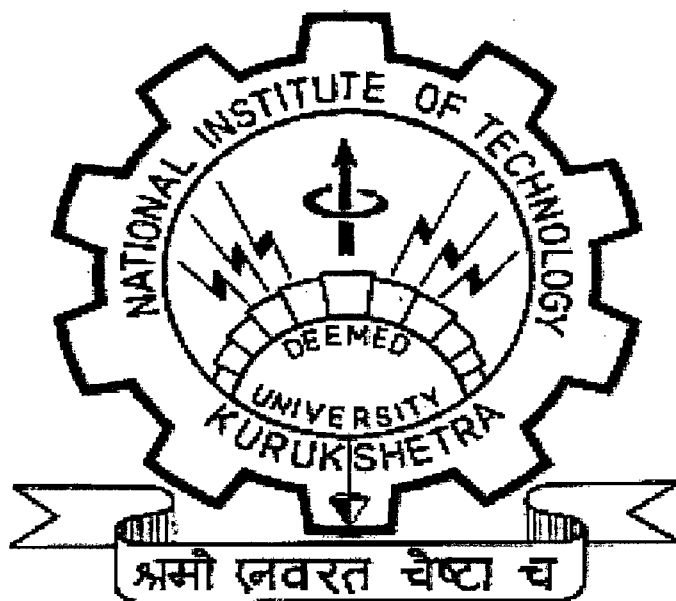


**NATIONAL INSTITUTE OF TECHNOLOGY'  
(DEEMED UNIVERSITY)  
KURUKSHETRA**

**AGENDA  
OF  
BOARD OF GOVERNORS MEETING**



**7<sup>TH</sup> MEETING  
TO BE HELD ON 19.02.2005**

NATIONAL INSTITUTE OF TECHNOLOGY  
(Deemed University)  
KURUKSHETRA.

Agenda : For the 7<sup>th</sup> Meeting of the  
Board of Governors.

Place : Board Room  
N.I.T. Kurukshetra.

Date and Time : Saturday, the 19<sup>th</sup> February, 2005  
At 11.30 A.M.

Item	Subject	Page
7.1	To confirm the minutes of the 6 <sup>th</sup> meeting of the Board of Governors, held on 30.9.2004.	1-25
7.2	To note the action taken on the minutes of the 6 <sup>th</sup> meeting of the Board of Governors, NIT Kurukshetra, held on 30.9.2004.	26-31
7.3	To note the nominations of (i) Dr S.P. Singh, Vice Chancellor, G..N.D.U. Amritsar ( <b>Technologist</b> ) and (ii) & (iii) Shri Naveen Jindal, ( <b>Industrialist</b> ) Executive Vice-Chairman & Managing Director, Jindal Steell & Power Ltd., New Delhi and Shri Rajendra Pratap Singh, ( <b>Industrialist</b> ) Chairman & Managing Director, Power Grid Corporation of India Ltd., Gurgaon as two representatives of large, medium and small scale industries, on the Board of Governors, NIT Kurukshetra.	32
7.4	To consider the appointment of Financial Adviser (MHRD) [FA (HRD)]or his nominee as a Member (Special Invitee) on the Board of Governors, NIT Kurukshetra.	33-34
7.5	To consider forming a Standing Administrative Sub Committee of the Board of Governors.	35
7.6	To consider the report of Dr. MP Kapoor (Ex-Director, Thapar Centre for Industrial Research & Development, Thapar Technology Campus, Patiala) in the case of Miss Indu Nalwa, Ex-Lecturer in Humanities Department regarding her final settlement.	36
7.7	To consider approval for filling the posts of Estate Officer, Security Officer, Junior Engineer (Mechanical) and Deputy Superintendents to Director on contractual basis.	37
7.8	To ratify the approval accorded by the Hon'ble Chairman, BOG relating to screening of the non-teaching staff of NIT Kurukshetra at the age of 58 years.	38-44
7.9	To consider provision of education for the non-teaching technical staff as part-time candidates.	45

7.10	To note actions taken by the Director in signing the MoU with the other Technical Institution with regard to improve the academic and research activities under TEQIP Scheme.	46-52
7.11	To approve Annual Report and Annual Accounts of the Institute for the year 2003-04.	53
7.12	To note the appointment of Chief Vigilance Officer of the Institute.	54-55
7.13	To consider appointment on compassionate grounds under exceptional circumstances.	56-57
<b>Financial Matters</b>		
7.14	To ratify the minutes of 4 <sup>th</sup> meeting of the Finance Committee, NIT Kurukshetra, held on 29.10.2004.	58-65
7.15	To note grant of Dearness Allowance to the employees of the Institute with effect from 1.7.2004 on the Central Government pattern.	66-68
7.16	To ratify the action taken by the Chairman, BOG regarding implementation of various allowances such as NPA, Conveyance Allowance, Education Allowance etc. on Central Government pattern.	69-73
7.17	To consider remuneration/perks for Chief Warden, Deputy Chief Warden, Wardens and some administrative officers/officials.	74-75
7.18	To reconsider the case of Dr. Vinay Kumar, Ex-Professor, Mechanical Engineering Department for retaining the Institute accommodation during Extraordinary leave (without pay).	76-81

**NATIONAL INSTITUTE OF TECHNOLOGY**  
(Deened University)  
**KURUKHETRA.**

**Supplementary Agenda** : For the 7<sup>th</sup> Meeting of the  
Board of Governors.

**Place** : Board Room,  
N.I.T. Kurukshetra.

**Date and Time** : **Saturday, the 19<sup>th</sup> February, 2005**  
**at 11.30 A.M.**

<b>Item</b>	<b>Subject</b>	<b>Page(s)</b>
7.19	To consider provision of issue of liveries to some Group C employees of the Institute.	82
7.20	To consider filling of the post of Care-taker-cum -Auditorium Operator in the Institute on short term contract basis.	83
7.21	To consider superannuation age of Registrar, Librarian, Assistant Librarian, Physical Education Personnel and Workshop Superintendent.	84
7.22	To consider payment of contribution for Central Coordination Cell cum Guest House for NITs in New Delhi.	85-86
7.23	To consider use of Staff Car for private purposes by the Director NIT Kurukshetra and recovery of charges.	87-89
7.24	To consider benefit under the ACP Scheme of the Government of India for the Senior Administrative Officers of the Institute.	90-102
7.25	To consider filling up non-teaching posts on contract basis.	103-107
7.26	To note incident which took place in the night of 1.11.2004 in the boys' hostels of the Institute.	108-110
7.27	To note police arrest of Shri Shareshtha Ahuja and Shri Vikas Mittal both Lecturers of Electronics and Communication Engineering Department of the Institute.	111
7.28	To consider and approve the minutes of the 4 <sup>th</sup> meeting of the Senate, NIT Kurukshetra, held on 5.2.2005.	112-125

Item. 7.1

**To confirm the minutes of the 6<sup>th</sup> meeting of the Board of  
Governors held on 30.9.2004.**

The minutes of the 6<sup>th</sup> meeting of the Board of Governors held on 30.9.2004 were circulated to all the members of the Board vide letter No. NITK/BOG 6<sup>th</sup> /7737-41 dated 29.10.2004 and Endst. No. 7742-45 dated 29.10.2004. A copy of the Minutes is enclosed as Appendix-I, Pages 2 to 24.

No comments have been received from any member. The Board of Governors may confirm the minutes of the 6<sup>th</sup> meeting held on 30.9.2004 as circulated to the members.

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Minutes of the 6<sup>th</sup> Meeting of Board of Governors, National Institute of Technology, Kurukshetra, held on Thursday, the 30<sup>th</sup> September, 2004 at 11.30AM in the Board Room of the Institute.**

The following were present:-

- |    |  |          |
|----|--|----------|
| 1. | Dr. B.L. Dhoopar,<br>Honb'le Chairman,<br>Board of Governors,<br>National Institute of Technology,<br>Kurukshetra.   | Chairman |
| 2. | Shri Dharamvir, IAS,<br>Financial Commissioner and Principal Secretary<br>Government of Haryana,<br>Technical Education Department,<br>Haryana Civil Secretariate,<br>Chandigarh.                        | Member   |
| 3. | Dr. G.L. Jambhulkar,<br>Deputy Educational Adviser(T),<br>Government of India<br>Ministry of Human Resource Development,<br>(Department of Secondary and Higher Education)<br>Shastri Bhawan, New Delhi. |          |
|    | (Representative of<br>Joint Secretary (T),<br>Government of India,<br>Ministry of Human Resource Development,<br>Shastri Bhawan,<br>New Delhi.   | Member   |
| 4. | Dr. N.K. Jain,<br>Joint Secretary,<br>University Grants Commission,<br>Bahadur Shah Zafar Marg,<br>New Delhi.  | Member   |

*S. P. M.*

5. Prof R.K. Bansal  
Professor,  
Civil Engineering Department,  
National Institute of Technology,  
Kurukshetra. Member
6. Dr. R.C. Bhattacharjee,  
Assistant Professor.  
Civil Engineering Department,  
National Institute of Technology,  
Kurukshetra. Member
7. Dr. S.N. Mahendra,  
Director,  
National Institute of Technology,  
Kurukshetra. Member-Secretary

Dr. R.S. Sirohi, Director, Indian Institute of Technology, Delhi, Dr. K Subramanian, Advier-1, All India Council for Technical Education, Indira Gandhi Sports Complex, IP Estate, New Delhi and Er. Rakesh Bakshi, Managing Director, Vestas RRB India Ltd., 189, Sukhdev Vihar, New Delhi, expressed their inability to attend the meeting due to some other pressing commitments.

Before taking up the agenda item, Dr. S.N.Mahendra, the Director and Member-Secretary extended warm welcome to Prof. B.L.Dhoopar, Hon'ble Chairman of the Board and other worthy members of the Board.

The Board took the following decisions:-

- 6.1 To confirm the minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 15.3.2004.

The Board confirmed the minutes of the 5<sup>th</sup> meeting held on 15.3.2004.

The Board desired that Letter of Appreciation be sent to Dr. R.K. Arora, Professor of the Electrical Engineering Department and Dr. V.K. Agarwal, Asstt. Professor of the Mathematics Department, faculty representatives on the Board for their active participation in the Board's meetings during the last one year.

*B.R.M.*

**6.2 To note the action taken on the minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 8.12.2003.**

The Board observed as under:-

- i) The action should be taken at the earliest in preparing Service Rules and Bye-Laws in a booklet form.
- ii) The Institute should initiate steps in updating Academic Rules/Regulations, shuffling of course structure where-ever necessary on recommendations made by Dr. S.K. Gupta and should place them before the Board in its next meeting through the Senate alongwith a Road Map for their implementation.

The Board noted the action taken on the minutes of its 4<sup>th</sup> meeting held on 8.12.2003 as explained in the agenda item 6.2.

**6.3 To note the actions taken on the minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 15.3.2004.**

The Board made the following observations:-

- i) Follow up action should be taken by the Institute to update the VISION document as discussed by the Board in its 5<sup>th</sup> meeting held on 15.3.2004.
- ii) The Institute should float the advertisement in newspapers for Ph.D. Scholarships. In order to promote research activities, the Ph.D. students should be engaged to carry out research and developmental activities in the Institute.
- iii) Transfer of all Ph.D. scholars from Kurukshetra University, Kurukshetra should be completed at the earliest.
- iv) The recruitment of the faculty members against vacant posts should be made on regular basis instead of contract basis for proper growth of academic standards. For this, efforts should also be made to attract suitable faculty from other technical Universities/IITs. Even retiring/retired teachers from these organizations can be engaged as visiting faculty.
- v) The minimum qualifications for recruitment of Lecturers should be M.Tech for Engineering Departments and Ph.D. for non-engineering Departments in addition to the minimum qualifications prescribed by the AICTE.

The Board noted the action taken on the minutes of its 5<sup>th</sup> meeting held on 15.3.2004 as explained in the agenda item 6.3.

*S.K. Gupta*



The Board authorized the Chairman of the Board to take decision in sorting out individual difficulties, if any, being faced by Ph.D. Scholars in connection with their transfer cases from Kurukshetra University, Kurukshetra.

**6.4 To note the action taken by the Director in nominating one Professor and one Assistant Professor of NIT Kurukshetra to serve on the Board of Governors.**

The Board noted the action taken by the Director in nominating Professor R.K. Bansal, Professor in the Civil Engineering and Dr. R.C. Bhattacharjee, Assistant Professor in the Civil Engineering as Members on the Board of Governors for a period of one year w.e.f. 1.9.2004 to 31.8.2005 as per new MOA/Rules of the Institute.

**6.5 To consider and approve minutes of the 3<sup>rd</sup> meeting of the Finance Committee, N.I.T Kurukshetra held on 24.5.2004.**

The Board considered the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004 alongwith the comments of the representative of the Integrated Finance Division, MHRD, New Delhi sent vide his fax letter No. 48-9/2003-IFD dated 22.6.2004 and decided as under:-

- i) The Board agreed with the comments sent by the IFD on the Finance Committee agenda items 3.5 and 3.7 (relating to rate of interest on CPF investments and change of option by chronic patients on medical reimbursement respectively) and accordingly further necessary action may be taken.
- ii) The Board decided that the recommendations made by the Finance Committee on the agenda item 3.6 (relating to increase in the institutional contribution from Government budget to the staff welfare fund) stand and accordingly further necessary action may be taken.
- iii) The Board agreed with the majority decision taken in respect of the Finance Committee agenda item 3.10 relating to conveyance allowance to the Sr. Medical Officer and the Lady Medical Officer of the Institute Health Centre and accordingly further necessary action may be taken. The Board, however, desired that the issue under the FC agenda item 3.10 may be reviewed by the Finance Committee keeping in view latest instructions of the Central Government.
- iv) The Board desired that the matter regarding outstanding advances against the PWD be taken up by the Director with the Engineering-in-Chief, PWD, B&R/Public Health, Government of Haryana.

*S.G. My*

The Board approved the minutes of 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004 subject to observations made by the Board in sub paras i), ii), iii) and iv) above.

- 6.6 To note action taken by the Director in granting Interest Free Festival Advance during the financial year 2004-05 to Class-III and IV employees of the Institute.**

The Board noted the action taken by the Director in granting interest free Festival Advance during the financial year 2004-05 to all class-III and Class-IV employees as per Central Government rules.

- 6.7 To note grant of Dearness Allowance to the employees of the Institute with effect from 1.1.2004 on the Central Government Pattern.**

The Board noted the action taken by the Director in granting Dearness Allowance to the employees of NIT Kurukshetra at an enhanced rate from 59% to 61% of the pay w.e.f. 1.1.2004 in accordance with the instructions contained in OM No. F.20-38/2003-TS-III dated 16.4.2004 issued by the Ministry of Human Resource Development, Government of India, New Delhi.

- 6.8 To ratify the action taken by the Chairman, BoG in rationalizing the scales of pay of Non-Teaching employees of N.I.T. Kurukshetra - adoption of Central Government Pay Scales.**

The Board noted that the MHRD, New Delhi, vide their letter No. F.20-46/2003-TS-III(Pt.IV) dated 7.6.2004 have issued instructions that all NITs should adopt the pay scales as notified under CCS(Revised Pay )Rules 1997 w.e.f. 1.4.2004 for non-teaching staff for bringing them on the Central Government pattern. The Board further noted that the process of rationalization was required to be approved/ratified by the Board of Governors of NIT concerned.

The Board ratified the action taken by the Chairman to approve the rationalization of pay scales for non-teaching employees of NIT, Kurukshetra for bringing them on Central Government pattern (CCS revised pay rules of 1997)

*6.4.11*

w.e.f. 1.4.2004 in terms of the MHRD letter No.F.20-46/2003-TS-III(Pt.IV) dated 7.6.2004 without any ambiguity.

- 6.9 To note the approval of the Agenda passed by way of circulation with regard to merger of 50% DA with basic pay to the employees of N.I.T. Kurukshetra w.e.f. 1.4.2004.**

The Board ratified the action taken by it by way of circulation in merging 50% DA with basic pay w.e.f. 1.4.2004 in respect of teaching and non-teaching employees of NIT, Kurukshetra on the Central Government pattern in accordance with the conditions contained in Government of India, Ministry of Human Resource Development (Dept of Secondary & Higher education) letter No. F.20-38/2003-TS-III dated 11<sup>th</sup> June, 2004 as per details furnished in the agenda item 6.9.

- 6.10 To consider implementation of Assured Career Progression (ACP) to the non-teaching employees of NIT Kurukshetra on State Govt pattern prior to 1.1.2004.**

The Board noted as under:-

- i) The ACP rules on the Central Government pattern have been adopted by the Institute w.e.f. 1.1.2004.
- ii) There are about 40 ACP cases which are pending for disposal during the period prior to 1.1.2004 on the State Government pattern.

The Board decided to allow ACP to the non-teaching employees of the Institute for the period prior to 1.1.2004 on the State Government pattern after due process of scrutiny as required under rules.

- 6.11 To consider medical reimbursement claim of Dr NP Mehta, Professor, Mechanical Engineering Department of N.I.T. Kurukshetra.**

The Board noted that Dr. N.P. Mehta suffered a severe heart attack and was rushed to Fortis Heart Institute, Mohali in emergency for treatment and Dr. Mehta submitted a medical reimbursement claim of Rs. 3,27,840/-.

*S. S. M.*

The Board decided in principle to admit the reimbursement of Dr. N.P. Mehta. The Board further decided that quantum of reimbursement may be decided by the Chairman of the Board keeping in view the general practice and admissibility of the reimbursement.

**6.12 To release travel expenses for attending International Conference abroad to Dr RC Bhattacharjee, Assistant Professor, Civil Engg Department, N.I.T. Kurukshetra.**

Dr. R.C. Bhattacharjee left the meeting when the agenda item came up for discussion.

The Board noted as under:

- (i) As per existing rules of the Institute, a faculty member is entitled to 50% of total expenditure involved in attending International Conference subject to the condition that he will make use of economy excursion air tickets and haltage charges for a minimum period of 14 days and secure remaining 50% expenditure involved from UGC or any other sponsoring agencies.
- (ii) Dr RC Bhattacharjee obtained prior permission for attending the International Conference and took 14 days leave. However, Dr Bhattacharjee remained abroad for 19 days and apart from attending the Conference in Katania (Italy), he visited two other North American Universities and delivered talks there.
- (iii) The Board of Governors in its 3<sup>rd</sup> meeting held on 6.10.2003 decided that the travel grant provided under TEQIP for paper presentation in International Conference overseas may be used by a faculty member as per UGC guidelines and as per TA/DA rates already approved by the Board of Governors of the Institute in their 2<sup>nd</sup> meeting held on 19.4.2003 subject to the condition that some funds are arranged by the concerned faculty members desirous to present papers in the International Conferences overseas from other funding agencies like AICTE.
- (iv) Against the admissible amount of Rs. 1,68,079/- (Per Diem for 14 days), the AICTE has released a sum of Rs. 53,133/- as its share by allowing Per Diem for 5 days US \$ 75 per day (3 days for Conference and 2 days for journey).

The Board did not agree to reimburse the total amount involved from the TEQIP funds from retrospective effect because decision of the Board under reference was taken on 6.10.2003 whereas Dr. Bhattacharjee had already attended the International Conference prior to this decision.

*S. K. M.*

The Board decided that the following amount be paid to Dr. Bhattacharjee as a special case not to be cited as precedent in future:

(i)	Air Fare & local mileage in India (from India to place of Conference & back)	Rs. 63,482.00
(ii)	Taxi, Room rent & Regn. Fee.	Rs. 58,882.00
(iii)	Per Diem @ US \$ 75 per day for 5 days as per AICTE norms	Rs. 17,250.00
	Total	Rs. 1,39,614.00

The Board further decided that the said amount of Rs. 1,39,614.00 be paid to Dr. RC Bhattacharjee from the following sources:

(i)	Deposit AICTE Travel Grant (already received from AICTE)	Rs. 53,133.00
(ii)	From TEQIP grant	Rs. 53,133.00
(iii)	Institute Non Plan Grant	Rs. 33,348.00
	Total	Rs. 1,39,614.00

**6.13 To consider introduction of pension scheme to the employees of N.I.T. Kurukshetra who were employed on or after 1.1.2004.**

The Board decided that the New Pension Scheme as based on Defined Contributions as notified by the Ministry of Finance Government of India vide Notifications No. 5/7/2003-ECB & PR dated 22.12.2003 and No. 1(13)/EV/2001 dated 13.11.2003 be implemented for the Employees of NIT Kurukshetra, who were recruited in this Institute on or after 1.1.2004.

**6.14 To ratify the action taken by the Chairman, BoG in allowing the Institute to get the annual accounts audited by Chartered Accountant for the financial year 2003-2004.**

The Board ratified the action taken by the Chairman in allowing to get the accounts for the year 2003-2004 audited from a reputed Chartered Accountant empanelled with the CAG of India and subsequently from the AG(Audit) Haryana as soon as the AG Audit is authorized by the Govt. of India to conduct the audit of the Institute. The Board further approved engaging M/S Rakesh Dhall and

*S. Q. M.*

Associates, Chartered Accountant, Arya Samaj Market, Kurukshetra at a remuneration of Rs. 25,000/- plus Service Tax out of Institute Funds.

**6.15 To consider and approve the minutes of the 3<sup>rd</sup> meeting of the Senate, National Institute of Technology, Kurukshetra, held on 26.5.2004.**

The Board observed as under:-

- i) The meeting of the Senate should be held at least once before the next meeting of the Board to consider the following:-
  - a) The information on admission of students made in B.Tech. & M.Tech. Degree courses, Ph.D. Registration, information regarding present strength of the students, drop-outs from different classes, semester-wise results of the students and pass percentage etc. and make suggestions for improving the system.
  - b) The sub committee, constituted in April, 2004 (under Chairmanship of Dr. S.P.Jain) at the Institute level in a meeting of all Chairmen of the Departments and other officers to review course structure in the light of the observations made by the Board, should submit its report at the earliest for consideration of the Senate. The difficulties, if any, may be spelled out.
  - c) The Road Map for the Departments and the Institute relating to academic issues should come from the Senate.
  - d) The Senate should review all courses, syllabi, examination system etc. with a view to propose upcoming courses/programmes and suggest dropping of not so popular courses.
- ii) The NITK has to initiate steps to become a world class Institution and for this new programmes/courses have to be planned and introduced. To achieve these objectives in a definite time frame, there is an urgent need for evolving a mechanism for taking quick decisions at various levels. These include decisions related to increase in appropriate and adequate faculty, technical supporting staff and related manpower which are essential ingredients for a quality technical institution. This aspect is required to be looked into in great detail.
- iii) The whole exercise should result in preparation of a Master Plan of the academic affairs, the teaching departments and the Library for next decade. The Master Plan may also consider increasing students strength at NITK specially in the light of the fact that private engineering institutions are increasing their students intake and starting new courses. The NITK has better infrastructure and adequate facilities and can produce better engineers for the society.

*S.P.Jain*

- iv) The area of specialization of faculty desirous to do Ph.D. should be finalized in consultation with the DRC keeping in mind the need and future growth of the concerned Department.
- v) The Board's Chairman with the Director will meet higher authorities of the MHRD to apprise them of the problems being faced by NITK and stress to solve these problems. The Delegation may also stress upon the higher authorities in the MHRD to approve proposals already submitted by NITK regarding increase in intake of undergraduate and post graduate courses etc.

The Board approved the minutes of the 3<sup>rd</sup> meeting of the Senate held on 26.5.2004 as per details furnished in the agenda item 6.15.

**6.16 To consider engagement of Prof SK Gupta, retired Professor of IIT Kanpur, to assist in framing academic regulations.**

The Board noted the honorarium paid to Prof. S.K. Gupta for assisting the Institute in framing Academic Rules/Regulations. The Board desired that a Letter of Appreciation for the work done by Prof. Gupta be sent to him. The Board also desired that services of Dr. Gupta should be further utilized in completing the exercise already undertaken.

**6.17 To consider payment of detailed fee and deposits by Ph.D. Scholars.**

The Board approved the fee structure in respect of Ph.D. Scholars as well as examination fee for evaluation of thesis and further apportionment between Tuition fee and Students Fund as per details furnished in the agenda item 6.17. The fee structure as prevalent at IIT, Delhi may also be consulted.

**6.18 To note the action taken by the Director in allowing Dr. Baldev Setia, Assistant Professor, Civil Engineering Department to join the Institute during deputation with AICTE.**

The Board noted the action by the Director in allowing Dr. Baldev Setia, Assistant Professor in Civil Engineering Department to join his duties on 11.5.2004 and cancelling his deputation period from 11.5.2004 to 17.8.2004 with AICTE.

*S. P. S.*

- 6.19 To ratify the action taken by the Chairman, BoG in allowing Dr MK Soni, Professor in Electrical Engg. Department to join on the post of Director-Principal in CRSCE Murthal on deputation for a period of one year w.e.f. 16.6.2004 to 15.6.2005.**

The Board ratified the action taken by the Chairman, BOG in allowing Dr. M.K. Soni, Professor in the Electrical Engineering Department to join the post of Director-Principal in Chhotu Ram State College of Engineering, Murthal, for a period of one year w.e.f. 16.6.2004 to 15.6.2005 as per details furnished in the agenda item 6.19.

The Board further ratified action taken by the Chairman in allowing Dr. Soni to retain the Institute accommodation on normal rent w.e.f 15.9.2004 till the BOG meeting i.e. 30.9.2004.

