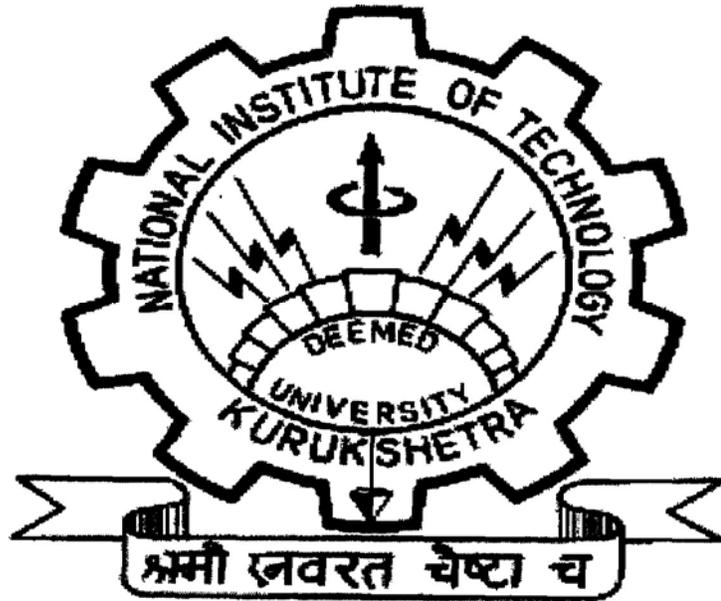


NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA

AGENDA  
OF  
BOARD OF GOVERNORS  
MEETING



6<sup>th</sup> MEETING

# TO BE HELD ON B.09,2004, 30

NATIONAL INSTITUTE OF TECHNOLOGY,  
(Deemed University)  
KURUKSHETRA

Agenda For the 6<sup>th</sup> Meeting of the Board of Governors.

Place Board Room,  
N.I.T. Kurukshetra.

Date and Time Saturday, 18.9.2004 at 11.30 AM

Item	Subject	
6.1	To confirm minutes of 5 <sup>th</sup> meeting of Board of Governors held on 15.3.2004.	1-11
6.2	To note action taken on the minutes of the 4 <sup>th</sup> meeting of the Board of Governors held on 8.12.2003.	12-16
6.3	To note the actions taken on the minutes 5 <sup>th</sup> meeting of the Board of Governors held on 15.3.2004.	17-20
6.4	To note action taken by the Director in nominating one Professor Assistant of MT Kurukshetra to serve on Board of Governors.	21
6.5	To consider and approve minutes of 3 of the Finance Committee, N.I.T Kurukshetra on 24.5.2004.	22-28
6.6	To note taken by the Director in granting Interest Free Festival Advance for the financial year 2004-05 to Class III IV and 10 fees of the Institute.	29
6.7	To note grant of Dearness Allowance to the employees of the Institute with effect from 1.1.2004 on the Central Government Pattern.	30-31
6.8	To note taken by the Chairman, BOG regarding the scales of pay of Non-Teaching employees of N.I.T. Kurukshetra. - adoption of Central Government Pay Scales.	32-40
6.9	To note approval of _____ passed by way of _____ with regard to _____ of 50% DA with basic pay to the _____ 10 of N.I.T. w.e.f. 1.4.2004.	41-50
6.10	To consider _____ of Assured Career Progression (ACP) to the _____ employees of NIT Kurukshetra on State Government pattern from 1.1.2004	

6.11	To consider medical reimbursement claim of Dr NP Mehta, Professor, Mechanical Engineering Department Kurukshetra..	54-57
6.12	To r&œ travel expenses for attending Inter Conference Assistant to Dr RC Bhattacharjee, A Profeswr, Civil Engg Department, N.I.T. Kurukshetra..	58-60

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6.13	To consider introduction of pension to tIE —oyees of N.I.T. Kurukshetra who were emphyed on or after 1.1.2004..	51-67
6.14	To rati9 tIE taken by the Clnfrman, BOG in allowing Institute to get tiE annual accounts audited by Chartered Accountalt for tIE fimncial year 2003-2004..	68
6.15	To consaer and approve úutes of the 3 nEeting of the Senate, Institute of Techmlogy, Kurukshetra, held on 26.5.2004.	69-87
6.16	To engage11ErÛ of Prof SK Gupta, retired Professor of 11T ur, to assistin framingacademic r tions.	88
6.17	To consaer paynEnt of detailed fee deposits by Ph.D. Scholars.	89
6.18	To note the action taken by Director in allowing Dr. Baldev Setia, Assistant Profes.q)r, Civil Engineering Department to join tIE Institute during deputation with NCTE.	90-91
6.19	To rati\$fr action taken by tIE Chairman, BOG in allowing Dr MK Soni, ProfesM)r in Engg Department to join on post of in CRSCE Murtlnl on deputation for a period of year w.e.f. 16.6.2004 to 15.6.2005.	92
6.20	action taken by tiE Chúrnan, BOG to retain the Institute b Dr DVS Verma Professor.	93-97
6.21	To filling up post of Assistant Registrar (Accounts on d utation tnsis.	98-99
6.22	To consider age of Non-Teaching Staff.	100-101
6.23	To rati9 action taken by the Institute in canceling EOL of Dr. NP Mehta, Professor in Mechanical EnggD artnEnt.	102-104
6.24	To of World Bank Purchase Rules for of goods, civil works under Programme Project of Govt. of India by World Bank.	105-106

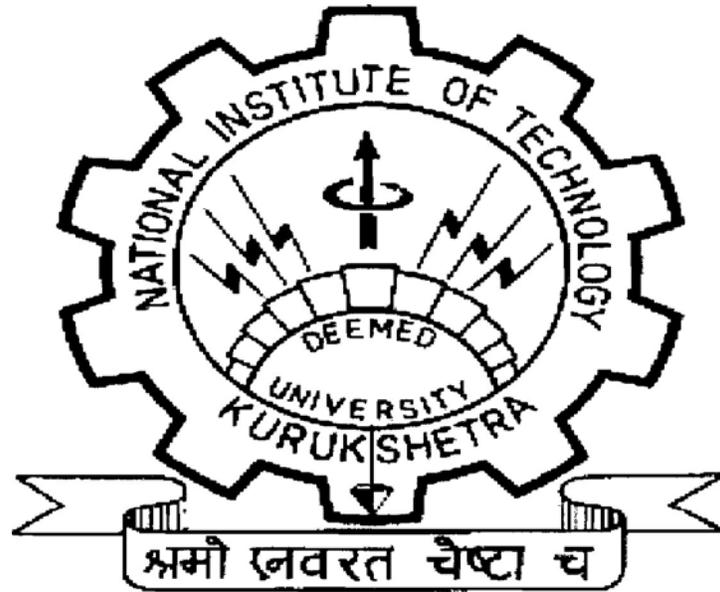
6.25	To consider and revision of existing Purchase Rules of N.I.T. <b>Kurukshetra.</b>	107-119
6.26	<b>To consider the amended Kurukshetra.</b> House Allotment Rules of N.I.T.	120-139
6.27	To consider the EIM Report regarding death case/ motion of Moti Lal, Ex-Lecturer, NIT Kurukshetra.	140-151
6.28	To consider the Report submitted by Dr. Tripathy, into the acts of omission of Shri S.C. Gupta, Lecturer in <b>Mechanical</b> Engineering (suspension).	152

(iii)

6.29	To approve recommendations of the Selection Committees for post of Senior Scale of Rs. <b>10,000-15,200</b> for the Lecturers	153-154
6.30	To <b>consider and</b> approve the Minutes of 2 Meeting of the Building and Works Committee, National Institute of Technology, Kurukshetra, held on 27.8.2004.	155-165

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA

SUPPLEMENTARY AGENDA  
OF  
BOARD OF GOVERNORS MEETING



**6th MEET**  
TO BE HELD ON 30.09.2004.

NATIONAL INSTITUTE OF TECHNOLOGY,  
(Deemed University)  
KURUKSHETRA.

Supplementary Agenda

For the 6<sup>th</sup> Meeting of the Board of Governors.

Place

Board Room,  
N.I.T. Kurukshetra.

Date and Time

Thursday,  
30 September 2004 at 11.00 AM

Item	Subject	
6.31	To consider promotion to Lecturer (Selection Grade)/Asstt Professor under C.A.S.	166-173
6.32	To consider the penal rent outstanding against Dr BL Sharma, ExProfessor of the Physics Department.	174-176
6.33	To consider the request of Shri Sandeep Singhal, Lecturer in Mechanical Engineering Department for extension of deputation to NCTE for a further period of one year from 30.9.2004 to 29.9.2005.	177-181
6.34	To consider matter regarding rationalization of non-teaching staff	181-183
6.35	To consider the provision of issue of liveries to Group 'D' and Group 'C' employees of the Institute.	184-189
6.36	To consider the Report of Dr. MP Kapoor (Ex-Director, Thapar Centre for Industrial Research & Development, Thapar <b>Technology</b> Campus, Patiala) in the case of Ms. Indu Nalwa, ExLecturer in Humanities Department regarding her final settlement.	190.
6.37	To consider recognition of Service Association of the NonTeaching employees of the Institute termed as NITKSK	191-212
6.38	To consider recognition of Service Association of the faculty of Institute termed as NITKTA.	213-230
6.39	To consider period of halting of the faculty members permitted to attend Conferences abroad.	231
6.40	To consider implementation of orders of the Hon'ble Punjab and Haryana High Court, Chandigarh, given CWPs No. 15371/2000 4579/2002 filed by Shri Gurbachan Lal, Ex-employee of the Institute.	232-236

Item 6.1 To confirm the Minutes of the meeting of the Board of Governors held on 15.3.2004

The Minutes of the 5<sup>th</sup> Meeting of the Board of Governors held on

15.3.2004 were circulated to all the members of the Board vide letter No. NITK/BOG/5D2496-2500 dated 31.3.2004 and Endst. No. NITK/BOG/5<sup>th</sup>/2501-2503 dated 31.3.2004. The Minutes are enclosed as Appendix-I Pages 2-11

No comments have been received from any member. The Board of Governors may confirm the minutes of its 5<sup>th</sup> held on 15.3.2004 as circulated to the members.

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NATIONAL INSTITUTE OF TECHNOLOGY,  
(DEEMED UNIVERSITY)  
KURUKSHETRA-136119

Minutes of the 5<sup>th</sup> meeting of Board of Governors, NIT, Kurukshetra held on 15.03.2004 at 3.00 P.M. in the Conference Room No. 112, 'C' Wing, 1<sup>st</sup> Floor, Ministry of Human Resource Development, Government of India Shastri Bhawan, New Delhi.

The following were present:-

1. Prof. Bhushan Lall Dhoopar, Chairman Hon ble  
Chairman, Board of Governors, NIT, Kurukshetra.
2. Shri V S Pandey, IAS, Member  
Joint Secretary (T),  
Govt. of India,  
Ministry of Human Resource  
Development, Department of  
Secondary & Higher Education,  
Shastri Bhawan, New Delhi.
3. Dr. R.S. Sirohi, Member  
Director,  
Indian Institute of  
Technolow,  
Hauz Khas,  
New Delhi-110016.
4. Dr. R K Arora, Member  
Professor,  
Electrical Enöneering  
Department, NIT,  
Kurukshetra.
5. Dr. V.K.Aggarwal, Member  
Assistant Professor,  
Mathematics  
Department, NIT,  
Kurukshetra.
6. Dr. S.N. Mahendra, Member-  
Director, Secretary

NIT, Kurukshetra

Shri Dharam Vir, IAS, Financial Commissioner &  
Principal  
Secretary to Govt. of Haryana, Technical Education  
Department,

-3-

Chandgarh, Dr. N.K. Jain, Joint Secretary, University Grants  
Commission, New Delhi and Dr. K.Subramanian, Adviser-I,  
AICTE, New Delhi could not attend the meeting.

Before the Board of Governors started  
deliberations, Dr.

S.N. Mahendra, the Director & Member-Secretary  
warmly welcomed the Hon ble Chairman of the Board as  
well as other members of the Board.

The Director and Member-Secretary also apprised the  
Board about the National Board of Accreditation team  
which visited the Institution w.e.f.

27.2.2004 to 29.2.2004 to consider accreditation  
of the Departments of Civil Engineering,  
Electrical Engineering, Mechanical Engineering  
and Electronics & Communication Engineering.

The Chairman, Board of Governors expressed  
the following views on the basis of observations  
made by the NBA team on the concluding day of  
its visit:-

- i) The NBA team observed about strengths of the Institute.
- ii) The team talked about research being done in  
one of the Departments of the Institute and  
wanted quantum of research in other  
Departments to increase.
- iii) The team observed lack of research scholarships  
even when funds are available.

iv) There is lesser number of technical staff in the laboratories.

During the course of discussions, the observations sent by Sh. Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Department, Chandigarh to the Director and Member-Secretary by fax on 15.3.2004 on the various decisions taken by the Board in its 4<sup>th</sup> meeting held on 8.12.2003 were considered.

The Board took the following decisions:-

**5.1** To confirm the minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 8.12.2003.

The Board noted comments sent by Sh. Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education Department, Chandigarh on the agenda item 4.24 of 4<sup>th</sup> meeting of the Board held on 8.12.2003 that "there was no decision in regard to withholding the payment of Dr. K.K. Aggarwal and none made any reference to the enquiry report submitted by Sh. K.C. Shenmar",

After detailed discussion, the Board of Governors confirmed the minutes of the 4<sup>th</sup> meeting of the Board held on 8.12.2003 as already circulated by the Institute vide letter No. NITK/BOG/4<sup>th</sup>/762-66 dated 22.1.2004, Endst. No. NITK/BOG/4<sup>th</sup>/767-71 dated 22.1.2004 and corrigendum bearing No. NITK/BOG/4<sup>th</sup>/1179-87 dated 06.02.2004.

While confirming the decision taken on the agenda item 4.12, the Board agreed to implement the medical rules on the Central Government pattern w.e.f. 1.3.2004.

**5.2** To note action taken on the minutes of 4<sup>th</sup> meeting of Board of Governors of **National Institute of Technology**, Kurukshetra held on 8, 12.2003,

The Board noted that follow-up action on the minutes of the 4<sup>th</sup> meeting of the Board held on 8.12.2003 are being taken by the Institute

and these will be reported to the Board in its next meeting. The Board, however, desired that in future follow-up action on the decisions taken by the Board in its preceding meeting should be reported to the Board.

The agenda item 5.20 regarding follow-up action taken on the minutes of 2<sup>nd</sup> meeting of the Board held on 19.4.2003 was also taken up by the Board and follow up action taken on the minutes of the 2<sup>nd</sup> meeting was noted by the Board as per details furnished in the agenda item 5.20.

6.3 To note and approve the nomination of an alumnus of the Institute from amongst Alumni in education/industry on the Board of Governors.

The Board approved the nomination of Er. Rakesh Bakshi, LAMA, FIE, Managing Director, Vestas RRB India Ltd., 180, Sukhdev Vihar, New Delhi as alumnus on the Board of the Institute.

5.4 To note the minutes of the 1<sup>st</sup> meeting of the Equipment & Stores Committee, National Institute of Technology, Kurukshetra held on 11.2.2004.

The Board noted the minutes of the 1<sup>st</sup> meeting of the Equipment & Stores Committee of the Institute held on 11.2.2004.

5.5 To consider nomination of faculty members on the Board.

The Board approved the nomination of the faculty members on the Board as per details furnished in the agenda item.

However, the Board desired that in future only those faculty members be nominated on the Board who can complete their full term of one year up to their retirement and the faculty members who are not in a position to complete full term of one year on account of being on long leave/ EOL or deputation be not nominated on the Board.

5.6 To consider VISION document of NIT, Kurukshetra.

The Board considered VISION document of the Institute as prepared with the help of 'ITTI, Bhopal during the period 9.12.2002 to 11.12.2002 as per details furnished in the agenda item.

The Hon'ble Chairman, BOG observed that the VISION of the Institute should also be drawn graphically in a pictorial manner.

Dr. R.S. Sirohi, Director, IIT, Delhi observed that VISION of the Institute should be small one say "to produce excellent human resources for meeting social and national needs".

The comments sent by Sh. Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education Department, Chandigarh on the VISION of the Institute read as under:-

"To be a world class center of excellence in education and research in Science, Technoloo<sup>r</sup> and Management and should be responsive to changing global needs with emphasis on quality, innovation, entrepreneurial and leadership competencies, professional and human values, scientific and

technological development and socio-economic upliftment of community".

The Board desired that VISION document of the Institute be updated after review keeping in view above **observations** of the Hon 'ble Chairman, BOG, Dr. R.S. Sirohi and Sh. Dharam Vir, IAS.

5.7 To consider implementation of World Bank Purchase Rules for procurement of goods, civil works and services under Technical Education Quality Improvement Programme Project of

Government of India, funded by the World Bank, simultaneously with the Institute Purchase Rules under its grant. .

The Director and Member-Secretary emphasized the need, on the basis of documents, for following World Bank Purchase Rules for procurement of goods, civil works and services under TEQIP Project of the Government of India so that there is no difficulty in getting reimbursement of the expenditure incurred by the Institute. Sh. V.S.Pandey, IAS, Joint Secretary(T), MHRD emphasized that the Institute Purchase Rules should be followed for spending money under the TEQIP Project and there will be no difficulty from the MHRD side in getting the reimbursement of the money spent.

After detailed discussions, the Board decided that procurement under TEQIP Project funded by the World Bank be made in accordance with existing purchase rules of the Institute except for those clauses which may not be in consonance with the World Bank regulations. However, the present financial limits imposed under the Institute Purchase Rules be adhered to.

#### 5.8 To consider the minimum qualifications and experience prescribed for teaching posts in Degree Level Technical Institutions.

The Board decided to approve the minimum qualifications and experience for the post of Lecturers in Degree level technical institutions as prescribed by the NCTE as per details furnished in the agenda item, further adding the following desirable conditions in general:-

- i) The candidates with higher qualifications, if available, should be preferred.
- ii) The applications received should be screened Department wise keeping in view the number of post(s) advertised alongwith specialization(s) thereof wherever required.
- iii) Certain ratio/criteria should be fixed for calling the candidates for interview after screening the number of applications received for the post(s) advertised for a Department.

- 5.9 To delegate the powers to the Director for deciding various routine matters arising in view of adoption of the service conditions on the Central Government pattern.

The Board delegated powers to decide the following routine matter, in anticipation approval of the Board, strictly in accordance with the Central Government pattern:-

i) Grant of DA ii) To grant Bonus, Festival Advance, LTC, medical reimbursement (upto Rs. 1.5 lacs in each case at a time), House Rent Allowance, CCA, Transport Allowance, Washing Allowance and TA/DA.

- 5.10 To note the corrigendum pertaining to Career Advancement Scheme for teachers of Degree Level Technical Institutions.

The Board noted corrigendum issued by the AICTE vide letter No. FD/PSSC/Clarif./ /2003/1 dated 17.12.2003 carrying out certain amendments in the revised Career Advancement Scheme (CAS) for the faculty members.

The Board, however, stressed that revised qualifications/terms & conditions for recruitment of teachers as well as benefits under the CAS issued by AICTE/MHRD from time to time should be effective from date(s) of issuance of the notifications.

- 5.11 To consider the extension case of deputation of Smt, Sunita Chauhan, Lecturer in Electrical Engineering Department of NIT, Kurubhetra from 20,12.2003 to 19.12.2004,

The Board noted its earlier decision taken in the 2<sup>nd</sup> meeting held on 19.4.2003 that Smt. Sunita Chauhan was allowed extension in deputation upto 19.12.2003 subject to her submitting an undertaking to the Institute that no further extension will be given to her under Institute rules and she will have to resume her duty in the Institute after the expiry of her deputation period on 19.12.2003. Despite the said undertaking given by Smt. Sunita Chauhan, she did not join her duty at the Institute on 20.12.2003.

The Board did not agree to extend the deputation of Smt. Sunita Chauhan beyond 19.12.2003 and decided that she be directed to join her duty at NIT, Kurukshetra immediately failing which Institute should proceed against her as per its rules.

5.12 To note the action of the enquiry officer appointed in the case of Ms. Indu Nalwa, **Ex-Lecturer** in Humanities Department regarding her final settlement,

The Board noted that report of Dr. M.P. Kapoor in the case of Ms. Indu Nalwa is still awaited.

The Board authorized the Chairman of the Board to take further necessary action to decide the matter.

5.13 To note the suspension of Sh. S.C. Gupta, Lecturer in Mechanical Engineering Department of NIT, Kurukshetra.

The Board approved the action taken by the Institute in suspending Sh. S.C. Gupta, Lecturer in Mechanical Engg. Deptt. as per details furnished in the agenda item.

The Board appointed Sh. A.K. Saikia, Chairman, Board of Governors, 11T, Guwahati (Ex-Chief Secretary to the Government of Assam) as Enquiry Officer in the aforesaid case.

5.14 To note the **engagement** of Dr. S.K. Gupta, retired Professor of 11T, Kanpur for framing academic rules and Sh. S.P. Sharma, Deputy Registrar (Academic) on contract basis.

The Board noted that Dr. S.K. Gupta, Retd. Professor of Mathematics, 11T, Kanpur who had sufficient experience of framing academic rules has been engaged by the Institute at remuneration of Rs. 1000/- per day plus TA. The Board noted that Dr. Gupta will finish up the work within few weeks/ visits.

The Board also noted that Sh. S.P. Sharma, Retd. DR(Academic), North Eastern Regional Institute of Science and Technology, Itanagar, Arunachal Pradesh has been engaged as DR(Academic) on contract basis for a period of one year at a consolidated salary of Rs. 14,000/- per month. The Board, however, desired to ensure that Sh. S.P. Sharma is not in receipt of any pension from his previous employer(s).

5.15 To ratify action taken by the Chairman, BOG in engaging private Doctors for the employees of NIT, Kurukshetra,

The Board approved action taken by the Chairman of the Board in approving panel of additional 8 doctors as per details furnished in the agenda item.

The Board further agreed that the doctors of additional specializations, if required, be also engaged on the existing terms and conditions so as to make available atleast three doctors of each specialization.

5.16 To consider implementation of Assured Career Progression(ACP)to the non-teaching employees of NIT, Kurukshetra on State Government pattern prior to 1.1.2004,

The Board decided that the matter regarding ACP cases in respect of the non-teaching employees which are pending for disposal during the intervening period i.e. prior to 1.1 .2004 be examined by the MHRD. Hence the matter be referred to the Ministry.

5.17 Service conditions of the employees of RECs upon their conversion aa NITs with Deemed University status-payment of . different allowances,

The Board decided that the service conditions for the employees of the Institute as circulated by the MHRD vide its Memo No. F.20-46/2003-TS.111 dated 22.12.2003 be implemented w.e.f. 1.7.2003.

The Board further decided that the amount already paid to Group-D staff on account of washing allowance on the State Government pattern upto 29.2.2004 be adjusted toward liveries required to be paid for winter season on the Central Government pattern as it is not desirable to provide the liveries for the winter season at this stage when the summer season has already commenced.

S. 18 To note matter regarding Ph.D. Registration.

The Board noted initiative taken by the Institute to get the Ph.D. candidates of NITK transferred from Kurukshetra University, Kurukshetra for final award of Ph.D. degrees by the Institute.

The Board desired that the matter be expedited.



- 5.19 To consider research fellowships for promotion of Ph.D. programmes in engineering and non-engineering departments of the Institute.

The Board noted that ten (10) research fellowships already exist in the Institute as per details furnished in the agenda item. The Board desired that payment of the existing fellowships should be made from the Development Fund of the Institute.

The Board introduced fifteen (15) additional Ph.D. scholarships at the rates to be decided by the MHRD from time to time as per details furnished in the agenda item. The Board desired that the Institute should take up the matter with the MHRD regarding funds as it is a desired activity from academic point of view.

- 5.20 To note the follow up action taken on the minutes of the 2<sup>nd</sup> meeting of the Board held on 19.4.2003.

The agenda item 5.20 was discussed along with the agenda item 5.2.

- 5.21 To consider vacant non-teaching posts for lifting of ban.

The Board did not agree to lift ban on recruitment of nonteaching and supporting staff.

The Board desired that the process of rationalization be completed at the earliest. Keeping in view the observations made by the National Board of Accreditation regarding urgent need of technical staff for laboratories, the training scheme for those who have potential should be started immediately and they should be placed suitably.

Dr. R.S. Sirohi commented that needs of residential campus are different from those of non residential campus and hence the proposals of the manpower requirement be presented for Board's discussion and approval broadly keeping in mind the requirement of faculty to staff ratio and the data presented by the Institute.

- 5.22 To allow Dr, D.V,S.Verma, Professor in Civil Engineering Department to Join the Post of Director-Principal in Ch. Devi Lai Memorial Engineering College, Panniwaia Mota (Sirsa) on

**deputation basis.**

The Board allowed deputation to Dr. D.V.S.Verma, Profcссор of the Civil Engineering Department for a period of two years w.c.f.

17.3.2004 to 16.3.2006 to join as Director-Principal in Ch. Devi Lal Memorial Engineering College, Panniwala Mota, Sirsa (an Engineering Institute of the State Government) on the terms and conditions as furnished in the agenda item.

Further the Board authorized the Director and MemberSecretary to relieve Dr. D.V.S.Verma on 16.3.2004(AN) so as to enable him to join his new assignment on deputation on 17.3.2004(FN)

### 5.23 Any other item.

The question of the final settlement of the accounts of Dr. K.K.Aggarwal was raised by Sh. V.S.Pandey, IAS commenting that the Institute can not withhold his final settlement at this stage because such a recovery can not be made after four years of a particular event in the interest of natural justice. Sh. V.S.Pandey, IAS said that his final settlement should be made. The issue was followed by a formal discussion. The Board agreed for final settlement of accounts of Dr. K.K.Aggarwal.

The meeting ended with a vote of thanks to the Chair.

S. K. Mahendra  
23/2  
( S N Mahendra )

Director & Member-Secretary

Item 6.2 To note the action taken on the Minutes of the 4<sup>th</sup> meeting of the Board of Governors of NIT Kurukshetra, held on 8, 12.2003.

In the 5<sup>th</sup> meeting of the Board of Governors held on 15.3.2004 vide Item No. 5.2 it was brought to the kind attention of the Hon'ble Members of the Board that the follow-up actions on minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 8.12.2003 are being taken by the concerned **sections/branches** which will be reported to the Board in its next meeting.

Accordingly, the action on the minutes of the 4<sup>th</sup> meeting of the BOG are reported as under:

Item	Sub'ect	Action taken.
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<p>(i)</p> <p>(ii)</p> <p>(iii)</p>	<p>Before taking up the Agenda Items Prof BL Dhoopar, Chairman, BOG made the following observations:</p> <p>TIE decisions taken by the Board on issues taken up for implementation on priority basis.</p> <p>A of the new service conditions for the employees mentioning all rules, bye-laws and academic calendar etc. be prepared and placed before the Board in its next meeting.</p> <p><b>Although</b> a year have passed but the Board of the Institute has been fully constituted. Three members i.e- (a) a Head of another Technical Institution in the region or an eminent technologist and (b) two representatives representing large, medium small scale have not so far been nominated which the matter be taken up with the MHRD on priority</p> <p>Shri Dharam Vir, IAS FC&amp;PS to Govt. of Haryana, Tech. Education Dept observed as under:</p> <p>Although time has elapsed after institute NIT but</p>	<p>Boards decision on academic are being <b>implemented</b> on priority basis.</p> <p>The Committee constituted for the purpose is actively engaged in preparing the service rules, bye-laws and academic etc.</p> <p>MHRD has already been approached. Even reminders have been issued to convey us the decision taken in the matter. The matter has also been discussed by the Director with N/f-IRI) on 30.6.2004.</p> <p>NIT Kurukshetra has implemented its own Research Scheme. So far 20 research scholars have been short-listed for registration.</p> <p>Ph.D. scholars registered under main supervisor from NITK with KUK are also be' transferred to MT. The Univer</p>
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	<p>there are no substantial changes in the qualities.</p>	<p>authorities have since approved their transfer.</p> <p>As per the decision of BOG taken its 4<sup>th</sup> meeting vide Item No. 4.25 a committee was constituted which has recommended introduction of part-time M. Tech programme in areas in which regular <b>M.Tech.programmes</b> are being currently offered, as also new areas which can be offered to external as well as internal provided sufficient number of register on payment of higher fee. The <b>committee</b> has also suggested that M.Tech. students can be admitted in Even &amp; Odd Semesters. These <b>recommendations</b> after examination shall be placed before the Senate/BoG.</p> <p>The credit system of evaluation has been introduced from the year 2003 batch and rules and <b>regulations</b> are being strengthened and modified further based on experience and the guidance of Prof SK Gupta, a retired Professor of IIT Kanpur. The Institute's academic standards have been recognized and a faculty member had been selected as a Visiting Professor to Univ. of Yangon.</p> <p>have been many research publications in the International Journals besides many faculty members have attended advanced research <b>courses/conferences</b> also..</p>
(i.i)	<p>The existing system is not changing on IIT pattern. For example, the Senate of the Institute has not reviewed Syllabi and flexibility in the B. Tech. <b>programmes</b> on IIT pattern.</p>	<p>In a meeting of the Director with the Deans and Chairmen of Teaching Departments held on 18.5.2004 a Committee headed by Dr SP Jain, Chairman, EED, has been entrusted the job to review the issue thoroughly on new course structure formation and planning to make a roadmap for the final implementation of new course structures in coming years.</p>
(iii)	<p>The Institute work hard to achieve with an IIT.</p>	<p><b>Comments</b> noted for compliance.</p>

<p>For deficient students, <del>some courses</del> be run during <del>summer</del> vacations as to help them to</p>	<p>The provision in rules is being examined.</p>
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	<p>graduate at the earliest (beyond <b>minimum</b> prescribed duration)</p>	
(v)	<p>The Institute should be allowed to appoint a retired Professor from some IIT or a Technical Institute of repute, having <b>academic experience</b> in framing <b>comparable</b> rules for the Institute to an IIT and the Professor so engaged should be allowed liberal remuneration for the job.</p>	<p>Dr. SK. Gupta, Retired Professor in Mathematics, IIT Kanpur has been entrusted this job.</p>
4.1	<p>To meet assumption of charge as Director, National Institute of Technology (Deemed University), Kurukshetra by Dr SN Mahendra, Professor, Electrical Engineering Department, Banaras Hindu <b>University</b>, Varanasi in place of Dr NP Mehta</p>	<p>No further action is required.</p>
	<p>To confirm the Minutes of 3 meeting of the Board of Governors held on 6.10.2003.</p>	<p>No further action is required.</p>
4.3	<p>To note the action taken on the minutes of the 3<sup>rd</sup> of Board of Governors of National Institute of Technology, Kurukshetra held on 6.10.2003.</p>	<p>No further action is required.</p>
4.4	<p>To consider terms and conditions of deputation of Dr SN Mahendra who joined as Director, MT Kurukshetra.</p>	<p>Follow up action on the terms and conditions of deputation of Dr SN Mahendra from BHU Varanasi to MT Kurukshetra is being taken.</p>
4.5	<p>To consider &amp; minutes of 2 of the Committee, National Institute of Technology, Kurukshetra held on 10.9.2003.</p>	<p>Action taken on the Minutes of 2 Meeting were reported in its 3<sup>rd</sup> meeting held on 24.5.2004.</p>
4.6	<p>To note grant of Non-Productivity Linked Bonus (ad hoc Bonus) to 1000 non-teaching employees of the Institute for the year 2002-2003) on the pattern of Central Government</p>	<p>No further action is required.</p>

4.7	To note grant of Dearness Allowance to the <b>employees</b> of the w.e.f. 1.7.2003 as applicable to the employees of the Central <b>Government.</b>	No further action is required.
4.8	To note action taken by the Director in the interest-free Festival	No further action is required.

	Advance during the financial year 2003-04 to Class-III & IV employees of the	
4.9	To note action taken by the Director in nominating Professor and one Assistant of the National Institute of Kurukshetra to serve on its Board of	No further action is required.
4.10	To note the enhancement of uniform/washing allowance from Rs. 85/- p.m. to Rs. 100/- p.m. to all Class-Ive employees.	No further action is required.
4.11	To approve Annual Report Audit Report of the Institute for the year 2002-2003.	Approved Annual Report and Audit Report for the year 2002-2003 was submitted to MHRD for placing before the Parliament.
4.12	To consider and adopt the service conditions of the employees of Regional Engineering College, Kurukshetra upon their conversion as National Institute of Technology, Kurukshetra with Deemed University Status.	Action taken as per decision of the Board.
4.13	To consider retention of <b>accommodation</b> of the Institute by Dr. Vinay Kumar, <b>Ex-Professor</b> of the Mechanical Engineering <b>Department</b> after <b>retirement</b> and withholding his final settlement of accounts of the Institute.	Dr. Vinay Kumar has made a representation to reconsider his case which is being examined in the Institute.
4.14	To constitute of one member Committee to find out the regarding final <b>settlement</b> of Miss Nalwa, Ex-Lecturer, Humanities <b>Department.</b>	Dr. M.P. Kapoor of T.I.E.T. Patiala is conducting the enquiry into the matter. <b>His enquiry</b> report is awaited.
4.15	To consider the panel of External Examiners in various subjects.	Decision noted for implementation.

4.16	To Consider furnishing the Director's residence and two Nos. residences for visiting members at National Institute of Technology, Kurukshetra.	Director's residence partially furnished. Two houses have been reserved of Professor's category for visiting faculty furnishing of the same is in progress.
4.17	To consider of honorarium to the external of various Staff Selection Committees and to deliver lectures etc.	Decision implemented.
4.18	To consider compassionate	Decision noted for implementation.
	appointments of dependents of <b>deceased employees</b> of the Institute.	
4.19	To consider the implementation of Career <b>Advancement</b> Scheme (CAS) as per latest instructions of Govt. of India and AICTE.	Action is being taken as per latest instructions of AICTE and MHRD.
4.20	To consider implementation of Assured Career Progression (ACP) to the non-teaching employees of NIT Kurukshetra.	The item was again placed before the BOG in its 5 <sup>th</sup> meeting held on 15.3.2004. Further the matter is being placed before the BOG in its 6 <sup>th</sup> meeting under agenda item 6.10 pages 51-53.
4.21	To consider service conditions of the <b>faculty members</b> (teaching staff) as per latest instructions of the Govt. of India Retirement on superannuation.	BOG decision implemented.
4.22	To consider filling up the post of Deputy Registrar (Academic) in the Institute.	Shri SP Sharma has been appointed DR(Academic) on contract basis for a period of one year.
4.23	To consider the matter regarding absorption of Shri Amar Nath Sharma, Ex-Supervisor, ECE <b>Department</b> of the Institute in GGSIP Univ. Delhi.	As per request of Sh. Amar Nath Sharma, he has been given voluntary retirement.
4_24	To consider Report regarding death case/promotion of Shri Moti Ex-Lecturer, NIT Kurukshetra.	The case is being put up before the Board in its 6 <sup>th</sup> meeting under Agenda Item No. 6.27 pages 140-151.

4.25	To consider and approve Minutes of <b>2<sup>nd</sup> meeting</b> of Senate, National Institute of Technology, Kurukshetra, on 29.11.2003.	Follow-up actions has been taken on the of <b>2<sup>nd</sup> meeting observations</b> Senate as per made by the Board in its 4 <sup>th</sup> meeting held on 8.12.2003.
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The Board may kindly note.

Item 6, 3 To note the action taken on the Minutes of the 5<sup>th</sup> meeting of the Board of Governors of MT Kurukshetra, held on 15.3.2004.

The actions on the minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 15.3.2004 have been taken as under:

Item	Subject	Action Taken.
5.1	To confirm the of the 4 <sup>th</sup> meeting of the Board of Governors held on 8.12.2003.	No further action is required.
5.2	To note the action taken on the minutes of 4 <sup>th</sup> meeting of Board of Governors of National Institute of <b>Technology</b> , Kurukshetra, on 8.12.2003.	Actions taken on each item of 4 BOG meeting are being put up before Board Item No. 6. Z
5.3	To note and approve the nomination of an alumnus of the Institute from amongst Alumni in education/industry on the Board of Governors.	Er. Rakesh Bakshi, LPIMA, FIE, Managing Director, Vestas RRB India Ltd. 189 Sukhdev Vihar, New Delhi, an alumnus of the Institute nominated on the BOG.
5.4	To note the minutes of the 1 <sup>st</sup> of the <b>Equipment</b> & Stores Committee, National Institute of Technology, Kurukshetra, on 11.2.2004.	Action taken on the minutes of 1 <sup>st</sup> meeting of Equipment & Stores Committee held on 11.2.2004 will be reported in its 2 <sup>nd</sup> Hence no action is required so as BOG decision is concerned.
5.5	To consider nomination of on Board.	BOG decision noted for compliance.
5.6	To consider VISION <b>document</b> of MT Kurukshetra.	Action is being taken.
5.7	To consider implementation of World Bank Rules for Procurement of goods, civil work services under Technical Education Quality <b>Improvement</b> Programme Project of Government of India, by the World Bank, simultaneously with the Institute Purchase Rules under its	Procurements under TEQIP Project by World Bank are being made as per the decision of BOG.

5.8	To consider the minimum qualifications <b>and experience prescribed</b> for teaching posts in Degree Level Technical Institutions.	NCTE prescribed minimum experience for the post of Lecturers as approved by the BOG have been noted for compliance and recruitment
5.9	To delegate the powers to the Director for deciding various routine matters arising in view of adoption of the <b>conditions</b> on the Central Government attem	Decision noted for compliance.
5.10	To note the pertaining to Career Advancement for teachers of Degree level technical <b>institutions.</b>	Certain amendments in the revised Career Advancement Scheme (CAS) for the faculty members in letter No. FD/PPSC/Circular/2003/1 dated 17.12.2003 have been noted for compliance.
5.11	To consider the extension case of deputation of Smt. Sunita Chauhan Lecturer in Electrical Engineering Department of NIT, Kurukshetra from 20.12.2003 to 19.12.2004.	BOG decision taken vide item 5.11 in not agreeing to extend the deputation beyond 19.12.2003 was conveyed to Mrs Sunita Chauhan. However, a request for extension in deputation period from 20.12.2003 to 19.12.2004 was received from Govt. of Haryana, vide letter No. PA/FCTE/261/2004 dated 7.5.2004 from the F.C.T.E. Haryana. The matter was referred to BOG members by circulation. The members gave their consent to extend the deputation upto 19.12.2004.
5.12.	To note the action of the enquiry Officer appointed the case of Ms Himani Nalwa, Ex-Lecturer in Humanities Department regarding <b>her final settlement.</b>	<b>The enquiry</b> into the matter has <b>conducted</b> been by Prof. MP Kapoor of TIET Patiala, The enquiry report is awaited.

5.13	To note suspension of Shri SC Gupta, Lecturer in Mechanical Engineering <b>Department</b> of MT Kurukshetra.	Sh AK saikia, Chairman, BOG, 11T Guwahati was appointed as Enquiry Officer. He expressed his inability to conduct the enquiry due to ill health. MHRD, New Delhi was requested to name another Enquiry Officer. The ministry nominated Prof KN Tripathy as Enquiry Officer. His appointment was got ratified by circulation from the BOG Members. Enquiry report submitted by Prof. Tripathy is being placed before the Board for consideration in its 6 <sup>th</sup> vide Item No 635.
5.14	To note the engagement of Dr SK Gupta retired Professor of 11T for framing academic rules Shri SP Sharma Deputy Registrar (Academic) on contract	No action is required.
5.15	To ratify action taken by the Chairman,	The approved panel of private doctors

	BOG in engaging private Doctors for the <b>employees</b> of NIT, Kurukshetra.	with their specializations has been notified in the Institute
5.16	To consider implementation of Assured Career Progression (ACP) to the nonteaching <b>employees</b> of MT, Kurukshetra on State <b>Government</b> terms from 1.1.2004.	The matter has been referred to MHRD New Delhi vide letter No. GA-11/2513 dated 31.3.2004. The matter is again placed before BOG vide Item No. 6.1.D,
5.17	Service conditions of the employees of RECs upon their conversion as NITS with DeenDeo University status of different allowances.	BOG decision notified and implemented in the Institute.
5.18	To note the matter regarding Ph.D. registration.	The matter has been taken up with the V-C, KUK Academic Council of KUK in its meeting held on 12.7.2004 have approved the transfer of Ph.D. Scholars already registered for Ph.D. in Engg with KUK to MT Kurukshetra subject to clearance of University dues by the concerned candidates.
5.19	To consider research fellowship for <b>promotion</b> of Ph.D. <b>programmes</b> in engineering and non-engineering departments Institute.	Noted for compliance. of funds is/has made in the RBE for 2004-05 & OBE 2005-06. Sufficient funds are available to meet the liabilities of scholarship, contingent grant for the Research Scholars.
5.20	To note the follow up action taken on the minutes of the 2 <sup>nd</sup> meeting of the Board on 19.4.2003.	No further action is required.
5.21	To consider vacant non-teaching posts for <b>of ban</b> .	BOG decision noted.
5.22	To allow Dr. DVS Verma, <b>Professor</b> in Civil Engineering Department to join the post of Director-Principal in Ch. Devi Lal <b>Memorial</b> Engineering College, Panniwala Mota (Sirsa) on <b>deputation</b> basis.	Dr. DVS Verma has allowed to proceed on deputation w.e.f. 17.3.2004 to 16.3.2004 to join as Director-Principal in Ch. Devi Lal <b>Memorial</b> Engg College, Panniwala. (Sirsa).
5.23 Any Other item	Final <b>Settlement</b> of the Accounts of Dr KK Aggarwal (Ex-Professor, EC&CE Deptt, NITK now Vice-Chancellor, Guru Gobind Singh Indraprastha	Final <b>settlement</b> of accounts of Dr K K Aggarwal has been made.

	Univers• , Delhi .	
Items sent b <b>circulation</b> vide letter No. MT/BOG/3379-87 dated 13.5.2004.		
1.	To consider <b>appointment</b> of officer in connection with suspension of Shri SC Gupta, Lecturer in Mech Engg Dept , MT Kuruksheü•a	As conveyed by MHRD vide letter No. F.9-6/2004-TS.111 dated 12.5.2004, the approved the nomination of Prof K.N. Tripathy, as Enquiry Officer related to the suspension of Shii SC Gupta, Lecturer in Mechanical Engineering.
2.	To consider extension deputation of Smt. Sunita Chauhan, Lectu•er in the Departüent of Elect Engg MT <b>Kurukshetra</b> , from 20.12.2003 to 19.12.2004 with Govt. Of Haryana. as desired vide DO letter No. PAFCTE/261/2004 dated 7.5.2004 of the FC&PS Tech EduH ana.	As agreed to by the ofBoG, the decision conveyed to the State Govt. of Haryana in the Tech Edu <b>Department</b> , in extending the deputation of Srm. Sunita Chauhan, Lect in Elect Engg from 20.12.2003 to 19.12.2004.

The Board may note.

Item: 6.4 To note the action taken by the Director in nominating one Professor and one Assistant Professor of MT Kurukshetra to serve on its Board of Governors.

The Board of Governors of the Institute in its 86<sup>th</sup> meeting held on 22.1.1996 authorised the Principal to nominate faculty members on the Board of Governors, in **anticipation** of the approval of the Chairman, Board of Governors as per College Bye-Laws/Rules. The matter may be reported to the Board of Governors in its next meeting for confirmation.

As per new Memorandum of Association and Rules of the National Institute of Technology (Deemed University), Kurukshetra, the Board of Governors of the Institute shall include one Professor and one Assistant Professor of the Institute by rotation. The faculty members are nominated on the basis of seniority for a period of one year.

One year term of the present two faculty members, Dr. R.X. Arora, Professor in Electrical Engineering Department and Dr. V.K. Aggarwal, Assistant Professor, Mathematics Department expired on 31.8.2004.

Now the following Professor and Assistant Professor have become eligible, in turn, on the basis of seniority for nomination to serve as members on the Board:

1. Prof. R-K Bansal, Professor,  
Civil Engineering Department,  
National Institute of Technology, Kurukshetra-
2. Dr. R.C. Bhattacharjee, Assistant Professor,  
Civil Engineering Department,  
National Institute of Technology, Kurukshetra.

Accordingly, Dr. R.K. Bansal, Professor and Dr. R.C. Bhattacharjee, Assistant Professor, have been nominated to act as members on the BOG for a period of one year w.e.f. 09.09.2004 to 31.08.2005.

The Board of Governors may note.

Item 6. 5 To consider and approve minutes of 3<sup>rd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra, held on 24.5.2004.

The 3<sup>rd</sup> meeting of the Finance Committee of National Institute of Technology, Kurukshetra was held on 24.5.2004 at 3.30 P.M. in the Board Room of National Institute of Technology, Kurukshetra.

Sh. B.L. Dhoopar, Chairman, Board of Governors & Chairman, Finance Committee could not attend the meeting. The meeting was chaired by Shri Dharam Vir, IAS Financial Commissioner and Principal Secretary to Government of Haryana, Technical Education Department as requested by other members present in the meeting. Agenda and minutes of the 3<sup>rd</sup> Finance Committee are enclosed as Appendix II Pages 23 to 26.11

Shri R.C. Gaba, Assistant Financial Adviser, who attended the meeting as representative of Director YD, Govt. of India, MHRD, New Delhi, has desired vide his faxed letter No. 48-9/2003-IFD dated 22<sup>nd</sup> June, 2004 (enclosed as Appendix 111 Pages 27 to 28) that the following amendments in the minutes may be made:

Item No. 3.5 It may be noted, however, that in the event of rate of interest on CPF investments being less than 7% during 2004-2005, if at all, payment of interest on CPF balances of the subscribers will accordingly be made at lesser rate.

Item No. 3.6 Minutes may be suitably modified in view of the comments indicated as under:

"FD did not support the proposal to increase the contribution from Government budget to the Staff

Welfare Fund. However, since the contributions fixed were very old, the FC recommended to the BOG that the proposal of the Institute to enhance the contribution of Staff Welfare Fund as per details furnished in the agenda items be approved. It is reiterated that Government contribution can not be increased under the circumstances."

Item No. 3.7 IFD opined that Shri RPS Lohchab would be entitled to medical reimbursement as per rules only and that no exceptions should be made. Keeping in view the little difference, the FC, however, recommended to the BOG that the amount of Rs. 11,179/- deposited by Shri RPS Lohchab, Registrar as indicated in the agenda item be refunded to him. The view of MHRD is again reiterated that exceptions to the rule as recommended by FC will not be in order.

The Board may consider and ratify the minutes of the 3<sup>rd</sup> meeting of the Finance Committee, NIT Kurukshetra, held on 24.5.2004.

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NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-  
136119

Minutes of the 3<sup>rd</sup> Meeting of the Finance Committee, NIT, Kurukshetra held on at 3.30 P.M. in the Board Room of National Institute of Technology, Kurukshetra.

PRESENT:

1. Sh. Dharam Vir, LAS, In Chair  
Financial Commissioner &  
Principal Secretary to  
Government of Haryana,  
Technical Education Department,  
Haryana Civil Secretariate,  
Chandigarh.
2. Sh. V.P. Goyal, Member  
Under-Secretary (Finance),  
Government of Haryana,  
Representative of Financial Commissioner &  
Principal Secretary to Government of Haryana,  
Finance Department,  
Haryana Civil  
Secretariate, Chandigarh.
3. Sh. R.C. Gaba, Member  
Assistant Financial Adviser,  
Representative of Director,  
(Integrated Finance Division)

Government of India,  
Ministry of Human Resource  
Development, Shastri Bhawan, New Delhi.

4. Dr. G.L. Jambulkar, Member  
Deputy Educational Adviser,  
Government of India,  
Ministry of Human Resource Development,  
Department of Secondary & Higher Education,  
Shastri Bhawan.  
New Delhi - 110001
5. Dr. S.N. Mahendra, Director-Member  
Director,  
National Institute of Technology.  
Kurukshetra
6. Sh. R.P.S. Lohchab, Member -Secretary  
Registrar,  
NIT, Kurukshetra.

