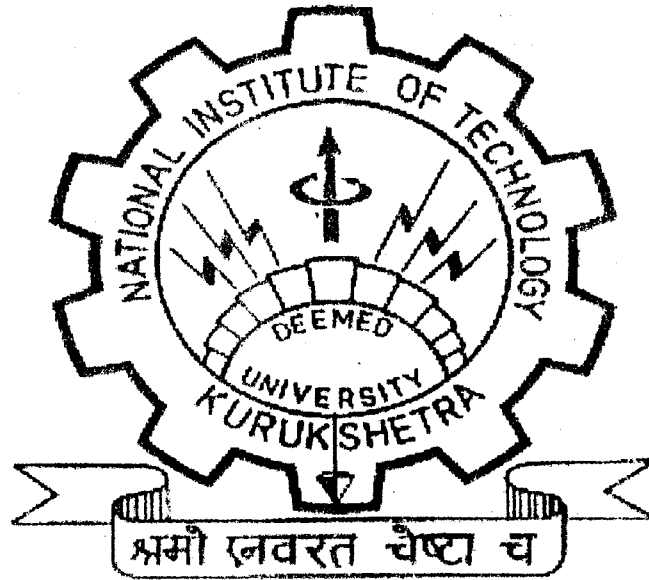


**Minutes of the 3rd meeting of the
Board of Governors
held on 6.10.2003**



**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119
(HARYANA)**

**NATIONAL INSTITUTE OF TECHNOLOGY,
(DEEMED UNIVERSITY)
KURUKSHETRA-136119.**

**Minutes of the 3rd meeting of Board of Governors of
National Institute of Technology (Deemed University),
Kurukshetra held on 6.10.2003 at 3.30 P.M. in Conference
Room No. 112, 1st Floor, MHRD, Shastri Bhawan, New Delhi.**

The following were present:-

1. Prof. Bhushan Lall Dhoopar, In Chair
Hon'ble Chairman, Board of Governors,
NIT, Kurukshetra.
2. Shri V S Pandey, IAS, Member
Joint Secretary (T),
Govt. of India,
Ministry of Human Resource Development,
Department of Secondary & Higher Education,
Shastri Bhawan,
New Delhi.
3. Dr. R.S. Sirohi, Member
Director,
Indian Institute of Technology,
Hauz Khas,
New Delhi.
4. Dr. N K Jain, Member
Joint Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002.
5. Dr. K. Subramanian, Member
Adviser-I,
All India Council for Technical Education,
Indira Gandhi Sports Complex,
I.P. Estate,
New Delhi-110002.
6. Dr. R K Arora, Member
Professor,
Electrical Engineering Department,
NIT, Kurukshetra.

7. Dr. V K Aggarwal, Member
Assistant Professor,
Mathematics Department,
NIT, Kurukshetra.
8. Dr. N P Mehta, Member-Secretary
Director,
NIT, Kurukshetra.

Shri Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Department and Er. Pawan Munjal, Managing Director, Hero Honda Motors Ltd., New Delhi could not attend the meeting.

Before the Board of Governors started deliberations, Dr. N P Mehta, Director of the Institute warmly welcomed the Hon'ble Chairman of the Board as well as other members of the Board.

Prof. B L Dhoopar, Hon'ble Chairman of the Board referred to the 1st meeting of the NIT Council held on 14.8.2003 under Chairmanship of Dr. M M Joshi, Hon'ble Human Resource Development Minister, Govt. of India. Prof. Dhoopar intimated that while addressing the members of the NIT Council, Dr. Joshi welcomed formation of the NITs and desired that the NITs should be world class Technical Institutions equal to the IITs. Prof. Dhoopar also intimated that the Govt. of India have already cleared Career Advancement Scheme for faculty members of the NITs. Prof. Dhoopar further intimated that Dr. Som Nath Mahendra, Professor of Electrical Engineering Department, Banaras Hindu University, Varanasi has since been selected the new Director of NIT, Kurukshetra. He has also been issued formal appointment letter and he has indicated the acceptance of the same. Dr. Mahendra visited the Institution in his personal capacity in the 4th week of September, 2003 and he is likely to take over as Director of the Institute shortly.