- 6.20 To ratify the action taken by the Chairman, BOG to retain the accommodation of the Institute by Dr DVS Verma, Professor, Civil Engineering Department.**

The Board ratified the action taken by the Chairman, BOG in permitting Dr. DVS Verma Professor in the Civil Engineering (on deputation at Ch. Devi Lal Memorial Engg College, Panniwala Mota, Distt Sirsa as Director-Principal w.e.f. 17.3.2004 to 16.3.2006) to retain the Institute accommodation on normal rent w.e.f 16.6.2004 till the BOG meeting i.e. 30.9.2004.

- 6.21 To consider filling up the post of Assistant Registrar (Accounts) on deputation basis.**

The Board decided that one post of Assistant Registrar(Establishment) kept in abeyance be filled up for the Accounts Branch of the Institute as Assistant Registrar(Accounts) on deputation basis from AG(Audit) Haryana/ AG(A&E)/ Central Government Organizations initially for a period of three years as per terms and conditions of the lending department. The Board further decided that there will be no financial liability on the part of the Central Government and the pay and allowances of the incumbent be met out of the Institute Development Fund (consultancy share).

*S. P. M.*



The Board further decided that minimum staff required by the Asstt. Registrar (Accounts) for carrying out internal audit be also provided to him.

**6.22 To consider retirement age of Non-Teaching Staff.**

The Board approved the enforcement of service rules regarding retirement age issued by the MHRD.

**6.23 To ratify the action taken by the Institute in cancelling EOL of Dr. NP Mehta, Professor in Mechanical Engg Department.**

The Board ratified the action taken by the Institute in granting leave to Dr. Mehta as per details furnished in the agenda item 6.23.

**6.24 To consider implementation of World Bank Purchase Rules for Procurement of goods, civil works and services under Technical Educational Quality Improvement Programme Project of Govt. of India funded by World Bank.**

The Board decided that all procurement of goods, Civil Works and Services being made/to be made under Technical Education Quality Improvement Programme (TEQIP) in force in NIT Kurukshetra may be according to the World Bank Purchase Rules and procedures as per the Project Agreement.

**6.25 To consider and revision of existing Purchase Rules of N.I.T. Kurukshetra.**

The Board approved the Revised Purchase Rules for implementation in N.I.T. Kurukshetra, as detailed in Appendix XVII to agenda item 6.25. The Board further decided that the existing Equipment & Stores Committee of the Institute be abolished with immediate effect as there is no provision of the same in MOA/Rules approved for the NIT Kurukshetra.

*S. P. M.*

**6.26 To consider the amended House Allotment Rules of the National Institute of Technology, Kurukshetra.**

The Board approved the amended House Allotment Rules for the Institute as per details furnished in the agenda item 6.26 subject to the following amendments:-

- i) There should be a clause in the amended House Allotment Rules that an employee violating the House Allotment Rules will be liable to Conduct and Disciplinary Rules of the Institute.
- ii) The Board amended the proposed clause 27 of the House Allotment Rules as under:-

Clause 27 proposed in the Agenda Item.	Clause 27 approved by the Board.
If an allottee dies while in service, his/her family may be permitted to retrain the house for six months from the date of his/her death free of licence fee. In the event of appointment of the ward of the deceased on compassionate ground, the ward so appointed will be allotted a house as per his/ her entitlement on priority basis. The house of the deceased employee can be retained by the ward of the deceased on normal licence fee till the new house is allotted to him/her.	If an allottee dies while in service his/her family may be permitted to retain the house <b>for three months</b> from the date of his death, free of rent. <b>In hard and exceptional circumstances the Director may allow to retain the house for a period of another three months free of rent.</b> In the event of appointment of the ward of the deceased on compassionate ground, the ward so appointed will be allotted a house as per his/her entitlement on priority basis. The house of the deceased employee can be retained by the ward of the deceased on normal licence fee till the new house is allotted to him/her.

- iii) The last line as contained in the proposed Reservation Clause-41 i.e. 'for a period not exceeding one year' be deleted. However other contents of the Reservation Clause-41 stand as proposed.

The Board further decided that the amended House Allotment Rules for the Institute will be effective from the date the Rules are approved by the Board i.e. 30.9.2004.

*S. P. M.*

**6.27 To consider the Enquiry Report regarding death case/ promotion of Shri Moti Lal, Ex-Lecturer, NIT Kurukshetra.**

The Board observed as under:-

- i) The K.C. Shenmar inquiry report relating to death case/promotion of Sh. Moti Lal, Ex-Lecturer of NIT, Kurukshetra was considered and filed by the Board in its 90<sup>th</sup> meeting held on 25.11.1998.
- ii) A copy of inquiry No. 11 dated 19.6.1995 conducted by the State Vigilance Bureau, Haryana was received in the Institute on 9.11.2003.
- iii) The Institute appointed Mrs. Ketaki w/o late Sh. Moti Lal on compassionate ground as Telephone Operator-cum-Receptionist by relaxing her qualifications and allowing her maximum of the scale. Subsequently her pay scale as Telephone Operator-cum-Receptionist was upgraded to Rs. 1400-2600 (pre-revised) from Rs. 950-1500(pre-revised). The Payment of Senior Scale due to late Sh. Moti Lal was made to Smt. Ketaki from the date of eligibility. There is no force in the representation of Mrs. Ketaki for any compensation.

The Board decided to file the inquiry report of State Vigilance Bureau received in the Institute on 9.11.2003 as referred to in the agenda item 6.27.

**6.28 To consider the Inquiry Report submitted by Dr. KN Tripathy, into the acts of omission of Shri S.C. Gupta, Lecturer in Mechanical Engineering (under suspension).**

The Board decided to constitute the following committee to examine the report submitted by Dr. K.N. Tripathy in the case of Sh. S.C. Gupta, Lecturer (under suspension), Mechanical Engineering Department:-

- |  |          |
|--|----------|
| i) Shri Ravi Mathur, IAS<br>Joint Secretary (T),<br>Government of India,<br>Ministry of Human Resource Development,<br>Department of Secondary & Higher Education,<br>Shastri Bhawan, New Delhi. | Chairman |
| ii) Dr. N.K. Jain,<br>Joint Secretary,<br>University Grants Commission,<br>Bahadur Shah Zafar Marg,<br>New Delhi.  | Member   |
| iii) Dr. K. Subramanian,<br>Adviser-1,<br>All India Council for Technical Education,<br>Indira Gandhi Sports Complex, IP Estate,<br>New Delhi.   | Member   |

*S.P.M.*

The Board desired that the Stores Officer of the Institute be appointed as Presenting Officer to assist the above Committee.

The Board requested the committee members to send their recommendations to the Institute at the earliest for further placing before the Board.

**6.29 To approve recommendations of the Selection Committees for grant of Senior Scale of Rs. 10,000-15,200 to the Lecturers.**

The Board authorized the Chairman of the Board to approve the Minutes of the Selection Committees which met on 4.6.2004 for grant of Senior Scale of Rs. 10000-15200 to the Lecturers.

The Board accepted the recommendations of the Selection Committee meetings held on 4.6.2004 for the grant of Senior Scale of Rs. 10000-15200 to the eligible Lecturers of the Institute under Career Advancement Scheme as under and the actual financial benefit on account of grant of the Senior Scale be allowed to them from the date of approval of the Board i.e. 30.9.2004 as per instructions of the MHRD:-

**1. Department of Electrical Engineering:**

Shri Yash Pal.  
Mrs Shelly Rajiv Vadhera.  
Shri Saurabh Chanana.

**2. Department of Mechanical Engineering:**

Shri Nirmal Kant Singh  
Shri Pankaj Chandna  
Shri Parveen Kumar Saini.  
Shri Mahesh Kumar Gupta.  
Ms Meenu Gupta.  
Shri Vinod Kumar

**3. Department of Electronics and Communication Engineering:**

Shri Rajesh Rohilla.  
Shri Neeraj Pratap Singh  
Ms Vrinda Gupta.  
Shri Vikas Mittal.

*S.P.M*

**4. Department of Civil Engineering:**

Shri Surender Deswal  
Ms. Pratibha Aggarwal  
Dr. Praveen Aggarwal  
Shri N.K. Tiwari  
Ms Babita Saini.  
Dr. Mahesh Pal.

**5. Department of Humanities:**

Shri Vikas Chaudhary (Management)  
Dr(Mrs) Kiran Mor (Economics).

The Board observed as under:-

- i) The Institute had allowed Senior Scale and Selection Grade to 36 eligible Lecturers under CAS in July, 2000 w.e.f. 9.10.1998 or date of eligibility whichever was later as per instructions of the MHRD issued at that time.
- ii) Subsequently the issue was kept pending as per instructions of the State Government and it was tagged with other Government Technical Institutions of the State.
- iii) Prior to upgradation of the Institute to NIT, Kurukshetra with Deemed University status i.e. 26.6.2002, it was mandatory for the Institute to adhere to the instructions of State Government in such matters.
- iv) The Haryana Government issued instructions in January, 2004 for teachers of Government Technical Institutions of Haryana as well as the then REC, Kurukshetra that the CAS will be effective from 27.7.1998.
- v) The MHRD conveyed instructions through various letters issued in 2003 and 2004 that the crucial/effective date for giving benefit of qualifying service under CAS shall be the date on which the candidate becomes eligible or the date of implementation of the revised scale of pay in the Institute whichever is later, but actual financial benefit will be allowed from the date the recommendations of Selection Committees are approved by the Board.
- vi) The Board opined that issue of the effective date i.e. 5.11.1999 as proposed by the Institute for the qualifying service should be reviewed by the MHRD and a Note to this effect under signature of the Chairman, BOG be sent to them.

S. G. N.

**6.30 To consider and approve the Minutes of the 2<sup>nd</sup> Meeting of the Building and Works Committee, National Institute of Technology, Kurukshetra, held on 27.8.2004.**

The Board approved the Minutes of the 2<sup>nd</sup> meeting of the Building and Works Committee on the agenda items relating to works which have since been completed/ expenditure incurred thereon and works which are in hand.

The Board however, decided (i) that the new works be prioritised and (ii) critical analysis of the need be undertaken.

**6.31 To consider promotion to Lecturer (Selection Grade)/Asstt Professor under C.A.S.**

The Board authorized the Chairman of the Board to approve the Minutes of the Selection Committees which met on 31.7.2004 & 1.8.2004 for grant of Selection Grade of Rs. 12000-18300/Designation of Assistant Professor to the eligible Lecturers (Senior Scale) along with the remarks on the minutes of the Selection Committees.

The Board accepted the recommendations of the Selection Committee meetings held on 31.7.2004 and 1.8.2004 for the grant of Selection Grade of Rs. 12000-18300/Designation of Assistant Professor to the eligible Lecturers(Senior Scale) of the Institute under Career Advancement Scheme as under and the actual financial benefit on account of grant of the Senior Scale as mentioned above be allowed to them from the date of approval of the Board i.e. 30.9.2004. The Board approved the action taken by the Institute in counting past service rendered by Mrs. Jyoti Ohri, Lecturer(Senior Scale) in the Electrical Engineering Department at CRSCE, Murthal for the purpose of Senior Scale at NIT, Kurukshetra as per UGC/AICTE norms as mentioned in the agenda item 6.31.

Department	Selection Grade	Designation of Asstt Professor.
Electrical Engineering.	Mrs Rupanshi Batra Mrs Sunita Chauhan.*	Dr. L.M. Saini. Dr. G.N. Pillai** Mrs Jyoti Ohri.

*S. P. M.*

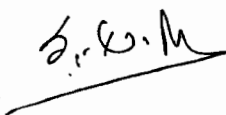
Electronics and Communication Engineering.	-----	Dr. Rajoo Pandey.
Computer Engineering	Shri R.M. Sharma Shri R.K. Agarwal	Dr. Mayank Dave Dr. A.K. Singh.
Civil Engineering.	Dr. Ashwani Jain.	Dr. Arun Goel Dr. S.M. Gupta Dr. N.T. Rao** Dr. K.K. Singh Dr. S.K. Patidar Dr. Ashwani Jain
Mechanical Engineering	Shri Jaideep Gupta	Dr. Puneet Tandon Dr. Hari Singh Dr. P.C. Tiwari.
Chemistry	-----	Dr. Dinesh Kumar Dr. D.P. Singh
Physics.	-----	Dr. S.K. Mahna Dr. J.K. Quamara Dr. B.K. Kaushik
Humanities	-----	Dr. PJ Philip (Mgt) Mrs Manjula Sharma (Eng)

\*Mrs Sunita Chauhan is on deputation with the Directorate of Technical Education, Haryana. She will get actual financial benefit from the Institute when she joins.

\*\*Dr. G.N. Pillai and Dr N.T. Rao are presently on EOL. They will be eligible to get financial benefit on their return from EOL.

The Board observed as under:-

- i) The Institute had allowed Senior Scale and Selection Grade to 36 eligible Lecturers under CAS in July, 2000 w.e.f. 9.10.1998 or date of eligibility whichever was later as per instructions of the MHRD.
- ii) Subsequently the issue was kept pending as per instructions of the State Government and it was tagged with other Government Technical Institutions of the State.



- iii) Prior to upgradation of the Institute to NIT, Kurukshetra with Deemed University status i.e. 26.6.2002, it was mandatory for the Institute to adhere to the instructions of State Government in such matters.
- iv) The Haryana Government issued instructions in January, 2004 for teachers of Government Technical Institutions of Haryana as well as the then REC, Kurukshetra that the CAS will be effective from 27.7.1998.
- v) The MHRD conveyed instructions through various letters issued in 2003 and 2004 that the crucial/effective date for giving benefit of qualifying service under CAS shall be the date on which the candidate becomes eligible or the date of implementation of the revised scale of pay in the Institute whichever is later, but actual financial benefit will be allowed from the date the recommendations of Selection Committees are approved by the Board.
- vi) The Board opined that issue of the effective date i.e. 5.11.1999 as proposed by the Institute for the qualifying service should be reviewed by the MHRD and a note to this effect under signature of the Chairman, BOG should be sent to them.

**6.32 To consider the penal rent outstanding against Dr BL Sharma, Ex-Professor of the Physics Department.**

The Board noted as under:-

- i) Dr. B.L. Sharma retired from the Institute service on 30.6.1998.
- ii) The Institute has not yet released gratuity and part of leave encashment to Dr. Sharma on account of retaining the Institute accommodation (allotted to Dr. Sharma before his retirement as a Professor) unauthorisedely by his wife Mrs. Manjula Sharma, Lecturer (Senior Scale) in the Department of Humanities for a period of about 6 months.
- iii) The decision taken by the Hon'ble Distt. Courts, Kurukshetra in respect of the suits filed by Dr. Sharma which was against the Institute.

The Board decided to wave off the penal rent outstanding against Dr. Sharma as mentioned in the agenda item 6.32. The Board further decided to release the gratuity and part of leave encashment to Dr. Sharma.

**6.33 To consider the request of Shri Sandeep Singhal, Lecturer in Mechanical Engineering Department for extension of deputation to AICTE for a further period of one year from 30.9.2004 to 29.9.2005.**

The Board decided to extend deputation of Sh. Sandeep Singhal, Lecturer, Mechanical Engineering Department with the AICTE for further period of one year w. e.f. 30.9.2004 to 29.9.2005.

*S. S. M.*



**6.34 To consider matter regarding rationalization of non-teaching staff**

The Board noted as under:-

- i) As per decision of the Board taken in the 2<sup>nd</sup> meeting held on 19.4.2003, the Institute was asked to maintain ratio between teaching and non-teaching posts in the range of 1:1.5 and for doing the said rationalization of the non-teaching posts, a committee at the Institute level was constituted.
- ii) The committee has submitted its report and the same is being examined by the office.
- iii) As per recommendations of the Expenditure Reforms Commission (ERC) as communicated by the MHRD, the ratio between teaching and non-teaching staff can be maintained in the range of 1:1.5 to 1:2.

The Board decided that the same committee at the Institute level may undertake another exercise to do the rationalization of the non-teaching posts in the ratio between teaching and non-teaching staff as 1:2 as per guidelines proposed by the Institute in the agenda item 6.34.

- iv) Due to ban imposed on the recruitments and frequent retirement of the non-teaching staff, vacancies are increasing day by day and it has become virtually difficult to run the classes, labs, various Deptts and administrative offices smoothly. As on 1.9.2004 against 481 sanctioned teaching supporting and other non-teaching posts, 137 posts are lying vacant.

The Board decided that pending rationalization of the non-teaching posts, the Institute may fill the following non-teaching posts by direct recruitment on contract basis:-

Sr.No.	Name of Post	No. of posts
1.	System Analyst	02
2.	Supervisors	Civil=01 Elect.=01 ECE =01 } 03
3.	Tech. Grade 'A'	Elect.=01 Mech.=01 Civil =01 } 03
4.	Tech. Grade 'B'	Civil=01 W/S.=01 ECE =01 COE=01 } 04
5.	Deputy Registrar (Acad)	01
6.	Deputy Supdt.	02

*S. Q. M.*

7.	Sr. Library Asstt.	01
8.	Counter Asstt.	01
9.	Assistants	03
10.	Jr. Stenographer	01
11.	Jr. Storekeeper	01
Total		22

In addition the Board decided to create the following non-teaching posts which may also be filled by direct recruitment on **contract basis** as short term measure from the Institute Development Fund/Student Funds without any financial liability on the Central Government.

Sr.No.	Name of Post	No. of posts
1.	Finance Officer	01
2.	Asstt. Registrar	02
3.	Programmers	02
Total		05

The Board authorized the Chairman of the Board to decide all issues relating to filling the above mentioned technical and non-technical posts (27 posts) by direct recruitment on contract basis such as their qualifications, salary, period of engagement, age and constitution of Selection Committees etc. and further related issues.

**6.35 To consider the provision of issue of liveries to Group 'D' and some Group 'C' employees of the Institute.**

The Board approved the pattern of IIT, Delhi on liveries for all Group 'D' employees and Drivers of the Institute as per recommendations of the Committee constituted under the Chairmanship of Dr. R.C. Bhattacharjee, Professor Incharge(Estate and Construction).

**6.36 To consider the Report of Dr. MP Kapoor (Ex-Director, Thapar Centre for Industrial Research & Development, Thapar Technology Campus, Patiala) in the case of Ms. Indu Nalwa, Ex- Lecturer in Humanities Department regarding her final settlement.**

The Board deferred the consideration of the inquiry report received from Dr. M.P. Kapoor in respect of Ms. Indu Nalwa, Ex-Lecturer in Humanities Department.

*S. G. M.*

**6.37 To consider recognition of Service Association of the Non- Teaching employees of the Institute termed as NITKSK.**

The Board had certain reservations on the following clauses of the proposed Constitution/Memorandum of Association/rules for recognition of National Institute of Technology Karamchari Sangh, Kurukshetra :-

"To federate with or affiliate itself to any other Association/Federation in India having kindred aims and objectives with prior approval of the Government of India".

"To hold, own and manage in the name of the Sangh real or moveable property belonging to the Sangh".

The Board decided to recognize the National Institute of Technology Karamchari Sangh Kurukshetra subject to:-

- i) the condition that General Body of the Sangh shall meet after duty hours.
- ii) the condition that the Sangh gets itself registered in the name of National Institute of Technology Karamchari Sangh Kurukshetra.
- iii) deletion of above mentioned clauses.
- iv) adherence to Conduct and Disciplinary Rules and MOA/Rules of the Institute.

**6.38 To consider recognition of Service Association of the faculty of the Institute termed as NITKTA.**

The Board observed as under:

- (i) The Clause 2 (C) of Para 2 of the Constitution /MOA/Rules is not consistent with the definition of the teaching staff.
- (ii) The clause 3 regarding membership is not consistent with Clause 14 and Clause 19.

The Board decided to recognize the National Institute of Technology Kurukshetra Teachers' Association subject to:-

- i) the condition that General Body of the Association shall meet after duty hours.
- ii) The condition that the Association gets itself registered in the name of National Institute of Technology Teachers' Association, Kurukshetra.

*S. K. M.*

- iii) Adherence to Conduct and Disciplinary Rules and MOA/Rules of the Institute.
- iv) Observations of the Board made above.

**6.39 To consider the period of haltage of the faculty members permitted to attend the International Conferences abroad.**

The Board noted that as per existing rules of the institute it is essential to make use of economy excursion air ticket and haltage charges for a minimum period of 14 days. The Board further noted that now scenario has changed and it may not be necessary in all cases to undertake 14 days haltage and make use of economy air excursion ticket.

The Board decided that in future, the Institute may allow the faculty members to attend International Conferences abroad from the Institute non-plan grant subject to the usual condition that 50 per cent of the total expenditure involved is met with by any other sponsoring/funding agency and the expenditure so incurred by the faculty members may include the following:-

- (i) Actual days of the Conference
- (ii) Actual air fare and local mileage in India and abroad as admissible
- (iii) Journey days to and fro.

The Board further decided that in case any faculty member has additional program he shall take prior approval from the Director.

**6.40 To consider implementation of orders of the Hon'ble Punjab & Haryana High Court, Chandigarh, given in CWPs No. 15371/2000 and 4579/2002 filed by Shri Gurbachan Lal, Ex-employee of the Institute.**

The Board noted as under:-

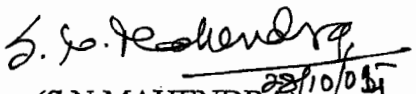
- i) Sh. G.Lal filed CWP No. 15371 of 2001 and CWP No. 4579 of 2002 in the Hon'ble Punjab & Haryana High Court at Chandigarh against the Institute.
- ii) Against the judgment of Hon'ble single judge, of the Punjab & Haryana High Court delivered in the aforementioned two CWPs, the Institute has filed LPAs before the double bench for staying the operation of the aforesaid orders of the Hon'ble single judge and also for the review of the case but the stay has not yet been granted.

*S.G.L.M*

- iii) In the meantime Sh. G.Lal filed civil original contempt against Dr. S.N. Mahendra, Director of the Institute and the said contempt is fixed for 4.10.2004 for appearing in person or through counsel.
- iv) The Institute has engaged Sh. Rajeev Atma Ram, Senior Advocate of the Hon'ble Punjab & Haryana High Court for defending the aforementioned two CWPs for which the Institute has filed LPAs as well as the contempt notice against the Director. As a package deal Sh. Rajeev Atma Ram has agreed to fee of Rs. 1.00 lac for two petitions and one contempt as mentioned above.

The Board ratified the above action taken by the Institute in engaging Sh. Rajiv Atma Ram and decided that the counsel fee of Rs. 1.00 lac be paid from the Institute Development Fund (Institute share of consultancy) without any financial liability on the Central Government.

The meeting ended with a vote of thanks to the Chair.

  
(S N MAHENDRA)  
Director & Member-Secretary

Approved  
Sd/-  
(B.L. Dhoopar)  
Chairman,  
Board of Governors,  
NIT, Kurukshetra

Item . 7.2

**To note the action taken on the Minutes of the 6<sup>th</sup> meeting of the Board of Governors, NIT Kurukshetra, held on 30.9.2004.**

The actions on the minutes of the 6<sup>th</sup> meeting of the Board of Governors held on 30.9.2004 have been taken as under:

Item	Subject	Action Taken
6.1	To confirm the minutes of the 5 <sup>th</sup> meeting of the Board of Governors held on 15.3.2004.	No further action is required.
6.2	To note the action taken on the minutes of the 4 <sup>th</sup> meeting of the Board of Governors held on 8.12.2003	(i) Preparation of Service Rules & Bye-laws in booklet form ( Action is being taken.) (ii) Updating Academic Rules/ Regulations, shuffling of course structure wherever necessary on the recommendations of Dr SK Gupta; (Action is being taken.)
6.3	To note the actions taken on the minutes of the 5 <sup>th</sup> meeting of the Board of Governors held on 15.3.2004.	(i) To update the VISION Document; Action is being taken. (ii) Advertisement for PhD Scholarships in newspapers. Action taken in the matter (iii) No Ph.D Research Scholar has been transferred from KUK. Action is under process. (iv) Decision on recruitment of faculty members noted for compliance. (v) Decision on minimum qualifications for recruitment of Lecturers as MTech for Engg and Ph.D. for non-engineering Depts noted for compliance.
6.4	To note the action taken by the Director in nominating one Professor and one Assistant Professor of NIT Kurukshetra to serve on the Board of Governors.	No further action is required.

