

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Agenda: For the 11th meeting of the Finance Committee.

Place: Board Room of National Institute of Technology, Kurukshetra

Date: Saturday, the 30th June, 2007 at 11.00 a.m.

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Item: 11.1: To confirm the minutes of 10th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.03.2007.

The minutes of the 10th meeting of the Finance Committee held on 21.03.2007 were circulated to the members vide our letter No. Acs./10th FC/2783-89 dated. 4.4.2007. No comments from any member have been received.

The minutes were placed before the Board of Governors in its 12th meeting held on 25.4.2007 vide item No. 12.5 and the same were ratified by the BOG.

A copy of the minutes of 10th meeting of the Finance Committee held on 21.03.2007 is placed at Annexure- A.

The Finance Committee may confirm the minutes of the 10th meeting of the Finance Committee held on 21.03.2007.

Item: 11.2: To note follow up action taken on the 9th meeting of the Finance Committee held on 28.10.2006.

The recommendations of the Finance Committee made in 9th meeting held on 28.10.2006 have been placed before the Board of Governors in its 12th meeting held on 25.04.2007. The action taken on the recommendations are reported in Annexure - B pages from 3 to 4.

The Finance Committee may note.

Annexure - B
Item : 11.2

Item	Subject	Action Taken
9.1	To confirm the minutes of 8 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 17.6.2006.	Action has been taken.
9.2	To note follow up action taken on the 8 th meeting of the Finance Committee held on 17.6.2006.	Action has been taken.
9.3	To note follow up action taken on the 7 th meeting of the Finance Committee held on 17.3.2006.	Action has been taken.
9.4	To consider Revised Budget Estimates for the year 2006-2007 and Original Budget Estimates for the year 2007-2008 for Undergraduate and Postgraduate Courses.	Action has been taken.
9.5	To consider raising the Institute contribution to Staff Club from existing Rs. 10,000/- to an appropriate amount.	Action has been taken.
9.6	To consider delegation of financial powers to the Asstt. Registrar (Acs.) appointed on contract basis.	Action has been taken.
9.7	To consider the expenditure on Master of Business Administration Activities out of MBA Deposit.	This item was withdrawn from 9 th FC Meeting and placed before Finance Committee in its 10 th meeting.
9.8	To consider guidelines as regards delivering Guest Lectures by the Faculty members in other Government Institutions.	Action has been taken.
9.9	To consider expenditure out of Institute Development Fund(Consultancy) for the purchase of Variable Pressure Scanning Electron Microscope with EDS/EDX in Physics Department.	As further grant has been received from the NPIU, Noida, the expenditure was not required to be incurred out of Institute Development Fund.
9.10	To consider the recommendations of the Senate made in its 8 th Meeting for payment of honorarium of Rs. 1,000/- to the external Members of Board of Studies in various Teaching Departments in the Institute.	Action has been taken.

9.11	To consider & ratify the minutes of 7 th meeting of Building & Works Committee of National Institute of Technology, Kurukshetra held on 18.10.2006.	Observations noted for compliance.
9.12	To consider and decide request of Dr. Neeraj Mittal's Pathology Lab to place on the panel of approved Pathologists for specialized tests	Action has been taken.

Item: 11.3: To note follow up action taken on the 10th meeting of the Finance Committee held on 21.03.2007.

The recommendations of the Finance Committee made in 10th meeting held on 21.03.2007 have been placed before the Board of Governors in its 12th meeting held on 25.04.2007. The action taken on the recommendations are reported in Annexure - C pages from 6 to 7.

The Finance Committee may note.

Annexure –C
Item : 11.3

Item	Subject	Action Taken
10.1	To confirm the minutes of 9 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 28.10.2006.	Action has been taken.
10.2	To note follow up action taken on the 9 th meeting of the Finance Committee held on 28.10.2006.	Action has been taken.
10.3	To note progress of expenditure in respect of Plan/Non-Plan Grants received from the MHRD.	No further action is required.
10.4	To consider payment of Mileage Allowance for local journeys at tour stations and payment of Road Mileage on local conditions to Faculty/Non-faculty Staff.	Action has been taken.
10.5	Providing additional funds to CCN out of Student Fund for the operation of CCN for 24 hours instead of 12 hours.	Action is being taken.
10.6	To consider and approve the revised fee structure for MBA Course for the Academic Session 2007-09.	Action has been taken.
10.7	To consider the reimbursement of medical expenses of Dr. NP Mehta, Ex-Professor, Mech. Engg. Department.	Action has been taken.
10.8	To consider delegation of financial powers to the Assistant Registrar (A)	Action has been taken.
10.9	To consider empanelment of Private and Registered/Dharmarth Private Hospitals on the panel of the Institute and reimbursement of charges for treatment in these Hospitals.	Action is being taken.
10.10	To consider re-appropriation of funds under Non-Plan Grant for the year 2006-07.	Action has been taken.
10.11	To note the expenditure on Master of Business Administration Activities out of MBA Deposit during 2006-07.	No further action is required.

10.12	To consider enhance DP/DA to the employees appointed on contract basis.	Action has been taken.
10.13	To consider grant of deputation allowance to Sh. D.K. Gupta, Assistant Registrar(GA).	Action has been taken.
10.14	To consider the requirements of plan funds for the year 2007-08.	Action is being taken.
10.15	Filling up the post of Senior Administrative Officers viz. Deputy Registrar (General Administration & Legal), Deputy Registrar (Accounts) and Deputy Registrar(Academic).	Action is being taken.
10.16	To consider grant of medical facilities to the retired employees of the Institute.	Action is being taken.
10.17	To consider and approve the purchase of new car for the Director.	Noted for compliance.
10.18	To consider making payment of gratuity on Central Government pattern w.e.f. 26.6.2002 the date when the Institute was declared as NIT with Deemed University Status.	As item was withdrawn no further action is required.
10.19	To consider creation of faculty position due to new courses and increase in intake in the existing courses, approval for the recommendation of the committee constituted to workout department-wise faculty positions in consonance with the approval of the MHRD and filling up the vacant faculty positions in accordance thereof.	Action is being taken.
10.20	To note outstanding audit objections appearing in the inspection report for the year 2005-06.	Action is being taken.

Item 11.4: To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2006-2007.

The Institute gets its Annual Accounts approved from the Chairman, Board of Governors/Board of Governors of the Institute in terms of Govt. of India. Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi D.O. No. 11019/13/82-T.4 dated 12.2.1982(copy enclosed as Annexure - D at page 11.

The Annual Accounts duly certified by the Accountant General (Audit), Haryana along with Audit Report are then to be submitted to the Ministry of Human Resource Development, Department of Higher Education, New Delhi for placing before the Parliament.

The Finance Committee in its 64th meeting held on 5.12.1991 while considering Audit Report on Accounts of the Institute for the year 1990-91 recommended as under:

“The Finance Committee considered and noted the Audit Report and Annual Accounts of the College for the year 1990-91 duly certified by the Accountant General (Audit) Haryana.

The Finance Committee, however desired that in future the Annual Accounts of the College should be first put up to the Finance Committee before these are got approved from the Chairman, Board of Governors/Board of Governors of the Institute.”

The Annual Accounts for the year 2006-2007 which are enclosed as Annexure- E with the agenda have been prepared in the following parts:

1. **Main Current Account**
 - i) Balance Sheet
 - ii) Income & Expenditure Account
 - iii) Schedules
 - iv) Receipt & Payment Accounts
2. **Scheme Accounts**
 - i) Balance Sheet
 - ii) Receipt & Payment Account

3. **World Bank Project (TEQIP)**

- i) Balance Sheet
- ii) Receipt & Payment Account

4. **Other Accounts** i.e. Ex-employees A/c, SWF A/c, Merit Scholarship A/c

Receipt & Payment Account for the year 2006-2007 in respect of all the above accounts is as under:

1.	Main Current Account	Rs. In lacs
	Receipts	
(a)	Opening Balance as on 1.4.2006	2805.27
(b)	Grant received from Govt. of India	1687.50
(c)	Other receipts including tuition fee, interest earned, lease of land & CPF account etc.	1654.66
	Total	6147.43
	Payments	
(a)	Establishment & other Administrative expenditure	1017.94
(b)	Plan Grant expenditure including Payment made as advance to PWD/NBCC	552.02
(c)	Expenditure on account of Refundable deposits etc.	784.62
(d)	Unspent balance as on 31.3.2007	3640.26
	Total	6147.43
II.	Schemes Account	
	Receipts	
(a)	Opening balance as on 1.4.2006	95.71
(b)	Grant received from Funding Agencies	22.15
(c)	Other receipts	8.17
	Total	126.03
	Payments	
(a)	Stipend, Scholarship, Fellowship, Other Adm. Exp. & exp. On assets etc.	12.96
(b)	Amount refunded to the Funding Agency	47.01
(c)	Advance paid & adjusted	19.86
(d)	Unspent Balance as on 31.3.2007	46.20
	Total	126.03

III	World Bank Project (TEQIP)	Rs. In lacs
	Receipts	
(a)	Opening Balance as on 1.4.2006	613.89
(b)	Grant received from GOI	300.00
(c)	Other receipts including interest earned, Earnest Money etc.	281.72
	Total	1195.61
	Payments	
(a)	Expenditure on goods, Operation & Mtc. Cost, Books & LRS, Training, Workshop etc.	646.11
(b)	Advances paid to NBCC/employees	39.19
(c)	Closing Balance	510.31
	Total	1195.61
IV.	Ex-employees A/cs, SWF A/cs, Merit Scholarship A/cs	
	Receipts	
(a)	Opening balance as on 1.4.2006	34.16
(b)	Amount received including interest earned	8.69
(c)		
	Total	42.85
	Payments	
(c)	Expenditure incurred	6.78
(d)	Unspent Balance as on 31.3.2007	36.07
	Total	42.85

The Finance Committee may consider and approve the Annual Accounts of the Institute for the year 2006-2007 so that the same could be handed over to the Audit Party of the AG (Audit), Haryana for verification and certification.