Sh. B.L. Dhoopar, Chairman, Board of Governors & Chairman, Finance Committee, could not attend the meeting due to his illness. Prof. R.S. Sirohi, Director, 11T, Delhi intimated that he was to go to France and showed his inability to attend the above said meeting. The meeting was chaired by the Financial Commissioner & Principal-Secretary to Government of Haryana, Technical Education Department, Haryana, Civil Secretariate, Chandigarh as requested by other members present in the meeting.

The Director-Member welcomed the Hon'ble Chairman, Finance Committee and other members of the Finance Committee. The Registrar, Member-Secretary took up the agenda items one by one.

The Finance Committee made recommendations/took decisions as under:

Item 3.1, To confirm the Minutes of 2<sup>nd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 10.9.2003.

The minutes of the 2<sup>nd</sup> meeting of the Finance Committee, NIT Kurukshetra held on 10.9.2003 were confirmed.

Item 3.2. To note follow up action taken on the minutes of 1st meeting of the Finance Committee held on 8.11.2002.

The Finance Committee noted action taken by the Institute on the minutes of 1<sup>st</sup> meeting of Finance Committee held on 8,11.2002.

Item 3.3. To note follow up action taken on the minutes of 2<sup>nd</sup> meeting of the Finance Committee held on 10.9.2003.

The Finance Committee noted action taken by the Institute on the minutes of 2<sup>nd</sup> meeting of the Finance Committee held on 10.9.2003.

Item 3.4. To consider and approve Annual Accounts of National Institute of Technology, Kurukshetra for the year 2003-2004,

The Finance Committee recommended to the Board that Annual Accounts of the Institute for the year 2003-2004 be approved so that the same may be handed over to the Audit Party which will conduct the audit in the month of June/July,2004.

Item 3.5. To consider rate of interest of CPF balances of the subscribers for the period from 1.4.2004 to 31.3.2005.

The Finance Committee recommended to the Board of Governors that IIC employees of NIT, Kurukshetra be paid interest on their CPF balances @ 7% per annum for the period from 1.4.2004 to 31.3.2005.

-contd

Item 3.6. To consider enhancement of Staff Welfare Fund.

The Finance Committee recommended to the Board of Governors that the proposal of the Institute to enhance the contribution of Staff Welfare Fund as per details furnished in the agenda item be approved.

Item 3.7. To consider Medical Reimbursement to She R.P.S. Lohchab, Registrar, NIT, Kurukshetra on account of chronic disease.

The Finance Committee recommended to the Board of Governors that the amount of Rs. 11,179/- deposited by Sh. R-P.S. Lohchab, Registrar as indicated in the agenda item be refunded to him. It was also decided that if there is any other case of similar nature the same may also be decided on the analogy of the case of Sh. R.P.S, Lohchab.

Item 3.8. To note the action taken by the Institute to make purchases above Rs. 2.0 lac and up to Rs. 3.0 lac per item.

The Finance Committee noted the action taken by the Institute in making purchases as contained in item No. 3.8.

Item 3.9. To note the position of Research Schemes/Projects sanctioned to the Principal Investigators.

The Finance Committee noted the latest position of Research Schemes/Projects as per details furnished in the agenda item.

Item 3.10. To consider conveyance allowance to Dr. K.K. Nagpal, Sr. Medical Officer and Dr.(Mrs.) S. Mangwana, Lady Medical Officer of the Health Centre, NIT, Kurukshetra on Central Government pattern.

While considering the above issue the representatives of Government of India were of the opinion that reimbursement of conveyance allowance to Dr. K.K. Nagpal, Sr. Medical Officer and Dr.(Mrs.) S. Mangwana, Lady Medical Officer may be paid strictly in accordance with the provision of CGHS Scheme. All conditions relating to the reimbursement may be examined as per their entitlement before the payment is actually made to them.

The Chairman, Finance Committee, Director, NIT, Kurukshetra, representative of the Finance Department Haryana and Member-Secretary of Finance Committee were of the opinion that keeping in view the local conditions and duties entrusted to them, they may be paid conveyance allowance @ Rs. 500/- per month subject to others conditions which the Institute may impose on them as per local conditions.

It was, therefore, decided to refer the matter to the Board.

Item 3.11. To consider the request of She V.P. Wani, Workshop Superintendent of the Institute for the grant of Pay Scale of Rss 12,000-420-18300 as per AICTE norms.

The Finance Committee suggested that this matter may be placed before the Board of Governors for their consideration.

Item 3.12. To consider position of outstanding advances against PWD.

While considering this item the Finance Committee expressed serious concern and decided that the case may be referred to the Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education Department, Haryana, Chandigarh for taking up the matter with the Financial Commissioner & Principal Secretary to PWD B&R/Public Health for instructing the Engineer-in-Chief , PWD B&R/Public Health Department to issue the Utilization Certificates in respect of the works completed and to hand over the buildings to NIT, Kurukshetra.

Table

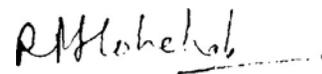
Item 3.13 To consider medical reimbursement claim of Dr. N.P. Mehta, Professor, Mechanical Engg. Deptt. of NIT, Kurukshetra

This item was deferred.

Table

Item 3.14 To release travel expenses for attending International Conference abroad to Dr. R.C. Bhattacharjee, Asstt. Prof., Civil Engg. Department, National Institute of Technology, Kurukshetra  
This item was deferred.

The meeting ended with a vote of thanks to the Chair.



(R P S Lohchab)

REGISTRAR & MEMBER-SECRETARY

APPENDIX-rrr

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**No.48-9/2 t03-1FD**

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**Ministry  
Department  
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To,

The Registrar,  
National Institute of  
Kurukshetra - 136 1

***Subject: Minutes of th  
NIT, Kuruksh***

Sir,

I am directed to refi  
and to say that the Minut  
been gone through. The  
made: -

**Item No. 3.5**

Interest on CPF inve  
payment of interest  
made at lesser rate.

**Item No. 3.6**

comments indicated

"IFD did not supp  
Government budge  
contributions fixed  
the proposal of the  
Fund as per details  
reiterated that Gov  
circumstances.

of Secondary Higher Education  
~~grated~~ Finance Division

Shnstrl Bhawan, New Delhi Dated the June 2004

of Technolo  
— 136 119

of the meffng Me munce Committee of  
MT, Kurukgheth' 24,S.20u

Sir, to refer to 'lour NO. N3<sup>ra</sup> / <sup>zc</sup>/4173-79 dated 9.6.2004 and to of 3<sup>M</sup> FC meeting held on 24<sup>th</sup> May 2004 have been The follThing amend nents In the may plea\* be made:

It mat be noted, •owwer, that in the of rate of investnEnts telng le;s; than 7% during 2004-05, If at all, Interest on CPF of the subscribers will accordingly be

Mfnute5 may be: sultably modified in view of the indlated as under: -

support the proþsal to increase the confributbn from budget to the Fund. However, sfnce the fixed old, ttiž FC to the BOG ~~that~~ of the Institute to enhance the contribution of Welfare detalfs furnlstzl In the agenda Items be approva. It is Governinent contrbutlon cannot be increased under the II-AZ IFC oolned that RIPS. Lohchab wa.lld be entitled relmbursement as per ruli¥ only and that no ~~exceptions~~ should Keplng in vkw the little difference, the FC, however, ~~ed~~ to the BOG that the a•'ount of Rs. 11,179/- deposited by Lohcfiab, Reqlstrar as In the agenda item be to him. The view Df MHRC) Is agaln that exceptions as ~~recommended~~ by FC Will not be in order.

**Item No. 3**  
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be made.  
recommend  
Shri R.D.S,  
refunded to  
to the rule a

Yours faithfully,

(R.c, Gaba) ~~Assistant~~ Finandel Adviser

Ter. No. 23338566

Item 6.6 To note action taken by the Director in granting interest free Festival Advance during the financial year 2004-05 to Class-III and IV employees of the Institute.

The Institute used to grant festival advance to the Class **III** & IV employees on the pattern of Central Government.

The Institute has granted festival advance (interest free loan) amounting to Rs.1,500/- only to each Class-III & IV employees of the Institute whose Basic pay plus stagnation increment does not exceed Rs.8,300/- per month on the pattern of **Central** Government. The amount is recoverable within the current financial year.

The Board of Governors may note the action taken by the Director,

GA-111/5182

-31-

No.F.20-38/2003-TS-111  
 Government of India  
 Ministry of Human Resource Development  
 Department of Secondary & Higher Education

राष्ट्रीय प्रौद्योगिकी संस्थान  
 (मानव संसाधन विभाग)  
 कुलसचिव-136119./782-  
 पंजीकरण संख्या 31.4.04  
 दिनांक

New Delhi  
 April 16, 2004

OFFICE MEMORANDUM

Subject:- Payment of DA & DR to the employees/pensioners of NITs

Consequent upon sanction of an additional instalment of Dearness Allowance vide OM No. F. I (1/2003-E-II(B)) dated 1-3-2004 of the Ministry of Finance (Department of Expenditure), Government of India for Central Government employees, it has been decided to enhance the rate of DA from 59% to 61% of the pay in respect of employees of NITs w.e.f. 1-1-2004.

Similarly the rate of Dearness Relief shall stand enhanced from 59% to 61% in respect of pensioners of NITS w.e.f 1-1-2004 as notified vide OM No. 42/2/2004-P&PW (G) dated 15<sup>th</sup> March 2004 of the Department of Pension & Pensioners Welfare.

However, the question of merger of 50% of DA/DR in pay/pension would be notified separately.

*G L Jambhulkar*

(Dr. G L Jambhulkar) Deputy Educational Adviser

Tel: 2338-4276

Email: [nit@sb.nic.in](mailto:nit@sb.nic.in)

Item 6.8 To ratify the action taken by the Chairman, BOG in **rationalizing** the scales of pay of nonteaching employees of NIT, Kurubhetra ~~adoption~~ of Central Government pay scales.

*AK 2/14*  
*DR(GA)*  
*A.S. 2/14/2014*  
✓  
Directors/Registrars of all NITs.

The MHRD vide letter No. F.20-46/2003-TS-111(Pt.IV) dated 76.2004 (copy enclosed as Appendix V (33-30) ) issued instructions that all NITS should adopt the Central Government pay scales as notified under Central Civil Services (Revised Pay) Rules 1997 on the Central Government pattern. This rationalization of scales of pay as well as pay fixation would be effective from 1.4.2004. The MHRD had further informed that the process of rationalization shall have to be duly approved/ ratified by the Board of Governors of the NIT concerned,

The matter was put up to the Honble Chairman, Board of Governors for approval in anticipation of the approval of the Board. The Chairman has been pleased to approve the proposal of the Institute regarding rationalization of pay scales of nonteaching staff. Orders and comments of the Hon 'ble Chairman of the Board are enclosed as Appendix VI from pages \_\_\_\_\_ 35 to 36 Comments of the Honble Chairman have been noted for compliance. The list of adopted pay scales on Central Government pattern is given in Appendix \_\_\_\_\_VI I pages 37 to 400

\_\_\_\_\_.

It may stated that the pay scales of the non-teaching employees of the Institute are almost identical to those of the Central Government pay scales as the Haryana Government have also adopted identical pay scales on Central Government pattern for employees of the State Government. However it is brought to notice of the Board of Governors that while implementing the above rationalization and carrying out individual pay fixation for non-teaching staff, some employees having longer service who are sitting at the verge of retirement may be put to disadvantage as the State Government pay scales are open ended ones, while the Central Government pay scales, though identical, are not open ended scales but have provision of biennial increments only, Further some of the non-teaching employees may lose the allowance, which they are getting on the State Government pattern. But when the MHRD has issued instructions that NITS should adopt the Central Government pay scales w.e.f, 1.4,2004, there is no remedy but to adopt the Central pay scales.

The Board may approve the action taken by the Chairman, Board of

Governors.

-33-

No. F.20-46/2003-TS-III (pt.IV)  
 Government of India  
 Ministry of Human Resource Development  
 Department of Secondary & Higher Education

New Delhi  
 June 7, 2004

OFFICE MEMORANDUM

Subject:- Rationalizations of Scales of Pay of lion-teaching employecs of National Institutes of Technology (NITS) — Clarification regarding.

The undersigned is directed to refer to a number ot- queries being raised by different NITS tegarding rationalization/revision of the scales of pay for their staff in the light of their changed status as tully funded inslitutions of the Central Government and to clarify the issues in the lotfowing paragraph:-

2. Whiic ail NITS have adopted [he scales of pay as approved by ltheir respective BOGs & State Governments, a closer scrutiny of the scales of pay reveals that pay scales are quite identical to those notified under Central Civil Services Revised Pay) Rules tn most NITS while only in some of the NITS, the scales of pay have either been truncated or split with minor variations here and there, While the proposal to bring about a post-bascd revision of the scales of pay and consequent unifomity among identically placed empfoyces of all NITS would require tnorc time forum in-depth analysis and consideration by an c,xpett body, it has been decided to rationalize the scales of pav ot• employecs of a] NITS as a first step.

3. Procedure for Rationalizations:- Now all NITs would adopt exactly identical replacment scales of pay as notified under CCS (Revised Pay) Rules 1997 ior the Central Government employecs. In order to do this, NITS would have to refer to the prerevised sca{cs of pay prevalent in their institutcs immediately before I-I-1996 which are identical to the scales of pay prevalent under the Central Government al that point of time. A cornptctc list of pre-revised scales of pay and their revised cquivalent introduced w.c.f. 1-1-1996 is contained in the CCS (Revised Pay) Rules which was circulated to all NITS vide letter of even number dated 27<sup>th</sup> February 2004. In (hose cases where there arc no identical pay seals in the pre-revised scales of pav in NITS vis-à-vis the Central Government, NITS may have to club two or more pay scales so as to fit them into onc otthe existing standard pav scale which has a rnalching revised scale. This clubbing should bc done depending upon the nature of the post.. [Iowever, NITS mav also (lireclly adopt the revised scale ot- pay of such posts as arc identical to those common categOrics posts listed in Part-B of the CSS (Revised Pav)Rules 1997.

4. Pay Fixation:- The pav of an emplovcc would bc fixed at the same stage tn the new scale of pay as was beil<sup>1/4</sup> drawn by him befbrc introducttc,n ot this new pay scale. ' f be fixed at a stage Ju:4t next above his pay. Where the stage of basic pav or an existing employcc i f, lower than the minimum ofthe newly introduced scale of pay, then his/her pay shall bc fixed at the minimum of such pay scale and similarly,. where existing basic pay of an employcc is more than the maximum of the scale of pay adopted for that post, then the pay of that employee shall be fixed at the maximum of the scaJe of pay of his post and the difference between his existing pay and the pay fixed shall be protected as personal pay for that particular. employee(s) which would be adjusted against future increments including stagnation increments. If the pay of an

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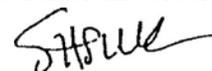
employee is fixed at the same stage, then his date of increment shall not change and where pay is fixed just at the next higher stage. then that employec ',yould draw his next increment after completion of 1 2 months' qualifying servicc.

4.1 Further, if any NIT like NIT Warangal is following Statc Government pattern of DA which is difTcrrent from the Central pattern of DA duc to late revision of the scales or pay [subscquent to January 1996], then the pay of an employee would bc fixed at such a stage in the new scale of pay where the new pay + Ccntral rate of DA on the date of such fixation would bc equal to or just next above the existing pay + Statc ratc of DA.

5. This rationalization of scales of pay as well as fixation pay would bc effective from 01-04-2004 in all NITS including NIT Patna 'Which was taken over by the Central Government w.e.f. 28-01-2004. The scale of pay to be adopted for teaching staff of NIT Patna shall bc those approved 'by the Ministry vide Notification No.37-104/95-TS-II dated 9<sup>th</sup> October 1998. No employec shall bc given any option to sclcct the (late of his/her pay fixation in the newly introduced scales of pay. Besides, there would not be any notional fixation of pay with effect from 01-01-1996. Therefore, no question of payment of arrear shall arise before 01-04-2004.

6. The introduction of new scales of pay as a process of rationalization shall have to bc duly approved/ratified by the BOG of the NIT concerned. Any difficulty in the matter of pay fixation arising out of implementation of this order and/or if there is any peculiar condition regarding scales of pay in any particular NIT, the same should be referred to the Ministry for clarification.

7. NITS may please send a statcmnt indicating the pre-revised and revised scales of pay of all posts in NITS which have been introduced consequent upon implcmcntation of this order.



(Dr. G L Jambulkar)  
Deputy Educational Adviser.  
Tel: 2338-4276

To

I .The Directors/Rczistrars of all NITS

1. The Ministry Of Human Resource Development, Government of India, New Delhi, vide their letter No. **F.20-46/2003-TS-III(Pt.IV)** dated 16.6.2004 (copy enclosed as Annexure-A) have issued instructions that all MTS will adopt exactly identical replacement scales of pay in respect of non-teaching employees as notified under Central Government Civil Service (A) Rules 1955 for the Central Government employees w.e.f. 1.4.2004. This is because necessary in the light of changed status of NITS as fully funded Institutions. In this connection it may be stated that the pay scales of non-teaching of the Institute are on the State Government pattern since its inception, the scales of non-teaching are identical to the Central Government revised 8 rules and Government have also notified the pay scales of the Central Government for employees of State Government. The pay scales of faculty and Administrative Officers of the Institute are already on the Central Government pattern.

The M.H.R.D. vide their letter dated 7.6.2004 as referred to above have communicated the introduction of new scales of pay as process of rationalization shall have to be duly approved/ratified by the Board of Governors of the NIT concerned.

2. The Institute vide their letter No F.20-38/003-TS-111 dated 11.6.2004 (copy enclosed as Annexure-B) have also issued instructions to grant merger of 50% of DA with basic pay on the Central Government pattern of employees of MTS w.e.f. 1.4.2004 subject to the following conditions:-

~~The NITS must first adopt the Central pattern of scales of pay (DA) for its employees/pensioners w.e.f. 1.4.2004 as circulated by this Ministry vide G.O. NO. F.20-46/2003-TS-III(Pt.IV) dated 7<sup>th</sup> June, 2004;~~ ✕

- i). VECOM
- ii) NITS should assess and meet the additional expenditure due to this merger from within its own resources as no additional fund could be given by the Ministry for this; and iii) This proposal should be approved by the BOG of the Institute.

The statement indicating the pre-revised and revised pay scales of all non-teaching posts in the Institute has been sent to the MHRD on 24<sup>th</sup> June, 2004.

The next meeting of the Board of Governors is not likely to be held in near future. The Chairman, Board of Governors is, therefore, requested to approve the rationalization of pay scales for non-teaching employees of NIT, Kurukshetra, for bringing them on Central Government pattern (CCS revised pay scales of 1997) w.e.f. strictly in terms of the MHRD letter No **F.20-46/2003-TS-III(Pt.IV)** dated 7.6.2004 already referred to. The matter will be reported to the BOG in its next meeting.

The issue relating to merger of DA with basic pay will be taken up subsequently.

Submitted for approval please.

*S.N. Maltendra*  
28/6/04

(S.N. Maltendra) DIRECTOR.

Encls: As above.

CHAI AN

BOARD OF GOVERNORS, N.I.T.  
KURUKSIJETRA.

- Approved 'C' keeping in view 'B' and 'A'
- Noted marginal difference of revised pay scale "columns 5 and 6" of Annexure A send to MHRD along with letter No. GA-D/4606 dt 24.6.04 with reference to items 46, 51 and some difference in item 23. further that the discussion on item 2.23 of 2nd Board meeting clearly indicated adopting revised scale of &R.rm

~~Director R~~  
27/04

~~Director~~  
29.6.04

71

-37-

Take further na.  
Report for information  
of the Dir & observations  
of the Chairman to  
R 27/04

NATIONAL INSTITUTE OF  
TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSIJOTRA-136119

No.GA-D<sup>1</sup>4696

Dated: 24/6/2004

Subject:- Rationalization of scales of pay of Non-Teaching Employees of  
National Institute of Technology (NITs)-clarification regarding.

Kindly refer to your letter No.F.20-46/2003-TS-11(Pt.1V) dated 7.6.2004, on the subject cited above.

It is submitted that we have been following the pay scales to our Non-Teaching employees as per State Govt. of Haryana pattern. The comparative statement of the categories of Non-Teaching posts showing the revised pay scales as per State Govt. pattern and in identical revised pay scales.as per CCS(Revised pay) Rules 1997 is enclosed herewith as Annexure-A as desired.

~~Director~~  
24/6/2004

DA: As above.

Deputy Re\$trar (GA)  
for Dir ctor

for Director  
of c. 23/6/04 23/6/04  
23/6/04  
23/6/04

Dr. BK. Ray, Desk Officer,  
Ministry of Human Resources Development,  
Deptt. of Secondary & Higher Education,  
Government of India  
Shastri Bhawan, New Delhi-110001.

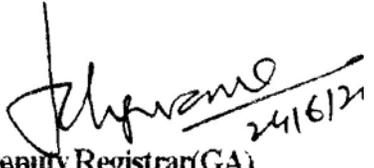
Sr. No.	Name of the Post	Pre-Revised Scale of Pay As On 31.12.1995 on the State Govt. pattern.	Present Revised Scale of Pay Granted by the Institute w.e.f.1.1.1996 as per State Govt. pattern.	Revised pay scale as per CCS (Revised Pay Rules 1997 corresponding to the pre-revised pay scale to be allowed w.e.f.1.4.2004 on Central Govt. pattern.	Remarks
01.	Peon	750-940	2550-55-2660-EB-60-3200	2550-55-2660-EB-60-3200	Pay and date of increment remain unchanged
02.	Mali	- do -	- do -	- do -	- do -
03.	Chowkidar	- do -	- do -	- do -	- do -
04.	Sweeper/Sewerman	- do -	- do -	- do -	- do -
05.	Farash/Farash-cum-Attendant	- do -	- do -	- do -	- do -
06.	Groundman	- do -	- do -	- do -	- do -
07.	Gas Plant Helper/ Guest House Helper	- do -	- do -	- do -	- do -
08.	Cleaner	- do -	- do -	- do -	- do -
09.	Mali-cum- Chowkidar	- do -	- do -	- do -	- do -
10.	Store Helper	- do -	- do -	- do -	- do -
11.	Beldar	- do -	- do -	- do -	- do -
12.	Tradesman Mate	- do -	- do -	- do -	- do -
13.	Assistant Fitter	775-1025	2610-60-3150-EB-65-3540	2610-60-3150-EB-65-3540	- do -
14.	Store Mate	- do -	- do -	- do -	- do -
15.	Dafedar	- do -	- do -	- do -	- do -
16.	Female Attendant	- do -	- do -	- do -	- do -
17.	Tradesman Mate	- do -	- do -	- do -	- do -
18.	Head Mali	- do -	- do -	- do -	- do -
19.	Jamadar Sweeper	- do -	- do -	- do -	- do -
20.	Jamadar Peon	800-1150	2650-65-3300-EB-70-4000	2650-65-3300-EB-70-4000	- do -
21.	Daftri	- do -	- do -	- do -	- do -
22.	Cook-cum- Chowkidar	- do -	- do -	- do -	- do -
23.	Asstt. Pump Driver	950-1400	3050-75-3950-EB-80-4350	3050-75-3950-EB-80-4590	- do -
24.	Book Binder	- do -	- do -	- do -	- do -
25.	Clerk	950-1500	3050-75-3950-EB-80-4590	3050-75-3950-EB-80-4590	- do -

	Clerk-cum-Typlst		3050-75-3950-EB-80-4590	3050-75-3950-EB80-4590	-
	Xerox Machine Op				do
77	Jr. Storekeeper	- do			-
		- do			do
29.	Matron	- do -	- do -	do -	-
30	Lab.Attendant/ Lib. Attendant}' <u>Workshop Attdt</u>		- do -	- do -	do
31	Ferro Machine Op	do			-
	Dupl. Machine		- do -	- do -	- do -
33	Store MunshijRestoreT •	- do -	- do -		-
				- do -	do
34	Gasmn/Dresser		- do -	- do -	- do
	Lab. Assistant	- do -	- do -	- do -	-
36	Stenotvplst	do -	do -	- do -	do
					-
37	CarpenterfiMasonfPainter Plumber./Aectricim	- do -	- do -	- do -	- do -
38	Lab Attendant/ <u>System Attendant</u>	- do -		- do	a do
-39.	Tracer	1540		₹5-3830-EB-35-	-
			4900		do
41)	Pump Driver	1200-2040	4000-100-4800.EB-100-6000	4000-100-4800-EB-1006000	- do
41	Jr. S tenoyapher		- do -		-
					do
	Technician Grade-B	- do -	- do -	- do -	do
		- do -			- do -
43.	Driver	olus Spl.Pav	- do plus Rs. 300/- Spl.Pay	- do plus Ps.300;'- Spl.Pav	
44	Plumber;Fitter/Mason/ Carpenter/Electriclan	1200-2040	4000-100-4800-EB-100-6000	4000" 6000	do
	Lab. Technician.	1330-2200	EH-I ZS- 7000	45CO-125-4000-EB-12S 7000	- do
46.	Assistant	1400-2600	7.S5â	508000	- do
47	Accounts Clerk <sup>i</sup> <u>Head Cashier/ Cashier</u>	- do -		- do -	- do -
48	Jr. Accountant	do -	- do -	- do -	- do

49	Mess Yfanager- cumAccountant Counter Assistant	- do - do -	- do - - do -	- do -	do -
51	Sr. Stenographer	1400-2600	-5000-150-7100-EB- ž50-		- do
	Sr. Storekeeper	- do -	- do -	3000 - do -	- do -
	Technician Grade-A	do -		- do -	
54.	Assistant. Draftsman	- do -		- do -	
55.	Pharmacist	- do -	- do -		- do -

(Contd. q .

60	Resident Lady				
56	Staff Nurse	- do -	- do -	do	- do -
57	Telephone Operatorcum-Receptionist	- do - (we f02 09 1996)	do -	- do	- do
58.	Security Officer	1600-2660	150-6950-EB-150-S000	- do -	- do
	Sr.Libral Y Assistant	- do -	- do -	- do -	- do
	Warden		do -		do
61	Head Asstt (Legal)	- do -		- do	do
60	Junior Engineer	160-2900	- do 9000	9000	do
(33,	Semor Draftsman	- do	- do - do -		do
64	Dv. Superintendent	- do -			- do -
65	Supervisor	2000-3500	10500 - do -	6500,,200-8500-EB-20010500	do
66	Counter Supdt	- do -	-Q<5-Ä3500		- do -
67		2200-4000 15.03.1997)		8000-295-13500	do -
68	Estate Officer	2000-3500	6500-200-10500		do -
69	Land Scape Officer	- do -	do	do	do
70	Assistant Registrar	- do -	- do -		
	Sr. -Medical Officer	3000-4500 +NPA	10000-325-13900 -Y NPA	10000-32 5-1 5200 NPA	
	Ladv Medical Officer	22004000 NTA	8000-275-10200-EB-27513300 + NPA	9000-275-10200-EB-27513500 + NPA	

  
 Deputy Registrar(GA)  
 23/6/04  
 23/6/04  
 23/6

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA.

Subject: Permission to retain the House in Institute Campus Allotted to Dr. MK Soni, Professor in Electrical Engineering During his deputation as Director-Principal with CRSCE Murthal.

Dr. M.K. Soni, Professor in Electrical Engineering Department of this Institute was permitted to join as Director-Principal at Chhotu Ram State College of Engineering Murthal w.e.f. from 16.6.2004 to 15.6.2005. He has made a request vide his letter dated 17.9.2004 (copy enclosed) addressed to your good self that he be allowed to retain the accommodation in the Campus at normal rent during the period of his deputation as the House Allotment Rules are under revision and shall be considered by BOG in its meeting to be held on 30<sup>th</sup> September, 2004. According to the existing house allotment rules an allottee on Study Leave/Extraordinary Leave/QIP Leave/ Deputation/Sabbatical leave can be permitted to retain his house provided his family continues to occupy the house upto a **maximum** period of 3 months on normal rent (if remains in India). Thus he is entitled to retain college accommodation on normal rent upto 15.9.2004.

Another Professor in Civil Engineering Department Dr. DVS Verma, was permitted to proceed on deputation for two years w.e.f. 17.3.2004 to 16.3.2006. as Director-Principal with Ch. Devi Lal Memorial Engg College, Panniwala Mota (Sirsa). He was also entitled to retain accommodation upto 16.6.2004 on normal rent Dr Verma **made** a request to the Hon'ble Chairman, BOG for the retention of accommodation at normal rent at least upto the time when the Board of Governors take decision in this regard. The Hon'ble Chairman, BOG has already acceded to his request.

The matter is placed before the Chairman, Board of Governors to consider the request of Dr. MK Soni on the analogy of approval already granted to Dr DVS Verma, for retention of accommodation on normal rent beyond the period of three months till the decision is taken by the Board of Governors in its forthcoming meeting. The orders passed by the Hon'ble Chairman, BOG will be brought to the notice of the BOG while considering the agenda item 6.19 for ratification of the action taken by the Chairman, BOG in allowing Dr MK Soni to join the post of Director-Principal at CRSE Murthal for one year w.e.f. 16.6.2004 to 15.6.2005. The amended House Allotment Rules of the Institute recommending retention of house at normal rates for one year by the staff members while on deputation (under clause 23) are being placed before the BOG in its ensuing meeting to be held on 30.9.2004.

Submitted for orders please.

S. N. Mahendra  
29/9/04

(S.N. Mahendra)

Director & Member Secretary, BOG.

Prof. B.L. ho<sup>o</sup> par, i Ion'ble arman. Board of  
Governors, N.I.T. Kuruk.shetra.  
1 1 34, Sector 28.  
Faridabad. (I larvana)

Approved  
M.D. Prasad  
29.9.04

DR(4A)  
GPA-I

From.

Dr. M. K. soni,  
Director — Principle,  
CR State College of Engineering.  
Nlurthal (Sonapat).

Chairman,  
Boa rd of Governors, Nati<sup>i</sup> nal  
Institute of TechnologN.

Memo ECM/ Dated:

Subject: Retention of house at NIT, Kurukshetra during mv deputation at CR State collegc  
or ! -nginccriñg, Nlurthai (Soncpat).

Sir.

I hit'. e ioined as Director Principal at C R. State collegc or l•neincerin °. Murtthal  
on 16.6. for onc vear deputation. f have requested to the Director. NIT. K urukshetra for  
retention of accommodation during the period or deputation I understand that the rulcs are  
under revision and my request for retention of accommodationat NI'

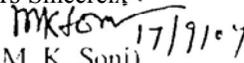
Kurukshk mav k' indiv be taken up in meeting I a voura ble decision as the  
B.O.G. 0 IT. Kurukshetra is liket\ to be held on Sept max kind Iv be allowed to retain the at  
NIT. Kurukshetra at normal rate till the decision of lakes place. I ill vac;t'• the housc at the  
earliest in case I Ion'ble B.(.)G. docs not take decision In mylavour. It ill not he• possible  
For mc to bear the panel rent.

R  
S. N. Mahendra  
29/9/04

fore. Ireq uest to perm II me the reten!ion 01 accommodation at N.I . I ..  
hetra atleast up to the time till B.(.)G. takes dec ismn in (his rceavd.

NV ith re ° ards.

Yours Sincerely,

  
(Dr. M. K. Soni)  
Director - Principle,  
CR State College of Engineering,  
Murtha I (Sonepat ).

A copy ol' the above is forwarded to the Director, NIT. Kuruk.shetra for information & n.a. please.

Item 6.9 To note the approval of the Agenda passed by way of circulation with regard to melger of 50% DA with Basic Pay to the employees of N.I.T. Kurukshetra w.e.f 1.4.2004

The Government of India, Ministry of Human Resource Development, New Delhi, vide their letter No. F.20-38/2003-TS.III dated 11.6.2004 issued instructions for adoption of 50% merger of DA with basic pay subject to the following conditions:

- (i) The NIT must first adopt the Central Pattern of scales of pay/ DA/ DR for its employees/pensioner w.e.f. 1.4.2004 as circulated by this Ministry vide OM No. F.20-46/2003-TS-111 Pt.IV dated 7<sup>th</sup> June, 2004.
- (ii) NITS should assess and meet the additional expenditure due to this merger from within its own resources as no additional frnd could be given by the Ministry for this; and
- (iii) This Proposal should be approved by the BOG of the Institute.

The Agenda Item was sent to all the Members of BOG by way of circulation for approval to the merger of 50% DA with basic pay w.e.f. 1.4.2004 on the Central Government pattern for both teaching and non-teaching employees of the Institute. A copy of the agenda Note is given inkppendix VIII Pages 42 to so

Approval to this effect was received from (i) Shri Dharamvir, IAS, Financial Commissioner and Principal Secretary to Govt. of Haryana, Technical Education Department, Chandigarh (ii) Dr R.S. Sirohi, Director, Il T, Delhi; (iii) Member of BOG on behalf of the Central Government in the Ministry of Human Resource Development, New Delhi; (iv) Dr. RX Amra, Professor Elect Engg Department, Member of BOG; (v) Dr. V.K. Aggarwal, Asstt Professor Mathematics Department, Member of BOG (vi) Dr. SN Mahendra, Director and Member-Secretary of the BOG and (vii) Chairman, Board of Governors. While conveying approval the Chairman has kindly made the tollowing observations:

Approved AA: (Merger of DA with basic pay w.e.f. I .4.2004 on the Central Government Pattern for both teaching and Non-teaching employees of the Institute)

There should be no ambiguity regarding "Ä" which states that MT has to adopt Central Government Pay Scales w.e.f. I .4.2004:

(Please peruse the Note No GA-IV/BOG/6309 dated 26.8.2004 approved by the Chairman BOG)

The matter is placed before the Board for being noted.

-42-



Rpmorx-vrrr

NATIONAL INSTITUTE OF TECHNOLOGY,  
(DEEMED UNIVERSITY)  
KURUKSHETRA- 136119

No. INIT [BOG/6090-98

Dated: 16.8.2004

- 1 Prof. Bhushan Lail Dhoopar,  
Hon ble Chairman, Board of Governors,  
NIT, Kurukshetra,  
1 134, Sector-28,  
Faridabad- 121008 (Haryana)
2. Shri Ravi Mathur, IAS,  
Joint Secretary (T),  
Govt. of India,  
Ministry of Human Resource Development,  
Department of Secondary & Higher Education,  
Shastri Bhasvan, New Delhi.
3. Shri Dharam Vir, IAS,  
Financial Commissioner & Principal Secretary to  
Govt. of Haryana,  
Home & Technical Education  
Departments, Haryana Civil Secretariate,  
Chandigarh.
4. Dr. R.S. Sirohi,  
Director,  
Indian Institute of Technology, Hauz  
Khas  
New Delhi-110016.
5. Dr. N K Jain,  
Joint Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg, New  
Delhi-1 10002.
6. Dr. K. Subramanian,

Adviser-I,  
All India Council for Technical Education,  
Indira Gandhi Sports Complex, I.P.  
Estate,  
New Delhi- 1 10002.

7. ET. Rakesh Bakshi, LFMIA, FIE, FNAE,  
Managing Director,  
Vestas RRB India Ltd.,  
189, Sukh(lcv Vihar,  
New Delhi — 1 10025.

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- 8 Dr. R K Arora,  
Professor,  
Electrical Engineering  
Department, NIT,  
Kurukshetra.

9. Dr. V.K.Aggarwal,  
Assistant  
Professor,  
Mathematics  
Department, NIT,  
Kurukshetra.

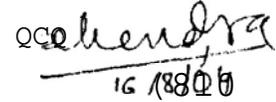
Subject: To approve merger of 50% DA with basic pay to the  
employecs of NIT, Kurukshctra

Sir,

I am to circulate herewith an agenda item regarding  
merger of 502K)  
DA with basic pay to the employees of NIT, Kurukshetra  
w,e.f, 1.4.2004 on thc Ccntral Government pattern. It  
may take some time to convcnc next meeting of thc Board  
of Governors. The Hon 'ble Chairman, Board of Governors  
has advised that the said item may be put up to the  
Board's Members by way of circulation. The aforesaid

agenda item is, therefore, circulated for your kind consideration and approval.

Yours faithfully,

  
16/11/2004

Encl: One Agenda Item

( S N Mahendra )  
Director & Member-Secretary,  
BOG, NIT, Kurukshetra  
Phone:-01744-238083(O),  
01744-238492, 238044(R),  
Fax No:01744-238083

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To approve Merger of 50% DA with basic pay to the employees of NIT, Kurukshetra.

The Government of India. Ministry of Human Resource Development.  
New Delhi vide their letter No. F.20-38/200.3-TS-III dated 11.6.2004 (copy enclosed as Annexure-A) issued instructions for adoption of merger of 50% DA with basic pay subject to the following conditions:-

- ( i ) The NITS must first adopt the Central pattern of scales of Pay/DA/DR for its employees (pensioners w.e.f. 01.04.2004 as circulated by this Ministry vide OM No. F.20-46/TS-III (Pl. IV) dated 7<sup>th</sup> June, 2004. .
- ) NITS should assess and meet the additional expenditure due to this merger from within its own resources as no additional fund could be given by the Ministry for this; and
- i) This proposal should be approved by the BOG of the Institute.

Regarding condition No. (i) of the MHRD letter dated 11.6.2004 it may be stated that the Hon'ble Chairman, Board of Governors has already been pleased to approve the proposal of the Institute regarding adoption of Central Government pay scales in respect of the non-teaching employees whose pay scales were earlier on the Haryana Government pattern. Their pay scales were almost identical to those of the Central Government pay scales

as the Haryana Government have also adopted identical pay scales on Central Government pattern for employees of the State Government. The pay scales of the non-teaching employees have now been taken over to Central Government pattern as per MI-IRD instructions. The pay scales of faculty and administrative officers of the Institute are already on the Central Government pattern. It may, however, be mentioned that while implementing the Central Government pay scales and carrying out individual pay fixation for non-teaching staff, some employees having longer service who are sitting at the verge of retirement may be put to disadvantage as the State Government pay scales are open ended ones while the Central Government pay scales, though identical, are not open ended scales but have provision of biennial increments only. Further some of the non-teaching employees may lose the allowances which they are getting on the State Government pattern. But when the MI IRI) has laid

Contd.. ...P/2

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down a condition that NITS must first adopt the Central Government pay scales w.e.f. 1.4.2004, there is no remedy except to adopt the Central pay scales.

As regards condition No. (ii) of the MHRD letter dated 1.6.2004 it may be stated that Government of India, Ministry of Finance, New Delhi vide their OM No. F.105/1/2004-IC dated 26.5.2004 (copy enclosed as Annexure-B) have issued further instructions. In the last para of the aforesaid letter the Ministry of Finance has mentioned that "no additional funding from Govt. of India would be provided for this purpose and all autonomous bodies would need to absorb the additional expenditure accruing on this account within the approved budgetary allocations". The total expenditure involved for merger of 50% DA with basic pay would be 50.00 lacs (approx.) per annum which can be managed by the Institute at present from the overall budget, The required budget provision will be made in the revised budget estimates for the year 2004-2005 and the original budget estimates for the year 2005-2006.

It may take some time to hold next meeting of the Board of Governors. The merger of 50% DA with basic pay w.e.f. 1.4.2004 on the Central Government pattern for both teaching and non-teaching employees of the Institute may be approved by the Board of Governors by way of circulation.

h) N/YI XUL -

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No.F.20-38/2003-TS-III  
Government of India  
Ministry of Human Resource  
{} Development  
Department of Secondary & Higher Education

महाराष्ट्र शासन  
(शिक्षण विभाग)  
मुंबई-४०००३३  
दिनांक १५/६/०४

New Delhi  
June 11, 2004

OFFICE MEMORANDUM

R  
S.A.M.  
14/6  
AK 1576  
DR (G.M)

Subject:- **Merger (DR) with autonomy** Merger or 50% or Dearness Allowance (DA)/ Dearness Relief basic pay/pension (of LIC central employees/pensioners of autonomous bodies following Central Government pattern or pay scales/allowances,

15/6/04

IC dated 26<sup>th</sup> May received from LIC Ministry of Finance (Deptt. of Expenditure) Govt. of India on the subject mentioned above and to say that LIC provision (the above OM may be adopted for the employees/pensioners NITS subject to following conditions:-

- (i) NITS must first (LIC Central pattern of scales of pay / DA IDP.. for its employees/pensioners w.r 01-04-2004 as circulated by this Ministry vide OM No.F.20-4W2003-TS-III (Pt.IV) 7<sup>th</sup> 2004;
- (ii) NITS assess and meet live additional expenditure due to this merger within its (.) will resources as no additional field could be given by the Ministry for this; and
- (iii) This proposal should be approved by the BOG of LIC Institute

2. It may also be added here that once the above provision has been adopted by NITS, payment of DA & DR would be regulated by instruction 'Compendium-III' or G.O. 2004 OM No. 42/2/2004P& PW(G) dated 15<sup>th</sup> 2004 issued by the Ministry of Finance (Department of Expenditure) and (the Ministry of Personnel, Public Grievances & Pension (Department of Pension & Pensioners Welfare) Government of India respectively vide G.O. 01-04-2004. Copies of all the above mentioned Office Memorandums are enclosed reference to the guidance.

S. W. Kulkarni  
(Dr. G L Jambhulkar)

F.No.105/1/2004-IC  
Government of India  
Ministry of Finance  
Department of Expenditure

Ministry

New Delhi, dated 14<sup>th</sup> May, 2004.

**OFFICE MEMORANDUM**

Subject: Merger of Dearness Allowance/Dearness Relief with basic pay/pension to employees of autonomous bodies following Central Government pattern of pay scales/allowances regarding,

The undersigned is directed to refer to this department's O.M of even number dated the 1<sup>st</sup> March, 2004 regarding merger of DA to the extent of 50% of pay with basic pay in respect of Central Government employees and to say that it has been decided that, with effect from 1.4.2004, DA equal to 50% of the existing basic pay would be merged with basic and shown distinctly as Dearness Pay (DP) in respect of all employees of autonomous bodies following Central Government pattern of pay scales/allowances. This Dearness Pay would count for all purposes like payment of allowances, retirement benefits, contribution to GPF/CPF, Various advances, etc. The entitlements (or LTC/LTA, TADA while on tour and transfer and accommodation would, however, continue to be governed on the basis of the basic pay alone without taking into account Dearness Pay. In autonomous bodies following Central Government Pension-cum-GPF Scheme, Dearness Relief or the existing pensioners equal to 50% of their pension will, with immediate effect, be merged with pension and shown distinctly as Dearness Pension.

Dearness Allowance/Dearness Relief converted into Dearness Pay/Dearness Pension respectively would be deducted from the existing rate of Dearness Allowance/Dearness Relief.

2. Further, in order to ensure that employees working in autonomous bodies following Central Government Pension-cum-GPF Scheme and retiring between 1.4.2004 to 31.1.2005 do not face any loss in fixation of pension, as a special dispensation in their case, DA equal to 50% of the basic pay would be treated as basic pay for purposes of computation of pension in respect of basic pay received by them prior to 1.4.2004. Consequently, element of dearness pension will exist only for pensioners retired/retiring from such autonomous bodies up to 31.1.2004.

3. No additional funding from Government of India would be provided for this purpose and all autonomous bodies would need to absorb the additional expenditure occurring on this account within the approved budgetary allocations.

H. ~

( SUSHAMA NATH )

Joint Secretary to the Government of India

To

All Ministries/Departments of the Government of India as per standard distribution list.

NATIONAL INSTITUTE OF TECHNOLOGY

KURUKSHETRA

No. GA-IV/BOG/

dated: 26.8.2004

Subject: Approval to the merger of 50% DA with basic pay of the employees of NIT, Kurukshetra.

Kindly refer to our letter No. NIT/BOG/6090-98 dated 16.8.2004 circulating the agenda item for approval of merger of 50% DA with basic pay to the employees of NIT, Kurukshetra.

The Government of India, Ministry of Human Resource Development, Delhi vide their No. F 20-38/2003-TS-III dated 16.8.2004 issued instructions for adoption of merger of 50% DA with basic pay subject to the following conditions:-

- (iv) The NITs must first adopt the Central pattern of scales 01, Pay/DA/DR for its employees/pensioners w.e.f. 01.04.2004 as circulated by this Ministry vide OM No. F 20-46/2003-T.S-III (Pt. IV) dated 7<sup>th</sup> June, 2004.
- (v) NITs should assess and meet the additional expenditure due to this merger from within its own resources as no additional fund could be given by the Ministry for this; and
- (vi) This proposal should be approved by the BOG of the Institute.

Regarding condition No. (i) of the MI IRI) dated 11.6.2004 it may be stated that the Hon'ble Chairman, Board of Governors has already been pleased to approve the proposal of the Institute regarding adoption of Central Government pay scales in respect of the non-teaching employees whose pay scales were earlier on the Haryana Government pattern. Their pay scales were almost identical to those of the Central Government pay scales as the Haryana Government have also adopted identical pay scales on Central Government pattern for employees of the State Government. The pay scales of the non-teaching employees have now been taken over to Central Government pattern as per MI IRD instructions. The pay scales of faculty and administrative officers of the Institute are already on the Central Government pattern. It may, however, be mentioned that while implementing the Central Government pay scales and carrying out individual pay fixation for non-teaching staff some employees having longer service who are sitting at the verge of retirement may be put to disadvantage as the State Government scales are open ended ones while the Central Government pay scales, though identical, are not open ended scales but have provision for biennial increments only. It

some of the non-teaching employees may lose the allowances which they are getting on the State Government pattern. But when the MI IRD has laid a condition that NITS must first adopt the Central Government pay scales w.e.f. 1.4.2004, there is no remedy, except to adopt the Central pay scales.

As regards condition No. (ii) of the MI IRI) dated 11.6.2004 it may be stated that Government of India, Ministry of Finance, New Delhi vide their OM No. F.105/1/2004 dated 26.5.2004 have issued further instructions. In the last para of the aforesaid letter the Ministry of Finance has mentioned that "no additional funding from Govt. would be provided for this purpose and all autonomous bodies would need to absorb the additional expenditure accruing on this account within the approved budgetary allocations". The expenditure involved for merger of 50% DA with basic pay would be 50.00 lacs (approx.) per annum which can be managed by the Institute at present from the overall budget. required budget provision will be made in the revised budget estimates for the year 2004-2005 and the original budget estimates for the year 2005-2006.

We have already received approval of the following members of the Board:-

1. Shri Dharam Vir, IAS,

Financial Commissioner & Principal Secretary to  
Govt. of Haryana,  
Technical Education  
Department, Haryana Civil  
Secretariat, Chandigarh.

2. Dr. R.S. Sirohi,  
Director,  
Indian Institute of Technology,  
Jaluz Khas,  
New Delhi-1 10016.
3. Dr. R K Arora,  
Professor,  
Electrical Engineering Department.  
NIT. Kurukshetra.
4. Dr. V.K. Aggarwal,  
Assistant Professor,  
Mathematics  
Department.  
NIT. Kurukshetra.

In addition we have also received approval from tvlcmber of the Board of Governors on behalf of the Central Government vide MI IRD letter No. F.9-10/2004-TS-III dated 26.8.2004 (copy enclosed).

You are kindly requested to accord your approval for the said merger of DA with basic pay w.e.f. 1.4.2004 on the Central Government pattern for both teaching and non-teaching employees of the Institute.

S. N. Mahendra  
26/8/04

(S N Mahendra)  
Director

Prof. B.L. Dhoopar,  
Hon'ble Chairman, Board of Governors,  
NIT, Kurukshetra  
1134, Sector-28,  
Faridabad — 121 008 (Haryana)

Approved 'AA'  
There should be no ambiguity  
regarding 'AA' which states  
that NIT has to adopt  
Central Govt pay scales w.e.f.  
01.4.2004  
27.08.04

Item 6.10 To consider implementations of Assured Career Progression (ACP) to the non-teaching employees of N.I.T. Kurukshetra on State Govt. pattern prior to 01.01.2004..