6.5	To consider and approve minutes of the 3 <sup>rd</sup> meeting of the Finance Committee, N.I.T Kurukshetra held on 24.5.2004.	Follow up action has been taken on the minutes of the 3 <sup>rd</sup> FC meeting and the action report was reported in the 4 <sup>th</sup> FC meeting held on 29.10.2004
6.6	To note action taken by the Director in granting Interest Free Festival Advance during the financial year 2004-05 to Class-III and IV employees of the Institute.	No further action is required
6.7	To note grant of Dearness Allowance to the employees of the Institute with effect from 1.1.2004 on the Central Government Pattern.	No further action is required.
6.8	To ratify the action taken by the Chairman, BoG in rationalizing the scales - of pay of Non-Teaching employees of N.I.T. Kurukshetra..- adoption of Central Government Pay Scales.	No further action is required.
6.9	To note the approval of the Agenda passed by way of circulation with regard to merger of 50% DA with basic pay to the employees of N.I.T. Kurukshetra w.e.f. 1.4.2004.	No further action is required.
6.10	To consider implementation of Assured Career Progression (ACP) to the non-teaching employees of NIT Kurukshetra on State Govt pattern prior to 1.1.2004	ACP to the Institute employees on State Government pattern for the period prior to 1.1.2004 has been allowed .
6.11	To consider medical reimbursement claim of Dr NP Mehta, Professor, Mechanical Engineering Department of N.I.T. Kurukshetra..	The case has been put up to the Chairman, BOG for deciding the quantum of payment to be reimbursed to Dr. NP Mehta.
6.12	To release travel expenses for attending International Conference abroad to Dr RC Bhattacharjee, Assistant Professor, Civil Engg Department, N.I.T. Kurukshetra.	BOG decision implemented

6.13	To consider introduction of pension scheme to the employees of N.I.T. Kurukshetra who were employed on or after 1.1.2004..	BOG decision implemented.
6.14	To ratify the action taken by the Chairman, BoG in allowing the Institute to get the annual accounts audited by Chartered Accountant for the financial year 2003-2004..	BOG decision implemented. The Institute Accounts have also been audited by a team of auditors of AG Haryana in compliance with the instructions of Govt. of India.
6.15	To consider and approve the minutes of the 3 <sup>rd</sup> meeting of the Senate, National Institute of Technology, Kurukshetra, held on 26.5.2004.	<p>The approved minutes of the Senate were circulated to all the members and the action report on their decisions has been placed in the 4<sup>th</sup> meeting of the Senate. 4.2 p-12-21.</p> <p>i(b) Review of course structure (Action being taken)</p> <p>i(c) Preparation of Road Map (Action being taken)</p> <p>i(d) review of courses, syllabi, examination system etc (Action being taken)</p> <p>ii) To be a world class Institution (Noted for compliance)</p> <p>iii) Preparation of Master Plan (Noted for compliance)</p> <p>iv) Decision noted for compliance Note sent to all Departments.</p> <p>(v) Note on problems being faced by NITK to be put up to the Chairman, BOG for onward transmission to JS(T) MHRD, New Delhi for discussion and approval. (Action is being taken).</p>
6.16	To consider engagement of Prof SK Gupta, retired Professor of IIT Kanpur, to assist in framing academic regulations.	Decision noted for compliance. (Letter of appreciation also sent to Dr SK Gupta).
6.17	To consider payment of detailed fee and deposits by Ph.D. Scholars.	BoG decision implemented. The fee structure of IIT Delhi for Ph.D. scholars has been obtained and placed before the Senate in its 4 <sup>th</sup> meeting. Vide Item 4.6



6.18	To note the action taken by the Director in allowing Dr. Baldev Setia, Assistant Professor, Civil Engineering Department to join the Institute during deputation with AICTE.	No further action is required.
6.19	To ratify the action taken by the Chairman, BoG in allowing Dr MK Soni, Professor in Electrical Engg Department to join on the post of Director-Principal in CRSCE Murthal on deputation for a period of one year w.e.f. 16.6.2004 to 15.6.2005.	No further action is required.
6.20	To ratify the action taken by the Chairman, BOG to retain the accommodation of the Institute by Dr DVS Verma Professor.	BOG decision implemented.
6.21	To consider filling up the post of Assistant Registrar (Accounts) on deputation basis.	The matter has been taken up with the AG (A&E) Haryana.
6.22	To consider retirement age of Non-Teaching Staff.	Follow up action being taken .
6.23	To ratify the action taken by the Institute in canceling EOL of Dr. NP Mehta, Professor in Mechanical Engg Department.	No further action is required.
6.24	To consider implementation of World Bank Purchase Rules for Procurement of goods, civil works and services under Technical Educational Quality Improvement Programme Project of Govt. of India funded by World Bank.	BOG decision implemented.
6.25	To consider and revision of existing Purchase Rules of N.I.T. Kurukshetra.	BOG decision implemented. (Revised Purchase Rules have been implemented).
6.26	To consider the amended House Allotment Rules of N.I.T. Kurukshetra.	BOG decision implemented (Revised House Allotment Rules have been implemented).
6.27	To consider the Enquiry Report regarding death case/ promotion of Shri Moti Lal, Ex-Lecturer, NIT Kurukshetra.	No further action is required

6.28	To consider the Inquiry Report submitted by Dr. KN Tripathy, into the acts of omission of Shri S.C. Gupta, Lecturer in Mechanical Engineering (under suspension).	Action is under process. The matter stands referred to the Committee Members.
6.29	To approve recommendations of the Selection Committees for grant of Senior Scale of Rs. 10,000-15,200 to the Lecturers	BOG decision implemented. A note has been sent to the Joint Secretary (T), MHRD for deciding the effective date of qualifying for the implementation of CAS.
6.30	To consider and approve the Minutes of the 2 <sup>nd</sup> Meeting of the Building and Works Committee, National Institute of Technology, Kurukshetra, held on 27.8.2004.	BOG decision conveyed to Professor Incharge Estate for compliance.
6.31	To consider promotion to Lecturer (Selection Grade)/Asstt Professor under C.A.S.	BOG decision implemented. A note has been sent to the Joint Secretary (T), MHRD for deciding the effective date of qualifying service for the implementation of CAS.
6.32	To consider the penal rent outstanding against Dr BL Sharma, Ex-Professor of the Physics Department.	BOG decision implemented.
6.33	To consider the request of Shri Sandeep Singhal, Lecturer in Mechanical Engineering Department for extension of deputation to AICTE for a further period of one year from 30.9.2004 to 29.9.2005.	BOG decision implemented..
6.34	To consider matter regarding rationalization of non-teaching staff	Decision noted for compliance.
6.35	To consider the provision of issue of liveries to Group 'D' and some Group 'C' employees of the Institute.	BoG decision implemented.
6.36	To consider the Report of Dr. MP Kapoor (Ex-Director, Thapar Centre for Industrial Research & Development, Thapar Technology Campus, Patiala) in the case of Ms. Indu Nalwa, Ex- Lecturer in Humanities Department regarding her final settlement.	The matter is being put up before the Board of Governors in its 7 <sup>th</sup> meeting. Under Agenda Item 7. 6.

6.37	To consider recognition of Service Association of the Non- Teaching employees of the Institute termed as NITKSK	BOG decision conveyed to the Non-Teaching Employees Association (NITKSK)
6.38	To consider recognition of Service Association of the faculty of the Institute termed as NITKTA.	BOG decision conveyed to NITKTA
6.39	To consider the period of haltage of the faculty members permitted to attend the International Conferences abroad.	Decision noted for compliance. .
6.40	To consider implementation of orders of the Hon'ble Panjab and Haryana High Court, Chandigarh, given in CWPs No. 15371/2000 and 4579/2002 filed by Shri Gurbachan Lal , Ex-employee of the Institute.	BoG decision implemented..

Item 7.3

To note the nominations of (1) Dr. S.P. Singh, (**Technologist**) Vice-Chancellor Guru Nanak Dev University, Amritsar as Head of another Technical Institute in the Region as an eminent technologist and (2&3) Shri Naveen Jindal, (**Industrialist**) Executive Vice-Chairman & Managing Director, Jindal Steel & Power Ltd. New Delhi & Shri Rajendra Pratap Singh, (**Industrialist**) Chairman & Managing Director, Power Grid Corporation of India Ltd., Saudamani, Plot No. 2, Sector 29, Gurgaon as two representatives representing large, medium and Small scale industries.

The Government of India in the Ministry of Human Resource Development vide DO letter No.F.20-17/2004-TS-III dated 6<sup>th</sup> October 2004, have made nominations of (i) **Dr. S.P. Singh, Vice-Chancellor, Guru Nanak Dev University, Amritsar** (against the constituency (d) Head of another Technical Institution in the Region or an eminent technologist (ii) **Shri Naveen Jindal Executive Vice-Chairman & Managing Director, Jindal Steel and Power Ltd., New Delhi** and (iii) **Shri Rajindra Pratap Singh, Chairman & Managing Director, Power Grid Corporation of India Ltd. Gurgaon** (against the constituency (i) two representatives representing large, medium and small scale industries – Industrialists) The Hon'ble members have accepted the nominations on the Board of Governors with effect from 12.10.2004, 26.10.2004 and 19.10.2004 respectively. However, in terms of Para 10(3) of the M.O.A. and Rules of the Institute, the term of office of a member nominated under clause (d), (h) & (i) of Para 9 (Composition of the Board of Governors) shall be five years from the first of January of the year in which nominated. Accordingly, their term of office as members on the Board of Governors shall be five years commencing from 1<sup>st</sup> January, 2004 to 31<sup>st</sup> December, 2008. .

The Board of Governors may please note the above nominations

- Item 7.4      **To consider the appointment of Financial Adviser (Ministry of Human Resource Development) [FA (HRD)] or his nominee as a Member (Special Invitee) on the Board of Governors, NIT Kurukshetra.**

The Government of India in the Ministry of Human Resource Development vide letter No. F.20-10/2003-TS.III dated 9<sup>th</sup> December, 2004 (copy enclosed as Appendix II page 34 ) have informed that as per the MOA of NITs, there is no provision of FA(HRD) or his nominee as a member of Board of Governors . It has been their experience that several items come up for consideration of the BOG, which has financial implications It is, therefore, felt that the inputs of FA(HRD) or his nominee would be essential for consideration of these items in the right prospective.

The Ministry has, therefore, decided that all the NITs should invite FA(HRD) or his nominee as special invitee to all their BOGs meeting to facilitate the items which has financial implications in a more meaningful way and in a right prospective.

The matter is placed before the Board for consideration & decision.

राष्ट्रीय प्रौद्योगिकी संस्थान  
(मानवित्व विस्तार विद्यालय)  
कुसुम-136119  
पंजीकरण संख्या 6298  
दिनांक 17/12/04

No.F.20-10/2003-TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
\*\*\*\*\*

New Delhi, 9<sup>th</sup> December, 2004

To

The Directors of All NITs

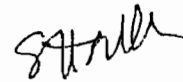
Subject:- Constitution of Board of Governors of National Institutes of Technology - inviting FA (HRD) or his nominee as a member - regarding.

Sir,

As per the Memorandum of Association (MOA) of NITs there is no provision of FA (HRD) or his nominee as a member of Board of Governors. The experience of this Ministry is that several items come up for consideration of the BOG, which has financial implications. It is felt that the inputs of FA (HRD) or his nominee would be essential for consideration of these items in the right prospective.

It has therefore been decided that all the NITs should invite FA (HRD) or his nominee as special invitee to all their BOGs meeting to facilitate the items, which has financially implications in a more meaningful way and in a right prospective. These instructions may be complied with immediately.

Yours faithfully,



(Dr. G. L. Jambhulkar)  
Deputy Educational Advisor (NIT)  
Tel: 2338 4276  
Tele-fax: 2307-0177

Copy to:- FA (HRD) with reference to IFD's communication No.F.48-22/2001-IFD dated 27.10.2004 for information.

Item 7.5

**To consider forming a Standing Administrative  
Sub Committee of the Board of Governors.**

Para 11(3) of the Memorandum of Association and Rules of National Institute of Technology, Kurukshetra states that the Board shall have the power to appoint such committees as it considers necessary for the exercise of its powers and the performance of its duties as defined under the MOA.

It is proposed that to deal with urgent problems concerning teaching, non-teaching staff, Karamchari Sangh, Teachers' Association, and various Conduct and Disciplinary matters of staff and the students it is necessary that the Institute may have a Standing Administrative Sub Committee of the Board of Governors to deal with urgent cases. The SASC may be authorized to take decision on behalf of the Board of Governors. The decisions taken by this Committee shall be placed before the next meeting of the Board of Governors for ratification.

The SASC may comprise of the following members:

- |    |   |                  |
|----|---|------------------|
| 1  | Chairman, Board of Governors  | Chairman.        |
| 2. | Director, NIT Kurukshetra.  | Member           |
| 3. | Bureau Head (Technical Bureau)<br>Ministry of Human Resource<br>Development, Government of India. or his representative | Member           |
| 4. | Nominee of the Department of Technical Education ,<br>Government of Haryana.  | Member           |
| 5  | Director, Indian Institute of Technology, Delhi or his<br>representative.   | Member           |
| 6. | Registrar, NIT Kurukshetra  | Member-Secretary |

Four members of SASC shall form quorum for a meeting .

The matter is placed before the Board for consideration.

- Item 7.6                      To consider the Report of Dr.M. P. Kapoor (Ex-Director,Thapar Centre for Industrial Research & Development,Thapar Tehnonology Campus, Patiala) in the case of Miss. Indu Nalwa, Ex-Lecturer in Humanities Deptt. regarding her final settlement.**

The Board of Governors in their 3<sup>rd</sup> meeting held on 6.10.2003 vide Item No. 3.7 authorized the Chairman of the Board of Governors to constitute a Committee to find out the facts of the case regarding final settlement of accounts of Miss Indu Nalwa on superannuation. Dr. M.P. Kapoor, Ex-Director, TCIR&D, Thapar Technology Campus, Patiala was appointed Enquiry Officer in November, 2003. He was authorized to make inquiry from the existing and former (retired) employees of the Institute so as to ascertain the facts and fix extent of responsibility for lapses thus established.

Dr. M.P. Kapoor has submitted his inquiry report on 15.9.2004 in a sealed cover. The same was placed before the Board in its 6<sup>th</sup> meeting held on 30.9.2004. The Board deferred the consideration of the inquiry report received from Dr. M.P. Kapoor in respect of Miss Indu Nalwa, Ex-Lecturer in Humanities Department.

The report in the sealed cover as received from Dr. M.P. Kapoor is again placed before the Board of Governors for consideration and decision.



Item **7.7** **To accord approval for filling the posts of Estate Officer, Security Officer, Junior Engineer (Mechanical) and Deputy Superintendents to Director on contractual basis.**

The present incumbents of the above posts such as Estate Office, Security Officer and two Deputy Superintendent to Director are retiring on 31.03.2005, 28.02.2005, 28.02.2005 and 30.04.2005 respectively. However, Junior Engineer (Mechanical) has already been retired in the year 2002. These posts are of very essential nature. If these posts remain vacant, the work of maintenance of the Estate Section of the Institute and the personal assistance in the Director's Office will be affected.

The Board of Governors of the Institute in its 6<sup>th</sup> meeting held on 30.9.2004 decided as under:

"The Board decided that pending rationalization of the non-teaching posts, the Institute may fill some of the non-teaching posts by direct recruitment on **contract basis**. The Board authorized the Chairman of the Board to decide all issues relating to filling the above mentioned technical and non-teaching posts (27 posts) by direct recruitment on contract basis such as their qualifications, salary, period of engagement, age and constitution of Selection Committees etc. and further related issues."

In view of the above the Board may consider and accord its approval for filling up the above mentioned posts on contractual basis by direct recruitment for a period of two years subject to extension further for one year on the existing qualifications, service terms and conditions and on the lines as decided by the BOG for above mentioned 27 posts.

**Item 7.8                      To ratify the approval accorded by the Hon'ble Chairman, BOG relating to screening of the non-teaching staff of NIT Kurukshetra at the age of 58 years.**

A proposal detailing the instructions received from the Govt. of India, Ministry of Human Resource Development vide letter No. F.20-11/2003-TS-III dated 12.11.2003 and composition of Committees for screening of non-teaching staff members (Class III&IV and Class I&II) posts at the age of 58 years was sent to Hon'ble Chairman, Board of Governors vide letter No. GA-I/10101 dated 31.12.2004 (Copy enclosed as Appendix III pages 39 to 44 ) for approval in anticipation of the approval of the Board.

The Hon'ble Chairman, BOG accorded the approval subject to adding of one nominee of IIT Delhi and one nominee of AICTE in the Screening Committee for Class-I and Class-II posts in addition to the members mentioned in para 8 of the proposal.

The Board may ratify the action taken by the Hon'ble Chairman, BOG.



NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

No. GA-I/ 10/01

Dated: 29.12.2004  
31

**Subject:** Screening of the non-teaching staff of NIT, Kurukshetra at the age of 58 years.

The Board of Governors of the Institute in its 6<sup>th</sup> meeting held on 30.9.2004 has approved enforcement of service rules regarding retirement age of the non-teaching staff in terms of the MHRD letter No. F.20-11/2003-TS-III dated 12.11.2003 (copy enclosed as Annexure-A). As per instructions issued by the MHRD, the non-teaching staff of NIT, Kurukshetra shall be allowed to serve up to the age of 60 years subject to their fulfilling the provisions of screening at the 58 years of age w.e.f. 30.9.2004, the date of decision of the Board on the following terms and conditions:-

**Provision of Screening**

A Screening Committee shall be constituted to assess the suitability of all non-teaching employees for their further continuation in service beyond 58 years of age.

**Composition of the Screening Committee**

The Screening Committee for the purpose shall consist of such members as form part of the Departmental Promotion Committee (DPC) constituted for regular promotion for the respective category of posts as well as one representative each from the Ministry of HRD and that of the IIT of the region in which the NIT is located. The Director and the Registrar of the Institute concerned shall remain personally responsible for the authenticity of data furnished to the Screening committee and BOG in this regard.

**Schedule of Screening**

To ensure timely processing of such cases for extension in the age of retirement, the meeting of the Screening Committee shall be held at least twice in a year preferably in the month of April and October every year so that all the cases of the non-teaching staff who are to complete 58 years of age in next cycle of the year are considered in the meeting. Cycle of the year for this purpose would mean that the meeting to be held in say October, 2003 should consider cases pertaining to months of

April, 2004 to September, 2004 while the meeting to be held in April, 2004 are to consider cases pertaining to the month of October, 2004 to March, 2005 and likewise. This procedure shall be followed across all NITs including in those NITs where the existing age of retirement for non-teaching is already 60 years of age. However, such employees as have less than six months of service before their superannuation from the date of issue of this order shall be exempted from the purview of screening procedure.

**Consideration by BOG**

The recommendation of the Screening Committee shall be placed before Board of Governors (BOGs) of the respective NITs which shall take a final view in this regard. Only those employees whose names are approved by the BOG shall be allowed to serve up to the age of 60 years while the remaining such employees shall retire at the age of 58 years of age.

**Date of Effect**

This provision of retirement shall come into effect from the month in which it is adopted by the Board of Governors (BOGs) of the respective NITs

2. As per instructions of the MHRD, the employees who have attained the age of 58 years and more as on 30.9.2004 are to be screened by a committee to assess the suitability for their further continuation in service up to the age of 60 years. However the employees who are to attain the age of 60 years on or before 31.3.2005 i.e. prior to six months from 30.9.2004 have been exempted from the provision of the screening procedure.

3. As contained in the MHRD letter dated 12.11.2003 the composition of the Screening Committee for the purpose shall consist of such members as form part of the Departmental Promotion Committee (DPC) constituted for regular promotions for the respective categories of posts as well as one representative each from the Ministry of Human Resource Development and that of the IIT of the region in <sup>which</sup> ~~wich~~ the NIT is located. Further the Director and the Registrar of the Institute shall remain personally responsible for the authenticity of data furnished to the Screening Committee and the BOG in this regard.

4. It may be stated that there is no provision of DPC for the promotion of non-teaching staff as per New MOA/Rules of the Institute. However constitution of the DPC as per existing rules of the Institute is as under:-

- |   |          |
|---|----------|
| 1. Principal* of the College**                      | Chairman |
| 2. Registrar/Dy.Registrar of the College**          | Member   |
| 3. Chairman of the Department for posts in a Deptt. | Member   |
| 4. Two Professors to be nominated by the Principal* | Members  |
| *Now Director                                       |          |
| **Now NITK  |          |

5. It may be further stated that composition of the Staff Selection Committee for direct recruitment of non-teaching posts as per new MOA/Rules of the Institute is as under:-

- |  |          |
|--|----------|
| 1. Director  | Chairman |
| 2. One nominee of the Central Govt.  | Member   |
| 3. Two experts as nominees of the Board of Governors   | Members  |
| 4. Registrar (if the post for which selection is being made is lower in status than the occupied by the Registrar. For the post of Registrar and equivalent There shall one more nominee of the Board) | Member   |
| 5. Head of the Department concerned  | Member   |

6. The NIT, Surat has already introduced the screening of its non-teaching staff at the age of 58 years. The matter has been discussed with the Registrar of NIT, Surat and he has intimated that following is the constitution of the Committee for the said purpose in their Institution:-

- |   |          |
|---|----------|
| 1. Director                             | Chairman |
| 2. Representative of MHRD               | Member   |
| 3. Representative of IIT of the region  | Member   |
| 4. Registrar                            | Member   |
| 5. Three Professors of the existing DPC | Members  |

7 Members in all

7. It is proposed that the following Committee may be approved for screening of non-teaching staff members (Class-III and Class-IV):-

- |  |          |
|--|----------|
| 1. Director  | Chairman |
| 2. One nominee of the MHRD   | Member   |
| 3. One nominee of IIT, Roorkee                                     | Member   |
| 4. Registrar   | Member   |
| 5. Chairman of the concerned Deptt/Head of the concerned Section   | Member   |
| 6. Two Professors of the Institute to be nominated by the Director | Members  |

7 Members in all

- \* 8. However the constitution of the Screening Committee for Class-I and Class-II posts which are not promotional one may be approved as under:-

1. Director	Chairman
2. One nominee of the MHRD	Member
3. One nominee of IIT, Roorkee	Member
4. Registrar	Member
5. Chairman of the concerned Deptt/Head of the concerned Section	Member

The worthy Chairman of the BOG is kindly requested to approve the above proposal in anticipation of the BOG's approval. The matter will be reported to the Board in its next meeting.

Submitted please.

S. N. Mahendra  
(S N Mahendra) 30/12/04  
Director

Approved

\* Add - one nominee of IIT-Delhi  
- one nominee of AICTE  
Appointed subject to \*  
A. D. Deshpande  
04.01.05

Chairman, BOG,  
NIT, Kurukshetra

Director

S. N. Mahendra  
6/1/05

No. No.F.20-11/2003-TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

New Delhi  
November 12, 2003

**OFFICE MEMORANDUM**

**Subject: - Service Conditions of the Employees of Regional Engineering Colleges upon their conversion as National Institutes of Technology (NITs) with deemed university status- Retirement on Superannuation in respect of Non-Teaching Staff.**

\*\*\*\*\*

The Government had taken over the full administrative and financial control of all the seventeen Regional Engineering Colleges (RECs) [now converted as National Institutes of Technology with deemed university status] located at *Allahabad, Bhopal, Calicut, Durgapur, Hamirpur, Jaipur, Jalandhar, Jamshedpur, Kurukshetra, Nagpur, Rourkela, Silchar, Srinagar, Surat, Surathkal, Tiruchirappalli and Warangal* vide notification No. F.35-1/2002-TS-III dated 14<sup>th</sup> May 2003 and it was stated therein that the terms and conditions governing the Institutions and their employees would be issued separately.

2. **Retirement on Superannuation:** - After careful consideration of the existing provisions relating to retirement on superannuation in various NITs, it has been decided with the approval of the competent authority that henceforth the non-teaching staff of all NITs shall be allowed to serve up to the age of 60 years subject to their fulfilling the following terms & conditions.

3. (i) **Provision of Screening:** - A Screening Committee shall be constituted to assess the suitability of all non-teaching employees for their further continuation in service beyond 58 years of age.

(ii). **Composition of the Screening Committee:** - The Screening Committee for the purpose shall consist of such members as form part of the Departmental Promotion Committee (DPC) constituted for regular promotion for the respective category of posts as well as one representative each from the Ministry of HRD and that of the IIT of the region in which the NIT is located. The Director and the Registrar of the Institute concerned shall remain personally responsible for the authenticity of data furnished to the Screening Committee and BOG in this regard.

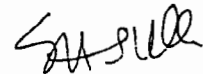




(iii). **Schedule for Screening:** - To ensure timely processing of such cases for extension in the age of retirement, the meeting of the Screening Committee shall be held at least twice in a year preferably in the month of April and October every year so that all the cases of the non-teaching staff who are to complete 58 years of age in next cycle of the year are considered in the meeting. Cycle of the year for this purpose would mean that the meeting to be held in say October 2003 should consider cases pertaining to months of April 2004 to September 2004 while the meeting to be held in April 2004 are to consider cases pertaining to the months of October 2004 to March 2005 and likewise. This procedure shall be followed across all NITs including in those NITs where the existing age of retirement for non-teaching is already 60 years of age. However, such employees as have less than six months of service before their superannuation from the date of issue of this order shall be exempted from the purview of screening procedure.

4. **Consideration by BOG:** - The recommendation of the Screening Committee shall be placed before Board of Governors (BOGs) of the respective NITs which shall take a final view in this regard. Only those employees whose names are approved by the BOG shall be allowed to serve up to the age of 60 years while the remaining such employees shall retire at the age of 58 years of age.

5. **Date of Effect:** - This provision of retirement shall come into effect from the month in which it is adopted by the Board of Governors (BOGs) of the respective NITs.



(Dr. G L Jambhulkar)  
Deputy Educational Adviser  
Tel: 2338-4276

To

1. The Directors of all NITs

**Item 7.9            To consider provision of education for the  
non-teaching technical staff as part-time  
candidates**

There is a provision for the faculty members to take admission as part-time candidate for the M.Tech. Programme being run by the Institute. The relevant abstract of the prospectus reads as under:-

- (i) The normal duration of course shall be Four Semesters for regular students and Six Semesters for part-time students (only for NIT, Kurukshetra permanent employees), with the last semester extending to the last working day in September or March, as the case may be.
- (ii) The courses are open to part-time candidates also if they are otherwise eligible under Institute's rules and the duration of studies for them will be Six Semesters. A part time candidate shall mean a person engaged in (a) teaching/research/ engineering profession in National Institute of Technology, Kurukshetra. Sponsored candidates of the National Institute of Technology, Kurukshetra holding regular posts and served at least for one year in the Institute seeking admission to M.Tech. Degree Course as a part-time candidate will pay only registration fee and continuation fee. However, part-time students shall not be allowed to study more than three theory papers in a semester.