Shri V S Pandey, IAS, Joint Secretary to Govt. of India, MHRD intimated the Board that proposals already submitted by NIT, Kurukshetra to Govt. of India such as increase in intake of B.Tech Courses by way of rationalization, introduction of morning and evening shifts in the Institute

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to double the students strength, introduction of part-time M.Tech. programmes to be run on Saturdays & Sundays and increase in existing regular Postgraduate programmes will be considered by the Govt. of India during the next year.

The following decisions were taken:-

Item 3.1 To confirm minutes of the 2nd meeting of the Board of Governors held on 19.4.2003.

The Board considered comments sent by Dr. R S Sirohi, Director, IIT, New Delhi and Dr. DVS Verma, Professor, Civil Engineering Department, NIT, Kurukshetra on the decision taken by the Board in their 2nd meeting held on 19.4.2003 on the agenda item 2.22. The Chairman of the Board clarified that "performance of individual in the Institute" required for judging suitability of candidates for extending benefits under the Career Advancement Scheme includes "academic performance of the individual". Accordingly, performance of the individual in the Institute including primarily his academic performance should be taken into account while considering benefits under Career Advancement Scheme.

Item 3.2 To note action taken on minutes of the 2nd meeting of the Board of Governors of National Institute of Technology, Kurukshetra held on 19.4.2003.

The agenda item 3.2 was read along with the agenda item 3.10.

Item 3.3 To note grant of Dearness Allowance to the employees of the Institute with effect from 1.1.2003 on the State Government pattern.

The Board noted action taken by the Director in granting Dearness Allowance to the employees of the Institute w.e.f. 1.1.2003 on the State Government pattern as per agenda item 3.3.

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- Item 3.4 To approve the draft Memorandum of Understanding between Govt. of India, Department of Secondary and Higher Education, Ministry of Human Resource Development and National Institute of Technology, Kurukshetra.**

The Board considered and approved the draft Memorandum of Understanding between Govt. of India and National Institute of Technology, Kurukshetra as per Appendix-IV enclosed with the agenda item 3.4

- Item 3.5 To consider condemnation of Institute Staff Car Ambassador No. HR 07B - 1970 and purchase of new Staff Car in lieu thereof.**

The Board approved the Institute proposal to purchase a new Ambassador Car (Air-conditioned) with an estimated cost of Rs. 5.00 lacs out of Institute Development Fund (Institute share of Consultancy) without any financial liability on the Govt. of India after taking approval from the Govt. of India. The old Staff Car may be condemned as per rules and its sale proceeds be credited to Miscellaneous Income of the Institute.

- Item 3.6 To consider and approve minutes of 1st meeting of the Senate, National Institute of Technology, Kurukshetra, held on 16.4.2003.**

The Board considered and approved minutes of 1st meeting of the Senate of NIT, Kurukshetra held on 16.4.2003 as per details furnished in the agenda item 3.6 along with the supplementary note bearing No. Dean/Acad/CBS-2/ dated 29.9.2003 as put up to the Board along with the agenda item with the modification that maximum number of students which can be supervised by a faculty member at any time at NIT, Kurukshetra will be as follows under Rule 7.5 of Ordinances & Regulations for Degree of Doctor of Philosophy:-

Professor	--	04
Assistant Professor	--	03
Lecturer	--	02

Further the Board made following observations which may not be implemented for the time being and be referred to the Senate in its next meeting:-

- (a) Maximum time limit to pass B.Tech. Course is 8 years as approved by the Senate which seems to be very long. It may be suitably reduced subsequently.
- (b) Total no. of credits for award of a degree, B.Tech/M.Tech. should be same for all the branches.
- (c) (i) For a class of full strength, grades should be awarded based on the distribution of marks and suitable cut-offs for award of grades A,B,C,D and E. Norms for these cut-offs should be evolved.
 (ii) Grade 'A' is given to a candidate getting 75% marks up to 100%. This may be increased subsequently as 75% is somewhat very low.
- (d) A student can sit in 5th semester if he has cleared the 1st semester examination. This seems to be quite a lenient proposition. It is desirable to prescribe semester GPA and CGPA for a student to continue in the programme.
- (e) The number of grades A, B, C, D and E which are five may be increased later on.

