NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-136119

Agenua:	For the 10 meeting of the Finance Committee.	
Place:	NIT Transit House (Guest House) A-1, 267 Safdarjung Delhi-110029.	Enclave, Ne
Date:	Wednesday, the 21st March, 2007 at 12.00 noon.	
Item	Agenda	Page No.
10.1	To confirm the minutes of 9 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 28.10.2006.	1
10.2	To note follow up action taken on the 9 th meeting of the Finance Committee held on 28.10.2006.	2-4
10.3	To note progress of expenditure in respect of Plan/Non-Plan Grants received from MHRD.	5
10.4	To consider payment of Mileage Allowance for local journeys at tour stations and payment of Road Mileage on local conditions to Faculty/Non-faculty Staff.	6-7
10.5	Providing additional funds to CCN out of Student Fund for the operation of CCN for 24 hours instead of 12 hours.	8-9
10.6	To consider and approve the revised fee structure for MBA Course for the Academic Session 2007-09.	10-11
10.7	To consider the reimbursement of medical expenses of Dr. NP Mehta, Ex-Professor, Mech. Engg. Department.	12
10.8	To consider delegation of financial powers to the Assistant Registrar (A)	13-14
10.9	To consider empanelment of Private and Registered/Dharmarth Private Hospitals on the panel of the Institute and reimbursement of charges for treatment in these Hospitals.	15-16
10.10	To consider re-appropriation of funds under Non-Plan Grant for the year 2006-07.	17

Item 10.1: To confirm the minutes of 9th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 28.10.2006.

The minutes of the 9th meeting of the Finance Committee held on 28.10.2006 were circulated to the members vide our letter No. A/9thFC/12924-28 dated 17.11.2006. No comments from any member have been received.

A copy of the minutes of the 9th meeting of the Finance Committee held on 28.10.2006 is placed as Annexure-A from pages 1 to 7.

In the Finance Committee agenda item 9.8 regarding guidelines for delivering guest lectures by the faculty members of the Institute in other Government Educational institutions, it was discussed that the honorarium received by any faculty member for delivering guest lectures in other Government institutions will be distributed in the ratio of 50:50 between the faculty members and the Institute like distribution being done in case of consultancy work. The Finance Committee decided that the guidelines as contained in the FC agenda Item 9.8 will also be applicable in other cases where the faculty members earn income. It has however been felt that delivering of guest lectures by the faculty members for a short period elsewhere should not be compared with the cases of earning income and hence this part of the decision of the Finance Committee is required to be deleted. Accordingly, income earned by the faculty members for delivering guest lectures elsewhere for a short period may be exempted from distribution as per consultancy rules.

The Finance Committee may confirm the minutes of the 9th meeting of the Finance Committee held on 28.10.2006 with the above amendment.

Item: 10.2 To note follow up action taken on the 9th meeting of the Finance Committee held on 28.10.2006.

The recommendations of the Finance Committee made in 9^{th} meeting held on 28.10.2006 are yet to be placed before the Board of Governors in its next meeting to be held in near future. The actions taken on the recommendations are reported in Annexure-B pages from 3 to 4.6

The Finance Committee may note.

Annexure - B Item :10.2

Item	Subject	Action Taken	
9.1	To confirm the minutes of 8 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 17.6.2006.		
9.2	To note follow up action taken on the 8 th meeting of the Finance Committee held on 17.6.2006.	Action is being taken.	
9.3	To note follow up action taken on the 7 th meeting of the Finance Committee held on 17.3.2006.	Action is being taken.	
9.4	To consider Revised Budget Estimates for the year 2006-2007 and Original Budget Estimates for the year 2007-2008 for Undergraduate and Postgraduate Courses.	Action has been taken.	
9.5	To consider raising the Institute contribution to Staff Club from existing Rs. 10,000/- to an appropriate amount.	Action has been taken.	
9.6	To consider delegation of financial powers to the Asstt. Registrar (Acs.) appointed on contract basis.	No action is required.	
9.7	To consider the expenditure on Master of Business Administration Activities out of MBA Deposit.	This item was withdrawn from the agenda. Again being placed before FC.	
9.8	To consider guidelines as regards delivering Guest Lectures by the Faculty members in other Government Institutions.	Action is being taken with some amendment.	
9.9	To consider expenditure out of Institute Development Fund(Consultancy) for the purchase of Variable Pressure Scanning Electron Microscope with EDS/EDX in Physics Department.	y) for the Scanning	
9.10	To consider the recommendations of the Senate made in its 8 th Meeting for payment of honorarium of Rs. 1,000/- to the external Members of Board of Studies in various Teaching Departments in the Institute.	Decision is yet to be taken by the BOG.	

9.11	To consider & ratify the minutes of 7 th meeting of Building & Works Committee of National Institute of Technology, Kurukshetra held on 18.10.2006.	
9.12	To consider and decide request of Dr. Neeraj Mittal's Pathology Lab be placed on the panel of approved Pathologists for specialized tests	

Item: 10.3 To note Progress of expenditure in respect of Plan/Non-plan Grants received from the MHRD.

The Ministry of Human Resource Development, Department of Higher Education (Integrated Finance Division) Shastri Bhawan, New Delhi has observed that during the 10th Plan period there has been considerable increase in the amount of Grants-in-aid released to the autonomous organizations but the progress of expenditure has not kept pace with the increasing allocations made over the years. It has been advised that the status of utilization of the Grants-in-aid may be reported through an item in the meeting of the Finance Committee including inter alia the following:

- Unspent balance carried over from last financial year alongwith the position at the end of the year.
- (ii) Release of funds under regular plan support from UGC, AICTE etc. wherever applicable.
- (iii) Any additional special funding given by the Ministry under Plan.
- (iv) Expenditure incurred up to the month proceeding the month the Finance Committee meets.
- The progress of expenditure item wise along with physical progress achieved till date in terms of percentage.

During the year 2006-07 up to February, 2007, Grant has been received from the Government of India as per details given below:

1. Plan Grant Rs. 700.00 Lakh

2. Non-plan Grant Rs. 987.50 Lakh

3. TEQIP Grant Rs. 1550.00 Lakh (Total Grant Received from time to time)

The status of utilization of the Grants mentioned above is as under:

			(Rs. in Lakhs)		
Sr. No.	Particulars	Plan	Non-Plan	TEQIP	
1.	Unspent balance as on 1.4.2006	-22.70	168.27	809.00	
2.	Grant received by the Institute during the current financial year	700.00	987.50	300.00	
3.	IRG till 28.22007	-	397.00	46.00	
4.	Total amount available with the Institute during the current financial year	677.30	1552.77	1155.00	
5.	Total expenditure incurred till 28.2.2007	144.00	1038.00	903.65	
6.	Balance available as on 28.2.2007	533.30	514.77	251.35	

Purchase Orders have already been placed with the suppliers in respect of the TEQIP Grant available with the Institute.

The Finance Committee may note.

Item 10.4: To consider payment of Mileage Allowance for local journeys at tour stations and payment of Road Mileage on local conditions to Faculty/Non-faculty Staff.

Prior to 1.4.2002, instructions regarding claim of TA/DA at tour stations were being followed on the pattern of Haryana Government but after converting the Regional Engg. College into National Institute of Technology, Central Rules pertaining to Pay & allowances and TA/DA have been implemented. The Finance Committee in its 5th meeting vide item No. 5.13 held on 22.6.2005 further desired that guidelines of the Government of India on TA/DA be followed in letter and spirit.

Sub-Rule 7 of SR-46 of FRSR Part-II Travelling Allowance provides that no mileage allowance for local journeys made from the duty point at tour stations will be admissible except for the journeys between railway station/bus stand/air port to duty point and vice-versa on arrival and departure respectively. Similarly, there is a provision below Note 10 of Rule-46 that Road Mileage for travel by own car/full taxi between places connected by rail is restricted to the rail fare of entitled class. These provisions are very harsh because an official/officer on tour has to stay elsewhere other than the duty point and some time at a distant place due to non-availability of accommodation near the duty point and he has to incur expenditure on hiring of conveyance from duty point to stay point. This expenditure generally and specially in metropolitan cities exceeds the daily allowance admissible to the person on tour . Travelling Allowance is a meticulous reimbursement of actual traveling expenses and the same is allowed to cover the expenses which the officer/official has to incur in traveling in the interest of public service and it is so fixed that the allowance is not on the whole a source of profit to the recipients. The above mentioned provision is detriment to the interest of the officer/official on tour and they have to bear the extra expenditure on tour on such journeys for no fault of them. As the journey is performed by own car/full taxi by the concerned officers in the interest of the public work the Road Mileage as per local conditions should be allowed to the claimants in such cases

In view of the hardship involved as mentioned above matter is placed before the Finance Committee for allowing actual expenditure /mileage allowance as per entitlement for local journeys made from the duty point at tour stations to stay point for halt at tour

stations of the journey performed as well as Road Mileage of the journey performed by own car/full taxi may be allowed as per local journey instead of rail fare as mentioned in the rules in public interest.

The matter is placed before the Finance Committee for consideration & decision.

Item 10.5: Providing additional funds to CCN out of Student Fund for the operation of CCN for 24 hours instead of 12 hours.