There is no such facility for the non-teaching technical staff such as Junior Engineers, Foremen, Supervisors and Technicians etc. to improve their technical qualification even if their acquiring higher qualification may be beneficial to the Institute. The Karamchhari Sangh as well as some of the non-teaching technical supporting staff members are requesting time and again to provide opportunity to them also for acquiring M.Tech. qualification as part-time candidates as is being done in case of faculty members.

The Board may consider and decide.

Item No.7.10

**To note action taken by the Director in signing the MOU with the other Technical Institution with regard to improve the academic and research activities under TEQIP Scheme.**

The National Institute of Technology, Kurukshetra has taken initiative to enter into Memorandum of Understanding with the other Technical Institutions.

The Objectives of the MOU are as under:-

1. For Effective dissemination of knowledge to students and academic community.
2. For Good quality in house research and
3. For Integration of efforts to social/national problems

The MOU has been signed by the Director, NITK with the following Institutions:-

1. NIT Hamirpur (HP)
2. NIT Jalandher (Punjab)
3. NIT Srinagar (J & K)
4. Kurkshetra University Kurukshetra
5. Guru Jambheshwar University Hissar
6. YMCA Institute of Engg. Faridabad
7. CRSCE Murthal (Sonipat)
8. Govt. Polytecnic Nilokheri (Karnal)

A sample copy of the MOU is enclosed as Appendix IV from pages 47 to 52.

The MOU shall also be applicable to Technical Education Quality Improvement Programme (TEQIP). There will be meagre liability on the Institute on account of TA/DA of the faculty members which may be met out of the funds available under TEQIP. The duration of the MOU shall be for a period of five years from the date of its signing.

Board of Governors may note.

**Memorandum of Understanding**

**Between**

**NATIONAL INSTITUTE OF TECHNOLOGY**

**at  
JALANDHAR**

**&**

**at  
KURUKSHETRA**

BNP S.D.M

**PREAMBLE:**

The MEMORANDUM OF UNDERSTANDING (MOU) between National Institute of Technology, at Jalandhar and at Kurukshetra for their mutual academic development, growth and cooperation is signed on the 31<sup>st</sup> day of Dec, 2004.

This MOU entered into between National Institute of Technology, Jalandhar (hereinafter called NITJ) and National Institute of Technology, Kurukshetra (hereinafter called NITK) represented in this MOU by their respective Director's on behalf of the respective Board of Governors, which shall mean and include their successors in interest and assigns.

**SCOPE AND OBJECTIVE OF MOU**

In order to make the academic and research cooperation between the two institutions viz., NITK & NITJ the scope and objectives of MOU are defined as:

The two Institutions shall strive for integration and sharing of:

1. Human Resources
2. Learning Resources
3. R&D Infrastructure & Resources

For:

1. Effective dissemination of knowledge to students and academic community.
2. Good quality in house research and
3. Integration of efforts to social/national problems

This MOU shall also be applicable to Technical Education Quality Improvement Programme (TEQIP).

**DURATION OF MOU**

The duration of the MOU shall be for a period of Five years from the date of signing of this MOU.

**RESPONSIBILITIES OF NIT, JALANDHAR AND NIT, KURUKSHETRA**

- Both Institutions (i.e. NITK & NITJ) mutually agree to identify various areas of interest for
  - (a) Faculty exchange
  - (b) Staff and faculty development
  - (c) Design and consultancy projects
  - (d) Research and development projects
- For faculty exchange the parent institute of the faculty will meet the TA/DA expenses and the host institution will provide all boarding and lodging facilities to the visiting faculty.
- Both the institutions will jointly organize technical competitions, conferences, workshops, seminars, Quiz's etc. Participation in such activities by the students and faculty shall be encouraged for academic and professional growth.
- Both institutions agree to extend their academic facilities to the faculty and students of each other on mutually agreed terms and conditions.
- Both institutions will help each other in the revision and up gradation of curriculum and to identify the commonalities to facilitate faculty exchange.
- Both institutions will help each other to establish and develop laboratories in existing and new and emerging areas.
- Any of the two institutions may appoint co-supervisor from the other institution for their students pursuing M.Tech and PhD programmes.

*PSM* *S-GM*

- Faculty of one institution may register for M.Tech and PhD programmes at the other institution and may avail of facilities of both the institutions.
- Faculty/Staff development programmes in identified areas may be jointly or singly conducted for the development of both institutions.
- Joint proposals in the identified areas for R&D Projects, Design and Consultancy Projects may be submitted to various funding agencies and be pursued on sanction.
- Both institutions will jointly explore the possibility of starting and implementing courses with credit transfer facility at both UG and PG levels.

#### AMENDMENT TO THE MOU

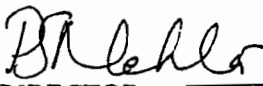
No amendment or modification of this MOU shall be valid unless the same is made in writing by both the parties or their authorized representatives and specifically stating the same as an amendment of this agreement. The modifications/changes shall be effective from the date on which they are made/ executed unless otherwise agreed to.

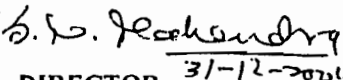
#### ARBITRATION

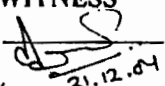
In the event of any disputes or difference between the parties hereto, such disputes and differences shall be resolved amicably by mutual discussion of the Directors of the two Institutes without any recourse to courts.

Now, therefore, for and in consideration of the foregoing premises the parties have signed the Memorandum of Understanding 31<sup>st</sup> day of Dec 2004.

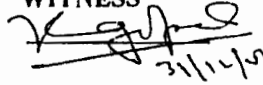
#### PARTIES

  
DIRECTOR, 31/12/2004  
National Institute of Technology,  
Jalandhar, Punjab

  
DIRECTOR, 31-12-2004  
National Institute of Technology,  
Kurukshetra, Haryana

WITNESS  
  
31.12.04  
(Dr. Ajay Sharma)

Dated: 31.12.04

WITNESS  
  
31/12/04

Dated:

NATIONAL INSTITUTE OF TECHNOLOGY  
SRINAGAR

AND

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA

For Networking  
Under  
Technical Education Quality Improvement Programme  
(TEQIP)

## **PREAMBLE:**

The MEMORANDUM OF UNDERSTANDING (MOU) between National Institute of Technology, Srinagar (J & K) and National Institute of Technology, Kurukshetra (Haryana) for their networking to implement the Technical Education Quality Improvement Programme (TEQIP), is signed on the 29th day of October 2004.

This MOU entered into between National Institute of Technology, Srinagar (J & K) (hereinafter called NIT Srinagar) and represented in this MOU by the Director on behalf of Board of Governors, of the Institute and National Institute of Technology, Kurukshetra (Haryana) (hereinafter called NIT, Kurukshetra on behalf of Board of Governors and represented in this MOU by Director NIT, Kurukshetra which shall mean and include their successors in interest and assigns.

## **SCOPE AND OBJECTIVE OF MOU**

In order to make the academic and research cooperation between the two institutions viz; NIT Srinagar and NIT, Kurukshetra, the scope and objectives of MOU are defined as:

NIT, Srinagar and NIT, Kurukshetra agree for academic and research cooperation between all their departments for implementation of TEQIP until December 2007 or till the closure of TEQIP activities in the event of it is being extended.

## **DURATION OF MOU**

The duration of the MOU shall be for a period ending December 2007 or till the closure of TEQIP from the date of signing the MOU.

## **RESPONSIBILITIES OF NIT, SRINAGAR AND NIT, KURUKSHETRA**

- The NIT Srinagar (J&K) and NIT Kurukshetra (Haryana) mutually agree to identify the various areas of interest and depute faculty on exchange basis upto six months or as per requirements for conducting courses in various semesters. Both the institutions will meet the TA/DA of their respective faculty members visiting the other institution. The host institution will provide all boarding and lodging facilities to the visiting faculty.
- Both the institutions i.e. NIT Srinagar and NIT, Kurukshetra will organize technical competition, conferences, workshops, seminars, Quiz's etc. The faculty and students shall be encouraged to participate in such activities so as to interact with each other for their academic and professional growth. Such programmes will be conducted by both the institutions on regular basis during winter/summer vacation.
- NIT, Srinagar and NIT Kurukshetra mutually agree to extend all the facilities concerning the academics to the faculty and students of each other on mutually agreed terms and conditions.
- NIT, Srinagar and NIT, Kurukshetra may take the help of each other in the revision of curriculum and to find out commonalities to facilitate the exchange of faculty.
- NIT, Srinagar and NIT, Kurukshetra mutually agrees to help each other to establish and develop laboratories as and when required.



- Faculty of NIT, Srinagar and NIT, Kurukshetra depending on their qualifications and the experience, can act as supervisor to the students pursuing their M.Tech (by Research) and Ph.D Programme at NIT Srinagar, or NIT Kurukshetra as the case may be.
- Faculty of NIT, Kurukshetra may also register for Ph.D. programmes of NIT, Srinagar as per prescribed selection procedure and vice versa.
- Areas of staff development shall be identified for training of faculty /staff of both the institutes for their academic growth.
- NIT, Srinagar and NIT, Kurukshetra will explore the possibility of starting and implementing courses with credit transfer facility at both UG and PG level.
- Areas for R&D Projects, Design and Consultancy shall be identified and joint proposals shall be submitted to various funding agencies like MHRD, DST and AICTE etc.

### AMMENDMENT TO THE MOU

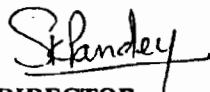
NO amendment or modification of this MOU shall be valid unless the same is made in writing by both the parties or their authorized representatives and specifically stating the same to an amendment of this agreement. The modification/changes shall be effective from the date on which they are made/executed unless otherwise agreed to.

### ARBITRATION

In the event of any disputes or difference between the parties hereto, such disputes and differences shall be resolved amicably by mutual discussion of the Directors of the two Institutes.

Now, therefore, for and in consideration of the foregoing premises the parties have signed the Memorandum of Understanding on 29<sup>th</sup> of October 2004.

### PARTIES

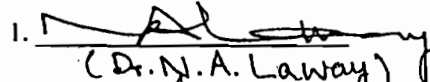
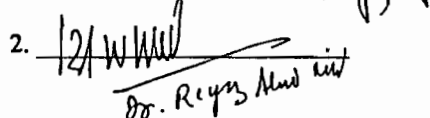


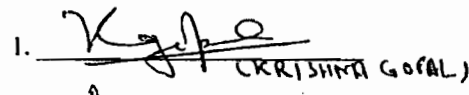
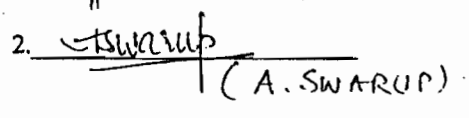
**DIRECTOR**  
National Institute of Technology,  
Srinagar (J&K)  
For and behalf of  
Board of Governors,  
National Institute of Technology,  
Srinagar (J&K)



**DIRECTOR**  
National Institute of Technology,  
Kurukshetra (Haryana)  
For and behalf of  
Board of Governors,  
National Institute of Technology,  
Kurukshetra (Haryana)

### WITNESS:

1.   
(Dr. N. A. Laway)  
2.   
Dr. Rajendra Kumar

1.   
KRISHNA GOPAL  
2.   
(A. SWARUP)

Dated: 29.10.2004

Dated:

**Item No.7. 11      To approve Annual Report and Annual Accounts of the Institute for the year 2003-04.**

As per instructions of the Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi, fifty copies of Annual Report and Annual Accounts of the Institute are required to be sent to the Ministry duly approved by the Board of Governors for laying the same before the Parliament.

Copy of Annual Report for the year 2003-04 alongwith Annual Accounts is placed as Annexure to item No.7.11. The Annual Accounts were earlier approved by the Finance Committee and the BOG in their meetings held on 24.05.2004 and 30.09.2004 respectively. However, as per advise of the AG (Audit), Haryana, the Annual Accounts were re-arranged/consolidated and were got approved from the Chairman, Board of Governors on 5.12.2004 in anticipation of the approval of the BOG.

The Board may approve the action taken by the Chairman, Board of Governors in approving the Annual Accounts of the Institute.

The Board may consider and approve the Annual Report and Annual Accounts of the Institute for the year 2003-04. However, the certification of the Annual Accounts and the Audit Report thereon are awaited from the AG (Audit), Haryana.

Item 7.12

**To note appointment of Chief Vigilance Officer of the Institute.**

The Deputy Educational Adviser (NIT), Government of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide letter No.F.13-17/2004-TS.III, dated 20.1.2005 has informed that the Ministry has recommended the name of Dr.V.K.Sehgal, Professor, Civil Engineering Department of this Institute as Chief Vigilance Officer of the Institute. A copy of the letter is enclosed as appendix V from pages 55 to

As per instructions, an appointment letter of Chief Vigilance Officer is being issued to Dr.V.K.Sehgal, Professor, Civil Engineering Department of the Institute.

The Board may note the appointment of Chief Vigilance Officer in the Institute.

No.F.13-17/2004-TS.III  
Government of India  
Ministry of Human Resource Development  
(Department of Secondary & Higher Education)  
\*\*\*\*\*

To

*R*  
*6 Jan/11/2*  
The Director,  
National Institute of Technology,  
Kurukshetra - 136 119  
(Haryana)

*Urgent*  
*put up on relevant file*  
*AM-Vr*  
*DR (Ans)*  
New Delhi, 20<sup>th</sup> January, 2005.

Subject:- Appointment of Chief Vigilance Officer - Regarding.

Sir,

I am directed to refer to your letter No.Estt.CVO/2004/32 dated 01.11.2004 on the subject mentioned above and to say that this Department has recommended the name of Dr. V.K. Sehgal, Professor, Civil Engineering Department as Chief Vigilance Officer of your Institute. Dr. Sehgal would be independently discharging the duties as far as Vigilance matters are concerned and would be sending all the requisite returns to the CVO of this Department as well as to the Chief Vigilance Commission from time to time.

In view of the above, you are requested to immediately issue appointment letter for appointing Dr. V.K. Sehgal as CVO and endorse a copy of the same to this Department and Central Vigilance Commission.

This issues with the approval of the Competent Authority.

Yours faithfully,

*G.L. Jambhulkar*  
(Dr. G.L. Jambhulkar)  
Deputy Educational Adviser (NIT)  
Tel: 2338-4276  
Tele-Fax: 23070177

Item No.7. 13

**To consider appointment on compassionate ground under exceptional circumstances.**

The Board of Governors in its meeting held on 8.12.2003 decided as under:-

**"The Board decided that henceforth the appointment on compassionate ground to the dependants of the deceased employees be allowed strictly on the Central Government Pattern."**

An employee Sh.Pritam Singh, Jamadar Sweeper expired on 6.11.2003 while in service leaving behind his wife, five married daughters and one son. Smt. Anguri Devi widow of Sh.Pritam Singh has requested to provide appointment to her only son Sh. Sanjay Kumar on compassionate ground under exceptional circumstances on the following grounds:

1. She is facing great financial problems in the family due to the death of her husband as he was suffering with a unknown disease and she had to borrow a lot of money for his treatment.
2. She has five daughters who are married now, but two of them are also residing with her along with their children due to financial position of their in-laws. She has to bear all the expenses for their food and livings.
3. She has only one son who has passed out his Diploma Examination in Mechanical Engineering but due to financial crises in the family, he could not continue his studies. He is only person in the family who has to look after all the family members as well as his married sisters and their children.

A copy of the representation of Smt. Anguri Devi is enclosed as Appendix from page to .

**It is pertinent to mention here that Smt. Anguri Devi widow of Shri Pritam Singh is already in service of the Institute as Sweeper w.e.f. 24.12.1982 in the scale of pay of Rs.3050-4300.**

Due to one earning member in the family, the appointment of Sh. Sanjay Kumar may be considered under the following exception clause of the Central Government Rules under the exceptional circumstances:-

**Exceptions : (1) In exceptional circumstances, with the prior approval of the Secretary of the Ministry/Department concerned, the appointment on compassionate grounds may be considered even when there is an earning member in the family of the deceased.**

As per the following Central Government Rules on compassionate grounds appointment, the candidature of the above dependant Sh. Sanjay Kumar may be considered for Group C post under the Central Government Rules although his father was Group D employee. Sh. Sanjay Kumar possesses qualifications Matriculation with Diploma in Mechanical Engineering in 1<sup>st</sup> Division:-

**Dependant of Group 'D' deceased considered for Group 'C' also-** The appointment of the family member of a deceased Group 'D' employee need not be restricted to a Group 'D' post. Such a member, if qualified can be appointed to a Group 'C' post also.

It is pertinent to mention that the appointment of Sh. Sanjay Kumar will be in the interest of Institute as well because he is a Diploma Holder in Mechanical Engineering.

The matter is placed before the Board for consideration and decision.

**Item 7.14 To consider and ratify minutes of the 4<sup>th</sup> Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 29.10.2004.**

The minutes of the 4<sup>th</sup> Meeting of the Finance Committee of NIT, Kurukshetra held on 29.10.2004 under the Chairmanship of Prof. B.L. Dhoopar, Chairman, Finance Committee, NIT, Kurukshetra are enclosed as appendix VI pages from 60 to 64. The Agenda of the Finance Committee is enclosed as Annexure to item 7.14 with the main Agenda of the Board Meeting.

The Assistant Financial Adviser of the Integrated Finance Division, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide his letter No. F.18-10/2001-IFD dated 29.10.2004 (copy enclosed as Appendix VII pages from 65 . . . communicated his comments which were received on 1.11.2004 i.e. after the Finance Committee Meeting. As such the same were not considered at the time of meeting.

The comments are as under:

- Item 4.1 Minutes may be confirmed subject to the condition that our letter dated 23.6.2004 is considered by the Finance Committee.
- Item 4.4 Increase on non-salary component is quite substantial, compared to last year position and there may be scope for required curtailment on this count. IFD do not support RE 2004-2005 and BE 2005-2006 projection under Non-plan. Attention of the Management is drawn to the austerity instructions issued by the Ministry of Finance on 24<sup>th</sup> September, 2004(copy enclosed).
- Item 4.6 The proposal regarding engagement of part-time Dental Surgeon is not approved. General Doctor can recommend to the recognized hospitals under CGHS and the medical bill may be reimbursed in such cases.

**Action taken by the Institute:**

In compliance to the comments received from the Assistant Financial Adviser, the Institute has taken the following actions:

- i) On Item 4.1 the comments offered were considered by the Finance Committee in its 4<sup>th</sup> meeting held on 29.10.2004.
- ii) As regard Item 4.4 the Institute recast the budget proposal for the year 2004-2005 and 2005-2006 as suggested by the representative of Bureau of Technical Education, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi. The guidelines as contained in the Ministry of Finance, Department of Expenditure, New Delhi dated 24.9.2004 have also been noted for compliance.
- iii) With regard to Item 4.6 it has been felt for the last many years that a part time Dental Surgeon is required for day to day check up of our employees, their families and students, as such recommendations of General Duty Doctors to the recognized hospital is time consuming and creating inconvenience to the employees, their families and students. Hence the recommendations of the Finance Committee that a part time Dental Surgeon be engaged at a consolidated salary of Rs. 4,000/- per month may be considered by the Board.

The Board of Governors may consider and decide.



**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Minutes of the 4<sup>th</sup> meeting of the Finance Committee  
National Institute of Technology, Kurukshetra held  
on 29.10.2004 at 11.00 A.M. in the Board Room of  
National Institute of Technology, Kurukshetra**

**PRESENT:**

Prof. B.L. Dhoopar, Hon'ble Chairman, Board of Governors & Chairman, Finance Committee, NIT, Kurukshetra 1134, Sector-28, Faridabad-121008 (Haryana)	<b>Chairman</b>
---	-----------------

Sh. AVNS Sastry, Desk Officer, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi	<b>Member</b>
--	---------------

(Representative of the Technical Bureau)  
Government of India,  
Ministry of Human Resource Development,  
Department of Secondary & Higher Education,  
Shastri Bhawan, New Delhi)

Dr. S.N. Mahendra, Director, National Institute of Technology, Kurukshetra	<b>Director-Member</b>
---	------------------------

Sh. RPS Lohchab, Registrar National Institute of Technology, Kurukshetra	<b>Member-Secretary</b>
---	-------------------------

Sh. Dharam Vir, IAS, Financial Commissioner & Principal-Secretary to  
Government of Haryana, Technical Education Department and Dr. R.S. Sirohi, Director,  
IIT. New Delhi expressed their inability to attend the meeting due to their pre-occupation.

AKL

Sh. Bhaskar Chatterjee, IAS, Financial Commissioner & Principal-Secretary to Government of Haryana, Finance Department or his representative and Sh. Hulas Singh, Director, IFD, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi also could not attend the meeting.

The Director-Member welcomed the Hon'ble Chairman, Board of Governors & Finance Committee and the other members of the Finance Committee. The Registrar, Member-Secretary took up the Agenda Items one by one.

The Finance Committee made recommendations/took decisions as under:

- Item 4.1 To confirm the minutes of 3<sup>rd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 24.5.2004.**

The minutes of the 3<sup>rd</sup> meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 24.5.2004 were confirmed subject to decision taken by the Board of Governors in their 6<sup>th</sup> meeting held on 30.9.2004 on the Finance Committee minutes under the Board of Governors Agenda Item 6.5

- Item 4.2 To note follow up action taken on the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004.**

The Finance Committee noted that the minutes of 3<sup>rd</sup> meeting of the Finance Committee of National Institute of Technology, Kurukshetra held on 24.5.2004 have been ratified by the Board of Governors in their 6<sup>th</sup> meeting held on 30.9.2004 and accordingly follow up action will be reported to the Finance Committee in its next meeting.

- Item 4.3 To consider the Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for 2005-2006 for Undergraduate Courses.**

And

- Item 4.4 To consider Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Postgraduate Courses.**

While considering the Agenda Item 4.3 relating to RBE for the year 2004-2005 and OBE for the year 2005-2006 for the Undergraduate Courses, the representative of Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi suggested that the Institute should prepare Budget Estimates in respect of Undergraduate Courses and Postgraduate Courses together instead of preparing separately. He assured that efforts will be made to allocate more grant to the Institute for the year 2004-2005 in addition to the grant already allocated.. He advised that Institute should recast the Budget proposals for the year 2004-2005 and 2005-2006. The total tentative allocation for Undergraduate and Postgraduate Courses will amount to Rs. 1000.00 lacs for the year 2004-2005 and Rs. 1100.00 lacs for the year 2005-2006. Accordingly, the budget proposals for Undergraduate and Postgraduate Courses together are as per the statement enclosed.

ATL

- Item 4.5 To note Fee Structure from the students admitted under DASA, SAARC and ICCR Scheme for the year 2004-2005 onwards.**

The Finance Committee suggested that the Institute should explore the possibility of admitting more students through Ed.Cil Noida or other agencies in the coming years so that the facilities/infrastructure available in the Institute may be utilized by more students of the other foreign countries. The Chairman, Finance Committee suggested that the Institute should take up the matter with Ed.Cil as well as various Embassies so that the Institute may attract more students. By doing so the Institute will be able to generate more revenue.

- Item 4.6 To consider engagement of Dental-Surgeon on part-time basis.**

The Finance Committee recommended to the Board of Governors that a Dental-Surgeon on part-time basis be engaged by the Institute at a consolidated honorarium of Rs. 4,000/- per month and as per other terms and conditions proposed by the Institute in Agenda Item 4.6.

- Item 4.7 To note the position of Research Schemes/ Projects sanctioned to the Principal-Investigators.**

While discussing the above item the Finance Committee noted that very meagre number of schemes/projects have been sanctioned by various agencies to the Institute during the current financial year. The Finance Committee suggested that the Institute should take steps to get more schemes/projects so that the research activities of the Institute may be accelerated.

- Item 4.8 To note action taken by the Institute to make purchases above Rs. 2.00 lacs and upto 3.00 lacs per item.**

The Finance Committee noted the information furnished in the Agenda Item 4.8.

**Table**

- Item 4.9 To consider conduct of Audit of the Institute for the year 2003-2004.**

The Finance Committee noted the action taken by the Institute in getting the Annual Accounts audited from a reputed Chartered Accountant empanelled with the Comptroller & Auditor General of India. The Finance Committee noted that the accounts will also be got audited and certified from the AG (Audit), Haryana.

**Table**

- Item 4.10 To consider the position of outstanding advances against the PWD B&R.**

While considering the above item, the Finance Committee suggested that the Institute must take up the matter to get the unspent balance to the tune of Rs. 39.81 lacs refunded from the Executive Engineer, Provincial Division No. I, PWD B&R, Kurukshetra and to get Utilization Certificate of Rs. 17.89 lacs from the Executive Engineer, Provincial Division No. II, PWD B&R, Kurukshetra.

**Table**

**Item 4.11**      **To consider increase in delegation of financial powers to the Registrar and the Deputy Registrar (Acs.) of NIT, Kurukshetra.**

The Finance Committee recommended to the Board of Governors that financial powers of the Registrar and the Deputy Registrar (Acs.) be enhanced as proposed in the Agenda Item 4.11.

**Any Other Item**

The Representative of Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi advised that the decision taken by the Building & Works Committee be placed invariably before the Finance Committee as the same relates to financial matters.

The meeting ended with a vote of thanks to the Chair.