The Institute had been allowing the ACP Scales to its non-teaching employees as per Haryana Government ACP Rules-1998. The committee at the Institute level last met in January,2003 to release ACP Scales to the non-teaching employees on the State Government pattern. However, the grant of ACP scales were suspended in May,2003 as per instructions of the Central Government received in May,2003.

The Board in its 4<sup>th</sup> meeting held on 08.12.2003 vide agenda item No.4.12 decided to adopt service conditions such as (i) Probation Period On Recruitment (ii) Leave Rules (iii) Conduct & Disciplinary Rules (iv) Medical Rules (v) Traveling Allowance & Daily Allowance (vi) Leave Travel Concession (vii) Performance Assessment System (viii) Career Advancement Scheme(CAS) (ix) Assured Career Progression (ACP) (x) Working Days (xi) Holidays w.e.f.01.01.2004 on the Central Government pattern in terms of the M.H.R.D. letter No.F.20.46/2003-TS-III .dated 09.11.2003.

The matter regarding grant of ACP Scales on the State Government pattern to the non-teaching employees who were eligible during the transit period i.e. before adoption of the ACP Scheme on Central Government pattern was placed before the Board in its 4<sup>th</sup> meeting held on 08.12.2003 (Agenda Item No.4.20). The Board decided as under:

-

"In implementation of ACP of the Central Government, a number of Institute employees loose privilege of ACP of the State Government of Haryana. The proposal given in the agenda needs further discussion and decision. "

The matter was again placed before the Board of Governors in its 5<sup>th</sup> meeting held on 15.03.2004 vide item No.5.16. The Board decided as under: -

"The Board decided that the matter regarding ACP cases in respect of the non-teaching employees which are pending for disposal during the intervening period i.e. prior to 01.01.2004 be examined by the M.H.R.D. Hence the matter be referred to the Ministry."

Accordingly, the matter was referred to the M.H.R.D. vide DO. letter No.2514 dated 31.03.2004, but the same is still under consideration of the Ministry.

Since the Central Government ACP rules are to be followed w.e.f. 1.1.2004, the non-teaching employees who are eligible for ACP pay scales as per the Haryana Government pattern during the transit phase i.e. prior to 1.1.2004 may be considered to be allowed ACP scales. There are about 40 ACP cases which are pending for disposal during the said intervening period and the total financial implications on account of releasing the said ACP scales on the State Government pattern amount to Rs. 50,000/(approx.) only. The ACP scales as per State Government pattern are required to be released on completion of 10/20 years service whereas in the Central Government the ACP scales are granted after completion of 12/24 years of service.

It may be stated that the employees of the Institute should not be put to any disadvantage during the transit phase on upgradation of the Institute. The following clauses from existing Bye-laws/Rules and new MOA/Rules of the Institute suggest that the new rules/conditions of service should not be to disadvantage of the employees.

Existing Bye-laws/Rules

Rule 1 "Provided that any condition laid down in the appointment letter of any employee, prior to the date of making of these bye-laws by the Board of Governors and their approval by the State Government and the Central Government, shall not be changed by the provisions of these bye-laws to the disadvantage of the employees of the Society

Rule 4 "Provided that the conditions of service of an employee of the College, as given in his appointment letter, or subsequently decided by the Board, shall not be varied to his disadvantage."

New MOA/Rules of the Institute

13. "Terms and conditions of service of employees of the Institute

Every person employed by the Regional Engineering College immediately before these Rules coming into being shall hold office or service in the corresponding Institute by the same tenure, at the same remuneration and upon such terms and conditions and with same rights and privileges as to pension, leave, gratuity, provident fund and other matters as he/she would have held if the Rules were not changed and shall continue to unless and until his/her employment is terminated or until such tenure, remuneration and terms and conditions are altered by further change in MOA/Rules".

The Board may consider and allow ACP scales to the non-teaching employees of the Institute during the transit phase i.e. prior to 1. 1.2004 on the State Government pattern.

Item 6,11 To consider medical reimbursement claim of Dr. N.P. Mehta, Professor, Mechanical Engg. Deptt. of NIT, Kurukshetra.

The matter regarding medical reimbursement claim of Dr. N.P. Mehta was placed before the Finance Committee in its 3<sup>rd</sup> meeting held on 24.5.2004. The matter was deferred.

Dr. N.P. Mehta, Professor, Mechanical Engineering Department of the Institute proceeded on Extra Ordinary Leave for a period of two years w.e.f. 1.3.2004 to join as Director in M M Engg. College, Mulana (Distt. Ambala). Due to his personal reasons he submitted his joining in the Institute on 22.3.2004. Instead of the E.O.L. from 1.3.2004 to 21.3.2004 he has been allowed leave as under:

- (a) Earned Leave - 1.3.2004 to 3.3.2004
- (b) Medical Leave - 4.3.2004 to 21.3.2004

As per information received from Dr. N.P. Mehta vide his letter bearing No. NPM/MED/- 103 dated 29.3.2004 (Copy enclosed as Appendix<sup>IX</sup> on page to he had severe chest pain in the morning of 4.3.2004. He contacted the para-medical staff of the Institute Health Centre and the Pharmacist of the Institute Health Centre advised him to contact the Heart specialist immediately. Due to very serious condition, he immediately went to Dr. Atul Arora's Clinic of Kurukshetra, being his personal physician. On seeing the condition of Dr. Mehta, Dr. Atul Arora advised him to take treatment from Fortis Heart Institute & Multi Specialty Hospital, Mohali (Punjab) (a private hospital recognized by the State of Haryana). On examining the serious condition of Dr. Mehta, the specialists of the Forties Hospital, Mohali did Angiography on 4.3.2004 itself and Angioplasty on 4.3.2004 and on 5.3.2004 as he was diagnosed as Coronary Artery disease patient (Acute interior Wall MI and Double Vessel Disease). He was discharged from the Hospital on 7.3.2004.

On account of his treatment taken in Fortis Hospital, Mohali he has preferred medical reimbursement claim amounting to Rs. 3,27,840.00 signed by the Medical Officer and countersigned by the Medical Superintendent of Fortis Hospital, Mohali.

It is not out of place to mention that our Institute has been following the State Govt. Medical Attendant & Reimbursement Rules upto 29.2.2004 and w.e.f.

1.3.2004 the Institute has switched over to the Central Govt. Medical Attendant Rules. As per State Govt. Rules, the above mentioned Hospital is recognized for the purpose of medical treatment and reimbursement thereof, but the Central Govt. has not recognized the above mentioned Hospital. In such a situation the Institute is not in a position to ascertain as to what amount is admissible to Dr. Mehta against the medical reimbursement claim preferred by him.

The matter is placed before the Board for consideration and decision.

DEPARTMENT OF MECHANICAL ENGINEERING  
NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA

No. NPM/MED/103  
Dated: 29.3.2004

!

Emergency Treatment of Mr. N.P. Mehta, Professor of Mechanical  
Engineering Department, NIT, Kurukshetra

On 4.3.2004 at about 9.30 AM, I had severe chest pain followed by sweating & dizziness. On seeing SERIOUS condition, my wife rang telephone number 264 of the Health Centre of Kurukshetra. The telephone was picked up by staff nurse Mrs. Sushma. My wife asked staff nurse to call Mr. Gulshan, (he staff of the Health Centre). Mrs. Sushma told my wife that Mr. Gulshan was on leave but available in the house. My wife then rang 111 Mr. Gulshan his residence telephone. He came immediately and gave first aid to me. On seeing bad condition, he advised me to consult Heart Specialist and get ECG done immediately. My wife telephoned in the Director, NIT to send a private driver to take me to hospital. Driver Jai Kumar came for this purpose and I went to the clinic of Dr. Anil Arora who was my consulting Physician as I was previously suffering from hypertension. My wife was driving the car.

On reaching the clinic of Dr. Anil Arora, I did 12-lead ECG and within two minutes I did not have any attack and has to be shifted (DH) to the Institute as the sufficient facilities were not available in the town. He asked where I would like to be shifted. As per the rules of the Institute knew that the employees of NIT Kurukshetra could get the treatment from Civil Hospital & Multi Speciality Hospital, Mohali. I told the doctor that the arrangements may be made. (D Shift meto

Mohali. The doctor told my wife to call some friends/relatives and arrange for a conveyance as I have to be shifted immediately.

The moment I was told that I had heart attack, I immediately rang up the Secretary of the Director, NIT Kurukshetra through the cellular phone of the doctor. requested

(Yic PA (o Illic Director ta send Registrar and if possible Director immediately 10<sup>1</sup> Itached the hospital reNursing I J'orne as I was in a bad condition. The Registrar immediately but Director later as he away in the University and tllù message. was conveyed to him (hrouszll cellular phone. the Director and the Registrar along With many oCticials stayed al the Nursing, Home lill I was put in .ambutanc. e. Director hacl (Ic(ailed discussion With I-h. Atal Avot-a in conuccion with my Iteaç( a!tack subsequent ircatm,ent.

I in)anEDIATEŽV s•cn.žc saq:iug medicine, oxygen and Othel .injcccl ions within Ivažl' an I was more or less unconscious and everytlling, was arrangea by iCe., Direclor, Registrar and Ollier staff of NIT Kill ukshetra in clinic 01' Dr. Al 111 Avoua.

As I reaclded Fortis HeaŽ•I Institute, Mohali I was laken (o Emen.žency imnv:diatcly and underweltl itacv Angiotžraphy on 04 March 04 and Angioplasty 011 . 04 and 05 March 04. It was diagnosed as Coronavy J)ise.ü.se (Aeute Inrcior Wall MI and Double Disease). I was discltatge.d (rani hospital on 7<sup>th</sup> March 2004. am enclosing compležc report of discharge alongwith Illis ICI (cr.

As per the rules of the Institute I am entitled to gel 70%of my expenditure as ad I cnclQ3ing 2!! medica! bills duly veified by the doctors of the 1<sup>4</sup>01tis HeartInstitute & Ivulti-Specialit's' I ospita!. Mohali. i to requc..st you that 7006 the payment mav be rnade to the undersigned as per the past prac.iicc Ž)11d the remailling may bc paid as the. yulcs of Ihe Instit:-Itl»',

*bills/receipts in original attached as per above letter.*

*(N.P. Mehta)*  
29.3.2004  
Prulc.ssoR in Mech.Engg.Deptt.  
NIT, Kurukshetra

To  
The Director

*29/3/04*

Item 6.12 To release travel expenses for attending International Conference abroad to Dr. R.C. Bhattacharjee, Asstt. Prof., Civil Engg. Department, National Institute of Technblogy, Kurukshetra.

The matter cited as above was placed before the Finance Committee in its 3 meeting held on 24.5.2004. The matter was deferred.

Dr. R.C. Bhattacharjee, Assistant Professor, Department of Civil Engineering presented a research paper entitled "OPTIMAL DESIGN OF A SETTLING CHAMBER AN AIR POLLUTION CONTROL DEVICE" in the 11<sup>th</sup> International Conference, AIR POLLUTION 2003, organized by wessex Institute of Technology, UK held in CATANLA, ITALY from 17<sup>th</sup> to 19<sup>th</sup> September, 2003. Dr. Bhattacharjee vide his letters dated 01.05.03, 14.05.03 etc. requested the Institute to bear the entire expenditure in respect of TAIDA (for 14 days), Registration fee etc. for the above foreign tour out of TEQIP grant wherein this provision exists. In this regard, the decision of Board of Governors taken in its 69th meeting held on 20.2.87 is reproduced below:

The Board further decided that in future in order to make use of the Economy Excursion Air Ticket, Haltage charges for a minimum period of 14 days and also academic leave for 14 days will be granted subject to the usual condition that 50 percent of the total expenditure involved is met with either by the University Grant Commission or any other sponsoring agencies. Also in such cases, a proper academic programme for 14 days Haltage will be worked out and submitted by the concerned teacher before attending the Conference. On return, he will submit a detailed report which will be put up to the Board of Governors.

Dr. Bhattacharjee requested AICTE to release Travel Grant for attending the above International Conference. The AICTE in August 2003 sanctioned a sum of Rs. 53,806/- (including 50% of Rs.45,600/- towards Air Fare as prevalent at the time of submission of application to AICTE i.e. on 13.06.03) as their share to support 50% expenditure towards Air Fare, Registration Fee and Per Diem for 5 days.

The Institute allowed Dr. Bhattacharjee to attend the above International Conference and sanctioned an advance of Rs. 1,07,000/- to meet the travel expenditure and also sanctioned journey and leave for 14 days vide our letter No. GA-UPF/5533 dated 22.8.2003 as per following details:

- i) Academic Leave for six days w.e.f. 15.9.03 to 20.9.03
- ii) Earned Leave for eight days w.e.f. 21.9.03 to 28.9.03

Dr. Bhattacharjee vide his letter dated 11.09.03 informed that the AIR INDIA quoted Rs. 63,047/- for the economy class ticket in the shortest route as prevalent at that time. In view of this, Dr. Bhattacharjee vide his above referred letter requested AICTE as well as the Institute to accord revised sanction for the enhanced Air Fare. However, ultimately the Air Ticket was procured from AIR NDIA for Rs. 61,882/-.

In the mean time, as regards supporting the total expenditure including 14 days Per Diem out of TEQIP grant, the Board of Governors in its 3<sup>rd</sup> meeting held on 6.10.2003 vide item No.3.13 - TRAVEL GRANTS TO ATTEND NTERNATIONAL CONFERENCES ABROAD OUT OF FUNDS PROVDED UNDER TEQIP resolved as under:

The travel grant for paper presentation in International Conferences overseas may be utilized by a faculty member as per UGC guidelines as per agenda item and as per TADA rates already approved by the Board of Governors of the Institute in their 2nd meeting held on 19.4.2003 subject to the condition that some funds are arranged by the concerned faculty members desirous to present papers in the International Conferences overseas from other funding agencies like NCTE etc. While granting funds, the outside funding agency will judge quality of the research paper. The Institute will pay balance of funds as per UGC rules minus funds received from other funding agencies such as AICTE etc.

The UGC rules suggest supporting expenses on Air Fare, Registration Fee, Daily Allowance, charges for accommodation, incidental expenses and internal travel expenses within the country concerned. Further the selected teachers may spend atleast 2 weeks abroad and utilize the period outside programme days for visiting Institutions of their subject field.

After attending the Conference Dr. Bhattacharjee sent his case to the AICTE for getting share from the AICTE. The AICTE issued their sanction to the tune of Rs. 53,133/- in Feb., 2004 on the basis of original sanction and subsequently also released the said amount.

Dr. Bhattacharjee remained abroad for 19 days w.e.f. 16.09.03 to 05.10.03 and apart from attending Conference in Catania, Italy visited two other North American Universities and delivered talks there. He has submitted a detailed report on the above study tour. After completing all the required formalities, Dr. Bhattacharjee has submitted a claim for Rs. 1,70,664/- as per details given below:

i) Air fare & local mileage in India Rs. 63,482/(from India to place of Conference & Back) ii) Taxi, Room rent & Regn. Fee Rs. 58,882/€520 @ Rs.55.57 & €580 @ 51.70 iii) Per Diam US\$ 1050/- @ Rs. 46/- per doller

After checking the bills as preferred by Dr. Bhattacharjee, the total amount admissible to him comes to Rs. **1,68,079/-**. It is reiterated that before going to attend the above said International Conference he was paid an advance of Rs. **1,07,000/-** in 8/03 and Rs. 45,000/- in 8/04 on his request thereby total advance of Rs. 1,52,000/-. The balance amount payable to him comes to Rs. 16,079/-. The total booking of expenditure of Rs. 1,68,079/- is proposed as under:

1)	Deposit AICTE Travel Grant Rs. 53,133/(The amount received from AICTE and credited in the Institute account)	
2)	TEQIPgrant	<b>Rs. 1,14,946/-</b>
		<hr/>
		<b>Rs. 1,68,079/-</b>
		<hr/>

The Board may consider and decide.

Hem 6.13 Introduction Pension Scheme to the employees of the Institute who have joined on or after 01.01.2004.

The Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi vide their notification No. F.20-46/2003-TS-III dated 9th June, 2004(copy enclosed as

Appendix X \_\_\_ on page 62 'i has intimated that the Government of India, 'Ministry of Finance has issued certain notifications with regard to introduction of New Pension Scheme based on the Defined Contributions. The Government of India has extended the Provision of such Pension Scheme to the employees to Autonomous Bodies/ Public Sector Undertakings under various Central Ministries/Departments.

It has clearly been mentioned that the NITS which are operating a Pension Scheme on the date of their conversion from RECs to NITS shall continue to operate the same for all such employees who were regularly recruited by the Institute up to 31.12.2003. However, this New Pension Scheme will be applicable to the employees who have been recruited in any NIT on or after 01.01.2004. No fresh recruitment has been made by the Institute after 01.01.2004 due to the ban imposed by the Government of India. However, two employees have been inducted under Ex-gratia employment rules.

It is also relevant to mention that the Government of India, Ministry of Finance has issued further notifications in this regard. On the basis of the latest instructions of the Government of India the salient features of the New Pension Scheme are contained in

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Pave 63

The Board of Governors may consider and decide.

No. F.20-46/2003-TS-111 ' ù-1361192/42  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

राष्ट्रीय प्रौद्योगिकी संस्थान  
(मानव संसाधन विभाग)

पंजीकरण संख्या.....  
दिनांक..... 15.6.04

New Delhi  
June 9, 2004

11925  
15-6-0

OFFICE MEMORANDUM

Subject:- Pension Scheme in National Institutes of Technology (NITS) - Clarification regarding accounting procedures & Introduction of New Pension Scheme.

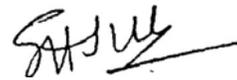
The undersigned is directed to refer to a number of queries being raised by different NITS regarding accounting procedures to be followed by NITS for calculation of qualifying service, pension and other retirement benefits in the light of their changed **status as fully funded institutions of the Central Government and to convey the following** 'Inrificatlong:-.

NITS which were operating a pension scheme on the date of their conversion from regional Engineering Colleges to NITS, shall continue to operate the same for all such employees who were regularly recruited by the Institute up to 31-12-2003. The method of calculation of qualifying service, pension and other retirement benefits shall be made in accordance with the instructions contained in the Central Civil Services [CCS] (Pension) Rules, 1972 as amended from time to time. In fact, each NIT has to adopt the provisions of CCS (Pension) Rules, 1972 which would have to be approved / ratified by their respective BOGs.

3. This accounting procedures would be effective from 01-04-2004. Pension cases already decided prior to 01-04-2004 as per the existing pension rules of the Institutes need not be reopened.

4. It may also be added here that all employees recruited in any NIT on or after 01-01-2004 shall be covered under a New Pension Scheme based on defined contributions. The existing pension scheme will not be applicable to such newly recruited employees. A copy of the Notification No.S/7/2003-ECB & PR dated 22-12-2003 giying details of such New Pension Sc trine as well ng n copy

) 'J)/EV/2UO1 dnted 13<sup>th</sup> Nuvclllber 200. IHBucd by 1110 Mitilsry of Finance, ( iovt, ot ndia exten ing e provision of such Pension Scheme to the employees of Autonomous Bodies/Public Scton Undertakings under various Central Ministries/Departments are enclosed for reference & guidance.



(Dr. G L Jambulkar)

Deputy Educational  
Adviser TCI: 2338-4276

e Directors/Registrars of all NITS

Chairmen, BOGs of NITS

Appendix XI

The salient features of the New Pensien Schcmc applicable to the emplovccs whQ were recruited on or after 01.01.2004.

1. The New Pension Scheme will work on defined contribution basis and will have two liers Tier-I and II. Contribution to Tier-I is mandator,' for all Government servants oining Government service on or after 01.01<sup>0</sup>004. \vhercas Tier-II will be optional and at the discretion of Governrnenl servants.

2. In Tier-I, Government servants will have to make a contribution of 10% of his Basic Pay plus DA, which will be deducted from his salary bill every month by the PAC concerned. The Government will make an equal matching contribution.
3. Tier-I contributions (and the investment returns) will be kept in a non-withdrawable at the option of the Government servant. Government will not make any contribution to Tier-II account.
4. The existing provisions of Defined Benefit Pension and QPF would not be available to new Government servants on or after 01.01.2004.
5. In order to implement the Scheme, there will be a Central Record Keeping Agency and several Pension Fund Managers to offer three categories of Schemes to Government servants, viz., options A, B and C based on the ratio of investment in fixed income instruments and equities. An independent Pension Fund Regulatory and Development Authority (PFRA) will regulate and develop the pension market.
6. As an interim arrangement, till such time the Statutory PFRA is set up, an interim PFRA has been appointed by issuing an executive order.
7. The respective Central Record Keeping Agency and Pension Fund are appointed and the accumulated balances under each individual account are transferred to them. It has been decided that such amounts representing the contributions made by the Government servants and the matching contribution made by the Government will be kept in the Public Account of India. This will be purely a temporary arrangement as announced by the Government.
8. It has also been decided that Tier-II will not be made operative during the interim period.
9. A Government servant can exit at or after the age of 60 years from the Tier-I of the scheme. At exit, it would be mandatory for him to invest 40 per cent of pension wealth to purchase an annuity (from an IRDA regulated Life Insurance Company), which will provide for pension for the lifetime of the employee and his dependent parents/spouse. In the case of Government servant who leave the Scheme before attaining the age of 60, the mandatory annuitization would be 80% of the pension wealth.
10. The following guidelines are issued for the implementation of the New Pension Scheme during the interim arrangement for the guidance of the PAC:

- (a) The pension scheme becomes operational with effect from 01.01.2004.
- (b) Contributions payable by the Government servants towards the Scheme under Tier-I, i.e. 10% of (Basic Pay plus DA), will be recovered from the salary bills every month.
- (c) The scheme of voluntary contributions under Tier-II will not be made operative during the period of interim arrangement and there will be no recoveries from the salaries of the employees on this account. Recoveries towards Tier-I contribution will start from the salary of the month following the month in which the Government servant has joined service. Therefore, no recovery will be effected for the month of joining. For example, for employees joining service in the month of January, 2004, deductions towards Tier-I contribution will start from the salary bill of February, 2004. No deduction will be made for his salary earned in January, 2004. Similarly, deductions for those joining service in the month of February, 2004 will start from the salary bill of March, 2004 and so on.
- (e) No deductions will be made towards GPI contribution from the Government servant joining the service on or after 01.01.2004 as the GPI scheme is not applicable to them.

- (f) It has been decided that pending formation of a regular Central Record Keeping Agency, Central Pension Accounting Office will function as the Central Record Keeping Agency for the above scheme.
- (g) Immediately on joining Government service, the Government servant will be required to provide particulars such as his name, designation, scale of pay, date of birth, nominee(s) for the fund, relationship of the nominee, etc., in the prescribed form (Annexure-I). The DDO concerned will be responsible for obtaining this information from all Government servants covered under the new Pension Scheme. Consolidated information for all those who have joined service during the month shall be submitted by the DDO concerned in the prescribed format (Annexure-II) to his Pay and Accounts Officer by 7<sup>th</sup> of the following month. Annexure-I will be retained by DDOs.
- (h) On receipt of Annexure-II from the DDOs, PAO will allot a unique 16 digit Permanent Pension Account Number (P PAN). The first four digits of this number will indicate the calendar year of joining Government service, the next digit indicates whether it is a Civil or a Non-Civil Ministry (for all Civil Ministries this digit will be "1"), the next six digits would represent the PAO code (which is used for the purpose of compiling monthly accounts), the last five digits will be the running serial number of the individual Government servant which will be allotted by the PAO concerned. PAO will allot the serial number pertaining to individual Government servant from '0001' running from January to December of a calendar year. The following illustration may be followed:-

The first Government servant joining service under Ministry of Civil Aviation under the accounting control PAO (Sectt.), New Delhi in 2004, shall be allotted the following

Calendar Year				Civil Min.	PAO Code						Serial Number				
2	0	0	4	1	0	4	0	8	6	6	0	0	0	0	1

- (i) The Pay and Accounts Officer will maintain an Index Register for the purpose of allotment of P PAN to new entrants to Government service. Format of the index register is, given in Annexure-VII.
- (j) The PAC will remain to the DDO concerned. a copy of the statement in duplicate therein the Account numbers allotted to each individual by 10<sup>th</sup> instant. DDO in turn will intimate the account number to the individuals concerned and also note in the Pay Bill Register.
- (k) The particulars of the Government servants received from the various DDOs will be consolidated by the PAO in the format (Annexure-II-A) and sent to the Principal Accounts Officer by the 12<sup>th</sup> of every month.
- (l) The Principal Accounts Officer in turn will consolidate the particulars in the prescribed format (Annexure-II-B) and forward the same to Central Pension Accounting Office by 15<sup>th</sup> instant. The will feed this information in their computer database.
- (m) The CDDOs will prepare separate Pay Bill Registers in respect of (be Drawing Government servants joining Government service on or after 1 joining 1.2004. The DDOs/CDDOs will have to prepare separate pay

bills in respect of these Government servants and will send the same with all the schedules 10 the PAO on or before 20<sup>th</sup> of the month to which the bills relate. Chq. DDO.s may note that hereafter in respect of Government servants service on or after 1.1.2004. they will only prepare pay bills and not make payment. Such bills will be sent by them to the Pay and Accounts Offices (Or pre-check and payment.

- (n) The DDO/CDDO will prepare a recovery schedule in duplicate in the prescribed form (Annexure-III) for the contributions under Tier-I and attach them with the pay bills. The amount of the Contributions under Tier-I should tally with the total amount of recoveries shown under the corresponding column in the pay bill.
- (o) The accounting procedure for these deductions is being finalized and shall be notified shortly.
- (p) It may be noted that along with the salary bill for the Government servants who join service on or after 1.1.2004, the DDO/CDDO shall also prepare a separate bill for drawal of matching contributions to be paid by the Government and creditable to Pension account. (q) The bill for drawal of matching contribution should also be supported by schedules of recoveries in form (Annexure-IV).
- (r) On receipt of the salary bills in respect of Government servants joining service after 1.1.2004. will exercise usual checks and pass the bill and make the payments. \*After the payment is made and posting done in the Detailed Posting Register. one set of schedules relating to Pension contributions will be detached from the bills as done in the case of other schedules such as GPF. Long-term advances. The schedules will then be utilized for posting the credits of contributions in the Detailed Ledger Account of the individual.
- (s) The employee's contributions under Tier-I and Tier-II and Government's contribution should be posted in different columns of the individual ledger account (to be maintained in the format in Annexure-V) and Bro. sheet and laid with the accounts figures as being done in the case of GPF. These accounts should not be mixed with QPF accounts and these records/ledger accounts should be independent of GPF maintained in the case or pre-1.1.2004 servants.
- (t) The PAC) will consolidate the information available in the New Scheme schedules received from the various DDOs and forward the same in a floppy in the prescribed form (Annexure -VI) to Principal Accounts Officer 12<sup>th</sup> of the month following the month to which the credit pertains. Principal Accounts Officer in turn will consolidate the information and send the same in electronic form to the Central Pension Accounting Office by 15<sup>th</sup>.

- (v) CPAO on receipt of this information from all the Pr. AOs (including the Non-Civil Ministries) will update its database and generate exception reports for missing credits, mismatches, etc., which will be sent back to the PAOs concerned through the Pr. AOs for further action.
- (w) Whenever any Government servant is transferred from one office to another either within the same accounting circle or to another accounting circle, balances will not be transferred by the PAO to the other Accounts Office. However, the Drawing and Disbursing Officer should clearly indicate in the LPC of the individual the unique account number, the month up to which Government servant's contribution and Government's contribution have been transferred to the Pension Fund.
- (x) No withdrawal of any amount will be allowed during the interim arrangement. Provisions regarding terminal payments in the event of untimely death of an employee or in the event of his leaving the Government service during the interim period shall be notified in due course.
- (y) Detailed instructions on the interest payable on Tier-I balance shall be issued in due course.
- (z.) At the end of each financial year, the CPAO will prepare annual account statements for each employee showing the opening balance, details of monthly deductions and Government's matching contributions interest earned, if any, and the closing balance. CPAO will send these statements to the Pr. A.O. for onward transmission to the DI-DO through the PrAO.

- aa) After the end of each financial year, CPAO will have to report the details of the balances (credit and debit) to each Principal Accounts Officer. He will forward the information to each PAO for the purpose of reconciliation. He will reconcile the figures of contributions posted in the ledger account of the individuals as per their ledger with figures as per the books.

After the appointment of CIR.A and Fund Managers, this office will issue detailed instructions on transfer of balances to CRA.

Item 6. <sup>14</sup> To ratify the action taken by the Chairman, BOG in allowing the Institute to get the annual accounts audited by Chartered Accountant for the financial year 2003-2004.

The audit of the Institute is undertaken in the month of June/July every year by the AG(A) Haryana. The audit of the Institute is entrusted by the Government of India, Ministry of Finance, Department of Economic Affairs to CAG under Section 20(1) of C&AG's (DPCS) Act, 1971. The previous period of audit was up to 31.3.2003. The Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi was requested vide our letter No. A/ 1017/2674 dated 6.4.2004 to take up the matter with the Ministry of Finance for further taking up the matter for entrustment of audit with the Comptroller and Auditor General of India. The issue was also discussed by the Deputy Registrar(Accounts) of our Institute with the Ministry.

As stated above the entrustment of audit is pending with the Ministry of Finance, Department of Economic Affairs and Comptroller and Auditor General Of India. With the result there may be possibility of considerable delay in submission of Annual Report and certified/verified Annual Accounts for the year 2003-2004 to the MHRD.) Further, the Ministry will not be able to place the same before the Parliament. To overcome this difficulty, a note was submitted to the Hon'ble Chairman, Board of Governors in 1st week of August, 2004 wherein a proposal was made to get our accounts for the year 2003-2004 audited from a reputed Chartered Accountant empanelled with the CAG of India and subsequently accounts be also got audited and certified from the AG(Audit) Haryana as soon as the AG(Audit) is authorized by the Government of India to conduct the audit of the Institute. The Hon 'ble Chairman, Board of Governors has given his consent to the aforesaid proposal.

Accordingly, we have engaged M/S Rakesh Dhall and Associates, Chartered Accountant, Arya Samaj Market, Kurukshetra to conduct the audit of our Institute so. that the annual accounts duly audited by the Chartered Accountant may be sent to the Ministry for placing the same to the Parliament as per guidelines issued by the Government of India from time to time. The Chartered Accountant has agreed to conduct the audit of the Institute with a remuneration of Rs. 25,000/- + Service Tax which will be paid out of Institute Funds. The said Chartered Accountant is reputed one duly empanelled with CAG of India. The Board may ratify action taken by the Chairman, BOG.

Item 6. 15 To consider and approve the minutes of the 3<sup>rd</sup> meeting of the Senate, National Institute of Technology, Kurukshetra, held on 26.5.2004.

The Minutes of the 3<sup>rd</sup> of the Senate of National Institute of Technology,

Kurukshetra held on 26.5.2004 under the Chairmanship of the Director, NIT

Kurukshetra, are enclosed as Appendix XII, Pages 70 to

87 The

Agenda of the Senate is enclosed as Annexure to Item \_\_\_\_\_ 6. 15 with the main agenda of the Board's meeting.

The Board of Governors may consider and approve these minutes.

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA-  
136119

(DEEMED UNIVERSITY)

Minutes of 3<sup>rd</sup> Meeting of Senate of National  
Institute of

**nolo** Kurukshetra held on 26.502004 at  
11,00 AM in the Board Room of the  
Institute

The following members were present:-

1. Dr. S N Mahendra, Director,  
NIT, Kurukshetra.
2. Prof.C.V. Ramakrishnan,  
Professor,  
Department of Applied  
Mechanics, Indian  
Institute of Technolow,  
New Delhi-110016.
3. Dr. N P Mehta,  
Professor,  
Mechanical Engineering Department, NIT,  
Kurukshetra.



Professor & Chairman, Electrical Engineering  
Department, NIT, Kurukshetra.

10. Dr. V K Arora,  
Professor & Chairman,  
Civil Engineering Department  
  
Chief Warden,  
MT, Kurukshetra.
11. Dr. V K Sehgal, Professor,  
Civil Engineering  
Department, NIT,  
Kurukshetra.
12. Dr. S K Sharma,  
Professor & Chairman,  
Mechanical Engineering  
Department, NIT,  
Kurukshetra.
13. Dr. K C Goyal, Professor,  
Mechanical Engineering Department, NIT,  
Kurukshetra.
14. Dr. K B Singh,  
Professor & Chairman, Humanities Department, NIT,  
Kurukshetra.
15. Dr. A Swarup,  
Professor,  
Electrical Engineering  
Department, NIT,  
Kurukshetra.
16. Dr. S K Chakarvarti,

Professor, Physics Department and Dean (Academic), NIT, Kurukshetra.

17. Dr. D V Singh, Professor,  
Mathematics Department, NIT, Kurukshetra.
18. Dr. O P Vermani,  
Assistant Professor &  
Chairman, Chemistry  
Department, NIT,  
Kurukshetra.
19. Dr. V K Aggarwal,  
Assistant Professor & Chairman, Mathematics Department,  
NIT, Kurukshetra.
20. Prof. Umesh Ghanekar,  
Asstt. Professor & Chairman,  
Electronics & Communication Engineering Department, NIT,  
Kurukshetra.
21. Prof. Brahamjit Singh,  
Asstt. Professor & Chairman, Computer Engineering  
Department, NIT, Kurukshetra.
22. Dr. M.L. Matta,  
Asstt. Professor & Chairman, Physics Department, NIT,  
Kurukshetra.
23. Sh. R.P. S. Lohchab, Member-Secretary

The following members could not attend the meeting:-

1. Prof. S. Gupta,  
Principal,  
Nemi Chand College of Engineering,  
Israna,  
Distt. Panipat (Haryana).
2. Prof. Sameresh Kar,

(Retired Professor, 11T Kanpur),  
House No. 501,  
11T Campus,  
Kanpur-208016 (UP).

3. Er. V K Sachdeva,  
Executive Director,  
The Saraswati Sugar Mills,  
Yamuna Nagar-135001. (Haryana).
4. Prof. K R Sharma,  
(Former Prof. & Head, EE,  
11T Kanpur), Vice-  
President, Samtel Colour  
Ltd., Ghaziabad (UP).
5. Shri V K Raizada,  
(Former Member Rly. Board),  
Managing Director, IRWO, 58, Rail Vihar,  
Sector 33, NODA (UP).
6. Dr. A K Bhatnagar,  
Petrotech Chair Professor,  
Department of Chemical Engineering,  
Indian Institute of Technolow, Hauz Khas,  
New Delhi-110016.
7. Dr. A K Gupta,  
Professor,  
Electronics & Communication Engg. Deptt. , NIT,  
Kurukshetra.
8. Dr. K S Kasana,  
Professor,  
Mechanical Engineering Department, NIT,  
Kurukshetra.

RK

The following members communicated their regrets.

1. Dr. M.P. Kapoor,  
'SHANTI NIKETAN'  
H.No. 11, Salaria Vihar,  
Army Welfare Housing Organisation,  
Radio Station Road,  
P.O. Punjabi University,  
Patiala-147002 (Punjab).
  
2. Er. Suty Kant,  
Vice-President,  
Tata Consultancy Services,  
PPI Building, 5<sup>th</sup> Floor, Parliament Street, New  
  
Delhi-I.

Before the agenda items were taken up for discussion, Shril R P S Lohchab, Registrar & Member-Secretary of the Senate extended hearty welcome to the Director, Professor C.V. Ramakrishnan from 11T, Delhi and the faculty members. Then the Director & Chairman of the Senate addressed the House. The following decisions were taken:-

Item 3.1 To confirm the minutes of the 2<sup>nd</sup> meeting of the Senate of the Institute held on 29.11.2003.

The minutes of 2<sup>nd</sup> meeting of the Senate held on 29.11.2003 were confirmed.

Item 3.2 To note the action taken on the minutes of the 1<sup>st</sup> meeting of the Senate of National Institute of Technology, Kurukshetra held on 16.4.2003.

The Senate noted action taken on the minutes of the 1<sup>st</sup> meeting of the Senate held on 16.4.2003 as furnished in the agenda item.

Item 3.3 To note the action taken on the minutes of the 2<sup>nd</sup> meeting of the Senate of National Institute of Technology, Kurukshetra held on 29.11.2003.

The Senate noted action taken on the minutes of the 2<sup>nd</sup> meeting of the Senate held on 29.11.2003 as furnished in the agenda item.

Item

- 3.4 To consider fixing the criteria for admissions to the M.Tech. Programmes.

After detailed discussions, the Senate decided as under:-

- i) For the Session 2004-05, the criterion for admission in M.Tech. may remain the same as was last year. The admission may be made giving weightage to GATE score and the qualifying examination in the ratio of 70:30. The admission of the sponsored category candidates may be made on the basis of B. Tech./B.E./other qualifying examination as per existing pattern.
- ii) The M. Tech. admission notification for the session 2004-05 may be released as early as possible.
- iii) For M.Tech. admission during the year 2005 onwards, a core committee consisting of all Chairmen of the Departments may recommend the detailed criteria/ procedure to decide the mode of weightage(s) and criteria for sponsored category candidates. The senior most Chairman amongst the Chairmen of Departments may chair the said meeting.

- Item 3.5 To consider prescribing cut-off date for receiving applications for Ph.D. registration.

After detailed discussions, the Senate decided as under:-

- i) The notification for admission of Ph.D. scholars may be released twice in the year i.e. in the even semester and the odd semester.
- ii) The cut off dates for receiving applications i.e. 31<sup>st</sup> August for July-December (Odd) semester and 31<sup>st</sup> January for January-May (Even) semester were approved.



Item

- iii) The Departments may, however, accept applications not received in response to the advertisement or after the prescribed date for consideration.
- iv) The applications based on recommendations of DRC and BOS may be sent by the Departments to Academic Section for enrolment. However, the fee for full semester shall be payable by the candidate as and when he/ she is finally registered during the semester. For subsequent semesters, the scholar will pay the renewal fee on normal dates prescribed for UG & PG students.

3.6 To consider permitting change of Branch to B.Tech. students in 3<sup>rd</sup> Semester.

The Senate approved the proposal for change of branch at the beginning of 2<sup>nd</sup> year of B. Tech. provided the number of students in a branch does not fall below 75% of the sanctioned strength and the vacancies exist in the branch to which transfer is sought.

Item 3.7 To consider fees and amounts payable by the Ph.D. scholars.

The Senate authorized the Director to constitute a committee which shall recommend the detailed fee structure for Ph.D. scholars in the following categories:-

- i)
  - a) Regular and full time scholars.
  - b) Part-time scholars from outside NITK.
  - c) Part-time scholars from NITK
- ii) NRIs

Further the Senate authorized the Director to place the recommendations of the said committee before the Board for approval with his recommendations.



Item

Item 3.8 To note the award of Shyam Sunder Dhingra Medal alongwith cash prize of Rs. 5000 w.e.f. the year 2003 onwards to the overall topper of the batch.

The Senate noted the award of Shyam Sunder Dhingra Medal alongwith cash prize of Rs. 5000/- from the year 2003 onwards to the overall topper of the batch.

The Senate decided that henceforth, Shyam Sunder Dhingra medal alongwith cash prize of Rs. 5000/- be given to the overall academic topper of the batch, out of the interest to be earned from the funds contributed by the batchmates of late Shri Shyam Sunder Dhingra as intimated by Shri Ankur Gupta, IAS, one of his batchmates.

Item 3.9 To note the registration of Ph.D. Scholars.

The Senate noted the registration of the Ph.D. scholars as per details furnished in the agenda item. The Senate suggested that the notification required to be issued by the Academic Section should indicate (a) cut-off date for payment of semester fees and registration/enrollment and (b) name(s) of supervisor/ co-supervisor(s) of the scholar.

3.10 To note the Academic Regulations regarding convocation and use of costumes/robes.

The Senate approved the amended Academic Regulations regarding the costumes/ robes required to be used during convocations as per details

furnished in the agenda item and as per Annexure-I enclosed herewith.

Item 3.11 To consider the Syllabi of B. Tech. 1<sup>st</sup> and 2<sup>nd</sup> Semester (common to all branches) for the Chemistry Department from the Academic Session 2004-05 onwards.

Item

The Senate approved the syllabi of B.Tech. 1<sup>st</sup> Semester (CHT- 105 & CHT-107) and 2<sup>nd</sup> Semester (CHT-106 & CHT-108) offered by Chemistry Department to be effective from the session 2004-05 onwards as proposed by Chairman of the Chemistry Department as per details furnished in the agenda item and as per Annexure-II enclosed herewith.

Item 3.12 To consider Panel of Examiners for evaluation of Ph.D. Thesis.

The Senate considered the proposal of Dr. RX. Arora, Professor of Electrical Engineering Department and decided as under:-

- i) The BOS of the Departments should prepare one panel of external examiners for Ph.D. Theses which will also include experts from abroad.
- ii) It should be mandatory for Ph.D. scholars to publish atleast two papers in refereed national/ international journals.

Item 3,13 To note the observation of the Board made in its 4<sup>th</sup> meeting held on 8.12.2003 on the minutes of the 2<sup>nd</sup> meeting of the Senate held on 29.11.2003.

The Senate noted the observations made by the Board in its 4<sup>th</sup> meeting held on 8.12.2003 while considering minutes of the 2<sup>nd</sup> meeting of the Senate held on 29.11.2003.

As regards Board's observations as indicated at paras (iii), (iv) and (ix), the same are already being implemented. The Board's observations indicated in paras (i), (ii) have been noted for compliance. As regards observations at para (viii), the matter have been referred to Sh. Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Deptt. of Technical Education, Haryana, Chandigarh and reply is awaited.



The Senate constituted a committee of the following to examine the issues contained in the observations of the Board made in paras (v) of the Senate agenda item:-

1. Dr. Krishan Gopal, Chairman  
P&DNITK
2. Dr. S.K. Chakarvarti, Member  
Dean(Academic), NITK
3. Dr. C.V. Ramakrishnan, Member  
IIT, Delhi
4. All Chairmen of the Deptts. NITK Members  
Deptt. of Applied Mathematics,

The Senate desired that the said committee may be requested to submit its report at the earliest possible.

the Chair.

The meeting ended with a vote of thanks to the Chair.

  
R P S Lohchab

(R P S Lohchab)

Registrar & Member Secretary  
ANNEXURE-I

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-  
136119

Academic Regulations regarding convocation and use of  
costumes/ robes,

<u>Existinz Rules</u>	<u>Proposed Amendments approved by the Senate</u>
<p>2. ACADEMIC COSTUMES/ROBES</p> <p>i)In these Regulations 'Ordinary' Academic Costume includes a black cap and gown without hood or sash and 'Full' Academic Costume, which includes in addition a hood or sash.</p> <p>ii) Members of the Senate and Board of Governors of the Institute and all those persons who will be receiving their degrees shall wear their Full Academic Costumes in Convocation of the Institute.</p> <p>(iii)The Chief Guest, Officers and Graduatcs of the Institute are entitled to wear Academic Costumes as follows: -</p>	<p>1. ACADEMIC COSTUMES/ROPEs</p> <p>(iv) No Change</p> <p>(v) No Change.</p> <p>(vi) No Change</p>
<p>(A) CHIEF GUEST'S GOWN uperior Maroon Velvet with 4 inches olden Lace on front folds bottom of leeves. On shoulders with zari work ronts and tufts and zari work on the sleeves with tufts, without Monogram, ambridge style, fully interlined <u>special</u> addin and material. Special Academic</p>	<p>(A) CHIEF GUEST'S GOWN Superior Maroon Velvet with 4 inches Golden Lace on front folds bottom of sleeves. On shoulders with zari work fronts and tufts and zari work on the sleeves with tufts, without Monogram, Cambridge style, fully interlined. Special Academic Cap of Superior Maroon Velvet</p>



<p>ap of Superior Maroon Velvet with 1 inch Golden Lace and with Golden Tassel, Mortar band and with special material.</p>	<p>with 1 inch Golden Lace and with Golden Tassel, Mortar band.</p>
<p>(B) CHAIRMAN'S GOWN Pure silk, <u>hand woven, hand spun</u> in Maroon colour with the Golden Lace on</p>	<p>(B) CHAIRMAN'S GOWN Pure silk in Maroon colour with the Golden Lace on the front folds, <u>bottom of</u></p>

the front folds, bottom of sleeves, with 1/2 inch strip of green silk on the front folds and 3 strips on the sleeves and 3 strips on the sleeves in green silk. Oxford style, with two Institute Monograms, Cap of superior Institute Monograms; if available, fully interlined silk, with 1 inch Golden Lace. Mortar band with special material and with Golden Tassel. Cap of superior silk, hand woven hand spun with 1 inch Golden Lace. Mortar band and with Golden Tassel.

Material: Pure Silk, Hand Woven, Hand spun Material: Pure Silk in Maroon colour, Golden Maroon Colour, Golden Lace on the bottom and with Golden Tassel and with Golden Tassel.

C) DIRECTOR'S GOWN C) DIRECTOR'S GOWN

Maroon silk with 2 inches Golden Lace on the front folds round neck and on bottom of sleeves, with two strips of 1/2 inch wide green silk on the front folds and 3 strips 1/2 inch width of green silk the sleeves 1/2 inch width of green silk the sleeves with two Institute Monograms, if available, in Golden zari work the fronts available, in Golden zari work the fronts. with hand made fluting; Oxford style, fully interlined with special material and adding and material. Academic cap of pure silk Maroon colour with 1 inch Golden Lace. Mortar band with Golden Tassel.

Material: Pure Silk, Hand Woven, Hand spun Material: Pure Silk, Hand spun in Maroon

•n Maroon Colour, Golden Lace on the Colour, Golden Lace on the bottom and ottom and with Golden Jhaller. with Golden Jhaller.

D) REGISTRAR'S GOWN

Black Heavy silk with 2 inch silver lace on the front folds round the neck and on the bottom of the sleeves, bottom of the sleeves with 1/2 inch wide of green silk on the front folds and two strips 1/2 inch wide of green silk on the sleeves with two Monograms in silver zari work with hand made fluting with Institute Monograms, if available, in silver zari work with hand made flutin with special addin and aterial. Cap of black Velvet Mortar band 1/2 inch lace and Material.

D) REGISTRAR'S GOWN

Black Heavy silk with 2 inch silver lacc on the front folds round the neck and on the bottom of the sleeves, bottom of the sleeves with 1/2 inch wide of green silk on the front folds and two strips 1/2 inch wide of green silk on the sleeves with two Monograms in silver zari work with hand made fluting with Institute Monograms, if available, in silver zari work. Cap of black Velvet Mortar band 1/2 inch lace and Material.

ENATE MEMBERS GOWN

superior silk in Golden Yellow Colour ith lacing of 3 inches Green Silk on ront folds and with strips of green silk 1 •nch whole on the sleeves with one nstitute Monogram, if available, on the eft front with hand made fluting. Oxford tyle and with special padding and aterial. For PhDs Pure Red silk will be sed. Caps of superior Golden Yellow elvet, Mortar band with 1 inch wide reen silk border with Golden silk Tassel. or PhDs Red Velvet will be used.

ENATE MEMBERS GOWN superior silk in Golden Yellow Colour ith lacing of 3 inches Green Silk on ront folds and with strips of green silk 1 nch whole on the sleeves With onc nstitute Monogram, if available, on the eft front with hand made fluting. Oxford tyle. For PhDs Pure Red silk will bc sed. Caps of superior Golden Yellow elvet, Mortar band with 1 inch wide reen silk border with Golden silk Tassel. or PhDs Red Velvet will be usçd.

