous Bodies at Central/State/Local level

3.1 No amount shall be released to any entity (including State Governments), which has defaulted in furnishing Utilisation Certifications for grants-in-aid released by the Central Government without prior approval of the Ministry of Finance.

3.2 Ministries/Departments shall not transfer funds under any Plan schemes in relaxation of conditionalities attached to such transfers (such as matching funding).

3.3 The State Governments are required to furnish monthly returns of Plan expenditure – Central, Centrally Sponsored or State Plan – to respective Ministries/Departments along with a report on amounts outstanding in their Public Account in respect of Central and Centrally Sponsored Schemes. This requirement may be scrupulously enforced.

3.4 The following specific steps may be adopted:

- (a) The unspent balances available with the States and implementing agencies must be taken into account before further releases are made.

- (b) The sanction for payment must clearly specify either that the payee has no utilization certifications as 'due for rendition' under the Rules under the scheme in question or that the payment has been authorised by Department of Expenditure.
- (c) For any deviation from the above, the case should be referred to the Department of Expenditure.
- (d) The Chief Controller of Accounts must ensure compliance with the above as part of pre-payment scrutiny.

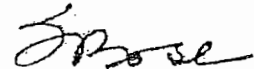
4. Balanced Pace of Expenditure

- 4.1 Rush of expenditure towards the end of the financial year continues to be an area of concern. As per extant instructions, not more than one-third (33%) of the Budget Estimates may be spent in the last quarter of the financial year. Besides, the stipulation that during the month of March the expenditure should be limited to 15% of the Budget Estimates, is reiterated. Ministries/Departments which are covered by the Monthly Expenditure Plan (MEP) may ensure that the MEP is followed strictly
- 4.2 It is also considered desirable that in the last month of the year payments may be made only for the goods and services actually procured and for reimbursement of expenditure already incurred. Hence, no amount should be released in advance (in the last month) with the exception of the following:
 - (i) Advance payments to contractors under terms of duly executed contracts so that Government would not renege on its legal or contractual obligations.
 - (ii) Any loans or advances to Government servants etc. or private individuals as a measure of relief and rehabilitation as per service conditions or on compassionate grounds.
 - (iii) Any other exceptional case with the approval of the Financial Adviser. However, a list of such cases may be sent by the FA to the Department of Expenditure by 30th April of the following year for information.

4.
rendition: the way something is rendered
or performed

5. Compliance

Secretaries of the Ministries/Departments being the Chief Accounting Authorities as per Rule 64 of GFR shall be fully charged with the responsibility of ensuring compliance of the measures outlined above. Financial Advisers shall assist the respective Departments in securing compliance with these measures and also submit an overall report to the Minister-in-Charge and to the Ministry of Finance on a quarterly basis regarding various actions taken on these measures/guidelines.



(Sumit Bose)
Secretary (Expenditure)

All Secretaries to the Government of India

Copy to:

1. Cabinet Secretary
2. Principal Secretary to the Prime Minister
3. Secretary, Planning Commission
4. All Financial Advisers

Item: 30.9 Onetime Promotion of faculty members under Career Advancement Scheme (CAS)

The Deputy Secretary (NITs), Government of India, Ministry of Human Resource Development, New Delhi vide letter No.F.33-7/2011-TS.III dated 14.3.2012 conveyed the necessary guidelines for promotion of faculty members under the Career Advancement Scheme (CAS).

Keeping in view the guidelines, a committee of the following was constituted to look into matter related to CAS and formulate the eligibility criteria as one time measure:

1. Dean (Planning & Development)
2. Dean (Faculty Welfare)
3. Registrar I/C

The committee studied the eligibility criteria for implementing one time CAS as per 6th CPC designation, and eligible criteria followed by other NITs like NIT Surat, Raipur, Silchar and Bhopal. In view of these eligibility criteria, the committee considered the issue of implementing CAS in the Institute and has recommended that as one time measure CAS as per 6th CPC designation may be implemented by adopting the eligibility criteria followed by other NITs. mentioned above.. The criteria are enclosed (**Appendix VII from page 42 to 43**)

Further it is also submitted that these criteria conform the MHRD letter No. F.23-1/2008-TS.II dated 18th August, 2009, UGC letter No. F.3/1/2009 dated 30th June, 2010 and AICTE Gazette Notification 8.11.2012.

It is worth mentioning here that the CAS process, last initiated in the Institute was based on eligibility as on 01.01.2010 for the post of Professor only. A number of faculty members who have long experience and good academic record, have not got opportunity to avail the CAS option for promotion/AGP up gradation since then. Therefore, it would be appropriate to consider such cases with one time measure by relaxing eligibility criteria so that meritorious faculty members may not be deprived of the CAS opportunity.

The selection process shall be as per clause 23(5) (a) of the Statutes meant for the regular appointments.

The Board may consider and decide.

1. Assistant Professors for AGP upgradation from Rs 6000 to Rs 7000

ELIGIBILITY CRITERIA

- B.Tech/B.Arch/M.Sc/MA/M.P.Ed with 6 yrs experience as Asstt. Prof. in AGP of Rs. 6000/-
- OR**
- M.Tech/M.Arch/ M.Phil with 5 yrs experience as AP in AGP of Rs. 6000.
- OR**
- Ph.D with 3 yrs experience as AP in AGP of Rs.6000/-
- Participation in STTPs or appropriate CEP of total duration of 3 weeks.
- Consistently good performance appraisal.

2. Assistant Professors for AGP upgradation from Rs 7000 to Rs 8000

ELIGIBILITY CRITERIA

- Ph.D degree with 3years of experience as AP in AGP of Rs. 7000/-.
- OR**
- Non-Ph.D holders to have five years of experience as AP in AGP of Rs. 7000/-
- Participation in STTPs or appropriate CEP for duration of 3 weeks during review period.
- Contribution to the academic administration of the institute.
- Consistently good performance appraisal.

3. Promotion from Assistant Professors to Associate Professors for AGP of Rs 9000.

ELIGIBILITY CRITERIA

- Ph.D degree with three years experience as AP in AGP of Rs. 8000/-.
- Participation in STTPs of 2 weeks duration during review period.
- Three Publications: Books/Research paper during review period.
- Participations in Seminars / Conferences in reputed institutions and/or conducted one STTP/Workshop, etc. during review period.
- Experience of Guiding PG students/ Research/ sponsored R & D projects/conduct of one
- STTP/Workshop.
- Contribution to the academic administration of the institute.

- Consistently good performance appraisal.

4. Promotion from Associate Professors to Professors for AGP of Rs 10,000.

ELIGIBILITY CRITERIA

- Associate Professor with Ph.D degree and 4 years of completed service in AGP of Rs. 9000/-.

OR

- Ph.D degree + 7 years of total experience as Asst. Prof. (5th Pay designation)/ Asso. Prof.
- Minimum of Five publications, out of which at least two must be during review period.
- Experience of Guiding PG/Ph.D students/sponsored R & D Projects.
- Participations in Seminars/Conferences in reputed institutions and/or conducted one STTP/Workshop, etc. during review period.
- Experience in designing of new courses/Lab. development work.
- Contribution to the academic /administration of the institute.
- Consistently good performance appraisal.