Earlier the Computer Centre Networking was kept operational during the period from 8.30 a.m. to 8.00 p.m. but with a view that this facility be provided to the students for 24 hours, additional staff has to be engaged. The position of existing staff as well as required staff for operation of 24 hours is as under:

Post	No. of Existing post	Salary(per month in Rs.)	No. of Add. Post required	Salary(per month in Rs.)
Programmer	1(Vacant)	8000/-	Nil	Nil
Computer Operator	2	8300/-	1	4150/-
Security Guard	Nil	Nil	2	5700/-
Beldar	2	5700/-	4	11400/-
Mali	Nil	Nil	1	2850/-
Total	5	22000/-	8	24100/-
Annual Expenditure		264000/-		289200/-(say Rs. 3.00 lacs)

In addition CCN is having powered back by 62 KVA generator for smooth 24 hours operations. This generator is switched on whenever the HVPN power supply is not maintained. The expected expenditure on purchase of diesel for this purpose will be Rs. 3.00 lacs (approx.) per annum. Further it has been proposed that the Institute Internet Leased Line which is presently heavily loaded to browse the Internet may be enhanced from 2 MBPS to 8 MBPS for which additional funds of Rs. 22.00 lacs(approx.) will be required whereas at present the same is being paid as Rs. 13.00 lacs. Thus the total additional expenditure on salary of additional staff, purchase of diesel for generator and rent of Internet Leased Line will be Rs. 28.00 lacs(approx.). The total expenditure on maintenance of CCN will be Rs. 44.00 lacs(approx.) w.e.f. 2007-08.

Earlier Computer Fee was being charged @ Rs. 500/- from each student of 1st year at the time of admission. Later on Computer Fee along with expenditure on examination work, Students Related Activities & Sports etc. was merged under the head

Student Fund and amount of Student Fund was raised to Rs. 5500/- per annum to be charged at the beginning of each semester which was later on further enhanced to Rs. 5900/- per annum by the Finance Committee vide item No. 6.6 in the meeting held on 14.12.2005 to be charged in two instalments of Rs. 2950/- each. The Student Fund is being charged from the students of 2nd,3rd & 4th year UG & PG Courses at different rates.

To meet out the additional expenditure as mentioned above by the CCN out of Student Fund it is proposed that Student Fund may be enhanced from Rs. 5900/- to Rs. 7500/- per year to be chargeable in two instalments from the students of UG/PG of 1st & 2nd year and Rs. 7100/- from the students of 3rd year and 4th year. The expenditure on deployment of Security Guard by CCN on contract basis can also be met out of the so enhanced income under the Student Fund.

The matter is placed before the Finance Committee for consideration & decision.

Item 10.6: To consider and approve the revised fee structure for MBA Course for the Academic Session 2007-09.

The Government of India, Ministry of Human Resources Development (MHRD), Department of Secondary & Higher Education, New Delhi vide letter No. F.22-4/2006-TS-III dated 16.06.2006 accorded approval for the introduction of Master of Business Administration(MBA) Course in the Institute with an intake of 60, commencing from the Academic Session 2006-07. The course was intended to be self-sustained. The fee structure for the MBA Course as approved by the Board of Governors is as under:

	Particulars	Fee(Rs.)
1.	Tuition Fee(per semester)	20,000/-
2.	Annual Charges i) Students Activities ii) Library & Computer Fee	5,000/- 4,000/-
3.	One time Charges i) Building Fee ii) Admission Fee iii) Alumni Fee	5,000/- 1,000/- 500/-
4.	One time & refundable charges i) Caution Deposit ii) Library Deposit	2,500/- 2,000/-

The Institute received overwhelming response from the applicants while the admission for MBA Course was announced during the session 2006-07. In all, about 800 applications were received out of which 60 students were admitted from the first declared merit list. However, while running the course, it was experienced that the fee structure as approved by the Board of Governors is not sufficient to meet up the recurring and non-recurring expenditure necessary to run the course effectively. In MBA curriculum, it is necessary to invite eminent Professors and professionals from the Institutes and Industries to deliver lectures from time to time to supplement the classroom teaching. Besides, it is desirable to send the students to various industries for their training and exposure. For doing all these activities, a large amount of funds is required. Hence, it is

imperative that the fee structure for the MBA Course be revised for the next batch of MBA students taking admission during the Academic Session 2007-09 which is proposed as under:

	Particulars	Fee(Rs.)
1.	Tuition Fee(per semester)	50,000/-
2.	Annual Charges i) Students Activities ii) Library & Computer Fee	7,500/- 4,000/-
3.	One time Charges at the time of admission i) Admission Fee ii) Building Fee iii) Alumni Fee	1,000/- 5,000/- 500/-
4.	One time refundable charges at the time of admission i) Caution Deposit ii) Library Deposit	2,500/- 2,000/-
5,	Seat Rent (per semester)	2,000/-
6.	Prospectus Cost	1,000/-

Keeping in view the reputation of the present MBA Course already established in India & Europe, it is hoped that the revised fee structure will cast no shadow on the prospect of admission in the forthcoming session.

The Finance Committee may please consider and approve the above proposal.

Item 10.7 To consider the reimbursement of medical expenses of Dr.N P Mehta, Ex-Professor, Mech. Engg. Department.

Dr. N P Mehta, Ex-Professor, Mech. Engg. Department has claimed reimbursement of medical expenses amounting to Rs. 3,27,840/- incurred by him on his indoor treatment at FORTIS Hospital, Mohali from 4.3.2004 to 5.3.2004.

Medical reimbursement claim of Sh. NP Mehta has been admitted by the Institute to the tune of Rs. 2,53,100/- which is in order. He had got an advance of Rs. 2,28,020/- for this purpose. The claim of medical reimbursement exceeds the power of Director which is upto Rs. 1,00,000/- in each case as approved by FC in its 8th meeting held on 17.6.2006 vide item No. 8.7.

The Finance Committee may consider and make recommendations to the Board of Governors for the reimbursement of medical expenses as admitted by the Institute.

Item: 10.8: To consider delegation of financial powers to the Asstt. Registrar(A).

The matter regarding delegation of additional financial powers to the Registrar and Deputy Registrar(Acs.) was placed before the Finance Committee in its 4th meeting held on 29.10.2004. The recommendations of the Finance Committee were ratified by the Board in its 7th meeting held on 19.2.2005.

Consequent upon appointment of Sh. Ram Rattan, Asstt. Registrar (Acs.) on contract basis, matter was placed before the Finance Committee in its 9th meeting vide Item No. 9.6 held on 28.10.2006 for delegating financial powers to him for smooth functioning of the work of accounts. However, the delegation of powers was not approved by the Finance Committee. It is painfully brought to the notice of the Finance Committee that Sh. R.K. Arora, Deputy Registrar (Acs.)/ Finance Officer has since expired due to serious illness and after his demise the work relating to financial matters is suffering tremendously. In the absence of authorized signatory for exercising financial powers at the level of the Accounts Branch, great hardship is being faced. Keeping in view the difficulties as pointed out above it has again been felt that some financial powers may be delegated to the Asstt. Registrar(Acs.) so that smooth functioning of the Institute may be maintained. It is pertinent to mention here that Sh. Ram Rattan, AR(Acs.) is a retired Accounts Officer of the Haryana Government and he has furnished security of Rs. 1,00,000/- to the Institute. The proposal to delegate the powers to the AR (Acs.) is placed in Annexure C on 14.

The Finance Committee may consider and make suitable recommendation to the Board of Governors.

Annexure - C Item 10.8

FINANCIAL POWERS TO BE DELEGATED TO AR (ACS.)

- To approve purchases up to Rs. 20,000/- as per Institute Purchase Rules when the Director and the Registrar are on leave or on tour away from Kurukshetra.
- 2. To pass all bills including firms bills and CPF bills up to Rs. 1,00,000/-.
- To sign cheques drawn on all Institute Accounts including CPF account upto Rs. 1,00,000/- against passed bills.
- To finally pass all salary bills/arrear and consultancy bills up to Rs. 1,00,000/of all staff members employed in the Institute including research staff of
 various schemes/projects daily waged workers and work charged staff.
- To finally pass all kinds of stipend/scholarship bills up to Rs. 50,000/students of the Institute.
- 6. Any other power delegated by the Director/Registrar from time to time.

Item: 10.9 To consider empanelment of Private and Registered/ Dharmarth Private Hospitals on the panel of the Institute and reimbursement of Charges for treatment in these Hospitals.