APZ

(2004-05 on wards)

**பெயர்**

	Class (csts	40 marks
	Teac.her's assessment	10 marks
	End Sem. Exam.	50 marks
	Time	

2. Chemical Kinetics: Second order reactions, derivation

velocity cons(an Equilibrium: pH, buffer solutions and salt with same and hydrolysis.

03

different concentrations of the half life period, basic concepts of complex reactions, Collision theory & absolute reaction rate (henry 04 1,

3. Electrochemistry including Corrosion: Half-reaction concept, reversible cells, galvanic cells, concentration cells. Theories of corrosion, types of corrosion (water-line corrosion, stress corrosion, pitting corrosion, microbiological Corrosion). Factors affecting the rate of corrosion and control (design, cathodic protection, modification of environment, coatings)

4. Photochemistry: Photochemical and dark reactions, laws of photochemistry, quantum efficiency, classification of photochemical reactions on the basis of (I) quantum efficiencies. Non-radiative processes (isc & it), fluorescence, phosphorescence (Jablonski diagram), chemiluminescence, photosensitization, technology based on photochemical processes.

5. Phase Rule: Description of various terms (phase, component and degrees of freedom). One component system (water system, freeze drying. Two components system with simple eutectic formation (Pb-Ag and K 14120 systems), solder, safety plugs, freezing mixtures. 051.

6. Organic Chemistry & Polymers: Covalent bond cleavage (homolytic and heterolytic), reaction intermediates (carbocations, carbanions, carbenes and free

Organic polymers - types and mechanism of polymerisation (free radical, anionic, cationic and coordination), thermoplastic (low and high density polythene, PMMA) and thermosetting resins (bakelite, epoxy).

Inorganic polymers - preparation, properties and uses of silicones. 09 1, 7

Transition Elements and Coordination Chemistry: General characteristics of transition elements, coordination compounds, introduction to various theories of bonding, applications of coordination compounds. 04 L,

8. Water: Demineralization, desalination, formation of deposits in boilers, scale and sludge formation: their composition, properties and methods of prevention.

05 L of of

9 Spectroscopy: Introduction (excluding instrumentation) and applications - UV-visible, IR and NMR spectroscopy. 04 L Total: 48 L

Books Recommended:

1. Physical Chemistry, P. W. Atkins.
2. Principles of Physical Chemistry, B.R.Puri, L.R.Sharma & M S Pathania.
3. Organic Chemistry, Morrison and Boyd.
4. Reactions Mechanism in Organic Chemistry, S.M.Mukherji & S.P.Singh.
5. Inorganic Chemistry, J.D. Lee.
6. Principles of Inorganic Chemistry, B.R.Puri, L.R.Sharma & K.C.Kalia.
7. Spectrometric Identification of Organic Compounds, R.M.Silverstein, G. C. Bassett and J.C. Morrill.
8. Chemistry in Engg. & Tech. Raja Ram & J.C. Kuriascose.
9. Engineering Chemistry, Jain & Jain.

Note for Paper-setter: Eight questions should be set in all. The students should be asked to attempt any five questions.



B.Tech. 1st Semester. Common (to all branches) C.11T-107 **Chemistry-I**  
Practical  
(2004-05 onwards)

2

Mid Sem. Evaluation: 15 marks  
Teacher's assessment: 15 marks  
End Sem. Exam: 20 marks Total • 50  
marks Time: 3 hrs.

S.No. \_\_\_\_\_ List of Experiments

Determination of total hardness of water by EDTA titration.

2. Determination of temporary and permanent hardness of water by EDTA titration.
3. Determination of calcium and magnesium hardness of water separately by EDTA titration.
4. Determination of copper in copper alloy/ore solution.
5. Determination of ferrous and ferric iron present in the given ore solution with  $K_2Cr_2O_7$  using external indicator method.
6. Determination of ferrous and ferric iron in given ore solution with using internal indicator method.
7. Determination of total iron in a solution of iron ore by  $KMnO_4$  method.
8. Determination of calcium as calcium oxide volumetrically in cement.
9. Determination of the available chlorine in bleaching powder suspension and to find out the chlorine demand of the given water sample.
10. Analysis of coal for moisture and ash contents.
11. Determination of ion exchange capacity of a given cation exchange resin.
12. Determination of manganese dioxide in pyrolusite.
13. Determination of the composition of a liquid mixture by surface tension method using Stalagmometer.
14. (i) Conductometric determination of hydrochloric acid with standard NaOH.  
(ii) Conductometric determination of acetic acid with standard NaOH.
15. Conductometric determination of the composition of a mixture of acetic acid and hydrochloric acid with standard NaOH.

B.Tech. 2nd Semester  
(Common to all branches)  
CI 106 Chemistry-II (2004-05 onwards)

Class tests: 40 marks  
Teacher's assessment: 10 marks  
End Sem. Exam: 50 marks  
Time: 3 hrs.

1. Biomolecules: Elementary knowledge of Enzymes and coenzymes, Carbohydrates, Proteins, Lipid\* and their biodegradation.

2. Environmental Chemistry: Scenarios of Environment, Earth's radiation balance, horizontal and vertical dispersion of pollutants, temperature inversion, Greenhouse Effect, Acid Rains, Ozone Layer, Photochemical Smog, Bhopal gas release accident. 05 L D.O., B.O.D., C.O.D. and their significance, surface water pollution and its purification, Waste water treatment-Sedimentation & Biological Methods. 07 L,

3. Coal: Proximate and ultimate analysis, liquefaction and gasification. 03 L,

4. Petrochemicals: Sources of petrochemicals, Crude oil. Basic building block processes - (thermal cracking (mechanism, production of ethylene and co-products, petrochemicals from ethylene and propylene) and catalytic reforming (mechanism, production of BTX aromatics), petrochemicals from BTX aromatics.

5. Lubricants: Principle and mechanism of lubrication, dewaxing of oil fraction acid and solvent refining, properties of refined oils (viscosity, viscosity index, acid value, saponification value, iodine value, pour point, cloud point, aniline point) and their determination, lubricating greases and their penetration and drop point tests, solid lubricating greases and their penetration and drop point tests, solid lubricants, (their structure and uses. 06 L

Total: 32 L

Books Recommended:

1. Chemistry for Environmental Engineering, Sawyer & McCarty 2. Chemistry in Engineering & Tech. Raja Ram & J.C. Kuriasco.

3. Environmental Chemistry, A.K. DC.

4. Applied Chemistry, Theory and Practice, O.P. Vermani & A.K. Narula.

5. Introduction to Petrochemicals. Silku Mar Mai.

6. Engineering Chemistry, Jain & Ghill.

7. Pctr(tcltctnicals. Petenviscman.

Note for Papcr-scl(er; l•'ighl questions sl)0Lld be set in all. TIIC studcn(s shoul(l bc askcd to attcmpt any /i1'C qucslians.

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B.Tech. 2<sup>nd</sup> Semester. Common (to all branches)  
 CI-IT-108 Chemistry-II Practical  
 (200-1-05 on wards)

Mid Sem. Evaluation:  
 Teacher's assessment: 15 marks  
 End Sem. Exam. • 20  
 marks Total • 50 marks  
 time: 3 hrs.

s.No. \_\_\_\_\_ List of Experiments \_\_\_\_\_ 15 marks

1. Determination of Alkalinity of Irrigation water.
2. Determination of Nitrite in  $\text{KNO}_2/\text{NaNO}_2$ .
3. Determination of D.O. in the given sample of water.
4. Determination of C.O.D- a waste water. Absorption of Oxalic acid on charcoal.
5. Determination of percentage of acetic acid in vinegar sample./Analysis of antacid tablets.
6. Preparation of phenol-10% resin. Cellulose-acetate resin/urea-10% resin.
7. Determination of acid value of an oil.
8. Determination of iodine value of an oil.
9. Determination of saponification value of an oil.
10. Determination of saponification value of an oil.
11. Determination of flash point by Abel's flash point apparatus and Pensky Marten's apparatus.
12. Determination of viscosity of Lubricants by Redwood Viscometers.
13. Determination of the amount of combined and free chlorine residuals present in the given sample of water.
14. Spectrophotometric determination of cobalt chloride. & verification of Lambert-Beer's law.
15. (i) Acrolein ICS (for glycerol).  
 (ii) Test for unsaturation of fatty acids in lipid sample.

RK

16. Identification of the nature of carbohydrates in a given sample.  
Item 6.16 To **consider engagement** of Prof. SK Gupta, Retired **Professor** of 11T, Kanpur to assist in framing Academic Regulations.

In the 4<sup>th</sup> held on 8.12.2003, the Board of Governors had approved engaging Prof SK Gupta, a retired Professor of 11T Kanpur to assist the Institute to frame Academic Regulations comparable to an 11T. At our request, Prof Gupta visited the Institute and held discussions with Chairmen of the Departments, Deans and others first in February and then on March 17,18, and 19, 2004 and sent a write up indicating some practices prevalent in 11Ts including the decision making process, the curriculum/course structure, Summer Term, Academic Calendar, the Grading and continuous evaluation system, examinations, the slow paced programme etc. Earlier, in February, Prof Gupta supplied a copy of UG **Programmes** (Procedure and Requirements) as prevalent in 11T, Kanpur.

His briefings and material supplied have proved very useful in initiating our own process of updating the Academic Regulations. A team of faculty members has already the exercise of shuffling the course structure and changing the scheme of teaching. The sum of credit counts of all B.Tech. courses from 1<sup>st</sup> to 8<sup>th</sup> Semester shall be maintained at 179 or 180.

The BOG like to on record its appreciation for the good work done by Prof SK Gupta for this Institute.

The BOG may also kindly note that besides TADA for his travel from 11T; Kanpur to NIT Kurukshetra in February and March, 2004, he was paid an honorarium of

Rs. 10,000 (Rs. 5000 +Rs. 5000) for lecture meetings and providing a write up on

academic practices at 11Ts. The total expenditure thus came to Rs. 14,615/- only.

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**Agenda Item 6.17 TO CONSIDER APPROVAL TO DETAILED FEE AND DEPOSITS PAYABLE BY**

**Ph.D. SCHOLARS**

The proposal regarding charging of fee and other amounts from Ph.D. scholars was placed before the Senate at its 3<sup>rd</sup> meeting held on 26.5.04. The Senate authorized the Director to constitute a Pommittee and to further place its recommendations before the BOG for approval.

The Committee has recommended the total fee (lump-sum) to be charged from Ph.D, scholars under different categories as shown against each below:-

- 1 (a) Full time regular scholars RS. 6,000/ per semester
- (b) Part time scholars from outside NITK
  - (i) Teachers Rs. 4,000/- p s ,(ii) Others (Non-teaching) Rs. 5,000/- p s.
  - (b) Part-time scholars from NITK
    - (i) Registration fee at the time of Rs.1,000/admission
    - (ii) Subsequent Semesters Rs. 1,001- p.s.
- 2 NRI's US\$2000 p.s. .

It is suggested that Part time scholars from NITK may be exempted from other charges mentioned above. Only fee charged from full time and part time scholars from outside NITK may be apportioned between tution fee and Students Fund.

The BOG may consider the proposed fee structure as under:-

Apportionment between

		As recommended by <u>Committee</u>	<u>Tuition fee and Students Fund</u>	
			<u>Tuition Fee</u>	<u>Students Fund</u>
I (a)	Full time scholars	Rs. 6000/- per sem.	Rs. 3000/-p.s.	Rs. 3000/- p.s.
(b)	Part time scholars from(i) Outside NITK	Teachers Rs.4000/per sem.	Rs. 3000/- p.s.	Rs. 1000/- p.s.
		ii Non-teachers Rs.5000/-	Rs. 3000/- p.s.	Rs. 2000/- p.s.
(c)	Part-time scholars from NITK	First Semester Subsequent Semester	Rs. 1000/- Rs. 100/- per sem-	-
II	N,R.I.'s Ph.D. Scholars of all above categories will pay an examination fee of 5000/- for thesis evaluation.		US \$ 1500/- per sem.	US \$ 500 p.s. Rs.

If the above proposal is approved by BOG, it shall replace the decision taken in meeting of

the first

BOG held on 16.4.2003 of charging a fee of Rs. 5000/- in all cases of Ph.D.  
Item: 6.18 To note taken by the Director in allowing Dr. Baldev Setia,  
Profasor Civil d e Engg.  
Department to Join the

**Idev  
n the**

**Department of  
i for a period**

Dr. Baldev Setia, Asstt Professor in the Civil Engineering  
this Institute was allowed to proceed on deputation with AICTE, New Delhi for a period of  
one year commencing from 18.8.2003(AN) by the Chairman Board of Governors in  
anticipation of the approval of the of the Institute.

The matter was placed before Board of Governors of the Institute in  
3<sup>rd</sup> meeting held on 6.10.2003 and the Board as under:-

" The Board resolved that by the of the Board in Baldev Setia, of the  
Civil Eng. Department to join the post of in AICTE, New Delhi on  
deputation basis for a period of one w.e.f. 18.8.2003(AN) as  
mentioned in the item 3.15".

Due to personal circumstances, Dr. Setia his to continue on

deputation with NCTE. So keeping in view. the was re-ward of His duties in  
AICTE repatriated to his parent organization i.e. NIT, Kuvshikha w.e.f.10.5.2004(AN) vide letter  
No. F.No. 101-1491BVA/dnn(sY2003/8S) dated

7.5.2004 (copy enclosed as Appendix ~~XIII~~ on page ~~91~~) On request

Dr. \_\_\_\_\_ was Owed to jú 11.5.2004 in \_\_\_\_\_ Ensneeri:g Depaunent of the  
Insüinite. The **remaining deputation** petiod of Dr. Baldev Seia from 11.5.2004 to  
17.8.2004 been canceled by the **Institute**.

The Board may note above acüon taken by the Director.

-95-

2004 10:11 PROFILES E. E. E. E. E.

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APPENDIX-XIII

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
I.G.SPORTS COMPLEX, I.P.ESTATE,  
NEW DELHI**

F.No.101-149/BI/Admn(s)/2003/85

May 07, 2004

**OFFICE ORDER No.32/04**

On his own request, Dr.Baldev Setia, Director on deputation is hereby relieved of his duties in AICTE and repatriated to his parent organization i.e. National Institute of Technology, Kurukshetra w.e.f.10.05.2004(A/N). Dr.Baldev Setia will relinquish the charge of the office on 07.05.2004 (A/N).

He will hand over his charge to Shri B.K.Tosh, Deputy Director (PC Bureau).

He will submit 'No Dues Certificate' from all concerned for release of his last salary.

This is issued with the approval of the Competent Authority.

*Adikandari*  
7/5/04

(Anita Sikander)

NP,w DELHI

Item:- 6,19 To ratify the action taken by the Chairman, Board of Governors in allowing Dr. M.K. Soni, Professor in Electrical Engineering Department to join on the post of Director-Principal in Chhotu Ram State College of Engineering, Murthal for a period of one year w.e.f. 16.6.2004 to 15.6.2005.

The Haryana Govt. vide En&t. No. 25/31/2001-3TE dated 14/17.5.2004 informed that the Governor of Haryana is pleased to appoint Dr. MK. Soni, Professor of Electrical Engineering Department of this Institute as Director-Principal in Chhotu Ram State College of Engineering Murthal on deputation basis for a period of one year in his own pay scale. It was also mentioned in the above letter that Dr. Soni can be repatriated to his parent Institution at any time without assigning any reason. The Financial Commissioner & Principal Secy. to Govt. of Haryana, Technical Education Department has further intimated vide his Memo No. 25/31/2001-3TE dated 11.06.2004 that the Govt. has considered Dr. Soni's request and his appointment order is **amended** as under:-

- i. Condition "he can be repatriated to his parent institution at any time without assigning any reason" has been relaxed.
- ii. To protect the pay of Dr. M.K. Soni in the pay scale of Director-Principal i.e. R. 18400-500-22400 (Minimum to be fixed as Rs.19,400/-).
- iii. Detailed terms and conditions of deputation will be issued later on.

Consequent upon his selection as referred above Dr. M.K. Soni requested for deputation for a period of one year from 16.06.2004 to 15.06.2005.

In the case of Professor the appointing authority of Professor is Board of Governors. Since the meeting of Board of Governors was not going to take place very shortly, his case was put up before the Chairman, Board of Governors vide No. GA-VPF/4215 dated 10.6.2004 proposing to kindly accord his approval in anticipation of the approval of the Board of Governors to allow Dr. M.K. Soni to proceed on deputation for a period of one year from 16.06.2004 to 15.06.2005 as per usual terms and conditions. The Hon'ble Chairman, Board of Governors accorded his approval and Dr. M.K. Soni was allowed to proceed on deputation as referred above. The Board may ratify the action taken by the Hon'ble Chairman,

Board of Governors.

Item 6020 To ratify the action taken by the Chairman, BOG to retain the accommodation of the

Institute by Dr. DVS Verma, Professor, Civil **ering**  
Department.

Dr. DVS Verma, Professor in Civil Engineering Department of this Institute was r&ved to join as **Director-Principal** at Ch. Devi Lal Memorial Engg. College, Panniwala Mota, Distt, Sirsa (Haryana) on 16.3.2004 on deputation for a period of two years from 17.3.2004 to 16.3.2006 vide Institute letter No, GA-I/ PFI 2205 dated 16.3.2004 (copy enclosed as **annexure XIV** page <sup>95</sup>— <sup>97</sup> As per terms and conditions of his relieving letter it was mentioned that he will have to vacate Institute accommodation as per House Allotment Rules of the Institute,

As per old Bye-Laws under Clause 26, the House allotment rule is given below:-

"An allottee on Study Leave/ Extraordinary Leave/ QIP Leave/ Deputation/ Sabbatical Leave may be permitted to his house provided his family continues to occupy the house upto the following periods fix)m the commencement of his leave/ deputation and on payment of normal rent:

- (a) If employee remains in India, Maximum period of 3 months,
- (b) If employee goes abroad. Maximum period of one year"

As per above Bye-laws Dr. Verma can retain the house upto 3 months, Now the Institute has been conferred Deemed University status. The new service conditions for the employees have been adopted w.e.f. 1.1.2004. Dr. Verma vide his letter dated 10.6.2004 has **requested** for retention of house as per House Allotment Rules of 11T Delhi on normal rent.

Relevant House Allotment Rule Clause 11 (b) (viii) of 11T Delhi reads as under:-

Deputation/line

"One year or period of deputation/ line whichever is less" ,

Dr. DVS Verma vide his letter dated 23.6.04 addressed to Chairman, Board of Governors, NIT Kurukshetra requested to allow him to retain the Institute accommodation during the period of his deputation at normal Int. He also mentioned in this letter that in case Hon'ble Board of Governors decides not to permit, he will vacate the house within 10 days of the decision, It will not be possible for him to bear the penal xnt. In short through this letter he requested to permit him the retention of accommodation at least upto the time when the Board of Governors take a decision in this regard. The Hon'ble Chairman, Board of Governors approved the request for retention of accommodation at least upto the time when the Board of Governors take a decision in this regard.

The action taken by the Chairman of the Board of Governors as mentioned above may be ratified by the Board of Governors.

Ref. File No. GA-I/

Appendix-XIV

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHEIM-136119

No: GA-VPF/ £2

Dated: 16/2/05

Dr. D.V.S.Verma, Professor in Civil Engineering Department . may please refer to his letter dated 12.03.2004.

He is allowed to proceed on deputation for a period of two years commencing from 17.03.2004 to 16.03.2006 to enable him to join as Director-Principal of Ch.

Devi LAI Memorial Engineering College, Panniwala Mota (Si(la) as per approval of  
(hc Board of Govcmory of this Institute, the following termg and conditions: -

1. During lhc period of deputation, •he or Directoratc of Technical Education, Haryana, Chandigarh will pay towards leave salaw, CPF and Gratuity contributions as per rules from time to time, by 10' of cvery month.
2. In case hc wighcs to resign from lhc servicscs of the Institutc during his deputation, he ha8 to givt three months' notice.
3. Ile %ill handover the complete charge to the Chairman of the Dcptt. under intimation of the GA Section he is relievcd to proceed on deputation leave.
4. 1 Ic will submit "No Dues Certificates" from all concerned before proceeding on deputation.
- 5 Ile will be relievcd of his duties on 16.03.2004(AN) by the Chairman of the Dcpafmlent.
6. No substitute will bc provided tQ the Dcpartment against Dr.DVS Venna during his deputation period.

-96-

7. He will have to vacate the Institute accommodation as per House Allotmct Rulcs of the Institutc

Dr. D.V.S Venna, Professor,  
Civi Engg.. Deptt.,  
**NTI, Kurukshetra.**

*J. J. J.*  
16/3/2004  
DEPUT REGISTRAR (GA)  
For Director  
16/3

Eadst. No:GA-VPF/

G

Datcd :6 / 3

copy or the above forwarded to following for information and necessary action:-

1. The Financial Commissioner & Principal Secretary to Govt. of Haryana, 'Welfare Education Dept', Haryana Civil Secretariat, Chandigarh.
2. Director Technical Education, Haryana, S.C.O. 38-39, Sector 17-A, Chandigarh.
3. Chairman, Civil Engg. Deptt.  
NIT, Kurukshetra.  
**Deputy Registrar ( 4.(Accounts.)**  
**NIT, Kurukshetra.**
5. Estate Officer, NR, Kurukshetra..

Received.

*WV*

16/3/2004.

Submitted for approval. O/c has been signed  
by DR (GA)

*Jugwan*  
16/3/2004  
DEPUTY REGISTRAR (GA)

O/c *2*  
16/3 16/3/04

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*sh*  
16/3/04

*MT*  
16/3



-101-

Govt. of Haryana  
Department of Technical Education  
Ch. Devi Lal Memorial Engg,  
College

राष्ट्रीय प्रौद्योगिकी संस्थान -  
(मानित विश्वविद्यालय)  
कुरुक्षेत्र-136119. 30  
पंजीकरण संख्या.....  
दिनांक..... 7. 7.

Panniwala Mota, Distt. SIRSA- 125 055 (Haryana) E-mail; panniwalamota@yahoo.co.in

Dr.D.V.S.Ve

Director-Principal M

9416049677

obile:

E-mail:dvs verma@yahoo.co.in

No... 5. 1. 2. 2 - 2  
verma@ yahoo.co.in

Dated ... 23. 6. 04

The Chairman,  
Board of Governors,  
National Institute of Technology,

Kurukshetra- 136 119,  
(Through the Director, National Institute of Technology, Kurukshetra)

Dr. D.V.S.Ve  
28/6/04

Subject: Retention of accommodation at N.I.T., Kurukshetra Campus  
during the period of deputation

Sir,

I have joined as Director-Principal at Ch. Devi Lal Memorial Engg. College, PannMōala (Sirsa) on 17.03.2004 on deputation. I have sent a request to National Institute of Technology, Kurukshetra on 10.06.2004 (copy enclosed), for retention of accommodation during the period of my deputation. I understand that the rules are under revision and my request for retention of accommodation at National Institute of Technology, Kurukshetra may be taken to the Board of Governors meeting for favourable decision. As the date for the meeting is not yet finalised, I request you to kindly allow me to retain the house at National Institute of Technology, Kurukshetra, at nominal rent till the decision by Board of Governors. In the case, Hon'ble Board of Governors decide not to permit, I will vacate the house within 10 days of the decision. It will not be possible for me to bear the penal rent. Therefore, I request you to permit me the retention of accommodation at least up to the time when the Board of Governors take a decision in this regard.

Thank you,

Approved 'A'  
P. D. Sharma  
01.7.04.

M. S. Verma  
23/6/04  
(D. S. Verma)

Director  
S. G. M.  
6/7/04

Yours sincerely,

Item 6.2 <sup>1</sup> To consider filling up the post of Assistant Registrar (Accounts) on deputation basis.

A post of Assistant Registrar (Accounts) was created by the SAAC/BOG in their meetings held on 29.7.88 and 4.11.88 respectively. As per decision of the Board of Governors the salary of this post was to be met out of the College Development Fund (College share of consultancy) with no liability on State Government/Central Government. The post remained filled up to 31.10.1991 till Sh. M.K. Ahluwalia, the then Finance Officer, remained in the services of the Institute (against the post of AR(Acs.):

Keeping in view the increased work- load of the GA Section the post of Assistant Registrar(Acs.) was converted to the post of Assistant Registrar(Establishment) as per decision of the SAAC taken its 14<sup>th</sup> meeting held on 21.4.94 and ratified by the BOG on 9.5.94. However, the post of Assistant Registrar (Establishment) was never filled up .

Later on, on receipt of instructions from Government of India, Human Resource Development, New Delhi the Institute was advised to reduce 10% staff strength of the College and also to identify the posts for abolition. Accordingly the matter was placed before the Board of Governors in its 88<sup>th</sup> meeting held on 15.3.97 wherein the Institute identified two posts i.e. a post of Landscape Officer and Assistant Registrar(Establishment) for abolition. While considering the above issue the Board decided as under:

"The Board decided that the posts of Landscape Officer and Assistant Registrar (Establishment) be kept in abeyance."

Now keeping in view the increased work- load of the Institute on account of introduction of Technical Education Quality Improvement Programme, switching over from State Government pattern to Central Government pattern, grant of Deemed University Status and shortage of staff in Accounts Branch, it has been felt that the post of Assistant Registrar (Establishment) kept in abeyance may be filled up on deputation for the Accounts Branch as Assistant Registrar (Accounts). The incumbent will look after the work of internal audit of the Institute as well as other duties to be assigned by the Director. It is pertinent to mention here that while conducting the audit of the Institute the AG Office

invariably has been making observations regarding non-existence of internal audit in the Institute.

The Board may consider and accord approval to fill up the above post as Assistant Registrar (Accounts) on deputation basis from AG (Audit) Haryana/AG(A&E)/ Central Government Organizations initially for a period of 3 years as per terms & conditions of the lending department. The Pay and Allowances of the incumbent will be met out of the Institute Development Fund (consultancy share) and there will be no financial liability on the part of the Central Government.

Item No. 6,22.....To consider Retirement age of Non-Teaching Staff

The Govt.. of India, Ministry of Human Resource Development New Delhi vide letter No. F,20-11/2003-TS.111 dated 12.11.2003 decided that henceforth the non-teaching staff of all NITS shall be allowed to serve up to the age of 60 years subject to their fulfilling the provision of Screening beyond 58 years of age,

The matter was placed before the Board of Governors in its 4<sup>th</sup> Meeting held on 8.12.2003. The Board decided to defer the matter.

However, the matter stands referred to the Ministry for reconsideration. It was contended that as per the relevant existing bye-laws/ rules of the Institute the age of retirement on superannuation in respect of nonteaching employees of NIT, Kurukshetra is already 60 years without any screening at the age of 58 years or at any stage but the Ministry has not taken any decision so far,

under:-

Rule 1 "Provided that any condition laid down in the appointment letter of any employee, prior to the date of

The relevant existing bye-laws/ rules of the Institute  
read as

Rule 4 "Provided that the conditions of service of an employee of the College, as given in his appointment letter, or

subsequently decided by the Board, shall not be varied to his disadvantage."

Rule 11(d)      9The age of retirement of both Teaching and Non-teaching making of these bye-laws by the Board of Governors and their approval by the State Government and the Central Government, shall not be changed by the provisions of these to the disadvantage of the of the Societ .

Employees of the College be 60 years."

Further, the Government of India, Ministry of Human Resourx3e Developrnt, New Delhi approved the MOA and Rules of the Institute(NITs) when the NITS came into existence, The (.11ause No. 13 appeared at page 12 of the MOA and Rules has also contended the san-le lines, which is reproduced as under:

"Every person employed by the Regional Engineering College immediately before these Rules coming into being shall hold office or service in the corresponding Institute by the same tenure, at the same remuneration and upon such terms and conditions and with same rights and privileges as to pension, leave, gratuity, provident fund and other mattet% as he/she would have held if the Rules were not changed and shall continue to unless and until his/her employment is terminated or until such tenure, remuneration and terms and conditions are altered by further change in MOA/ Rules."

It may be stated that as per decision of the Board taken in its 4<sup>th</sup> meeting held on 8.12.2003, the new service conditions for the employees of NIT Kurukshetra are effective from 1, 1.2004. The age of retirement of the non-teaching employees of the Institute is already 60 years without any screening at any stage and the introduction of new px)vision at the age of 58 . years is in contradiction oc the existing Bye-laws/ rules as well as the new MOA/ rules of the Institute. It is disadvantageous to the non-teaching employees recruited before upgradation of the Institute to NIT.

The Board may like to take a decision that the new provision of the screening at the age of 58 years will be applicable to the non-teaching employees of the Institute recruited after 1.1.2004 only.

-102 -

Item: 6.23 To ratify action taken by the Institute in cancelling Extra-ordinary Leave of Dr. N.P. Mehta, Professor, Mechanical Engineering Department in this Institute.

Dr. N.P. Mehta, Professor in the Department of Mechanical Engineering was granted **Extraordinary** Leave (without pay) in anticipation of the approval of the Board of Governors from 1.3.2004 to 28.2.2006 to enable him to join as Director-Principal at M.M. Group of Institutions Mullana vide this office letter No. GA-VPF/1850 dated 28.2.2004 (copy enclosed as Appendix XV Page 104 He was relieved by the Chairman of Mech. Engg. Deptt. to join his new assignment on 29.2.2004 (AN). The Extraordinary Leave (without pay) was granted to Dr. Mehta without financial liability on the Institute.

On 4.3.2004 Dr. Mehta requested to the Institute that he wanted to join back at NIT, Kurukshetra and wanted to take half pay leave for one month from 1.3.2004 to 31.3.2004 and the aforesaid leave may be sanctioned.

Further Dr. Mehta again vide his application dated 12.3.2004 informed that he was admitted in Fortis Heart Institute, Mohali in the Evening of 4.3.2004 and he was hospitalized upto 7.3.2004 and operated for Coronary Artery Double Vessel Disease and was discharged on 7.3.2004 and the Doctor advised him to take rest for two weeks. Due to illness he requested in his application dated 12.3.2004 for modification in his leave applied in letter dated 4.3.2004 as under:-

- |     |                       |  |
|-----|-----------------------|--|
| (a) | 1.3.2004 to 2.3.2004  | = Prefix (Holidays declared by NHK.)   |
| (b) | 3.3.2004              | = One day Earned Leave   |
| (c) | 4.3.2004 to 19.3.2004 | = 16 Days Medical Leave/Comm. Leave<br>(with suffix 20.3.2004 to 21.3.2004.) |

Dr. Mehta intimated in his application dated 4.3.2004 that he did not join his new assignment at M.M. Group of Institutions, Mullana. As per report of the Chairman of Mech. Eng. Deptt. Dr. Mehta joined in the Department on 22.3.2004.

As is from the following clauses of Leave Rule 8, 9 and 10 Leave can be converted by the competent authority.

8. Conversion of one kind of leave into another kind.

1. At the request of a member of the staff the sanctioning authority may convert any kind of leave including Extraordinary Leave **retrospectively** into leave of a different kind which may be admissible as on the day on which the member of

the staff proceeded on leave ; but the member of the staff cannot claim such conversion as a matter of right.

2. If one kind of leave is converted into another, the amount of leave salary and allowances admissible shall be recalculated and the arrears of leave salary and allowances paid or amount overdrawn recovered, as the case may be.

9. Rejoining of duty on return from leave on Medical Ground.

A member of the staff who has been ganted leave on Medical Certificate shall be required to produce a Medical Cerüficate of fitness before resuming duty.

10. Rejoining of duty before the expiry of leave.

Except with the permission of the authority, which ganted the Leave, no member if the staff on duty may return to duty before the expiry of the period of leave ganted to him.

Dr. N.P. Mehta has been ganted Earned Leave for 3.3.2004 with prefix 1.3.2004 to 2.3.2004 and Commuted Leave from 43.2004 to 193.2004 with suffix 203.2004 to 21.3.2004 by superseding the letter No. GA-HPF/1850 dated 28.2.2004 vide which he was ganted Extraordinary Leave.

The Board may raüfy the acüon taken by the Institute in granting leave to Dr. N.P. Mehta as explained above-

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA-1361 19

No: GA-VPF/ )

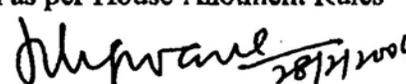
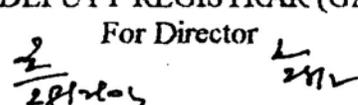
Dated: 28/2/2004

Dr. N.P.Mehta, Professor in Mechanical Engineering Department may please refer to his letter dated 19.02.2004.

He is allowed to proceed on Extraordinary Leave (without pay) a period of two years commencing from 1.3.2004 to 31.02.2006 to enable him to join as Director-Principal in the M.A.M. Group of Institutions, Mullana, in anticipation of the approval of the Board of Governors of this Institute, on the following terms and conditions: -

1. No further extension in E.O.L will be granted under any circumstances beyond the above period.
2. In case wishes to resign from the services of the Institute during his Extraordinary Leave, he has to give three month's notice.
3. He will handover the complete charge to the Chairman of the Department before he is relieved to proceed on leave.
4. He will submit "No Dues Certificates" from all concerned before proceeding on the Extraordinary Leave.
5. He will be relieved of his duties on 29.02.2004 (AN) by the Chairman of the Department as 29.02.2004 being working day.

6. No substitute will be provided against Dr.N.P.Mehta during his EOL:
7. He will have to vacate the Institute accommodation as per House Allocation Rules of the Institute

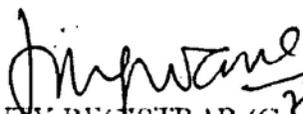
Dr. N.P.Mehta during his EOL:  
 Accommodation as per House Allotment Rules  
  
 DEPUTY REGISTRAR (GA)  
 For Director  


Dr. N.P.Mehta, Professor, Mech Enu. Deptt.,  
Kurukshetra.

Dated : 28/2/2004

1. Chairman. Nfech. Erwg. l.)cptt.
2. Deputy Registrar ( Accounts).  
Officer.

3. Estate

  
DEPUTY REGISTRAR (G.A.)  
28/11/2004

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Item No. 3.4. To consider implementation of World Bank Purchase Rules for procurement of Goods, Civil Works, and Services under Technical Education Quality Improvement Program Project of Govt. of India Funded by World Bank

This Institute has received financial approval to the tune of Rs. 1092.86 Lacs and additional 8% of the grant for operation and maintenance from NPIU, Govt. of India under TEQIP Project for procurement of Goods (Equipments, Furniture, Books, Learning Resources, and Education Material and Small items and Services related to Goods), carrying out civil works and services. The matter regarding participation of NIT, Kumkshetra in TEQIP was placed before the Board of Governors in its 3<sup>rd</sup> meeting held on 6.10.2003 (Item No. 3.14) which was noted by the Board.

Subsequently the matter for implementation of World Bank Purchase Rules for procurement of Goods, Civil Works, and Services under TEQIP simultaneously with Institute Purchase Rules was placed before the Board of Governors in its 5<sup>th</sup> meeting held on 15.3.2004 but it was decided by the Board that procurements under Project be made in accordance with existing Purchase Rules of the Institute except for those clauses which may not be in consonance with the World Bank Purchase Regulations. However the present financial fruits imposed under the Institute Purchase Rules be adhered to.

A meeting was held by the Ministry of Human Resources Development, New Delhi on 1.7.2004 with the Directors of NITS, wherein the expenditure under TEQIP Project was also reviewed and found the expenditure on lower side on the part of the Institutions. One of the reasons for low expenditure pointed out by the Directors of NITS was lack of clarity regarding procedures to be followed for procurements under the Project.

Subsequent to above meeting, the Central Project (Wc) NPIU, Govt. of Noida has issued a letter No. A/TEQWGEN/2004 dated 12.7.2004 enclosed as Appendix WI Page 106 that all procurements of Goods and Services under TEQIP Project will be made according to the World Bank Procedures as per the Agreement.

The Board may reconsider its decision taken in the meeting held on 15.3.2004 in light of above letter of NPIU and approve implementation of the World Bank Purchase Rules for procurements under TEQIP Project funded by World Bank.



राष्ट्रीय परियोजना कार्यान्वयन एकक

( भारत सरकार की तकनीकी शिक्षा और प्रशिक्षण विभाग परियोजना )

APPENDIX-XVI

National Project Implementation Unit

( A GOVT. OF INDIA UNIT FOR WORLD BANK ASSISTED PROJECT FOR TECHNICAL EDUCATION )

Dr R N Mathur  
Central Project Advisor (I/c)

By Fax/E-mail

No. A/TEQIP/GEN/2004/

July 12, 2004

Sub: Technical Education Quality Improvement Programme (TEQIP) - Following World Bank Norms for Procurement of Goods, Civil Works and Services

Dear Dr Mahendra,

You may recall that during the meeting of Principa Secretaries dealing with Technical Education with the Education Secretary, MHRD on July 2004, an issue was raised regarding to expenditure on part of institute elected under the Programme. One of the reasons for low expenditure pointed out the Director of NITS was lack of clarity regarding norms to be followed. We wish to inform you that all Procurement under the Programme has to be undertaken as the provision mentioned in the Project Agreement signed by the Programme States and GO. The extract of the Agreement is given below:

'Goods and works shall be procured in accordance with provisions of Section I of the Guidelines for Procurement under IBRD Loans and IDA credits published by the Bank in January 1995 and revised in January and August 1996, September 1997 and January 1999 (the Guidelines) and the provisions of the following parts of this Section I'. (Reference: Schedule I, Section I, Part 4 of Project Agreement)

Deviation from Project Agreement may cause disallowance of reimbursement claims and post audit problems.

This matter has been reviewed by the National Project Director and in supersession of all other decisions communicated to you in earlier letters/ meeting/workshops that all Procurement of Goods and Services being under TEQIP will be according to the World Bank procedures as per the Project

With regards,

Yours sincerely,

*R N Mathur*  
(R N Mathur)

*Pl. send copies to all chairpersons, Deans, PTs, EDs, WS, Lib, RAs, DR(A) for information & I.A.*  
*K. J. Singh*  
14/7/04

*A. J. Singh*  
*K. J. Singh*  
13/7

Dr S N Mahendra

Director  
National Institute of Technology  
Kurukshetra 136 119  
Haryana

21  
15/7

पुस्तकालय काठस चतुर्थ तल, 18-ए, सैक्टर 16-ए, गौराम बुद्ध नगर,  
नोएडा-201301 (उ.प्र.)  
Ed.Cll House, 4<sup>th</sup> Floor, 18-A, Sector 16-A, Gauram Budh Nagar,  
Noida-201301 (U.P.)

दूरभाष/Phone: 0091-120-2513921, 2513936, 2512485  
फैक्स/Fax: 0091-120-2513929  
वेब साईट/Web site: www.nitk.ac.in  
ई-मेल/E-mail: nationalip@nitk.ac.in npluku@hotmail.com

Item: 6 25

To consider revision of Purchase Rules of the  
National Institute of Technology, Kurukshetra.

On conversion of the Regional Engineering College, Kurukshetra as National Institute of Technology (Deemed University) the Board of Governors of the Institute in their 2<sup>nd</sup> meeting held on 19.4.2003 decided that revised Purchase Rules of the Institute may be prepared and placed before the Board for consideration and approval. A Committee consisting of following members was constituted by the Institute to prepare the revised Purchase Rules.

1. Dean (Pig. & Dev.)
2. Chairman Elect. Engg. Dept.
3. Chairman Civil Ena. Dept
4. Registrar
5. Deputy Registrar (Accounts)
6. Stores Officer

The above Committee after holding several meetings seeking suggestion/comment of the Departments/Sections has the revised Purchase Rules of the Institute on the basis of the Purchase Rules of Indian Institute of Technology, Delhi and Existing Purchase Rules of the Institute keeping in view the present status and structure of the Institute. A copy of the revised Purchase Rules is enclosed as Appendix Pages 109 — 118. A statement indicating major financial changes in the proposed purchase rules is enclosed as Appendix <sup>XVIII</sup> on

119  
page

On implementation of revised Purchase Rules the procurements shall be made at the level of Institute on the recommendations of the Purchase Committee proposed in the Purchase Rules. The Board approved the following constitution of Equipment and Stores Committee in its 2<sup>nd</sup> meeting held on 19.4.2003.

- |  |                    |
|--|--------------------|
| 1. Director or his nominee   | Ex-Officio Chaiman |
| 2. Dean (Planning & Development)   | Member             |
| 3. Two Faculty Members on the Board  | Member             |
| 4. Chairman of the Department/Indentor<br>for which purchases are to be made | Member             |
| 5. Seniormost Professor of the Institute                                     | Member             |
| 6. Re\$trar  | Member             |
| 7. Deputy Re\$trar (Accounts)  | Member             |
| 8. Stores Officer  | IVIember Secretary |

However the existing Equipment & Stores Committee of the Institute shall stand abolished as the MOA/Rules approved for the National Institute of Technolog, Kurukshetra do not have the provision of the Equipments & Stores Committee for the Institute.

The Board may consider and approve the revised Purchase Rules of the Institute.



Department : **Department** shall include Department/Inter-Divisional/Project/Centre/Central facility/Unit or any entity in the which has a separately allocated budget.

**Project**: Project shall mean any **sponsored**, funded or any other activity which has a duly project sanctioned through the Institute.

Principal Investigator : Any faculty of the Institute, whose name is recorded as a Project **Investigator** in the records pertaining to the project. At any point of time only the first named Project Investigator in the records of the Institute will be considered as the **Principal Investigator** for operational purposes (e.g. exercise of financial power).

Indentor : Any faculty/officer who raises the indent.

Supplier : A supplier refers to the **company/vendor/dealer/agent/individual** from whom the Institute may purchase goods or services.

Temporary Advance : It is an advance which can be taken to meet contingent expenses on MAS/MIA/CS/Miscellaneous items. This should normally be taken from the appropriate budget head.

Imprest : It is a rolling advance which is taken to meet day to day contingent expenses of minor nature.

### 3. CLASSIFICATION OF STORES

3.1 All stores shall be classified into three **categories viz.** MAS — Major Assets (Non-Consumable Stores), NFA — Non-Assets (Non-Consumable stores). and CS — Consumable Stores.

3.2 Major Assets (MAS) — Stores **satisfying** any one of the following conditions shall be classified as Major :

- i) Stores are intended to be used for a long period (more than 5 years) before becoming unusable or obsolete, and costing 'above' Rs. 10,000/-.
- ii) Wooden, Steel Furniture and Office Equipment

Example : The examples include computers, Platts, Instruments, printers, motors, assembled instruments, fabricated **equipment**.

3.3 Minor Assets (NFA) — Stores satisfying any one of the following conditions shall be classified as Minor Assets :

- i) Stores costing any amount and useful life of less than five years, which lose rapidly their value/relevance with the passage of time or have very little or negligible disposal value.
- ii) Stores which can be upgraded either by computerized or which can be rendered obsolete by the release of new version or editions.

## 6 DISCREPANCY IN SUPPLY

6.1 Where stores supplied found not **acceptable** due to damage in transit, wrong supply and are consequently rejected, the department concerned or SPS shall immediately report such rejection to the goods on which such rejection has been made to the supplier & directly depending upon who initiated the **purchase** and take necessary action for getting the items as the specification of the Supply Order.

6.2 In case of IMPORTS the following will apply :

6.2.1 Where stores found partially defective and **are considered** to be capable of being rectified at the department or in the Workshops of the Institute, the particulars thereof shall be to the SPS at an early date specifying the exact nature of the defect and the estimated cost of repair/rectification. Extra expenditure, if any, in this shall be borne by supplier for which **necessary** intimation shall be given to the supplier by the SPS.

6.2.2 When stores are found defective and it is considered necessary to have them repaired at the supplier's arrangement made by the supplier, particulars of such defect shall also be notified to the SPS at early date specifying the exact nature of defect.

6.2.3 Where stores found defective and it is necessary to have the defects rectified by returning the articles to the supplier, the particulars thereof shall also be notified to the SPS **immediately** specifying the exact nature of the defect.

6.2.4 In all such cases indicated above, the SPS shall report the **discrepancy** to the supplier concerned and for immediate action. Copies of such reports shall also be to the concerned.

6.2.5 Where packages of containers have been found broken and where damages and breakages are attributable to transit a claim lodged by the agency the SPS the a **certificate** on shortage/damages by the railway and should be sent to the supplier concerned and the Indentor,

6.2.6 Notwithstanding contained herein, where a claim is covered by insurance in and where & damages or breakages attributable to transit in transit, appropriate for shall be lodged by the SPS with the under-writers concerned

6.2.7 In case of the stores being rejected they should be returned to the Stores Purchase Section by **packed, who shall** return **such** stores to the purveyor.

6.2.8 Where stores and equipment, machinery or fittings found or otherwise rejectable the firms should be asked by the SPS to replace or to **rectify**

the stores under their own **arrangement** and at their own cost at rate. All expenditure for repair or replacement of defective stores supplied shall be borne by the Supplier.

- 7 The role of the SPS is envisaged to be as follows :
- 7.1 Processing of foreign Purchases.
- 7.2 **Maintaining** approved panel of suppliers, for purchases through **quotations/press in** consultation with the Department.
- 7.3 The process for inviting quotations through post or tenders through press for purchase of items with estimated value beyond R.s. **1,00,000/-** on the basis of **specifications/requirements** of **Indenting Departments.**
- 7.4 Processing of an items such as stationery items for institute and library etc. and their subsequent issue.
- 7.5 Conducting stock verification;
- 7.6 Issue of exemption certificates e.g. custom duty, excise duty, sales etc.
- 7.7 Any other functions assigned by the competent authority.

#### 8.0 MAINTENANCE OF RECORDS :

A record of an purchases the purchase project funds shall be maintained by the concerned Deptt./Sec. in the MAS category, be recorded in the major assets register and the WA category in the minor assets register. For consumable stores, issue record shall be maintained at the department level. Proper care needs to be taken by the Deptt./Sec. to monitor consumption of consumable stores. Two Registers one each for MAS and MIA shall also be maintained at the department/sectional level. The first page of Stock Register should have the signature of the Head of Deptt./Sec. along with the total number of pages, number of entries and the total value of assets in MAS & categories separately.

In the following records need to be maintained :

Department

- i) Stock Register for **consumables** ii) Register for (MAS & IAA)

Estate **Section**

- i) Asset Register for assets of Institute. (OdAS & NflA)
- ii) Asset Register for all free **aids/gifts received.**

#### 8.1 Processing of Documents:

##### 8.1.1 Consumable Stores :

On receipt of Stores, the concerned Deptt./Sec. should get the stock entry made in the Consumable Register and put a pass order on cash memo Bill and first

copy of the Cash memwBill will be sent to NCS for **payment/adjustment** purpose. The second copy will be kept in the respective Deptt. for records.

### 8.1.2 Major & Minor Assets

On receipt of the Stores of MAS & NAA Category the Deptt./Sec. shall get the Stock entry made in the MAS/MIA Stock Register and put a page on Cash memwBill. The first copy of the cash memwBill will be sent A/C8. for payment/adjustment and second copy be kept in respective Deptt./Sec. for record. The information of the receipt of assets be sent to maintenance of Assets Register.

All original **documents** relating such purchases including certificate inquired report of purchase commitments, sanction notes; purchase order, delivery challan, inspection etc. shall remain in department or SPS depending on who the purchase. These records documents shall be maintained for such period stipulated by the Institute.

### 8.2 Stock Verification

The stock verification of all items on various stock register of the **departments/section** shall be **conducted** biennial through SPS.

### 8.3 Write-off and Disposal

8.3.1 The departments shall have a Store Survey and Committee of not less than three members. The MAS and NAA stores and recommend write-off for which are not useable and serviceable. The **Committee** shall record the for recommending write-off. The departments shall forward the report to SPS obtaining the order of CFA and write-off from the Registers.

8.3.2 Actual physical of items which have been written off of no value **will** be done by the Department after approval from SPS issue a notification in this regard. The SPS information of the returned stores (kabariesyprospective use for - items) - However, department may include more vendors to the vendors list. - The committee **shall** record for selecting the to whom the items are sold.

