

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda:** For the 13<sup>th</sup> meeting of the Finance Committee.  
**Place:** Board Room of National Institute of Technology, Kurukshetra  
**Date:** Saturday, the 29<sup>th</sup> March, 2008 at 12.00 noon.

<u>Item</u>	<u>Agenda</u>	<u>Page No.</u>
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13.2	To note follow up action taken on the 11 <sup>th</sup> meeting of the Finance Committee held on 30.6.2007	7-9
13.3	To note follow up action taken on the 12 <sup>th</sup> meeting of the Finance Committee held on 15.10.2007	10-11
13.4	To consider re-appropriation of funds under Non-plan Grant for the year 2007-08	12
13.5	To consider amendments in existing Stores & Purchase Rules of the National Institute of Technology, Kurukshetra	13-16
13.6	To consider conducting Audit of the Institute by External Agency/Auditors Empanelled/Registered with the AG (Audit)/CAG	17-18
13.7	To note action taken by the Chairman, BOG for re-allocation of TEQIP Funds	19-22
13.8	To consider interest free wheat Loan of Rs. 5000/- to Class-III and Class-IV employees of our Institute during the Financial year 2008-09	23
13.9	To note outstanding audit objections appearing in the inspection report for the year 2006-07	24-30
13.10	To consider enhancement of the fee under Students related activities	31
13.11	To consider enhancement in sitting allowance to the Hon'ble Members of BOG, Senate, FC, B&WC and External Experts of various Selection Committees	32
13.12	To consider transfer of New Pension Fund to the Central Recordkeeping Agency (CRA) for managing the accounting, recordkeeping, database and other operational aspects	33-38

**Tabled Items:**

<b><u>Item</u></b>	<b><u>Agenda</u></b>	<b><u>Page No.</u></b>
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13.14	To consider engagement of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute on contract basis.	40-41

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**Item 13.1: To confirm the minutes of 12<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.10.2007**

The minutes of the 12<sup>th</sup> meeting of the Finance Committee held on 15.10.2007 were circulated to the members vide our letter No. Acs./12<sup>th</sup> FC/9057-61 dated. 26.10.2007. No comments from any member have been received.

A copy of the minutes of 12<sup>th</sup> meeting of the Finance Committee held on 15.10.2007 is placed at Annexure- A pages 2 to 6.

The Finance Committee may confirm the minutes of the 12<sup>th</sup> meeting of the Finance Committee held on 15.10.2007.

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Minutes of 12<sup>th</sup> meeting of the Finance Committee,  
NIT, Kurukshetra held on 15.10.2007 at 1.00 p.m. in the  
Board Room of National Institute of Technology, Kurukshetra-136119.**

**PRESENT**

- |    |   |                          |
|----|---|--------------------------|
| 1. | Sh. C.B. Mathur,<br>Hon'ble Chairman, Board of Governors<br>& Finance Committee,<br>NIT, Kurukshetra.<br>B-35, Shyam Nagar,<br><b>Jaipur-302 019 (Rajasthan)</b>  | <b>In Chair</b>          |
| 2. | Sh. J.R. Aggarwal,<br>Dy. Secretary,<br>(Integrated Finance Division)<br>Govt. of India,<br>Ministry of Human Resource Development,<br>Deptt. of Higher Education ,<br>Shastri Bhawan,<br><b>New Delhi- 110 001.</b>                                | <b>Member</b>            |
| 3. | Sh. D.K. Gupta,<br>Additional Director,<br>Technical Education Haryana,<br>(Representative of the Commissioner<br>& Secretary to Govt. of Haryana)<br>Technical Education Department,<br>New Civil Sectt. Haryana,<br><b>Sector-17, Chandigarh.</b> | <b>Member</b>            |
| 4. | Dr. M N Bandyopadhyay,<br>Director,<br><b>NIT, Kurukshetra.</b>   | <b>Director-Member</b>   |
| 5. | Sh. R P S Lohchab,<br>Registrar,<br><b>NIT, Kurukshetra.</b>  | <b>Member -Secretary</b> |

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Sh. S.P. Sharma, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Finance Deptt., Haryana Civil Sectt., Chandigarh, Dr. Surendra Prasad, Director, Indian Institute of Technology, Delhi and Sh. Madan Mohan, Director(NITs), Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi could not attend the meeting.