As per decision of the Board of Governors taken in their 2nd & 5th meeting held on 9.4.2003 & 15.3.2004 respectively, the following Doctors are on the panel of the Institute for providing special consultation:

Sr.No.	Name of the Doctor	Field of specialization
1.	Dr.Himanshu Anand	Orthopedic Surgeon
2.	Dr. J.P. Bharal	-do-
3.	Dr. N.K. Gandhi	-do-
4.	Dr.H.K.Sobti	Physician
5.	Dr.Ajay Aggarwal	-do-
6.	Dr. S.N. Sethi	Medical Specialist
7.	Dr. S. Singhal	-do-
8.	Dr. Kedar Goyal	Pediatrician
9.	Dr. Rajesh Sharma	-do-
10.	Dr. Pawan Goyal	Surgeon
11.	Dr. Surinder Mehta	-do-
12.	Dr. Vikas Dua	Dental Surgeon
13.	Dr. (Mrs.) Shina Mittal	-do-
14	Dr. (Mrs) A. Gandhi	-do-
15.	Dr. S.N.Bansal	Skin Diseases
16.	Dr. Rajesh Saini	Eye Surgeon
17.	Dr. V.K. Gupta	Eye-Specialist
18.	Dr. R.N. Bansal	-do-
19.	Dr. Vanita Arora	Gynecologist
20.	Dr. Sneh Pareek	-do-
21.	Dr. Jitender Singh	ENT Specialist

Now, the Institute Health Centre Advisory Committee in its meeting held on 27.10.2006 has recommended as under: -

"It is proposed that Krishna Dham Hospital, Kutiya Hospital and some other nursing homes may also be taken on the panel. So that the employees getting treatment for the diseases that are not available in the LNJP Civil Hospital and in emergency may get reimbursement as per AIMS/PGI Rules and rates. As Central Government has taken many hospital in Delhi on penal to help the Central Government employees."

In view of the above decision of the Committee the following Private Memorial Trust (Registered) and Dharmarth Hospitals were approached to be on the panel of the Institute: -

- Shree Swami Anantparkashanand Memorial Dharmarth Eye & ENT Hospital, Rajender Nagar, Kurukshetra (Kutiya Hospital).
- Shree Krishan Dham Janhit Nyas (Hospital), Shree Krishan Dham, Railway Road, Kurukshetra.

These private hospitals have the maximum facilities for every type of Eye and ENT problems, Surgery, Gynecology. They are also equipped with the Lab, X-ray, ECG, OPD and Emergency facilities like the Government Hospitals. The charges of these hospitals are much more less than the other Private and Government Hospitals being Dharmarth (Memorial Trust) Hospitals.

Hence the above Registered/Dharmarth hospitals may be empanelled in addition to the above private hospitals for providing special consultations and laboratory tests.

Further, it is pertinent to mention here that as per the Central Government rules appended in the compendium of Swamy's Medical Attendance Rules -2007-at Section-2 under heading "Charges for treatment in private hospitals" vide sub-section-11 which reads as under, the employees are also entitled for charges for treatment in private hospitals: -

"Reimbursement of charges for various treatments/ examinations taken in private recognized hospitals under CS (MA) Rules, 1944.- The Ministry of Health and Family Welfare have been receiving references from various Ministries/Departments regarding the regulation of claims on account of charges of various treatments/examinations undertaken in private hospitals recognized or otherwise under the CS (MA) Rules with reference to charges of Government hospitals for which comparative charges are not available due to the non-availability of such facilities. It has now been decided by this Ministry that the claims for reimbursement of charges of treatment/examinations, etc., for which corresponding rates are not available in the nearest Government hospitals for regulating such claims may be reimbursed without referring them to this Ministry/ Directorate General of Health Services by the concerned Ministries/Departments by (a) restricting such claims to the rate of government hospitals in the concerned State, and (b) where such rates/facilities are not available in the concerned State, full reimbursement of such charges may be made, provided the Director of Health Services of the concerned State certifies to that effect.

In view of the above Central Government Rules, the employees of this Institute may be considered for reimbursement of charges for treatment in private hospitals & Registered/Dharmarth private hospitals, strictly to the rates of Government Hospitals in the State of Haryana and in emergency may get reimbursement as per AIMS/PGI Rules and rates.

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item 10.10: To consider re-appropriation of funds under Non-plan Grant for the year 2006-07.

It is provided under Rule-59(1) of the General Financial Rules subject to the provisions of Rule-10 of the delegation of Financial Powers Rules, 1978 and also subject to such other general or specific restrictions as may be imposed by the Finance Ministry in this behalf, re-appropriation of funds from one primary unit of appropriation to another such units within a grant or appropriation, may be sanctioned by a Competent Authority at any time before the close of the financial year to which such grant or appropriation relates.

In view of the above provisions following re-appropriations have been made in the Revised Budget Estimates for the year 2006-07 in different Heads of Expenditure under Non-plan Budget:

(Rupees in Lakhs)

		(Rupees in	Rupees in Lakhs)	
Sr. No.	Head of Account	Revised Budget Estimates 2006-07	Budget Provision after re-appropriation 2006-07	Funds re- appropriated
1.	Establishment Expenses- Salary & Wages	871.55	844.25	-27.30
2.	Allowances & Bonus – Liveries	1.50	2.10	+0.60
3.	Others – i)LTC Faculty Staff ii)Medical reimbursement iii)TA Staff iv)TA Member	8.00 12.50 2.00 3.50	10.00 15.00 3.50 4.50	+2.00 +2.50 +1.50 +1.00
4.	Other Administrative Expenses- Electricity & Power: a)Electrical Tariff DOC b)Elect. Tariff for WS & D c)Elect. Tariff for S.Light	24.00 12.50 3.00	34.00 18.00 4.00	+10.00 +5.50 +1.00
5.	Hospital Medical & Other charges	3.50	4.00	+0.50
6.	Mtc. of Vehicles	4.00	6.00	+2.00
7.	Survey Camp	0.60	0.65	+0.05
8.	Printing & stationery	3.00	3.60	+0.60
9.	Study tour of students	0.35	0.40	+0.05

Finance Committee may approve the re-appropriations as made above.

Item 10.11 To note the expenditure on Master of Business Administration Activities out of MBA Deposit during 2006-07.

The Board of Governors of the Institute in its 11th meeting held on 10.7.2004 decided to establish the Department of Business Administration for starting Master of Business Administration Course with an intake of 60 students w.e.f. the Academic Session 2006-07 on self sustaining basis in accordance with the sanction conveyed by AICTE/MHRD.

The Course is self-sustaining and the fee structure has been approved as under:

Particulars	Fee(In Rs.)	Remarks	
1. Tuition Fee(per annum)	40,000/-	To be charged in tw installments i.e. 20,000 per semester.	
Annual Charges Students Activities Library & Computer Fee	5,000/- 4,000/-		
3.One time charges i)Building Fee ii)Admission Fee iii) Alumni Fee	5,000/- 1,000/- 500/-	To be charged one time at the time of admission.	
Refundable charges i) Caution Deposit ii) Library Deposit	2,500/- 2,000/-	-do-	
Total	60,000/-		

MBA Course being self-sustaining, the entire expenditure on running of the Department will be met out of the Internal Revenue Generation from MBA. The approximate income during the year 2006-07 came to Rs. 39.96 lakh. This income includes annual charges i.e. Students Activities, Library & Computer Fee, one time charges – Building Fee, Admission Fee, Alumni Fee & refundable charges – Caution Deposit, Library Deposit.

Following expenditure has been incurred on account of running of MBA Course during the year 2006-07(upto 28th Feb., 2007)

	Particulars	Rs.
1.	Admission Expenditure	1,00,000/-
2.	Salary	7,92,000/-
3.	Purchases of Equipments/Furniture etc.	18,40,000/-
4.	Advertisement	14,00,000/-
5.	Misc. Contingencies	50,000/-
	Total	41,82,000/-

The excess expenditure of Rs. 1.86 lakh will be met out of the income under MBA Head during the financial year 2007-08. It may be mentioned that case for revision of Fee Structure for the MBA Course has separately been submitted for the approval of Finance Committee

The Finance Committee may consider and note.

Item 10.12 To consider enhanced DP/DA to the employees appointed on contract basis.

The Board of Governors in its 6th meeting held on 30.9.2004 decided that pending rationalization of the non-teaching posts, Institute may fill the non-teaching posts by direct recruitment on contract basis.

The Board also authorized the Chairman of the Board to decide all issues relating to filling the above mentioned technical and non-teaching posts such as their qualifications, salary, period of engagement, age and constitution of Selection Committees etc. and further related issues. Accordingly, terms and conditions of the above posts were got approved by the Chairman, BOG.

The condition with regard to salary for the above posts as approved by the Chairman, BOG is reproduced here under:-

"Salary: The person may be engaged on a consolidated salary (minimum pay in scale of the post + DP/DA admissible at the time of engagement). On the recommendations of concerned Chairman of Department/Head of Section, annual increments alongwith DP/DA admissible may be allowed. No other allowances will be admissible".

In view of above decisions, the following employees have been appointed on contract basis as under:-

Sr. No.	Name S/Shri	Designation	Date of Joining/Period of Appointment	Pay scale of the Post	Condition of pay as per appointment letter
1.	Ram Rattan	Assistant Registrar (Accounts)	2.5.2006 On contract basis for a period of one year, which can be extended for another year.	6500- 10500	Consolidated salary on the minimum of the pay scale of Rs. 6500-10500 +DP/DA (as per Central Govt.) admissible at the time of engagement.