Annexure - D
Item: 11.4

Prof. C.S. Jha,
Educational Adviser (T),

D.O. No. 11019/13/82-T.4
Government of India,
Ministry of Education and Culture
(Department of Education)
New Delhi
February 12, 1982

Subject: Preparation of Annual Reports/Audit Reports in both versions for the year 1981-1982.

Dear Prof. Kaul,

Kindly refer to my D.O. No. 11019/7/81-T.4 dated 5th February, 1981 wherein I had informed you that the final account of your college should be made available to the concerned A.Gs latest by 30th June of the concerned year.

In spite of the clear instructions from the Ministry it has been reported by the Comptroller & Auditor General of India, New Delhi that only 6 Regional Engg. Colleges were able to submit their accounts by 30th June. These Colleges are Jaipur, Kurukshetra, Rourkela, Surat, Surathal, and Warangal. The accounts of Regional Engg. Colleges at Bhopal, Calicut, Durgapur and Sri Nagar were received by the concerned A.Gs on 2nd, 4th, 9th and 17th July, 1981 respectively. Rest of the Colleges have submitted the accounts very late. The Comptroller & Auditor General has time & again informed this Ministry that it is not possible for the concerned A.Gs to finalize the audit report of the concerned college if the final accounts duly approved by the Board of Governors of the respective Institutions are not made available to the concerned A.Gs by 13th June of the concerned year. The Committee on papers laid on the Table of the Parliament has also adversely commented in this matter and has desired that in future Annual and Audit Reports of the Regional Engg. Colleges must be placed before the Parliament within the scheduled time i.e. latest by 31st December of the concerned year.

In the circumstances, I once again advise you to take personal interest in the matter and see that the Final Accounts of your College for the year 1981-82 duly approved by the Chairman/Board of Governors of your college are submitted to the concerned A.G. before 30th June 1982 and this Ministry be informed accordingly. Here I may like to advise you that Institutions defaulting to meet this dead line may face suspension of Central Government Grants in future.

With kind regards,

Yours sincerely,
Sd/-
(C S Jha)

Prof. B K Kaul,
Principal,
Regional Engg. College,
Kurukshetra.

Item 11.5: To consider the rate of Interest on C.P.F. balances of the subscribers for the period from 1.4.2007 to 31.3.2008.

Rule 5 of the Contributory Provident Fund of the Institute provides that interest at the rate fixed by the Board of Governors from time to time is to be credited to each subscriber's account half yearly. Further on the recommendations of the Finance Committee, the Board of Governors in its meeting held on 11.3.68 decided that the Institute should formally allow the same rate of interest as it earns from the investments on long term deposits after sufficient margin for adjustment.

The Institute has invested CPF liabilities of Rs. 2331.62 lacs in fixed deposits with the State Bank of India, NIT, Kurukshetra, Canara Bank, Kurukshetra and State Bank of Patiala, Kurukshetra as per details given below:

Sr. No.	Amount Invested (Rs. In Lacs)	Agency with which amount deposited	Rate of the interest for the financial year 2007-08
1.	1100.00	State Bank of India, NIT, Kurukshetra	10.75%
2.	130.00	State Bank of India, NIT, Kurukshetra	11%
3.	120.00	Canara Bank, Kurukshetra	9.5%
4.	981.62	State Bank of Patiala, Kurukshetra	10.5%

The average rate of interest to be earned during the financial year 2007-08 will be 10.55%(approx.) per annum on the investment made with the various Banks.

It will not be out of place to mention here that there has been considerable saving in the CPF amount due to retention of 0.5% margin money out of accrued interest, as such the Institute is in position to credit interest @ 10% for the year 2007-08.

The Finance Committee may consider and make recommendations to the Board of Governors that interest on CPF balances of the subscribers be paid @ 10% per annum for the period from 1.4.2007 to 31.3.2008.

Item 11.6 Payment of honorarium/extra remuneration to outside faculty for delivering expert lectures.

The Board of Governors of the Institute in its 11th meeting held on 10.7.2004 decided to establish the Department of Business Administration for starting Master of Business Administration course with an intake of 60 students w.e.f. the Academic Session 2006-07 on self-sustaining basis in accordance with the sanction conveyed by AICTE/MHRD.

The MBA course is self- sustaining and the fee structure of the same has already been approved by the Finance Committee / Board of Governors of the Institute.

The entire expenditure on running of the department will be met out of the Internal Revenue Generation from MBA which includes annual charges i.e. Student Activities, Library & Computer Fee, one time charges- Building Fee, Admission Fee Alumni Fee & refundable charges – Caution Deposit, Library Deposit.

Outside Faculty is invited from time to time for delivering expert lectures by the Chairmen of various departments including MBA but there are no specific rules for payment of honorarium/extra remuneration to such experts. It is proposed that following provision in this regard may be made:

- (i) A Guest / Visiting Faculty may deliver maximum up to four expert lectures per day @ 1,000/- each for the MBA students out of the funds meant for MBA course which is self-financing.
- (ii) A Guest / Visiting Faculty may deliver maximum two lectures per day @ Rs. 1,000/- each for other regular courses out of Non-plan funds.

The Finance Committee may consider and approve the above proposal.

Item 11.7: Provision of funds for supporting Research Activities in the Institute.

National Institute of Technology, Kurukshetra has been granted Deemed University Status under the relevant provision of the University Grants Commission Act w.e.f. 26th June, 2002. Commensurate with this higher status, the Institute has to lay special emphasis on research activities which is a prime measure of academic standing of an Institution of Deemed University Status. Therefore, it is imperative for the Institute to lay special emphasis on Research activities and financially support the same. It is proposed that a provision of Rs. 5.00 lakh in the Institute Revised Budget for the year 2007-08 may be made under the head –“Recurring Research Fund (RRF) – Non Plan because there is no such provision in the normal budget approved for the year 2007-08. Out of this RRF, Research Grants may be sanctioned to the desirous faculty on demand subject to a limit of Rs. 50,000/- per faculty. The Director of the Institute may be allowed to sanction this grant to the faculty concerned on the recommendations of the Institutional Research Advisory Committee (IRAC) to be chaired by the Prof.-in-charge R&D. Other members of the IRAC may be decided by the Director.

Finance Committee may consider and approve the above proposal.

Item 11.8: To consider the reimbursement of medical expenses of Sh. Surta Ram, Beldar, Electronics Engg. Department.

Sh. Surta Ram, Beldar, Electronics Engg. Department has claimed reimbursement of medical expenses amounting to Rs. 1,72,894/- incurred by him on his indoor treatment at PGI, Chandigarh from 16.1.2007 to 19.1.2007.

Medical reimbursement claim of Sh. Surta Ram has been admitted by the Institute to the tune of Rs. 1,72,894/- which is in order. He got an advance of Rs. 93,750/- for this purpose. The claim of medical reimbursement exceeds the power of Director which is upto Rs. 1,00,000/- in each case as approved by FC in its 8th meeting held on 17.6.2006 vide item No. 8.7.

The Finance Committee may consider and make recommendations to the Board of Governors for the reimbursement of medical expenses as admitted by the Institute.

Item 11.9: To consider the reimbursement of medical expenses of Late Sh. R.K. Arora, Ex-Finance Officer.

Smt. Usha Rani w/o Late Sh. R.K. Arora, Ex-Finance Officer has claimed reimbursement of medical expenses amounting to Rs. 2,80,072/- incurred on her husband's indoor treatment at Tata Memorial Hospital, Mumbai from 02.09.2006 to 04.10.2006.

Medical reimbursement claim of Late Sh. R K Arora has been admitted by the Institute to the tune of Rs. 1,81,649/- which is in order. The claim of medical reimbursement exceeds the power of Director which is upto Rs. 1,00,000/- in each case as approved by FC in its 8th meeting held on 17.6.2006 vide item No. 8.7.

The Finance Committee may consider and make recommendations to the Board of Governors for the reimbursement of medical expenses as admitted by the Institute.

Item 11.10: To consider increase in the number of Merit Scholarships.

The Finance Committee in its 6th meeting held on 14.12.2005 vide item No. 6.6 recommended that there will be 15 Merit Scholarships for each year and value of each merit scholarship will be Rs. 3,000/- per student. The expenditure will be met out of the Head "Scholarship". These recommendations were ratified by the Board of Governors in its 9th meeting held on 25.2.2006.

The criteria for awarding the scholarship was also specified which reads as under:

"The present system of exemption from Tuition Fee will be dispensed with automatically. The 1st year 15 topper students will be awarded Merit Scholarship and during the remaining years, 3 students of each discipline will be awarded Merit Scholarship along with a Merit Certificate."

The above decision was taken with the background of five Engineering Disciplines (5x3=15). However, from the Academic Session 2006-07 the number of Engineering Disciplines has increased from five to seven by the inclusion of **'Information Technology & Industrial Engineering Management'**.

In view of the above position, it is requested that the number of scholarships may be increased proportionately from 15 to 21.

Finance Committee may consider and approve the above proposal.

Item 11.11: To note reduction in Programme Life Allocation under TEQIP.

A sum of Rs. 20.93 crore was allocated by the National Project Implementation Unit, Noida vide their letter No. A/TEQIP/COMMITTEES/2005/871 dated 6.6.2005(copy enclosed) as Annexure-F from pages 19 to 20. Thereafter on request of the Chairman, Physics Department of the Institute, matter regarding purchase of Scanning Electron Microscope (SEM) (approx. Rs. 95.00 lakh) from TEQIP funds was placed before the Board of Governors in their 10th meeting held on 28.4.2006. The Board of Governors approved the purchase of above equipment out of TEQIP grant. Since no allocation of the funds was made in the TEQIP for this purpose, as such the TEQIP grant was got re-appropriated (copy enclosed) as Annexure-G from pages 21 to 22. Upto financial year 2006-07 out of Programme Life Allocation of Rs. 20.93 crore a sum of Rs. 15.50 crore has been released by the NPIU. But the Institute has incurred expenditure/placed orders for the purchase of equipments/civil works to the tune of Rs. 16.64 crore. The interest accrued on the deposits of TEQIP lying with the Banks has been clubbed with the grant received while processing the purchases.