### 8.4 Upgradation of Assets

In case of upgradation or purchase of assets buy back arrangement, the old asset which has been upgraded or exchanged will be treated as written-off i.e. its value will be written-off from records. The upgraded new will be entered in records. In case of the sum of cost of old asset and the differential cost will be considered as cost of the upgraded asset, however in case of buy back the sum of the disposal value of old asset and the **differential** cost paid will be considered as cost of the new asset.

### 8.5 Transfer of Stores

Transfer of stores within the institute from one department to another may be **done** with the approval of Dean (P&I) through a voucher under intimation to the Section in case of MASMA.

9 Implementation of Rules :

The Institute shall lay down guidelines specifying normal time for each of the processing functions under these rules, so that all actions are, **completed** expeditiously.

10 Interpretation of Rules :

10.1 The authority to interpret these rules shall rest with the Director.

10.2 Any of these rules can be amended from time to time by the **competent** authority.

(Krishna Gopal) (S.P.Jain) (V.K. Arora)  
Dean Cuman Elect. Enig. Deput. **Chairman** Civil Eng.

(R.P. Lohchab) (R.K. Aron) Dy. Reg., (J.L. Moudgil)

Registrar

Dy. Reg. (ACS.) Sr. Steno

Appendix XVI I

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETA

Statement showing major financial changes proposed in the revised Purchase Rules

Existing Purchase Rules of NIT, Kurukshetra	Purchase Rules of IIT, Delhi	Witte-off & msoosal of St01's Ind\$y\dun! lSep	
<u>Purchasing Powers Per Item</u>			HOD R.s. 1.00
Chairman/ Indentors Rs. 35,000/- & 25,000/Cat.	HODRs. 1.00		D y . D i r (
P.s. 3.001..	D". Dir (Adm.)		
(Deleted by the Director to approve the Ptzhgse Requisition	Rs. 5.00 Ins		
Director: For items on rate upto my value & not on rate contract Rs. 3.00 Lacs	above Rs. 5.00		Director Rs. 20,000/- 1.00 Director R.s. Lac amum 10.001.
Director is a Chairmm of Equipment & Stores committee having powers upto an value			BOG above Rs. 20,000/- BOG above ) P Rs. 10.00

Rs. 500/a time R.s. 201.) a time Rs.

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Rule

Revision Proposed

Chairmanü R.s. 1.001.

Bianially  
Brief Justification

To avoid the hith cost of  
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rise of stores &  
equipments

Propœed as per followed  
by TI' Delhi

Dlrector Rs.

of REC to MT  
University)

Chairman P.s., 10.000/Dean (P&l) P.s. 1.001.E

& revision propœed are  
ølmœet

Item No. 6,26 To consider the amended House Allotment

Rules of the National Institute of Technology, .  
Kurukshetra.

The existing House Allotment Rules of the Institute are being observed by its employees for the last many years. Due to construction of various new houses and change of status of REC, Kurukshetra to National Institute of Technology, Kurukshetra, this institute needs amendments in the House Allotment Rules. The amended House Allotment Rules as recommended by a committee under Chairmanship of Dr V K. Sehgal, Professor of the Civil Engg. Deptt. are enclosed as Appendix XIX from pages 121 to 135

The major changes are contained in Appendix XX from pages 136 to 139

The Board may consider & approve the above House Allotment kules for the Institute.

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA-136119

HOUSE ALLOTMENT RULES

APPLICABILITY

Clause- I

These Rules shall govern the allotment of houses to the employees of the Institute.

DEFINITIONS

Clause-2

In these Rules unless the context otherwise requires:-

- i) "EXISTITLIE" means the National Institute of Technology, Kurukshetra.
- ii) "DIRECTOR" means the Director of the Institute.
- iii) "EMPLOYEE" means an employee of NIT, Kurukshetra
- iv) "HOUSE" means a Residential house of NIT, Kurukshetra.
- v) "ALLOTTEE" means an employee to whom a house has been allotted.

*members*

- vi) "FAMILY" means the wife, husband, children, parents, brothers & sisters residing with and dependant on an allottee.
- vii) 'SENIORITY' of an allottee for the purpose of allotment of a house shall be as decided under these rules.
- viii) "PAY" means the basic pay of the allottee.
- ix) "LICENCE FEE" means the amount payable by the allottee as licence fee for a house allotted to him/her under these rules exclusive of fan , water and other charges.
- x) "PENAL RENT" the licence fee charged from an unauthorized occupation as per clause- 19. .

ELIGIBILITY

Clause-3

An allottee's eligibility for alloüment of a category of house shall be as approved by the Board of Governors of the Institute from to time. Schedule-I gives the eligibility as approved by the Board of Governors.

SENIORITY CRITERIA Clause-4

- i) The will be made in order of seniority.
- ii) For the purpose of allotment of a house of any type a category, seniority amongst all eligible employees shall be in accordance with the date when an employee becomes eligible for that category of houses. In case of employeês becoming eligible for a particul category of house, (viz. Professor for Professor's houses, Assistant Professor for Assistant Professor's houses etc.) the seniority amongst them shall be determined in accordance with the provisions of Inter Departmental Seniority Rules as approved by the Standing Administrative and Academic Committee in its 9th meeting held on 8.5.1990 vide item No. 9.20 and further approved by the Board of Governors in their meeting held on 29.6.1990 which are given below:

- a) By the length of continuous service, whether temporary against a leave vacancy or permanent/temporary against regular vacant posts.
- b) In case of teachers joining on the same date, their inter-se Seniority shall be determined as under:-
  - i) In case of a tie between internal teacher and external teacher- by the amount of pay. The teacher recommended with a higher pay shall have precedence over the teacher selected with lower pay and where the pay is same the internal teacher shall be senior.
  - ii) In case of a tie between Two external teachers, the seniority shall be determined by pay and in case of same pay by age - the older being senior.
  - iii) In case of a tie between two internal teachers by length of service in the immediate lower teaching posts. Where the length of service is also the same, seniority between them shall be determined by age - the older teacher taking precedence over the younger teacher (As a one time measure in case of selection of professors in January/February, 1984, the Professors who joined on 21.5.1984 or 22.5.1984 against that selection may be treated at par as decided by the Board of Governors on 4.11.1988).
- iv) A teaching staff member be considered eligible for allotment of house of lower category if the category of house to which he/she being eligible is not available. For such allotment a teaching staff member holding higher post shall be allotted a lower category of house provided he/she joined the services of the Institute before other employees, otherwise eligible for that category of house. However, a teaching staff member holding higher post shall be

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considered senior to all other employees for the allotment of DBU type house only.

- v) In case of non-teaching employees, the seniority of an employee for the purpose of house allotment shall be decided on the basis of total length of service in the category to which the quarter belongs, plus a credit of 1/14<sup>th</sup> of the length of service in the previous lower category subject to a maximum of 3 years. This criterion for deciding seniority shall be applicable in case of such employees who are promoted/upgraded due to revision of pay scales or otherwise from time to time and if there is a tie between two or more eligible employees for the allotment of a house. However, if the tie still remains undecided — the senior between them shall be determined by age — the older being senior to the younger.

A list of all eligible employees according to seniority shall be maintained by the Estate Officer and the list is to be reviewed from time to time (January/July).

Clause-5 An employee shall maintain his/her seniority in the category of houses to which he/she is eligible for further allotment ~~whether he/she~~ accepts allotment of a lower category house under Clause 4(iii) or joint allotment under Clause-14 or does not accept under any of these two clauses.

Clause-6 If husband and wife both are the employees of the Institute then only one house shall be allotted to them. But this Clause shall not apply where the husband and wife are residing separately in pursuance of an order of judicial separation made by a Court.

Clause-7 If two allottees marry each other, they shall surrender one of the two houses within one month of the marriage failing which

allotment of the lower type of house shall be deemed to have been cancelled on expiry of the aforesaid period of one month and where both the houses are of the same type the allotment of one of these houses shall be deemed to have been cancelled.

PRIORITY Clause-8 The following category of staff whose presence in the Campus is considered essential, may be allotted DBU type houses for Sr. No. 1 to 6 and respective eligible category of houses for Sr. No. 7 to 20 on priority basis:

1. Professor of Training, Placement & Proctor
2. Registrar
3. Medical Officers
4. Deputy Registrars
5. Librarian
6. Estate Officer
7. Jr. - JE-c, JE-E & JE-(Mech. & PH)
8. Deputy Superintendents to Director (two)
9. Security Officer
10. Senior Store Keeper (Estate) 11. Three Nos. residences for Para Medical Staff.  
(Pharmacist, Staff Nurse, Lab. Technician, Dresser, Female Attendant) at the discretion of SMO
12. Vehicle Drivers (two)
13. Pump Drivers (two)
14. Generator Operator
15. Plumbers (two)
16. Electricians (two)
17. Girls Hostel **Matron**
18. Library Attendants (two)
19. Computer System Attendants (two)
20. Sewermen (two)

However, these employees shall maintain their seniority for the allotment of eligible category of houses as per Clause-4.



member by  
rotation in  
order of  
seniority.

5. A representative of A representative of  
the Teachers Association Karamchari  
Sangh.

The Committee shall have a tenure of one  
year from 1<sup>st</sup> January to 31<sup>st</sup> Dec. The  
Estate Officer will implement the  
decisions of the Committee on approval  
by the Director.

ALLOTMENT Clause-10 An allotment order shall be issued by the Estate  
Officer to each allottee. An allotment  
once made, shall not ordinarily be  
disturbed.

Clause-11 An shall be effective from the date the  
house is  
occupied by the allottee and shall continue until:  
a) It is cancelled or is deemed to have been  
cancelled under these Rules

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OR

b) It is surrendered by the allottee.

Clause- 12

If an employee is allotted a house in response to his/her application for the same, he/she shall intimate the acceptance of the allotment, in writing, to the Estate Officer within seven days. In case he/she fails to accept the allotment within seven days it shall stand cancelled. Such allottees as above and those who relinquish a house within one month -after having accepted it, shall not be entitled to House Rent Allowance for a period of six months and will not be entitled for house allotment for a period of one year.

The Estate Officer may anticipate the house likely to be vacated and should notify the same for allotment at least 8 days prior to the date it is likely to be vacated so that the time in the occupation of the house is not wasted.

RE-ALLOTMENT  
THINSAVUE  
CATEGORY OF  
HOUSE

Clause-13

Re-allotment within the same type of houses will ordinarily be avoided. However, a mutual exchange in the same type of houses may be allowed by the Director. In case of teaching staff, re-allotment/shifting from double storeyed BABB type houses to single storey BB e houses & vice-versa and from double storeyed CA/CB type houses to single storey CB type houses and vice —versa may be allowed on the basis of seniority.

JOINT ALLOTMENT

Clause-14

As a temporary measure in order to meet the shortage in residential accommodation, an employee may be allotted a house jointly with one or more other employees or an employee may if he/she so chooses share the house allotted to him/her with one or more other employees of his/her own choice in which case such employees shall be deemed to be joint allottees and the licence fee chargeable from each such allottee shall be as approved by the Director from time to time. Such joint allottees shall not be entitled to any House

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Rent Allowance and they shall maintain their seniority in the category of houses to which they are eligible for further allotment.

FITNESS FOR  
OCCUPATION

Clause- 15

The Estate Officer of the Institute shall certify after proper verification that the house allotted to an allottee is fit for occupation.

OCCUPATION

Clause- 16

An allottee shall occupy the house allotted to him/her and hand over the house if occupied previously within 15 days from the date of issue of the allotment order for the new house or from the date of issue of the notice to him/her that the house is fit for occupation, whichever is later, failing which the allottee shall be charged with licence fee for the house at the rate of 20% of his/her pay.

FITTINGS &  
FIXTURES

Clause- 17

An allottee shall be required to sign an Inventory of the Fittings and Fixtures in the house on occupation/vacation of the house.

ALLOTMENTS PRIOR  
TO THESE RULES

Clause- 18

All allotments of houses made before the commencement of these Rules shall be deemed to have been duly made under these Rules. However, if any conditional allotment was made earlier, such allotment shall continue to be governed by the conditions laid down in the allotment order.

CANCELLATION OF  
ALLOTMENT

Clause- 19

If after the cancellation of an allotment under any of these Rules, the house is not vacated within the stipulated period, the occupant shall be considered as an unauthorised occupant. If a house remains in unauthorised occupation of an allottee, penal rent for the house at the following rates as also water and other charges shall be charged for the period of unauthorised occupation without pre-judice to any other action that may be taken against the allottee.

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- i) Upto three months of unauthorized Occupation
- ii) .. . . . . 25% of pay  
For next three months of unauthorized Occupation
- iii) .. . . . . 50% of pay  
Thereafter till the vacation of house ..... 100% of pay

TEIOOR.ARY  
ALLOTNENT

Clause-20

An employee may-be permitted temporary alloüent of any vacant house for a period not exceeding ten days for ceremonial or religious purposes on payment @ normal]ceiling licence fee of that house.

LICENCE FEE AND  
WATER CHARGES

Clause-21

An allottee shall pay licence fee and water charges at the rates fixed by the Institute from to úne which shall be deducted by the Account Section of the Insffite from the salary of the allottee.

LICENCE FEE  
CHARGEABLE FROM  
ALLOTTEE UNDER  
SUSPENSION

Clause-22

An allottee who has been placed under suspension shall be charged licence fee at the rate prescribed by the Institute.

RETENTION OF  
HOUSE DURNG  
LEAVE

Clause-23

An allot-tee on Study Leave, Industrial Training, QIP Leave, Deputation, Extraordinary Leave, or Sabbatical Leave may be permitted to retain his/her house provided his/her family continues to occupy the house upto the following periods from the commencement of his/her leave/deputation and on payment of normal licence fee:

- a) If the employee proceeds on Industrial Training/ Sabbatical Leave... .maximum I year .
- b) If the employee proceeds on Study /QIP Leave In India/Abroad.. . . .maximum 3 years
- c) If the employee proceeds on Deputation/EOL

..... I year or period of deputation/lien whichever is less.

SUBLETTNY

Clause-24

Subletting of a house or a portion thereof is not permitted under any circumstances.

	Clause-25	If an allottee sublets a house or any portion thereof , then without prejudice to any other action that may be taken against the allottee, the <b>allotment</b> of the house shall be cancelled and the allottee shall be debarred from any allotment of house for a period of two years. .
NOTICE FOR VACATING HOUSE VACATION REPORT	Clause-26	An allottee shall give notice of his vacating the house on leaving the Institute in writing to the Estate Officer of the Institute atleast ten days in advance. If he/she fails to do so, the allottee shall be responsible for payment of licence fee for the number of days by which the notice given falls short of 10 days. An allottee shall submit vacation report to the Estate Officer of the Institute which shall be <b>acknowledged</b> on the same date..
	Caluse-27	If an allottee dies while in service, his/her family may be permitted to retain the house for six months from the date of his/her death, free of licence fee. In the event of appointment of the ward of the deceased on compassionate ground, the ward so appointed will be allotted a house as per his/her entitlement on priority basis. The house of the deceased employee can be retained by the ward of the deceased on normal licence fee till the new house is 'allotted to him/her.
RETIREMENT	Clause-28	If an allottee retires from the services of the Institute, he/she may be permitted to retain the house for a period of three months. However, in hard and exceptional circumstances the Director may allow extension upto a period of another three months on normal licence fee. After the expiry of the permitted period, the allotment shall be deemed to cancelled and the house shall be under unauthorised occupation of the retired employee.

The penal rent in such cases shall be as under:

- i) Upto 3 months of unauthorized Occupation..@ 25%of pay  
For next three months of  
.. unauthorized Occupation..... of pay  
ii

- iii) After the expiry of 12 months if the accommodation is not vacated , besides any other action that may be taken for getting the house vacated, the employee will be liable to pay penal licence fee @ 100% of pay which the employee was drawing at the time of retirement for the remaining period the vacation of the house. ..

TERMINATION OR  
RESIGNATION

Clause-29

If any allottee's service with the Institute is terminated or if he/she from the services of the Institute, he/she may be permitted to retain the house for one month after the date of his/her relieving from the Institute on payment of normal licence fee and water and other charges

PROPER USE  
the purpose of

Clause-30

An allottee shall use the house strictly for

self and his/her family and shall maintain the house and the compound in a clean and hygienic condition.<sup>1</sup>

Clause-31

An allottee shall not be permitted cutting of trees planted in the compound of the house or plantation therein without the consent of the Estate Officer of the Institute.

Clause-32

An allottee shall ensure that no water is wasted by leakage in the water supply fittings or by careless or extravagant use of the same. He/she would report to the Institute any damage to or defect in

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the buildings, water supply and sanitary installations in the house for

ADDITIONS & ALTERMIONS TO BULDNGS ETC.	Clause-33	necessary repairs. An allottee shall not make any addition or alteration to the building, fittings or elecü•ical installations or make any unauthorized construction or make extensions to the electric or water supply lines without the specific permission of the Director.
CATTLE AND PET ANMALS	Clause-34	No cattle, poulü•y etc. shall be kept in the house or in its compound. Care be taken to ensure that pet <u>animals</u> do not cause any inconvenience to others.
NFLANMABLE MATERIALS	Clause-35	No inflammable material in bulk should be stored in the houses or in their compounds.
DAMAGES/THEFT	Clause-36	An allottee shall be personally responsible for any damage beyond normal wear and tear of the fixtures, sanitary fittings, electrical installations, furniture, fencing etc. provided in the house or theft of any of these items during the period of his/her occupation of the house.
MANTENANCE	Clause-37	An allottee shall allow the maintenance staff of the Institute or the workers of authorized Contractors to have access to the house at all reasonable hours to inspect the building, water, sanitary or electrical installations and fixtures and furniture to cany out such repairs etc. In all such cases the Institute will as far as possible arrange to send prior intimaú)n to the allottee.
NFECTIONOUS DISEASE	Clause-38	Incidence of any infectious disease shall be reported by the allottee to the Medical Officer of the Institute immediately and all precautions shall be taken to prevent spreading of the infection.

BREACH OF RULES

Clause-39

If an allottee commits any breach of these rules or the terms & conditions of the allotment or uses the house or permits it to be used for the purpose other than what is stated under Clause-30 or conducts himself/herself in a manner which in the opinion of the Director is prejudicial to the maintenance of harmonious relations with the allottee's neighbours or peace on the campus or if it is found that the allottee has knowingly furnished incorrect information in any application or written statement with a view to securing the allotment, the Director may without prejudice to any other disciplinary action that may be taken against the allottee :-

- a) Cancel the allotment of house;
- b) Declare the employee in-eligible for any fresh allotment of a house for a period ranging from one year to three years; and
- c) Declare the employee ineligible for House Rent Allowance upto six months.

NOISE POLLUTION

Clause-40

The allottee shall not cause noise pollution in the campus. Use of Loud Speakers between 11.00 PM to 5.00 AM is prohibited.

RESERVATION

Clause-41

The Director may, if he deems it necessary reserve or set aside a particular house or a set of houses for any specific purpose for a period not exceeding one year. .

HARDSHIP

Clause-42

If the Director is satisfied that the operation of any of these rules may cause undue hardship in a particular case he/she may dispense with or relax the Rule(s) to such an extent and in such a 'manner as he/she may consider necessary.

INTERPRETATION

Clause-43

On any question of interpretation of these 'Rules, the decision of the Director shall be final and binding.

SCHEDULE- 1 (A)

S. NO.	Post(s)	Category of house	Type of house	Plinth Area S . ft .	Houses
1 .	Director			2250+Office	
2	Professor	B		2250	6
				1820	8
				1700 +Garage	8
			BC	1660+Garage	6
3.	Asstt. Professor, Registrar, Senior Medical Officer, Workshop Supdt., Senior Lecturer, Selection Grade Lecturer, all those officers who are entitled for DB type houses are eligible for allotment of these houses after 8 years of service.			1550+G e	13
				1380	4
				1400+Garage	5
			CC	1300	12
			DA	1020	15
			AD(A) AD(B)	1394 1020	4 2
4.	Lecturer, System Analyst, Dy. Registrar, Medical Officer, Estate Officer, Store Officer, Librarian, Physical Training Officer, Foreman, Director of Physical Education		DBL	830+Store	34
			DBU	830+Store	34
5.	Research Associates, Research Fellows, Pool Officer etc. on contract basis employed against research projects		DBU		
6.	All mentioned against Sr.No.4&5 and married Research Scholars, Married M.Tech-Students.			375	24

TOTAL: 1 76

\* SS = single storey

\* DS = Double storey

SCHEME- 1 (B)

S. NO.	Post(s)	Category of houses	Type of houses	Plinth Area	No. of Houses
	<u>Non-Teaching Employees Houses</u>				
1	Class-I employees having pay scale with a starting pay of Rs5500/- w.e.f.1.1.96.		EL	770+Store 770+Store	12 12
2 (i)	Class-II employees having pay scale with a starting pay of Rs.3050/- w.e.f. 1.1.96.		FL	600+Store 600+Store	38 38
(ii)	( for para medical staff }			600+Store	2
3 (i)	Class-IV employees having pay scale with starting pay of Rs.2550/- w.e.f. 1.1.96.		GU	350 350	60 30
(ii)	-do- (for pan-medical staff}	MG	MGL	350	2

TOTAL:194

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NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY) KURUKSHETRA-136119

APPENDIX XX

MAJOR CHANGES AS CONTAINED IN THE AMENDED HOUSE ALLOTMENT RULES Existing Amended

PRIORITY The following category of staff PRIORITY The following category stall.

Clause-8

whose presence in the Campus is considered essential may be allotted DBU-type houses for Sr. No. 7 and respective eligible category of house for Sr. No. 8 to 19 on priority basis:

1. Professor of Training & Placement and Proctor
2. Registrar
3. Medical Officers
4. Deputy Registrars
5. Librarian
6. Estate Officer
7. Foreman (Electrical)
8. Security Officer
9. Both Deputy Superintendents to Director
10. Dispensers
11. Electricians (two)
12. Vehicle Drivers
13. Girls Hostel Matron
14. Plumbers (two)
15. Pump Drivers(two)
16. Sewennan (two)
17. Sectional Officer(Eleel.)
18. Senior Store Keeper(Estate)  
*Lab Technician(Health Centre)*

Clause-8

whose presence in (he Campus is considered essentials may be allotted DBU-type houses for Sr. No. 7 to 20 and respective eligible category of houses for Sr. No. 7 to 20 on priority basis:

1. Professor of Training & Placement R: Proctor
2. Registrar
3. Medical Officers
4. Deputy Registrars
5. Librarian
6. Estate Officer
7. Jr. Engineers - JE-C, JE-E & JE-M (Mech. Pil)
8. Deputy Superintendents 10 Directors (two)
9. Security Officer
10. Senior Store Keeper (F-slate) 10 Staff
11. Three Nos. residences for Medical Staff ( Pharmd. Nurse. Lab. Tech. Female Attendant) at the of SMO
12. Vehicle Drivers (two)
13. Pump Drivers (two)
14. Generator Operator
15. Plumbers (two)
16. Electricians (two)
17. Girls Hostel Matron
18. Librarian Attendants (3)
19. Computer Store Keeper
20. Scwermen (two)

	<p>However, these employees shall However. these ecs shall maintain their seniority for the maintain their scu allotment of other types of houses allotment of eligible</p> <p>as per Clause-4. Further that the house presently occupied by the present Registrar shall be earmarked for all further incumbents on this post.</p> <p>If any other category of staff is to be included in essential service in future. the approval or the Board or</p>		<p>houses as per Clause-4. /- m •1/12</p> <p>T.</p> <p>House No. AD-3 / / / / earmarked for the Registrar of the Institute. If any other category of staff is to be included in essential service in future. the approval or the Board or Governor if he obtained the approval</p>
RESERVATION Clause.9	<p>The Director may, if he deems it necessary reserve or set aside a particular house or a set of houses for any specific purpose for a period not exceeding one year and report this to the Board of Governors.</p>	Clause-9	<p>Shifted to (1, mse-41.</p>
R F. -ALLOTMENT WITH SAME CATEGORY OF	<p>Re-allotment within the same type or houses will ordinarily be avoided. However, a mutual exchange in the same type of Houses be obtained for the same. houses may be allowed by the Director. Clause-13</p>	RE-ALLOTMENT WITHIN SAME CATEGORY OF HOUSE	<p>Re-allotment within the same type of houses will ordinarily be allowed. However, a mutual exchange in the same type or houses may be allowed, the Director.</p> <p>by</p> <p>In case of reaching (now) allotment/shifting stored [3/1 (BB type single store)' DB type houses versa and from CA/CB type houses to single CB type houses and vice versa may be allowed on the basis of wily.</p>
CANCELLATION OF ALLOTMENT	<p>If after the cancellation or an allotment under any of these Rules, the house is not within occupation of an allottee, rent for Clause- 19 stipulated period. the house shall be considered as an unoccupied house. If a house remains in</p> <p>he charged for the period of unauthorized occupation without pre-judice to any other action that may be taken against the allottees.</p>	CANCELLATION OF ALLOTMENT	<p>After the cancellation of the house remains in un-authorized occupation till, Wee. penal rent for the following rates as (1) also water and other charges shall be : the period of occupation without pre-judice to any other action that against the allottee.</p>

<p>LICENSEE Clause-21</p>	<p>i) (upto one year of unauthorized Occupation ... 100% ofpay ii) Thereafter until the allottee vacates the house.... 200% ofpay</p>	<p>Clause-21 (Now)</p>	<p>i) Upto three months n/ un authorized Occupation ... 25% ii) Thereafter till the vacation ... 50% ofpay iii) Thereafter until the allottee vacates the house.... 100% ofpay .</p>
<p>LEAVE Clause-25</p>	<p>In every case the allottee shall be deemed to be a licensee and not a tenant. An allottee on study leave, Industrial Training. QIP Leave, Deputation, Extraordinary Leave, or Sabbatical Leave may be permitted to retain his house</p>	<p>RETENTION OF HOUSE DURING LEAVE Clause-23 (Now)</p>	<p>An allottee on Study Leave. Industrial Training. QIP Leave. or Deputation, Extraordinary Leave. or Sabbatical Leave may be permitted to retain his/her house provided</p>
<p>NOTICE FOR VACATING HOUSE</p>	<p><i>If any allottee dies while in service</i> his family may be permitted to</p>	<p>NOTICE FOR VACATING</p>	<p>If an allottee dies While in service, his/her family may be permitted to</p>
<p>VACATION REPORT Clause-29</p>	<p>retain the house for three months from the date of his death, free of licence s/èe. In the event</p>	<p>HOUSE Clause-27 (Now)</p>	<p>retain the house for six months from the date of his/her death. [Fee licence fee.</p>

provided his family continues to occupy the house upto the following periods from the commencement of his leave/deputation and on payment of normal rent:

- |  |                           |   |
|--|---------------------------|---|
| <p>a) If the employee proceeds on Study leave/QIP/Industrial</p>                                     | <p>a) If</p>              | <p><i>the employee proceeds on Study /QIP /Sabbatical Training/ Sabbatical leave upto a maximum of one year</i></p> |
| <p>i) In India upto one year<br/>ii) Abroad upto two years<br/>Training/Sabbatical leave :</p>       | <p>Leave</p>              | <p><i>If the employee proceeds on Study /QIP Leave in India/Abroad upto a maximum of 3 years</i></p>                |
| <p>b) If the employee proceeds on<br/>i) In India upto three months<br/>ii) Abroad upto one year</p> | <p>b) EOL/Deputation:</p> | <p>In<br/>years<br/>c) If the employee</p>  |

of deputation/leave whichever less

RETIREMENT

Clause-30

If an allottee retires from the

services of the Institute, he may be permitted to retain the upto a period of another three months on normal rent. However, in hard and exceptional circumstances the Director may allow extension upto a period of another three months on normal licence fee.

Provided that if the accommodation is not vacated on the expiry of the above specified period, the employee concerned will be liable to pay penal rent @ 100% of the basic pay which the employee was drawing at the time of retirement on the following norms:

Provided further, if the accommodation is not vacated within a period of 12 months from the date of retirement in addition to any other action that may be taken for getting the house vacated, the employee will be liable to pay penal rent @ 200% of the basic pay which the employee was drawing at the time of retirement.

RETIREMENT

Clause-28

appointment of the ward o/ 11m deceased on compassionate ground, the ward so appointed ill /, allotted a house as per his her entitlement on priorit' lbe house of the deceasea' employee . . . ) be retained by the ward o/ the deceased on normal lieenc , , till the new house is allotted to him her.

if an allottee retires from the sers•iees

of the Institute, hc!she be permitted to retain the house a period or three months. llo»ever. in hard and exceptional circumstances the Director may allow extension upto a period of another three months on normal licence fee. l' tier lbe erpirv of the permitted period. the allotment shall be deemed /, cancelled and the house .v h c . / / / under unauthorised occupalir»n t) f' the retired employee. .

The penal rent in snch will be as under:

- i) Upto 3 months Q/• unatl lltori: etl  
Occupation..n 2 5 2  
" " f1  
,

For next three months t  
unauthorized Occupation... ' 50%  
of pay

- iii) After the expirv o/ 12 months l/' lbe accommodation is not; vacated . besides anv other action that be taken for getting the house vactned. the employee will be liable 10 pat' penal licence fee G'l of par which the employee was drawing the time o/s retirement the remaining period till the ( if

RESERVATION

Clause-41

The Director may, if he deems it necessary reserve or set aside a particular house or a set of houses

for any specific purpose for a

period not exceeding one year and report this to the Board of

Governors.

NOISE

POLLUTION

Clause-40

(New Added)

RESERVATION

Clause-41

the house.

The allottee shall not cause noise

pollution in the campus. Use of loud

Speakers between 11.00 PM/ ( or 5.01)

AM is prohibited.

The Director may, if he deems it

necessary reserve or set aside a

particular house or a set of houses for

any specific purpose for a period not

exceeding one year. .

10/11/04

Item 6027 To consider the Enquiry Report **regar**  
Death **case/promotion** of Shri Moti Lai,  
Ex-Lecturer, NIT Kurukshetra

An item regarding the above case was put up in the 4<sup>th</sup> meeting of Board of Governors held on 8.12.2003 vide item 4,24 and the Board decided as under:-

The Board deferred the consideration of the Inquiry Report **received from** the State Government in November, 2003'.

The above case is again placed with certain observations made by Smt. w/o late Sh, Moti IRI, Ex-Lecturer, ECE Department of the Institute in her presentation dated 1.3.2004 which are explained in the agenda item, A copy of her dated **1.3.2004** is also enclosed as Appendix xxr from page 145 to 151

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2. Sh. Moti Lai, Ex-Lecturer, ECE Department of the Institute had expired on 28.9.1994. The Technical Education Department, Govt. of Haryana vide letter No. 40/54/94-4TE dated 6.5.1996 addressed to the Vice-Chancellor, Kurukshetra University, Kurukshetra, with a copy to the Principal, REC, Kurukshetra informed that the State **Vigilance** Bureau had decided the Kurukshetra University, Kurukshetra to inquire into irregularities regarding promotion case of Sh. Moti Lai-I. Accordingly Sh. K.C. Shenmar, IPS, IG(Retd.) Punjab and Fellow Punjab University was appointed by the Vice-Chancellor, Kurukshetra University, Kurukshetra to conduct inquiry in the death case/promotion of Sh. Moti Lai. After **completing**

inquiry report in May, 97 Sh. Shenmar submitted his report to the Kurukshetra University, Kurukshetra on 5,6, 1997,

3, A copy of the said inquiry report was sent by the Commissioner & **Secretary** to Govt. of Haryana, Technical Education **Department** to the Institute for placing the inquiry before the Board of Governors for consideration and further necessary action. Accordingly the inquiry was placed before the BOG of the Institute in its 90<sup>th</sup> meeting held on 25.11.1998 and the Board decided as under: -

The Board considered the inquiry report submitted by K.C. Shenmar, IPS IG(Retd.) Punjab Police regarding death of Sh. Moti Lal, **Ex-Lecturer**, Regional Engineering College, **Kuruks**

The Board decided to file the said inquiry report".

4. Smt. Ketaki Rani w/o late Sh. Moh Lal presented in April, 1999 that the report of Inquiry Committee may be communicated to her. Accordingly a letter was written to the Financial Commissioner and Secretary to Govt. of Haryana in April, 1999 itself seeking an advice in connection with the aforesaid of Smt. Ketaki Rani. The State Govt. the request of Smt, Ketaki Rani to its Law **Department** for advice and thereafter the following was communicated by the State Govt. to the Institute: -

'The Govt. is not bound to supply the copies of report.

There will be no legal consequences."

The above advice of the State Govt was communicated to Smt. Ketaki Rani in August, 1999. Some more correspondence took place between the State Govt. and the Institution on the subject under reference.

5. The Financial Commissioner and Principal Secretary to Govt- of

Haryana, Technical Education Department vide his Memo No. 40/ 10/20034TE dated nil (received in the Institute on 9.11.2003) addressed to the Director, NIT Kurukshetra has enclosed a copy of inquiry no. 11 dated 19.6.1995 conducted by the State Vigilance Bureau, Haryana with an advise that further necessary action in the matter may be taken by the Institute.

**Accordingly the**

matter was placed before the Board of Governors in its 4<sup>th</sup> meeting held on

8.12.2003 as mentioned in 1<sup>st</sup> para of the agenda item,

6. The concluding para of the report (as contained in inquiry no. 11 dated 19.6.1995) is given below:-

पडताल के दौरान प्रलेखों/कथनों व की गई जांच से यह पाया गया है कि शिकायत में लगाया गया गया और उसकी बकाया धनराशि भी उसकी मौत के बाद उसकी पत्नी को दे दी गई है जैसा कि उसकी पत्नी ने अपने कथन में माना है। उसकी पत्नी को कालेज में नियुक्ति भी दे दी गई है। जांच के दौरान यह भी पाया गया है कि मोती लाल के पदोन्नति के केस में विभाग द्वारा अनियमितताएं की जानी पाई गई हैं। इसलिए इन अनियमितताओं बारे उपकुलपति कुरुक्षेत्र यूनिवर्सिटी द्वारा जांच करवाने जाने का सुझाव दिया जाता है।

The Board in its 5<sup>th</sup> meeting held on 15.03.2004 (agenda item 5.1) while confirming minutes of the 4<sup>th</sup> meeting of the **Board held** on 8.12.2003 noted as under.-

•the Board noted comments sent by Sh. Dharam Vir,

IAS, Financial **Commissioner** & Principal **Secretary** to Government of Haryana, Technical Education : Department, Chandigarh on the agenda item 4.24 of 4<sup>th</sup> meeting of the Board held on 8.12.2003 that was no decision in regard to withholding the payment of Dr, K.K. Aggarwal and none made any reference to the enquiry report submitted by Sh, K. C, Shen-mar'.

The Board in its meeting held on 15.3.2004 also decided under any other item (5.23) as follows:-

The question of the final **settlement** of the accounts of Dr, K.K. Aggarwal was raised by Sh. V,S. Pandey, IAS commenting that the Institute can not withhold his final settlement at this stage because such a recovery can not be made after four years of a **particular** event the interest of natural justice, Sh. V,S. Pandey, IAS that his final **settlement** should be made. The issue was followed by a formal discussion, The Board for final **settlement** of accounts of Dr. K,K, Aggarwal,

7. Since an inquiry report as submitted by Sh. K.C. Shenmar has **already** been considered by our Board in its 90<sup>th</sup> meeting held on 25, 11.10.08 and filed, there seems to be no necessity to put up the case to the Kurukshetra University, Kurukshetra, As per report of the State Vigilance Bureau Inquiry Officer, the charges levied by Smt Ketaki Rani w/o late Sh. Moti Lal are baseless,

8. Mrs. Moti Lal in her **representation** dated 1.3.2004 on the 6<sup>th</sup> page has written as under:-

"Had Mr. Moti Lal survived he would have made the career of children better, we would have lead a better standard of Life as he would have earned at the average salary of Rs, 30,000/- per month a sum of at least Rs. 72 lacs besides contribution towards **Provident** Fund, Retirement and other pensionary benefits'.

9. In the mind of Smt, Ketaki the following the culprits involved in the case:-

1. Dr, K.K. Aggarwal, Now Vice-Chancellor of GGSIPU , Ex-Professor of the Institute, New Delhi.
2. Dr. R.A. Agaiwala, Retired from the service of the Ex-Professor Institute on 31.5.2002.

3, Pmf, P, V, Gupta, Ex-Principal- Retired the Insffilte.

10. In her application she also mentioned that at least the **said** amount of Rs, 72 lacs can be made g(ni fiX) In the **salaries/savings/** funds of the above named persons and others involved and the balance from the financial grant of the Institute in the ratio to be decided by the Board of Governors of NIT, Kurukhetra in order to build career Of her childn and their higher education and to pull rest of her life as per the status of an educated .

11. Smt. has not mentioned as to what has been done for her by the Insütute after the death of Shri Moü Lal. The Institute appointed her on compassionate ground as Telephone Operator-cum-Receptionist in the pay scale of Rs. 950-1500 by relaxing her qualifications as per decision of the Board of Governors taken in its meeü.ng held on 30.9.1994. Further on her subsequent requests she was also allowed the **maximum** of the scale i.e. Rs. 1500/- per month as per orders of the then Chairman, of Governors.

Subsequently her pay scale as Telephone Operator-cum-Recepü)nist of the Institute was upgraded to Rs. 1400-2600 (pit-ltvised) from Rs, 950-1500. The payment of Senior Scale due to late Moü Lal, Ex-Lectu.ltr of this Insütute was balance **payments were** also released in her favour, She is in the service of this Insütute on compassionate gmund since 16, 1, 1995. She has been **provided** accommodation in the Insütute campus, So far as education of children is concerned her son is doing M.Tech.

The Board may consider and take on the Technical Education **Department**, Govt. of Haryana memo No, 40/ 10/ 2003-4TE dated nil (received in the Insffilte on 9, 11.2003) enclosing the Haryana Vigilance Bureau inquiry no. 11 dated 19.6.1995 and the **representation** dated 1.3,2004  
Itceived from Smt, **Ketaki**.

Ref.File GA-I/

(T'll rough Proper ('Ita n nel) .

**Subject: Death** case of Mr. Iyer Electronics & Communication Engg. Deptt. Regional Engg. College Kurukshetra (N.I.T Kurukshetra). Request for action against the guilty persons and grant of financial compensation.

Sir,

With due respect

my husband Mr. Motilal

Mr. Motilal (Roorkee) had joined as Lecturer in Electronics & Communication Engg. Deptt. at Regional Engg. College, Kurukshetra on 1981. While in service of K.U. Kurukshetra as selected in 1987 for Ph.D. Roorkee and IIT Delhi and he was sponsored for Ph.D. under the supervision of Prof. P. I. P. IIT Delhi for three years - i.e. from 1987 to 1990.

Mr. Motilal did many courses and obtained satisfactory grades as per prospectus of IIT Delhi. For his Thesis was asked to work under joint guidance of Dr. V.K. Jain and Dr. H. M. Gupta.

While doing Ph.D. Mr. Motilal applied for senior scale in the college as he became eligible w.e.f. 30.3.1987 after completion of six years service. He appeared before the screening committee and recommended to Mr. Motilal. (The grant of senior scale vide letter No GA1/3029/32 18-23 27.2.91).

The senior scale was not given to Mr. Motilal in his lifetime and he died on 28.9.1994 (due to illness). The irregularities in his promotion by Dr. K.K. Aggarwal, Dr. R.A. Aggarwal - both professors holding the position of Principal of the college.

In the above case an enquiry was conducted by Mr. Sh. K.C. Shenmar IPS, IG Police & Fellow Punjab University CII (later appointed by Hon'ble Vice-Chancellor of K.U. Kurukshetra to enquire into the issues of irregularities committed by the college authorities in the death case of Mr. Motilal.

Mr. Shenmar IPS examined 38 teaching and non-teaching staff of the college including Dr. K.K. Aggarwal, Dr. R.A. Aggarwal, Prof. P.V. (Gupta) principal and Mrs. Ketaki W/o Late Mr. Motilal. The report, based on examination of physical witnesses, documentary evidence, college records, and the issue arising out of the inquiry report of the State Vigilance Bureau was sent to the Principal, Regional Engg. College, Kurukshetra in 1997 for necessary action. The college authorities (as set out) so under

heavy pressure guilty & influential persons that even in spite of my requests and representations no action on the report is taken till (i.e. .

Slicmar IPS I G (Rctd.) and ( ' n ivc r.sit v ligarh, a re reproduced aq  
u lider •

(QUOTE) P. 2 e.xatlined as manv as I staff members from the level of  
pcons Smt. Ketki w/o Late Lal was also examined.

P 9 Since the college authorities out (o harm SII. NI oti I al.

P 1 .3 In case of" SII. Moti Lal. I he co-ovdinator conveyed no advctse rcpol t the  
three vears. (UNQUOTE) co-01dinator means QI P co-ot dinatot at I T  
Delhi. .

(QUOTE) P. 1 4 (n 27.9. I 11c complained of pain in the ches( and V.,'as  
removed (o I'(il Chandigm h where he expired on 28 9. 1994. SII? cnplla(ically  
savq the Ireart attack svas (luc (o men tal agonv. Smt. ('tal «i olamesbotll Dr.  
K. K. Aggarsval and Dr. R.A. Aggarwala for cauqing ( 11c ten.siou to Iter  
Itusband. She also states that Dr. K. K. Aggawal Itad loosc moral cl) a racter.

P. 14 The Chairman Board or Governors RECK (p. 26) ancrcaterul  
consideration of the rcpresentation of Moti 24.2. 1 99,S acccp(ed he  
e.xplanation given by Ililll as sa(isfac(ory regarding his performance etc.  
during Ilis stav (Crom July 87 to July 90) al 1 1\*1' Delhi under QIP scllcme.  
fle closed the matter and directed fur(her tuit no . correspondence with him  
nccd bc undertaken on this account, **This** decision of the Cllairtnan of (11c  
B.O.G. goes to show that the college .Principal n IMI tluc **chairman** of Deptt.  
were u n necessa rily d ragging 011 (l'is case of non implemen(ation of (11c  
Senior grnde, for (11c recoverv of t11C pav and allowance and scholnrslip  
"Ilich svcre ngainst the terms of the**bond**.

P. 1 8 rqr. P.V. Gup(a is wrong.

P. 21 It goes (o show that the work/conduct or N'loti Lal was satisfactory..

P. 2 1. Wilile PILI). at I I -r Delhi, adverse report sent by Prof. i l.M . (iupta lo  
Principal REC<sup>l</sup> K appears to be nn **afterthought** and step t harrtl Moti I -al.  
appears to Il nvc tacit support of otllcr senior factlltv members of the REC K.  
It is admi((ed by both Dr. K. .: Agm wal and Dr. R.A. Aggarwala (hat (lley  
knexv Prof. I I .NI . ( ;upta.

P. 2 1 "Ilv the college Principal SII. P.V. (**Gupta and** Dr. IK'.J<. A guariva I **chose**  
Prof. C,upta or I I T Delhi, for report on the work of Moti Lal and not the  
second guide Prof. V.R. la in or o(her tealle'ls of

ask for their joint report , raises (1 0 11 1 ) t s . ere was  
some sort of bia s/prcj Il(licc in (he minds of (licsc I wo senior facully  
members of R ECK and (licv worked in connivance ith each **other**  
against (lie of NI o(i Lal.

22 In accordance with the resolution of the BOG the college Principal constituted a committee comprising

Aggarwal and Dr. B.S. Gill to investigate the poor performance of Mr. Lal. It is noted that both these (KK Aggarwal and R.A. Aggarwal) were unhappy with Moti Lal and carried bias/prejudice against him on the official record also as per background of the case given on 1-4 of this report. The constitution of the committee with these members was fair and (they were not supposed to be objective in their approach towards Moti Lal.

Para 7. The report of Prof. M. Gupta is incorrect and against the prospectus. (UNQUOTE) prospectus of IIT Delhi.

(QUOTE) It is clear that Prof. M. Gupta, (of IIT Delhi for 11. 1). was fair in his report on his work etc.

P 22-23 Still BOC approved the scale but it was not implemented in Moti Lal case.

This caused him worry and mental anguish. **It was the duty of the** principal who is the member secretary to clearly inform the board in explicit terms (that grant of senior scale had nothing to do with) his performance. Ph.D. at IIT Delhi. **Thus principal**

**Gupta** failed to bring this position to the notice of BOG and also (in terms of Bond and legal opinion.

P 23 The college had sought legal opinion of one Sh. Surva Kant Sharma, advocate (UNQUOTE). now Hon'ble Justice P & Har. High Court, Chandigarh.

(QUOTE) Which is mentioned on P-11 of the Report. The legal expert had advised the college in clear terms on 30.1.1992 that Mr. Lal was entitled to the senior scale and it could not be withheld since nothing adverse was pointed out upto March, 1987 and Lal satisfied the criteria for the grant of senior scale of Rs. 3000-5 especially "lien screening committee" had recommended it after assessing his suitability and eligibility. His subsequent conduct, therefore, could not render him ineligible.

P.23 The case of implementation of Senior grade was delayed and lingered on until it was finalised (in 1994). **4. Delay in implementation** caused him a great deal of distress but met with

also Mr. Lal, kept him financially tight as per version of Mrs. Ketki. The circumstances in which his death took place are pathetic. Moti Lal's death certificate at Chandigarh, shows that cause of his

(death was MI or cardiac infarction and shock.

Para 10 Elmcn( or shock increascd when he 'vas rc.icc(cd 4" lime in 1994  
 ( IIC commit(cc for ( IIC pos( of A.S.st t . In , all the sclec(ion  
 Dr. Aggarwal Dr. R.A Agga rwnl svrc in va rial)lv 'nem bers.  
 can not bc rilled out that licrc in nucnce (lid not work in luis four reject  
 ion.s ""lien lue was flilly qualifcd in all rcspccts and once svas sclcctcd  
 R E C I la Illirpur. I Ic bccame morc (lcmoraliscd when his .Smt. .lyoti  
 rora was sclected as Astd. I)rofcsqr and not Moti I -al. Accord ing to IM vs.  
 Ket aki anscdl im severe shock and he ffercd from sychis(rcssc.s a nd  
 s(rain.

Para 11 (li.sciplinary proccc(lingq of (he collegc against Mo(i lal for not ('oing  
 1'11 .1). in 3 vears of slav a( IIT, I)elli. is discrimina tory.

After(n king in (o consi(leration tll(' Tacts of (he case in **totali**(irresistil)lc conclusion  
 of OIC issuc of lva rassmct is that SII. N loti lal wamade to su fl•r mental agonx,'  
 and (listrcss through bitt('l l)' pungent , attacks thc senior raculty metnbers or R F.C  
 K ror his sinccre . honcst work senior grade wag not givcn to him in his li te time. I  
 Ic kept at tenter --hooks by collegc authorities Il)r his alleged unsatisfactory  
 performanc at in connivanc wi(II Prof. Gupta of IIT Delhi....  
 to shock and NII and Ile could Ito( cnjoy (Ite frui(s of labour in his life (imc  
 and lcf( bellind lli.s fanuily (o suffcr. 'I'llis 'vas licight of | mination  
and injustice 'Vit li Moti 1=31.

P25 Issue No. 2

Firs( issue of lla rassmct (o Lal and IIC bccoanc its victim and  
**expired.**

The second issue has ariscn out of thc rcmarks of t IIC inquirv report of (I'C  
 Vigilance Burcau. It is to cnquirc into the irrcularities committcd in (he case of  
 promotion of N'loti I .al.