2.	Sadhu Singh Rana	Deputy Registrar (Academic)	30.5.2006 On contract basis for a period of one year, which can be extended for another year.	8000- 13500	Consolidated salary i.e. minimum basic pay of Rs. 8000/- + DP+DA thereon.
3.	Krishan Kumar	Driver	29.5.2006 On contract basis for a period of one year, which can be extended for another year.	3050- 4590	Consolidated salary i.e. minimum basic pay of Rs. 3050/-+DP+DA thereon.
4.	Vinod Kumar	Guest House Helper	30.5.2006 On contract basis for a period of one year, which can be extended for another year.	2550- 3200	Consolidated salary i.e. minimum basic pay of Rs. 2550/-+DP+DA thereon.
5.	Sahi Ram	Security Officer	4.10.2006 On contract basis for a period of two years, which can be extended for another year.	5000- 8000	Consolidated salary i.e. minimum basic pay of the pay scale of Rs. 5000-8000+DP/DA admissible at the time of engagement.
6.	Malwa Ram	Junior Engineer (Mech.)	4.10.2006 On contract basis for a for a period of two years, which can be extended for another year.	5500- 9000	Consolidated salary i.e. minimum basic pay of the scale of Rs. 5500+ DP/DA admissible at the time of engagement.

The above employees are getting consolidated salary (minimum pay in the scale of the post + DP/DA admissible at the time when they were engaged) but they are not being allowed the enhanced DA from time to time.

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item 10.13 To consider grant of deputation allowance to Sh. D.K. Gupta, Assistant Registrar (GA)

Sh. D.K. Gupta joined as Assistant Registrar (GA) in the Institute on foreign service basis w.e.f. 31.10.2006(AN) for a period of one year which can be extended for another year in the pay scale of Rs. 6500-10500. As per terms and conditions of the appointment letter, his pay is to be fixed as per rules of the Institute and his date of increment will be protected.

Prior to joining this Institute, he was working as Supdt. in Accounts Branch of K.U. Kurukshetra in the identical pay scale of Rs. 6500-200-10500 + 200/- Spl. Pay (State Govt. pay scale). According to LPC issued by the KUK the emoluments drawn by him are as under:-

1.	Basic Pay	Rs. 9300/-
2.	Special Pay	Rs. 200/-
3.	Dearness Pay	Rs. 4650/-
4.	Dearness Allowance 29%	Rs. 4046/-
5.	House Rent Allowance	Rs. 760/-
6.	Fixed Medical Allowance	Rs. 250/-
7.	CCA	Rs. 100/-
	Total	Rs.19306/-

His next date of increment is 1.10.2007.

As the pay scale for the post of Suprintendant in K.U.Kurukshetra and Assistant Registrar (GA) in NIT, Kurukshetra is identical i.e. Rs. 6500-10500, his pay may be protected and he may be paid Basic Pay of Rs. 9300/- per month in the pay scale of Rs. 6500-10500 (Govt. of India pay scale) w.e.f. 31.10.2006(AN) with next date of increment 1.10.2007. He will also get DP/DA, House rent allowance, conveyance allowance, medical reimbursement etc. as per

the rules of the Institute. He may also be allowed deputation allowance as per the Central Government Rules @ 5% of (basic pay + DP) subject of maximum of Rs. 500/- p.m so that he is not put to any loss because he was getting Special Pay of Rs. 200/- per month, Rs. 250/- per month as fixed Medical Allowance in addition to medical reimbersement and Rs. 100/- as CCA in K.U.Kurukshetra which are not permissible in NIT, Kurukshetra. The relevant rule in this regard has been appended in the compendium of Swamy's Handbook-2007 at Chapter-15 under heading "Rates of Deputation (Duty) Allowance" which reads as under: -

Within the same station -

5% of (basic pay + DP) subject of

In other cases

maximum of Rs. 500/- p.m. 10% of (basic pay + DP) subject of

maximum of Rs. 1000/- p.m.

The leave salary contribution, Pension contribution and Gratuity will be sent to K.U.Kurukshetra as per rules.

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item: 10.14To consider the requirements of plan funds for the year 2007-08

The Institute had a limited intake of 330 students and 126 students at UG and PG level respectively until 2005-06. At that stage, the Institute had some surplus capacity available for the additional intake. The Govt. of India has increased intake of 540 and 314 students (including 60 students in self financing MBA course) at UG and PG level respectively during the academic year 2006-07. Due to this increase in intake, the Institute has already exhausted its surplus capacity existing in some sectors, while it is facing acute shortage of resources in some other sectors e.g., class rooms and hostels. In view of the decision taken by MHRD to introduce reservation policy for students in a phased manner i.e. 12% during the year 2007-08, 21% during the year 2008-09 and another 21% during the year 2009-2010 respectively, the Institute has to provide facilities to the students and staff in the coming years. In view of this, a meeting of High Powered Committee of the Institute to fix up the priority of new works due to increase in intake of UG and PG courses was held on 21.2.2007. The minutes of the meeting are given as Annexure **D**

Further, the Institute has already submitted Detailed Project Report (DPR) for implementation of reservation for students and capacity expansion to MHRD, New Delhi vide letter No.D/GA-IV/322 dated 8.1.2007. The proposed strategies/initiatives/plans of action/activities chart has already been given in the report. Accordingly, it is proposed that the following shall be the financial requirements of plan funds for the year 2007-08.

Sr. No.	Particulars	Amount (Rs. in Crores)
1.	Academic/Instructional buildings i.e. class rooms, labs and faculty offices etc.	2.50
2	Hostels for students (2 Nos.)	17.50
3	Students amenities	3.00
4	Accommodation for teaching and non-teaching staff	2.00
5.	Renovation work of existing buildings, maintenance of lawns, special repairs and replacement of existing water supply line in the Institute	1.00
	Total	26.00

The Finance Committee may consider and approve the above requirement of funds for various new works for the year 2007-08.

Annexure to item 10.14

NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY) KURUKSHETRA-136119

A meeting of the High Power Committee to fix up the priority of new works due to increase in strength of UG & PG courses was held on 21.02.2007 at 4:30 PM in the office of Dr. Krishan Gopal, Dean (P & D) and Chairman, High Power Committee.

The following were present:-

	a prooffic	
1.	Dr. Krishan Gopal	Chairman
2.	Dean (P & D) Dr. S.K. Sharma	Member
3.	Dean (E, EM & C) Dr. V.K. Arora	Member
4.	Prof. in Civil Engg.	
9.	Dr. H.K. Sharma Prof. I/C (E, EM & C)	. Member & Coordinator
5.	Dr. S.M. Gupta	Member
6.	Asstt. Prof. in Civil Engg. Er. D.K. Kaushik	Member
7	Asstt. Engg. (Elect.)	
7.	Er. S.N. Kaushik Estate Officer	Member

The above committee recommended that the priority be given to the works for the year 2007-08 as mentioned below:-

- Academic/Instructional Buildings e.g. Class rooms, Labs & 1. Faculty Offices etc.
- 2. Hostels for Students (2 Nos.)
- 3. Students Amenities
- 4. Accommodation of Teaching & Non-Teaching staffs. 5. Furniture for Hostels, Class rooms, Labs & Offices
- Renovation work of existing buildings, maintenance of Lawns, special repair and replacement of existing water supply lines in

The meeting ended with vote of thanks to the chair.

Member

(H.K. Sharma)

Member & Coordinator

(D.K. Kaushik)

Member

(V.K. Arora) Member

(S.M. Gupta)

(S.K. Sharma) Member

(Krishan Gopal

Chairman

Item 10.15

Filling up the post of Senior Administrative Officers viz. Deputy Registrar (General Administration & Legal), Deputy Registrar (Accounts) Deputy Registrar (Academic).

The Finance Committee in its 9th meeting held on 28.10.2006 decided as under: -

"The Finance Committee did not agree to delegate the financial powers to the Assistant Registrar (Accounts) appointed on contract basis. It was, however, decided that the post of Deputy Registrar (Accounts) which is already duly sanctioned be filled up on regular basis immediately as the same is essentially required. In the meantime, a Professor-in-Charge (Accounts) may be appointed from amongst the faculty to work as Deputy Registrar (Accounts) who will exercise financial powers already delegated to the Deputy Registrar (Accounts).

The Finance Committee also decided that the other two posts of Deputy Registrar (General Administration & Legal) and Deputy Registrar (Academic) which are also duly sanctioned may also be filled up immediately.

It was desired that the said three posts of Deputy Registrars be advertised immediately as per existing qualifications and pay scale and simultaneously the matter be referred to MHRD for their approval".

In view of the above decision of Finance Committee, an advertisement was moved for filling up the above three posts of Deputy Registrars. The Institute received 33 applications for the said posts. As per decision, the matter was referred to the Ministry for giving concurrence to fill the said posts. Two reminders have also been sent to the MHRD - one of which sent in the signature of Hon'ble Chairman, BOG. However, the matter is still pending with the MHRD.

The matter is placed before the Finance Committee for

decision

Item 10.16 To consider grant of medical facilities to the retired employees of the Institute.

The Karamchari Sangh of the Institute has requested that the retired employees of the Institute may also be allowed to avail the medical facility/reimbursement of medical bills as is applicable to the other employees of the Institute.

It is pertinent to mention here that this facility is also available to the Central Govt. employees as has been appended in the compendium of Swamy's Handbook-2007 at Chapter-12 under heading "Central Government health Scheme" vide sub-head-3 Pensioners/Family Pensioners "Eligibility" which reads as under:-

"All Central Government pensioners/family pensioners (except Railways/Armed Forces pensioners/family pensioners) including those who retired with Contributory Provident Fund Benefits, who were eligible for availing Central Government Health Scheme facilities while in service are eligible for availing CGHS facilities after retirement irrespective of whether they were or were not availing CGHS facilities while in service. It is not necessary that these pensioners/family pensioners should be living in the areas covered under the CGH Scheme.