Item 3.7

To consider final settlement of accounts of Miss Indu Nalwa, Lecturer, Humanities Department on superannuation on 30.4.2003.

The Board considered the case of Miss Indu Nalwa regarding final settlement of accounts on her retirement on superannuation i.e. 30.4.2003 and authorized the Chairman of the Board to constitute a Committee to find out the facts of the case and till then her final settlement of CPF (Institute share + interest thereon), Gratuity and Leave Encashment be retained. The Board, however, desired that her own share of CPF + interest thereon be released.

The Director and Member-Secretary explained to the Board for information that as per existing Bye-Laws of the Institute the amount of CPF at the credit of the subscriber shall not be subject to any deduction even to recover loss or damage sustained by the Institute through the subscriber's mis-conduct and negligence but when a sum becomes payable due to termination of service and death of the subscriber, the Institute is entitled to deduct there from any amount due under any liability incurred by the subscriber to the Institute but not exceeding, in any case, the total amount of any contributions credited to the amount of the subscriber by the Institute and of any interest which has accrued on such contributions. The Board was further intimated that the Director may for certain purposes sanction non-refundable advance out of his Provident Fund subscription to an employee who has completed 20 years of service (including broken period of service if any) or within 10 years before the date of his retirement on superannuation whichever is earlier.

The following explanatory notes are given for the information of members of Board of Governors:

- (i) A sum of Rs. 12.00 lacs as her own share of CPF + interest thereon was released to Miss Indu Nalwa as non-refundable advance for purchase of house at the time of her retirement when she was in service. She applied for the said non-refundable advance on 28.4.2003 and retired on 30.4.2003 but remained re-employed upto 30.6.2003.
- (ii) An additional amount of Rs. 1.00 lac as her own share of CPF was also released to her in August, 2003 with permission of the Chairman of the Board when she made a humble submission that her funds may be released otherwise she "will be a starvation case".
- (iii) In addition to gratuity and leave encashment, a sum of Rs. 7.50 lacs (app.) is lying in her CPF account which includes Rs. 5.20 lacs (app.) as Institute share of CPF + interest thereon and the remaining amount of Rs. 2.30 lacs (app.) as her

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own share + interest thereon. It is, therefore, evident that sufficient amount is lying in her CPF account and accordingly the Institute share has been retained as per directions of the BOG.

Item 3.8 **To note action taken by the Director in granting interest free Wheat Loan during the financial year 2003-04 to Class-III & IV employees of the Institute.**

The Board noted action taken by the Director in granting interest free Wheat Loan during the financial year 2003-04 to Class-III & IV employees of the Institute as per past practice. The Board, however, desired that the practice of granting Wheat Loan to the employees be stopped henceforth.

Item 3.9 **To consider & ratify minutes of the 2nd meeting of the Finance Committee, National Institute of Technology, Kurukshetra to be held in the Forenoon of 13.6.2003.**

The agenda item 3.9 was read along with the agenda item 3.25.

Item 3.10 **To note the action taken on the minutes of the 2nd meeting of the Board of Governors of National Institute of Technology, Kurukshetra held on 19.4.2003.**

The Board noted action taken on the minutes of the 2nd meeting of the Board of Governors of NIT, Kurukshetra held on 19.4.2003 as reported in the agenda item 3.10.

Item 3.11 **To note further extension in service term of Dr. N P Mehta as Director, National Institute of Technology, Kurukshetra.**

The Board noted extension in service term of Dr. N P Mehta as Director, NIT, Kurukshetra as approved by the Govt. of India for the period 21.5.2003 to 20.8.2003 and further for another period of three months

beyond 21.8.2003 or till a new Director assumes charge as reported in the agenda item 3.11.