P 28 I le had his apprehensions that again Dr. **Agarwal** woui(l play(Ite same Old  
 game of rejection. On rcccipt 01- this rcprcsentat ion itbccomes (lut v 01' t  
 IIC chai r ma n, of Governors, R F C Kurukshetra, (o Dr. Agga rw:tl from the  
 membcrsllil' of  
 (bis sclcc(ion commit (cc, wllicl) was not (lone. As I have statcd aboxc .  
 Dr. K K Aggarwal is a sh rewd person or (lominccring nature and haq th

apacitylo change (IIC cotir.sc of (lingq and (here is .cvcr•, possibility'  
 ut he ha( acted in the manno ;Il)prejended I)S' SII. I.al.

'There is ever,' to believe that SII. I"loti Lal was rejected again and again on account of his un»appy relations with Dr. K.K. Aggarwal Dr. RA Aggarwala and Prof. P.V. Gupta who were in position of influence. Other staff selection committee members.

P 29. The relationship of Dr. K K Aggarwal one of his lady's staff {Tubers.., believed to be very immoral tones... "The behaviour (10" in the image or (The department in the cases of public... However, there is evidence on Dr. P. P. Aggarwal's involvement in the reputation.

Sh. K.K. Aggarwal is a shrewd person and (he problems of Sh. N. Lal and others were most (to him.

A word about Smt. K. K. W/O late SII. N. Lal... after his death she is left with income just to live from hand to mouth and that she is not able to meet the requirements of her going children besides other social obligations. SII. K. K. prayed to the authorities for some financial compensation and also requested (that guilty persons may be Her request appears to be genuine... (UNQUOTE)

As per the ramification discussion held 'With my husband in (last to day life the main culprits involved in (the case are ...

1. Dr. K.K. Aggarwal, Director & Chairman, I.C.E. Dept. R.F.C Kurukshetra (Presently Vice Chancellor, X.S. (IGSIP University, Delhi).
2. Dr. R.A. Aggarwala, Prof., F.C.F. Dept. R.F.C. Kurukshetra (Presently Prof. in Nclaji Subash Institute of Technology, Delhi).
3. Prof. P.V. Gupta, Principal, REC., Kurukshetra. (Presently advisor Apccjay College of Engg., Faridabad).

The guilty persons being highly influential are able to get manipulated at all levels including NIT authorities the chairman BOG Principal/Director, Registrar CIC.

Director/Principal Member Secretary BOG has always misled (the board and have tried to suppress the facts and (the enquiry report therefore no action had been taken till date on such a clear case of death of my husband who died at the young age of 42 years. The college by its wrong actions treated a 'way man's' life partner in law and the father of two children at a time when it was badly needed.

Mr. Moti Lal survived the 'svaul' has made the career of child because we have lead a better standard life as he would have earned the average salary of 30,000/- per month a sum of at least R.S. besides towards Provident Fund, retirement contribution pensionary benefit.

Though NIT, Kurukshetra cannot give back to me my husband can give back father to my children, nor the employment or my youth which had been snatched away by the (illegitimate & inhuman behaviour of the college authorities. I however, at least the above amount of Rs. 72 lacs can be made good the salaries/savings funds or the above named persons and others involved and balance from the financial grant of the Institute in the ratio to be decided by the Board of Governors of NIT, Kurukshetra in order to build career of my children, their higher education and to pull on rest of my life as per the status of an educated family.

I am hoping for stern action against the guilty persons and grant of financial compensation.

Thanking you

1/3/04

Dr. B.L. Dhoopar  
Chairman BOG,  
1134 Sector 28 N (TKw/late Sh. Molilal  
Faridabad

Yours faithfully  
Ketaki  
Mrs. Ketki  
Receptionist  
NIT Kurukshetra.

Copy following with a request to call and go through the 30 pages report submitted by Sh. K.C., Shenmar IPS (in Police (Retd) & Fellow PI). University. Chandigarh and (take further action so that such events are not repeated with anybody else at a future date.

Mehta Ex. Principal, R.F.C Kurukshetra, Ex Director NIT Kurukshetra (1997-2003) presently in NIT Kurukshetra.

- All members of NIT Kurukshetra including Chairman, member Secy BOG to take action on the merit of the case and approval financial compensation to Mrs. Ketaki W/o late Sh. Moti Lal.

Commissioner Director (General P) Haryana and Kurukshetra, S.P. Dist  
Director Vigilance

Faridabad to kitidlv (litect respctive ,S.i to legister criminal ctIFc.s against the guilt i', persons involved.

for II't t )clhi to get rid of such irresponsible and immatutcd PI ofi•ssors, like Dr. H.M. Gupta. Dr. Gupta is not only erratic in be-ha v iou: and act ions but involved in qpoiiiig the career of his scholars. l)! I I Nt. Gupta thou\$2h ofessor even di(tn 't know that tt is only co-ordinator QIP ant I not I)r. l 1 .IM . Gupta who ig authorised by ( ;ovt. or India IRI ) 10 cot-tespond ill) head of the pa' ent Institution. .Sueh Profess( de lame the Sn.stitttte

- ❖ ( 'hier Sect. )ethi State to bewate 01  
( illivel sitv )elhi beittL' a slit ewd person with inhuman attitude.
- ❖• Director Netaii Subash (nstt l'cehn010Lžv, I )wat k a be xv;ue of Dr. R A. Aggarwala for his inhuman hella v int tr.
- ❖ Chairman. council of ( iovernors. Apcejav collegc of i' II!!!. Farttllabad to see that decisions arc not allowed to be taken by PV Gupta. As Pi incipal Member sect. PV Gupta has mt.sled and concealed the Inc fi BC and he has shown not becoming of a man behaviour.
- ❖ Chairman National ('onunissi011 for
- ❖ Chairman I Ittman Rights ('ommission go 11 .11 i.
- ❖ Chairman Univ. Grants ('ommi.ssiion, New Delhi. a fotct(l.
- ❖ Sect. Education, MI IR New Delhi.
- ❖ Chairman AIC 'TE, New Delhi.
- ❖ Sh. R.D. Dhalia Chief Secty. Haryana, Chandigarh Being Commissioner Tech. F-du., I laryana and Chairman BOG on 2. 1 1.1994 ordered the release of the senior scale (o Sh. Moti [.al. The chier sect. is now rquesled to kindly direct the commissioner Tech. Education Haryana for appropriate

To call the repes' women  
 accordingly direct  
 appropriate authorities the.  
 justice is given to a ❖  
 helpless lady

action on (hc report by K.C. .Shenmar IPS IG which is under his possession. .)

to the Board.  
 B.S. Dhanraj  
 02. 06. 07

Ke(ki w/o tate Sh. Nlotilnl.  
 Receptionist  
 NIT Kurukshetra.

Director  
S.O.

Item 6,28 To consider Enquiry Report received from Prof. KN. Tripathy in respect of Sh. S.C. Gupta, Lecturer (under suspension) Mechanical Engineering Department.

Sh. S.C.Gupta, Lecturer in Mechanical Engineering Department of the Institute was put under suspension in December, 2003 on account of various acts of omission. He was served charge-sheet in January, 2004. The matter was placed before the Board of Governors in its 5<sup>th</sup> meeting held on 15.3.2004. The Board appointed Sh.

A.K. Saikia, Chairman, IIT Guwahati as Enquiry Officer. However, Sh. Saikia expressed his inability to accept it for health reasons. The matter was then again taken up with the MHRD to appoint another Enquiry Officer. The MHRD vide their office letter No. F.9-16/2004-TS-III dated 12.5.2004 appointed Prof. K.N.Tripathy, A94/2 SFS Saket, New Delhi. His appointment was also got approved from the Board of Governors by way of circulation. Prof. K.N. Tripathy visited the Institute several times for conducting the enquiry. He has submitted the Enquiry Report in confidential cover to the Director & Member-Secretary on 14.8.2004. The Enquiry Report as received from Prof. Tripathy is placed before the Board on table in the same confidential cover.

The Board may like to go through the report and take decision.

Item 6•<sup>29</sup> To approve recommendations of the Selection Committees for grant of Senior Scale of R.s. 10,000-15200 to the Lecturers.

The Senior Scale and Selection grade to 36 eligible Lecturers were earlier released under CAS in July, 2000 w..e.f. 9.10.1998 or the date of their eligibility whichever is later as per instructions of the MHRD. Thereafter the implementation of the CAS in the Institute was put to hold till 2003-2004 as per instructions conveyed by the Directorate of Technical Education, Haryana. The MHR-D also issued Instructions in May, 2003 that implementation of the CAS should be kept pending. As per MHRD letter dated 15.9.2003 (i) promotion under CAS shall be effective after approval of the recommendations of the Selection Committee by the Board of Governors of the NIT concerned and (ii) the effective date for giving benefit under CAS shall be the date on which the candidate becomes eligible for consideration under CAS or the date of implementation of the revised Scale of Pay in the Institute whichever is later. In our Institute the revised pay scales effective from 1.1.1996 were implemented in November, 1999 as the same were approved by the State Government vide their letter dated

5.11.1999.

Subsequently more clarifications were received from the MHRD. The MI-IRD vide letter No. 20-18/2003-TS-III dated 4.6.2004 issued the following instructions:-

i) The initial date of introduction of CAS in a REC/NIT shall be the actual date of notification regarding implementation of the revised scale of pay in the Institute but not the retrospective date of implementation of the revised scales of pay i.e. 1.1.96. Further, the crucial date for determining the fulfillment of eligibility criteria for promotion under CAS shall be 1<sup>st</sup> July of every calendar year. This is to say that all those persons who have fulfilled the prescribed criteria for promotion prior to 1<sup>st</sup> July shall be considered en bloc as a batch and the inter-se seniority of those actually promoted, as a batch shall be maintained with reference to their original seniority in the initial entry grade. However, where promotion of more than one batch has taken place together, all persons of the first batch shall rank senior en bloc to the next batch and like wise.

ii) It is also clarified that the period between the crucial date and the date of the meeting of the BOG in which promotions recommended under CAS are approved shall count as qualifying service for future promotion without entailing any financial liability — notional or actual — on part of the Institute. However, this would not be applicable in respect of those who have not been found suitable for promotion in the first instance where the benefits would be given from the date

of the meeting of the BOG only.

- iii) All cases of promotions made/to be made under CAS in NITS may accordingly be regulated as per this clarifications excepting those where a member of the faculty has already retired.

The Selection Committees met on 4.6.2004 to consider the grant of Senior Scale of Rs. 10,000-15,200 to the eligible Lecturers. The recommendations of the said committees are placed before the Board on table in confidential covers.

The Board may approve recommendations of the aforesaid Selection Committees for grant of Senior Scale to the Lecturers. The actual financial benefit on account of grant of Senior Scale may be allowed from the date of approval of the Board i.e. 18.9.2004. The benefit of qualifying service may be allowed to them w.e.f.:

5.11.1999, the date of implementation of the revised pay scales in the Institute or from the date

of eligibility whichever is later.

Item 6.30

To consider & Approve the Minutes of the 2<sup>nd</sup> meeting of the Building & Works Committee, National Institute of Technology, Kurukshetra held on 27.8.2004.

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Annexure to Item No. 6,30  
meeting.

The Board (

The minutes of the 2<sup>nd</sup> meeting of  
the Building & Works Committee of  
National Institute of Technology  
Kurukshetra, held on  
27.8.2004 under the Chairmanship of the  
Director, National Institute of

File No. EO/3617



Director, Technical  
Education Haryana, SCO No.  
38-39, Sector 17-A  
Chandigarh.

3. Dr. G L Jambhulkar, Member  
Deputy Educational Advisor(NITs),  
Govt. of India, Ministry of Human Resource Development,

Department of Secondary & Higher  
Education, Shastri Bhawan, New  
Delhi.

- |    |  |                      |
|----|--|----------------------|
| 8. | Sh. Vijay Malik<br>Architect, NBCC<br>SCO. 4, 1 <sup>st</sup> Floor, Sector 17E,<br>Chandigarh .   | Invitee              |
| 9. | Sh. R P S Lohchab  | Member-<br>Secretary |
| 4. | Er. Shyam Sunder, AGM,<br>(Civil & Electrical Wing)<br>NBCC (Ltd.) Tower,<br>Plot No. 4, Sector-14,<br>Semant Bihar, Kaushambi<br>Ghaziabad (UP) | Member               |
| 5. | Er. Chaman Lai, SE.,<br>Representative of PWD (R&R), Civil<br>Wing,<br>Office of Eng-in-Chief, P      WD<br>(B<br>Sector 19B, Chandigarh         | Member               |
| 6. | Dr. Krishna Gopal, Dean<br>(P&D), NIT, Kurukshetra   | Member               |
| 7. | Dr.            R            C<br>Bhattacharjee,<br>Prof. VC(Estate &<br>Constn.)            NIT,<br>Kurukshetra.<br>Regist?ar,                   | Invitee              |

NIT, Kurukshetra.

The meeting of Building & Works Committee of NIT, Kurukshetra started with a welcome note for the incoming Chairperson Dr. S. N Mahendra, Director, NIT, Kurukshetra and a vote of thanks for the out going Chairperson Dr. N P Mehta, Ex-Director, MT, Kurukshetra.

The minutes of the meeting are as under:-

Item No. 2.1 To confirm the minutes of the 1<sup>st</sup> meeting of the Building & Works Committee (BWC) held on 8.11.2002.

The Building & Works Committee confirmed the minutes.

Item No. 2.2 To report the action taken on the minutes of the 1<sup>st</sup> meeting of the Building & Works Committee held on 8.11.2002.

st

The Building & Works Committee noted the action taken on the minutes of the I meeting of the Building & Works Committee. While reviewing the actions taken on the earlier decisions, the BWC made the following observations/decisions:

- (i) The PWD (B&R) has not yet installed a tube-well in its campus (leased out by MT, Kurukshetra ) situated on the NIT campus. The B WC requested the P WD (B&R) to install the said tube-well at the earliest so that the Institute discontinues the practice of supplying drinking water to PWD campus.
- (ii) The following high power committee as constituted by the Director, performs routine check on quality control on the on-going civil construction works . executed by NBCC and PWD (B&R):
  1. Dr. V K Arora, Chairman, Deptt. of Civil Engg.
  2. Dr. V K Sehgal, Senior most Professor of structural Engg.
  3. Dr. R C Bhattacharjee, Prof. VC (Estate & Constn.)
  4. Prof. Sathans, Lecturer of Electrical Engg.
  5. Sh. Maya Ram , Estate Officer
  6. Sh. Kaushik, JE (Electrical) .

On the recommendation of the above Committee, the Director approves to the taking over of the respective building.

- (iii) Earlier PWD (B&R) was the only executing Agency for the Institute for Civil works. However, the BWC vide item No.21.3 decided to allot some works to NBCC on trial basis. The BWC desired that the above high power committee should also evaluate the performance of NBCC vis-à-vis PWD (B&R)

(iv) The BWC desired that the Institute Master Plan be reviewed keeping in view future growth of the Institute

(v) The BWC expressed satisfaction over the over-all progress of the ongoing works.

Item No.2.3 To consider & approve the RRCE for Re-construction of damaged/cracked/tilted Compound walls

The Building & Works Committee approved the RRCE amounting to Rs.58.32 lacs for the reconstruction of damaged]cracked/tilted Compound Walls in NIT, Kurukshetra.

Item No. 2.4 To consider & approve the RRCE for Costn. of New Laboratories for the Emerging Areas in Different Disciplines

The Building & Works Committee approved the rough cost estimate amounting to . Rs. 160.67 lacs for the construction of New Laboratories for the Emerging Areas in different disciplines in NIT, Kurukshetra.

Item No. 2.5 To consider & approve the RRCE for Acoustic Treatment in Jubilee Hall

The Building & Works Committee approved the revised rough cost estimate amounting to. Rs.58.66 lacs for the construction of acoustic treatment in Jubilee Hall in NIT, Kurukshetra.

Item No. 2.6 To consider & approve the RRCE for Conference Hall-cumRefreshment room for Day-Scholars

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 158.80 lacs for the construction of Conference Hall-cum-Refreshment room for Day-Scholars in NIT, Kurukshetra.

Item No. 2.7 To consider & approve the RRCE for Construction of Parking sheds

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 15.11 lacs for construction of parking sheds at NIT, Kurukshetra.



Item No. 2.8 To consider & approve the RRCE for Replacement of ACC sheets and provision of IRC fabrics in Workshop Block

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 15.73 lacs for replacement of ACC sheets and provision of IRC fabrics in Workshop Block of NIT, Kurukshetra.

Item No. 2.9 To consider & approve the RRCE for Construction of 7 Nos. New labs. in Mechanical Engineering Department and 2 Nos. labs. in Computer & Electronics Engineering Department

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 147.80 lacs for construction of 7 Nos. New labs. in Mechanical Engineering Department and 2 Nos. labs. in Computer & Electronics Engineering Department (reorganized as Computer Engg. Block) of NIT, Kurukshetra.

Item No. 2.10 \_\_\_\_\_ To consider and approve the RRCE for Provision of PCC Approach Path to the residences

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 24.28 lacs for the provision of PCC Approach Path to the residences of NIT, Kurukshetra.

Item No. 2.11 To consider & approve the RRCE for Provision of front . compound wall in E & F type residences in the Institute

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 6.64 lacs for provision of front compound wall in E & F type residences .in the Institute.

Item No. 2.12 \_\_\_\_\_ To consider and approve the RRCE for Construction of additional 200 seater Girls' Hostel

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 375.26 lacs for construction of additional 200 seater Girls' Hostel in • NIT, Kurukshetra.



Item No.

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Compound Wall in G-type houses

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 4.09 lacs for construction of Front Compound Wall in G-type houses in NIT, Kurukshetra.

Item No. 2.14 To consider and approve the RRCE for Construction of External Boundary Wall around the Institute

The Building & Works Committee approved the revised rough cost estimate amounting to Rs.111.24 lacs for construction of 7ft. high RCC External Boundary Wall around the Institute campus.

Item No. 2.15 To consider and approve the RRCE for Special repair/ renovation of Plastering, Flooring & PH fittings in Messes &Toilets in Hostel Nos. 1 to 5

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 96.97 lacs for special repair/renovation of Plastering, Flooring & Fittings in Messes & Toilets of Hogtel Nos. 1 to 5 in MT, Kurukshetra.

Item No. 2.16 To consider and approve the Revised Rough Cost Estimate for New Additional Block & Seminar Hall Building

The Building & Works Committee approved the additional cost amounting to Rs. 1.72 lacs for New Additional Block & Seminar Hall Building in NIT, Kurukshetra.

Item No. 2.17 To consider & approve the RRCE for the construction of Computer & Electronics Engg. Lab.

The Building & Works Committee approved the additional cost amounting to Rs. 0.45 lac for the construction for Computer & Electronics Engg.lsab. in MT, Kurukshetra.

Item No. 2.18 To consider & approve the Revised Rough Cost Estimate for Spl. . Repair to Bldgs i. e. Civil Engg. Deptt., Hostels & Residences

The Building & Works Committee approved the additional cost amounting to Rs. 0.10 lac for Spl. Repair to Bldgs i.e. Civil Engg. Deptt., Hostels & Residences in NIT,

Item No.

Kurukshetra.

2.19 To consider and approve the RCE for Construction of New Equipment shop in Workshop

The Building & Works Committee approved the rough cost estimate amounting to Rs. 78.00 lacs for construction of New Equipment shop in Workshop., in NIT, Kurukshetra.

Item No. 2.20 To consider and approve the RCE for Provision of Air Conditioning in the Institute Library

The Building & Works Committee approved the rough cost estimate amounting to Rs 97.00 lacs for the provision of Air Conditioning in the Institute Library in NIT, Kurukshetra. Further, the BWC suggested that the stack area of the Library should also be air-conditioned. The revised cost due to the inclusion of the additional area be worked out.

Item No. 2.21 To consider & approve the RCE for Provision of High Mast Security Lights and Boundary in the Community park

The Building & Works Committee approved the rough cost estimate amounting to Rs. 18.67 lacs each for the provision of High Mast Security Lights and Boundary in 2 Nos. Community parks in MT, Kurukshetra. Further, The BWC suggested that the above provision for one number park be borne out of plan grant and that for the other out of College Development Funds.

Item No. 2.22 To consider and approve the RCE for Provision of Chain link fencing etc. around tennis court in Sports ground

The Building & Works Committee approved the rough cost estimate amounting to Rs. 7.23 lacs for provision of Chain link fencing around tennis court etc. in Sports ground in MT, Kurukshetra.

Item No. 2.23 To consider and approve the RCE for the provision of Green Rooms etc. in the Open Air Theatre

Item No.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 5.00 lacs for the provision of Green Rooms etc. in the Open Air Theatre in NIT, Kurukshetra. Further, The BWC suggested that the provision of drinking water and toilets for audience should also be made in Open Air Theatre.

A handwritten signature in black ink, appearing to be the initials 'RKL'.

Item No.

2.24 To consider and approve the RCE for Construction of 2Nos. CAD labs. in Mechanical Engineering Department

The Building & Works Committee approved the rough cost estimate amounting to Rs. 1 1.00 lacs for construction of 2 Nos. CAD Labs in Mech. Engineering Deptt. in NIT, Kurukshetra.

Item No. 2.25 To consider and approve the RCE for the construction of Administrative Block in lieu of Class rooms

The Building & Works Committee approved the rough cost estimate amounting to Rs. •121.80 lacs for construction of an Administrative Block in MT, Kurukshetra. The BWC suggested that all the administrative offices including examination section should be included in the above Block.

Item No. 2.26 To consider & approve the RRCE for Constn. of 1 No. Over Head Service Reservoir (OHSR) & a tube well

The Building & Works Committee approved the additional cost amounting to Rs. 1.35 lacs for construction, of I No. Over Head Sewice Reservoir (OHSR) & a Tubewell in NIT, Kurukshetra. .

Item No. 2.27 To consider & approve Revised Rough Cost Estimate for Provision . of Snowcem in Institution Buildings

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 5,73,620/- for provision of Snowcem in Institution Buildings in MT, Kurukshetra. The cost would be borne out of College Development Funds. However, the BWC suggested that the cost for external snowcem of all the buildings in the Institute be borne by MHRD in future.

Item No. 2.28 To c'onsider and approve Rough Cost Estimate for provision of False Ceiling in Library-cum-Conference Hall of Civil Engg, Deptt.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 0.54 lac for provision of False Ceiling in Library-cum-Conference Hall of Civil Engg. Deptt. in MT, Kurukshetra. The cost would be borne out of College Development Funds.

Item No. 2.29 & approve the RCE for Provision of False Ceiling, Carpeting & Aluminium Glazing in Computer Lab. of Civil Engg. Deptt.

To consider

The Building & Works Committee approved the rough cost estimate amounting to Rs. 1.16 lacs for provision of False Ceiling, Carpeting & Aluminium Glazing in Computer Lab. of Civil Engg. Deptt. in NIT, Kun-Ikshetra. The cost would be borne out of College Development Funds. .

Item No. 2.30 To consider & approve the RCE for Construction of two Nos. Security Posts & 6 Nos. Moveable Speed Breaking System

The Building & Works Committee approved the rough cost estimate amounting to Rs. 2.66 lacs for construction of two Nos. Security Posts & 6 Nos. Moveable Speed Breaking System in NIT, Kurukshetra. The cost would be borne out of College Development Funds.

Item No. 2.31 To consider & approve the RCE for Aluminium Doors., Glazing in cupboards & Blinds etc. in VLSI Lab in EC & CE Deptt.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 1,42,450/- (inadvertently typed Rs. 1,24,562/- in the agenda note) for Aluminium Doors. , Glazing in cup-boards & Blinds etc. in VLSI Lab in EC&CE Deptt. in NIT, Kurukshetra.

Item No. 2.32 To consider & approve the RCE for Provision of False Ceiling in Conference Hall of Mech. Engg. Deptt.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 93,150/- for provision of False Ceiling in Conference Hall of Mech. Engg. Deptt. in NIT, Kurukshetra. The cost would be borne out of College Development Funds.

Item No. 2.33 To consider and approve the RRCE of Renovation/Special repair of lawns

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 16.86 lacs for Renovation/Special repair of Lawns in NIT, Kurukshetra.

Item No. 2.34 To consider and approve the RRCE for Special Repair of Hostels, Instructional Buildings & Residences

The Building & Works Committee approved the revised rough cost estimate amounting to Rs. 66.76 lacs for special repair of Hostels, Instructional Buildings &

Residences in NIT, Kurukshetra.

Item No. 2.35 & approve the Rough Cost Estimate for renovation of Lecture Theatre, Laboratories etc.



To consider

The Building & Works Committee approved the rough cost estimate amounting to Rs. 40.15 lacs for renovation of Lecture Theatre, Laboratories in NIT, Kurukshetra. The cost for this work would be borne out of the grant sanctioned under TEQP.

Item No. 2.36 To consider & approve the Rough Cost Estimate for the replacement of Water Supply/Disposal Pumps and Distribution Network

The Building & Works Committee approved the rough cost estimate amounting to Rs. 30.25 lacs for the replacement of Water Supply/Disposal Pumps and Distribution Network in NIT, Kurukshetra. The cost for this work would be borne out of the grant sanctioned under TEQIP.

•Item No. 2.37 To consider & Approve the Rough Cost Estimate for Renovation of Electrical Fittings in W/Shop etc.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 20.03 lacs for the Renovation of Electrical Fittings in W/shop in MT, Kurukshetra. The cost for this work would be borne out of the grant sanctioned under TEQIP.

Item No. 2.38 \_\_\_\_\_ To consider & approve the Rough Cost Estimate for Repair/modification of Instructional Building

The Building & Works Committee approved the rough cost estimate amounting to Rs. 15.38 lacs for Repair/modification of Instructional Building in NIT, Kurukshetra. The cost for this work would be borne out of the grant sanctioned under TEQIP.

Item no. 2.39 To consider and approve the RCE for providing wiring for ACS & Computer etc. in Computer Lab. of CE Deptt.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 1.23 lacs for providing ACS, wiring for ACS and wiring for ACS & Computer. in Computer Lab. of CE Depttè in NIT, Kurukshetra.

Item No. 2.40 \_\_\_\_\_ To consider and approve the RCE for the provision of Geysers and Exhaust Fans in Hostel Toilets

The Building & Works Committee approved the rough cost estimate amounting to Rs. 8.00 lacs for the provision of Geysers and Exhaust Fans in Hostel Toilets in NIT, Kurukshetra. ¶

To consider

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To consider  
Item No. 2.41 \_\_\_\_\_ and approve the Rough Cost Estimate for the  
Installation of HT/LT Sub-Station

The Building & Works Committee approved the rough cost estimate amounting to Rs. 302.00 lacs for the Installation of HT/LT Sub station in MT, Kurukshetra. However, BWC observed that the provisions made in the agenda note cover only the instructional Building, street lights and hostels. The BWC suggested that the sub-station should have the capacity to include the entire campus including residential sector. The revised cost for the sub-station covering the entire campus be worked out and the work be executed in phases.

Item No. 2.42 \_\_\_\_\_ To consider & approve the RCE for the installation of DG Sets

The Building & Works Committee approved the rough cost estimate amounting to Rs. 154.00 lacs for the installation of 2 Nos. DG sets of 1250 KWA capacity each in NIT, Kurukshetra. Further, BWC suggested that additional capacity for covering the entire campus be worked out.

Item No. 2.43 \_\_\_\_\_ To adopt Delhi Schedule of Rates for framing estimates

The Building & Works Committee approved the adoption of Delhi Schedule of Rates (DSR) instead of Haryana Schedule of Rates (HSR) for framing estimates.

The meeting ended with a vote of thanks to the chair.



(R P S LOHCHAB)

MEMBER-SECRETARY

BUILDING & WORKS COMMITTEE NIT, KURUKSHETRA APPROVED

(DR. S N MAHENDRA)  
CHAIRPERSON  
BUILDING & WORKS COMMITTEE

NIT, KURUKSHETRA

Item-6.31 To consider promotion to Lecturer(Selection Grade)/Asstt. Professor under CAS.

The Senior Scale and the Selection grade to eligible Lecturers were earlier released under CAS in July, 2000 w.e.f. 9.10.1998 or the date of their eligibility whichever is later as per instructions of the MHR-D. The AIC TE vide its letter No. FD/PPSC/Clarif./2003/I dated 10.9.2003 issued detailed clarifications and revised Career Advancement Scheme. Subsequently AICTE vide its letter No. FD/PPSC/Clarif./2003/I dated 17.12.2003 (copy enclosed as Appendix-XXIII on page 168-172) communicated that there was a "typographical error" in the eligibility criteria as communicated vide its letter dated 10.9.2003 and accordingly the same was corrected by the AICTE vide its letter dated 17.12.2003 as mentioned above.

.As per MHRD letter dated 15.9.2003 (i) promotion under CAS shall be effective after approval of the recommendations of the Selection Committee by the Board of Governors of the NIT concerned and (ii) the effective date for giving benefit under CAS shall be the date on which the candidate becomes eligible for consideration under CAS or the date of implementation of the revised Scale of Pay in the Institute whichever is later. In our Institute the revised pay scales effective from 1.1.1996 were implemented in November, 1999 as the same were approved by the State Government vide their letter dated 5.11.1999. More clarifications were received from the MHR-D vide their letters dated 4.3.2004, 6.4.2004 and 4.6.2004.

Further the MHR-D vide their office memo No. F.20-18/2003-TS.III dated 17.8.2004 (copy enclosed as Appendix-XXIV on page 173) clarified that instructions contained in the AIC TE letter dated 10.9.2003 with regard to eligibility criteria for promotions under CAS for different posts of faculty shall be applicable to NITs but any other clarifications issued by AIC TE subsequently shall not be applicable to NITs. The Institute conducted interviews on 31.7.2004 and 1.8.2004 for Lecturer(Selection Grade)/Asstt. Professor under CAS with the eligibility criteria as communicated by the AICTE vide its letter dated 10.9.2003 duly corrected by its subsequent letter dated 17.12.2003 as mentioned above. The recommendations of the

Selection Committees are placed before the Board on table in confidential covers.

It may however be stated that Mrs. Jyoti Ohri joined as Lecturer in the Institute (Elect. Engg. Discipline) on 30<sup>th</sup> September, 1994 and she was granted senior scale after 5 years of service i.e. with effect from 30<sup>th</sup> September, 1999. Although she has not so far completed 5 years of service as Lecturer(Senior Scale) but after counting her past service rendered at CRSCE, Munhal w.e.f. 19.3.1993 to 29.9.1994 as Lecturer she becomes eligible for Lecturer(Senior Scale) from 9.10.1998. As a result she becomes eligible for the next benefit i.e. Lecturer (Selection Grade) with effect from 9.10.2003. Accordingly she has been considered for Lecturer(Selection Grade)/Assistant Professor under CAS by the Selection Committee in its meeting held on 1.8.2004. Her said interview was conditional subject to approval of the Board. The Board may consider counting her past service rendered at CRSCE, Murthal for the purpose of Senior Scale at this Institution. It may be stated that the above benefit is admissible as per UGC/AICTE norms

The Board may approve recommendations of the aforesaid Selection Committees for grant of Selection Grade of Rs. 12000-18300/designation of Asstt. Professor. The actual financial benefit on account of grant of Selection Grade/designation of AP may be allowed from the date of approval of the Board i.e. 18.9.2004. The benefit of qualifying service may be allowed to them w.e.f. 5.11.1999, the date of implementation of the revised pay scales in the Institute or from the date of eligibility whichever is later.

Prof. B.G. Naresh  
Adviser-II K u

Handwritten notes: 24/12, GAD/one photocopy SA IV, Submitted as per flow, H+H

Stamp: -168-

Stamp: APPENDIX-XXIII

F.No. FD/PSSC/Clarif./2003/1

Date: 17.12.2003

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CORRIGENDUM

Sub: Clarification on certain issues pertaining to Career Advancement Scheme (C AS) for teachers of Degree Level Technical Institutions.

Sir,

This is with reference to the council's letter even number dated 10.9.2003 regarding Clarification on certain issues pertaining to Career Advancement Scheme (CAS) for teachers of Degree Level Technical Institutions. In this regard this is to inform you that there is a typographical error in the Appendix-I at page no 2 item no 4. The same may be read as follows:

"Masters degree and completed five years OJ service at (the level of Lecturer (senior scale). Those who do not have Ph.D degree, they are required to obtain Ph. D degree Within a period of seven years from the date of his/her promotion to the post Assistant Professor..

Instead of

"Lecturers in the Senior Scale having Ph.D. degree with 3 years of experience in teaching / industry/ research at the level of Lecturer (including the period passed in the grade of Lecturer Senior Scale) or equivalent

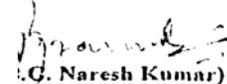
OR

Lecturer in the Senior Scale having Master's degree with 5 years of experience in teaching / industry, research at the level of lecturer (including the period passed in the grade of Lecturer Senior Scale) or equivalent. Such candidates will be required to obtain Ph.D degree Within a period 7 years from the date of his/her promotion to the post of Assistant Professor

The corrected copy is enclosed herewith for your kind perusal. The other conditions mentioned in our earlier letter shall remain same.

Thanking You,

Faithfully Yours,

  
G. Naresh Kumar  
(B. Adviser (ED))

Encl.: As above.

Copy to:

1. All TIC Directors of Technical Education Of All State Govts./ Union Territories — for circulation amongst all Directors/
2. Principals of all National institutes of Technologies.
3. All Vice- Chancellors of Universities/ Deemed Universities.
4. Secretary/ Additional Secretary / Union Public Service Commission (UPSC).
5. All Centrally funded Technical Institutions.
6. All Regional Officers of AICTE
7. The Deputy Secretary (T), Dept. of Secondary and Higher Education, Ministry of HRD Govt. of India, Shastri Bhawan, New Delhi.

इंदिरा गांधी सेस परिसर, इंदिरा एस्टेट, नई दिल्ली - 110002

Indira Gandhi Sees Complex, I. P. Estate, New Delhi - 110 002

दूरभाष / Phone : 23392505, 63-65-68, 71-73-75 फैक्स / Fax : 011-23392554

वेबसाइट / Website : www.aicte.org.in

Principals of degree / diploma level Technical Institutions.



NATIONAL INSTITUTE OF TECHNOLOGY KURUK'SHETRA-136119

Supplementary Note to the Agenda Item 6.31 being Considered by the Board of Governors in its 6<sup>th</sup> Meeting held on 30.9.2004 regarding Promotion to Lecturers (Selection Grade)/Designation of Assistant Professor under Career Advancement Scheme.

It may be added that the Ministry of Human Resource Development, New Delhi vide their letter No. 20-1 8/2003-TS-III dated 4.6.2004 issued the following instructions:-

- i) The initial date of introduction of CAS in a shall be the actual date of notification regarding implementation of the revised scale of pay in the Institute but not the retrospective date of implementation of the revised scales of pay i.e. 1.1.96. Further, the crucial date for determining the fulfillment of eligibility criteria for promotion under CAS shall be the first of every calendar year. This is to say that all those persons who have *fulfilled the prescribed criteria for promotion prior to 1<sup>st</sup> July shall be* considered en bloc as a batch and the inter-se seniority of those actually promoted as a batch shall be maintained with reference to their original seniority in the initial entry grade. However, where promotion of more than one batch has taken place together, all persons of the first batch shall rank senior en bloc to the next batch and like wise.
- ii) It is also clarified that the period between the crucial date and the date of the meeting of the BOG in which promotions recommended under CAS are approved shall count as qualifying service for future promotion without entailing any financial liability — notional or actual — on part of the Institute. However, this would not be applicable in respect of those who have not been found suitable for promotion in the first instance where the benefits would be given from the date of the meeting of the BOG only.
- ii i) All cases of promotions made/to be made under CAS in NITS may accordingly be regulated as per this clarifications excepting those where a member of the faculty has already retired.

The crucial date for determining the eligibility may be treated as 5.1.1.1999, the date of implementing the revised pay scale in the Institution. As already stated in the agenda item 6.31 the Board may approve the recommendations of the Selection Committee meetings held on 31.7.2004 and 1.8.2004 for grant of the Selection Grade of Rs. 12000-18300/ designation of Asstt. Professor. The actual financial benefit on account of grant of the Selection Grade/designation of Asstt. Professor may be allowed from the date of approval of the Board i.e. 30.9.2004. The benefit of qualifying service may be allowed to them w.e.f. 5.1.1.1999 or from the date of eligibility, whichever is later. Earlier cases before 5.1.1.1999 will have no bearing.

Appendix—I

## – Revised Career Advancement Schemes for Teachers of Degree Level Technical Institutions.

### 1.1 General

1.1.0 Minimum length of service for eligibility to move into the grade of Lecturer (Senior Scale) would be four years for those with Ph.D., five years for those with M. Phil., M.Tech., and six years for others at the level of Lecturer, and for eligibility to move into the grade of Lecturer (Selection Grade)/ Assistant Professor, the minimum length of service as Lecturer (Senior Scale) shall be uniformly five years.

1.1.1 For movement into grades Professor, the minimum eligibility criterion would be Ph.D. Those without Ph.D. can go up to the level of Lecturer (Selection Grade)/ Assistant Professor.

1.1.2 An Assistant Professor with a minimum of eight years of service in that grade will be eligible to be considered for appointment as a Professor.

1.1.3 The Selection Committees for Career Advancement shall be the same as those for Direct Recruitment for each category..

### 1.2 Lecturer (Senior Scale):

A Lecturer will be eligible for placement in a senior scale through a procedure of selection if she/ he has:

- (i) Completed 6 years of service after regular appointment with relaxation of one year and two years respectively, for those with M.Phil, M.D., / M. Tech. and Ph.D.
- (ii) Participated in summer / winter schools of total duration of 4 weeks, or engaged in other appropriate continuing education programme of comparable quality as may be specified or approved by the All India Council for Technical Education (AICTE).  
Consistently satisfactory performance appraisal

### 1.3 Lecturer (Selection Grade):

Lecturers in the Senior Scale who do not have Master's degree or equivalent published work, and who do not meet the scholarship and research standards, but fulfil the other criteria given below for the post of Assistant Professor, and have a good record in teaching and, preferably, have contributed in various ways such as to the corporate life of the institution, examination work, or through Research & extension activities, will be placed in the Selection Grade, subject to the recommendations of the Selection

Committee which is the same as for promotion to the post of Assistant Professor. They will be designated as Lecturers in the Selection Grade. They could offer themselves for fresh assessment after obtaining Master's degree and/or fulfilling other requirements for promotion as Assistant Professor and if found suitable, could be given the designation of Assistant Professor.

#### 1.4 Assistant Professor:

1.4.1 A Lecturer in the senior scale will be eligible for promotion to the post of Assistant Professor if he/ she has:

(i) Master's Degree and completed five years of service at the level of Lecturer (senior scale). Those who do not have Ph.D degree, they are required to obtain Ph.D degree within a period of seven years from the date of his/her promotion to the post of Assistant Professor.

AND

(ii) Made some mark in the areas of Scholarship and Research; as evidenced e.g. self assessment, report of referees, quality of publication, contribution to education / innovation, development of new courses and curricula and extension activities.

(iii) After placement in the senior scale participated in winter/ summer schools (short-term courses) of total duration of 4 weeks, or engaged in other appropriate continuing education programmes of comparable quality as may be specified / approved by the AICTE.

(iv) Possesses consistently good performance appraisal reports.

1.4.2 Promotion to the post of Assistant Professor will be through a process of selection by a selection committee to be set up under the statutes / ordinances of the concerned institute / university or other similar committees set up by the appointing authorities.

## 1.5 Professor:

1.551 In addition to the sanctioned position of Professors which must be filled up through direct recruitment through all India advertisement promotion may be made from the post of Assistant Professor after 8 years of service as Assistant Professor.

1.5-2 The selection committee for promotion to the post of Professors should be the same as that for direct recruitment for the promotion from Assistant Professor to Professor the following methods of promotion may be followed:

The candidate should present her/ himself before the selection committee with some of the following:

- (a) Self-appraisal report (required).
- (b) Research Contribution — books, articles, etc published (at least 4 papers in Journals required). The best three written contribution of the teacher (as defined by her/ him) may be sent in advance to the experts for reviewed before coming for the selection committee interview. The candidate should submit in three sets with the applications.
- (c) Seminars / conferences workshops attended which should be at least 4 seminars/ conferences/ workshops.

at the national/ international level or must have attended summer / winter schools (short term course) of total duration of 4 weeks.

- (d) Significant contribution towards teaching / academic environment / institutional corporate life.
- (e) Adequate extension and field research activity.

- (f) Development of course/ lecturer material / monographs, CDs / modern teaching tools including E- learning tools.
- (g) Participation in continuing education programme.
- (h) Any other academic contribution.

**1.6** The requirement of consistent satisfactory performance appraisal report shall be the mandatory requirement for Career Advancement from Lecturer to Lecturer (Senior Scale) and from Lecturer (Senior Scale) to Lecturer (Selection Grade) / Assistant Professor.

For requirement of completing the courses would be as follows:

- (i) For Lecturer to Lecturer (Senior Scale), summer / winter school courses of total duration of 4 weeks would be compulsory.
- (ii) For Lecturer (Senior Scale) to Lecturer (Selection Grade)/ Assistant Professor, Summer / winter school courses of total duration of 4 weeks would be compulsory.
- (iii). The senior teachers like Assistant Professor / Lecturer (Selection Grade) and Professors may opt to attend 4 seminars / conferences / workshops (National Or International Level) in their subject area and present papers on those areas or attend AICTE approved summer / winter school courses to be offered by various approved institutions.

Note: Other terms and conditions of Career Advancement Scheme (CAS) will remain same as per the addendum issued vide Letter F.No. 165/CD/NEC/ 98-99 dated July 31<sup>st</sup> 2001.

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APPEt•DIX-XXIV

No.F.20-18/2003-TS-111  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

10/5/2004  
10/5/2004

New Delhi  
August 17, 2004

OFFICE MEMORANDUM

SUBJECT: -Promotion under Career Advancement Scheme (CAS) for faculty members in National Institutes of Technology (NITs) Clarifications regarding eligibility criteria prescribed AICTE.

The undersigned is directed to refer to para 4 of this Nfins(rv's orrsec Memorandum (OM) of even number dated 15-09-2003 on the subject mentioned above and to say that the Ministry has been receiving a number of queries from NITS regarding the exact eligibility criteria for promotion under CAS as AICTE has issued different clarifications at different points of time which are at variance with each other. The matter has been considered in the Ministry and it is clarified that instructions contained in the letter No. FD/PSSC/Clarif./2003/1 dated 10-09-2003 or AICTE with regard to eligibility criteria for promotions under CAS for different posts of faculty shall be applicable to NITs. But any other clarifications issued by AICTE subsequently after this date shall not be applicable to NITS. If there is any specific operational difficulty or anomaly with regard to implementation of this order, the same may be referred to the Ministry for appropriate consideration and clarifications.

(Dr. L Jambulkar)  
Deputy Educational Adviser  
TCI: 2338-4276

I Directors/Registrars of All NITs

  
S. V. / 27/8

Discuss  
31/8  
S. V. (2)

ItemNo. 6.32 To consider the penal rent outstanding against  
Dr. B.L Sharma, Ex-Professor of the Physics Deptt.

Dr. B.L. Sharma, Ex-Professor in Physics Department of this Institute, retired from the Institute services on 30.6.08. On his request, he was allowed to retain his existing house NoDB-4 (Institute Accommodation) on normal rent under Clause 3(-) of House Allotment Rules of the Institute up to 30.9.98. He was also allowed to retain the House NoaBB-4 on normal rent for a further period of three months up to 31.12.98 under Clause 30 of House Allotment Rules.

Further, Dr. B.L. Sharma requested the then Chairman, Board of Governors that he may be allowed to retain the Institute accommodation DB-4 of Professors' category on normal rent for a further period of 'one year'. Dr. Sharma also requested the then Chairman, Board of Governors that alternatively the said house may be allotted to his wife Mrs. Manjula Shatana, Lecturer (Senior Scale) in the Department of Humanities of the Institute on purely temporary basis for a period of one year. The then Chairman, Board of Governors allowed Dr. Sharma to retain the House No.BB-4 for one year w.e.f. 01.01. 1999.

As per House Allotment Rules of the Institute, Mrs. Manjula Sharma was not eligible for 13B -type house which was in the name of Dr. B.L. Sharma before his retirement. It is pertinent to mention here that if the Professor category house was allotted to a Lecturer, on normal rent for one year, it would have been a wrong practice and bad precedent which could create problems to the Institute. House Allotment Rules do not provide for retention of House after retirement beyond six months from the date of retirement under any circumstances. Hence, Dr. B. L. Sharma was informed several times that the rules do not permit to retain the house for more than six months and the penal rent of 100% of the basic pay is due to be charged w.e.f. 01.01.1999 i.e. ₹. 6700/- p.m. subject to revised pay scale, which may come to over ₹. 10000/- p.m. per month.

The matter was placed before the Board in its 91<sup>st</sup> meeting held on 11.5.1999 and the Board decided as under:-

"The Board decided that penal rent as per College Rules be charged w.e.f. 1.99 from Dr. B.L.Sharma, Ex-Fellow of Physics Department for retaining the House No. BB-4 unauthorisedly. The penal rent will be again calculated which the grades are revised and shall be adjusted from the arrears to be paid to the employee. The Board further decided that Dr. B.L. Sharma be asked to vacate LHE College Accommodation immediately."

In view of the above decision of the Board, a notice dated 22.7.1999 was issued by the Estate Section of the Institute for the recovery of amount of penal rent (at 100% of the basic pay as on 30.6.98, w.e.f. 1.99 to 30.6.1999 and at 200% w.e.f. 09 till the vacation of house No. BBA by Dr. B.L. Sharma. Dr. B.L. Sharma vacated the Institute accommodation on 27. Thus Dr. B. L. Sharma retained the accommodation unauthorisedly for the period from 1.99 to 27, 9000. The penal rent for this period on the basis of revised pay scale amounted to Rs. 3,68,491.62. The Institute had retained 14 1/2 months gratuity and 7 days Leave encashment of Dr. B.L. Sharma which amount to Rs. 3, 18,741/-

Dr. B.L. Sharma filed a suit against the above notice dated 22.7.99 of the Estate Officer in the Hon'ble Distt. Courts, Kurukshetra on 4.8.1999 and the Hon'ble Court of Addl. Civil Judge (Sr. Division), Kurukshetra allowed the suit partly on 30.4.2002 deciding therein that order dated 22.7.1999 passed by the Institute is hereby set aside and Dr. B. L. Sharma is entitled to all his retirement benefits after deducting house rent on normal rent upto 31.12.99 and penal rent 100% till vacation of house, However, the Institute as well as Dr. B. L. Sharma filed an appeal and cross appeal against the above orders, Both the appeals are pending before the Distt. & Session Judge, Kurukshetra for orders.

Subsequently Dr. B.L. Sharma withdrew his said appeal against the Institute vide his letter dated 17.5.2004. Further, Dr. B. L. Sharma vide his letter dated 7.9.2004 (copy enclosed as Appendix XXV on page 176) while requesting to consider his case sympathetically has pointed out that even the trial court, which decided the case in his favour on 30.4.2002 had ruled that Institute can charge penal rent only for the period of occupation beyond that permitted by the Chairman, Board of Governors i.e. beyond 31.12.1999.

The Board may consider and decide.

APPENDIX-XXV

To

The Director National Institute of  
Technology Kurukshetra.

*F*  
*S.L.W.*  
*8/9/04*

*RK 879*  
*Deed*

Sir,

Release of gratuity and other retirement benefits: waiving of penal rent.

This is in continuation of my letter dated 26.11.2002 (addressed to the Chairman BOG with copy endorsed to you) on the subject.

It has been more than six years since I retired from the services of the College/Institute on 30.6.1998. Had my gratuity and other dues amounting to Rs.3,68,491.62 been released immediately after retirement, it would have earned me an interest of more than Rs.2.5 lakh (at the rates prevalent then). I have therefore, already been penalized to the tune of Rs.2.5 lakh plus. Imposing any additional penalties would therefore be extremely harsh and unjust. I may point out here that even the trial court which decided the case in my favour, had ruled that the College/Institute can charge penal rent only for the period of occupation beyond that permitted by the Chairman, BOG, i.e., beyond 31.12.1999.