**(R P S LOHCHAB)**  
**REGISTRAR & MEMBER-SECRETARY**

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

Annexure to Item 4.3 and 4.4

RECAST BUDGET PROPOSALS

Head of Account	RBE-2004-2005			OBE-2005-2006		
	UG	PG	Total (Rupees in	UG Lacs)	PG	Total
Pay & Allowances	900.00	35.00	935.00	910.00	40.00	950.00
Scholarship	0.10	50.00	50.10	0.10	60.00	60.10
Departmental Operating Cost	23.00	4.00	27.00	25.00	5.00	30.00
Contingencies	30.00	4.00	34.00	35.00	4.00	39.00
Library	6.00	3.00	9.00	6.00	3.00	9.00
NCC	0.03	-	0.03	0.03	-	0.03
Maintenance of Buildings, Roads, Electrical Fittings etc.	20.00	-	20.00	20.50	-	20.50
Hospital, Medical and Other Charges	3.50	-	3.50	4.00	-	4.00
Study Tour of Students	0.50	-	0.50	0.50	-	0.50
Special Repair to Vehicles	1.00	-	1.00	1.00	-	1.00
Campus Interview for students	1.00	-	1.00	1.00	-	1.00
Maintenance of Computer, EPABX etc.	9.00	-	9.00	10.00	-	10.00
Total	994.13	96.00	1090.13	1013.13	112.00	1125.13
Less Income			275.00			292.00
			815.13			833.13
Add deficit as on 1.4.2004			164.69			
Net requirement of funds			979.82			

*Rhany*

DEPUTY REGISTRAR(ACS.)

No.F.4B-10/2001-IFD  
GOVERNMENT OF INDIA  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF SECONDARY & HIGHER EDUCATION

New Delhi, the 29<sup>th</sup> October, 2004

The Registrar,  
National Institute of Technology,  
Kurukshetra,  
HARYANA.  
FAK NO. 01744-20065/38050

SUBJECT: 4<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE TO BE  
HELD ON 29<sup>TH</sup> OCTOBER, 2004.

Sir,

I am directed to refer to your communication No. A/4<sup>th</sup> FC/7510-15 dated the 18<sup>th</sup> October, 2004 on the subject mentioned above and to furnish below the comments of IFD:-

- Item 4.1 Minutes may be confirmed subject to the condition that our letter dated 23<sup>rd</sup> June, 2004 is considered by the Finance Committee.
- Item 4.4. Increase on non-salary component is quite substantial, compared to last year position, and there may be scope for required curtailment on this count. IFD do not support RE 2004-05 and BE 2005-06 projection under Non-Plan. Attention of the Management is drawn to the austerity instructions issued by Ministry of Finance on 24<sup>th</sup> September, 2004 (copy enclosed).
- Item 4.6 The proposal regarding engagement of part-time Dental Surgeon is not approved. General Doctor can recommended to the recognised hospital under CGHS and the Medical Bill may be reimbursed in such cases.

Yours faithfully,



(R.C. GABA)

Asstt. Financial Adviser

Encl: as above.

Item No. 7. 15      **To note grant of Dearness Allowance to the employees of the Institute with effect from 1.7.2004 on the Central Government Pattern.**

The Board of Governors in its meeting held on 15.3.2004 decided as under:-

The Board delegated powers to decide the following routine matters, in anticipation approval of the Board, strictly in accordance with the Central Government pattern:-

- i) Grant of DA:
- ii) To grant Bonus, Festival Advance, LTC, medical reimbursement (up to Rs. 1.5 lacs in each case at a time). House Rent Allowance, CCA, Transport Allowance, Washing Allowance and TA/DA.

The Government of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide Office Memorandum No.C.30018/02/04-CDN, dated 27.9.2004 decided to enhance the rate of DA from 11% to 14% of the pay in respect of NITs employees of NITs w.e.f. 1.7.2004. The office Memorandum is enclosed as Appendix VIII pages 67 to 68

The Institute has allowed payment of enhanced rate of Dearness Allowance from 11% to 14% to the employees of the Institute strictly in accordance with the above office memorandum of the Ministry with effect from 1.7.2004.

The Board of Governors may note.

-67-

C.30018/02/04-CDN  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
( CDN Section )

Dated the September 27, 2004

Subject:- **Payment of Dearness Allowance to Central Government employees – Revised rates effective from 1.7.2004.**

\*\*\*\*\*

A copy of the O.M. F.No.1(2)/2004-E.II(B)/625 dated 22<sup>nd</sup> September, 2004 received from the Department of Expenditure, Ministry of Finance on the subject cited above, is reproduced overleaf for information and necessary action.

  
( Ashok Kumar )  
UNDER SECRETARY(CDN)

To

1. All Officers in the Departments
2. All Sections in the Departments.
3. All Subordinate Offices under the Departments
4. Pay and Accounts Office
5. Principal Accounts Office
6. Staff side of the Office Council
7. Guard File
8. CMIS Unit



F.No. 1(2)/2004-E-II (B) / 625  
Government of India  
Ministry of Finance  
Department of Expenditure  
-----

New Delhi the 22 September, 2004

OFFICE MEMORANDUM

1640/111-2004  
2/19/111-2004  
Subject:- Payment of Dearness Allowance to Central Government employees - Revised Rates effective from 1.7.2004

The undersigned is directed to refer to this Ministry's Office Memorandum No. 1 (1)/2003-E-II (B) dated 1<sup>st</sup> March, 2004 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Allowance payable to Central Government employees shall be enhanced from the existing rate of 11% to 14% with effect from 1<sup>st</sup> July, 2004.

2 The provisions contained in paras 3, 4 and 5 of this Ministry's O.M. No. 1 (13)/97-E-II (B) dated 3.10. 1997 shall continue to be applicable while regulating Dearness Allowance under these orders. However, with effect from 01.04.2004, Dearness Allowance will be computed on the basis of Basic Pay, Dearness pay, Stagnation Increment and NPA. Provisions contained in para 3 of this Ministry's OM No.1(13)/97-E.II.(B) dated 3.10.1997 therefore stand amended to this extent.

3 The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all Central Government employees.

4 These orders shall also apply to the civilian employees paid from the Defence Services Estimates and the expenditure will be chargeable to the relevant head of the Defence Services Estimates. In this regard to Armed Forces personnel and Railway employees separate orders will be issued by the Ministry of Defence and Ministry of Railways, respectively.

5 In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

  
(N.P. Singh)  
Under Secretary to the Government of India

To

All Ministries/Departments of the Government of India as per standard distribution list etc.

Copy (with usual number of spare copies) to C&AG, UPSC etc. as per standard list.

**Item No.7. 16 To ratify the action taken by the Chairman, BOG regarding implementation of various allowances such as NPA, conveyance allowance, education allowance etc.on Central Government pattern.**

The Government of India, Ministry of Human Resources Development, New Delhi vide letter No. F.20-46/2003-TS.III, dated 14.09.2004 conveyed that the employees of NITs will be entitled to the payment of the following allowances w.e.f 1.07.2003 :-

**"NPA, Conveyance Allowance, Children Educational Allowance, Incentive for adopting small family norms allowances to Cashier and Group D staff handling cash, Cycle Allowance."**

A copy of the letter referred above is enclosed as  
Appendix IX from pages 70 to 73.

The above Allowances are applicable subject to the following conditions:-

- (i) NITs should first rationalise and adopt the Central Scales of pay for its employees as are applicable to comparable posts under the Central Government.
- (ii) Terms & conditions for grant of such allowances shall be same as approved by the Central Government in this regard.
- (iii) Payment of specific allowance or allowances should be approved by the BOGs concerned.
- (iv) Any additional expenditure becoming due on account of implementation of this order shall be met within the existing budget provision(Non-Plan) for 2004-2005 of the NIT concerned.

A proposal as regards to above allowances was sent to the Hon'ble Chairman, Board of Governors for approving the same in anticipation of the approval of the Board. The Hon'ble Chairman vide his order dated 07.01.2005 has approved the above allowances for implementation in the Institute w.e.f 1.07.2003. The above mentioned conditions have been fulfilled/will be fulfilled.

The Board may ratify the above action taken by the Hon'ble Chairman, BOG.

No.F.20-46/2003-TS-III

Government of India

Ministry of Human Resource Development  
Department of Secondary & Higher Education

New Delhi

September 14, 2004

संख्या-136119.5302  
दिनांक-17/09/04

OFFICE MEMORANDUM

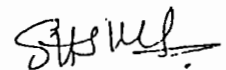
**Subject:-** Service Conditions of the Employees of Regional Engineering Colleges upon their conversion as National Institutes of Technology (NITs) with deemed university status-Payment of different Allowances as applicable to other Central Govt. employees

\*\*\*\*\*

In continuation of this Ministry's OM of even number dated December 22, 2003 on the subject mentioned above, the undersigned is directed to refer to numerous queries being received from NITs regarding applicability of various allowances such as NPA, Conveyance Allowance, Children Educational Allowance, Incentive for adopting small family norms, Allowances to Cashier and Group-D staff handling cash, Cycle Allowance, Special Compensatory (Remote Locality) Allowance, Composite Hill Compensatory Allowance etc for the employees of NITs and to say that various allowances except over time allowance as are applicable to other Central Government employees posted in the region would also, *mutatis mutandis*, apply to the employees of the NITs subject to the following conditions:-

- (i) NITs should first rationalise and adopt the Central Scales of pay for its employees as are applicable to comparable posts under the Central Government;
- (ii) Terms & Conditions for grant of such allowances shall be same as approved by the Central Government in this regard;
- (iii) Payment of specific allowance or allowances should be approved by the BOGs concerned.

Any additional expenditure becoming due on account of implementation of this order shall be met within the existing budget provision (Non-Plan) for 2004-2005 of the NIT concerned.



(Dr. G L Jambulkar)

Deputy Educational Adviser

Tel: 2338-4276

To

1. The Directors of all NITs

R  
24/9

9/10  
DST (OM) 14W/GA-III/GA-II

12054

11  
NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA-136119

NO.GAIV/3021/2004/

Dated: 16.10.2004.

Subject: **Service conditions of the employees of RECs  
Upon their conversion as NITs with Deemed  
University Status- Payment of different  
Allowances as applicable to other Central  
Government employees.**

In continuation of the Ministry's OM of even number dated 22.12.2003, the Deputy Educational Adviser, Government of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide office memorandum No.F.20-46/2003-TS.III, dated 14.09.2004 (copy enclosed) have issued instructions for the payment of allowances such as NPA, Conveyance Allowance, Children Educational Allowance, Incentive for adopting small family norms, Allowances to Cashier and Group D Staff handling cash, Cycle Allowance to the employees of NITs w.e.f.1.7.2003 as are applicable to other Central Government employees in the region, mutatis mutandis, apply to the employees of the NITs subject to the following conditions:

1. NITs should first rationalise and adopt the Central Scales of pay for its employees as are applicable to comparable posts under the Central Government;
2. Terms and conditions for grant of such allowances shall be same as approved by the Central Government in this regard.
3. Payment of specific allowance or allowances should be approved by the BOGs concerned.
4. Any additional expenditure becoming due on account of implementation of this order shall be met within the existing budget provision (Non-plan) for 2004-2005 of the NIT concerned.

The Institute has already rationalized and adopted the Central Scales of pay for its employees.

It is pertinent to mention here that the Board of Governors of the Institute in their 4<sup>th</sup> meeting held on 8.12.2003 has decided as under:

"The Board noted that the Govt. of India, MHRD, Department of Secondary & Higher Education, New Delhi vide their office memo No.F.20-46/2003-TS.III, dated 9.11.2003 and office memo No.

F.20-11/2003-TS.III, dated 12.11.2003 issued certain instructions concerning service conditions for the employees of all NITs so as to ensure uniformity in rules and regulations governing service conditions of the employees in NITs as indicated below:-

(Contd..P/2....)

1. Period of probation on recruitment.
2. Leave Rules.
3. Conduct & Disciplinary Rules.
4. Medical Rules.
5. Traveling Allowances & Daily Allowance
6. Leave Travel Concession
7. Performance Assessment System
8. Career Advancement Scheme (CAS)
9. Assured Career Progression (ACP)
10. Working Days
11. Holidays
12. Provision of Screening at the age of 58 years with composition of the Screening Committee and Schedule of Screening in respect of non-teaching staff.

The Board decided to adopt the service conditions mentioned at Sr.No.1 to 11 above in terms of the Govt. of India instructions contained in their letter dated 9.11.2003 under reference w.e.f.1.1.2004."

Further, the Board of Governors in its 5<sup>th</sup> meeting held on 15.3.2004 has also decided as under with regard to payment of different allowances to the employees of the Institute such as H.R.A., C.C.A., Transport Allowance & Washing Allowance to Group-D staff etc. as circulated by the Ministry vide memo No.F.20-46/2003-TS.III dated 22.12.2003:

"The Board decided that the service conditions for the employees of the Institute as circulated by the MHRD vide its Memo No.F.20-46/2003-TS.III, dated 22.12.2003 be implemented w.e.f.1.7.2003."

The next meeting of the Board is not likely to be held in near future. The Chairman, Board of Governors is, therefore, requested to approve the above service conditions for the employees of this Institute as circulated by the MHRD vide its letter dated 14.9.2004 w.e.f.1.7.2003, so that these may be implemented on the terms and conditions as approved by the Central Government in this regard. The matter will be reported to the BOG in its next meeting.

Submitted for approval, please.

Encl: As above

Hon'ble Chairman,  
Board of Governors  
NIT, Kurukshetra

*S. N. Mahendra*  
16/10/04  
(S.N. Mahendra)  
DIRECTOR

1. Held till minutes of the Board meeting held on 30.09.04 are approved.
2. Estimate of additional expenditure under different heads should be presented.

*Director*

*A. Dhawan*

The worthy Chairman of the Board may kindly like to refer to his remarks dated 18.10.2004 on pre-page. The queries of the worthy Chairman are replied to as under:-

(1) Minutes of the BOG meeting held on 30.9.2004 have since been approved by the worthy Chairman and circulated.

2. Estimated amount involved is as under :-

(i)	NPA	: Rs. 0.24 lac
(ii)	Conveyance allowance	: Rs. 0.12 lac
(iii)	Children Education allowance	: Rs. 2.40 lac
(iv)	Incentive for adopting small family norms	: Rs. 0.60 lac
(v)	Allowance to the Cashier	: <u>Rs. 0.024 lac</u>
	Total	: <u>Rs. 3.384 lac</u>

Say Rs. 3.50 lac (app.).

(p-2) The Institute proposal dated 16.10.2004 on pre-page may kindly be approved.

S. S. M.  
2/11/05  
Director

Hon'ble Chairman  
Board of Governors,  
NIT Kurukshetra

Approved  
S. S. M.  
2/11/05

Director

Item 7. 17

**To consider remuneration/perks for Chief Warden, Dy. Chief Warden, Wardens and some administrative Officers/Officials.**

At present, there is one Chief Warden, one Deputy Chief Warden and ten Wardens. The Chief Warden, Deputy Chief Warden and Wardens of the Boys Hostel are entitled to rent free accommodation and remuneration of Rs. 300/-, Rs.200/- and Rs.150/- per month. However, they are not availing the facility of rent free accommodation due to personal reasons. The above remuneration was fixed about ten years back. Due to increase in prices and services in the market, it has become mandatory to increase their remuneration/perks.

On this issue a meeting of the Board of Residences was held on 21.07.2004 and the above mentioned issue was discussed in the meeting. The Board of Residences recommended remuneration of Hostel Staff(Faculty) and introduced some facilities as under:

Designation	Remuneration	Telephone Charges (Rupees per month.)	Conveyance Allowance.
Chief Warden	500/-	1000/-	250/-
Dy. Chief Warden	400/-	750/-	250/-
Warden	300/-	500/-	250/-

In addition to the above it is further proposed that **Proctor who is performing very vital role in maintaining discipline of the students may also be given remuneration and perks at par with the Chief Warden.** The request of our Hotel Staff and the Proctor becomes significant in view of the remuneration being paid to their counterparts in other NITs/KUK and in view of the fact that their work involves lot of responsibility, time and energy.

Further it may be appreciated that some administrative Officers/Officials of the Institute are frequently using their personal phones for Officials purposes such as contacting various Legal Counsels and Officers at Kurukshetra and outside cities/towns. It is proposed that they may also be allowed the following Telephone Charges:-

Dy.Registrar(A)	Rs. 500/- p.m.
Dy.Registrar (GA)	Rs. 500/- p.m.
Dealing Assistant/ Clerk (Legal)	Rs. 350/- p.m.

The additional liability on this account will be Rs. 1.80 lac (Approx.) per annum in case the above recommendations of the Board of Residences and request of administrative Officers/Officials are accepted.

The Board of Governors may consider and decide.



**Item 7.18 To reconsider the case of Dr. Vinay Kumar, Ex-Professor, Mechanical Engineering Deptt. for retaining the Institute accommodation during Extraordinary leave (without pay).**

Dr. Vinay Kumar, Ex-Professor, Mechanical Engineering Department of the Institute retired on 31.3.2003 (AN) after attaining the age of superannuation. The brief history of the case is given as under:-

He was granted Academic Leave for 2 days w.e.f. 15.10.1998 to 16.10.1998 to attend Expert Committee meeting at IGNOU, New Delhi, 17<sup>th</sup> October to 20<sup>th</sup> October being holidays. He was to resume duty on 21.10.1998. He did not resume duty on account of illness and was sending leave(s) in piece meals. In the beginning the Institute granted him leave(s) as under:-

- |    |                |                                |          |
|----|----------------|--------------------------------|----------|
| 1. | Commuted Leave | 21.10.1998 to 30.11.1998       | 41 days  |
| 2. | Earned Leave   | 1.12.1998 to 30.3.1999         | 120 days |
|    |                | (maximum admissible at a time) |          |

After this he continued sending leave(s) in piece meals to the Institute. The Institute informed him that he might not be in a position to resume his duties due to prolonged illness and a staff member is eligible for seeking pre-mature retirement as per rules but he did not do so and the Institute had no alternative except to grant him Extraordinary Leave w.e.f. 31.3.1999 to 26.3.2002 ( 3 years approximately). He was to join on 27.3.2002 but he did not do so on account of his being bed ridden. The Institute could not propose termination of his services on account of the following existing clause of the Institute rules:-

Clause No. 23 of Leave Rules of RECK (now NITK)

"A member of the staff ceased to be in the service of the College if he is continuously absent from duty for five years, whether with or without leave, unless such absence is on foreign service in India".

Since the total absence of Dr. Vinay Kumar from 21.10.1998 to 31.3.2003 was less than five years, the above Clause 23 put the Institute in a fix to decide his case. Ultimately his case was put up before the 2<sup>nd</sup> meeting of BOG vide item No. 2.13 held on 19.4.2003. The Board decided as under:-

"The Board noted the retirement of Dr. Vinay Kumar, Professor in Mechanical Engineering Department on superannuation after attaining the age of 60 years on 31.3.2003. The Board allowed Extraordinary Leave (without pay) with effect from 31.3.1999 to 31.3.2003".

After the above decision of the BOG, the following actions were taken:-

- (i) Dr. Vinay Kumar was intimated above decision of the Board.
- (ii) Accounts Section of the Institute was requested to release his own CPF share.
- (iii) An item regarding retention of house by Dr. Vinay Kumar during his leave period was placed before the BOG in its 3<sup>rd</sup> meeting held on 6.10.2003.

The Accounts Section of the Institute sent a cheque of his CPF share amounting to Rs. 17,36,409 at his Delhi address. But it was unfortunate on the part of Dr. Vinay Kumar that the above cheque was misplaced at his level and the Institute had to ask SBI, Kurukshetra not to encash the above cheque.

An item regarding the retention of house was put up in the 3<sup>rd</sup> meeting of BOG held on 6.10.2003 as mentioned above. **The Board decided that penal rent from Dr. Vinay Kumar be charged for retaining the Institute accommodation unauthorisedly during the period of EOL and after retirement as per house allotment rules.** Dr. Vinay Kumar vacated the house on 9.12.2003 although he had retired on 31.3.2003.

As per decision of the Board taken in its 3<sup>rd</sup> meeting referred above, the Estate Officer of the Institute calculated the penal rent amounting to Rs. 18,06,857/- for the unauthorized occupation of the Institute accommodation i.e. for the period from 1.7.1999 to 30.6.2000 @ 100% of basic pay and 1.7.2000 to 9.12.2003 (the day he vacated the house) @ 200% of basic pay as per House Allotment Rules of the Institute. Under these circumstances his entire final settlement of accounts is heldup and the same has been intimated to Dr. Vinay Kumar.

Now Dr. Vinay Kumar has sent a Registered letter dated 22.4.2004 (copy enclosed at Appendix X pages 79 to 81) which mostly explains his ailment due to which he could not vacate the Institute accommodation. Through this letter he also appealed for compassionate, kind and sympathetic consideration explaining the reasons of retaining the Institute accommodation. The outcome of his request is that he should not be penalized. A cursory look of the case explained above needs the following for reconsideration:-

1. It is quite clear from the past history of Dr. Vinay Kumar that he remained ill not only from the date he proceeded on leave till his retirement but now also as explained by him in his application dated 22.4.2004.
2. Dr. Vinay Kumar was granted EOL w.e.f. 31.3.1999 to 31.3.2003 in peculiar circumstances i.e. his prolonged illness. Penalizing him by imposing huge penal rent of Rs. 18.00 lacs (app.) is too harsh.

The Board may consider and decide.

GA-I/PF/Vinay Kumar/

**BY REGISTERED POST**

With reference to you letter no. GA-I/2460 dtd. 26.03.04 and my letter dtd. 3.04.04, it is submitted in all humility that

1. (a) Due to sudden increase in illness, I was nearly bed ridden in pain & there had been times when it became very difficult for me even to use the hand. In such a situation of immobility I was in, coupled with the already seen affections in the lower limbs etc., one can imagine that attention and care was urgently and constantly required and my family could not be sent to travel from Delhi to Kurukshetra to vacate the house (no. CC-9) in NIT. Moreover there is no other adult and mature member in my family who could be given the independent responsibility to properly pickup (selectively) alone the various varieties of household things and personal effects and load them and transport them properly to Delhi from Kurukshetra. Thus inspite of my utmost anxiety to vacate and handover the house to NIT immediately on demand by the EO, the matter got stuck / held up due to above compelling circumstances.
- (b) As is known to all, a campus house loses its utility and purpose consequently upon super annuation of its occupant and earlier the vacation of the house, the better it is and in the interest of the retired occupant. However, as a significant fact of the matter, retaining the campus house upon the relocation of its occupant and paying even its normal rent is a sheer loss and extra burden of useless expense and therefore is a penalty in itself which any staff member can ill-afford, much less myself, who has been without any salary for long on account of illness and is facing acute hardship and a broke and therefore had been desperately looking forward to my full PF for obvious reasons.
2. By the Grace of God, with the small respite in the illness, the campus house No. CC-9 could be handed over to the Institute and I highly thank HIM for the same.
3. I had informed that I was ill when asked by the EO to vacate the campus house in my possession since my physical condition did not allow me or my family to undertake the journey to vacate the house and hand it over to the authorities. I was hapless because of the above inspite my being keen for the vacation of the house which is plain to see in the context of para 1(b) above.

There is no parallel or comparison between the time lag in handing over of the house by its occupant who has been incapacitated by prolonged illness and has no alternative person to vacate it, and the one where the occupant is in good health and is working for gain having his alternate for vacating the house. For these two situations, a distinction is there between them viz. in the first case the occupant is hapless and struggling for survival (and thus deserves all the support and kindness) while in the other case the occupant is not at all hapless but living and leading a normal life (therefore a case of reformative action). Somehow my nonwilful delay in handing over the house, on asking by the EO, was viewed as a kind of indiscipline and dealt with an iron fist imposing a panel rent giving a terrible blow and dashing my hope of getting full PF while the fact was otherwise that the inevitable delay was not at all deliberate but the result of the constraint (of the illness) as explained above which needs no penalty but on the contrary requires all kindness and compassion of the college authorities for me - (a Seniormost Engg. Professor who has super annuated after getting selected twice to the two top Departmental posts of the College in succession with blemishless record of service in the college of about three decades having numerous achievements to my credit <sup>doing proud to the college</sup>) who is not occupying office of profit on account of illness and therefore all the more in the dire need of full funds for sustenance. I have always abided by the college authorities and have been conscious of my duties otherwise I, being an internal candidate, would not have been selected to the posts of Assistant Professor and that of Professor by the College

It needs no elaboration that I have already suffered a lot and have been in agony on various counts both financially and otherwise on account of my protracted illness and therefore humbly appeal and request to the good offices of all the esteemed governing members of the Board that I may not be made to suffer all the more by further imposing the panel rates of the house rent and have mercy and sympathy towards me who is physically challenged disadvantaged person who has been struggling for long with his ailments to return to fitness. It is therefore humbly requested that the panel rent of the house may kindly be waived off in view of the above tragic circumstances.

4. To settle the dues and take no dues certificate as desired, it was imperative to know the nature of the outstanding dues of the various concerned quarters. For this I had long back written to the Chairman of MED but so far I have not got any written reply. After waiting for reply from him, he was contacted to be told that the department<sup>has</sup> already written and intimated to the GA<sup>Section</sup> of the same and we do not give this to the concerned. Similar thing was told by other quarters also, like hostels, only very recently. In such a situation I am not aware of the nature and amount of the dues, if any, of the concerned quarter. In view of my ill condition and in such a situation I seek your kind help to kindly ask your office to send me by registered post the Xerox copy of the information of my dues and no dues, as the case may be, from all the concerned quarters along with the blank form of the no dues to clear my outstanding dues.

Thanking you for the compassionate, kind and sympathetic consideration of my above humble appeals and submissions for which I shall be highly grateful to the college.