Now, NPIU vide its letter No. FM/TEQIP/RELEASE OF FUNDS/2007/1072 dated 23.5.2007 has communicated the reduction in Programme Life Allocation in respect of the Institute under TEQIP. The existing allocation has been reduced from Rs. 20.93 crore to Rs. 19.93 crore under revised allocation (copy enclosed) as Annexure-H from pages 23 to 24. It has been desired by the NPIU that the component-wise revised allocation of this amount may be sent to them duly approved by the BOG of the Institute.

The Finance Committee may consider and approve the revised Programme Life Allocation.



राष्ट्रीय परियोजना कार्यान्वयन एकाक

(गणतन्त्र भारत की तकनीकी शिक्षा हेतु विश्व बैंक सहायक परियोजना)

National Project Implementation Unit

(A GOVT. OF INDIA UNIT FOR WORLD BANK ASSISTED PROJECT FOR TECHNICAL EDUCATION)

DR RN MATHUR
CENTRAL PROJECT ADVISOR (OFFICIATING)

HY SPEED POST

NO. A/TEQIP/COMMITTEES/2005 / 871

June 6, 2005

Subject: TEQIP: APPROVAL BY NATIONAL SELECTION COMMITTEE OF CONCISE INSTITUTIONAL PROPOSALS AND PROGRAMME LIFE ALLOCATIONS FOR CENTRALLY FUNDED INSTITUTIONS

Dear Sir,

In its Fourth meeting held on 29th April 2005, the National Selection Committee has approved Concise Institutional Proposals (CIPs) of 18 Centrally Funded Institutions selected to participate in the Technical Education Quality Improvement Programme along with their programme life allocations.

The details of programme life allocations for each Centrally Funded Institution are given in Annexure I. You are requested to note the following:

1. This letter is issued in supersession of all earlier communications sent by NPIU with regard to financial allocations/initial allocations to the States and the Institutions, and directions for project implementation.
2. The Institutions may, if necessary based on changes in priority of the planned activities re-appropriate allocations among various categories of expenditure (equipment, furniture, vehicle, books & learning resources, consultancies/research studies, and training fellowships & workshops), keeping the ceiling of 10% of total programme-life allocation under Civil Works and 15% under Incremental Operating Costs (salary of agreed key faculty and staff, consumables and operation & maintenance). Such re-appropriation shall however be carried out by the Institution only with the approval of the competent authority.

You are requested to take following actions:

- a) Monitor Programme activities on a monthly basis under each Programme component/sub component.
- b) Ensure that funds released are utilized only for the activities listed in CIPs and that procurement norms of the World Bank are followed.
- c) Ensure that the monthly reimbursement claim is submitted to NPIU by the 10th of every month for compilation and onwards transmission to CMAA.

With regards,

Yours sincerely,

Dr N.P. Mehta
Director
National Institute of Technology
(Deemed University)
Kurukshetra - 136 119
(Haryana)

Encl: as above

PROGRAMME LIFE ALLOCATION OF CENTRALLY FUNDED INSTITUTIONS

Rs. in Crore

S. No.	Category of Expenditure	NIT, Kurukshetra	NIT, Calicut	MANIT, Bhopal	MNNIT, Allahabad	VNIT, Nagpur	NIT, Hamirpur	NIT, Tiruchirappalli	BRANIT, Jalandhar	NIT, Warrangal
A	Promotion of Academic Excellence									
I	Investment Cost									
1	Civil Works	1.900	1.700	1.980	2.000	1.859	1.955	1.320	0.500	2.000
2	Equipment	10.540	13.095	10.957	9.700	11.629	10.249	8.940	16.095	11.450
3	Furniture	0.500	0.600	0.500	1.000	1.012	0.479	1.629	0.500	0.600
4	Vehicle	0.000	0.000	0.000	0.000	0.000	0.100	0.151	0.000	0.000
5	Books & LRs	1.600	3.575	1.000	1.400	1.740	1.000	2.691	0.600	1.850
6	Consultancies	0.200	0.300	0.500	0.900	0.340	0.350	0.571	0.500	0.100
7	Training, Fellowships & Workshops	3.300	0.800	1.000	1.700	1.064	1.445	1.575	1.035	1.290
	Sub Total (I)	18.040	29.070	16.037	16.700	17.644	15.578	16.877	19.330	17.290
II	Incremental Operating Cost									
8	Salary		0.150	0.800	0.000	1.026	0.000	0.864	0.300	1.000
9	Consumables	1.800	0.070	0.804	0.800	0.361	0.715	0.334	0.200	0.510
10	O & M		0.250	1.251	1.285	1.077	2.012	1.343	0.733	1.400
	Sub Total (II)	1.800	0.470	2.855	1.885	2.464	2.727	2.541	1.233	2.910
	Total (A)	19.840	29.540	18.892	18.585	20.108	18.305	19.418	20.563	20.200
C	Networking	0.900	0.360	1.000	2.300	0.310	0.785	0.468	0.300	0.500
D	Services to Community	0.190	0.040	1.000	0.115	0.230	0.460	0.994	0.040	0.300
	Grand Total(A+B+C)	20.930	20.940	20.892	21.000	20.648	19.550	20.900	20.903	21.000

27/11
Place kept in
the record. Rm
15/6/2

NATIONAL INSTITUTE OF TECHNOLOGY,
(Deemed University)
KURUKSHETRA.

No. NITK/11th BOG/8380-81

Dated: 18/8/2006

Subject: Action taken by the Chairman, BOG
for re-allocation/re-appropriation of
TEQIP Funds. (Item 11.9)

The Board of Governors in their 11th meeting held on 10th July, 2006 vide Item No. 11.9 noted the action taken by the Chairman, Board of Governors in re-allocating/re-appropriating the TEQIP funds as detailed in the Agenda Item 11.9.

This is for reference and record in Accounts Section.

R. Mohan
REGISTRAR.

Encls: Copy of Agenda Item 11.9.

- ✓
1. Finance Officer .
 2. Dr. K Gopal, Coordinator, TEQIP

Dr.
27/8/06
Ac-5

**Item 11.9 To note action taken by the Chairman, B.O.G. for re-allocation/
re-appropriation of TEQIP Funds.**

On the request of the Chairman, Physics Department of the Institute, matter regarding purchase of Scanning Electron Microscope (SEM) (approximately Rs.95 lakh) from TEQIP Funds was placed before the Board of Governors in their 10th meeting held on 28.04.2006. The Board of Governors approved the purchase of above equipment out of TEQIP Grant. Since no allocation of the funds was made in the TEQIP as such the TEQIP Grant was required to be re-appropriated as under :-

	(Rs. In Lakhs)
a) Present allocation under the Head Training/Study	406.00
b) Proposed reduction under the Head Training/Study	190.00
c) Proposed additional allocation under the Head Equip.	210.00
d) Open Head allocation	6.00
(Head of Expenses & Amount out of this fund to be allotted as per need by a Committee consisting of Director, Coordinator etc.)	

Since the matter was urgent, the required re-appropriation/re-allocation as mentioned above was got approved from the Hon'ble Chairman, B.O.G., in anticipation of approval of the Board so that Institute may go ahead for the purchase of Scanning Electron Microscope without any difficulty.

The Board may note the action taken by the Hon'ble Chairman, B.O.G. as mentioned above.

Annexure-H
Item : 11.11

TEQIP

NATIONAL INSTITUTE OF TECHNOLOGY
(DEEMED UNIVERSITY)
KURUKSHETRA-136119

TEQIP/68

Dated: 31.5.2007

NPIU vide its letter No. FM/TEQIP/RELEASE OF FUNDS/2007/1072 dated 23.5.2007 has communicated the **reduction in Programme Life Allocation** for our Institute under TEQIP. The revised allocation has been reduced from **Rs. 209.30 million to Rs. 199.30 million**. They have requested that the **component-wise revised allocation** for this amount **duly approved by BOG** be sent to them. The statement of current allocation and proposed allocation is enclosed herewith for seeking the approval of BOG/Chairman, BOG in anticipation of BOG, so that the same may be conveyed to NPIU. The matter requires the urgent attention, please.

Sd/-
(Krishna Gopal)
Coordinator, TEQIP

Encl: A/a

Director

**NATIONAL INSTITUTE OF TECHNOLOGY,
(DEEMED UNIVERSITY)
KURUKSHETRA - 136 119**

Proposed Allocation

S.No.	Category of Expenditure	Rs. in crores	
		Current Allocation	Proposed Allocation
A	Promotion of Academic Excellence		
I	Investment Cost		
1.	Civil Works	1.900	1.900
2.	Equipment	12.700	12.700
3.	Furniture	0.500	0.500
4.	Vehicle	0.000	0.000
5.	Books & LRs	1.600	1.600
6.	Consultancies	0.200	0.050 ✓
7.	Training, Fellowships & Workshops	1.300	1.300
	Sub Total (I)	18.200	18.050
II	Incremental Operating Cost		
8.	Salary	1.800	0.950 ✓
9.	Consumables		
10.	O&M		
	Sub Total (II)	1.800	0.950
	Total (A)	20.000	19.000
B	Networking	0.800	0.800
C	Services to Community	0.130	0.130
	Grand Total (A+B+C)	20.930	19.930

Item 11.12: To consider enhancement of Staff Welfare Fund.

The Karamchari Sangh of National Institute of Technology, Kurukshetra has requested that financial aid of Rs. 50,000/- at present being given to the legal heir of the employee at the time of death out of Staff Welfare Fund may kindly be enhanced to Rs. 1,00,000/-.