Keeping the aforesaid points in view, I request you once again to consider my case sympathetically, keeping in view the penalty already suffered by me.

Thanking you,

Yours truly,

  
(B.L.SHARMA) 8.9.2004

Formerly, Professor and Chairman  
Department of Applied Physics  
REC, Kurukshetra.

Kurukshetra  
September 7, 2004.

Item 6.33 To consider the request of Shri Sandeep Singhal, ~~cturer~~ in  
Mechanical Engineering Department for  
extension of deputation to AICTE for a further  
period of one year from 30.9.2004 to 29.9.2005

Shri Sandeep Singhal, Lecturer in Mechanical Engineering Department of this Institute was offered appointment by AICTE as Assistant Director vide letter No, F, 104-10/B1/Admn/S/2001 dated 5,6.2003. He was allowed deputation for a period of one year by the Director of the Institute in anticipation of the approval of the Board to join AICTE for a period of one year

from 30.9.2003 to 29.9.2004 vide. letter No. GA-I/PF/6540 dated 29.9.2003 (copy enclosed as Annexure x.xvr Page 179—180 ). The Board ratified the action taken by the Director. As per terms and conditions of deputation Shri Sandeep Singhal is to join back on 30.9.2004 after the expiry of the deputation otherwise action will be taken as per terms and conditions mentioned in the letter vide which he was allowed deputation,

Sh. Singhal vide his application dated 30.6.2004 has requested extension for another one more year w.e.f. 30.9.2004, In this connection it is mentioned that it is a matter of prestige when such teachers on deputation to a Govt. Department/ Council of National level. The AICTE is a prestigious council to which the Institute is involved in many ways. Thus the experience of Sh. Singhal will not only be beneficial to him but also to the Institute. Sh. Singhal joined this Institute on 2.8.89 and has completed about 14 years service in the Institute. The rule with regard to sending a person on deputation/ EOL as resolved by the Board of Governors in their 91<sup>st</sup> meeting held on 11.5.99 reads as under:-

- "(a) An employee will be allowed one year's Extraordinary Leave for every completed five years service subject. to a maximum of three years Extraordinary-1Y Leave. during the entire service with the College. However, in case an employee is appointed to a prestigious position like Vice-Chancellor, his EOL may be extended to a maximum of five years.
- (b) An employee will be allowed deputation to a maximum period of three years during his entire service with the College, The deputation will only be allowed if it is in the interest of the College, the State Govt. or Govt. of India.
- (c) The total absence of an employee from the College due to EOL or EOL plus deputation will not be allowed to exceed five years under any circumstances (till the entire service of the employee" ,

The Institute has been granted the Deemed University Status w.e.f. 26.6.2002, The rules regarding deputation are under process for preparation. For the time being the Institute is following the deputation rules of Central

Govt. servants and as per Swamy's Handbook 2004 the abstract of deputation is as under:-

"The deputation will be for a maximum of three years. Deputation to other Ministries/ Departments for the fourth year may be granted with the approval of the Secretary of the borrowing Ministry, Extension for one year beyond the fourth year require the approval of the Minister of the borrowing Ministry; but no Deputation Allowance is admissible for that period. Extension beyond fifth year can be only with prior approval of Department of Personnel and Training'.

Sh, Sandeep Singhal has at his credit about 14 years service. So he is entitled for one year deputation from 30.9.2004 to 29.9, 2005 as per BOG decision taken in their 91<sup>st</sup> meeting held on 11.5.1999 as referred above. AICTE vide its letter No. 101-164/B1/Admn.(S)/2002/465 dated 13.9.04 has also recommended for extension of deputation period of one year to Dr, Singhal,

The matter is placed before the Board for consideration and decision.

A pEtorx-xxvr

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA- 136119

No. GA 1/PT/6540

Dated: 29.9.2003

Shri Sandeep Singhal, Lecturer in Mechanical Engin

Department may please refer to his letter dated 11.6.2000

He is allowed to proceed on deputation for a period of one year commencing from 30<sup>th</sup> September, 2003 to enable him to join as a

Director in the AICTE, New Delhi, in anticipation of the approval of the Board of Governors of this Institute on the following terms & conditions:-

1. During the period of deputation AIC, TLÈ, New Delhi will pay towards leave salary, CPF and Gratuity contributions at the rate prescribed by the Government and as amended from time to time by 10<sup>th</sup> month.
2. During his deputation he will retain his lien on the post of Lecturer in Mechanical Engineering Department of this Institute.
3. In case he wishes to resign/ seek voluntary retirement during deputation he will have to give three months notice.
4. He will vacate the Institute as per House Allotment Rules of this Institute.
5. He will hand over the complete charge to the Chairman, Mechanical Engineering Department before leaving the Institute.
6. He will not get any TA/DA for joining his new assignment. In the event of joining back or any deputation allowance the Institute.
7. He will be allowed to extend the period of one year under circumstances and he has to join back the parent Institute after expiry of one year otherwise his service will be terminated following Bye-Laws of the Institute.

"If a College employee overstays his/her leave, forfeit his/her salary during the period of his/her absence. If he/she shall remain in the service of the Institute, he/she shall be entitled to receive his/her salary during the period of his/her absence." (Bye-Laws of the Institute)

-leo-

absent, and if he/she overstays his/her leave for more than one week,

his/her post shall be liable to be declared vacant".

*Received*  
*[Signature]*

*[Signature]*

Deputy Registrar (CIA) cfc For  
Director

Shri Sandeep Singhal,  
Lecturer,  
Mechanical Engineering Department,  
NIT Kurukshetra.

Endst. No. GA-I/PF/6 "L// - L/ L/

Dated: 29.9.2003

Copy of the above is forwarded for information and necessary action to:-

- 1 . The Under Secretary, AIC  
TE, I.G. Sports  
Complex,  
I.P. Estate, New Delhi-1 1002.
- . Chairman , Mechanical Engineering Department, NIT,  
Kurukshetra. (He is requested to confirm that complete charge has been handed over by Shri Singhal and he may be relieved on 29.9.2003 (AN). It is made clear that no substitute will be provided.
3. Estate Officer, NIT, Kurukshetra.
4. Deputy Registrar (Accounts), NIT, Kurukshetra.

*[Signature]*

Deputy Registrar (C.A)



Item 6 34 To consider matter regarding **rationalization** of non-teaching staff.

The Board of Governors in its 2<sup>nd</sup> meeting held on 19.4.2003 decided as under:-

Item 2.25

"However, Board was very specific that we should maintain ratio between teaching and non-teaching posts in the range of 1; 1.5. The Board felt that to keep this ratio the Institute can do the rationalization of the non-teaching posts **recommendations** by appointing a Committee at the **from the Board** Institute level. The of such Committee may be got approved

Item 2.27

The Board noted the vacant non-teaching posts in the Institute, The Board is of the opinion that ratio between teaching and non-teaching staff be maintained as 1:1.5. However, in some cases where there is acute shortage of teaching-supporting staff separate request may be put up to the Board for allowing a few non-teaching posts. The Institute will do the rationalization as noted in item 2.25".

The matter as regards filling some of the non-teaching posts was placed before the Board of Governors in its 5<sup>th</sup> meeting held on 15.3.2004.

The

Board decided as under: -

"The Board did not agree to lift ban on recruitment of non-teaching and supporting staff,

The Board desired that the process of rationalization be completed at the earliest. Keeping in view the observations made by the National Board of Accredited

regarding urgent need of technical staff for laboratories, the training scheme for those who have potential should be started immediately and they should be placed suitably.

Dr. R.S. Sirohi commented that needs of residential campus are different from those of non residential campus and hence the proposals of the manpower ~~ment~~ be presented for Board's discussion and approval broadly keeping in mind the ~~requirement~~ of faculty to staff ratio and the data presented by the Institute".

In view of above decision of the Board, a Committee was constituted at the Institute level for the said purpose under the Chairmanship of Dr. S.K, Sharma, Professor & Chairman of the Mechanical Engineering Department. The Committee has submitted its report and the same is being examined by the office.

It may be appreciated that NIT Kurukshetra being a very big residential institution has several hostels, instructional buildings, residential buildings, other buildings and huge infrastructure etc. etc. It has, therefore, been felt that the Institute may be allowed to maintain ratio between teaching and non-teaching posts as 1:2 instead of 1:1.5. As per recommendations of the Expenditure Reforms Commission (ERC) as communicated by the MHRD the ratio between teaching and non-teaching staff can be maintained in the range of 1:2.

It is proposed that the Institute may be allowed to do rationalization of non-teaching staff by maintaining ratio between teaching and non-teaching posts as 1:2 with the following guidelines:-

- (i) All posts in Estate Section relating to maintenance work and Watch & Ward Section except some skeleton posts may be abolished and maintenance and Watch & Ward work may be outsourced on contract basis. -
- (ii) The ratio between teaching and non-teaching posts as 1:2 may be further apportioned as under:-

- (a) Technical Supporting Staff such as Supervisors,  
Draftsman, Technician Grade A &B,  
System Attendant, Laboratory Attendants etc. 1
- (b) Ministerial Staff such as Registrar,  
Dy. Registrars, Assistant Registrar, Dy. Supdts.,  
Assistants, Accounts staff, Sr. and Jr. Stenos,  
Clerks and other ministerial 1:0.5  
staff.
- (c) Other non teaching supporting  
staff such as staff of Health  
Centre, Library Staff & other non-  
teaching supporting staff  
not covered under (a) & (b) above. 1:0.5

Due to the ban imposed by the State Government on the recruitment since 1996 and frequent retirement of the non-teaching staff, vacancies are increasing day by day and it has become very difficult to run the classes, labs, various departments and various administrative office smoothly. The Chairmen of the respective departments and Heads of Sections are pressing very hard to fill up the vacant teaching supporting and non-teaching posts as the work is enormously increasing due to manifold activities of the Institute, particularly on its becoming NIT with Deemed University Status. The Government of India, Ministry of Human Resource Development vide letter No. P.32-1/ 1999-TS.III dated 28<sup>th</sup> May, 2003 also issued instructions that no recruitment/promotions should be effected until the new service rules are notified by this Ministry.

Pending the rationalization of the non-teaching staff, the Institute may be allowed to fill up the following non-teaching posts which are 25 in number by way of direct recruitment on the basis of existing qualifications, rules and roster of the Institute. However, the Selection Committee for the purpose will be as per new MOA/ Rules. The above mentioned posts are minimal and essential requirement to be filled up urgently to run the administration, laboratories and classes of the students.

Sr No.	Name of the post	No. of posts
1,	System Analyst (Computer)	01
2	Supervisor (Civil Engg.)	01
3.	Technician Grade A (Civil)	01
	Technician Grade A (Elect.)	01
	Technician Grade A (Mech.)	01
4.	Technician Grade B (EcE)	01
	Technician Grade B (Workshop)	01
5.	Lab.Attendant (Civil)	02
	(Comp) 01	Lab.Attendant

6.	System Attendant (BCE)	01	
7.	Deputy Registrar (Academic)		01
8.	Assistant Registrar	01	
9.	Deputy Superintendent		01
10.	Junior Stenographer	01	
1 1.	Steno-typist		01
12.	Sr. Library Assistant	01	
13.	Counter Assistant	01	
14.	Assistant	03	
15.	Storekeeper (Jr.)		01
16.	Clerk	01	
	Guest House Helper		01
18.	Driver		01
	Total:		<u>25</u> 5

Item 6.35 To consider the provision of issue of liveries to Group 'D' and some Group 'C' employees of the Institute.

On elevation of the Institute to the level of NIT from REC, the Board in its 5<sup>th</sup> meeting held on 15.3.2004 vide item 5.17 decided as under:-

"The decided that service conditions for the employees of the Institute as circulated by the MHRD vide its Memo No. F.20-46/2003-TS.111 dated 22.12.2003 be implemented w.e.f. 1.7.20

The Board further decided that the amount already paid to Group D staff on account of washing allowance on the State Government pattern upto 29.2.2004 be adjusted towards liveries to be paid for winter season on the Central Government pattern as it is not desirable to provide the liveries for the winter season at this stage when the summer season has already commenced.

As per the decision of the Board referred to above, the Institute has adopted the liveries rules on the Central Govt. pattern and allowed summer uniforms to the eligible Class IV employees but the representatives of the Karamchari Sangh of the Institute intimated that several Class IV employees

have been left out from the ambit of the liveries who being provided liveries on the State Govt. pattern.

To settle the issue the constituted a committee consisting of 5 members headed by Dr. RC Bhattacharjee, Professor-in-Charge (Estate & Construction) wherein two representatives of the Karamchari Sangh were also included as members and the said Committee with reference to letter No. GAIII/ Liveries/ 5903-06 dated 9.8.2004 submitted its detailed report and recommendations on 13.9, 2004. The said report along with the

Its recommendations is enclosed as Appendix <sup>xxvi</sup> I \_\_\_\_\_ page 185-189.

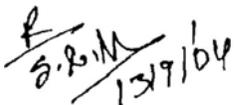
The Board may consider the recommendations submitted by the Committee constituted for looking into the difficulties relating to the liveries and washing allowances with some other specific categories belonging to Class 'C'. The Committee has recommended that the liveries rules followed by 11T Delhi may be implemented in NIT, Kurukshetra.

APPENDIX-XXVII

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-1361

19

No. EO/Misc./ 717 Date: September 13, 2004

To   
The Director,  
National Institute of Technology,  
Kurukshetra

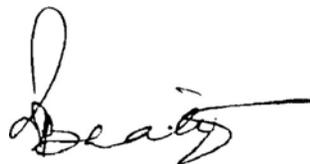
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Sub: Supply of Liveries.

Sir,

Enclosed please find herewith report containing the recommendations regarding supply of Uniforms to the employees of the Institute. This is for information & Further necessary action.

DA/One report



Professor-In-Charge(Estate & Constn)

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-1361

19

The Director constituted a committee consisting of the following to consider the request of Non-Teaching Employees Association regarding grant of liveries to eligible employees vide his letter No. R/GA/5741 dated 31.12.2004/2.8.2004 and No. GAIII/Liveries/5903/06 dated 9.8.2004: I. Dr. RC Bhattacharjee Chairman

Prof. VC (Estate & Costn.)

- 2. Dr. Puneet Tandon, LME Member
- 3. Sh. L C Mang'vvana, Dy. Registrar (GA) Member
- 4. Sh. R.K Arora, Dy. Registrar (Accounts) Member

5&6. Two Representatives of Karamchari Sangh Members

The above committee was asked to examine the issue of supply of liveries to the eligible employees.

The above committee met several times and collected information from NIT Jaipur & IIT, Delhi through the representatives of Karamchari Sangh. While examining the rules & practice adopted by erstwhile REC, Kurukshetra, the committee observed that all Group-D employees of REC, Kurukshetra were getting the liveries allowance on the State Government pattern, which included washing allowance also. On elevation from REC to NIT, Kurukshetra, the Board of Governors vide item No. 5.17 decided to allow liveries to the eligible employees as per norms prescribed by Government of India. While implementing the decision, it was observed that the liveries prescribed for various categories of employees were in variance vis-à-vis the previous norms/practice. This has created dis-satisfaction among the eligible Non-teaching employees, who wanted that the liveries be sanctioned to the eligible employees as per past practice or on the pattern of IIT, Delhi pattern. However, on perusal of the relevant Central Government Rules i.e. O.

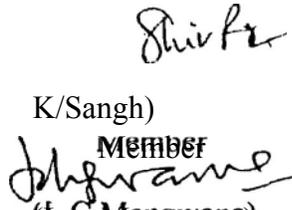
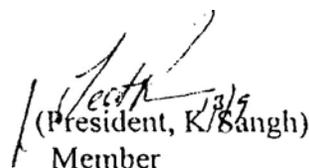
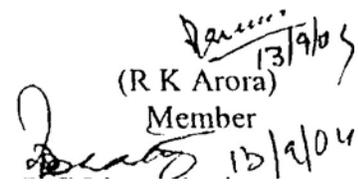
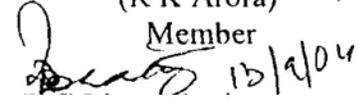
M. No. 14/8/90-JCA dated 29.6.1990, the Committee observed that all Group-D employees of the categories of Jamadars/ Daftris/ Peons/ messengers /record sorters etc. and certain categories of Group—C employees are eligible for liveries. Further, it was observed that in the case of employees not covered by these orders i.e. technicians and specialized Group-D staff the concerned organization should itself decide the question for issue of uniforms and scales thereof in consultation with the appropriate financial authorities i.e. Governing Body of the Institute. In view of the rules reproduced above (typed in Italics), the committee observed that all the Group-D employees working in NIT, Kurukshetra fall under the same categories as mentioned above in respect of their nature of duties.

While perusing the rules in vogue in IIT, Delhi, it revealed that the liveries given by IIT, Delhi to some Group-C and all Group-D employees are in accordance and within rules of GOI. IIT, Delhi has made some minor modifications in the liveries in terms of shades,

quality and quantity etc. which too is within rules by providing less quantity of liveries with better quality, and thus total value over a block year has also not exceeded.

In view or above observations, recommendation of the Committee are as under:

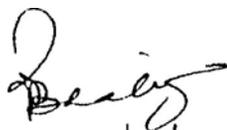
- a. The liveries rules followed by IIT, Delhi be implemented in NIT, Kurukshetra.
- b. All the group-D employees of the Institute be provided liveries as prescribed by IIT, Delhi.
- c. Some selected categories of Group-C employees i.e Security Officer, Staff Nurse & all Technical Staff below the Rank of Supervisors, vehicle drivers, Pump Drivers and Asstt. Pump Drivers be also sanctioned liveries as per norms prescribed by WI, Delhi.
- d. Item/Quality/quantity/shades of liveries including stitching charges and washing allowance will be at par with those admissible at IIT, Delhi.
- e. All the items of the liveries be procured from NTC/Khadi Gram Udyog/DGS & D-RC and distributed among the eligible employees over a block year (Annexure I). The admissible stitching charges' be paid to the concerned employees on production of stitched garments alongwith the cash receipt.
- f. The liveries already purchased by the Institute be distributed among the eligible employees i.e. all Group-D and some Group-C employees as mentioned at Sr. No. (c) above, during the current block year. However, the IIT, Delhi norms be followed from the next block year.
- g. The amendments, if any, made by IIT, Delhi in future may also be allowed for implementation suo moto.
- h. Any issue not covered in the above recommendations, will be made operative on IIT, Delhi norms.

 K/Sangh) Member (L.C Mangwana) Puneet Tandon) Member	(General Secretary,  (President, K/Sangh) Member	 (R K Arora) Member  (Dr. R C Bhattacharjee) Chairman
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ANNEXURE-I

Description of liveries and eligibility

<u>Liveries items:</u>	<u>Eligibility</u>	<u>Existing Ceiling price</u>
<u>summer</u>		
1. Sandle	• I pair every year (All Group-D and Drivers	Rs. 250/- to 300/-
2. Terricot cloth	: Gray colour — 3 sets (3 pants, 2 half shirts & I full shirt) for 4 years (All Group-I) : Khakhi colour — 3 sets for 4 years (Security)	Pant - 1.20 m.per pant (it) R.s. 86/- per metre. Shirt — 2.25 m per half shirt & 3.00 m.per full shirt 27/- per metre.
3. Terricot white cloth	: 3 set for 3 years (for drivers only)	
4. Terricot Pista Colour	2 sets for 2 years (Ibr Group-C at Sr. No. c)	
5. Terricot Khakhi	: 2 sets for 2 years ( for security Officer)	
6. Snree/Suit (for female employees)	: 2 Sarees + 3 matching blouse + 3 petticoats for I year Or 2 sets of Salwar-Kameez-Dupatta for I year	Rs. 172/- per sari + blouse Rs. 40/- per petticoat incl. stitching
<u>Winter</u>		
1. Shoes	• I pair for two years (Group-D and Drivers) • I pair for I year (Security Officer)	Rs. 350/- to Rs. 400/-
2.	: 2 Nos. for 3 years (All Group D Staff)	Rs. 169/- to 199/- per piece
<b>Jers</b>		
(N/blue - all Grade-D and Khakhi for security staff)		
Socks	• 2 pairs for 3 years (All Group-D) • I pair for I year (for Security Officer) • 2 pairs for 2 years (for drivers)	Rs. 28/- per pair
3. Cloth terriwool ( Button-up coat	: One set for 4 years (all Group-I) : One set for 3 years (Drivers)	2.75 metre @ Rs. 160/- per metre

R. 13/9/06 

and pant.

N/blue- all Gr-D  
and Khakhi for  
security staff)

- i. Cloth terriwool : One set for 4 years (for Security Officer)
- ii. Blanket • I No. for 3 years (All Security Staff) IQs. 150/- to 200/- per h.e.e .

Rniny Season

Rain Coat • I No. for 7 years (All Security Staff) Rs. 200/- to 250/- per p; a ce

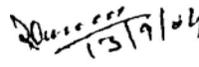


3 Secretary, K/Sangh)(R K  
Arora)

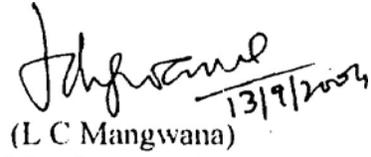
MemberMember



(President, K/Sangh)  
Member

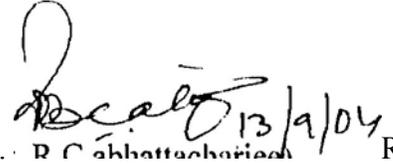
  
13/9/04

(Arora)

  
13/9/2004

(L C Mangwana)

Member

  
13/9/04

(Dr. R C Chhabra) R C

(Dr. Puneet Tandon)

Member

Chainnan

Item 6.36 To consider the Report of Dr. M.P. Kapoor (Ex- Director, Thapar Centre for Industrial Research & Development, Thapar Technology Campus, Patiala) in the case of Ms. Indu Nalwa, Ex-Lecturer in Humanities Department regarding her final settlement.

The Board of Governors in their 3<sup>rd</sup> meeting held on 6.10.2003 vide Item No. 3.7 authorised the Chairman of the Board of Governors to constitute a Committee to find out the facts of the case regarding final settlement of accounts of Miss Indu Nalwa on superannuation. Dr. Kapoor Ex-Director, TCIR&D, Thapar Technology Campus, Patiala was appointed Enquiry Officer in November, 2003. He was authorized to make inquiry from the existing and former(retired) employees of the Institute so as to ascertain the facts and fix extent of responsibility for lapses thus established.

Dr. M.P. Kapoor has submitted his inquiry report into the matter in a sealed cover. The same shall be opened and placed before the Board of Governors at the time of meeting.

The Board of Governors may consider the report and decide.

Item 6037 To consider **recognition** of Service Association of the Non-teaching employees of the Institute termed as NITKSK.

The Institute prior to its elevation as NIT was having Regional Engineering College Karamchari Sangh Kurukshetra known as RECKSK, The Govt. of India vide letter OM No. F,20-12/2004-TS-III dated 22.6,2004 (copy enclosed as Appendix XXVI 11 page 193—200) along with its enclosures issued certain guidelines for **recognition** of service associations. The Regional Engineering College Karamchari Sangh Kurukshetra termed as RECKSK now re-named as National Institute of Technology Karamchari Sangh Kurukshetra is required to be **recognized** as per said guidelines of the MHRD.

Earlier the Board of Governors in its 46<sup>th</sup> meeting held on 19.5.1978 recognized the Karamchari Sangh with the following resolution:-

"RESOLVED the Regional Engineering College. Karamchari Sangh (Regd.) Kurukshetra be recognized subject to the Conduct and Disciplinary and other Rules of the College".

Further the Board of Governors in its 88<sup>th</sup> meeting held on 15.3.1997 decided as under:-

"The Board authorized the Principal to declare the services of all Sections/ any Section of employees of the College as essential as and when required in the interest of teaching and discipline. as per the **procedure** being followed in Kurukshetra University.

The Board further decided that in future the Executive Committee of the Karamchari Sangh as well as its General Body (Non-teaching) & Technical Supporting Staff members) should not meet/ gather during duty hours but hold their meetings beyond College hours."

Now the Karamchari Sangh (Non-teaching Association) has submitted the following documents: -

- 1, Constitution/ MOA/ Rules of the Karamchari Sangh  
(Appendix ~~XXIX~~ pages 201 to 207)
- 2, List of membership of Non-teaching Kammchari Sangh,  
(Appendix ~~XXX~~ pages 208 to 211\_\_\_\_\_).
3. A List of duly elected office bearers  
(Appendix page ~~212~~\_\_\_\_\_).

The Board may consider and recognize the National Institute of Technolow Karamchari Sangh Kurukshetra.

*Pl. disc. & ...*

NO.F.20-1 2/2004-'rs-III  
Government of  
India  
Ministry of Human Resource  
Development  
Department of Secondary & Higher Education

*Put up on file without  
delay for taking  
further n.a.  
DR/4A 9/8*

DR/4A  
New Delhi

*3.31* June 22, 2004.

*26.7.04*

OFFICE MEMORANDUM

Subject:- Guidelines for Recognition of Service Associations in NITs regarding

The undersigned is directed to refer to this Ministry's OM no. even number (dated 1<sup>st</sup> May regarding Non-recognition of the so-called All India National Institute of Non-Teaching Federation and to say that this Federation has constituted in accordance with the approved guideline issued by the Government of India in this regard.

2. It is hereby clarified that the Government of India had issued the following notifications [Office Memorandum regarding recognition of Service Association and Recognition of Federation of Service Associations/Unions by the Central Government employees.

(i) Notification No. 2/10/80-IC'A (dated 5<sup>th</sup> November 1993 regarding the Central Civil Services (Recognition of Service Associations Rules, 1993).

(ii) Office Memorandum No.2/14/98-JCA dated 11<sup>th</sup> July regarding recognition of Federation or Service Associations/Unions formed by the Central Government employees. Copies enclosed

The instructions contained in the above-mentioned two orders, in litatis mutandis, shall apply to the employees or NITs. Accordingly the existing Associations and the new Associations to be formed shall be regulated in accordance with these instructions.

3. It is also clarified that the existing Associations which have been recognized by the BOG of the Institute shall also have to furnish their membership list. MOA (Model Rules of the Association and the list of elected office bearers as per the above guidelines to the Director of the Institute for placing it before the BOG by September 2004 for appropriate consideration and recognition. In case any recognized Service Association does not follow the above guideline, that Association would stand automatically de-recognized. The list of Associations recognized by the BOG of the Institute shall also be furnished to the Ministry.

4. Forming of the Federation of Service Associations, such of the recognized Associations in accordance with these guidelines shall require Ministry for accordng necessary approval and recognition.

5. NITs are requested to bring within 10 days the notice of all employees of the Institutes and the officers of the existing recognized associations.



(B. K. RAY)

Desk Officer

Tel: 2307 0177

Fax: 2307 4094

Email: [nit@csb.ernet.in](mailto:nit@csb.ernet.in)

Directors of all NITs  
Registrars of all NITs  
Chairman, BOGs of NITs

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No. 2/10/80/-JCA  
CENTRAL CIVIL SERVICES  
(RECOGNITION OF SERVICE ASSOCIATIONS) RULES, 1993  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS  
( Department of Personnel & Training ),  
Government of India

NOTIFICATION

New Delhi, (the 5<sup>th</sup> November, 1993)

G.S.R. 689(F).-In exercise of the powers conferred by the proviso to article 309 and clause (5) or article 148 of the Constitution, after consultation with the Comptroller and Auditor General in relation to persons serving in the Indian Audit and Accounts Department, and in supersession of the Central Civil Services (Recognition of Service Associations) Rules, 1959, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules, namely:

1. Short title and commencement: (1) These rules may be called the Central Civil Services (Recognition of Service Associations) Rules, 1993.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Definition: In these rules, unless the context otherwise requires, -

- a. "Government" means the Central Government.
- b. "Government servant" means any person to whom the Central Civil Services (Conduct) Rules, 1964, apply.

3. Application: These rules shall apply to Service Associations of all Government servants including civilian Government servants in the Defence Services but shall not apply to industrial employees of the Ministry of Railways and workers employed in Defence Installations of Ministry of Defence for whom separate Rules or Recognition exist.

4. Service Associations already recognized: A Service Association or a Federation which has been recognized by the Government before commencement of these rules and in respect of which the recognition is subsisting at such commencement, shall continue to be so recognized for a period of one year from such commencement or till the date on which the recognition is withdrawn, whichever is earlier.

5. Conditions for recognition of Service Associations: A Service Association which fulfils the following conditions may be recognized by the Government, namely:-

- a. An application for recognition of Service Association has been made to the Government containing Memorandum Association, Constitution, Bye-laws Association, Names of total membership and any other information as may be required by the Government,
- b. the Service Association has been formed primarily with the Object of promoting the common service Interest of its members,
- c. Membership of the Service Association has been restricted to a distinct category of Government servants having common interest, all such Government servants' being eligible for membership of the Service Association,
- d. The Association represents not more than 35 per cent of total number of a category of employees provided that where there is only one association which comprises more than 35 per cent membership, another Association with second highest membership, although less than 35 per cent may be recognized if it comprises at least 15 per cent membership:

(ii) The membership of the Government servant shall be automatic (i) on his ceasing to belong to such category:

- c. Government employees who are in service shall be members or office bearers of the Service Association
- f. The Service Association shall not be formed on the basis of any caste, tribe or religious denomination or of any group within or section such caste, tribe or religious denomination,
- g. the Executive of the Service Association has been appointed from amongst the members only; and
- h. The funds of the Service Association consist exclusively of subscriptions from members and grants, if any, made by the Government, are applied for the furtherance of the objects of the Service Association.

6. Conditions subject to which recognition is conferred Every Service Association recognized under these Rules shall comply with the following conditions, namely:-

- a. The Service Association shall not send any representation or deputations except in connection with a matter which is of common interest to members of the Service Association.
  - b. the Service Association shall not espouse or support the cause of individual Government Servants relating to service matters,
  - c. the Service Association shall not maintain any political fund or lend its aid to the propagation of any party; The views of any political party or a member of such party shall not be expressed in any representation.
- (1. all representations the Service Association shall be submitted through proper channel and shall be addressed to the Secretary to the Government/Head of the Organisation or Head of the Department or office,

- c. a list of members and office bearers and tip-to-date copy of the rules and an audited statement or accounts of the Service Association shall be furnished to the Government annually through proper channel after the general annual meeting so as to reach the Government before the 1st day of July each year.
- f. The Service Association shall abide by, and comply with all the provisions of its constitution/by-laws;
- g. Any amendment in the constitution/by-laws or the Service Association, and its recognition under these Rules, shall be made only with the prior approval of the Government;
- h. The Service Association shall not start or publish any periodical, magazine or bulletin without the previous approval of the Government;
- i. The Service Association shall cease to publish any periodical, magazine or bulletin, if directed by the Government to do so, on the ground that the publication thereof is pre-judicial to the Government, or to good relations between the Government of India and the Government of a foreign state;
- j. The Service Association shall not address any communication, or enter into correspondence with, a foreign authority except through the Government which shall have the right to withhold it,
- k. The Service Association shall not do any or assist in the doing of any act which, if done by a Government servant, would contravene any or the provisions of the Central Civil Services (Conduct) Rules, 1964 and the Communications addressed by the Service Association or by any office-bearer on its behalf to the Government or a Government authority shall not contain any disrespect or improper language.

7. Verification of membership: (1) The verification of membership for the purpose or recognition of a Service Association shall be done by the Check-System in pay-rolls at such intervals and in such manner as the Government may prescribe.

(2) The Government may, at any time, order a special verification of membership if it is of the opinion, after an enquiry, that the Service Association does not have the membership required under sub-clause (i) or clause (d) of rule 5.

8. **Withdrawal of Recognition** . If, in the opinion of the Government, a Service Association recognized under these rules has failed to comply with any of the conditions set out in rule 5 or rule 6 or rule 7 the Government may after giving an opportunity to the Service Association to present its case, withdraw the recognition accorded to such Association.

9. **Relaxation** The Government may dispense with or relax the requirements or any of these rules to such extent and subject to such conditions as it may deem fit in regard to any Service Association.

**Interpretation:** If any question arises as to the interpretation of any of the provisions of these rules or if there is any dispute relating to the fulfilment of conditions

For recognition it shall be referred to the Government, whose decision thereon shall be final.

I F.N0. 2/1 0/80-J( ( V 01.1 V)

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**J.S. Mathur, Jt. Secy.**

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NATIONAL INSTITUTE OF TECHNOLOGY KARAMCHARI SANGH(REGISTERED)  
KURUKSHETRA-136119

CONSTITUTION/MOA]RULES

1. NAME

The Sangh shall be known as the National Institute of Technolog Karamchali Sangh Kurukshetra (earlier known as Reöonal Ensneering College Karamchari Sangh, Kurukshetra). It was a registered society under the Societies **Registration** Act.

2Aims & Obiectives. subiect to Bye-laws/MOA]rules of the Institution.

- (a) To promote the social and cultural activities for the benefit of the non-teaching fraternity of Institute.
- (b) To promote and maintain the organisation of the Institute employees working in the Institute and foster solidarity miongst all persons employed in the Institute.
- (c) To promote and safeguard the economic, educational, cultural and social interests of Institute workmen and to make efforts for their general uplift.
- (d) To establish co-operative housing socieües and credits societies, Clubs, etc. for the benefit of Institute employees in general and to organise occasional lecturers and social gatherings with a view to developing an understanding of the advantages and facilities of organised life.
- (e) To safeguard and promote rights and privileges of college employees in all matters relating to conditions of sersice and to work for the ameliorafon of their **conomic**and social conditions.
- (f) To federate with or affiliate itself to any other AssociationÆederation in India having kindred aims and objectives with prior approval of the Govt. of India.

3. MEMBERSHIP AND FEES

Every member of the non-teaching of the National Institute of Technoloy shall be entitled to be member of this Sangh.

There shall be no patron, life member, or ex-officio member of the Sangh.

Every person intending to be member of the Sangh shall apply on a prescribed form and pay an admission fee Rs. 5/- and his monthly subscription @ Rs. 10/- per month. On the receipt of the form and fee he shall be enrolled as a member of the Sangh.

**Any** member whose subscription has fallen into arrears for more than three months shall cease to be a member and his/his name shall be removed from the rolls by the **Executive** Committee. Any member thus ceasing to be a member shall be entitled to re-enrolment on payment of the arrears.

The Executive Committee may raise special contribution from the members if the circumstances so warrant.

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All members shall pay their monthly subscription by 10<sup>th</sup> of the following month and pay special contribution in a manner of the Executive Committee.

#### 4. POWERS & FUNCTIONS OF THE SANGH

The Sangh shall be competent to delegate any or all of its powers the power to dispose of real property to any authority or body working under this constitution. The Society through appropriate authority, shall have the power inter alia:-

- (a) To hold, own, or dispose of real and moveable property in trust or otherwise, received or for the prosecution of the objects above named, or any of them;
- (b) To accept donations or grants money or in kind trust or otherwise, for the objects above named or any of them provided that no donation which is expressly **intended** to promote any sectional activity or propaganda shall be accepted.
- (c) To initiate and/or co-operate in any such enterprise pertaining to the advancement of its members which in the opinion of the Executive Committee of the Sangh, appears appropriate and advisable;
- (d) To appoint auditors and fix remuneration if any;
- (e) To review, approve, and sanction any changes in the Constitution, subject to such procedure as may be provided for in that behalf by the Rules under the constitution.

#### 5. AUTHORITIES OF THE SANGH

The General Body of the Sangh consisting of all the Members shall be the **supreme** authority of the Sangh.

Under the General Body there shall be President two Vice-President, a General Secretary, Joint Secretary, Secretary, Treasurer and an Executive Committee, with such powers and functions as provided under this constitution, or such as may be conferred upon them by the General Body from time to time.

6. THE GENERAL BODY

The General Body shall in conference or otherwise as and when necessary, but shall meet at least twice a year and hold its annual meeting some time during August, September with the prior of the General Body.

The General in his absence, Joint Secretary, shall not less than 10 days before each annual meeting of the General Body issue to each member a notice of the same. The agenda for this meeting shall be issued to the members not less than five days before the date fixed for the meeting and it shall include;

(i) The annual Report,

(ii) The financial report, and the audited statement of accounts of the following year.

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(e) To take practical steps towards the carrying out of the various aims and objects of the Sangh specified in the constitution.

(f) To accept donation from my public authority, the private body or individual to promote the aims objects of the Sangh.

(g) To raise special funds for specific purposes when necessary.

8. FUNCTION OF THE OFFICE HOLDERS OF THE SANGH.

1 PRESIDENT

The President shall call the of the General Body as stated in Clause VI of this Constitution. He shall be responsible for all moneys which may from time to time be received into the funds of the Sangh and for duty banking them into the Sangh's account. He shall make payments towards all sanctioned expenditures against the respective vouchers. All bills vouchers etc. should be duly passed and signed by the General Secretary/Joint before payment is made. He shall be responsible on behalf of the Executive Committee of the Sangh, for the management of the moveable and immoveable properties and the funds of the Sangh.

He shall preside over all the meetings of the General Body and the Executive Committee.

It shall be his task to supervise the-work of the Sangh,

11 THE VICE-PRESIDENT

The Vice-President shall perform the duties of the President in his absence.

111 THE GENERAL SECRETARY

The General Secretary shall look after the routing work of the Sangh and maintain its office. He shall call the meeting of the Executive Committee as stated in Clause-VL

He shall prepare the annual report of the Sangh and also submit it along with a financial statement to the Executive Committee for its consideration and submission to the General Body.

He shall prepare the Agenda for the meetings of the Executive ~~Committee~~ and the General Body, and keep minutes of their meetings.

He shall perform such other duties as may be assigned to him by the Executive Committee of the Sangh from time to time.

#### TI-~~E~~ JOINT SECRETARY

He shall assist the General Secretary in conducting the work of the Sangh and shall be in charge of its and cultural activities.

#### v THE PROPAGANDA SECRETARY

He shall do propaganda for the welfare of the Sangh.

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The President, may in consultation with the Executive Committee, convene a special meeting of the General Body on a requisition in writing signed by not less than 11 members of the Sangh within 7 days of the date of such a requisition.

#### 7. THE EXECUTIVE COMMITTEE :

The day-to-day administration of the ~~Sangh~~ shall be entrusted to the Executive Committee, which shall consist of:

- (a) President of Sangh
- (b) The Vice-President (Two)
- (c) The General Secretary
- (d) The Joint Secretary
- (e) The Propaganda Secretary
- (f) The Treasurer
- (g) Nine members elected by the General Body.

The President of the Sangh will be the President of the Executive Committee.

The General Secretary of the Sangh shall be the General Secretary of the Executive Committee.

The office-holders of the Sangh and the members of the Executive Committee shall hold office till next annual meeting of the General Body, and shall be eligible for re-election to the same or any, other office, provided that no person shall be eligible for more than two consecutive terms, save by the two third votes of the members of the General Body present at the meeting.

The Executive Committee shall meet atleast one during the term.

It shall consider the annual report and the statement of the accounts of Sangh prepared by the General Secretary before submitting it to the General Body for adoption at the annual meeting.

It shall be the responsibility of the Executive Committee to the accounts of the Sangh audited within a fortnight of the close of the financial year. It shall place the audited accounts alongwith the auditors report on the financial position of the Sangh, before the General Body at its annual meeting for adoption-

Subject to the permission of this constitution, the Executive Committee shall have powers:-

- (a) To formulate the policy of the Sangh in regard to all matter covered in aims and objectives.
- (b) To make rules regulating the financial relations of the Sangh and any matters connected with the governance of the Sangh provided that such rules are placed before the next meeting of the General Body for their approval.
- (c) To hold, own and manage the name of the Sangh's real or movable property belonging to the Sangh.
- (d) To make arrangements for any conference of the Institute employees that may be convened by the Sangh.

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-205.

### THE TREASURER

He shall be responsible for all moneys which may from time to time be received into the funds of the Sangh and for duly banking them into the Sangh's account. He shall make payments towards all sanctioned expenditures against the respective vouchers. All bills vouchers etc. should be duly passed and signed by the General Secretary/Joint Secretary before payments is made. He shall be responsible on behalf of the Sangh, for the management of the moveable and immovable properties and the funds of the Sangh.

### 9. ELECTIONS

The General Body of the shall elect the President and the **Vice-President** at its **annual** meeting by secret ballot.

The General Secretary, Joint Secretary, the Propaganda Secretary and the Treasurer of the Sangh shall be elected by the General Body, also by the secret ballot or shall be by show of hands the system of preferential voting.

### 10. MISCELLANEOUS

- (a) The Sangh can pass vote of non-confidence against its President by 2/3<sup>rd</sup> majority of the House.

(b) Vacancies:- Any vacancy caused in any of the office mentioned above including membership of the Executive Committee for the remainder of the term of office shall be fixed in by EC except that its choice of the President and the General Secretary shall be subject to the confirmation by the General Body at its next meetings.

(c) The financial Year:- Financial year of the Sangh shall be from 1st September to 31<sup>st</sup> August.

Pending the election of the new President, the Vice-President, the General Secretary, Joint Secretary, the Propaganda Secretary and the Treasurer and of the Executive Committee then existing Executive-Committee shall be responsible for the conduct of the elections, subject to the Constitution and the rules made there under, nothing done by the Executive Committee in good faith during this period shall be deemed invalid.

(d) The QUORUM- The quorum for the meeting of the Executive Committee shall be seven. For the meeting of the General Body, the Quorum shall be not less than one of the members on rolls at the time of the For a deferred meeting the General Body the Quorum shall be 1/5<sup>th</sup> of the members of the Sangh.

(e) Funds:- The General Funds of the Sangh shall comprise of donations, subscriptions, fees and special contribution raised by the Executive Committee and the profits and on deposits and investments and other receipts of the like nature.

(f) Membership Register:- Membership register of the Sangh shall be kept of all its members containing the following particulars:-

5. (230) Vijay/KP

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NO.2/14/98-JCA

GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, P.C. & PENS  
(DEPARTMENT OF PERSONNEL & TRAINING)

NORTH BLOCK, NEW DELHI

NEW DELHI, THE 3<sup>rd</sup> JULY, 2002.

OFFICE MEMORANDUM

Subject: Guidelines for recognition of Federations of Service Associations/ Unions formed in the (elit  
(government employees).

The undersigned is, directed to say that as a matter of policy, Departments/Ministries should only \*Vilch such of the Associations / Unions which have been granted recognition under the relevant Rules / Orders.

Services (Recognition Service Associations) Rules. It covers all (Government Employees (including Industrial Workers), (other) CS Rules. 1964 apply. excepting industrial employees of

Aluminium of Rail and workers employed in Defence Installations in the Ministry of Defence. The question whether the Associations / Unions recognized under the aforesaid Rules may be allowed to Federal Union, has been under consideration. The Ministry has now been advised by the Ministry of Labour that the Ministry may consider granting recognition to Federal Union with the approval of the subject to the conditions

The following conditions are required to be submitted to the Ministry for seeking recognition:

Constitution and bye-laws of the Unions / Associations and Authorization letters (submitted to the proposed Federation).

1.1.1. Membership of the individual affiliated recognized Unions / Associations based on the verification of membership under the check-off-system along with the list of the office bearers, and the categories represented by them. (The office bearers of the Federation)

2. The relevant provisions of the 1993 Rules are being amended separately.

3. It will be open to the Government to withdraw recognition at any time if the Federation does not comply with any of the conditions prescribed under Rule 6 of the aforesaid Rules or any other condition prescribed in this regard.

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3. It is also clarified that the continued existence of a Federal Union (Company) on the status of its affiliated Unions / Associations. If the recognition of the Federation shall stand withdrawn if at any time its affiliated associations / unions are either derecognised for any reason or its Association / Union affiliated to the said Federation, or, for any other reason.

4. If any Ministry / Department had granted recognition to any Federation, the same may be withdrawn immediately, if the above guidelines are not satisfied. The concerned Federation / Association, they so desire, may submit their application for seeking recognition in accordance with these guidelines.

5. These guidelines shall not apply to the industrial workers of Railways and Defence.

6. Before the grant of recognition to the Federation is processed, the Ministry / Departments may refer one sample case to the Department of Personnel and Training for vetting of the (Draft) Constitution and Other relevant documents submitted to the Federation.

The revised version will follow.

(Rant)il S in III )  
to the Govt. of India

Under Secretary Tel: 309 4678

1. All Ministries' Departments of Government of India.

- (a) Name (b) Father's Name (c) Address (d) Date of Enrolment (e) Rate of Subscription (f) Place of posting.

( FINANCIAL POWERS AND OPERATION OF THE ACCOUNTS

General Secretary upto Rs. 500/- at an single item (subject to the Approval of the President/Vice-President),

Executive above R.s. 5000/- with the approval of the Executive Committee.

The Account will be operated by any two of the following persons:-

1. Vice-President.
2. General Secretary.
3. Treasurer.

11. REVISION OF THE CONSTITUTION

Change in the Constitution may be made at any ordinary meeting or a special requisitioned meeting of the General Body. No change in the Constitution shall be processed except by at least ten members\* signifying in writing their desire to do so.

Not less than Ten days notice shall be for the consideration of any such proposed change.

Change in the constitution can be made only by a Two thirds majority of the members present at the meeting.

12. AFFILIATION

Any resolution relating to the affiliation of the Sangh to any other organisation in India shall be adopted by 2/3<sup>rd</sup> majority of the members present at the meeting,

If for any reasons the Sangh is wound up its net assets be transferred to the Institute, and shall be utilised by the Institute authorities for the benefit of the Employees.

13. Instructions to be followed by the above Association after its recognition.

(a) It will send representation or deputation relating to the common interest to members of the Sangh.

(b) The Sangh will not espouse or support the cause of individual NIT Kunjshetra employee relating to service matters.

(c) The Sangh shall not maintain any political fund or lend itself to the propagation of the views of any political party or a member of such party.

(d) All representation of the Sangh shall be submitted through proper channel and shall be addressed to the Secretary to the Government/Head of the Organisation or Head of the Department or office.

- (e) The Sangh will submit a list of members and office bearers and up-to-date copy of the Nies and an audited statement of accounts of the Sangh to Government

6

-207-

annually through proper channel after the general annual meeting so as to reach the Government before the 1<sup>st</sup> day of July each year.

- (f) The Sangh shall abide and comply with all the provisions of its constitution by laws.
- (g) Any amendment in the constitution/bye-laws of the Sangh after its recognition under these Rules, shall be made only with the prior approval of the Government.
- (h) The Sangh shall not start or publish any periodical, magazine or bulletin without the previous approval of the Government.
- (i) The Sangh shall cease to publish any periodical, magazine or bulletin, if directed by the Government to do so, on the ground that the publication thereof is prejudicial to the interests of the Central Government, the Government of any State or any Government authority, or to good relations between the Government of India and the Government of a state.
- G) The Sangh shall not address any communication to, or enter into correspondence with, a authority except through which the Government shall have the right to withhold it.
- (k) The Sangh shall not do any act or assist in the doing of any act which, if done by a Government servant, would contravene any or the provisions of the Central Civil Services (Conduct) Rules, 1964 and
- (l) Communications addressed by the Sangh or by any office-bearer on its behalf to the Government or a Government authority shall not contain any disrespectful or improper language.