Dtd. : 22<sup>nd</sup> April, 2004

*Vinay Kumar*  
22/4/04

(Dr. VINAY KUMAR)  
K-119, Hauz Khas,  
New Delhi-110016

To  
The Deputy Registrar (G.A.)  
National Institute of Technology,  
Kurukshetra (Haryana)  
Pin : 1361119

**Item 7.19                      To consider provision of issue of liveries to  
some Group 'C' employees of the Institute.**

The matter regarding provision of issue of liveries was placed before the Board in its 5<sup>th</sup> meeting held on 15.3.2004 vide item 5.17 and the Board decided as under:-

"The Board decided that service conditions for the employees of the Institute as circulated by the MHRD vide its Memo No. F.20-46/2003-TS.III dated 22.12.2003 be implemented w.e.f. 1.7.2003".

Thereafter a Committee under the Chairmanship of Dr. RC Bhattacharjee, Professor-in-Charge (Estate & Constn.) was constituted to give its recommendations so that the matter may be placed before the Board of Governors. The above said Committee, after taking into consideration the pros and cons, recommended that the employees of the Institute be provided uniform/liveries by and large on the pattern of IIT Delhi. The above recommendations of the Committee was placed before the Board of Governors in its 6<sup>th</sup> meeting held on 30.9.2004 vide item 6.35. While considering the issue, the Board decided as under:-

"The Board approved the pattern of IIT, Delhi on liveries **for all Group 'D' employees and Drivers** of the Institute as per recommendations of the Committee constituted under the Chairmanship of Dr. RC Bhattacharjee, Professor Incharge (Estate and Construction)".

The Committee under the Chairmanship of Dr. RC Bhattacharjee decided **that some selected categories of Group-C employees i.e. Security Officer, Staff Nurse & all Technical Staff below the Rank of Supervisors, vehicle drivers, Pump Drivers and Asstt. Pump Drivers be also sanctioned liveries as per norms prescribed by IIT, Delhi.**

After implementing the decision of the Board of Governors, the Karamchhari Sangh of the Institute is pressing hard that some Group 'C' employees may also be provided liveries as per recommendations of Dr. RC Bhattacharjee's Committee as mentioned above. It may be stated that the vehicle drivers have already been given the liveries as per above decision of the Board.

The financial implication involved will be Rs. 1.25 lac (approx.) per annum.

The Board may consider and decide.

Item No.7. **20. To consider filling up the post of Caretaker-cum-Auditorium Operator in the Institute on short term contract basis.**

The Jubilee Hall (Auditorium) of the Institute has been recently loaded with very sophisticated and expensive audio-visual equipment as well as air conditioning system. In addition to this, another such hall (Conference Hall) has been constructed for large conferences requiring sophisticated Audio-Visual, Conferencing and air conditioning equipment. However, for the purpose of operation of these facilities, no specialized employee is available with the Institute. Hence, it will be imperative to appoint a person having relevant qualifications and experiences for operation and maintenance of such modern equipment as well maintaining a large number of air conditioners installed at various places in the Institute.

For this purpose, a Caretaker-cum-Auditorium Operator may be appointed on short term contract of two years extendable to one year, out of the College Development Fund, on the following qualifications and experience:

<b>Designation:</b>	Caretaker-cum-Auditorium Operator
<b>Pay Scale:</b>	5000-8000
<b>Qualifications:</b>	Diploma in Electronics with 2 years experience or ITI in Electronics with 10 years experience.
<b>Experience:</b>	The incumbents should have experience in operation and maintenance of Auditorium including operation of computer based Audio-Visual equipments, audio conferencing, air-condition and refrigeration etc. preferably in educational/research organization.

The person so engaged as Caretaker-cum-Auditorium Operator will look after the equipments etc. of the Jubilee Hall (Auditorium), the Conference Hall, the Guest House and any other building as decided by the Director from time to time.

The Board of Governors may consider and approve.



**Item 7.21 To consider superannuation age of Registrar Librarian, Assistant Librarian, Physical Education Personnel and Workshop Supdt.**

All India Council for Technical Education, New Delhi vide its letter No. 1-65/CD/NEC/98-99 dated 15.3.2000 communicated the following after getting approval of the Govt. of India:-

**"13.0 SUPERANNUATION AND RE-EMPLOYMENT**

The age of superannuation of teachers in degree level technical institutions would be 62 years and thereafter no extension of service shall be given. However, an Institute may re-employ a superannuated teacher upto 65 years of age in accordance with the existing provision(s) in the Statutes/Memorandum of Association and Rules/Schemes, Regulations and Bye-laws of the Institute, as the case may be.

**The age of superannuation of Registrar, Librarians, Physical Education Personnel, Controllers of Examinations, Finance Officers and such other employees of technical institutions as are treated at par with the teachers and whose age of superannuation was 60 years will be 62 years. However, there is no provision of re-employment for such category of staff".**

The superannuation age of all the officers mentioned above is 60 years in this Institute. The Institute's Teachers Association has requested that the Librarian, Assistant Librarian, Director of Sports and Lecturers in Physical Education of the Institute should also retire at the age of 62 years at par with the faculty members in view of instructions as contained in the scheme of pay revision of teachers.

As already mentioned the age of superannuation of the Registrar will also be 62 years as per instructions issued by the AICTE vide its letter dated 15.3.2000. In addition there is also a post of Workshop Superintendent which may be treated at par with the teachers for the purpose of age of superannuation.

The Board may consider.

Item No. 7. 22 **To consider payment of contribution for Central Coordination Cell cum Guest House for NITs in New Delhi.**

A Central Coordination Cell cum Guest House for RECs was established during the year 2001 at Sarv Priya Vihar, New Delhi with the approval of Ministry of Human Resource Development, New Delhi. The Ministry allocated a sum of Rs.2, 00,343.96 to our Institute and this amount was transferred to the Coordinator Guest House Cell towards our Institute's contribution. Later on the Ministry authorized the Principal, Dr. B.R.Ambedkar Regional Engineering College, Jalandhar (now Director, NIT, Jalandhar) as its Coordinator to look after the activities of the Coordination Cell cum Guest House. The work of Coordinator is being performed by the said Institution since 2001.

The Registrar, Dr. B.R.Ambedkar NIT, Jalandhar requested our Institute to remit a sum of Rs. 1.00 Lac for making the Cell more effective by providing facilities like Fax machine, Computer and Clerkage. The matter was placed before the Finance Committee in its 2<sup>nd</sup> meeting held on 10.09.2003. **The Finance Committee recommended to the Board that a sum of Rs. 1.00 Lac be paid to the Guest House for NITs out of College Development Fund (Consultancy Share).** The matter was also placed before Board in its 4<sup>th</sup> meeting held on 8.12.2003. **The Board decided that the Institute may try to find out some alternative for having its own Guest House in Delhi/New Delhi.**

Now the Director NIT, Jalandhar has again requested to send the balance amount of Rs. 124656.04 as the balance share of the corpus fund for maintaining above said Guest House at Delhi. A copy of his letter is enclosed as Appendix XI from page 86.

The matter is placed before the Board for consideration and decision.



डा. बी. आर. अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान (समकक्ष विश्वविद्यालय)  
Dr B R Ambedkar National Institute Of Technology (Deemed University)

PA/NITJ/1345

January 25, 2005

27

Dear Dr S N Mahendra,

Please refer to my DO letter no. PA/NITJ/17947-60 dated 14.10.2004 vide which you were requested to send the balance amount of Rs. 124656.04 as the balance share of corpus fund for maintaining Central Coordination Cell cum Guest House of NITs at Delhi through a demand draft in favour of Central Coordination Cell cum Guest House of NITs payable at Jalandhar. It was also requested to send us comments and suggestions from your end, if any. However, reply is still awaited from you. Kindly expedite the payment and your suggestions, if any.


Keeping in view the increasing demand for accommodation at Delhi we give an advertisement for bigger and better accommodation. However, the response has been very poor and efforts are being made to arrange a bigger accommodation. The progress made in this regard shall be conveyed in due course of time.

With regards,

Yours sincerely,

  
(Pramod S Mehta)

Dr S N Mahendra  
Director  
National Institute of Technology  
Kurukshetra-136119 (Haryana)

  
6/12/2  
Discussed with the Dir.  
He may place this matter  
before the B.O.G. ALZ 872  
D.R.G.A.

**Item 7.23 To consider use of Staff Car for private purposes by the Director, N.I.T.Kurukshetra and recovery of charges.**

Matter regarding use of Staff Car for private purposes by the Principal of erstwhile Regional Engineering College, Kurukshetra was placed before the Finance Committee in its 62<sup>nd</sup> meeting held on 22.10.90(Agenda item 62.21). The Finance Committee decided, "Staff Car not to be permitted to be used for private use except by the Principal as per Haryana Government Rules." The above decision of the Finance Committee was ratified by the Board of Governors in its 77<sup>th</sup> meeting held on 23.2.91. The relevant guidelines of the Haryana Government at that time were as under:

In case of Ministers/Administrative Secretaries, Managing Directors of Boards/Corporations, Head of Departments, Addl. PSCM and OSD to CM Haryana who are having Ambassador cars attached with them, use of the vehicles for non-official journeys, including journeys between the residence and the office, upto a total distance of 400 kms. on payment of Rs.200/- per months is allowed. It is, further, stated that the amount of Rs.200/- shall be deducted from the salary of such officers at source unless the concerned officer submits in writing that he has not been provided with any such vehicles and that he does not use any such vehicle for private use including journeys between residence-office and back.

Since the use of official car by the Principal for private purposes was less, the then Principal used to make payment of private journeys proportionately i.e. @ Rs.0.50 per km. on Haryana Government prescribed rates.

On conversion of REC to NIT, Kurukshetra the Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide letter No. F.20-7/2004-TS-III dated 7<sup>th</sup> June, 2004 have issued guidelines for use of Staff Car for private purposes by the Director of National Institute of Technology and recovery of charges (Appendix **XII** page **89**).

The rates for use of staff car and other conditions of the letter by the Directors of NITs for private purposes upto 500 kms. a month are given below:

(i)	Cars upto 16 HP	Rs. 450/- pm(Non-AC)	Rs. 560/- pm(AC)
(ii)	Cars above 16 HP	Rs. 560/- pm(Non-AC)	Rs. 700/- pm(AC)

The above charges are to be recovered every month from the salary of the Directors who avail of this facility. Regarding adjusting the excess of kilometreage of one month against shortfall another month of 500 kms. it has been decided that a half yearly period of **April-September** and **October-March** may be taken into account to adjust monthly excesses against shortfalls and additional kilometreage over a half yearly period may be charged @ Rs.4.50 per km for cars upto 16 HP and @ Rs.6.00 per km for cars above 16 HP. The above instructions are effective from 1.4.2003.

Taking into account the above guidelines of the Ministry, it has been felt that the above rates are detrimental to the functioning of Director of the Institute as he has not to use the staff car upto 500 km in a month. As such this is unnecessary burden on him. To lessen the unnecessary burden on this account it has been felt that the recovery may be allowed on proportionate basis i.e. @ Rs.1.40 per km of total kilometreage used for private purposes instead of Rs.0.50 per km. as per previous practice prevalent in R.E.C.Kurukshetra. The Institute will not be a loser on this account.

The Board may consider and decide.

No.F.20-7/2004-TS-III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

राष्ट्रीय प्रौद्योगिकी संस्थान  
(गणितीय विज्ञान विभाग)  
पंजीकरण संख्या: 419  
दिनांक: 8-9-04

1. Copy to AS to Dir.  
2. " " stenoto R.  
3. Copy to GA IV

Appendix-XII

New Delhi  
June 7, 2004

OFFICE MEMORANDUM

**SUBJECT: -Use of Staff Car for private purposes by the Directors of National Institutes of Technology and Recovery of Charges – Clarification regarding.**

\*\*\*\*\*


In accordance with instructions contained in OM Nos.F.3-(16)-E.II (A)/84 dated 20<sup>th</sup> August 1985, F.20 (%) -E.II (A)/93 dated 28-01-1994, F.3(3)E.II(A)/93 dated 8<sup>th</sup> July 1996 and No. F.3(1)-E.II (A)/99 dated 9<sup>th</sup> February 1999, the officers of the rank of Secretary to the Government of India and above have been permitted to use official car for private purposes up to 500 km per month on payment of prescribed charges. The above orders will apply *mutatis mutandis* to the Chief Executives of Statutory /Autonomous Bodies including the Directors of NITs.

2. The rates for use of staff cars by the Directors of NITs for private purposes upto 500 kms a month are given below:-

(i)	Cars upto 16 HP	Rs. 450/- pm (Non-AC)	Rs.560/- pm (AC)
(ii)	Cars above 16 HP	Rs.560/-pm (Non-AC)	Rs.700/-pm (AC)

3. The above charges are to be recovered every month from the salary of the Directors who avail of this facility. Regarding adjusting the excess of kilometrage of one month against shortfall of another month of 500 kms, it has been decided that a half-yearly period of April-September and October-March may be taken into account to adjust monthly excesses against shortfalls and additional kilometrage over a half-yearly period may be charged @ Rs.4.50 per km for cars upto 16HP and @ Rs.6.00 per km for cars above 16 HP.

4. This order takes effect from 01-04-2003 and recovery, if any, may be made accordingly.

  
(B K RAY)  
Desk Officer  
Tel: 2307 0177  
Fax:2307 4094

**Item 7.24 To consider benefit under the ACP scheme of the Government of India for the Senior Administrative Officers of the Institute.**

The Senior Administrative Officers of the Institute such as Registrar, Deputy Registrars, Workshop Supdt., Foremen and Stores Officer etc. whose pay scales are on the Central Government pattern since inception of the Institute are not having the facility of Senior Scale/Selection Grade/ACP etc. whatsoever. The Officers working against these posts (both Group-A and Group-B) are also not having any avenues of promotion.

The MHRD vide its letter No. F.20-46/2003-TS-III dated 9.11.2003 (copy enclosed as Appendix XII Pages 91, 92) issued instructions that **the provision of the scheme of ACP issued by the Department of Personnel & Training Govt. of India vide OM No. 35034/1/97-Estt.(D) dated 9.8.1999 for employees of Central Government having no promotional avenues shall also be applicable to similarly placed employees of NITs.** In this connection MHRD letter No. F.20-7/2004/Ts-III dated July 2, 2004 along with the Ministry of Personnel, Public Grievances and Pension (Department of Personnel Training) letters 35034/1/2000-Estt(D) dated September 12, 2003, August 9, 1999 (Appendix XIV Pages 93 to 102) are also enclosed herewith. As per instructions of the Government of India, there is provision of financial upgradation to group B, C and D services/ posts and isolated posts in Groups A, B, C & D categories. The Government of India have clarified as to how ACP Scheme will be applicable to isolated Group A posts and posts in other Groups/ categories which have no promotional avenues on the Central Government pattern.

The Pay scales under ACP scheme of the Government of India are required to be allowed to the Officers through screening by a Departmental Promotion Committee (DPC). However the Institute is not having any DPC for the posts because all these posts are of direct recruitment. It is, therefore, proposed that the following Screening Committee may be constituted by the Board for the purpose of extending benefit of ACP scheme to them as per Government of India Rules:-

- |   |          |
|---|----------|
| 1. Director   | Chairman |
| 2. One nominee of the MHRD  | Member   |
| 3. One nominee of the IIT, Roorkee  | Member   |
| 4. One nominee of the IIT, Delhi  | Member   |
| 5. One nominee of the Board of Governors  | Member   |
| 6. Registrar (If the post for which screening is being made is lower in status then occupied by the Registrar)  | Member   |
| 7. Chairman of the concerned Department/<br>Head of the concerned Section (in case of the<br>Officers who are working in various Deptts./<br>Sections). | Member   |

The Board may consider and approve the above proposed constitution of the Screening Committee for the purpose of allowing ACP to the Officers under ACP Scheme of the Government of India.

No.F.20-46/2003-TS-III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

राष्ट्रीय प्रौद्योगिकी संस्थान  
(मानित विश्वविद्यालय)  
कृषि-136119  
पञ्जीकरण संस्था  
दिनांक: 2.7.2003

New Delhi  
November 9, 2003

**OFFICE MEMORANDUM**

**Subject:-** Service Conditions of the Employees of Regional Engineering Colleges upon their conversion as National Institutes of Technology (NITs) with deemed university status.

\*\*\*\*\*

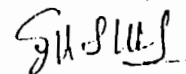
The Government had taken over the full administrative and financial control of all the seventeen Regional Engineering Colleges (RECs) [now converted as National Institutes of Technology with deemed university status] located at Allahabad, Bhopal, Calicut, Durgapur, Hamirpur, Jaipur, Jalandhar, Jamshedpur, Kurukshetra, Nagpur, Rourkela, Silchar, Srinagar, Surat, Surathkal, Tiruchirappalli and Warangal vide notification No. F.35-1/2002-TS-III dated 14<sup>th</sup> May 2003 and it was stated therein that the terms and conditions governing the Institutions and their employees would be issued separately. After careful consideration of various aspects of the existing rules & regulations it has been decided to introduce the following administrative measures so as to ensure uniformity in rules & regulations governing service conditions of the employees in NITs.

- (1) **Period of Probation on Recruitment:-** The period of probation of on fresh recruitment in NITs for both teaching and non-teaching employees shall be same as per practice in vogue in Indian Institute of Technology (IIT), Delhi;
- (2) **Leave Rules:-** Leave Rules including sabbatical leave for faculty in NITs shall be same as is prevalent in IIT, Delhi.
- (3) **Conduct & Disciplinary Rules:-** Conduct & Disciplinary Rules for employees of NITs shall be same as is prevalent in IIT Delhi.
- (4) **Medical Rules:-** The employees of NITs shall be entitled to reimbursement for medical attendance and treatment in the similar manner as is available to other Central Government employees under Medical Attendance Rules of the Government.
- (5) **Travelling Allowance & Daily Allowance:-** Payment of TA/DA to the employees of NITs shall be governed in the similar manner as is being regulated under Fundamental Rules (FR) & Supplementary Rules (SR) for other Central Government employees.



- (6) **Leave Travel Concession:-** The system of LTC will be same as per practice being followed in the Central Government in this regard. The existing practice of leave encashment facility being followed in some of the Institutes shall be dispensed with immediately.
- (7) **Performance Assessment System:-** The performance assessment system for the faculties of NITs shall be similar to assessment system being followed in IIT Roorkee.
- (8) **Career Advancement Scheme [CAS]:-** Separate order has already been issued vide OM No. F.20-18/2003-TS-III dated 15-09-2003 regarding implement of Career Advancement Scheme for the faculty.
- (9) **Assured Career Progression (ACP):-** The provision of the scheme of ACP issued by the Department of Personnel & Training, Govt. of India vide OM No.35034/1/97-Estt.(D) dated 9-8-1999 for employees of Central Government having no promotional avenues shall also be applicable to similarly placed employees of NITs.
- (10) **Working Days:-** NITs may adopt the practice of 5-days or 6-days week depending upon decision of its own Board of Governors subject to the stipulation of the minimum working hours as prescribed by All India Council for Technical Education (AICTE) in this regard i.e. @ 40 hrs per week.
- (11) **Holidays:-** NITs will adopt the same practices of holidays as is being observed by the IIT of the region in which the NIT is located.

**Date of effect:-** The above provisions shall be effective after necessary adoption by the respective BOGs of NITs.



(Dr. G L Jambulkar)  
Deputy Educational Adviser  
Tel: 2338-4276

To

1. The Directors of all NITs

IMPORTANT

No.F.20-7/2004-TS-III

Government of India

Ministry of Human Resource Development  
Department of Secondary & Higher Education

New Delhi

July 2, 2004

To

The Directors/Registrars of all NITs

Subject: - ACP for non-teaching employees -Clarification regarding isolated Group-A posts

Sir,

I am directed to say that in accordance with instructions issued vide OM No.35034/1/2000-Estt (D) dated 12<sup>th</sup> September 2003 of the Department of Personnel & Training [copy enclosed], the holder of an isolated Group-A post in the scale of pay Rs. 10,000-325-15,200 will be eligible for the first financial upgradation on completion of 12 years in the grade of Rs.12, 000-375-16,500 and second financial upgradation on completion of further 12 years to the grade of Rs.14, 300-400-18,300.

- (ii) Further, holder an isolated Group-A post in the scale of Rs.12, 000-375-16,500 or Rs.12, 750-375-16,500 or Rs.12, 000-375-18,000/- will be eligible for only one financial upgradation on completion of 12 years of service in the grade of Rs.14, 300-400-18,300. However, he will not be eligible for any further upgradation under ACP as the scale of Rs.14, 300-400-18,300 is the highest scale applicable under ACP scheme.
- (iii) Similarly, those in the scale of pay of Rs. 14,300-400-18,300 or more is not eligible for any financial upgradation under ACP scheme.

All cases of ACP made or to be made in NITs are to be regulated as per this clarification.

Yours faithfully,

(B K RAY)

Desk Officer

Tel:2307 0177

Fax:2307 4094

Email: [nit@sb.nic.in](mailto:nit@sb.nic.in)

Discussed with IE DIR  
A item may be prepared  
for BOG.

DRGSA

DSGSA

RK 20/7

26/7/2004

LS(CA)/SAI

No.35034/1/2000-Estt(D)  
Government of India  
Ministry of Personnel, P. G. and Pensions.  
(Department of Personnel and Training)

New Delhi-110001  
September 12, 2003

OFFICE MEMORANDUM

Subject:- ACP Scheme for the Central Government civilian employees.

The undersigned is directed to say that in this Department's Office Memorandum No. 35034/1/1999-Estt (D) dated 9.8.1999, introducing the Assured Career Progression Scheme (ACPS) for Central Government employees, condition no. 7 (Annexure-I) provides that in case of isolated posts, in the absence of defined hierarchical grades, financial upgradation shall be given by the Ministries/Departments concerned in the immediately next higher (standard/common) pay scales as indicated in Annexure-II. This list does not include some of the non-standard pay scales.

2. One of the prescribed pay scales is Rs. 12000-375-18000, figuring at S.No. 17 of the Annexure-II. Therefore, officers holding isolated Gr. 'A' posts in the grades of Rs. 10,000-325-15200 (S-19) are entitled to first and second financial upgradations in the scales of Rs. 12000-375-16500 (S-21) and Rs. 12,000-375-18000 (S-23) respectively. Similarly holders of isolated Gr. A posts in the grades of Rs. 12000-375-16500 (S-21) and Rs. 12750-375-16500 (S-22) are entitled to first and second financial upgradations in the grade of Rs. 12000-375-18000 (S-23) and Rs 14300-18300 (S-24) respectively.

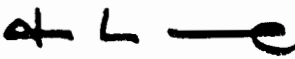
3. A number of references have been received seeking a review of the decision to include the scale of Rs. 12000-375-18000 (S-23) in the list of standard/common grades on the ground that it is not a standard/common grade and same considerations on the basis of which the pay scale of Rs. 12750-375-16500 (S-22) was excluded from the list of standard/common grades should have applied to this scale also. It has also been pointed out that grant of financial upgradation under ACPS in the scale of Rs. 12000-18000 (S-23) to those who are already drawing pay in the scale of Rs. 12000-375-16500 (S-21), either by virtue of holding a post in this grade on isolated basis or under ACPS, does not provide any financial relief in a true sense to the stagnating officer as the two scales are essentially analogous grades.

4. The matter has been considered in consultation with the Ministry of Finance, Department of Expenditure. It has been decided to delete the pay scale of Rs. 12,000-375-18,000 (S-23) from the list of standard/common pay scales in Annexure-II of DoPT O.M. dated 9.8.1999 (ACP Scheme) with effect from the date of introduction of the Scheme itself. Consequently, the benefits under ACPS may be allowed as under:

- (i) holder of an isolated Group-'A' post in the scale of Rs. 10,000-325-15,200 will be eligible for first financial up gradation on completion of 12 years in the grade of Rs. 12,000-375-16,500. He will be eligible for second financial up gradation on completion of further 12 years to the grade of Rs. 14,300-400-18,300.
- (ii) holder of an isolated Group-'A' post in the scales of Rs. 12,000-375-16,500/Rs. 12,750-375-16,500/Rs. 12,000-375-18,000 will be eligible for one financial upgradation on completion of 12 years of service in the grade of Rs. 14,300-400-18,300. However, he will not be eligible for any further upgradation under ACP Scheme, as the scale of Rs. 14,300-400-18,300 is the highest scale applicable under the ACP Scheme.

5. Revised benefits, in terms of the above decision, may be allowed with effect from 9.8.99 or from the date of completion of the 12/24 years of service, whichever is later, subject to clearance by the Screening Committee.

6. Hindi version will follow.

  
(Alok Saxena)  
Director

All Ministries/Departments of Government of India.

Copy to:-

- 1) President's Secretariat /Vice-President's Secretariat/Prime Minister's Office/Supreme Court/Rajya Sabha Secretariat/Lok Sabha Secretariat/Cabinet Secretariat/UPSC/CVC/C&AG/Central Administrative Tribunal (Principal Bench), New Delhi.
- 2) All attached/subordinate offices of the Ministry of Personnel, Public Grievances and Pensions.
- 3) All Offices in DOPT.
- 4) Secretary, National Commission for Minorities, New Delhi.
- 5) Secretary, National Commission for Scheduled Castes/Scheduled Tribes.
- 6) Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
- 7) Facilitation Centre, DoP&T - 20 copies.
- 8) Establishment (D) Section - 200 copies.
- 9) NIC (DoP&T) for placing this Office Memorandum on the Website of DoP&T (persmin.nic.in).
- 10) Deptt. of Expenditure (IC) with I.D. No. 169/2/2003-IC dated 29.7.2003 - 5 copies.