Earlier in the light of decision taken by the Board of Governors of the Institute in their meeting held on 22.5.1981, a sum of Rs. 5/- per month was being deducted from the salary of each employee of the Institute and financial aid @ Rs. 25,000/- was being provided to the legal heir of the employee to defray immediate expenses. Thereafter on request of the Karamchari Sangh the above financial aid was enhanced from Rs. 25,000/- to Rs. 50,000/- and the subscription from the employees was also raised from Rs. 5/- to Rs. 20/- per month vide item No. 3.6 of Finance Committee meeting held on 24.5.2004. The background of enhancement of subscription from Rs. 5/- to Rs. 20/- per employee per month was that Rs. 10/- will be deposited into the Staff Welfare Fund and Rs. 10/- will be utilized for arranging Group Insurance Scheme for the employees of the Institute, but Group Insurance Scheme could not be materialized due to some practical problems. As requested by the Karamchari Sangh the financial aid may be raised from Rs. 50,000/- to Rs. 1,00,000/- to be provided to the legal heir of the employee at the time of death of any employee of the Institute and Rs. 10/- being deducted from the salary of the employees on account of Group Insurance Scheme may be adjusted against the financial aid though this subscription is already being credited to the Staff Welfare Fund. Keeping in view the tremendous increase in the prices the present financial aid of Rs. 50,000/- is not sufficient hence the increase is eminent.

The matter is placed before the Finance Committee for consideration and decision.

Item 11.13: To consider and ratify the minutes of 8th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 28.05.2007.

The 8th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra was held on 28.05.2007 under the Chairmanship of Dr. M N Bandyopadhyay, Director & Chairperson of Building & Works Committee of the Institute. The Committee considered the items furnished in the Agenda which is placed at Annexure- I. The recommendations made by the Committee are placed at Annexure- J.

As per advice of the Ministry, the recommendations made by the Building & Works Committee are to be considered by the Finance Committee first.

Finance Committee may consider and ratify the minutes of the Building & Works Committee.

Item 11.14: Proposal for Establishing Aero Modelling Club in the Institute.

Dr. R. Vasudeven, Assistant Professor Mechanical Engineering Department has put up a proposal for establishment of Aero Modeling Club in the Institute at Annexure -K pages from 28 to 30. In this proposal it has been pointed out that a team of Aero Modeling experts from Bobkun Aero Modeling Club, Yamunanagar has visited NIT, Kurukshetra in the 2nd week of January, 2007 and demonstrated Aero Plane Models to the students of the Institute in the Sports Ground of the Institute followed by a lecture-cum-demonstration on various types of remote controlled Aero Models as well helicopter. The students' response to this activity has been very enthusiastic and overwhelming majority of students of the Institute are keen to learn the craft of making Aero Plane Models and flying them.

Many leading Institutes of Technology such as IIT, Delhi, IIT Roorkee and NIT- Surathkal have already established a full-fledged Aero Model making facility. This is entirely a new activity to be set up in the Institute which will be proved extremely useful to the students of the Institute.

In order to set up Aero Modeling Club various basic infrastructure will be required such as two rooms and equipments etc. for which initial capital investment of Rs. 1,25,000/- is required. The same will be utilized for purchase of kits, gliders, sail plane, on training, TA/DA of experts etc. The recurring expenditure will be Rs. 75,000/- approx. per annum. Once the Aero Modeling Club is established, the Internal Revenue Generation will be generated from the participants in this activity. The necessary provision of funds for Non-recurring Expenditure will have to be made in the Plan Budget and for Recurring Expenditure the provision will have to be made out of the Non-Plan Budget of Mechanical Engineering Department.

The Finance Committee may consider and approve the proposal.

PROPOSAL FOR ESTABLISHMENT OF AEROMODELING CLUB

BACKGROUND: A team of Aero modeling experts from Bobkun Aero modeling Club, Yamunanagar visited NIT Kurukshetra on 14 January 2007 and demonstrated Aero plane models to our students in the sports grounds of the institute. This was followed up by a Lecture cum demonstration of various types of remote controlled Aero Models as well as helicopter model on 20 January 2007. The students' response to this activity has been very enthusiastic and an overwhelming majority of our students are keen to learn the craft of making Aero plane models and flying them. On their behalf, I am submitting a proposal to establish a facility for enabling our students to have hands on training sessions in Aero plane Model making from qualified experts in this field.

BENEFITS TO STUDENTS

The most effective way of grasping the principles of Aerodynamics: concepts like **LIFT, DRAG and STREAMLINED OBJECT** etc is to assemble an aeroplane model with one's own hand and try to fly it. In the process a student has to

- Identify the forces that act upon airplanes and understand the effects of these forces on aeronautical design.
- To identify each part of an airplane and its function in flight.
- To understand and explain the importance of air and airflow as they relate to the wings of an airplane
- To identify an airplane's center of gravity and its relationship to an airplane's flight capabilities.
- To identify the motions of an airplane (yaw, pitch and roll).
- To identify design factors that impacts the motions of an airplane.
- To demonstrate the importance of testing design models before actually building a prototype.

It is pertinent to mention that many leading Institutes of Technology such as IIT- Delhi, IIT- Roorkee, IT (BHU) and NIT- Surathkal -just to name a few- already have a full fledged AERO MODEL MAKING facility.

STATUS: The proposed Aero modeling facility will be a part of the Thermal Engineering Labs and function under the guidance of the Chairman, MED.

The detailed break-up of the total funds required for the project, along with infrastructural and manpower requirements are as under.

INFRASTRUCTURE: Two large rooms with black board and tables are required for the purpose of assembling the aero plane models and holding lecture cum demonstration classes.

MANPOWER: One Technician (from NITK) will be associated with the Aero modeling club to assist the activity and also to act as the caretaker of the equipment used. An amount of Rs. 200/- (approx) per month may be paid to this technician.

INITIAL INVESTMENT: An amount of Rs. 1,00,000/- may be sanctioned immediately out of the Institute Development Fund (Students) for procuring the material required for hands on training. (List of material to be procured along with specifications and approximate cost is enclosed.) In addition to this an amount of Rs. 25000/- may be granted for carrying out the civil works in the rooms allotted for the club.

RUNNING COST: The Aero Modeling Instructors from Bobkun Flying Club of Yamunanagar will conduct the training sessions. A total of twenty (tentative) training sessions will be held in an academic year. An amount of Rs. 3000/- per training session will be paid to the instructors.

An MoU to this effect will be signed between the Chairman of Mechanical Engineering Department and representatives of Bobkun Aero modeling club.

COMMENCEMENT: It is proposed to commence the training with a batch of twenty students from July 29 2007 onwards. In order to ensure students' commitment a token amount of Rs. 500/- per student will be charged from each participant. This amount will be utilized to meet miscellaneous expenses (such as buying tools, etc) It is anticipated that once this activity is launched, it will be possible to receive help, both in monetary form and other forms from NITK alumni. In fact Er. Adesh Gupta, CEO, Liberty group, and an alumnus of the Department of Mechanical Engineering of NITK expressed, during his inaugural address for Literati 2006 on 24th March 2006. his keen interest to contribute to the establishment of an Aero modeling Centre at his alma mater.

INITIAL INVESTMENT

In the first year, the following material and equipment are to be procured. In the following years only the consumable items will have to be procured and the quantity procured will be proportional to the number of student trainees enrolled in the Aero modeling classes.

LIST OF MATERIAL TO BE PROCURED IN THE FIRST YEAR

Serial no.	Item	Quantity	Unit price (Rs)	Total Cost (Rs)
1	Chuck glider and catapult glider	40 units	300	12000
2	Toe line glider	2 Nos	2600	5200
3	Sail plane (powered by 1.8 cc engine)	1 No	1000	1000
4	Sail plane	1 No	250	250
5	RC set (including 4 servos and buddy box)	On training basis		20000 approx for each set
6	Training kits of control line aeromodel (speed and aerobatics)	On training basis		7500 approx for each set
7	RC trainer and flying model	On training basis		25000 approx for each set

SUMMARY:

Initial Expenditure: Rs. 1,25,000.

Recurring Expenditure: Rs. 75,000/- (approx) per annum

From the next year in case more students join this activity a proportionate increase in the recurring expenditure will become necessary

Sd/-

R. Vasudevan
Asst. Prof (MED)
Through: Chairman MED

Item 11.15 To consider special pay/allowances to some categories of non-teaching posts in view of specially arduous nature of duties.

Prior to conversion to NIT, the Institute used to adopt the pay scales of the employees as per the State Govt. pattern. As there was a provision of special pay to some categories of non-teaching posts, the following categories of non-teaching posts are drawing Special pay/allowance on State Govt. pattern as per the instructions of Govt. of Haryana issued from time to time:-

1.	Driver	Rs. 300/- p.m. special pay
2.	Steno-typist	Rs. 100/- p.m. special pay
3.	Sweeper/Sewerman	Rs. 65/- p.m. special allowance
4.	Chowkidar-cum-Mali	Rs. 30/- p.m. special allowance
5.	Cook-cum-Chowkidar	Rs. 30/- p.m. special allowance
6.	Staff Nurse	Rs. 200/- p.m. BAUA allowance

However, it is pertinent to mention here that the Govt. of Haryana has allowed the special pay/allowances prior to 1986 keeping in view Specially arduous nature of duties and special addition to the work or responsibility attached to the posts.

It is also worth mentioning here that the BAUA allowance has been allowed to the Staff Nurse since 1998 as this post was filled in 1998.

The Dy. Educational Adviser, Govt. of India, Ministry of Human Resource Development, Deptt. of Secondary & Higher Education vide letter No. F.20-46/2003-TS-III(Pt.IV) dated 7.6.2004 issued instructions to rationalize the scales of pay of non-teaching employees quite identical to those as notified under Central Civil Services (Revised Pay) Rules 1997 (copy enclosed) as Appendix - L from pages 34 to 35. The matter was placed before the Board of

Governors of the Institute in their 6th meeting held on 30.9.2004. The Board decided as under:-

"The Board noted that the MHRD, New Delhi vide their letter No. 20-46/2003-TS-III(Pt.IV) dated 7.6.2004 have issued instruction that all NITs should adopt the pay scales as notified under CCS(Revised Pay) Rules 1997 w.e.f. 1.4.2004 for non-teaching staff for bringing them on the Central Government pattern. The Board further noted that the process of rationalization was required to be approved/ratified by the Board of Governors of NIT concerned.