Before the start of the meeting the Registrar & Member-Secretary welcomed the Hon'ble Chairman and other members of the Finance Committee.

The Finance Committee made recommendations/took decisions as under:

**Item 12.1: To confirm the minutes of 11<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 30.6.2007.**

The Finance Committee confirmed the minutes of the 11<sup>th</sup> meeting of the Finance Committee held on 30-06-2007 with the following observations: -

- (i) The CPF interest to the employees from 1-04-07 to 31-03-08 be allowed @ 8.5% p.a. The interest at higher rate may only be allowed after confirmation is received from the MHRD for which the matter has already been taken up with the Ministry by the Institute (w.r.t. the agenda item 11.5). Accordingly matter be perused with the Ministry.
- (ii) Instead of extra remuneration, some of the existing non-teaching employees as mentioned in the agenda item 11.15 be allowed personal pay so that they are not put to any hardship (w.r.t. the agenda item 11.15).
- (iii) The Institute contribution to each Staff Club of the non-teaching employees (Class III and Class IV) be increased from existing Rs.5000/- to Rs.10000/-(w.r.t. the agenda item 11.19).
- (iv) The matter regarding provision of additional faculty as referred to the MHRD may be pursued with them by the Institute.(w.r.t. the agenda item 11.22).

**Item 12.2: To consider Revised Budget Estimates for the year 2007-08 and Original Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate Courses.**

The Finance Committee recommended to the Board that the Revised Budget Estimates for the year 2007-08 for Undergraduate and Postgraduate Courses to

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the tune of Rs.1501.71 lacs and Original Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate Courses to the tune of Rs.1588.87 lacs be approved as per details furnished in the agenda item.

**Item 12.3: To consider the reimbursement of medical expenses of Sh. Phool Kumar, Peon, Chemistry Department.**

The Finance Committee decided that the reimbursement claim of Sh. Phool Kumar, Peon, Chemistry Deptt. be admitted to the tune of Rs.1,66,265/-. Sh Phool Kumar may be paid the balance amount of Rs.9265/- after making adjustment of Rs.1,57,000/- already taken by him towards advance payment for his treatment.

The Finance Committee recommended to the Board that the Director of the Institute be delegated financial power to admit the medical reimbursement claims to any extent for the treatment taken by the employees in the hospitals approved by the Central Govt. as per rules.

**Item 12.4: To consider the stepping up the pay of Senior Govt. employees at par with their juniors.**

The Finance Committee recommended to the Board that salary of the Group 'C' employees who were promoted/appointed from Group 'D' and are getting less ACP scales in comparison to their counterparts in Group 'C' so recruited direct be stepping up at par with the junior employee in the same cadre/post subject to other terms and conditions of the ACP Scheme as per details furnished in the agenda item.

**Item 12.5: To consider the salary in respect of Sh. P.N. Saxena, Assistant Registrar appointed on contract basis.**

The Finance Committee decided that Sh. P.N. Saxena, Assistant Registrar appointed on contract basis be allowed consolidated salary from the date of his engagement without mentioning basic pay and DP/DA etc. In future also the persons appointed on contract basis be allowed consolidated salary.

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**Item 12.6: To consider incurring expenditure out of income from Hire of Vehicles & Guest House etc.**

The Finance Committee decided that income earned from Hire of Vehicles and usages of Guest House etc. be credited in the separate Head of Account and the same may be utilized by the Director for maintenance of services as per details furnished in the agenda item.

**Item 12.7: To consider the Pay scale of Rs. 8000-13500 for the Estate Officer of the Institute at par with SDEs/AEs of PWD (B&R) Haryana.**

The Finance Committee observed that there is no post of Asstt. Engineer (Civil) attached with Construction Cell of the Institute although it is mandatory requirement.