Family pensioners can avail CGHS facilities only for the dependants of the deceased CGHS beneficiary."

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item 10 • 17 To consider and approve the purchase of new car for the Director

There are four vehicles in the Institute — Car (Ambassador), Tata Sumo, Bus and Pick Up Van. The car is exclusively meant for Director. The Bus and Pick Up Van are used by the students for educational tours purposes. The Tata Sumo is used by the Dean, Chairman of the Departments, Professor Incharges, Officers and other Heads of the various committees/sections for local official purposes as well as out station official visits. There is also an OMNI Van which has been purchased for the students out of the Hostel Funds. It will be exclusively used for the student affairs in the emergent cases and Hostels purchases.

There is a dire necessity in the Institute for an additional vehicle for the Senior Administrative Officers and faculty members as they are required to attend official meetings at Delhi, Chandigarh and other places like IIT Delhi, IIT Roorkee and other Institutes/Organizations very frequently, visit Hon'ble Courts at the District Headquarters, Punjab and Haryana High Court, Chandigarh and Apex Court at New Delhi and perform other duties including purchases at and outside Kurukshetra.

The matter regarding purchase of new Car (Baleno Maruti) for use by the Director of the Institute for official use was placed before the Board of Governors in its 9th meeting held on 25.2.2006. The Board decided as under:

"The Board decided that it has no objection to the purchase of new car (Baleno Maruti) for the Director from the Institute Development Fund earned from consultancy so that there is no financial burden on the Ministry. The matter may, however, also be placed before the Finance Committee of the Institute being a financial matter."

In compliance to above decision of the Board, the matter was placed before the Finance Committee in its 7th meeting held on 17.3.2006. The Finance Committee decided as under:

"The Finance Committee decided that a new Car (Baleno Maruti) for the Director from the Institute Development Fund earned from consultancy be purchased after taking approval from the MHRD. It was suggested that the reply be given to the Ministry in response to their comments with reference to the FC agenda item 7.5 as contained in letter No.F9-3/2006-TS.III, dated 14.3.2006."

The above minutes were approved by the Board in its 10th meeting held on 28.4.2006.

Further, while considering the purchase of one number tractor alongwith accessories for Estate Section, the Finance Committee in its 8th meeting held on 17.6.2006 again observed that there was dire necessity of a good vehicle (new model) for the Director in view of the exigencies and responsibilities attached with his post. The Finance Committee, therefore, recommended to the Board that a new Car BALENO Maruti with a cost of Rs.7.00 lacs (app.) may be purchased for the Director out of the Institute Development Fund without financial liability on the Central Government.

The Board of Governors in its 11th meeting held on 10.7.2006 ratified the minutes of the 8th meeting of the Finance Committee except Para 2 of FC item No.8.21 regarding purchase of new BALENO Maruti Car for the Director. The Board decided that the prior permission of the MHRD be obtained for purchasing a new car. A letter be sent to MHRD providing full logic for the requirement of car.

In view of the above decision of the Board, the Ministry of HRD was approached to grant approval for the purchase of a new Car for the Director. It was also clarified that the new car will be purchased from the Institute Development Fund without financial liability on the Central Government. However, the matter is still pending with the MHRD.

The matter is placed before the Finance Committee for decision.

Item To consider making payment of gratuity on Central Government 10.18 pattern w.e.f 26.6.2002- the date when the Institute was declared as NIT with Deemed University Status.

The Board of Governors of the Institute in their 8th meeting held on 23.7.2005 decided as under:

The Board decided that deduction of 10% of basic pay+ DP as employees contribution towards CPF be made as per existing CPF rules of the Institute.

The Board further decided that retirement/death gratuity be paid to the employees as per Central Government pattern. Necessary amendment be accordingly made in the rules.

In view of the above decision with regard to retirement/death gratuity, the employees are being paid on the Central Government pattern w.e.f the date of decision by the Board I.e. 23.7.2005, as per the following Central Government pattern: -

"As per Central Government, the gratuity in the case of death is paid to the legal heir as under: -

	Length of Service	Death Gratuity payable to the family
(i)	Less than one year	2 times of emoluments.
(ii)	One year or more but less than 5 years	6 times of emoluments.
(iii)	5 years or more but less than 20 years	12 times of emoluments.
(iv)	20 years or more	Half of emoluments for every completed six- monthly period of qualifying service subject to maximum of 33 times 'emoluments' or Rs. 3.5 lacs, whichever is less.

Retirement Gratuity is admissible to all employees who retire after completion of 5 years of qualifying service at the rate of 'one-fourth' of emoluments for each completed six-monthly period of qualifying service subject to a maximum of 16 ½ times the emoluments or Rs. 3.50 lacs whichever is less. Emoluments include DA on the date of cessation of service."

Now some retired persons have requested to pay the gratuity as per the Central Government pattern w.e.f 26.6.2002-the date when the Institute was declared as NIT with Deemed University Status.

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item No.______ To consider creation of faculty position due to new courses and increase in intake in the existing courses, approval for the recommendation of the committee constituted to workout department-wise faculty positions in consonance with the approval of the MHRD and filling up the vacant faculty positions in accordance thereof.

Name of the Courses	Existing Intake	Approved Intake 2006- 2007 by AICTE	Approved intake by MHRD
CIVIL ENGINEERING	65	60	90
COMPUTER ENGINEERING	33	60	60
ELECTRICAL ENGINEERING	75	75	90
ELECTRONICS & COMM. ENGG.	66	90	90
MECHNICAL ENGINEERING	88	90	90
INDUSTRIAL ENGG & MGT	-	60	60
INFORMATION TECH.		60	60
TOTAL (UNDER GRADUATE)	327	495	540
M.TECH. COMPUTER ENGINEERING	-	25	25
M.TECH. CONTROL SYSTEMS		25	25
M.TECH. CONTROL SYSTEMS	15	15	15
M.TECH. ELECTRONICS & COMM ENGG.	18	25	25
M.TECH. INSTRUMENTATION	18	25	25
M.TECH. MECHANICAL ENGG.		25	25
M.TECH, MECHANICAL ENGG	15	15	15
M.TECH. POWER SYSTEM	-	25	25
M.TECH. POWER SYSTEM	15	15	15
M. TECH. SOIL MECHANICS & FOUNDATION	15	15	15
M.TECH. SOIL MECHANICS & FOUNDATION		25	25
M.TECH, STRUCTURAL ENGG.		25	25
M.TECH, STRUCTURAL ENGG.	15	15	15
M.TECH, WATER RESOURCES ENGG.		25	25
M.TECH. WATER RESOURCES ENGG.	15	15	15
M.TECH. – NANO TECHNOLOGY		18	18
M.TECH. – ENVIRONMENTAL ENGG.		18	18
M.TECH - ROBOTICS & AUTOMATION	_ =	18	18
TOTAL (POST GRADUATE)	126	369	369
GRAND TOTAL (UNDER GRADUATE + POST GRADUATE)	453	864	909

Bold lines - Introduction of New Courses

During the Academic session 2006 – 07, the admission in the M.Tech. Degree Courses were made as per the existing intake as mentioned above alongwith the new three courses i.e. M.Tech. – Nano Technology, M.Tech. – Environmental Engg. & M.Tech. – Robotics & Automation.

As some new courses at the level of UG & PG and some increase in the intake of the existing UG & PG courses were introduced from the session 2006-07, the following committee was constituted to work out department-wise faculty position required due to the revised intake of students/introduction of new courses, as per the criteria suggested by the MHRD:

 Dr. R.K. Bansal, Dean (Academic)

3.

Chairman and Convener

 Dr. S.K. Sharma, Dean (Estate, Constructions Member

Dean (Estate, Constructions And Electrical Maintenance)

Dr. S.P. Jain. Member Chairman and Professor

Electrical Engineering Deptt.

4. Dr. RC Bhattacharjee,

Member

Chairman, MBA Deptt.

Member

 Sh. R.P.S. Lohchab Registrar

The committee has submitted its recommendations, which are placed as Annexure __G __ from pages ___ 37 __ to __ 39.___.

The salient features of the recommendations are as under: -

- The committee considered the calculations made by the GA Section with regard to department-wise faculty position and it was decided unanimously to approve the same for recommendations. A copy of the department-wise faculty position is enclosed.
- With regard to prescribe the higher threshold limit and qualifications & experience, the same may be adopted as prescribed by AICTE and also as approved by the Board in its 11th meeting held on 10.7.2006.

Now, the Government of India, Ministry of Human Resource Development, Department of Higher Education vide letter No. F.18-16/2006-TS-III dated 23rd January, 2007 clarified that creation of faculty and non-faculty could be undertaken only in case of increase in number of students in the Institute due to starting of new courses or establishing new Departments. The Institute should desist creation of faculty positions due to increase of students in the existing courses. This clarification was given in continuation to the above Office Memorandum of the Ministry dated 17th October, 2006.

