

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Agenda: For the 13th meeting of the Finance Committee.
Place: Board Room of National Institute of Technology, Kurukshetra
Date: Saturday, the 29th March, 2008 at 12.00 noon.

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13.1	To confirm the minutes of 12 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.10.2007	1-6
13.2	To note follow up action taken on the 11 th meeting of the Finance Committee held on 30.6.2007	7-9
13.3	To note follow up action taken on the 12 th meeting of the Finance Committee held on 15.10.2007	10-11
13.4	To consider re-appropriation of funds under Non-plan Grant for the year 2007-08	12
13.5	To consider amendments in existing Stores & Purchase Rules of the National Institute of Technology, Kurukshetra	13-16
13.6	To consider conducting Audit of the Institute by External Agency/Auditors Empanelled/Registered with the AG (Audit)/CAG	17-18
13.7	To note action taken by the Chairman, BOG for re-allocation of TEQIP Funds	19-22
13.8	To consider interest free wheat Loan of Rs. 5000/- to Class-III and Class-IV employees of our Institute during the Financial year 2008-09	23
13.9	To note outstanding audit objections appearing in the inspection report for the year 2006-07	24-30
13.10	To consider enhancement of the fee under Students related activities	31
13.11	To consider enhancement in sitting allowance to the Hon'ble Members of BOG, Senate, FC, B&WC and External Experts of various Selection Committees	32
13.12	To consider transfer of New Pension Fund to the Central Recordkeeping Agency (CRA) for managing the accounting, recordkeeping, database and other operational aspects	33-38

Tabled Items:

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13.13	To consider & ratify the minutes of 9 th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 17.03.2008	39
13.14	To consider engagement of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute on contract basis.	40-41

Item 13.1: To confirm the minutes of 12th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.10.2007

The minutes of the 12th meeting of the Finance Committee held on 15.10.2007 were circulated to the members vide our letter No. Acs./12th FC/9057-61 dated. 26.10.2007. No comments from any member have been received.

A copy of the minutes of 12th meeting of the Finance Committee held on 15.10.2007 is placed at Annexure- A pages 2 to 6.

The Finance Committee may confirm the minutes of the 12th meeting of the Finance Committee held on 15.10.2007.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

**Minutes of 12th meeting of the Finance Committee,
NIT, Kurukshetra held on 15.10.2007 at 1.00 p.m. in the
Board Room of National Institute of Technology, Kurukshetra-136119.**

PRESENT

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| 1. | Sh. C.B. Mathur,
Hon'ble Chairman, Board of Governors
& Finance Committee,
NIT, Kurukshetra.
B-35, Shyam Nagar,
Jaipur-302 019 (Rajasthan) | In Chair |
| 2. | Sh. J.R. Aggarwal,
Dy. Secretary,
(Integrated Finance Division)
Govt. of India,
Ministry of Human Resource Development,
Deptt. of Higher Education ,
Shastri Bhawan,
New Delhi- 110 001. | Member |
| 3. | Sh. D.K. Gupta,
Additional Director,
Technical Education Haryana,
(Representative of the Commissioner
& Secretary to Govt. of Haryana)
Technical Education Department,
New Civil Sectt. Haryana,
Sector-17, Chandigarh. | Member |
| 4. | Dr. M N Bandyopadhyay,
Director,
NIT, Kurukshetra. | Director-Member |
| 5. | Sh. R P S Lohchab,
Registrar,
NIT, Kurukshetra. | Member -Secretary |

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Sh. S.P. Sharma, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Finance Deptt., Haryana Civil Sectt., Chandigarh, Dr. Surendra Prasad, Director, Indian Institute of Technology, Delhi and Sh. Madan Mohan, Director(NITs), Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi could not attend the meeting.

Before the start of the meeting the Registrar & Member-Secretary welcomed the Hon'ble Chairman and other members of the Finance Committee.

The Finance Committee made recommendations/took decisions as under:

Item 12.1: To confirm the minutes of 11th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 30.6.2007.