After detailed discussion, the Finance Committee recommended to the Board that the existing post of Junior Engineer (Civil) be upgraded to the post of Asstt. Engineer (Civil) in the pay scale of Rs. 8000-13500 temporarily by surrendering the post of Junior Engineer (Civil). The temporary position of A.E. (Civil) thus created should be filled up by promotion from the feeder cadre of Junior Engineer (Civil).

**Item 12.8: To consider rationalization of Electrical Maintenance section by surrendering the regular post of Junior Engineer (Electrical) and regularizing the contract post of Assistant Engineer (Electrical) for HT/LT substation operation and management.**

The Finance Committee observed that NIT, Kurukshetra has undergone major expansion in last one decade thus increasing the electrical consumption proportionately. The UHBVN, Haryana has been insisting, the Institute should get the power supply through HT/LT connection only and subsequently stopped sanctioning fresh supply through LT connection as per previous practice. The Finance Committee further observed that for the purpose of installation of HT/LT substation and its operation an Assistant Engineer (Elect) is a mandatory requirement; and the Board of Governors vide item No. 9.25 dated 26.02.2006 already created one post of Assistant Engineer (Electrical) for this purpose and the matter stands referred to MHRD for concurrence. At present, there is no post of Assistant Engineer (Electrical) available with the Institute to man the HT/LT substation which is already under installation.

After detailed discussion, the Finance Committee recommended to the

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Board that in order to comply with the mandatory requirement of an Assistant Engineer (Electrical) for manning the HT/LT substation, the Institute may be allowed to upgrade the existing post of Junior Engineer( Elect) to Assistant Engineer (Elect) in the pay scale of Rs. 8000-13500 temporarily by surrendering the post of Junior Engineer (Elect) till the approval for the post of Assistant Engineer (Elect) is received from MHRD. The temporary position of Assistant Engineer (Elect) thus created should be filled up by promotion from the feeder cadre of Junior Engineer (Elect.)

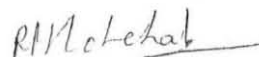
**Item 12.9: To make provision for introduction of Overtime Allowance to the non-teaching employees of the Institute on the Central Government Pattern.**

The Finance Committee did not agree with the proposal of the overtime mentioned in the agenda item.

**Item 12.10: To consider empanelment of Private and Registered/ Dharmarth Private Hospitals on the panel of the Institute and reimbursement of charges for treatment in these Hospitals.**

The Finance Committee did not agree with the proposal for taking Shree Swami Anantparkashanand Memorial Dharmarth Eye & ENT Hospital, Rajender Nagar, Kurukshetra (Kutiya Hospital) and Shree Krishan Dham Janhit Nyas (Hospital), Shree Krishan Dham, Railway Road, Kurukshetra on panel of the Institute for the purposes of consultation and reimbursement.

The meeting ended with a vote of thanks to the Chair.



(R P S Lohchab)  
Registrar & Member-Secretary



**Item: 13.2: To note follow up action taken on the 11<sup>th</sup> meeting of the Finance Committee held on 30.6.2007**

The recommendations of the Finance Committee made in 11<sup>th</sup> meeting held on 30.06.2007 have been placed before the Board of Governors in its 13<sup>th</sup> meeting held on 24.01.2008. The action taken on the recommendations are reported in Annexure – B pages from 8 to 9.

The Finance Committee may note.