It was also directed vide above letter dated 23rd January, 2007 that a revised proposal for creation/recruitment of additional faculty due to proposed increase of 27% in the intake of students by implementing the reservation for Other Backward Class (OBCs) communities be submitted to the Ministry.

A copy of the said letter is placed as Annexure H from 40 to 40

Keeping in view the clarification given by the Ministry through the above letter dated 23rd January, 2007, the Institute has been allowed to create faculty & non-faculty due to starting of new courses or establishing new department but the Institute has advised to desist from creating faculty positions due to increase of students in the existing courses. However, in our case the faculty is also required for the increase in intake of the existing UG & PG courses because the increase has been quite substantial. Hence the committee has rightly considered these views by recommending the creation of faculty positions for both new courses as well as for increase in Intake.

It is worth mentioning here that at present there are 112 faculties are in position against the 129 already sanctioned posts. The total financial liability by filling these additional posts will be Rs. 150.00 lacs (approximately).

The matter regarding creation of additional faculty due to proposed increase of 27% in the intake of students by implementing the reservation for Other Backward Class (OBCs) communities will be submitted in the next meeting of the Finance Committee.

The matter is placed before the Finance Committee for consideration & making suitable recommendations to the Board.

No.F.22 - 4 / 2006 - TS - III
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhavan, New Delhi, the 3rd October, 2006

To

The Director, National Institute of Technology,

Kuruksheba - 136119

Subject:

Details of Courses approved from the Academic year 2006 - 2007

- Approval regarding.

Sir,

I am directed to forward herewith the details of approved student intake for various courses being organized in your Institute. The enclosed statement includes the courses and intake approved by All India Council for Technical Education (AICTE) for the academic session 2006 – 2007 and the same is agreed to by this Ministry. It may be possible that some of the courses are not yet introduced by the Institute. Before introducing any new course, it may be ensured that the matter has been considered by the Senate, Finance Committee and Board of Governors.

In view of the above, you are requested to ensure that the above procedure is strictly compiled with.

Yours faithfully,

(Dr G L Jambhulkar)

Deputy Educational Advisor (NIT)

Tel: 233 84 276

Fax: 233 84 345

Email: technicalsection3@yahoo.co.in

Encl.: as above.

KURUKSHE

No. 8917. Date IX La. A 4

APPROVAL FOR STARTING NEW COURSES FROM THE ACADEMIC YEAR 2006 – 2007

NAME OF INSTITUTE: NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

Name of the Courses	Existing Intake	Approved Intake 2006 – 2007 by AICTE	Approved intake by MHRD
CIVIL ENGINEERING	60	60	90
COMPUTER ENGINEERING	60	60	60
ELECTRICAL ENGINEERING	75	75	90
ELECTRONICS & COMM. ENGG.	90	90	90
MECHANICAL ENGINEERING	90	90	90
INDUSTRIAL ENGG & MGT	60	60	60
INFORMATION TECH	60	60	60
TOTAL (UNDER GRADUATE)	495	495	540
M.TECH. COMPUTER ENGG	25	25	. 25
M.TECH. CONTROL SYSTEMS	25	25	25
M.TECH, CONTROL SYSTEMS	15	15	1.5
M.TECH. ELECTRONICS & COMM ENGG	25	25	25
m.tech. instrumentation	25	25	25 -
M.TECH. MECHANICAL ENGG	25	25	25
M.TECH, MECHANICAL ENGG	15	15	15
M.TECH. POWER SYSTEM	25	25	25
M.TECH, POWER SYSTEM	15	15	15
M.TECH. SOIL MECHANICS & FOUNDATION	15	15	15
M.TECH. SOIL MECHANICS & FOUNDATION	25	25	25
M.TECH. STRUCTURAL ENGG	25	25	· 25
M.TECH. STRUCTURAL ENGG-	15	15	15
M.TECH. WATER RESOURCES ENGG	25	25	25
M.TECH. WATER RESOURCES ENGG	15	15	15
M.TECH - NANO TECHNOLOGY.	18	18	18
M.TECH - ENVIRONMENTAL ENGG	18	18	18
m tech – robotics & automation	18	18	18
TOTAL (POST GRADUATE)	369	369	369
GRANDTOTAL (UNDER GRADUATE + POST GRADUATE)	864	864	909

No.F.14-19/2004-TS-III Government of India

Ministry of Human Resource Development Department of Secondary & Higher Education

> New Delhi October 17, 2006

OFFICE MEMORANDUM

SUBJECT: - Sanction for Recruitment of Faculties in NITs - regarding.

The undersigned is directed to say that many NITs had sought the permission of the Ministry to induct faculties in the light of enhanced enrolment of the students which has taken place after their conversions as Deemed Universities. The issue of recruitment of faculties in NITs has been under consideration of the Ministry for quite sometime and it has now been decided that, based on the already approved norm of AICTE relating to teacher: student ratio of 1:10 for PG programmes and 1:15 for UG programmes, the NITs may recruit faculties on direct recruitment basis with the approval of their respective FCs & BOGs after taking into account availability of fund for the purpose. The ratio among Professors: Assistant Professors and Lecturers would be 1:2:4.

It is also clarified while the qualification and experience prescribed by AICTE 1 for recruitment of faculties provides for minimum threshold limit for Degree level institutes, NITs being national level Institutes, each Board may prescribe a higher threshold limit with regard to such criteria keeping in view the practices being followed in this regard in other National level Institutes like Indian Institutes of Technology (IITs) & Indian Institute of Science (IISc), Bangalore.

(Dr. G L Jambulkar) Deputy Educational Adviser Tel: 2338-4276 No. 9.049 ... Date . 2.3. M Copy forwarded for infl EDC PC WS CW LMC 1. Directors/Registrars of all NITs. PT CCN 2. Chairmen of BOGs of NITs. 3. AICTE/UGC

4. All Divisional Heads in the Bureau of Technical Education

5. Guard File

NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY) KURUKSHETRA-136119

No.GAV/Recruitment/

Dated

Subject:

Sanction for Recruitment of Faculties in NITs.

The Deputy Educational Adviser, Govt. of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide Office Memorandum conveyed the decision of the Ministry that NITs may recruit faculties on direct recruitment basis with the approval of the respective FCs and BOGs after taking into account availabity of fund and enhanced enrolment of the students for the purpose. It was also conveyed that the ratio between teacher and student must be 1:10 for PG programmes and 1:15 for UG programmes. The ratio among Professors: Assistant Professors and Lecturers would be 1:2:4.

It was also clarified that Board may prescribe a higher threshold limit with regard to qualifications and experience prescribed by AICTE and prescribe such criteria keeping in view the practices being followed in other National level Institutes like IITs and IISc, Bangalore.

In view of the above decision of the MHRD, the following committee was constituted to work out departmentwise faculty position in view of the above criteria suggested by the MHRD:

1.	Dr.R.K.Bansal,
	Dean (Academic)

Chairman and Convener

 Dr. S.K.Sharma, Dean (Estate, Constructions And Electrical Maintenance)

Member

Dr.S.P.Jain,
 Chirman and Professor
 Electrical Engineering Deptt.

Member

 Dr.RC Bhattacharjee, Chairman, MBA Deptt.

Member

5. Registrar

Member

The committee was assisted by Sh. Raj Kumar, Assistant, GA Section with regard to the secretarial and official work.

Contd. 2...

The Committee met several time to come on the conclusion and considered the following points for recommending the departmentwise faculty position. However, Dr. R.C. Bhattachargee could not attend the meeting:

- The revised faculty position is to be calculated as per teacher student ratio keeping in view the enhanced enrolment of the students.
- While calculating the faculty position, the ratio among Professors: Assistant Professors and Lectuers is to be maintained as 1:2:4.
- For prescribing the higher threshold limit with regard to qualifications and experience as prescribed by AICTE for recruitment of faculties, the Committee may consult the practices being following in IITs and IISc, Bangalore.

In view of the above points, the recommendations of the committee are as under: -

- The committee considered the calculations made by the GA
 Section with regard to departmentwise faculty position and it was
 decided unanimously to approve the same for recommendations.
 A copy of the departmentwise faculty position is enclosed.
- With regard to prescribe the higher threshold limit with regard to qualifications and experience, the same may be adopted as prescribed by AICTE and also as approved by the Board in its 11th meeting held on 10.7.2006.