*Shirke*  
16/9/09 *Vi*  
16/9/2009

Shiv R. 16/9/04

List of Members of Karamchari San h NIT Kurukshetra			
Sr. No.	Name of the Employee	Sr. No.	Name of the Employee
	EC & CE De artment	45	Ram nihal
1.	Prithi Sin h	46	Anant Ram
2.	San•eev Mittal	47	Usha Bansal
3.	Shiv Chahal	48	S Laxhmi Vasudevan
4.	Poonam	49	Jai Pal
5	Ra• Kamai		Civil De tt.
6	Sat Parkash Sharma	50	Hemant Kumar
7	Ishwar Sin h Chauhan	51	Vi' ay Kumar
8	Sh am Lal	52	Arur Sin h
9	D Chakrab	53	Ra hubir Sin h Bakshi
10	Mohan Lai	54	Surat Sin h
11	Shakti Kumar Sharma	55	Dee ika Arora Dean P&l)
12	Shri Ram	56	Ram Jas
13	Go al Krishan	57	Rameshwar Dass
14	Roshan Lal	58	Jada Ram
15	Phool Chand	59	A M Mathew
16	Om Prakesh	60	Navneet Sethi
17	Ar•un Sin h	61	
18	Surta Ram	62	Anil Kumar
19	Ra hubir Sin	63	Ram Saru
20	S.C.Gar	64	Ronak Ram Sharma
	Electrical	65	Puran Sin h Dean P&l)
21	Ram Kumar	66	Kewal Sin h
22	Amrao Sin h (R Off)		A lied Science
23	Jo inder Sin h	67	Ranbir Sin h
	Akhileshwar Sharma	68	Kura Ram
25	Satbir Sin h	69	Karnail Sin h
26	Har•eet Sin h	70	S B Mishra
27	Ram Di a	71	Neelam
28	Santan Sin h	72	Anita Sharma
29	Birmati	73	Narinder Pal Sin h
	Cham a Rani	74	A'mer Sin h
31	Ja inder Sin h	75	Ved Parkesh Saini
32	Ghanai Parsad	76	Hardee Saini
33	San'a Keswani	77	Hari Bha•an Yadav
34	Naresh Bhardwa•	78	San'a Sharma

	Mechanical De tt.	79	Nathu Ram Sharma
35	S.C.Gar	80	Ram Kumar Sharma
36	Dharmvir Sin	81	<u>Kanta Ga•wani</u>
37	Baldev Sin h Saini	82	
38	R N Baj	83	Madhu Anand Phool Kumar
39	Nirmal Dass	84	Seema Arora
40	<u>Ved Parkesh</u>	85	Priti Pal Saini
41	R D Pande	86	Charn'i Lal
42	S •eet Sin		Work Sho
43	Jai Krishan	87	Chatter <u>Sin h</u>
44	Bali Ram	88	Munish Bhasin

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89	Pirthvi Raj Sharma	135	Hari Om Sharma
90	Jai Kumar	136	Ran•eet Sin h
91	<u>Prem Chand Sharma</u>	137	Ran
92	Priti Pal Singh	138	_____ Sin h Shashi Gaur
93	Subash Reddu	139	Mandodri Devi
94	Ra•ender Kumar		<u>Gernal Administration</u>
95	Chander Bhan	140	Ja ir Dass <sup>3</sup>
96	Manmohan Sin h	141	Ra• Kumar
97	<u>Ram Kishan</u>	142	Ja at Ram
98	Bho al Singh	143	L R <u>Vi'</u> (R Office)
99	Sadhu Ram	144	_____
100	Kuldee Kumar	145	Shashi Go al _____ Ki al Sin h
101	Bal'eet Sin h	146	Uttam <u>Kumar</u>
102	Naresh Kumar	147	Ra•eev Saini
103	Rameshwar Dass	148	Ketki Ar a
104	<u>Jo inder Sin h</u>	149	Shashi Bala
105	Ra hvir Ram	150	Ramesh <u>Chand Sharma</u>
106	Gurmail Sin h	151	Mahender Pal
107	Sumer Chand	152	<u>Laloo</u>
108	Amar <u>Sin h</u>	153	_____ Parmar Sat al
109	Rai Sin h	154	S L Yadav
110	<u>Chander Bhan</u>	155	Anand Kumar
111	Ram Saran	156	Ram Kumar Mali (G. House
112	Kumar		<u>Academic Section</u>
	<u>T R Aggarwal</u>	157	B S Kad an
113	Accounts Branch	158	San'a Mehta

114	<u>GK Chawla</u>	159	Prem Kumar
115	Bri' Bhushan	160	<u>Tara Chand</u>
116	R G Yadav	161	<u>Kanti Lai</u>
117	<u>Kamlesh Chu h</u>	162	Mani Ram Yadav
118	Jai Sin h	163	<u>V P Gaur</u>
119	Poonam Ka oor	164	Mrs <u>Swam Chawla</u>
120	Jeet Ram	165	Lal Chand <u>Sharma</u>
121	<u>Ra• Kumar</u>	166	Arun Mittal
122			<u>Health Centre</u>
123	K S Saini		
124	<u>Urmil Kumari</u>	167	Gulshan Kumar <u>Sachdeva</u>
125	Sushama Sharma	168	Mrs Sushma
	<u>Sunita Verma</u>	169	Surender Kumar
126	Nand Lai	170	<u>Dinesh Kumar Dhin ra</u>
127	<u>Suman Lata</u>	171	Om Parkesh Ane•a
128	Ram Kumar Gu ta	172	Poli Devi
129	Jaswant Singh [DIR OFF.]	173	Ram Kumar
130	Devinder Sin h ED Cell		Placement
131	<u>Ja dev Sin h DIR O</u>	174	<u>Shiv Kumar Sharma (Chem</u>
132	<u>Satish Kumar Saini</u>	175	<u>Sheetal Parshad</u>
133	<u>Sushama Arora(CO</u> <u>O)</u>		Libra
134	<u>Krishan Kumar(R Off)</u>	176	<u>K C Saini</u>
		177	Minakshi

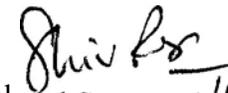
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			<u>Securi De artment</u>
178	K R Bhardwa•	223	Nabadi Shah
179	Ra• Kumar	224	Prem Sin
180	<u>Ar•un Sin h</u>	225	Mila Chand
181	T D Batra	226	Ram Pal
182	Dee ak Mehta	227	<u>Krishan Ram (Beldar Ra•</u>
183	Sura• Bhan	228	<u>Kumar Sharma</u>
184	<u>HLRa• ut</u>	229	<u>Gurmukh Sin h</u>
185	<u>Sumer Chand</u>	230	Ram Bahadur
186	<u>Pad am Kumar Sharma</u>	231	<u>Vi' a Kumar</u>
187	<u>Mohinder Sin h</u>	232	La" a Ram
188	Om Parkesh	233	Subhash
189	Laik Ra•	234	Vi'a Bahadur
190	<u>Balbir Sin h</u>	235	<u>Bhuru Ram</u>
191	<u>Vikram Sin h</u>	236	
192	Randhir Kumar	237	Sin h Ram

			Man Phool
193	<u>Jai Sin h</u>	238	Ar•un Sin h
194	Sunil Kumar	239	Suresh Kumar
195	Shanandhi Devi	240	Dhan Sin h
196	<u>Main Pal (S orts)</u>	241	Man e Ram
197	<u>Hirda Ram (S orts)</u>	242	Sunil Kumar
	Hostels	243	<u>Kailasho Devi</u>
198	Sawran Sin h	244	<u>Parkasho Devi</u>
199	Gian <u>Chand Gu ta</u>	245	A'mero Devi
200	Bhim Chand Sharma	246	B.S. Ne i Civil)
201	Panna Lal	247	Banarsi Dass
202	Puran Sin h	•248	Ra ender
203	<u>Shri Ram</u>	249	Kamla Prasad
204	Churu Ram	250	Chinta Mani
205	Sube Ram	251	Lai Sin h
206	Dewan Chand	252	Harkesh
207	Avtar Sin h	253	Jia Lai Shah
208	<u>S K Sharma</u>	254	Rai Saran
209	Prabhu Da al	255	Man e Ram
210	Dewan Chand	256	Ja N an
211	Ja at Singh	257	Ka oor Sin h
212	Bachana Ram	258	Parkash
213	Go al Krishan Sharma	259	Krisham Lal
214	<u>Kalyan Sin h</u>	260	Rishi Pal
215	Gar•a Ram	261	Gian Chand Sharma
216	Devki Nandan		Estate Section
217	Mahabir Sin h Kundu	262	Gulzar Sin h
218	Ram Sukh	263	Sa anara an Kaushik
219	Ga•e Sin h	264	N K Malhotra
<u>220</u>	Saro• Bala	265	Ravinder Kumar
221	Shashi Bala	266	Prem Kumari
222	<u>Veena Chhabra</u>	267	KK Tute•a
		268	Ram Bhagat

269	Ram Suresh API)	296	Inder•eet Sin h
270	Ram Kumar (API)	297	Phoola Ram
271	Satish Kumar Sharma	298	Sat Pal Mali)
272	Mihan Singh	299	Ja damba Prasad
273	Sohan Lal	300	Sh am Lal
274	Ram Saru	301	Ishwar Beldar
275	Dharam Veer	302	Bi ender Prasad
276	Om Veer	303	Zila Ram
277	Hari Bha•an Mason)		Ved Parkash
278	Sur•eet Sin h	305	Bha wan Dass
279	Ram Pal	306	Kuldee Sin h
280	Shanti Sharma	307	Naresh Kumar
281	Ram Saru Mali	308	Jai Pal
282	Chander Bahadur	309	P K Madan (Electrical)
283	Tikka Ram	310	Sohan Lai (API)
284	Ram Newal	311	Ram Karan (S orts)
285	Chhote Lal		
286	Shiri Ram		
287	Ja roo		
288	Nanak Chand		
289	Surender Pal Saini		
290	Sumer Chand		
291	Karam Sin h		
292	Ram Lakhan		
293	Jai Ram		
294	Sur' an		
295	Sar•u Ram		

VI   
at) 16/9/20.  
(Presiden

  
(General eral Secretary) 16/9/04 Secretary)

APPENDIX-XXXI

List of the office bearers of the National Institute of  
Technolog,' Karamchari Singha Kuruksheb-a

1. President :2, Sr. Vice President :3
2. Vice President:
3. General Secretary:
4. Joint Secretary:
5. Treasure:
- 6.

7. Propaganda Secretary : She Vijay Kumar

Sh. Jeet Ram

Sh. Jai Ram

Sh- Shiv Raj Chahal

Sh Bachna Ram

Arur Singh

Garja Ram

  
V/71 16/9/2004 She Vijay Kumar 16/9/04

Item 6038 To consider **recognition** of Service Association of the faculty of the Institute termed as NITKTA.

The Institute prior to its elevation as NIT was having Regional Engineering College Kurukshetra Teacher's Association known as RECKTA. The Govt. of India vide letter OM No. F 20-12/2004-TS-III dated 22.60004 (copy enclosed as Appendix XXXII page ~~214-221~~) along with its enclosures has issued certain guidelines for recognition of service association. The Regional Engineering College Kurukshetra Teacher's Association termed as RECKTA now re-named as National Institute of Technology Kurukshetra Teacher's Association is required to be recognized as per said guidelines of the MHRD.

Earlier the Board of Governors in its 51<sup>st</sup> Meeting held on 10.11.1978 recognized the Teacher's Association with the following resolution.-

"RESOLVED the Regional Engineering College Kurukshetra, Teachers' Association be recognized subject to the Conduct and Disciplinary and other Rules of the College provided it agrees to amend Clause 2 of its Constitution to read as under:-

2. AIMS: To associate with, promote and discharge any activity in the best interest of the members according to the Conduct & Disciplinary and other Rules of the College.

For this purpose, may perform various activities of social and academic nature, hold discussions, make recommendations and take up the matters with the appropriate authorities of the College according to the Conduct & Disciplinary and other Rules of the College".

Now the Teacher's Association has submitted the following documents:-

1. Constitution/ MOA/ Rules of the Teacher's Association (Appendix XXXIII pages -2.22— to —2.2-6—)
2. List of membership of Teacher's Association.  
(Appendix XXXIV pages 227 to 229)
3. A List of duly elected office bearers.  
(Appendix XXV page 230)

The Board may consider and recognize the National Institute of

Technology Teacher's  
Association Kurukshetra.

-214.

N O. 17.20-12/2004-'rs-r 1  
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Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

APPROVED  
APPENDIX-XXXII  
Put up on file without  
delay for taking  
further n.a.  
DR/GA 3/8

New Delhi

June 22, 2004

3.31  
26.7.04

OFFICE MEMORANDUM

Subject:- Guidelines for Recognitions of Service Associations in NITs Clarification regarding

The undersigned is directed to refer to (his Ministry's OM of cvctd dtntber dated i I 11 May 2004 regatding Non-recognition of (lic so-called All India National Institute of Technology Non-Teaching Fedcrati0n and to say (ha( this Fedcrati0n has not been constituted accordance With the approved guideline issued by the (overnment of India In this regard.

2 It is hereby clat•i tied (ha( (he Government of India had issued the fl)llowing no(i lica(i0ns /Office Nlemorandum regarding recognition of Service Association and Recognition of Federation of Service Associations/Union.s f0rmed by the Cctltral ( ;0vcvnmnt employces:

- (i) Notification No. 21 1 0/80-.JCA (ta(cd 5! Novcmhcr 1 993 regarding the Central Civil Services (Recognition of Service Associations Rules, 1993).
- (ii) Office No 3<sup>rd</sup> July regarding recognition of Federation Service Associations/Unions formed by IIC Government employces. (copies enclosed)

The instructions contained in (he abnvc-mentioned two orders, m litari.s• 'Illitandis, q ha apply to the employees of NITS. Accordingly the existing Associations and (he new Associations (o bc formed shall bc regula(cd in accor( ancc with these instructions.

3 It also clitiified that the c.xisting Associations which have been duly t ccogni7.ed the BOG or •the Institute shall also ha vc (o rnish {heir membership list. and Rules of the Asqocia(inn and the list of duly clected ofTsc bearers as per (he above litiidline.s to the DirectQt• or (he Institute for placing it berore (he 130Gs by 30<sup>th</sup> September 2004 appropriate considera(i0n and recognition. In case any recognized Service Association does not follow the above guideline, that Associawould stand automatically (lc-recognized. The list of Associations recognized by (he BOGs (0t• the shall also bc furnished to (he Ministry.

4. For torn)! ng o f the Fedcrati0n of Service Associations, such or the duly recognized Associations in accordance with these guidelines shall approach the Ministry for according necessary approval and rc0gnition.

5. NITS are requested (o bring this to the notice of all employces the Institutes and the afticc bears or the existing recognized associations. .



(B K RAY)

Desk Officer

Tel: 2307 01

Fax: 2307 40 01

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Fmail: nit@3b.nic.in

Directors of all NITS  
2. Registrars or all NITS

3.Chairman, of N rrs

No. 2/10/80/-JCA  
CENTRAL CIVIC SERVICES  
(RECOGNITION OF SERVICE ASSOCIATIONS) RULES, 1993  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS

(Department of Personnel & Training),  
Government of India

NOTIFICATION

New Delhi, the 5<sup>th</sup> November, 1993

G.S.R. 689(F).-In exercise of the powers conferred by the proviso to article 3(1) and clause (5) of article 148 of the Constitution, and consultation with the Comptroller and Auditor General in relation to persons serving in the Indian Audit and Accounts Department, and in supersession of the Central Civil Services (Recognition of Service Associations) Rules, 1959 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules, namely:

1. Short title and commencement: (1) These rules may be called the Central Civil Services (Recognition of Service Associations) Rules, 1993.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Definition • In these rules, unless the context otherwise requires, -

a. "Government" means the Central Government.

b. "Government servant" means any person to whom the Central Civil Services (Conduct) Rules, 1964, apply,

3. Application : These rules shall apply to Service Associations of all Government servants including civilian Government servants in the Defence Services but shall not apply to industrial employees or the Ministry of Railways and workers employed in Defence Installations or Ministry of Defence for whom separate Rules or Recognition exist.

4. Service Associations already recognised : A Service Association or a Federation which has been recognised by the Government before the commencement of these rules and in respect of which the recognition is subsisting at such commencement, shall continue to be so recognised for a period of one year from such commencement or till the date on which the recognition is withdrawn, whichever is earlier.

5. Conditions for recognition of Service Association : A Service Association which fulfills the following conditions may be recognised by the Government, namely:-

- a. An application for recognition of Service Association has been made to the Government containing Memorandum or Association, Constitution, Bye-laws of the Association, Names of Office-bearers, total membership and any other information as may be required by the Government,
- b. The Service Association has been formed primarily with the object of promoting the common interests of its members,
- c. Membership of the Service Association has been restricted to a distinct category of Government servants having common interests (Government servants' being eligible for membership of the Service

Association;

- d. (i) The Association represents a minimum 35 per cent of total number a category of employees provided that where there is only one Association which commands more than 35 per cent membership, another Association with second highest membership. Although less than 35 per cent may be recognized if it commands at least 15 per cent membership;

(ii) The membership of the Government servant shall be automatic all round on his ceasing to belong to such category:

- e. Government employees who are in service shall be members of or office bearers of the Service Association;
- f. The Service Association shall not be formed to represent the interests, or on the basis, or any caste, tribe or religious denomination or any group within or section of such caste, tribe or religious denomination;
- g. The Executive of the Service Association has been appointed from amongst the members only and
- h. The funds of the Service Association consist exclusively of subscriptions from members and grants, if any, made by the Government, and are applied only for the furtherance of the objects of the Service Association.

6. **Conditions subject to which recognition is continued.** Every

Association recognized under these Rules shall comply with the following conditions, namely:-

- a. The Service Association shall send any representation or deputation in connection with a which is or concern interest members of the Service Association.
- b. The Service Association shall espouse or support the cause of individual Government Servants relating to service matters;
- c. The Service Association shall not maintain any political fund or lend itself to the propagation or the views of any political party or a member of such
- d. All representations by the Service Association shall be submitted through proper channel and shall be addressed to the Secretary (to the Government) / Head of the Organisation or Head of the Department or Office;
- e. A list of members and Office bearers and up-to-date copy of the rules and an audited statement accounts of the Service Association shall be furnished to the Government annually through proper channel after the general annual meeting so as to reach the Government the 15th day of July each year.
- f. The Service Association shall abide by, and comply with all the provisions of its constitution/by-laws;
- g. Any amendment in the constitution/by-laws of the Service Association, and its recognition under these Rules, shall be made only with the prior approval of the Government;
- h. The Service Association shall not start or publish any periodical, magazine or bulletin without the previous approval of the Government. The Service Association shall cease to publish any periodical, magazine or bulletin, if directed by the Government to do so on the ground that the publication thereof is pre-judicial to the interests of the Central Government, the Government of any State or any Government authority, or to good relations between the Government of India and the Government of India and the Government of a foreign state; the Service Association shall not address any communication to, or enter into correspondence with, a

Corcign c.xççpt through(Rovernmnc( w!icli sivali have Ilie right to withlul(l  
iv.

k Ilie Service Association shall do any aci assi.çl in Ilie (loing of anyaci wllich. i  
f (lonc by a Governmcnt scrvanç, woul(l con(ravenc any or Ilie provisions ot Ilie  
Cifil Servİces (Conduct) Rules, I a nçl. Communications addres.sed by Ilie Service  
Associa(ion or an v oflicebearer on ils bchar (o Ilie Governmcnt or a Ciovernmçnt  
authorİty shall n oçtain any (lisre.specl ful or impİoper language.

7.Verifica(ion of mcmbcrship: (D The veri fica(ion of mcmbcrship for I lie purpose  
of recognition of a Ser-vicc Associa(ion shall be (lonc by I lie Check-O(TSystem in  
pay-İolls al such interv:ils and in such manner as Ilie Govcİnmcnt may l) (il'lcİ  
rescrib

(2) The Ciovernmçnt( may. al any lime, order a special verifica(iQ11 of  
mcmbcrshil) i f il is of Ilie opinion. ancr an cnquİty, (hal Ilie Service  
Association (locs not have Ilie mcmbcrship requİred under sub-clause (i) of  
clauçç (d) af illic 5.

8. **Withdrawal of Recognition** . If, in Ilie (U)inion of Ilie Governmcnt(çn  
Service As.sociation recognized under (hesc rules has failed to comply wİth any of the  
candi(ions sc( in rule 5 or rule 6 or illic 7 Ilie Ciovernmçnt( may ancr giving an oppo-  
l un ity to Ilie Service Assocİa(İon (o present İts withdraw (he recognİ(İon accorded  
to such Assocİallon.

9. **Relaxation** Ilie Governmcnt may dispense wİth or relax the İ equircments (f any  
(hesc rules to such extent and subject (o such) condilions as il may deem fit in regard to any  
Service Association.

10. **Interpre(a(ion** any question arises as to the or anv or Ilie provisions of these rules or if  
(here is any (lispute relating to of conditions for recognition it shall be referred (o the  
Government, (İccision f hereon shall be final.

**I** F.N). 2/ 0/80-JCA (Vol.IV)

**J** -S. Ma ur, J(. Sco<sup>t</sup>.

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NO.2/14/98-JCA

GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, P.c. & PENSIONS  
(1) EPA RTM ENT or PERSONNEL & TRAIN  
NORTH BLOCK, NEW DELHI

...NFW DE! al 11 . V! {E 3" JUL, Y. 2002.

OFFICE MEMORANDUM

Sul). Guidelines for recognition of Federations of Service Associations/ Unions formed by Central Government employees.

He is directed to say that a matter of policy, Department or correspond only with such or (the Associations / Unions which have granted recognition under the relevant Rules / Instructions.

2. The Central Civil Services (Recognition of Service Associations) Rules, 1993, cover all Central Government Employees (including Industrial workers), to whom the CCS (Conduct) Rules, 1964 apply, excepting industrial employees the Ministry or Railways and workers employed in Defence in (the Ministry or Defence. The question whether the Associations / Unions recognized under the aforesaid Rules may be allowed to Federate has been under consideration. After careful consideration, it has now been decided that the administrative Ministries / Departments may consider granting recognition to Federations with the approval of the Minister-in-charge subject to the condition that the affiliated Unions / Associations are recognized under the aforesaid 1993 Rules. For this purpose, following documents are required to be submitted by the Federation seeking recognition:

i. Constitution and bye-laws and Authorization letters of the Unions / Associations affiliated to the proposed Federation.

ii. Membership of the individual affiliated recognized Unions / Associations based on the verification of membership under (IR check-off-system along with list of the officers/hearers, and the categories represented by them. iii. Names of the officers/hearers of the Federation.

2.1 The relevant provisions of the 1993 Rules are being amended separately.

3. It will be open to the Government to withdraw recognition at any time and an opportunity to the Federation to present its case, if they fail to comply with any of the conditions prescribed under Rule 6 of the aforesaid Rules or any other condition as prescribed in this regard.

3. It is also clarified that the continued existence of a Federation depends on the status of its affiliated Unions / Associations. The recognition of the Federation shall stand withdrawn if at any time its affiliated associations / unions are either derecognised for any reason or its affiliated Association / Union withdraw their affiliation to the said Federation, or, for any other related contingency.

4. If any Union / Department had granted recognition to an Federation, the same may be withdrawn immediately, if the above guidelines are not satisfied. The concerned Federation, if they so desire, may submit a fresh application seeking recognition in accordance with these guidelines.

5. Vllsc guidelines not apply to the industrial wol kets Railways and Derence.

6. Befi the proposal for grant or rccognition 10 the FedCl ations is processed, the Ministries/ l)cpartment.s may rc('cr one sample case to the Depat lment of Pct•qnnnel and Training for vetting or {hc dran Constitution and her relevant documents submitted ~~by~~ the Federati

I lindi version wilifollow.

(R anl)il Singh)

UnderSecretar 'Y' to (he Govt. or fndin rel  
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1. AIM rics' )epartments of Governmetlt or India.

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NATIONAL INSTITUTE OF TECHN( )LOGY. KURUKSI CTRA  
TEACHERS' ASSOCIATION (REGISTERED)

C Q N S r U.LI.Q.N.MOARULES

1 . NAME 'l he Association will be known as : National Institute of Technology, KurukBhetra Teachers' Agsociation. sli01t name will be 'Association' or 'NITK TA'.

**TERMINOLOGY:-**(a) House:- The General body, where all the Teaching staff members sit together under the auspices of this Association be known as House. (b) Members:- The member(s) of the teaching staff who is(are) on roll of (his Association: will be known as member(s).

(c) Teaching staff :- Director, Professor, Workshop Supdt., Assistant Prof., Lecturer, Associate Lecturer, Librarian, Asst. Librarian, Foremen-Workshop and Sports Officers will constitute the teaching staff.

3. Membership:- (a) All members of the teaching staff of the National Institute of Technology, Kanskshetra (including those who may be deputed out of relation by the Society) will become automatically the members of the Association.  
(b) Any member of the teaching staff will become automatically the member of the Association and he will pay his subscription within two months of his joining the Society.
4. Subscription: (a) The annual subscription for the member towards this Association be Rs. only.  
(b) The Association with the approval of the House may realize the subscription over and above this subscription of Rs. from the members if at certain stage it becomes necessary.
5. Aims:- The aims of the Association will be to associate with, promote and discharge any activity, which may be in the best interest of the members. Institute, students and Alumni, in the constitutional manner. This may be of social, academic and general nature but of common interest.
6. Office Bearers :- (a) The following will be the office bearers of the Association : (i) President  
(ii) Vice-President  
(iii) Secretary  
(iv) Joint Secretary-cum-Treasurer.  
(b) All the above posts shall be filled in by election by simple majority vote.  
(c) The elected office bearers shall hold office for one year only. They shall however be eligible for re-election.  
(d) Normally fresh elections will be held every year in the month of August.
7. There will also be an executive committee of eleven members in all as follows : -
  - a) President of the Association (Ex-officio Chairman of E.C.),
  - b) Vice-President of the Association (Ex-officio Vice-Chairman of E.G.),
  - c) Secretary of the Association (Ex-officio Secretary of E.C. ),
  - d) Joint Secretary cum-treasurer of the Association (Ex-officio Joint Secretary of
  - e) Seven members elected by the House by simple majority-vote. The elected members will be governed by the same conditions as laid down for the office bearers of the Association.
  - f) All the office bearers of the previous year will be ex-officio E.C. members.
  - g) In addition, two senior Professors will be nominated as E.C. members by the President on the recommendation of E.C.
8. Duties:- (a) President:
  - (i) He will preside over all the meetings of the Association.
  - (ii) He will regulate the business of the House from time to time.
  - (iii) He may call the meeting of the House, when he feels it to be necessary in the interest of the Association.

(b) Vice President:

- (i) In the absence of the President he will assume all powers and duties of the President.
- (ii) He will help the President in organizing and proper functioning of the Association.

(c) Secretary:

- (i) He shall call the meeting of the House, within the framework of the constitution and in consultation with President.
- (ii) He shall record the proceedings of the meetings of the House,
- (iii) He shall conduct the correspondence relating to the Association,
- (iv) He shall prepare the agenda of every meeting and will circulate it to the members of the House before it is convened.
- (v) The Secretary will frame annual budget of the Association and place it before the House in its first or second meetings of the year for its approval,
- (vi) He will circulate the proceedings of the House to its members along with the agenda of the next meeting.

(d) Joint Secretary-cum-Treasurer:

- (i) He shall assume all the duties and powers, of the Secretary in his absence,
- (ii) He shall collect the subscription from the members of the Association and keep a proper record for the same, subject to auditing,
- (iii) He shall submit audited report on the financial aspect of the Association in the first meeting of the House in the coming year.

(e) Executive Committee: The day-to-day affairs of the Association will be carried out by the Executive Committee. It

- (i) will approve the budget of the Association before it is placed before the general body meeting.
- (ii) will take necessary decision on any matter in case of emergency or matter of routine nature and report the decision to the House in its next meeting.
- (iii) will pursue and take necessary steps for the implementation of the decisions of the House.
- (iv) may discuss preliminarily the items to be included in the agenda of the general body meeting or any other important matter and report the opinion to the House. (v) The presence of six will be the Quorum of the executive committee meeting.
- (vi) The agenda of the executive committee will be decided by the Secretary in consultation with President/ Vice-President.

9. Financial Year:- Academic year of the institution shall be the financial year of the Association.

10. Expenditure:- (i) The Joint Secretary will operate the accounts of the Association in State Bank of India, NIT, Kurukghetra in the name of Association. (ii) The Secretary can incur expenditure upto Rs. 250/- at any time in connection with the work of the Association. However, for expenditure exceeding Rs. 250/- the sanction of House is necessary. (iii) The Secretary can keep with him an imprest upto Rs. 500/- for contingent expenses. (iv) All the payments will be made by the treasurer.

11. Auditors:- (i) The House will appoint two members of the House as auditors, who will audit the accounts of the Association. (ii) The appointment of the auditors will be held annually in the last meeting of the House in that particular year.

12. Removal from the office:- (a) Any of the elected office bearers can be removed from the office by 2/3 majority vote in the meeting of the House. A fresh election shall be held in the same meeting. (b) If any of the office bearers of the Association submits resignation the same shall be put before the House for its acceptance. The election for the same post will be held in the same meeting.
13. Code of conduct for the members:- (i) All the members of the Association will maintain the dignity of the House. (ii) No member of the House will indulge in any such activity, which may bring bad name to the Association, its members or to the society.
14. Withdrawal of membership:- A member shall cease to be a member of the Association if (i) He fails to pay his subscription when due. (ii) He resigns in **writing** and the resignation is accepted in the next meeting of the House. (iii) He ceases to be the member of the teaching staff of the National Institute of Technology, Kurukshetra. (iv) He is found to disobey the code of conduct of the Association. His decision is to be approved by the House. But however the House can reduce the punishment upto disqualifying the member for specified number of meetings or other appropriate punishment.
15. Miscellaneous :- (i) To convene the meeting of the House, the Secretary either on his own or on the direction of President will circulate a notice with agenda among the members at least three days before the proposed date of meeting, provided further in case of an emergency the meeting can be convened at a short notice also. (ii) Ordinarily there will be two meetings of the House in a semester. (iii) The meeting of the House can also be convened as a result of a written request of at least 1/5 of the total members of the Association within ten days of such a request. (iv) A minimum number of 1/5 of the total strength of the Association shall be required for **holding** meeting of the House. (v) Any resolution will be deemed to have been passed by the House if it is voted for at least by a majority vote within from the members present in the meeting. (vi) Any resolution which is to be moved in the House for discussion will be sent to the Secretary at least 10 days in advance. However, the resolution should bear the names of the members, who propose and second the resolution. (vii) The voting in the House for a particular matter be by raising hands, until and unless the House proposes otherwise. (viii) The power for adjournment of the House, while it is still transacting its business, lies with the House. All such proposals should come from at least 2 majority of the House. However, if continuous pandemonium exists in a meeting, the President can adjourn the House for a certain period. (ix) In case a resolution is not being passed due to the reason of equal votes on either side, the President will cast a casting vote over and above the vote exercised by him as a member of the Association. (x) In case of any other matter, not covered under these bye-laws, the same should be referred to the House for decision. (xi) In case the President and Vice-President are not present, the Chairman may be elected with in from the members who are present in the meeting.
16. Amendments:- Any amendments to the constitution can take place through 2/3 majority vote of the House.
17. Executive Committee of the Association should take a proper action for the Registration and recognition of the Association.
18. The income and property of the Association shall be applied solely towards the promotion of the objects of the Association as set forth in the columns 1-3 above and

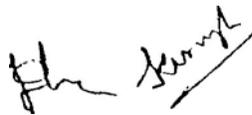
no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit to the members of the Association.

19. No member of the governing body of the Association shall be appointed to any salaried office of the Association or any office of the Association, that no remuneration shall be given to any member of the Association to any member of the such governing body except repayment of out of pocket expenses and interest on money lent for premises demised to the Association.
20. The **Association**, by its constitution is required to apply its profit, if any, or other income in promoting its objects.
21. If upon the winding up or dissolution of the Association there remains after satisfaction of all its debts & liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be given or transferred to some other Institution objects similar to the objects of the Association to be determined by the members of the Association at or before the time of dissolution,

## 22. INSTRUCTION TO BE FOLLOWED BY THE ABOVE ASSOCIATION AFTER ITS RECOGNITION

- (R) It will send representation or deputation relating to the common interest to members of the Association.
- (b) The Association will not espouse or support the cause of individual NIT Kurukshetra faculty member relating to service matters.
- (c) The Association shall not maintain any political fund or lend itself to the propagation of the views of any political party or a member of such party.

- (d) All representation of the Association shall be submitted through proper channel and shall be addressed to the Secretary to the Government/Head of the Organisation or Head of the Department or office.
- (e) The Association will submit a list of members and office bearers and up-to-date copy of the rules and an audited statement of accounts of the Association to Government annually through proper channel after the general annual meeting so as to reach the Government before the first day of July each year.
- (f) The Association shall abide and comply with all the provisions of its constitution/byelaws.
- (g) Any amendment in the constitution/bye-laws of the Association after its recognition under these Rules, shall be made only with the prior approval of the Government.
- (h) The Association shall not start or publish any periodical, magazine or bulletin without the previous approval of the Government.
- (i) The Association shall cease to publish any periodical, magazine or bulletin, if directed by the Government to do so, on the ground that the publication thereof is pre-judicial to the interests of the Central Government, the Government of any State or any Government authority, or to the relations between the Government of India and the Government of a foreign state.
- (j) The Association shall not address any communication to, or enter into correspondence with, a authority except through which the Government shall have the right to withhold it.
- (k) The Association shall not do any act or engage in the doing of any act which, if done by a Government servant, would contravene any or the provisions of the Central Services (Conduct) Rules, 1964 and
- (l) Communications addressed by the Association or by any office-bearer on its behalf to the Government or a Government authority shall not contain any disrespectful or improper language.



APPENDIX-XXXIV.

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA  
TEACHERS' ASSOCIATION

	Name Dr./Prof./Sh./Ms.	Department
1.	N.P. Mehta	Mechanical
2.	Krishan Gopal	Electrical
3.	R.K. Arora	Electrical
4.	R.K. Bansal	Civil
5.	T.K. Garg	Mechanical
6.	S.P. Jain	Electrical
7.	V.K. Arora	Civil
8.	V.K. Sehgal	Civil
9.	S.K. Sharma	Mechanical
10.	K.C. Goyal	Mechanical
11.	A.K. Gupta	Electronics
12.	K.S. Kasana	Mechanical
13.	K.B. Singh	Humanities
14.	A. Swarup	Electrical
15.	S.K. Chakravarti	Physics
16.	D.V. Singh	Mathematics
17.	O.P. Vermani	Chemistry
18.	D.K. Soni	Civil
19.	V.K. Aggarwal	Mathematics
20.	R.C. Bhattacharjee	Civil
21.	M.L. Garg	Mathematics
22.	Kuldeep Kumar	Mathematics
23.	N.K. Gupta	Civil
24.	S.S. Rattan	Mechanical
25.	Vijay Pal Singh	Mechanical
26.	Diwan Singh	Civil
27.	K.S. Sandhu	Electrical
28.	Ratna Dahiya	Electrical
29.	Subodh Ranjan	Civil
30.	S.K. Madan	Civil
31.	Surjeet Angra	Mechanical
32.	H.K. Sharma	Civil
33.	Sudhir Kumar	Mechanical

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 37. RS Bhatia  
 38. Baldev Setia  
 39. S.N. Sachdeva  
 40. GJ Pahuja  
 41. Rajender Kuamr  
 42. Umesh Ghankria  
 43. GC Lal  
 44. RK Sharma  
 45. Brahamjit Singh  
 46. OP Sahu  
 47. ME Matta  
 48. R Vasudevan  
 49. Dixit Garg  
 50. SM Gupta  
 51. Arun Goel  
 52. Jai Singh  
 53. SK Mahna  
 54. BK Kaushik  
 55. CP Bansal

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91	Jvoti( )hrit:ed: iv,jl	Electrical
92	Ashwani Kumar	
93	Pankaj Chandna	Computer
	Rajesh Rohilla	Mech.
94	Salhans	P'icctri•ical
	Paras Ram	Mathematics
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NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

TEACHERS ASSOCIATION

DATED: 02/09/20

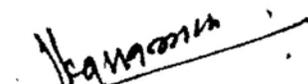
ELECTION RESULTS

(NITI'AK)

Following members are declared elected (unopposed) to the various positions of NITTAK for the year 2004-2005.

- |                                   |                                |
|-----------------------------------|--------------------------------|
| 1. Dr. Dixit Garg (Mech)          | 9. Prof. N.P. Singh (E C)      |
| 2. Prof. R.K. Sharma (Sp)         | 10. Dr.- N.K. Gupta<br>(Civil) |
| 3. K.K. Singh (Civil)             | 11. Prof. Pankaj<br>Chandna    |
| 4. Dr. P.C. Tiwari (Mech)         |                                |
| 5. Dr. Kuldeep Kumar (Math)       |                                |
| 6. Dr, S.K. Mahna (Phys.)         |                                |
| 7. Dr. DK.Soni (Civil)            |                                |
| 8. Dr. R.C. Bhattacharjee (Civil) |                                |

Dr. J.

  
J. K. Quamara  
(Election  
Officer)

President  
Member E-C.  
Member E.C.  
Item 6.39 To consider the period of haltage of the faculty members permitted to attend the International Conferences abroad.

The Board of Governors in its 69<sup>th</sup> meeting held on 20.2.1987 decided as under:-

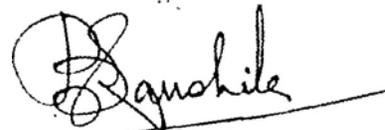
Vice president

Member E.C.

Secretary

Member E.C.

Joint secretary cum Treasure



Member E.C. Member E.C.

Dr. B. K. Kaushik

Member E.C.

(Election Officer)

"The Board further decided that in future in order to make use of the Economy Excursion Air Ticket, haltage charges for a minimum period of 14 days and also academic leave for 14 days will be granted subject to the usual condition that 50

percent of the total expenditure involved is with either by the University Grant Commission or any other sponsoring agencies. Also in such cases, a proper academic programme for 14 days haltage will be worked out and submitted by the concerned teacher before attending the Conference. On return, he will submit a detailed report which will be put up to the Board of Governors".

Now the scenario has changed and it may not be necessary in all cases to undertake 14 days haltage and use of the economy excursion air ticket. Such observations were also made during the course of discussion while considering Finance Committee agenda in its 3<sup>rd</sup> meeting held on 24.5.2004. It has, therefore, been felt that in future the Institute may allow the **faculty members** to attend International Conferences abroad from the Institute grant subject to the usual conditions that 50% of the total expenditure involved is met with either by UGC/AICTE or any other sponsoring agency and **the expenditure** so may be admitted to extent of actual days of the Conference abroad plus actual air to and fro or haltage charges for a minimum period of 14 days plus air to and fro whichever is less.

TIE Board may consider      decide.

40 To consider implementation of order of the Hon'ble  
Punjab and Haryana High Court, Chandigarh, given in CWPs  
No. 15371/2000 and 4579/2002 filed by Shri Gurbachan Lai,  
**Ex-employee of the Institute,**

Technology Entrepreneur  
Department of Science  
The Government of India, constituted a National Science  
Entrepreneurship Development Board (NSIEED) in  
and Technology, of India. A number of  
Programmes are being sponsored by the NSIEED in various parts of the  
country. With a view to utilize the potential  
Educational expertise and enthusiasm

Institution has shown an interest and the Government is to acquire the necessary  
facilities required to the Institute activities

On STP basis, it was to establish 'fish P', In a few institutions in various  
parts of the country. For this purpose, the

NST

[referred for the establishment of the said

The para 5.3 relating to guidelines of establishment of the EDC  
reads as under:-

DST would normally give the financial support on an yearly  
basis up to the end of seventh plan period or 3 year after  
establishment whichever is later. It would be the responsibility  
of the parent institution to continue the Cell thereafter and  
arrange funds for the same. In fact, the EDC should merge into  
the normal stream of the Institution and expenditure may be met  
from usual sources or from the income generated by the Cells,  
through consultancy etc. DST will not have any commitment on  
continuance of financial assistance to the Institutions the EDCs  
established by them.

For the establishment of EDC in the state of Haryana, the  
Institutional Finance & Credit Control Department (IFCCD) of Govt. of Haryana  
submitted a proposal to NSTEDS. The proposal was accepted and DST, Govt. of  
India, provided a sum of Rs.3.50 lac to the IFCCD in 1985-86. However, the  
proposed centre was not set up. However, later on it was decided that an EDC  
will be established in REC, Kurukshetra immediately and for this purpose the  
IFCCD would provide a sum of Rs.3.50 lacs to RECK which was given to them  
earlier by the DST.

In view of the above decision of DST, a EDC was constituted in the Institute as conveyed vide letter dated 30.6.1987. The matter was placed before SAC Committee in its meeting held on 23.7.1987 which approved the establishment of EDC in the Institute and which was ratified by the Board of Governors in its meeting held on 12.10.1987.

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The establishment of EDC sponsored by the DST, an advertisement was issued for recruitment of Chief Project Coordinator in Priority in the EDC with the essential qualification guidelines issued as laid down in the by the, R.R.(AT). The advertised post is temporary. In response to this advertisement, nine candidates applied for the same. The Committee in its meeting on 7.7.1987 after interviewing the candidates recommended Shri Ram Kris] Ian Gingal for the post of Chief Project Coordinator for a period of 2 years. However, though no post was sanctioned even then the appointment of Shri Lal was offered the post of Senior Project Leader in EDC. He joined his duty on 16.2.1990 in pursuance of the appointment letter dated 29.1.1988.

However, the Board of Governors in its 7th meeting on 3.11.1988 vide item NO. 74.23 approved the formation of Institute Industrial Cell at this Institute with its functions as detailed in 7.1.23. The Board approved the non-recurring expenditure of Rs.2.80 lakhs and the creation of the following positions on temporary basis till the retirement of Mr. Lal:

- |   |                  |          |               |
|---|------------------|----------|---------------|
| 1 | Asstt. Professor | one post | Rs. 3700-6700 |
| 2 | 1st Assistant    | one post | Rs. 1600-2600 |
|   | Driver           | one post | Rs. 1200-2040 |

The post of Driver was to be filled only after the Maruti van is purchased by the Institute for the use of the cell.

However, the Board of Governors in its 7th meeting held on 1991 vide item 77.30 also approved the establishment of a Centre for Industrial Liaison. The Board also approved the following staff for the:

1. Chief Project Coordinator in ED Cell to be taken as Professor in the pay scale of Rs.4500-7300 — one post.
2. Senior Project Coordinator in ED Cell to be taken as Assistant Professor, I.T.D.C in the pay scale of Rs.3700-5700 — one post.

IQs. 1200-2040/950-1300 Spl. Pay— Uf post.

Inc. on, in pay or Ra 750-0'10 — one post.  
-23'1-

The Board further resolved that staff salaries miscellaneous operating expenses be met from the grant-in-aid received under the Scheme of EDC and IIC. However, ultimately the Institute will have to generate its own resources to continue the Centre.

Further, the Department of Science and Technology India vide its dated 17.9.1999 conveyed to the Institute that the Government of India decided to stop the financial assistance to the Institute with effect from 31.3.2002 when the financial assistance Govt. of India will be finally stop. After the receipt of the 17.9.1999 letter, a Committee was headed by the Principal,

and its merger with the Institute. The Committee submitted its recommendations that the EDC be merged with the Institute.

The whole was placed before the Board of Governors in its meeting on 9.11.2001 vide agenda item No.91.26. The Board decided as under:-

"The Board did not agree to merge the Entrepreneurship Development Cell with the College. The Board advised that efforts may be made to get some project (such as Industrial Institution Partnership Cell) for the College from the AICTE, as referred to by Dr. P.N. Razdan, representative of the AICTE, and Shri G. Lalit, an associate with that Scheme/Project, in view of the fact that financial assistance to the EDC will be available upto 31.3.2002."

In view of the closure of (w.e.f. 31.3.2002), the services of Mr. S. I. in terms of Lhc letter dated (I

In view of the said notice dated 28.2.2002, the services of Mr. S. I. in terms of Lhc letter dated (I) will be terminated with effect from 31.3.2002. In view of the said notice dated 28.2.2002, the services of Mr. S. I. in terms of Lhc letter dated (I) will be terminated with effect from 31.3.2002. In view of the said notice dated 28.2.2002, the services of Mr. S. I. in terms of Lhc letter dated (I) will be terminated with effect from 31.3.2002.

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So the services of Mr. S. I. in terms of Lhc letter dated (I) will be terminated with effect from 31.3.2002. In view of the said notice dated 28.2.2002, the services of Mr. S. I. in terms of Lhc letter dated (I) will be terminated with effect from 31.3.2002.

Project Assistant on leave in I. PC. on Q

Mr. G. Lal filed the following two cases with the claims mentioned against each:

1. W.P. No. of 2000 - The petitioner Mr. G. Lal approached the High Court with a prayer to revise his pay scale of Rs. 1000-420-18300 with Pay fixation of Rs. 14940/- w.e.f. 1.1.1995 (3rd pay band) par with other Assistant Professors of Regional Engineering College, Kurukshetra. He also claimed arrears on account of pay revision which were wrongly denied to him along with interest @ 18 percent p.a. from 1.12.1999 asserting that similarly situated Assistant Professors of REC, Kurukshetra were paid the same pay. HC also sought directions to confirm him as Assistant Professor by applying the provisions of the Bye-laws framed by Regional Engineering College, Kurukshetra as he had already completed three years period probation and accordingly to include his name at the appropriate place in the interdepartmental seniority list of the College.
2. CWP No.4579 of 2002 - The petitioner Mr. G. Lal filed this petition on 28.2.2002 when one month's notice was issued to him for dispensing with his services in the Entrepreneurship Development Cell w.e.f. 31.3.2002. A prayer has also been made for quashing the a-fore-mentioned notice with all consequential benefits. A further prayer has also been made for quashing the decision taken by the BOG on agenda item no.94.26 in its meeting held on 19.11.2001. He also prayed for a direction to the Institute to merge ED Cell with the College in terms of the guide-lines issued by the DST, New Delhi. A Civil Misc. (CM) No. 18495 of 2002 was also filed in the abovesaid CWP No.4579/2002 for retaining the CC-I house, allotted to him earlier by the Institute, As his services were dispensed with, hence he was asked to vacate the House. The Hon'ble Court pleased to pass an order on 12.7.2002 that he will not be evicted from the hostel accommodation in the Engineering College

Campus.

After hearing the final arguments of both the parties, the Hon'ble Judge Mr. M.M. Kumar, Punjab and Haryana High Court, Chandigarh announced the following judgement on 2nd April, 2004:

In view of the discussion, both the writ Petitions are allowed. The petitioner is held entitled to the revised pay scale w.e.f. 1.1.1995 for the purposes of pay fixation in the

pay scale of Rs. 12000-18300 and] the payment be made  
w.e.f, 1 . 12. 1 099 as has been given to the Assistant  
Professors working in the Regional Engineering College  
Kurukshetra. The order dated 28.2.2002 and the decision of the  
Board of Directors (dated 10.11.01 on item no 0/1 are quashed  
and a writ is granted to the petitioner on the ground that  
Assistant Professor in Electrical Engineering'. The writ shall  
entitle the petitioner to costs of the writ petition is Rs. 10,000/- in each  
petition. The writ shall be granted within a period of two months from the date  
of the order received by the respondents.

Against the above orders of the Hon'ble Single Judge, the  
two LAs have filed writs before the DB (District Bench) of Chandigarh  
Court, Chandigarh on 27.5.2004. Stating the violation of  
Articles 14 and 16 of the Constitution of India and also for the review of the case. It is  
also mentioned here, that both the LAs were dismissed-in-default due to  
non-appearance of their counsel. However, their standing counsel has filed application for  
LPA which fixed for 19.9.2004, but the same were not taken up for hearing on  
18.9.2004 and the case is now fixed for 24.9.2004.

Meanwhile, Mr. G. Lal has filed Original Contempt  
Petition No 1 for implementation of the aforesaid orders of Hon'ble Single Judge of 28.2.2002 as no  
has been granted in the writ petition.

The said order. The Contempt Petition is fixed for 1.10.04 for appearance in  
person or through counsel.

The Bench may consider and decide.