Item	Subject	Action Taken
11.1	To confirm the minutes of 10 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.03.2007.	No action is required.
11.2	To note follow up action taken on the 9 <sup>th</sup> meeting of the Finance Committee held on 28.10.2006.	Action has been taken.
11.3	To note follow up action taken on the 10 <sup>th</sup> meeting of the Finance Committee held on 21.03.2007.	Action has been taken.
11.4	To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2006-2007.	No action is required.
11.5	To consider the rate of Interest on C.P.F. balances of the subscribers for the period from 1.4.2007 to 31.3.2008.	Action is being taken.
11.6	Payment of honorarium/extra remuneration to outside faculty for delivering expert lectures.	Action has been taken.
11.7	Provision of funds for supporting Research Activities in the Institute.	Action is being taken.
11.8	To consider the reimbursement of medical expenses of Sh. Surta Ram, Beldar, Electronics Engg. Department.	Payment has been made.
11.9	To consider the reimbursement of medical expenses of Late Sh. R.K. Arora, Ex-Finance Officer.	Payment has been made.
11.10	To consider increase in the number of Merit Scholarships.	Action is being taken.
11.11	To note reduction in Programme Life Allocation under TEQIP.	Action is being taken.
11.12	To consider enhancement of Staff Welfare Fund.	Action is being taken.
11.13	To consider and ratify the minutes of 8 <sup>th</sup> meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 28.05.2007.	No action is required.
11.14	Proposal for Establishing Aero Modelling Club in the Institute.	Action is being taken.
11.15	To consider special pay/allowances to some categories of non-teaching posts in view of specially arduous nature of duties.	Action is being taken.
11.16	To consider condemnation of Institute Vehicle TATA SUMO No. HR07 D 1210 and purchase of new one in lieu thereof.	Action is being taken.
11.17	To consider to provide space for Post Office in the shopping complex of National Institute of Technology, Kurukshetra.	Action is being taken

11.18	To provide faculty for M.Tech. Courses started under the Technical Education Quality Improvement Programme (TEQIP).	Action is yet to be taken.
<b>Tabled Item</b>		
11.19	To consider raising the Institute Contribution to Staff Club Non-Teaching (Class-III & IV) from existing Rs. 5,000/- to an appropriate amount.	Action is being taken.
11.20	To consider the enhancement in fees and misc. expenses to the standing counsels of the Institute.	Action has been taken.
11.21	Making of provision of Wages/Salary of contractual staff appointed in the Construction Cell of the Institute.	Action is being taken.
11.22	To consider creation of additional faculty positions due to new courses and increase in intake in the existing courses in consonance with the approval of MHRD.	Action is being taken.

**Item: 13.3: To note follow up action taken on the 12<sup>th</sup> meeting of the Finance Committee held on 15.10.2007**

The recommendations of the Finance Committee made in 12<sup>th</sup> meeting held on 15.10.2007 have been placed before the Board of Governors in its 13<sup>th</sup> meeting held on 24.01.2008.. The action taken on the recommendations are reported in Annexure - C on page 11.

The Finance Committee may note.

**Annexure-C**  
**Item: 13.3**

<b>Item</b>	<b>Subject</b>	<b>Action Taken</b>
12.1	To confirm the minutes of 11 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 30.6.2007.	No action is required.
12.2	To consider Revised Budget Estimates for the year 2007-08 and Original Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate Courses.	Action has been taken.
12.3	To consider the reimbursement of medical expenses of Sh. Phool Kumar, Peon, Chemistry Department.	Payment has been made.
12.4	To consider the stepping up the pay of Senior Govt. employees at par with their juniors.	Pay of the employees is being fixed as per decision taken.
12.5	To consider the salary in respect of Sh. P.N. Saxena, Assistant Registrar appointed on contract basis.	Action has been taken.
12.6	To consider incurring expenditure out of income from Hire of Vehicles & Guest House etc.	Action is being taken.
<b>Supplementary Item:</b>		
12.7	To consider the Pay scale of Rs.8000-13500 for the Estate Officer of the Institute at par with SDEs/AEs of PWD(B&R) Haryana.	Action has been taken.
12.8	To consider rationalization of Electrical Maintenance section by surrendering the regular post of Junior Engineer (Electrical) and regularizing the contract post of Assistant Engineer(Electrical) for HT/LT substation operation and management.	Action has been taken.
<b>Tabled Item</b>		
12.9	To make provision for introduction of Overtime Allowance to the non-teaching employees of the Institute on the Central Government Pattern.	No action is required.
12.10	To consider empanelment of Private and Registered/Dharmarth Private Hospitals on the panel of the Institute and reimbursement of charges for treatment in these Hospitals.	No action is required.