(R.K.Bansal)

(S.K.Sharma)

(S.P.Jain)

(R.P.S. Lohchab)

NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY), KURUKSHETRA DEPARTMENT WISE FACULTY POSITION FOR UNDERGRADUATE COURSES [UG]/

Sr No	Name of the Deptt	Intake of the Students	Total Students 4 Yrs. for UG 2 Yrs. for PG	Students Ratio	Total Teachers as per ratio	P 1	AF 2	Lec 4	Total Teachers to be given to the Deptt	Remarks
1	Civil Engg.	90	90X4 = 360	1.15	24	3	6	12	21	03
2	Computer Engg.	60	60X4 = 240	1:15	16	2	4	8	14	02
3	Electrical Engg.	90	90X4 = 360	1:15	24	13	6	12	21	03
4	Ec & Comm. Engg.	90	90X4 = 360	1:15	24	3	6	1:2	21	03
5.	Information Technology	50	60X4 = 240	1.15	16	2	4	8	14	02
6	Industrial Engineering Management	60	60X4 = 240	1:15	16	2	4	8	14	02
7	Mechanical Engg.	90	90X4 = 360	1:15	24	3	: 6	12	21	03
	Total:	540	2160		144	1	B:3	6:72	126	18

DEPARTMENT WISE FACULTY POSITION FOR POST GRADUATE COURSES [PG]

1.	Civil Engg.	63	63X2 = 126	1:10	13	2:4 7	13	**
2.	Mechanical Engg.	33	33X2 = 66	1:10	07	1:2:4	07	**
3.	Electrical Engg.	30	30X2 = 60	1:10	06	1:2:3	06	
4.	Ec & Comm. Engg.	18	18X2 = 36	1:10	03	-:1:2	03	
5.	Physics	36	36X2 = 72	1:10	07	1:2:4	07	
	Total:	180	360		36	5:11:20	36	

DEPARTMENT WISE (HUMANITIES & SCIENCES) FACULTY POSITION FOR UNDERGRADUATE COURSES (UG)

1.	Physics		-	-	-:1:2	03	-
2.	Chemistry			-	1:1-2	04	
3.	Mathematics	 -	-	-	1:1:3	05	
4.	Humanities.	-		-	11:2:3	06	
	Total:				3: 5: 10	18	

Grand Total:

720

2520

180 26:52:102 180

SELF FINANCING MBA COURSE FACULTY POSITION [PG]

1000								
1.	MBA Department	60	60X2 = 120	1:10	12	2:3:6+1*	12	* 01 Programmer for Computer Lab

(R.K.Bansal)

(S.K.Sharma)

John (S.P.Jain)

(R.P.S. Lohchab)

Annexure-H Item 10.19

No. F. 18 - 76 / 2006 - TS - III

Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, the 23rd January 2007

To

The Directors
National Institute of Technology,
-Tiruchirappalli – 620 015
(Tamil-Nadu)

Subject:

Permission for faculty for additional 27% increased intake at National Institute of Technology, Tiruchirappalli from the academic year 2007 - 2008 - Regarding.

Sir,

Lam directed to refer to this Ministry's OM No.14-19/2004-TS-III dated 17th October 2006 regarding sanction for recruitment of faculties in National Institutes of Technology (NITs) and to say that through the said communication the Institutes were delegated the powers of Creation and recruitment of faculties as per AICTE Norms of 1:10 for PG / Ph D. programmes and 1:15 for UG programmes with the approval of their respective Senate, Finance Committee and Board of Governors.

In this connection, it may be clarified that creation of faculty and non-faculty could be undertaken only in case of increase in number of students in the Institute due to starting of new courses or establishing new Departments. The Institute should desist creation of faculty positions due to increase of students in the existing courses.

In view of the above, you are requested to submit revised proposal to this Ministry for creation / Recruitment of additional faculty due to proposed increase of 27% in the intake of students by implementing the reservation for Other Backward Class (CHCs)

Yours faithfully

(Dr G l Jambhulkar) Deputy Educational Adviser (NIT)

Tel: 2338 4276 Fax: 2338 4345

Email: technicalsection3@vahoo.co.in nit@sh.nic.in

Copy to:

The Directors of all Mational Institutes of Technology (NITs) except National Institute of Technology, Tiruchirappalli with the request that the above clarifications may be kept in view while submitting the proposal for creation of faculty positions to their senate, Finance Committee and Board of Governors.

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NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY), KURUKSHETRA

DEPARTMENT WISE FACULTY POSITION AS ON 1.3.2007

Sr. No	Department	Sanctioned Faculty Position					Faculty in position as on 1.3.2007				Vacant position as on 1.3.2007			
		Prof.	AP	Lecturer	Total	Prof.	A.P.	Lecturer	Total	Frof.	I.A.P.	Lecturer	Total	
1.	Civil Engg.	04	07	15	26	03	11	14	28	Ω+	(-) ()4	01	(-) 02	
2	Elect Engg.	()4	07	15	265	04	05	1.5	44	-	02		0.	
3.	Mech. Engg.	04	07	15	26	02	08	16	26	11/2	1-10:	16101	-	
4.	El.Com. Engg.	03	06	12	21	01	0.4	69	114	02	000	103	07	
5.	Comp. Engg.	01	02	107	10	-		05	05	(1)	1.02	0.2	CS	
6.	Physics	01	01	04	06	01		03	04		101	01	62	
7.	Chemistry		01	02	0.3	-		02	G2		01		31	
8	Mathematics	01	02	0.5	05	O1	UI	01	03		1)1	101	102	
9.	Humanities		02	03	05		()2	04	06			(-) () 1	(-10)	
10	PTSW		i -	1 -		-	-		-		-	1.		
Fl	Director	01			01	01			01		1.			
	Total	19	35	75	129	13	31	69	113	06	3.1	06	15	

REVISED DEPARTMENT WISE FACULTY POSITION AS ON 1.3.2007 (PROPOSED BY THE COMMITTEE

Sr. No	Department	epartment Sanctioned Faculty Position			1.	Facu 1.3.2	The state of the s	position as	on	Vacant position as on 1.3.2007				
		Prof.	AP	Lecturer	Total	Prof.	A.P.	Lecturer	Total	Prof.	AP.	Lecturer	Total	0 /
1.	Civil Engg.	05	10	. 19	34	03	11	14	28	02	(-) 01	05	06 (P+5 Lee
2.	Elect, Engg.	04	08	15	27	04	05	15	24		03	-	03	The second second
3.	Mech. Engg.	04	08	16	28	02	08	16	26	02	1.	1 *	0.2	Iten
4.	El.Com. Engg.	. 03	07	14	24	01	0-4	09	114	02	03	05	10	E
5.	Comp. Engg.	02	04	08	14	-		05	05	02	0-4	93	09	30.
6.	Info. Tech.	02	04	08	14	1.			-	02	04	08	14	
	Ind. Engg. Mgt.	02	04	08	14			-	-	02	04	08	14	
6.	Physics	01	.03	06	10	. 01		03	04		0.3	03	06	
7.	Chemistry	. 01	01	02	04	-		02	02	01	01		0.2	7
8.	Mathematics	101	01	03	05	01	01	01	03	-	1 -	02	02	1
9.	Humanities	01	02	03	00	-	02	04	00	01	1.	(-) 01		
	Total	26	52	102	180	12	31	69	112	14	23	32	68	7

A This Jigue also includes 16 vocant posts indicated above.

Item 10.20: To note outstanding audit objections appearing in the inspection report for the year 2005-2006.

The Institute has been making vigorous efforts to get the outstanding audit objections settled. The audit party from the Office of the AG(Audit) Haryana reviewed the outstanding audit objections during the course of audit for the year 2005-2006, as a result of which the following 6 paras out of 10 paras appearing in the inspection reports for the year 2002-2003 to 2004-2005 have been settled:

Sr. No.	Year of Inspection	Para No.	Brief Description of the para settled
1.	2002-03	3	Loss of Rs. 18.59 lakh in Plantation of Trees
2.	2003-04	2	Blockade of Funds
3.	2003-04	4	Irregular Transfer of Consultancy Fee amounting to Rs. 104.94 lakh in the beneficiary employees
4.	2004-05	1	Wasteful expenses of Rs. 24.06 lakh installation of tubewell
5.	2004-05	2	Excess payment of Rs. 29,250/- out of salary
6.	2004-05	3 b	Balance amount of Rs. 9.50 crores with NBCC/PWD

There is no outstanding para prior to 2002-03. However, 4 audit paras are still outstanding and the remarks/comments of the Institute thereon are indicated in Annexure- J pages from 43 to 51 along with remarks of the Deputy Accountant General(Audit) Haryana, Chandigarh. It is also pertinent to mention that all the audit paras are of procedural nature and there is no serious audit para. The Institute is taking steps for getting the remaining audit paras settled.

The Finance Committee may note.

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA-136119

Comments of the Audit (2002-03)	Reply of the Institute	Remarks of the Sr. AO	Order of the DAG
Diversion of funds—Rs. 3.65 crores The erstwhile Regional Engineering Coillege was a joint and co-operative enterprise of the Centre and State Government. While the cost of Post Graduate courses was met entirely by Central Government, the recurring expenditure of undergraduate courses was being shared equally by the Central and State Government after adjustment of income under the following heads (i) Tuition fee(ii) Water charges(iii) Misc. income (iv) Lease of land (v) Hiring of vehicle (vi) Sale of college prospectus(vii) Sale of tencier form and income from Xerox. In order to boost its income, the College was rendering consultancy services to State Government departments/undertaking/individuals on engineering subjects on payment basis. In the 157th meeting held on 20.2.87. Broard of Governors approved rules for consultancy jobs which interalia lay down that: Total fees received would be distributed between college and staff members	i) The Consultancy Rules have been approved by the Board of Governors in its 67th meeting held on 20.2.1987. These rules consists the detailed system of distribution of consultancy amount amongst the Institute Development Fund Consultancy, the Principal-Investigator and the Institute Staff. The Head of the Institute i.e. Director is fully competent to distribute the ministerial staff share of consultancy amongst the staff. It is also submitted that consultancy rules are being followed in all 17 NITs on the same pattern. This scheme has been framed to increase the source of income for the development of the Institute, hence it is a separate entity that of Internal Revenue Generation. The income out of consultancy which comes into the share of the Institute is credited to the Head of Institute Development Fund Consultancy and expenditure out of this head can be incurred for development purposes by the		
concerned in the ratio of 30:70, iff it does involve any facility from college by way	Director under the guidelines approved by the Finance Committee/Board of Governors		10.20

44-

of laboratory, workshop etc.