The Finance Committee confirmed the minutes of the 11th meeting of the Finance Committee held on 30-06-2007 with the following observations: -

- (i) The CPF interest to the employees from 1-04-07 to 31-03-08 be allowed @ 8.5% p.a. The interest at higher rate may only be allowed after confirmation is received from the MHRD for which the matter has already been taken up with the Ministry by the Institute (w.r.t. the agenda item 11.5). Accordingly matter be perused with the Ministry.
- (ii) Instead of extra remuneration, some of the existing non-teaching employees as mentioned in the agenda item 11.15 be allowed personal pay so that they are not put to any hardship (w.r.t. the agenda item 11.15).
- (iii) The Institute contribution to each Staff Club of the non-teaching employees (Class III and Class IV) be increased from existing Rs.5000/- to Rs.10000/- (w.r.t. the agenda item 11.19).
- (iv) The matter regarding provision of additional faculty as referred to the MHRD may be pursued with them by the Institute. (w.r.t. the agenda item 11.22).

Item 12.2: To consider Revised Budget Estimates for the year 2007-08 and Original Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate Courses.

The Finance Committee recommended to the Board that the Revised Budget Estimates for the year 2007-08 for Undergraduate and Postgraduate Courses to

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the tune of Rs.1501.71 lacs and Original Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate Courses to the tune of Rs.1588.87 lacs be approved as per details furnished in the agenda item.

Item 12.3: To consider the reimbursement of medical expenses of Sh. Phool Kumar, Peon, Chemistry Department.

The Finance Committee decided that the reimbursement claim of Sh. Phool Kumar, Peon, Chemistry Deptt. be admitted to the tune of Rs.1,66,265/-. Sh Phool Kumar may be paid the balance amount of Rs.9265/- after making adjustment of Rs.1,57,000/- already taken by him towards advance payment for his treatment.

The Finance Committee recommended to the Board that the Director of the Institute be delegated financial power to admit the medical reimbursement claims to any extent for the treatment taken by the employees in the hospitals approved by the Central Govt. as per rules.

Item 12.4: To consider the stepping up the pay of Senior Govt. employees at par with their juniors.

The Finance Committee recommended to the Board that salary of the Group 'C' employees who were promoted/appointed from Group 'D' and are getting less ACP scales in comparison to their counterparts in Group 'C' so recruited direct be stepping up at par with the junior employee in the same cadre/post subject to other terms and conditions of the ACP Scheme as per details furnished in the agenda item.

Item 12.5: To consider the salary in respect of Sh. P.N. Saxena, Assistant Registrar appointed on contract basis.

The Finance Committee decided that Sh. P.N. Saxena, Assistant Registrar appointed on contract basis be allowed consolidated salary from the date of his engagement without mentioning basic pay and DP/DA etc. In future also the persons appointed on contract basis be allowed consolidated salary.

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are no norms for determining consolidated salary long duration contract. Dr. Saini has in the meantime intimated that it will not be possible for him to do full time job in the Institute Health Centre in salary less than what he has already been paid i.e. Rs. 41,000/-. Under these circumstances a short term decision has been taken by the Institute and Dr. Saini has been allowed to continue on contract basis for a period of 3 ~~years~~ ^{months} w.e.f. 1.3.2008 as per existing practice on a consolidated salary of Rs. 41,000/- p.m. (Rs. 34,400/- + Rs. 6,600/- as NPA).

It has also been further felt that Dr. Sushma Rani W/o Dr. D.S. Saini will also not be willing to serve the Institute as Lady Medical Officer in the salary less than the salary which being drawn by her at the LNJP Hospital, Kurukshetra. Under these circumstances it has been decided at the Institute level that we may request the State Government of Haryana to send her to the Institution on deputation basis.

The matter is placed before the Finance Committee to consider the matter as regards fixing consolidated salary Dr. D. S. Saini and make suitable recommendations to the Board of Governors.