No.35034/1/97-Estt(D)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

North Block, New Delhi 110001

August 9, 1999

OFFICE MEMORANDUM

**Subject:- THE ASSURED CAREER PROGRESSION SCHEME FOR  
THE CENTRAL GOVERNMENT CIVILIAN EMPLOYEES.**

The Fifth Central Pay Commission in its Report has made certain recommendations relating to the Assured Career Progression (ACP) Scheme for the Central Government civilian employees in all Ministries/Departments. The ACP Scheme needs to be viewed as a 'Safety Net' to deal with the problem of genuine stagnation and hardship faced by the employees due to lack of adequate promotional avenues. Accordingly, after careful consideration it has been decided by the Government to introduce the ACP Scheme recommended by the Fifth Central Pay Commission with certain *modifications* as indicated hereunder:-

2. GROUP 'A' CENTRAL SERVICES

- 2.1 In respect of Group 'A' Central services (Technical/Non-Technical), no financial upgradation under the Scheme is being proposed for the reason that promotion in their case must be earned. Hence, it has been decided that there shall be no benefits under the ACP Scheme for Group 'A' Central services (Technical/Non-Technical). Cadre Controlling Authorities in their case would, however, continue to improve the promotion prospects in organisations/cadres on functional grounds by way of organisational study, cadre review, etc. as per prescribed norms.

3. GROUP 'B', 'C' AND 'D' SERVICES/POSTS AND ISOLATED  
POSTS IN GROUP 'A', 'B', 'C' AND 'D' CATEGORIES

- 3.1 While in respect of these categories also promotion shall continue to be duly earned, it is proposed to adopt the ACP Scheme in a modified form to mitigate hardship in cases of acute stagnation either in a cadre or in an isolated post. Keeping in view all relevant factors, it has, therefore, been decided to grant two financial upgradations [as recommended by the Fifth Central Pay Commission and also in accordance with the Agreed Settlement dated September 11, 1997 (in relation to Group 'C' and 'D' employees) entered into with the Staff Side of the National Council (JCM)] under the ACP Scheme to Group 'B', 'C' and 'D' employees on completion of 12 years and 24 years (subject to condition no.4 in Annexure-I) of regular service respectively. Isolated posts in Group 'A', 'B', 'C' and 'D' categories which have no promotional avenues shall also qualify for similar benefits on the pattern indicated above. Certain categories of employees such as casual employees (including those with temporary status), ad-hoc and contract employees shall not qualify for benefits under the aforesaid Scheme. Grant of financial upgradations under the ACP Scheme shall, however, be subject to the conditions mentioned in Annexure-I.

3.2 'Regular Service' for the purpose of the ACP Scheme shall be interpreted to mean the eligibility service counted for regular promotion in terms of relevant Recruitment/Service Rules.

4. Introduction of the ACP Scheme should, however, in no case affect the normal (regular) promotional avenues available on the basis of vacancies. Attempts needed to improve promotion prospects in organisations/cadres on functional grounds by way of organisational study, cadre reviews, etc as per prescribed norms should not be given up on the ground that the ACP Scheme has been introduced.

5. Vacancy based regular promotions, as distinct from financial upgradation under the ACP Scheme, shall continue to be granted after due screening by a regular Departmental Promotion Committee as per relevant rules/guidelines.

6. SCREENING COMMITTEE

6.1 A departmental Screening Committee shall be constituted for the purpose of processing the cases for grant of benefits under the ACP Scheme.

6.2 The composition of the Screening Committee shall be the same as, that of the DPC prescribed under the relevant Recruitment/Service Rules for regular promotion to the higher grade to which financial upgradation is to be granted. However, in cases where DPC as per the prescribed rules is headed by the Chairman/Member of the UPSC, the Screening Committee under the ACP Scheme shall, instead, be headed by the Secretary or an officer of equivalent rank of the concerned Ministry/Department. In respect of isolated posts, the composition of the Screening Committee (with modification as noted above, if required) shall be the same as that of the DPC for promotion to analogous grade in that Ministry/Department.

6.3 In order to prevent operation of the ACP Scheme from resulting into undue strain on the administrative machinery, the Screening Committee shall follow a time-schedule and meet twice in a financial year - preferably in the first week of January and July for advance processing of the cases. Accordingly, cases maturing during the first-half (April-September) of a particular financial year for grant of benefits under the ACP Scheme shall be taken up for consideration by the Screening Committee meeting in the first week of January of the previous financial year. Similarly, the Screening Committee meeting in the first week of July of any financial year shall process the cases that would be maturing during the second-half (October-March) of the same financial year. For example, the Screening Committee meeting in the first week of January, 1999 would process the cases that would attain maturity during the period April 1, 1999 to September 30, 1999 and the Screening Committee meeting in the first week of July, 1999 would process the cases that would mature during the period October 1, 1999 to March 31, 2000.

6.4 To make the Scheme operational, the Cadre Controlling Authorities shall constitute the first Screening Committee of the current financial year within a month from the date of issue of these instructions to consider the cases that have already matured or would be maturing upto March 31, 2000 for grant of benefits under the ACP Scheme. The next Screening Committee shall be constituted as per the time-schedule suggested above.

7. Ministries/Departments are advised to explore the possibility of effecting savings so as to minimise the additional financial commitment that introduction of the ACP Scheme may entail.

8. The ACP Scheme shall become operational from the date of issue of this Office Memorandum.

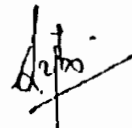
9. In so far as persons serving in the Indian Audit and Accounts Departments are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

10. The Fifth Central Pay Commission in paragraph 52.15 of its Report has also separately recommended a "Dynamic Assured Career Progression Mechanism" for different streams of doctors. It has been decided that the said recommendation may be considered separately by the administrative Ministry concerned in consultation with the Department of Personnel and Training and the Department of Expenditure.

11. Any interpretation/clarification of doubt as to the scope and meaning of the provisions of the ACP Scheme shall be given by the Department of Personnel and Training (Establishment D).

12. All Ministries/Departments may give wide circulation to these instructions for guidance of all concerned and also take immediate steps to implement the Scheme keeping in view the ground situation obtaining in services/cadres/ posts within their administrative jurisdiction;

13. Hindi version would follow.

  
(K.K. JHA)

Director(Establishment)

To

1. All Ministries/Departments of the Government of India
2. President's Secretariat/Vice President's Secretariat/Prime Minister's Office/  
Supreme Court/Rajya Sabha Secretariat/Lok Sabha Secretariat/Cabinet Secretariat/  
UPSC/CVC/C&AG/Central Administrative Tribunal(Principal Bench), New Delhi
3. All attached/subordinate offices of the Ministry of Personnel, Public  
Grievances and Pensions
4. Secretary, National Commission for Minorities
5. Secretary, National Commission for Scheduled Castes/Scheduled Tribes
6. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
7. All Staff Side Members of the National Council (JCM)
8. Establishment (D) Section - 1000 copies

CONDITIONS FOR GRANT OF BENEFITS  
UNDER THE ACP SCHEME

1. The ACP Scheme envisages merely placement in the higher pay-scale/grant of financial benefits (through financial upgradation) only to the Government servant concerned on personal basis and shall, therefore, neither amount to functional/regular promotion nor would require creation of new posts for the purpose;
2. The highest pay-scale upto which the financial upgradation under the Scheme shall be available will be Rs.14,300-18,300. Beyond this level, there shall be no financial upgradation and higher posts shall be filled strictly on vacancy based promotions;
3. The financial benefits under the ACP Scheme shall be granted from the date of completion of the eligibility period prescribed under the ACP Scheme or from the date of issue of these instructions whichever is later;
4. The first financial upgradation under the ACP Scheme shall be allowed after 12 years of regular service and the second upgradation after 12 years of regular service from the date of the first financial upgradation subject to fulfillment of prescribed conditions. In other words, if the first upgradation gets postponed on account of the employee not found fit or due to departmental proceedings, etc this would have consequential effect on the second upgradation which would also get deferred accordingly;
- 5.1 Two financial upgradations under the ACP Scheme in the entire Government service career of an employee shall be counted against regular promotions (including in-situ promotion and fast-track promotion availed through limited departmental competitive examination) availed from the grade in which an employee was appointed as a direct recruit. This shall mean that two financial upgradations under the ACP Scheme shall be available only if no regular promotions during the prescribed periods (12 and 24 years) have been availed by an employee. If an employee has already got one regular promotion, he shall qualify for the second financial upgradation only on completion of 24 years of regular service under the ACP Scheme. In case two prior promotions on regular basis have already been received by an employee, no benefit under the ACP Scheme shall accrue to him;
- 5.2 Residency periods (regular service) for grant of benefits under the ACP Scheme shall be counted from the grade in which an employee was appointed as a direct recruit;
6. Fulfillment of normal promotion norms (bench-mark, departmental examination, seniority-cum-fitness in the case of Group 'D' employees, etc.) for grant of financial upgradations, performance of such duties as are entrusted to the employees together with retention of old designations, financial upgradations as personal to the incumbent for the stated purposes and restriction of the ACP Scheme for financial and certain other benefits (House Building Advance, allotment of Government accommodation, advances, etc) only without conferring any privileges related to higher status (e.g. invitation to ceremonial functions, deputation to higher posts, etc) shall be ensured for grant of benefits under the ACP Scheme;



7. Financial upgradation under the Scheme shall be given to the next higher grade in accordance with the existing hierarchy in a cadre/category of posts without creating new posts for the purpose. However, in case of isolated posts, in the absence of defined hierarchical grades, financial upgradation shall be given by the Ministries/Departments concerned in the immediately next higher (~~standard/common~~) pay-scales as indicated in Annexure-II which is in keeping with Part-A of the First Schedule annexed to the Notification dated September 30, 1997 of the Ministry of Finance (Department of Expenditure). For instance, incumbents of isolated posts in the pay-scale S-4, as indicated in Annexure-II, will be eligible for the proposed two financial upgradations only to the pay-scales S-5 and S-6. Financial upgradation on a dynamic basis (i.e. without having to create posts in the relevant scales of pay) has been recommended by the Fifth Central Pay Commission only for the incumbents of isolated posts which have no avenues of promotion at all. Since financial upgradations under the Scheme shall be personal to the incumbent of the isolated post, the same shall be filled at its original level (pay-scale) when vacated. Posts which are part of a well-defined cadre shall not qualify for the ACP Scheme on 'dynamic' basis. The ACP benefits in their case shall be granted conforming to the existing hierarchical structure only;

8. The financial upgradation under the ACP Scheme shall be purely personal to the employee and shall have no relevance to his seniority position. As such, there shall be no additional financial upgradation for the senior employee on the ground that the junior employee in the grade has got higher pay-scale under the ACP Scheme;

9. On upgradation under the ACP Scheme, pay of an employee shall be fixed under the provisions of FR 22(I) a(1) subject to a minimum financial benefit of Rs.100/- as per the Department of Personnel and Training Office Memorandum No.1/6/97-Pay.I dated July 5, 1999. The financial benefit allowed under the ACP Scheme shall be final and no pay-fixation benefit shall accrue at the time of regular promotion i.e. posting against a functional post in the higher grade;

10. Grant of higher pay-scale under the ACP Scheme shall be conditional to the fact that an employee, while accepting the said benefit, shall be deemed to have given his unqualified acceptance for regular promotion on occurrence of vacancy subsequently. In case he refuses to accept the higher post on regular promotion subsequently, he shall be subject to normal debarment for regular promotion as prescribed in the general instructions in this regard. However, as and when he accepts regular promotion thereafter, he shall become eligible for the second upgradation under the ACP Scheme only after he completes the required eligibility service/period under the ACP Scheme in that higher grade subject to the condition that the period for which he was debarred for regular promotion shall not count for the purpose. For example, if a person has got one financial upgradation after rendering 12 years of regular service and after 2 years therefrom if he refuses regular promotion and is consequently debarred for one year and subsequently he is promoted to the higher grade on regular basis after completion of 15 years (12+2+1) of regular service, he shall be eligible for consideration for the second upgradation under the ACP Scheme only after rendering ten more years in addition to two years of service already rendered by him after the first financial upgradation (2+10) in that higher grade i.e. after 25 years (12+2+1+10) of regular service because the debarment period of one year cannot be taken into account towards the required 12 years of regular service in that higher grade;

11. In the matter of disciplinary/penalty proceedings, grant of benefits under the ACP Scheme shall be subject to rules governing normal promotion. Such cases shall, therefore, be regulated under the provisions of relevant CCS(CCA) Rules, 1965 and instructions thereon or;

12. The proposed ACP Scheme contemplates merely placement on personal basis in the higher pay-scale/grant of financial benefits only and shall not amount to actual/functional promotion of the employees concerned. Since orders regarding reservation in promotion are applicable only in the case of regular promotion, reservation orders/roster shall not apply to the ACP Scheme which shall extend its benefits uniformly to all eligible SC/ST employees also. However, at the time of regular/functional (actual) promotion, the Cadre Controlling Authorities shall ensure that all reservation orders are applied strictly;

13. Existing time-bound promotion schemes, including in-situ promotion scheme, in various Ministries/Departments may, as per choice, continue to be operational for the concerned categories of employees. However, these schemes, shall not run concurrently with the ACP Scheme. The Administrative Ministry/Department -- not the employees -- shall have the option in the matter to choose between the two schemes, i.e. existing time-bound promotion scheme or the ACP Scheme, for various categories of employees. However, in case of switch-over from the existing time-bound promotion scheme to the ACP Scheme, all stipulations (viz. for promotion, redistribution of posts, upgradation involving higher functional duties, etc) made under the former (existing) scheme would cease to be operative. The ACP Scheme shall have to be adopted in its totality;

14. In case of an employee declared surplus in his/her organisation and in case of transfers including unilateral transfer on request, the regular service rendered by him/her in the previous organisation shall be counted along with his/her regular service in his/her new organisation for the purpose of giving financial upgradation under the Scheme; and

15. Subject to Condition No. 4 above, in cases where the employees have already completed 24 years of regular service, with or without a promotion, the second financial upgradation under the scheme shall be granted directly. Further, in order to rationalise unequal level of stagnation, benefit of surplus regular service (not taken into account for the first upgradation under the scheme) shall be given at the subsequent stage (second) of financial upgradation under the ACP Scheme as a one time measure. In other words, in respect of employees who have already rendered more than 12 years but less than 24 years of regular service, while the first financial upgradation shall be granted immediately, the surplus regular service beyond the first 12 years shall also be counted towards the next 12 years of regular service required for grant of the second financial upgradation and, consequently, they shall be considered for the second financial upgradation also as and when they complete 24 years of regular service without waiting for completion of 12 more years of regular service after the first financial upgradation already granted under the Scheme.

  
(K.K. JHA)

Director(Establishment)

STANDARD/COMMON PAY-SCALES

As per Part-A of the First Schedule Annexed to the Ministry of Finance  
(Department of Expenditure) Gazette Notification dated September 30, 1997

[REFERENCE PARA 7 OF ANNEXURE I OF THIS OFFICE MEMORANDUM]

S.No.	Revised pay-scales (Rs)	
1.	S-1	2550-55-2650-60-3200
2.	S-2	2610-60-3150-65-3540
3.	S-3	2650-65-3300-70-4000
4.	S-4	2750-70-3800-75-4400
5.	S-5	3050-75-3950-80-4590
6.	S-6	3200-85-4900
7.	S-7	4600-100-6000
8.	S-8	4500-125-7000
9.	S-9	5000-150-8000
10.	S-10	5500-175-9000
11.	S-12	6500-200-10500
12.	S-13	7450-225-11500
13.	S-14	7500-250-12000
14.	S-15	8000-275-13500
15.	S-19	10000-325-15200
16.	S-21	12000-375-16500
17.	S-23	12000-375-18000
18.	S-24	14500-400-18300

**Item 7.25 To consider filling up some non-teaching posts on contract basis.**

The Board of Governors in its 6<sup>th</sup> meeting held on 30.9.2004 while considering rationalization of the non-teaching staff decided as under:-

**"The Board noted as under:-**

- i) As per decision of the Board taken in the 2<sup>nd</sup> meeting held on 19.4.2003, the Institute was asked to maintain ratio between teaching and non-teaching posts in the range of 1:1.5 and for doing the said rationalization of the non-teaching posts, a committee at the Institute level was constituted.**
- ii) The committee has submitted its report and the same is being examined by the office.**
- iii) As per recommendations of the Expenditure Reforms Commission (ERC) as communicated by the MHRD, the ratio between teaching and non-teaching staff can be maintained in the range of 1:1.5 to 1:2.**

**The Board decided that the same committee at the Institute level may undertake another exercise to do the rationalization of the non-teaching posts in the ratio between teaching and non-teaching staff as 1:2 as per guidelines proposed by the Institute in the agenda item 6.34.**

- iv) Due to ban imposed on the recruitments and frequent retirement of the non-teaching staff, vacancies are increasing day by day and it has become virtually difficult to run the classes, labs, various Deptts and administrative offices smoothly. As on 1.9.2004 against 481 sanctioned teaching supporting and other non-teaching posts, 137 posts are lying vacant.**

The Board decided that pending rationalization of the non-teaching posts, the Institute may fill the following non-teaching posts by direct recruitment on contract basis:-

Sr.No.	Name of Post	No. of posts
1.	System Analyst	02
2.	Supervisors	Civil=01 Elect.=01 ECE =01 } 03
3.	Tech. Grade 'A'	Elect.=01 Mech.=01 Civil =01 } 03
4.	Tech. Grade 'B'	Civil=01 W/S.=01 ECE =01 COE=01 } 04
5.	Deputy Registrar (Acad)	01
6.	Deputy Supdt.	02
7.	Sr. Library Asstt.	01
8.	Counter Asstt.	01
9.	Assistants	03
10.	Jr. Stenographer	01
11.	Jr. Storekeeper	01
Total		22

In addition the Board decided to create the following non-teaching posts, which may also be filled by direct recruitment on contract basis as short-term measure from the Institute Development Fund/Student Funds without any financial liability on the Central Government.

Sr.No.	Name of Post	No. of posts
1.	Finance Officer	01
2.	Asstt. Registrar	02
3.	Programmers	02
Total		05

**The Board authorized the Chairman of the Board to decide all issues relating to filling the above mentioned technical and non-technical posts (27 posts) by direct recruitment on contract basis such as their qualifications, salary, period of engagement, age and constitution of Selection Committees etc. and further related issues".**

In compliance with decision of the Board and after taking orders of the Hon'ble Chairman, BOG wherever required, an advertisement was floated in the newspapers in the 2<sup>nd</sup> week of February, 2005 for filling up 26 non-teaching posts on contract basis. However the Karamchhari Sangh of the Institute has not appreciated it and has shown resentment. The Karamchhari Sangh has categorically demanded that first the matter regarding their promotion to various promotional non-teaching posts should be decided and only thereafter any posts should be filled by way of direct recruitment.

In this connection it may be stated that the Institute made promotions in respect of the non-teaching employees prior to May, 2003 as per existing promotional rules for the non-teaching employees as prevalent east while RECK. However the MHRD vide its letter No. F.32-1/1999.Technical Section.III dated 28<sup>th</sup> May, 2003 issued instructions (copy enclosed as Appendix xv on page 107) that "no recruitments/promotions should be effected in your Institution till the

new Service Rules are notified". Accordingly the promotions in respect of the non-teaching employees were stopped after May, 2003 as per instructions of the MHRD. But keeping in view the fact that due to ban imposed on recruitments and frequent retirement of the non-teaching staff, vacancies are increasing every month and it has become virtually difficult to run classes, labs, various departments and administrative offices smoothly. As on 1.1.2005 one hundred forty eight (148) i.e. 31% (app.) of the total 480 sanctioned non-teaching posts are lying vacant. Due to bulk retirement in the year 2005 and 2006 this number will become one hundred ninety six (196) i.e. 41% (app.) of the total sanctioned non-teaching posts.

The relevant clause as per MOA/Rules of the Institution reads as under:

"All posts of the Institute shall normally be filled by advertisement but the Board shall have the power to decide on the recommendations of the Director that a particular post be filled by invitation or by promotion from amongst the member of the Staff of the Institute."

The Board may consider and decide.

MAY-28-2003 05:17 PM FROM-

-107-

J-DEC P 001 F-001

Put up as - the relevant file viz - the direction  
of Ministry

No.F.32-1/1999-Technical Section. III.  
Government of India.

Ministry of Human Resource Development  
(Department of Secondary and Higher Education)

SS(A)/Raj Kumar

New Delhi, dated 28<sup>th</sup> May, 2003.

To  
The Principal/Director  
All REC/NITs.

By SPEEDPOST / FAX

Sub: Service Rules/Regulations of employees of REC/NITs

राष्ट्रीय प्रौद्योगिकी संस्थान

कुल्लु-136119

(मानव विज्ञान विभाग)

संख्या 2556

Sir,

It has come to notice of this department, that certain REC/NITs have been carrying out Recruitments/Promotions under various schemes such as Career Advancement Scheme. Through various letters of this Ministry sent earlier to the REC/NITs, it was instructed that no Recruitment/Promotions under the Career Advancement and any other schemes should be effected until the new Service Rules are notified by this Ministry.

2. Specific reference is drawn in this context to the "Record of discussions and decisions taken in the meeting of Directors NITs held on 27.07.2002", circulated vide this department's letter dated 29.8.2002. Further clarifications also has been extended to all the REC/NITs vide this department's letter dated 28<sup>th</sup> March 2003.

3. In view of the above, it is once again instructed that no Recruitments/Promotions should be effected in your Institution till the new Service Rules are notified.

4. Any deviation to above will be viewed seriously.

Yours faithfully,

  
(S.K. Biswas)  
Director (NIT)



**Item 7.26 To note incident which took place in the night of 1.11.2004 in the boys' hostels of the Institute**

A minor tiff took place amongst some students of 3<sup>rd</sup> year and final year during a cultural function of the students which was organized in the evening of 30.10.2004 in the Jubilee Hall. However the matter was patched up with the efforts made by Dy.Chief Warden/Wardens of the Hostels.

At about 11.45 PM on 1.11.2004, a violent incident took place amongst the students in the lawns of Hostel No. 5. The Chief Warden alongwith his team of Wardens reached the Hostels immediately. The Chief Warden found four final year students injured, three of them seriously. They were all rushed to the LNJP Hospital, Kurukshetra. The Doctor on duty after examining referred three of the four students to PGI, Chandigarh. Two students were discharged by the PGI, Chandigarh on 2.11.2004 itself after treatment. One student namely Sh. Sandeep Kachhap, a final year student who was seriously injured remained admitted in PGI, Chandigarh in critical condition for several days. Sh. Kachhap was discharged from PGI, Chandigarh on 16.11.2004. He was OK after a month or so and he has rejoined the Institute.

The Institute lodged an FIR against 14 students of 3<sup>rd</sup> year and one final year student. On the basis of enquiry committee report at the Institute level, the above mentioned students involved in the violent incident were awarded punishment as notified vide Office Order No. GA-II/7902 dated 4.11.2004 (copy enclosed as Appendix XVI from pages 109 -110)

The Institute lodged another FIR against three final year students on 5.11.2004.

When the situation did not return to normalcy and was not conducive to the teaching due to repercussions of the aforesaid violent incident, it was unanimously decided at the Institute level to suspend the teaching from 8.11.2004 to 15.11.2004. The Institute was reopened on 16.11.2004 with normal situation. The affected students filed a civil suit on 26.11.2004 in the Hon'ble Court of Sh. Amarjeet Singh, Hon'ble Civil Judge (Junior Division Kurukshetra). The Hon'ble Court issued instructions for the Institute on 29.11.2004 to allow the applicants to appear in the exams going to be commenced w.e.f. 30.11.2004 provisionally. The Hon'ble Court further decided that the said orders shall not affect the decision of the case which shall be decided on merit. In compliance with the orders of the Hon'ble Court, the petitioners were allowed to appear in the exams which commenced from 30.11.2004 provisionally. Their answer sheets have been sealed and have not been evaluated. The matter is sub-judice.

The Board may note.

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

No. GA-II/7902

Dated: 4.11.2004

**OFFICE ORDER**

In connection with the violent incident which took place in the lawns of Hostel No. 5 at about 11.45 p.m. on 1.11.2004 the Director on recommendations of the Enquiry Committee awards punishment to the following students involved in the incident:

1. The following punishment is awarded to the following students:

- i) R. Nagender Roll No. 2k2058
  - ii) Ankur Sharma Roll No. 2k2032
  - iii) Vaibhav Malik, Roll No. 2k2039
  - iv) Abhishek Tomar, Roll No. 2k2088
- a) All are expelled from the Hostel with immediate effect.
  - b) All are debarred from appearing in the Campus Interviews
  - c) Adverse remarks to be entered in the Character Certificates to be issued to them in future.
  - d) All are rusticated from the Institute upto June, 2006. Further they are debarred from appearing in any examination upto June, 2006.

2. The following punishment is awarded to the following students:

- (i) Rakesh Sharma, Roll No. 2k2089
  - (ii) Anil Kundu, Roll No. 2k2026
  - (iii) Gaurav Makkar, Roll No. 2k2091
  - (iv) Guru Prasad, Roll No. 2k2104
  - (v) Manu Aggarwal, Roll No. 2k2256.
- (a) All are expelled from the Hostel with immediate effect.
  - (b) All are debarred from appearing in the Campus Interviews.
  - (c) Adverse Remarks to be entered in the Character Certificates to be issued to them in future.
  - (d) All are rusticated from the Institute upto June, 2005. Further they are debarred from appearing in any examination to be held in November/December, 2004 and May/June, 2005.

Contd...P/2

3. The following punishment is awarded to the following students:

- i) Vinay Gulia, Roll No. 2k2045
- ii) Amit Dahiya, Roll No. 2k2022
- iii) Sidharath Dahiya, Roll No. 2k2002.