Item 3.12 **To note action taken by the Director in nominating one Professor and one Assistant Professor of the National Institute of Technology, Kurukshetra to serve on its Board of Governors.**

The Board noted action taken by the Director in nominating following faculty members to serve as members on the Board:-

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| (1) | Dr. R K Arora,
Professor,
Elect. Engineering Department,
NIT, Kurukshetra. | 1.9.2003 to 31.1.2004.
Dr. R K Arora is retiring on
31.1.2004 after attaining the
age of superannuation (60 yrs.) |
| (2) | Dr. V K Aggarwal,
Assistant Professor,
Mathematics Department,
NIT, Kurukshetra. | 1.9.2003 to 30.11.2003.
Dr. V K Aggarwal is retiring on
30.11.2003 after attaining the
age of superannuation (60 yrs.) |

Item 3.13 **Travels grants to attend International Conferences abroad out of funds provided under TEQIP.**

The Board noted that funds to the tune of Rs. 7.5 crores have been released to the Institute under Technical Education Quality Improvement Programme during 1st year of the programme for (i) modernization of existing labs./workshops, (ii) staff and faculty development and (iii) procurement of books & other learning resources.

The Board also noted that out of these funds, a sum of Rs. 5.00 lacs has been ear-marked for travel abroad (Rs. 3.00 lacs for the faculty members to present papers in International Conferences overseas and Rs. 2.00 lacs in the form of un-assigned grant to develop collaborative programmes with Universities abroad).

The Board decided as under:-

- (a) The travel grant for paper presentation in International Conferences overseas may be utilized by a faculty member as

per UGC guidelines as per agenda item and as per TA/DA rates already approved by the Board of Governors of the Institute in their 2nd meeting held on 19.4.2003 subject to the condition that some funds are arranged by the concerned faculty members desirous to present papers in International Conferences overseas from other funding agencies like AICTE etc. While granting funds, the outside funding agency will judge quality of the research paper. The Institute will pay balance of funds as per UGC rules minus funds received from other funding agencies such as AICTE etc.

- (b) The Board authorized the Chairman of the Board to approve plans and guidelines/rules to utilize the un-assigned grant for developing collaborative programmes with Universities abroad on recommendations of the Director.
- (c) The non-plan grants of the Institute as provided in the Budget will be utilized for attending International Conferences abroad as per existing rules of the Institute.

**Item 3.14 Participation of National Institute of Technology,
Kurukshetra in Technical Education Quality
Improvement Programme of Govt. of India
funded by World Bank.**

The Board noted participation of NIT, Kurukshetra in the Technical Education Quality Improvement Programme of Govt. of India funded by the World Bank as per details furnished in the agenda item 3.14.

The Board further noted that Dr. Krishan Gopal and Dr. A Swarup, both Professors of Electrical Engineering Department have been assigned to work and coordinate activities relating to TEQIP of the Institute including purchases required to be made out of the funds received for the programme.

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- Item 3.15** **To ratify action taken by the Hon'ble Chairman, BOG, NIT, Kurukshetra in allowing Dr. Baldev Setia, Assistant Professor in Civil Engineering Department to join the post of Director in AICTE, New Delhi on deputation basis for a period of one year w.e.f. 18.8.2003 (AN).**

The Board ratified action taken by the Chairman of the Board in allowing Dr. Baldev Setia, Assistant Professor of the Civil Engineering Department to join the post of Director in AICTE, New Delhi on deputation basis for a period of one year w.e.f. 18.8.2003 (AN) as mentioned in the agenda item 3.15.

- Item 3.16** **To consider the request of Shri Sandeep Singhal, Lecturer in Mechanical Engineering Department for allowing him to join AICTE, New Delhi on deputation.**

As intimated by the Director & Member-Secretary of the Board, Shri Sandeep Singhal, Lecturer of the Mechanical Engineering Department has already been relieved on 29.9.2003 (AN) to join as Assistant Director in the AICTE, New Delhi on deputation basis for a period of one year as per usual terms & conditions of the deputation applicable under rules of the Institute. This was done after discussing the matter with the Chairman of the Board.

The Board ratified above action taken by the Director and the Member-Secretary in anticipation of the approval of the Board.

- Item 3.17** **To consider the request of Dr. K K Aggarwal, Professor in Electronics & Communication Engg. Department for voluntary retirement.**

The Board noted that Dr. K K Aggarwal, Professor of Electronics & Communication Engineering Department of the Institute was on deputation as Vice-Chancellor of Guru Gobind Singh Indraprastha University, New Delhi for a period of five years and his deputation period is going to expire on 30.11.2003.