 In other cases, where use of laboratory, work shop etc. was involved, fee would be distributed between college and staff in the ratio of 50:50.

 College shares would be pooled in a fund named 'Development Fund'.

The rules and regulations in regard to apportionment of consultancy fee between staff and college was however not approved from the funding agencies i.e. Centre and State Government.

The share of college was being credited in Development Fund approved by Board of Governors, which was renamed as 'College Development Fund in 1996. In this fund in addition of consultancy fee. College Development Fund, received from students ranging from 600 to 3000 was also being credited. In addition, 90 per cent of CEET fee received from students appearing for Common Entrance Test was also credited this fund. Creation of College Development Fund and rules governing the expenditure from this fund were also not approved from the Centre Government.

During the course of audit it was observed that in the year 2002-03 the institute earned Rs. 42.49 lakh by was of consultancy fee out of which Rs. 1769012 was credited in College Development Fund. The remaining Rs. 24.80 lakh was disbursed to the staff which besides

in its 94th meeting. Thus, it is not proper to say that funds out of consultancy have been diversed. As the consultancy fund is an independent scheme from IRG, there is no need to seek approval from the Government of India for its operation and distribution out thereof. In view of the position explained above the para may kindly be dropped.

Dy. Supdt., Pas, Dy Registrar, Registrar etc. who were not directly involved in consultancy work. The payment to these officials ranged between Rs. 90 to Rs. 260087 in a year in addition to pay and allowances was irregular since this was made without the approved of the Central Government (main funding agency).

Professors included Sweepers, Peons, Clerks,

adjusted Rs. 26.32 lakh recoverable from State Government as per accounts of the year 2001-02 against the College Development Fund without giving equivalent credit to Central Government. It was also noticed that the amount recoverable from State Government for the year 2002-03 was also not worked out and was waived off without the concurrence of Central Government.

During the year 2002-03, the institute ii) The management and financial control Regional Engineering College, Kurukshetra was taken over by the Government of India w.e.f. 26.2.2002, there was no reason to work out the amount recoverable from Harayana Government. However, we have adjusted the seat money/share of Haryana State Government out of Development Fund (students) to wipe

out the deficit against Haryana Government. By doing this no irregularity has been committed. This action has been approved by the Finance Committee as well as Board of Governors of the Institute.

The observation of audit that accumulated receipt of Rs. 3.65 crore in the College Development Fund as on 1.4.2003 has not been taken as reduction of expenditure while rendering the budget proposal to funding agency is not tenable because the accumulated fund under Institute Development Fund (Consultancy) is a separate fund from IRG and it is utilized for the development activities of the Institute as per guidelines approved by the Board of Governors. Therefore, this fund can not be treated as a deduction of expenditure under budget proposals.

In view of the position explained above -this para may kindly be dropped.

taken as reduction of expenditure while rendering the budget proposal to funding agency (Central Government). It is desirable that the institute should not be used the funds lying in the 'College Development Fund' arbitrarily without obtaining the approval of Central Government. In this connection, following audit Observations are made: (i) Circumstances under which cognizance of accumulated receipt of Rs. 3.65 crore was not taken while sending budget proposals to funding agencies may please be intimated. (ii) Reasons for not getting the rules and regulations in regard to receipt and utilization of Development Fund, College Development Fund approved from the funding agency i.e. Centre	receipts	of Rs. 3.65 crore in the College ment fund as on 1.4.2003 had not been			÷.		
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members without approval of main							
funding agency may be intimated.							

2003 -14

Para I Non deposit of CEET income in State Revenue Rs. 1.11 Crore

The erstwhile Regional engineering College (now NIT) was a joint and cooperative enterprise of Centre and State Government. On 12.2.2002, State Government vide No. 552-54 nominated the Institute as a nodal agency for conducting entrance examination and counseling for admission for different professional courses in Haryana. The State Government directed that 50 per cent of the net income from conducting various tests/admissions, which included income from sale of prospectus, processing fee etc. in case of Post Graduate and Graduate Professional courses, should be deposited in the State revenue.

During the course of audit it was observed that separate ledger, income an expenditure account was not prepaid by the Institute. Instead of depositing 50 per cent of income in the State revenue, Institute contrary to the State Government's directive diverted Rs. 2.22 crore out of Rs. 2.24 crore standing in the cashbook of CEET fee in the College Development fund (Consultancy) thereby depriving the State exchequer income of Rs. 1.11 crore.

The Institute while admitting the facts stated in the para (March 2005) clarified that a further sum of Rs. 1.71 lakh was transferred to Main account as there was no pending liability of State Government. The reply is not tenable as the directions of State Government should have been followed religiously and there was a pending liability of Rs. 1.11 crore in terms of direction of State Government, which should have been cleared.

Since the inception of the Institute the entire returning expenditure of this Institute was borne by the Central and the State Government of Harvana as under:

- a) Undergraduate Courses On 50-50 basis by the Central and the State Government
- b) Postgraduate Courses On 100% basis by the Central Govt.
- c) Special BE Degree Courses -On 100% basis by the StateGovt.

The above practice remained in vogue up to 31.32005 when the Central Government issued notification for conversion of REC, Kurukshetra to NIT, Kurukshetra vide their memo No. F.9-10/2002-U-3 dated 26.6.2002. Further the Central Government vide their notification bearing No. F.35-1/2002-TS. III dated 14.5.2003 took over the complete financial and administrative control w.e. f.1.4.2003.

On the analogy of above practice, the State Govt was required to release a sum of Rs. 327.62 lacs for the year 2002-2003 as State Govt. share of expenditure for Undergaduate Courses. Against the requirement of Rs. 327.62 lacs, the amount available for utilization as released by the State Govt was Rs. 211.73 lacs resulting thereby net deficit of Rs. 115.89 lacs against the State Govt.

The State Government vide letter No. 552.54 dated 12.2.2002 entrusted the work of Common Engineering Entrance Test-2002 to our Institute and a condition was imposed that 50% of total income after meeting legitimate expenditure would be refunded to the State Government. Since the deficit against the State

Government was much more as compared to 50% isome of CEET, it was decided at the Institute level that the latitute should neither insist upon getting the deficit recouped from State Government nor the 50% amount of CEET Income Sould be deposited with the State Government. The position as apprised of to the apex body of our Institute i.e. Finance Committee/Board of Governors (Minutes of Finance Committee rheeting Item No. 2.11 held on 10.9.2003). It is also made clear that thing the year 2003-2004 and 2004-2005, no CEET Examination as entrusted to the Institute and no income has been earned so far.

The Financial Commissioner & Principal Secreta to Government of Haryana, Technical Education videls DO letter dated 19.12.2006 requested to deposit the amount dRs. 84.22 lakh as pointed out by audit. The matter again has an examined in the Institute and the State Government has been formed that the matter regarding deposit of 50% share of State wernment was placed before the Board of Governors of the Initute in its 10th meeting held on 28.4.2006 in which it was decled that keeping in view the deficit of Rs. 115.79 lakh againthe State Government of Haryana as on 31.3.2003 in respectat Non-plan Funds, 50% share of State Government amount to 1 84.22 lakh should not be transferred and adjusted against the dicit outstanding against Haryana Government and may utilized for the development activities of the Institute. The repsentative of Haryana Government has been advised vide letter ded 2.1.2007 to take up the matter at their own level with the ACAudit) Haryana for getting dropped the para in question.

In view of the position explain above the ma may kindly be dropped.

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पैरा 5 लाईसैम फीस का संशोधन न करना	लाईसैस कमंटी ने 71 बी मीटिंग में 22.12.94 को इंजीनियरिंग ह	कालंब में स्थित सरकारी आवासों की लाइसैस फीस निर्धारित की। यह जाता है कि वी.आं.जी. के निर्देश	लाईसैंस फीस पंबकुला में स्थित साकारी आवासों के बराबर थी।
前が		कालन	लाईमैस

आहिट के दौरान पाया गया कि ये दर 22.12.94 के बाद कभी भी आवश्यक कदम उठाये जा रहे है अतः यह भैरा संशाधित नहीं किए गए जबकि पंबकुला में स्थित आवासों की लाईसैस ओर की गई कार्यवाहों से आगामी चूकि संस्थान पर केन्द्र सरकार के नियम ओडिट के समय अवगत करवा करना होता है इस बार दिया जाएगा। लागू हो गए हैं। अत: वांछनीय है कि इन दो का संशोधन किया जाए।

समाज कले की क्या करे।

कारण व इन संबंधी आगामी कार्यवाही से आडिट को अवगत कराएं।

22.12.94 के बाद लाइसैंस फीस में संशोधन न करने के

फीस संशोधित हो चुकी है।

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