The Board ratified the action taken by the Chairman to approve the rationalization of pay scales for non-teaching employees of NIT, Kurukshetra for bringing them on Central Government pattern (CCS revised pay rules of 1997) w.e.f. 1.4.2004 in terms of the MHRD letter No. 20-46/2003-TS-III(Pt.IV) dated 7.6.2004 without any ambiguity".

In view of the above decision of the MHRD and Board, the pay scales of the employees of the Institute were rationalized w.e.f. 1.4.2004 as per Central Govt. pattern. However, in the letter referred to above, no specific instructions were given with regard to special pay/allowances. Various letters were written to the MHRD, New Delhi for getting the clarification as to whether the Special pay/allowance is applicable to the above categories of posts. No reply was received in this regard. However, the employees working on the above categories of non-teaching posts have been continuing to draw Special pay/allowance.

It will not be out of place to mention here that the Govt. of India, Dept. of Per. & Trg. vide office memorandum No. 4/4/97-Estt.(Pay-II), dated 22.4.1998 (copy enclosed) as Appendix - M on page 36 as compiled in the Swamy's General Rules, it was mentioned that the 5th Central Pay Commission although recommended for the discontinuation of the special pay in certain specific cases but it was also recommended regarding the quantum of special pay. On the recommendation of the Commission, the Govt. decided that the special

pay already admissible would be doubled in those cases where it was sanctioned at the current rates between January 1, 1986 and December 31, 1990 and enhanced by 50% in those cases where it was revised or introduced at rates higher than current rates after December 31, 1990.

Now the MHRD vide their letter No. F.20-6/2005-TS.III dated 2.4.2007 (copy enclosed) as Appendix - N pages 37 to 39 intimated that Ministry would take appropriate decision on the report of the common cadre structuring for non-teaching employees soon. Pending notification by the Ministry to this effect, the NITs are advised not to re-structure their non-teaching cadre unilaterally or promote people against non-existent posts or under ACP in their Institutes as this would create further distortion and imbalance the internal relativities. Any exercise already done or being done in this regard should be reserved and should be reported to the Ministry immediately. **Further any special pay granted to any employee and allowance sanctioned of a recurring nature should be withdrawn from immediate effect.**

Keeping in view the above facts and specially arduous nature of duties and responsibilities of the above categories of non-teaching posts, it is proposed that the employees holding these posts may be allowed to continue to draw special pay/allowances at the rates which they were drawing as on 1.4.2004.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board of Governors.

No. F.20-46/2003-TS-III (pt.IV)
Government of India
Ministry of Human Resource Development
Department of Secondary & Higher Education

New Delhi
June 7, 2004

OFFICE MEMORANDUM

Subject:- Rationalizations of Scales of Pay of non-teaching employees of National Institutes of Technology (NITs) – Clarification regarding.

The undersigned is directed to refer to a number of queries being raised by different NITs regarding rationalization/revision of the scales of pay for their staff in the light of their changed status as fully funded institutions of the Central Government and to clarify the issues in the following paragraph:-

2. While all NITs have adopted the scales of pay as approved by their respective BOGs & State Governments, a closer scrutiny of the scales of pay reveals that pay scales are quite identical to those notified under Central Civil Services (Revised Pay) Rules 1997 in most NITs while only in some of the NITs, the scales of pay have either been truncated or split with minor variations here and there. While the proposal to bring about a post-based revision of the scales of pay and consequent uniformity among identically placed employees of all NITs would require more time for an in-depth analysis and consideration by an expert body, it has been decided to rationalize the scales of pay of employees of all NITs as a first step.

3. Procedure for Rationalizations:- Now all NITs would adopt exactly identical replacement scales of pay as notified under CCS (Revised Pay) Rules 1997 for the Central Government employees. In order to do this, NITs would have to refer to the pre-revised scales of pay prevalent in their institutes immediately before 1-1-1996 which are identical to the scales of pay prevalent under the Central Government at that point of time. A complete list of pre-revised scales of pay and their revised equivalent introduced w.e.f. 1-1-1996 is contained in the CCS (Revised Pay) Rules which was circulated to all NITs vide letter of even number dated 27th February 2004. In those cases where there are no identical pay scales in the pre-revised scales of pay in NITs vis-à-vis the Central Government, NITs may have to club two or more pay scales so as to fit them into one of the existing standard pay scale which has a matching revised scale. This clubbing should be done depending upon the nature of the post. However, NITs may also directly adopt the revised scale of pay of such posts as are identical to those common categories of posts listed in Part-B of the CSS (Revised Pay) Rules 1997.

4. Pay Fixation:- The pay of an employee would be fixed at the same stage in the new scale of pay as was being drawn by him before introduction of this new pay scale. If there is no such stage in the new scale of pay, the pay may be fixed at a stage just next above his existing pay. Where the stage of basic pay of an existing employee is lower

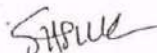
than the minimum of the newly introduced scale of pay, then his/her pay shall be fixed at the minimum of such pay scale and similarly, where existing basic pay of an employee is more than the maximum of the scale of pay adopted for that post, then the pay of that employee shall be fixed at the maximum of the scale of pay of his post and the difference between his existing pay and the pay fixed shall be protected as *personal pay* for that particular employee(s) which would be adjusted against future increments including stagnation increments. If the pay of an employee is fixed at the same stage, then his date of increment shall not change and where pay is fixed just at the next higher stage, then that employee would draw his next increment after completion of 12 months' qualifying service.

4.1 Further, if any NIT like NIT Warangal is following State Government pattern of DA which is different from the Central pattern of DA due to late revision of the scales of pay [subsequent to January 1996], then the pay of an employee would be fixed at such a stage in the new scale of pay where the new pay + Central rate of DA on the date of such fixation would be equal to or just next above the existing pay + State rate of DA.

5. This rationalization of scales of pay as well as fixation pay would be effective from 01-04-2004 in all NITs including NIT Patna which was taken over by the Central Government w.e.f. 28-01-2004. The scale of pay to be adopted for teaching staff of NIT Patna shall be those approved by the Ministry vide Notification No.37-104/95-TS-II dated 9th October 1998. No employee shall be given any option to select the date of his/her pay fixation in the newly introduced scales of pay. Besides, there would not be any notional fixation of pay with effect from 01-01-1996. Therefore, no question of payment of arrear shall arise before 01-04-2004.

6. The introduction of new scales of pay as a process of rationalization shall have to be duly approved/ratified by the BOG of the NIT concerned. Any difficulty in the matter of pay fixation arising out of implementation of this order and/or if there is any peculiar condition regarding scales of pay in any particular NIT, the same should be referred to the Ministry for clarification.

7. NITs may please send a statement indicating the pre-revised and revised scales of pay of all posts in NITs which have been introduced consequent upon implementation of this order.


(Dr. G L Jambulkar)
Deputy Educational Adviser
Tel: 2338-4276

To

1. The Directors/Registrars of all NITs
2. The Chairmen, BOGs of NITs

APPENDIX - 8

ORDERS REGARDING SPECIAL
ALLOWANCE/ SPECIAL PAY

(1) Quantum of Special Allowance as per Fifth Central Pay Commission's recommendations effective from 1st August, 1997.—The Fifth Central Pay Commission in Para. 109.3 of its Report has reiterated the recommendation of the Third Central Pay Commission that the device of special pay should be used as sparingly as possible. The Fifth Central Pay Commission has separately recommended discontinuance of special pay in certain specific cases and has recommended that each Department should undertake a thorough review of cases of special pay to determine the necessity for its continuance. Pending review, in Para. 109.4 of the Report, the Commission has made recommendation regarding the quantum of special pay. The recommendation of the Commission has been considered by the Government and it has been decided as under:—

(a) The special pay already admissible would be doubled in those cases where it was sanctioned at the current rates between January 1, 1986 and December 31, 1990 and enhanced by 50% in those cases where it was revised or introduced at rates higher than current rates after December 31, 1990.

(b) Where the special pay was sanctioned as a percentage of the basic pay, the quantum would be decided in consultation with this Department and the Ministry of Finance.

(c) The orders regarding special pay to Cashiers will be issued separately. [Since issued — See Order (6) below.]

(d) The special pay would henceforth be termed as "Special Allowance" as recommended by the Fifth Central Pay Commission in Para. 109.5 of the Report and would be granted as hithertofore subject to same conditions as are stipulated in FR 9 (25).

2. These orders would be effective from 1st August, 1997.

[G.I., Dept. of Per. & Trg., O.M. No. 4/4/97-Estt. (Pay-II), dated the 22nd April, 1998.]

KURUKSHETRA

No. 228 Date 18/4/02

DPD	DAG	DAD	CVO	CoE	C
M	Ec	Co	Ph	Ch	Ma
CW	WS	SW	PC	PS	EDC
CCN	PT	PCE	UMO	L	GA
SO	EO	DS	PIS	PIC	MBA

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Appendix-N
Item : 11.15

No.F.20 - 6 / 2005 - TS.III

Government of India

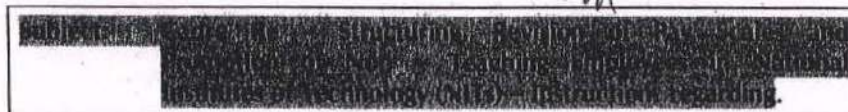
Ministry of Human Resource Development
Department of Higher Education

-_-_*-_*-

New Delhi, the 2nd April, 2007

To

The Directors of
All National Institutes of Technology (NITs)



Sir,

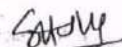
I am directed to say that a Committee of Directors of National Institutes of Technology (NITs) constituted under the Chairmanship of Prof. Sunil Kumar Sarangi, Director, National Institute of Technology, Rourkela has submitted a report regarding Common Cadre Structure, Pay Scales, Promotions and other Service Conditions of the Non - Teaching Employees of NITs. The said report is under consideration of the Ministry.