- a) All are expelled from the Hostel with immediate effect.
- b) All are debarred from appearing in the Campus Interviews
- c) Adverse Remarks to be entered in the Character Certificates to be issued to them in future.
- d) All are rusticated from the Institute upto December, 2004 and further they are debarred from appearing in the examination to be held in November/December, 2004.

4. The following punishment is awarded to the following:

- i) Shakul Rohila, Roll No. 2k2027.
- ii) Sant Rana, Roll No. 2k2059.
- iii) Karan Veer Sihag, Roll No. 2k1067

- a) All are expelled from the Hostel with immediate effect.
- b) All are debarred from appearing in the Campus Interviews
- c) Adverse Remarks to be entered in the Character Certificates to be issued to them in future.

*R. M. Mohan*  
24/11/2004  
REGISTRAR  
for DIRECTOR.

Endst. No. GA-II/7903

Dated: 4.11.2004.

Copy forwarded to the following for information and immediate necessary action:

- 1. All Concerned Students.
- 2. Dean(P&D)/Dean(Academic)/*Controller of Examination*
- 3. Professor Training, Placement & Students Welfare.
- 4. Proctor/Chief Warden/Deputy Chief Warden/Hostel Wardens/MMCAs
- 5. Deputy Registrar Academic, DR(Accounts).
- 6. All Teaching Departments/Sections.
- 7. All Notice Boards in the Institute and Hostels.
- 8. PA to Director for kind information of the Director.
- 9. Personal File of the concerned students and their parents.

*Shivram*  
4/11/2004  
Deputy Registrar(GA)

**Item 7. 27. To note police arrest of Sh. Shareshtha Ahuja and Sh. Vikas Mittal both Lecturers of Electronics & Communication Engineering Department of the Institute.**

As intimated by the Police Station, Kurukshetra University, Kurukshetra two Lecturers of the Electronics & Communication Engineering Department namely Sh. Shareshtha Ahuja and Sh. Vikas Mittal were arrested by police on 17.12.2004 under the corruption charges on complaint of a student of the Institute Sh. Arun Kumar Sinha, Roll No. 2K099 u/s 7.13(i), 49 Anti Corruption Act, 1988. Both the teachers were sent to judicial custody on 18.12.2004 and they remained there up to 27.1.2005. Both of them have been bailed out on 27.1.2005. The matter is subjudice.

The Board may note.

**Item 7. 28**

**To consider and approve the minutes of the 4<sup>th</sup> meeting of the Senate, National Institute of Technology, Kurukshetra, held on 5.2.2005.**

The Minutes of the 4<sup>th</sup> meeting of the Senate of National Institute of Technology, Kurukshetra, held on 5.2.2005 under the Chairmanship of the Director, NIT Kurukshetra, are enclosed as Appendix XVII, Pages 113 to 125. The Agenda of the Senate is enclosed as Annexure to Item 7.28 .

The Board of Governors may consider and approve these minutes.

**NATIONAL INSTITUTE OF TECHNOLOGY,  
KURUKSHETRA-136119**

**Minutes of 4<sup>th</sup> meeting of Senate of NIT, Kurukshetra held on 05.02.2005 at 11.00  
AM in the Board Room of the Institute**

The following members were present:

1. Dr. S N Mahendra,  
Director,  
NIT, Kurukshetra.
2. Dr. M P Kapoor,  
'SHANTI NIKETAN'  
H.No.11, Salaria Vihar,  
Army Welfare Housing Organisation,  
Radio Station Road,  
P.O. Punjabi University,  
Patiala-147002 (Punjab).
3. Dr. N P Mehta,  
Professor,  
Mechanical Engineering Department,  
NIT, Kurukshetra.
4. Dr. Krishna Gopal,  
Professor, Elect. Engg. Deptt.  
and Dean (Planning & Development),  
NIT, Kurukshetra.
5. Dr. R K Arora,  
Professor,  
Electrical Engineering Department,  
NIT, Kurukshetra.
6. Dr. T K Garg,  
Professor,  
Mech. Engg. Deptt.,  
and PTSW,  
NIT, Kurukshetra.
7. Dr. S P Jain,  
Professor & Chairman,  
Electrical Engineering Department,  
NIT, Kurukshetra.

8. Dr. V K Arora,  
Professor & Chairman,  
Civil Engineering Department  
& Chief Warden,  
NIT, Kurukshetra.
9. Dr. V K Sehgal,  
Professor,  
Civil Engineering Department,  
NIT, Kurukshetra.
10. Dr. S K Sharma,  
Professor & Chairman,  
Mechanical Engineering Department,  
NIT, Kurukshetra.
11. Dr. K C Goyal,  
Professor,  
Mechanical Engineering Department,  
NIT, Kurukshetra.
12. Dr. A K Gupta,  
Professor,  
Electronics & Communication Engg. Deptt.,  
NIT, Kurukshetra.
13. Dr. K S Kasana,  
Professor,  
Mechanical Engineering Department,  
NIT, Kurukshetra.
14. Dr. K B Singh,  
Professor & Chairman,  
Humanities Department,  
NIT, Kurukshetra.
15. Dr. A Swarup,  
Professor,  
Electrical Engineering Department,  
NIT, Kurukshetra.
16. Dr. S K Chakarvarti,  
Professor,  
Physics Department  
and Dean (Academic),  
NIT, Kurukshetra.

17. Dr. D V Singh,  
Professor,  
Mathematics Department,  
& Controller of Examinations  
NIT, Kurukshetra.
18. Dr. Dinesh Kumar,  
Assistant Professor & Chairman,  
Chemistry Department,  
NIT, Kurukshetra.
19. Dr. V K Aggarwal,  
Assistant Professor & Chairman,  
Mathematics Department,  
NIT, Kurukshetra.
20. Prof. Umesh Ghanekar,  
Asstt. Professor & Chairman,  
Electronics & Comm. Engg. Deptt.,  
NIT, Kurukshetra.
21. Prof. Mayank Dave,  
Asstt. Professor & Chairman,  
Computer Engineering Department,  
NIT, Kurukshetra.
22. Dr. M.L. Matta,  
Asstt. Professor & Chairman,  
Physics Department,  
NIT, Kurukshetra.
23. Sh. R.P.S. Lohchab,  
Member-Secretary

Er. Surya Kant, Vice President, Tata Consultancy Services, New Delhi telephonically expressed his inability to attend the meeting.

The following members also could not attend the meeting:-

1. Prof. Sameresh Kar,  
(Retired Professor, IIT Kanpur),  
House No. 501,  
IIT Campus,  
Kanpur-208016 (UP).

*rf*



2. Er. V K Sachdeva,  
Executive Director,  
The Saraswati Sugar Mills,  
Yamuna Nagar-135001. (Haryana).
3. Prof. K R Sharma,  
(Former Prof. & Head, EE, IIT Kanpur),  
Vice-President, Samtel Colour Ltd.,  
Ghaziabad (UP).
4. Shri V K Raizada,  
(Former Member Rly. Board),  
Managing Director, IRWO,  
58, Rail Vihar, Sector 33,  
NOIDA (UP).
5. Dr. A K Bhatnagar,  
Petrotech Chair Professor,  
Department of Chemical Engineering,  
Indian Institute of Technology,  
Hauz Khas,  
New Delhi-110016.
6. Prof.C.V. Ramakrishnan,  
Professor,  
Department of Applied Mechanics,  
Indian Institute of Technology,  
New Delhi-110016.
7. Prof. S. Gupta,  
Principal,  
Nemi Chand College of Engineering,  
Israna,  
Distt. Panipat (Haryana).
8. R K Bansal,  
Professor,  
Civil Engineering Department  
NIT, Kurukshetra.

Before the agenda items were taken up for discussion, Sh. R.P.S. Lohchab, Registrar & Member Secretary of the Senate extended hearty welcome to the Director and Chairman of the Senate, Dr. M.P.Kapoor and the faculty members of the Institute.

RKL

The Senate took the following decisions:-

**Item 4.1 To confirm minutes of the 3<sup>rd</sup> meeting of the Senate held on 28.5.2004.**

The Minutes of the 3<sup>rd</sup> meeting of the Senate held on 26.5.2004, as circulated were confirmed.

**Item 4.2 To consider the action report on minutes of the 3<sup>rd</sup> meeting of the Senate held on 26.5.2004.**

The Senate noted the action taken on minutes of the 3<sup>rd</sup> meeting of the Senate held on 26.5.2004 as per details furnished in the agenda item 4.2.

**Item 4.3 To consider report on registration for Ph.D.**

The Senate noted that as on date of the meeting, 42 scholars were registered for Ph.D. and the fresh applications received in response to the Institute's recent advertisement are under examination in respective departments.

Out of 42 scholars registered, one has since left. The details are furnished in the Annexure-I to the minutes. The Senate decided that the list be circulated to all the Departments.

The Senate also decided that when a scholar is registered for Ph.D., intimation of his/her registration be sent to the candidate, the department, the Supervisor and the Co-supervisor.

**Item 4.4 To consider review of ceiling on Professor, Asstt. Professor and Lecturer to Guide Ph.D. scholars imposed by the BOG.**

The Senate resolved that to encourage and promote Ph.D. research, BOG may be requested to reconsider its earlier decision. The BOG may like to reconsider and leave the question of fixing the supervisors for a Ph.D. scholar on the DRC of the concerned department. However, the ceiling may be fixed on the maximum number of Ph.D. scholars which may be registered under the department at any given time on the lines of IIT, Delhi with following formula.

$$\begin{array}{lcl} \text{Maximum number of Ph.D. scholars} & = & \text{Total number of} \\ \text{To be registered in a Department} & & \text{regular faculty} \times 3.5 \end{array}$$

The number of Ph.D. scholars so arrived at shall include both full time and part time.

**Item 4.5 To consider allocation of Institute scholarships to each Department for Ph.D. Research.**

The Senate noted that the BOG in its meeting held on 15.3.2003 had approved 25 (twenty five) scholarships for the Ph.D. students (16 for Engg. Departments and 9 for Applied Sciences and Humanities Departments). The Senate also noted that the allocation of scholarships to each department is to be made by the Director as per decision of the Board.

Within the above broad allocation, the Senate, therefore, desired that the department-wise allocation be made by the Director.

**Item 4.6 To note the revised fee structure for Ph.D. students under different categories.**

The Senate noted that the BOG in its 6<sup>th</sup> meeting held on 30.9.2004 had approved the revised fee structure for Ph.D. scholars as recommended by a committee but had advised that the fee structure at IIT, Delhi may also be consulted.

The Senate decided that the same Committee under the Chairmanship of Dr. Krishna Gopal, which had earlier recommended the fee structure of Ph.D. scholars, may review the aforesaid matter and submit its report at the earliest possible. It was decided that report be placed before the Finance Committee in its next meeting.

**Item 4.7 To consider minor amendments in scheme for M.Tech. (Instrumentation) course of Physics Department.**

The agenda item 4.7 regarding amendments proposed by Physics Department in the teaching scheme for M.Tech.(Instrumentation) was deferred. The Senate decided that the department may put up the proposal to Senate afresh with more detailed justification including operational difficulties faced.

**Item 4.8 To consider approval for students to be awarded degrees in the Convocation scheduled to be held on 19.3.2005.**

The Senate recommended to the Board that the award of the degrees to B.Tech., B.E. and M.Tech. students as per details furnished in the agenda item 4.8 be approved. The lists containing the name of students to be awarded various degrees be authenticated by the Controller of Examination.

*RM*

The Senate observed that the various lists containing names of the students for awards of degrees should have been titled as 8 Semesters' B.Tech. Degree course, 6 Semesters' B.E. Degree Course and 4 Semesters' M.Tech. Degree course as the case may be.

In case some more candidates complete their degrees by 28.2.2005, the Senate authorized the Director to approve award of degrees to them also in the Convocation scheduled to be held on 19.3.2005 and the matter be reported to the Senate in its next meeting.

**Item 4.9 To consider report on detailed criteria/procedure and weightage for admission in M.Tech.**

The Senate approved the following detailed criteria/procedure and weightage for admission in M.Tech. during 2005 onwards on the basis of the recommendations made by Prof. S.P.Jain Committee. The selection criteria for M.Tech. admission shall be as under:-

**i) Eligibility**

A candidate should have at least 60% marks (or 6.67 CGPA on 10 point scale) in qualifying examination such as B.Sc.(Engg.)/B.E./B.Tech./ M.Sc. Degree Examination (50% marks or 5.56 CGPA for Scheduled Caste/Scheduled Tribes Candidates) on the basis of which the admission is being sought. For AMIE, the minimum requirement shall be 55% marks in degree.

The sponsored candidates also shall have minimum 60% marks (or 6.67 CGPA) in the qualifying degree examination (50% marks or 5.56 CGPA eligibility for SC/ST candidates). In addition, the sponsored candidate should have on the last date of applying, an experience of at least two years in the organization(s) of the types specified, out of which at least one year continuous experience should be as regular employee in the sponsoring organization.

*pk*

The eligibility criteria is also given below in tabular form:-

Category of Candidates	Eligibility Criteria
General	60% marks in qualifying degree examination or CGPA 6.67 on 10 point scale
SC/ST	50% marks in qualifying examination or CGPA 5.56 on 10 point scale
AMIE	55% marks in degree
Sponsored candidates	60% marks in qualifying degree examination or CGPA 6.67 on 10 point scale. ( 50% marks or CGPA 5.56 on 10 point scale, if belonging to SC/ST). On last date of applying, two years experience in the organization(s) of the types specified, out of which at least one year continuous experience should be as regular employee in the sponsoring organization.

ii) **Basis for Selection**

A merit list of the eligible candidates will be drawn on the basis of their valid GATE score only (i.e. 100% weightage to GATE score and no weightage to qualifying degree marks).

Seats will first be filled by GATE qualified candidates and the remaining vacant seats, if any, shall be offered to other candidates on the basis of their marks or CGPA in the qualifying examination. **Non-GATE candidates, however, shall not be eligible for any scholarship.**

The above mentioned revised eligibility conditions be suitably incorporated in the prospectus for 2005 onwards.

ek

**Item 4.10 To consider data on present strength of students, admissions in B.Tech. and M.Tech. during 2003 and 2004, dropouts and pass percentage analysis and suggestions for improvement in the system.**

The senate observed that there are several inconsistencies in the data enclosed with the agenda item. The inconsistencies be looked into and the revised data be prepared. While preparing the revised data the following be taken in to consideration:-

- i) The pass %age of the results should be given semesterwise.
- ii) The yearwise data may be presented for the Institute as a whole.
- iii) The data may also be prepared discipline wise and also graphically.
- iv) 1<sup>st</sup> year data may be presented semesterwise.
- v) Name of branches in the data should be presented in alphabetical order, clearly indicating the sanctioned intake, admissions made, dropouts, backlog, not cleared, passed out and pass %age etc.

**Other Items**

With the permission of the Chair, some other items were considered by the Senate and the following decisions were taken:-

1. The Senate noted observations made by the Board of Governors in its 6<sup>th</sup> meeting held on 30.9.2004 while considering minutes of the 3<sup>rd</sup> meeting of the Senate held on 26.5.2004 and observed that follow up actions as desired by the Board be taken at the earliest.
2. The Senate considered the point raised by Dr. S.K.Chakarvarti on the Senate agenda item 3.6 of its 3<sup>rd</sup> meeting held on 26.5.2004 and decided as under:-
  - i) In case of a tie the aggregate score of the end-semester theory exams of 1<sup>st</sup> year in the subjects of Mathematics, Computer Engg. and physics shall be taken into account.
  - ii) In case there is still a tie, first the marks obtained in end-semester theory exams of 1<sup>st</sup> year in the subject of Mathematics be considered followed sequentially by marks in Computer Engineering and finally in Physics in case it is required to break persisting ties.

This rule of tie breaking will be effective from year 2005 admissions onwards.

3. The Senate considered the observations made by Dr. M.K. Soni on the Senate agenda item 3.12(ii) of its 3<sup>rd</sup> meeting held on 26.5.2004 and decided that the

decision already taken by the Senate under its said agenda item i.e. 3.12(ii) stands which reads as under:-

*"It should be mandatory for Ph.D. scholars to publish at least two papers in refereed national/international journals".*

At the end of deliberations, the Director intimated the house that next meeting of the Senate will be held in near future. He will constitute some Committees to review examination system, reports/details relating to new courses and intake etc. so that they could be placed before the next Senate meeting.

The meeting ended with a vote of thanks to the Chair.



(R P S Lohchab)  
Registrar & Member Secretary

Approved

Sd/-  
(S.N.Mahendra)  
Director & Chairman, Senate

Annexure - I

**NATIONAL INSTITUTE OF TECHNOLOGY – KURUKSHETRA**

**Details of registered Ph.D students as on 05.02.2005**

Sr. No.	Name S/Sh./Ms.	Part-time/Regular	Deptt.	Supervisor (NITK)	Co. Supervisor , if any	Regn. No. & date	Remarks
1.	Aman Aggarwal	Part-time	Mechanical	Dr. Hari Singh	-	No. 1019 dt. 3.9.04	Teacher
2.	Suresh Dhiman	-do-	-do-	Dr. SK Sharma	Dr. RK Sehgal, NIT, Hamirpur	No. 1020 dt. 9.9.04	Other
3.	Anish Kumar	-do-	-do-	Dr. SK Sharma	Dr. TP Singh, TIET, Patiala	No. 1021 dt. 9.9.04	Teacher
4.	Sanjeev Goel	-do-	-do-	Dr. KC Goyal	-	No. 1022 dt.29.9.04	Other
5.	Rajeev Verma	-do-	-do-	Dr. NP Mehta	Dr. SS Rattan, NITK	No.1023 dt. 14.9.04	NITK, Teacher
6.	Pawan Kataria	-do-	-do-	Dr. VP Wani	Dr. Surjit Angra NITK	No. 1024 dt.16.9.04	Other
7.	Vijay Mittal	-do-	-do-	Dr. KS Kasana	Dr. NS Thakur NIT, Hamirpur	No. 1025 dt.15.9.04	Teacher
8.	Vishal Gulati	-do-	-do-	Dr. Puneet Tandon	-	No. 1026 dt.21.9.04	Teacher
9.	Parveen Kumar Saini	-do-	-do-	Dr. Puneet Tandon	Dr. PVM Rao, IITD	No. 1027 dt.14.9.04	NITK, Teacher
10.	Sanjeev Kumar	-do-	-do-	Dr. VP Wani	Dr. TK Garg, NITK	No. 1028 dt.15.9.04	Teacher
11.	Sandeep Singhal	-do-	-do-	Dr. SK Sharma	Dr. Puneet Tandon, NITK	No. 1029 dt.14.9.04	NITK, Teacher
12.	Ramesh Kumar	-do-	-do-	Dr. KS Kasana	Dr. Dinesh Khanduja, NITK	No. 1030 dt.17.9.04	Teacher

*S. S. S.*  
- contd -



13.	Dheeraj Joshi	Part-time	Electrical	Dr. MK Soni	Dr. KS Sandhu, NITK	No. 1001 dt. 26.4.04	NITK, Teacher
14.	Anju Gupta	-do-	-do-	Dr.(Mrs.) Lillie Dewan	-	No. 1004 dt. 6.5.04	Teacher
15.	Jyoti Ohri	-do-	-do-	Dr. MK Soni	Dr. (Mrs.) Lillie Dewan, NITK	No. 1011 dt.19.5.04	NITK, Teacher
16.	Rajeev Kumar	-do-	-do-	Dr. K. Gopal	-	No. 1012 dt.12.5.04	Teacher
17.	Sathans	-do-	-do-	Dr. MK Soni	-	No. 1018 dt. 21.5.04	NITK, Teacher
18.	Saurabh Chanana	-do-	-do-	Dr. Ashwani Kumar	-	No. 1031 dt.14.9.04	NITK, Teacher
19.	Rajesh Kumar Hooda	-do-	-do-	Dr. RK Arora	Dr. HK Sardana, CSIO, Chandigarh	No. 1032 dt.23.9.04	Teacher
20.	Yash Paul Singh	-do-	-do-	Dr. M.K. Soni	-	No. 1039 dt.17.5.04	Teacher
21.	Samrajya Lakshmi Parsa	-do-	-do-	Dr. A Swarup	Dr. M. Hanmandlu, IITD	No. 1040 dt.20.8.04	NITK, Other
22.	Yash Pal	-do-	-do-	Dr. A Swarup	Dr. Bhim Singh IITD	No. 1042 dt.13.1.05	NITK, Teacher
23.	Mohan Lal	-do-	Civil	Dr. VK Arora	Dr. SK Gupta, CSSRI, Karnal	No. 1005 dt.30.4.04	Other
24*	Mohinder Singh	-do-	-do-	Dr. VK Arora	Dr. Anupam Mittal, NITK	No. 1006 dt. 29.4.04	Other
25.	Gupta Sanjeev Kumar Varinder	-do-	-do-	Dr. KK Singh	CSP Ojha, IIT Rorkee	No. 1017 dt. 9.7.04	Teacher
26.	Saraswati Setia	-do-	-do-	Dr. VK Sehgal	Dr. CVR Murthy, IIT Kanpur	No. 1041 dt.05.1.05	NITK, Teacher
27.	Anu Sharma	Regular	Physics	Dr. JK Quamara	-	No. 1002 dt.29.3.04	Scholarship from DRDO Project, Other
28.	Prabhavathi Turaga	-do-	-do-	Dr. JK Quamara	-	No. 1003 dt.29.3.04	Scholarship from UFUP Project, Other
29.	Mahabir Nain	Part-time	-do-	Dr. SK Chakarvarti	-	No. 1008 dt.22.4.04	Teacher

*[Handwritten signature]*

30.	Vijay Kumar	Part-time	Physics	Dr. SK Chakarvarti	-	No. 1009 dt. 7.4.04	Teacher
31.	Rajesh Kumar	-do-	-do-	Dr. SK Chakarvarti	-	No. 1010 dt. 5.4.04	Teacher
32.	Randhir Singh	-do-	-do-	Dr. JK Quamara	Dr. BK Kaushik NITK	No. 1016 dt. 29.3.04	Teacher
33.	Amit Kumar	-do-	Chemistry	Dr. Dinesh Kumar	-	No. 1013 dt.14.6.04	Teacher
34.	Durga Dass	-do-	-do-	Dr. Dinesh Kumar	-	No. 1014 dt.14.6.04	Teacher
35.	Ramesh Kumar	Regular	-do-	Dr. DP Singh	-	No. 1015 dt.14.6.04	Scholarship from UGC Project, Other
36.	Rimpi Mehani (n'ee Chopra)	Part-time	-do-	Dr. D.P. Singh	-	No.1035 dt.14.10.04	Teacher
37.	Amit Manocha	-do-	Mathematics	Dr. DV Singh	Dr. RK Tuteja, NCCE, Israna (Panipat)	No.1007 dt. 19.3.04	Teacher
38.	Savita Garg	-do-	-do-	Dr. Jai Singh	-	No.1033 dt. 20.9.04	Other
39.	Sudhir Kumar Gupta	-do-	-do-	Dr. Jai Singh	-	No.1034 dt. 24.9.04	Teacher
40.	Rajesh Kumar	-do-	-do-	Dr. Kuldeep Kumar	-	No.1036 dt. 27.9.04	Teacher
41.	Alok Kr. Kushwaha	-do-	E & CE	Dr. A.K. Gupta	Dr. Manoj Pandey, MDU	No.1037 dt. 8.10.04	Teacher
42.	Amita Rani (n'ee Singh)	-do-	Comp. Engg.	Dr. Mayank Dave	-	No.1038 dt.11.10.04	Teacher

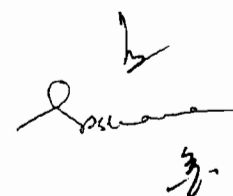
\*Sh. Mohinder Singh, Regn. No. 1006 dt. 29.4.04 did not pay his fee for July-Dec., 2004 Semester. The Department has been requested to guide about cancellation of his registration.

Mechanical – 12  
Electrical – 10

Civil – 4  
Physics – 6

Chemistry - 4  
Mathematics – 4

E & CE – 1  
Comp. Engg. – 1



**Tabled Item 7.29      To consider enquiry report in respect of Sh. S.C. Gupta,  
Lecturer (under suspension), Mechanical Engineering  
Department.**

Sh. S.C. Gupta, Lecturer in Mechanical Engineering Department of the Institute was put under suspension in December, 2003 on account of various acts of omission. Professor K.N.Tripathy, A-94/2, SFS, Saket, New Delhi conducted the enquiry as per instructions of the MHRD and submitted his report in confidential cover to the Director on 14.8.2004. The enquiry report as received from Prof. Tripathy was placed before the Board on table in its 6<sup>th</sup> meeting held on 30.9.2004 in the same confidential cover. The Board decided to constitute the following committee to examine the report submitted by Prof. Tripathy:-

- |  |          |
|--|----------|
| i) Shri Ravi Mathur, IAS<br>Joint Secretary (T),<br>Government of India,<br>Ministry of Human Resource Development,<br>Department of Secondary & Higher Education,<br>Shastri Bhawan, New Delhi. | Chairman |
| ii) Dr. N.K. Jain,<br>Joint Secretary,<br>University Grants Commission,<br>Bahadur Shah Zafar Marg,<br>New Delhi.  | Member   |
| iii) Dr. K. Subramanian,<br>Adviser-1,<br>All India Council for Technical Education,<br>Indira Gandhi Sports Complex, IP Estate,<br>New Delhi.   | Member   |

The report has been received on 17.2.2005 in confidential cover from the above committee and the same is placed before the Board on table.

The Board may consider and decide.