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The Board accepted the request of Dr. K K Aggarwal for voluntary retirement as made vide his letter dated 8.8.2003 as per Institute's rules and as per position explained in the agenda item 3.17.

Item 3.18 To consider the case of Dr. Vinay Kumar, Ex-Professor, Mechanical Engineering Department for retaining Institute's accommodation during Extraordinary Leave (without pay).

The Board noted that Dr. Vinay Kumar, Ex-Professor of the Mechanical Engineering Department who retired after attaining the age of superannuation on 31.3.2003 was allowed Extraordinary Leave for 3 years w.e.f. 31.3.1999 to 26.3.2002 by the Board in their last meeting held on 19.4.2003. The Board also noted that Dr. Vinay Kumar retained accommodation at the Institute Campus during the period of his EOL and he has not even vacated the Institute accommodation till now.

The Board decided that penal rent from Dr. Vinay Kumar be charged for retaining the Institute accommodation unauthorizedly during the period of his EOL and after retirement as per House Allotment Rules.

Item 3.19 To review specialization/Courses of various M.Tech. Programs being run at this Institute.

The Board decided that matter regarding review of specialization of courses of various M.Tech. programmes being run at the Institute be first considered by the Senate after it is thoroughly discussed in the Departments. The issue then be placed before the Board of Governors in its next meeting.

Item 3.20 To review the deputation/Extraordinary Leave Rules of the Institute.

This agenda item was withdrawn by the Director and Member-Secretary.

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Item 3.21 To consider payment of Service Tax on Consultancy.

The Board decided that Service Tax on the Consultancy services being rendered by the Institute be paid to the Central Excise Division as per the Finance Act 1994 as mentioned in the agenda item 3.21.

The Board further decided that arrears, if required to be paid to the Central Excise Division, be recovered from those who received the benefit of Consultancy i.e. the Institute and the employees proportionately.

Item 3.22 To consider opening a separate account in the SBI for the employees whose dues are not timely settled after retirement.

The Board noted that sometimes final dues of the employees are partly held up at the time of their retirement from the Institute due to litigations, audit objections, actions of the retiring employees and some other administrative reasons etc. etc. The Board agreed with the Institute proposal that in such cases the amount so retained/withheld be deposited in a separate bank account in the SBI, NIT, Kurukshetra so that retained/withheld amount of the retired employees may be released to them along with interest as allowed by the Bank after their legal cases/no dues/disputes with the Institute are settled.

Item 3.23 To approve action taken by the Institute in making recruitment of Lecturers on contractual basis against vacant teaching posts.

The Board noted the position of vacant teaching posts in all teaching departments as indicated in the agenda item 3.23.

The Board approved action taken by the Institute in making recruitment of Lecturers on contract basis for 89 days at basic pay of Rs. 8000 + DA against the vacant teaching posts. Henceforth, these posts may be filled for longer period on contract on consolidated salary.

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Item 3.24 **To consider payment of interest to Prof. PV Gupta, Ex-Principal, REC, Kurukshetra (now NIT) on his CPF accumulations for the period 1.9.1993 to 31.12.1994.**


The Board agreed in principle that Prof. Gupta should be paid interest on CPF accumulations for the period 1.9.1993 to 31.12.1994 at the rate as applicable to other employees of the Institute at that time as a measure personal to him because the circumstances prevailing at that time were peculiar. The Board, however, desired that the amount of interest on CPF as mentioned above be released to Prof. Gupta after the issue of final settlement of Miss Indu Nalwa, Lecturer of the Humanities Department of the Institute who retired on 30.4.2003 is finally settled.

Item 3.25 **To consider & ratify minutes of the Finance Committee, National Institute of Technology, Kurukshetra held on 10.9.2003.**

The Board ratified decision taken by the Finance Committee of National Institute of Technology, Kurukshetra held on 10.9.2003 on the FC agenda items 2.4, 2.13 and 2.14 only which relate to Annual Accounts of the Institute for the year 2002-03 and Budget Estimates for Undergraduate and Postgraduate Courses.

The Board desired that remaining decisions taken by the Finance Committee be put up to the Board in its next meeting for ratification.

The meeting ended with a vote of thanks to the Chair.


(N P Mehta)
Director & Member Secretary
Board of Governors,
NIT, Kurukshetra.