2. It is understood that some of the NITs have resorted to unilateral cadre re - structuring, re - designating staff, revising their scales of pay and promoting them against vacant posts without any specific approval of the Ministry. It may be stated here that in accordance with the instruction of the Ministry of Finance issued vide O.M. No.7 (7) - E (Coord) / 93 dated 3rd May 1993, any post lying vacant for more than one year is deemed to be abolished and it would require prior approval of the Ministry for revival. Further, most of the National Institutes of Technology (NITs) have a non - teaching staff strength beyond the approved limit of 1:1.5.

...contd./-

3. Ministry would take appropriate decision on the report of the common cadre structuring for non – teaching employees soon. Pending notification by the Ministry to this effect, the NITs are advised not to re – structure their non – teaching cadre unilaterally or promote people against non – existent posts or under ACP in their Institutes as this would create further distortion and imbalance the internal relativities. Any exercise already done or being done in this regard should be reserved and should be reported to the Ministry immediately. Further any special pay granted to any employee and allowance sanctioned of a recurring nature should be withdrawn from immediate effect. It is also clarified that matters relating to re – designation, upgradation and revision of pay scales of employees of NITs would also require the specific approval of the Government in addition to the approval of the Board of Governors and Finance Committee. NITs are advised to furnish detailed information about various non – teaching posts are given at Annexure – I.

Yours faithfully,



(Dr G L Jambhulkar)
Deputy Educational Adviser (NIT)

Tel: 2338 4276

Fax: 2338 4345

Email: technicalsection3@yahoo.co.in

Copy for information to :-

1. Chairmen, Board of Governors (BOGs) of all National Institutes of Technology (NITs).
2. The Registrars of all National Institutes of Technology (NITs).

STATUS OF ALL NON - TEACHING POSTS

Name of the National Institutes of Technology: _____

Sl. No.	Name / Designation of the Post	Scale of pay as of 31.03.2004	Scale of pay as on 01.04.2004 after rationalization as per Central Pay Scale	Minimum Qualification & Experience prescribed for the post	Mode of Recruitment – by Direct Recruitment or by Promotion. If by Promotion then indicate the feeder cadre and minimum length of service at lower post	Total number of sanctioned posts in each grade	Total number of employees in position as on 01.04.2007
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

VACANCY POSITION

Sl.No.	Name & Designation of the Post	Scale of Pay	Date from which vacant	Mode of Recruitment for the post	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

PLEASE INDICATE THE EXISTING HIERARCHAL ADMINISTRATIVE AND STAFF STRUCTURE OF THE INSTITUTE.

Item 11.16 To consider condemnation of Institute Vehicle TATA SUMO No. HR07 D 1210 and purchase of new one in lieu thereof.

The Institute TATA SUMO No. HR07D 1210 was purchased in 1999 at total cost of Rs. 3.87 lacs out of College Development Fund (College Share of Consultancy). It has traveled a distance of 1,81,000 KM and has completed duration more than eight years.

As per the condemnation schedule issued by the Government of India and Government of Haryana, the vehicle can be condemned on the following condition: -

When it covers a total mileage of 1,20,000 Km or have completed six years of its life and 1,80,000 Km or have completed six years of its life whichever is later respectively.

The TATA SUMO has exhausted its lifespan and completed the total mileage required to be covered under condemnation schedule. Hence it will not be economical to maintain this vehicle any more. A copy of year-wise expenditure of vehicle in Rs./Km is enclosed as Annexure-O at page 41.

In view of the above, it is proposed that the Institute TATA SUMO HR 07 D 1210 may be allowed to be condemned and new vehicle of equivalent make i.e. TATA SUMO (Deluxe model Air-conditioned)/ Scorpio/ Tavera to be purchased in replacement of the present TATA SUMO. The approximate cost of New said model would be Rs. 8.00 Lacs for which the expenditure will be met out from the College Development Fund (College share of Consultancy). There will be no financial liability on the Government of India. However, the sale proceeds of existing vehicle will be credited into the Misc. income of the Institute.

The Finance Committee may consider and recommend to the Board for condemnation of the existing vehicle TATA SUMO and allow to purchase the new vehicle of the equivalent make i.e. TATA SUMO (Deluxe model Air-conditioned)/ Scorpio/ Tavera in replacement of the existing vehicle.

Year wise Expenditure of TATA SUMO in Rs./KM

Sr. No.	Year	Mileage in KM	Expenditure on /fuel in Rs.	Rs./KM	Expenditure on Spare/Repair In Rs.	Rs./KM	Total Expenditure in Rs./Km
1.	1999-2000	18546	19207.95	1.03	14418.57	0.78	1.81
2.	2000-2001	15613	21331.35	1.37	5187.50	0.33	1.7
3.	2001-2002	15295	29567.43	1.93	8678.00	0.57	2.5
4.	2002-2003	20534	36589.52	1.78	10641.85	0.52	2.3
5.	2003-2004	19735	40149.69	2.03	35575	1.80	3.83
6.	2004-2005	20941	57388.33	2.74	14730.15	0.70	3.44
7.	2005-2006	30477	96707.43	3.17	23995.65	0.78	3.95
8.	2006-2007	35084	127368.72	3.63	41145	1.17	4.8

(Workshop Supdt.)

19/6/07

Item 11.17: To consider to provide space for post office in the shopping complex of National Institute of Technology, Kurukshetra

At present one number room is provided in hostel No.3 to the post office to provide facilities to Administration, students and the staff of the Institute. The building of shopping centre-cum-post office and bank has been completed and is functioning since 2002. The space to the State Bank of India has been provided on the first floor on the shopping complex with a fixed rent of Rs.9500/- per month. The authorities of post office have also been requested several times to shift their office in the shopping complex. Now vide their DO letter No.D/122 dated 5.4.2007 the authority of the post office has mentioned that the accommodation offered in the hostel is not adequate and also not suitable to house the post office which is going to be computerized very soon. Since the students, visitors and other officers etc. visit the post office for various works, image/reputation of the Institute is linked like other sections, offices and wings of the Institute. It has also been mentioned that unlike banks, etc., similar department of post office is engaged purely in public utility services which are heavily subsidized by the Govt. of India. That is why most of the post offices are functioning in rent free State Government buildings with water /light charges only. Presently post office at NIT Kurukshetra is also working in hostel room at nominal rate of Rs.30/- per month. Similar is situation in respect of various other post offices functioning in universities, institutions etc. Therefore, post offices may not be measured with that of market rent and yardstick unlike other commercial activities.

Therefore, they have requested that suitable accommodation with no rent/nominal rent be provided to the post office and also requested that the entire space opposite to the bank may be provided to this post office which will be a good space for Govt. office allocated in this big renowned Technical Deemed University.

In this connection the Director constituted a committee under the chairmanship of Dean (E, EM & C) to look into the matter. The committee met on 4.5.2007 and decided that in view of the essential services provided by the post office and the facts explained by the authorities of the post office, the space of 2 bays on the first floor adjacent to the State Bank of India may be provided to the post office on nominal rent of Rs.999/- per month as a special case.

The finance committee may consider the request of the authorities of the post office and accord approval to nominal rent of Rs. 999/- per month for the post office as explained above.

Item 11.18 To provide faculty for M.Tech courses started under the Technical Education Quality Improvement Programme (TEQIP).

The Concise Institutional Proposal (CIP) of our Institute provided for the starting of the following Post Graduate (M.Tech) programmes: -

Department	Name of the Programme	Level	Proposed Annual Intake				
			Gen.	SC	ST	Spon.	Total
Civil Engg. Deptt.	Transportation Engineering	PG	08	01	01	05	15
Electrical Engg. Deptt.	Power Electronics & Drives	PG	08	01	01	05	15
Mechanical Engg. Deptt.	CAD/CAM	PG	08	01	01	05	15

The matter was placed before the Senate in its 7th meeting held on 9.6.2006. The Senate approved the said courses to be started under the TEQIP scheme w.e.f July, 2006. These minutes were ratified by the Board in its 11th meeting (Item 11.17) held on 10.7.2006.

During the session 2006-2007 the following numbers of students were admitted in the above said courses: -

Department	Name of the Programme	Level	Admissions 2006-2007
Civil Engg. Deptt.	Transportation Engineering	PG	03 (Gen.=01, Sponsored=02)
Electrical Engg. Deptt.	Power Electronics & Drives	PG	08 (Gen.=07, SC=01)
Mechanical Engg. Deptt.	CAD/CAM	PG	09 (Gen.=08, SC=01)

However, for the study of the courses the existing faculty in the relevant department was asked to share the workload of study of these students.

Now, the admission for the session 2007-08 is to be made during July, 2007 and for the study of these courses, the following faculty is required as per the criteria suggested by the MHRD with regard to the teacher: student ratio i.e. 1:10 for Post Graduate Degree courses: -

Department	Name of the Programme	Level	Intake	Teacher Required
Civil Engg. Deptt.	Transportation Engineering	PG	15	02
Electrical Engg. Deptt.	Power Electronics & Drives	PG	15	02
Mechanical Engg. Deptt.	CAD/CAM	PG	15	02

It is pertinent to mention here that at present the funds allocated under the TEQIP scheme have been exhausted under which these courses were started.

The Finance Committee may consider and decide as to from which source the salary of the faculty recruited for the courses under TEQIP may be met.

Tabled

Item 11.19: To consider raising the Institute Contribution to Staff Club Non-Teaching (Class-III & IV) from existing Rs. 5,000/- to an appropriate amount.

The Presidents, Staff Club Non-teaching (Class-III & IV) of the Institute have requested that the Annual Grant to their Staff Clubs may be increased from Rs. 5,000/- to Rs. 20,000/-(each) per annum as there is an urgent need to spruce up the Club House and to improve the facilities to make the Club a hub of social activities and to provide better facilities to the members.

Existing contribution of Staff members to the Staff Club was Rs. 5/- per month which has recently been raised to Rs. 10/- per month.

It is submitted that the matter regarding enhancement of Institute's contribution to Staff Club(Faculty) was placed before the FC in its 9th meeting held on 28.10.2006 vide item No. 9.5. The FC recommended that Institution contribution to Staff Club(Faculty) may be raised from Rs. 10,000/- to Rs. 20,000/- per annum. The BOG has also ratified this decision.

The Institute's contribution to staff club non-teaching(Class III & IV) was provided from the year 1994 because the above club was established during this year. A period of more than 12 years has passed and during this period the prices of essential items have been raised considerably. The Institute's share Rs. 5,000/- is quite inadequate to meet the requirements for providing facilities in the club for the welfare of the members. It is, therefore, requested that the existing contribution of Institute of Rs. 5,000/- may be raised to Rs. 10,000/- (each) for both class-III & Class-IV Staff Clubs per annum.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board.

Tabled

Item 11.20 To consider the enhancement in fees and misc. expenses to the standing counsels of the Institute.

Our Institute has engaged the following standing counsels at various Courts of Law to defend the cases on behalf of the Institute: -

Sr. No.	Name of the Standing Counsels	Courts of Law
1.	Sh. C.B. Madan, Advocate (Senior Advocate)	At District Courts
2.	Sh. Amarjit Singh Virk, Advocate Sh. Varun Gupta, Advocate (Advocate on Record)	At High Court
3.	Sh. S. Srinivasan, Advocate Sh. V. Sudeer, Advocate (Advocate on Record)	At Supreme Court

Prior to 2003, the Institute was making payment to the Standing Counsel with regard to their fees and misc. expenses as Rs. 11,00/-+ Rs. 300/- at Distt. Level, Rs. 3300/-+ Rs. 700/- at High Court Level & Rs. 5000/-+ Rs. 500/- at Supreme Court Level Standing Counsel. On the request of the Standing Counsel for the enhancement in fees and misc. expenses, the matter was placed before the Finance Committee in its 2nd meeting held on 10.9.2003. The Finance Committee considered the enhancement in fee and misc. expenses to the Counsels and recommended to the Board of Governors that fee of the Institute Counsels be enhanced as under: -

(a)	Fee of the standing counsels at Hon'ble court at Kurukshetra per case	Rs. 1500/- + Rs. 300/- as misc. expenses.
(b)	Fee to the standing counsels at Hon'ble Punjab and Haryana High Court, Chandigarh per case	Rs. 4000/- + Rs. 700/- as misc. expenses.
(c)	Fee to the standing counsels at Hon'ble Supreme Court of India per case	Rs. 8000/- + Rs. 500/- as misc. expenses.

These minutes of the Finance Committee were ratified by the Board of Governors in its 4th meeting held on 8.12.2003. Since then, the Institute is making the payment to the standing counsels of the Institute as per the above rates.

Further, the Finance Committee in its 6th meeting held on 14.12.2005 decided as under: -

"The Finance Committee suggested that legal fee of the standing counsels at Kurukshetra be enhanced to the extent of Rs. 300/- per case. The Finance Committee did not agree to make payment of separate fee for making advice from the legal counsels at Kurukshetra."

These minutes were ratified by the Board in its 9th meeting held on 25.2.2006.

In view of the above decision of the Finance Committee and Board, the Legal fee of the standing counsel at Kurukshetra was enhanced from Rs. 1500/- to Rs. 1800/- per case. However, the fees of the Standing Counsels at the level of High Court and Supreme Court was not increased although they are also giving legal opinion as and when required by the Institute.

In view of the increase in prices in every field of life, the standing counsels are requesting to increase their fee/legal advice fee and misc. expenses. They are also asking for the payment of legal opinion fee.

It will be pertinent to mention here that due to awakening of law and further modifications in rules and regulations of the Institute after switching over from REC to NIT & also introduction of the Right to Information Act, the Institute has to consult/take legal advice from the standing counsels at all levels as per necessity to clear doubts so that there is no legal implication after implementation of the decisions taken by the Institute. Hence the request of the Standing Counsels for the payment of legal advice fees seems to be genuine.

It is also worth mentioning here that the Kurukshetra University Kurukshetra situated near the Institute has also enhanced the counsel fee of the Advocates for defending the case on behalf of the Kurukshetra University Kurukshetra in various Courts of Law. The Kurukshetra University Kurukshetra has also engaged the advocates as retainers for Punjab and Haryana High Court, Chandigarh and Local Courts at Kurukshetra by paying retainership fees to the advocates. By retaining the advocates on the panel, the Institute is entitled to seek legal opinion as and when required from the retainers advocate for which no additional fees is required to be paid. The copies of both the notifications are enclosed as Annexure-P from pages 47 to 49.

Keeping in view the above facts, the Finance Committee may consider atleast 50% enhancement in the fees and misc. expenses of the Standing Counsels of the various Courts of Law. The Institute may also be allowed to have the above Standing Counsels as Retainer by paying retainership fees on the pattern of Kurukshetra University Kurukshetra

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board of Governors.

KURUKSHETRA UNIVERSITY, KURUKSHETRA

NOTIFICATION

The Vice-Chancellor has been pleased to enhance the following rates of Counsel Fee for defending the University cases by the Advocates in the various courts. These rates are to be made applicable with immediate effect:-

Sr.No.	Name of the Court	Counsel Fee per case
1.	Supreme Court of India.	As per bills received from the Advocate(s) and approved thereto by the Vice-Chancellor.
2.	High Courts	1) Senior Advocates:- Rs.10,000/- including the fee of the Assisting Counsel + 10% of the fee as Clerkage and misc. expenses. 11) Other Advocates:- Rs.6,000/- + 10% of fee as Clerkage & Misc.expenses.
3.	District Courts	1) Sh.J.S.Virk, Sr.Advocate, Kurukshetra, Rs.5,000/- + 10% of fee as Clerkage and Misc.Expenses. 11) Other Advocates of District Courts Rs.2000/- + 10% of fee as Clerkage and Misc.expenses. Rs.220/- for Legal Notice.

For defending the cases of the University in the Dist. Courts, High Court & Supreme Court, existing practice of engagement of Advocates by the Vice-Chancellor/Registrar, keeping in view the nature of each case, will continue.

REGISTRAR

Endst.No.EN-B/06/M-47/ 5386-5485 Dated: 23.11.2006

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Chairpersons of the University Teaching Depts., K.U.Kurukshetra.
2. Heads/Branch Officers of the Non-Teaching Depts./Offices, K.U.Kurukshetra.
3. Principals of the College of Education, University College & Uni.Sr.Sec.Model School, K.U.Kurukshetra.
4. Dr.Balram,K.Gupta,Sr.Advocate, H.N.251,N.A.C.,Shivalik Enclave, Mahimajra.
5. Sh.J.S.Virk,Sr.Advocate,Chamber No.11,Dist.Court, KKR.
6. Sh.Ajay Kumar Beniwal,Advocate,H.N.1451,Urban Estate, Sect.-13, KKR.
7. O.S.D. to the Vice-Chancellor, K.U.K.(For kind information of the Vice-Chancellor).
8. Supdt. O/o the Registrar, K.U.K.(For kind information of the Registrar)

Assistant Registrar

KURUKSHETRA UNIVERSITY KURUKSHETRA

NOTIFICATION

The Vice-Chancellor has been pleased to approve the following panel of names of Advocates as Retainer for Punjab & Haryana High Court, Chandigarh and Local Courts at Kurukshetra with immediate effect for a period of one year:-

Sr. No.	Name of the Hon'ble Court	Name of Advocates	Retainership Fee
1.	Punjab & Haryana High Court, Chandigarh	Dr. Balram K. Gupta, Sr. Advocate & Sh. Shireesh Gupta, Advocate	Rs. 7500/- P.M. Rs. 2500/- P.M.
2.	Local Courts/ Consumer Court, Kurukshetra.	i) Sh. Jagjit Singh Virk, Sr. Advocate ii) Sh. Ajay Kumar Banewal, Advocate	Rs. 3500/- P.M. Rs. 2500/- P.M.

The University will be entitled to seek legal opinion as and when required from the Retainers for which no additional fee will be paid.

For defending the cases of the University in the Distt. Courts, High Court & Supreme Court, existing practice of engagement of Advocates by the Vice-Chancellor/Registrar, keeping in view the nature of each case, will continue.

REGISTRAR

Endst. No. EN-8/06/Misc. -47/ 1990 to 2090 Dated: 22-5-2006

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Chairpersons of the University Teaching Depts. KUK.
2. Heads/Branch Officers of the Non-Teaching Depts/ Officers, K.U.K.
3. Principals of the College of Edu. & Uni. College, K.U.K.
4. Finance Officer, KUK. He is requested to take further necessary action to release the retainership fee to the above advocates accordingly.
5. O.S.D. to Vice-Chancellor/Supdt., O/o the Registrar, K.U.K. (for kind information of the Vice-Chancellor/Registrar)
6. Dr. Balram K. Gupta, Sr. Advocate, Punjab & Haryana High Court, Chandigarh.
7. Sh. Shireesh Gupta, Advocate, Punjab & Haryana High Court, Chd.
8. Sh. Jagjit Singh Virk, Sr. Advocate, Dist. Court, Kurukshetra.
9. Sh. Ajay Kumar Banewal, Advocate, Dist. Court, Kurukshetra.

Basant
Assistant Registrar (Estt.)
for Registrar

KURUKSHETRA UNIVERSITY, KURUKSHETRA.
(Established by the State Legislature Act XII of 1956)

NOTIFICATION

The Vice-Chancellor has been pleased to approve the following panel of names of Advocates as Retainer w.e.f. 22-5-07 for a period of one year.

Sr. No.	Name of the Hon'ble Court	Name of Advocates	Retainership Fee
1.	Local Courts/ Consumer Court, Kurukshetra.	1. Sh. Jagjit Singh Virk, Sr. Advocate 2. Sh. Ajay Kumar Banewal, Advocate.	Rs. 4500/- P.M. Rs. 3500/- P.M.

The University will be entitled to seek legal opinion as and when required from the above Retainers for which no additional fee will be paid. However, no Advocate of Punjab & Haryana High Court is appointed as Retainer.

For defending the cases of the University in the Distt. Courts, High Courts & Supreme Court, existing practice of engagement of Advocates by the Vice-Chancellor/Registrar, keeping in view the nature of each case, will continue.

REGISTRAR

Endst. No. EN-8/07/M-47/ 3110 to 3209 Dated: 19-6-2007

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Chairpersons of the University Teaching Depts., K.U. Kurukshetra.
2. Head/Branch Officers of the Non-Teaching Depts./Officers, K.U.K.
3. Principals of the College of Edu. & University College, K.U.K.
4. Finance Officer, KUK. He is requested to take further necessary action to release the Retainership fee to the above Advocates accordingly.
5. O.S.D. to Vice-Chancellor/Administrative Officer b/o the Registrar, KUK (For kind information of the Vice-Chancellor/Registrar)
6. Dr. Balram K. Gupta, Sr. Advocate, H.No. 251, NAC, Shivalik Enclave, Manimajra, Chd. As per notification No. EN-8/06/Misc-47/1990 to 2090 dt. 22-5-2006 his term of Retainership was upto 21-5-2007.
7. Sh. Shireesh Gupta, Advocate, H.N. 251, NAC, Shivalik Enclave Manimajra, Chd. As per notification No. EN-8/06/M-47/1990-2090 dated 22-5-2006 his term of Retainership was upto 21-5-2007.
8. Sh. Jagjit Singh, Virk, Sr. Advocate, Dist. Court, KKR.
9. Sh. Ajay Kumar Banewal, Advocate, Dist. Court, KKR.

[Signature]
Administrative Officer (Estt.)
For Registrar

Tabled

Item 11.21: Making of provision of Wages/Salary of the contractual staff appointed in the Construction Cell of the Institute.

Earlier the construction work was being executed by the M/s NBCC Ltd., a Government of India Enterprises since 2001. The NBCC was charging 10% departmental charges of the project cost in view of the services being provided by them. Later on it was felt that NBCC is not working up to the satisfaction of the Institute resulting in delay of projects due to lack of supervision and non-availability of permanent civil and electrical engineers. The matter was discussed with the NBCC Chairman for early execution of the works but he showed his inability to provide additional staff to accelerate the work.

In view of the increase in take in UG/PG courses and also policy decision of the Government of India to introduce OBC reservation, it became essential to construct more hostels, class rooms and other buildings in near future. This matter was discussed by the Committee constituted by the Finance Committee analytically and deeply for speedy construction of the required civil works. The Committee decided to introduce its own construction cell to carry out quality work economically as well as in time and it was decided that some posts urgently required may be filled up on contract basis against the work with the approval of Board of Governors. The decision of the Committee was approved by the Hon'ble Chairman on 4.12.2006. While considering recommendations of the Committee, the Board of Governors in its meeting held on 26.4.2007 vide item No. 12.34 approved the action taken by the Chairman, Board of Governors in establishing own construction cell in the Institute. It was also decided by the Board that only minimum required staff to supervise the Construction Cell such as XEN/Consultant (Civil) and other supporting staff be engaged on contract basis and their salary may be charged against Non-plan funds. Board further decided that simultaneously CPWD may be engaged for carrying out big construction works in view of less cost, timely completion of construction works, better quality, supervision and timely utilization of funds received from Government of India.

For the present, provision of Wages/Salary of the following staff is to be made in the Non-plan Budget for the year 2007-08:

Sr. No.	Name of Posts	No. of Posts to be filled up
1.	XEN(Civil)	1
2.	AE/SDO(Civil)	1
3.	J.E.(Civil)	1
4.	Head Clerk	1
5.	Divisional Accountant	1

In the Budget estimates Non-plan for the year 2007-08 approved by the FC/BOG there is no provision for making payment of the Wages/Salary of the contractual staff appointed/ to be appointed in the civil construction cell. To implement the decision taken by the Board for making payment of the salary of contractual staff of the civil construction cell, a new sub-head namely "Wages/Salary of contractual staff of Construction Cell" under the major head Salary & Wages will have to be created for which necessary approval of FC/BOG is eminent. The said tenure posts are also required to be created.

Matter is placed before FC for consideration and decision.

Tabled

Item: 11.22 To consider creation of additional faculty positions due to new courses and increase in intake in the existing courses in consonance with the approval of MHRD.

The Deputy Educational Adviser, Govt. of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide Office Memorandum No. F.14-19/2004-TS-III dated 17.10.2006 conveyed the decision of the Ministry that **NITs may recruit faculties on direct recruitment basis with the approval of the respective FCs and BOGs after taking into account availability of fund and enhanced enrolment of the students for the purpose.**

It was also conveyed that the ratio between teacher and student must be 1:10 for PG programmes and 1:15 for UG programmes. The ratio among Professors: Assistant Professors and Lecturers would be 1:2:4.

In view of the above approval by the MHRD, a committee was constituted to work out the faculty position as per the criteria suggested by the MHRD. The recommendations of the committee were placed before the Finance Committee in its 10th meeting held on 21.3.2007. The Finance Committee decided as under: -

"The Finance Committee recommended to the Board that teaching posts both for UG & PG Courses be sanctioned to the Institute to the maximum extent of one fifty (150). Further allocation and cadre of the teaching posts with specialization whenever required be decided by the Director. The posts may be filled through direct recruit as per rules and as per qualifications laid down by the AICTE."

The above minutes of the Finance Committee were ratified by the BOG in its 12th meeting held 25.4.2007.

In view of the above decisions, the department-wise faculty position for 4-years under graduate (B.Tech.) as well as 2-years post graduate (M.Tech.) Degree Courses was prepared keeping in view the revised sanctioned annual intake of students of B.Tech.(enhanced from 327 to 540) & M.Tech.(enhanced from 126 to 180) from 2004 Batch to 2007 Batch and 2006 Batch to 2007 Batch respectively. The said enhanced intake has been approved from the academic year 2006-07. The proposed position is enclosed as Annexure Q page 54. However, as per decision of the Finance Committee and Board, we can recruit only 150 faculty positions but as per our calculations made in view of criteria suggested by MHRD come to 152 positions.

Further, it is also worth mentioning here the criteria for the faculty of Humanities & Sciences Department has not been suggested by the MHRD in the letter as referred to above.

It is also pertinent to mention here prior to 1.1.2005, the annual sanctioned intake of our both UG and PG Courses was 327 and 126 respectively and 160 teaching faculty was sanctioned for teaching these courses. The position of department-wise faculty is as under:

Sr. No.	Name of the Deptt.	Intake of the Students during Academic Year 2005.		Sanctioned faculty prior to 1.1.2005.		Total faculty positions
		UG	PG	UG	PG	
1.	Civil Engg.	65	45	26	05	31
2.	Computer Engg.	33	--	11	--	11
3.	Electrical Engg.	75	30	26	04	30
4.	Ec & Comm. Engg.	66	18	20	02	22
5.	Mechanical Engg.	88	15	33	02	35
6.	Physics	--	18	07	02	09
7.	Chemistry	--	--	05	--	05
8.	Humanities	--	--	08	--	08
9.	Mathematics	--	--	07	--	07
10.	PTSW	--	--	01	--	01
11.	Director	--	--	01	--	01
	Total:	327	126	145	15	160

In view of the above, it is evident that 27 faculty positions were sanctioned for Humanities and Sciences Department against the 118 faculty positions sanctioned for UG courses (appx. 23% of the UG faculty). However, the Government of India vide Office Memorandum No. F.14-19/2004-TS.III dated 14.3.2005 reduced the sanctioned faculty positions from 160 to 129. The matter was also referred to the Ministry for reviewing the orders with the request to convey the criteria for calculation of teaching load adopted for the said orders. No reply was received from the MHRD in this regard.

It is proposed that the Institute may be allowed to recruit additional 20% of the total 116 faculty positions (proposed for under Graduate Courses) for Humanities & Sciences Departments so that the teaching load which has been increased in these departments due to the enhancement of the existing intake of student as well as introduction of new courses, may be adjusted accordingly. The proposal is summarized as under: -

1.	Positions required for UG courses (Engg. Deptts.) as per norms	=	116
2.	Positions required for PG courses as per norms	=	36
3.	Positions required for Humanities Department (23% of the (1) above)	=	27
	Total	=	179

In addition to above, some faculty positions towards "Leave reserved" are also required. The department-wise allocation may be made by the Director.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board of Governors.

NATIONAL INSTITUTE OF TECHNOLOGY (DEEMED UNIVERSITY), KURUKSHETRA
PROPOSED DEPARTMENT WISE FACULTY POSITIONS

Sr. No.	Name of the Deptt.	Year/ Session	Intake of the Students	Total Students	Teacher Students Ratio	Total Teachers as per ratio
1.	Civil Engineering UG	2007	90	310	1:15	20
		2006	90			
		2005	65			
		2004	65			
	Civil Engineering PG	2007	63	126	1:10	12
		2006	63			
2.	Computer Engineering UG	2007	60	186	1:15	13
		2006	60			
		2005	33			
		2004	33			
	Computer Engineering PG	2007	30	60	1:10	06
		2006	30			
3.	Electrical Engineering UG	2007	90	330	1:15	22
		2006	90			
		2005	75			
		2004	75			
	Electrical Engineering PG	2007	30	60	1:10	06
		2006	30			
4.	Electronics & Comm. Engineering UG	2007	90	312	1:15	21
		2006	90			
		2005	66			
		2004	66			
	Electronics & Comm. Engineering PG	2007	18	36	1:10	04
		2006	18			
5.	Information Technology	2007	60	120	1:15	08
		2006	60			
6.	Industrial Engineering Management	2007	60	120	1:15	08
		2006	60			
7.	Mechanical Engineering UG	2007	90	356	1:15	24
		2006	90			
		2005	88			
		2004	88			
	Mechanical Engineering PG	2007	33	66	1:10	07
		2006	33			
8.	Physics PG	2007	36	72	1:10	07
		2006	36			
	Total:	UG	1734	1734	1:15	116
	Total:	PG	360	360	1:10	36
	Grand Total:	UG+PG	2094	2094	-	152