**Item 13.4: To consider re-appropriation of funds under Non-plan Grant for the year 2007-08**

It is provided under Rule-59(1) of the General Financial Rules subject to the provisions of Rule-10 of the delegation of Financial Powers Rules, 1978 and also subject to such other general or specific restrictions as may be imposed by the Finance Ministry in this behalf, re-appropriation of funds from one primary unit of appropriation to another such units within a grant or appropriation, may be sanctioned by a Competent Authority at any time before the close of the financial year to which such grant or appropriation relates.

In view of the above provisions following re-appropriations are requested to be made in the Revised Budget Estimates for the year 2007-08 in different Heads of Expenditure under Non-plan Budget:

(Rupees in Lakhs)				
Sr. No.	Head of Account	Revised Budget Estimates 2007-08	Budget Provision after re-appropriation 2007-08	Funds re-appropriated
1.	Establishment Expenses- Salary & Wages	996.31	980.04	-16.27
2.	Others –			
	i)Washing allowance	0.39	0.42	+0.03
	ii)Transport allowance	2.11	2.20	+0.09
	iii)TA Member	5.00	6.00	+1.00
3.	Other Administrative Expenses- Electricity & Power:			
	a)Electrical Tariff DOC	35.00	45.00	+10.00
	b)Elect. Tariff for WS & D	17.50	19.00	+1.50
4.	Hospital Medical & Other charges	4.50	6.00	+1.50
5.	Campus Interview	1.25	1.35	+0.10
6.	Advertisement	20.00	22.00	+2.00
7.	Study tour of students	0.35	0.40	+0.05
	<b>Total</b>	<b>1082.41</b>	<b>1082.41</b>	<b>+16.27</b>
8.	<b>REPAIR &amp; MAINTENANCE</b>			
	i) Electrical fitting	3.50	4.70	+1.20
	ii) Staff Quarters	47.00	56.30	+9.30
	iii)Water supply & Sewerage	7.00	5.00	-2.00
	iv)Hostel Buildings	6.00	4.30	-1.70
	v)Roads	20.00	13.20	-6.80
	<b>Total</b>	<b>83.50</b>	<b>83.50</b>	<b>0.00</b>

Finance Committee may approve the re-appropriations as mentioned above.



**Item 13.5 : To consider amendments in existing Stores & Purchase Rules of the National Institute of Technology, Kurukshetra**

On conversion of the Regional Engineering College to National Institute of Technology, Kurukshetra, the Stores & Purchase Rules of the Institute were revised in Nov., 2004. Soon after the implementation of these Rules a letter was received from MHRD, New Delhi in Aug., 2005 forwarding the guidelines GFR-2005 (Chapter 6 & 7) advising to frame the Stores & Purchase Rules on the basis of these guidelines. Since the purchase Rules of the Institute were revised in Nov. 2004, the matter was kept pending till a need to revise the Rules arises.

Subsequently a Manual on Policies & Procedures for purchase of goods was also received from the MHRD, New Delhi in Nov. 2006 advising that these guidelines would be applicable to all Centrally Funded Autonomous Bodies. The guidelines of this manual are also matching to the Chapter 6 & 7 of GFR-2005. As such a Committee consisting the following members was constituted by the Institute to consider and recommend the amendments in existing Stores & Purchase Rules keeping in view the above guidelines:

1. Dean (Plg. & Dev.)	Chairman
2. Chairman (Elect. Engg. Deptt.)	Member
3. Chairman (Mech. Engg. Deptt.)	-do-
4. Asstt. Register (Accounts)	-do-
5. Stores Officer	-do-

The above committee after holding meetings and seeking suggestions, comments of the Departments & Sections of the Institute has proposed the amendments as per a statement enclosed as Annexure- D Pages 14 to 16.

The Finance Committee may consider and make suitable recommendations to the Board of Governors for approval.



Existing Clause of Purchase Rules	Amendment Proposed																
<b>4.1 Purchase of Stores and Service</b>																	
<table> <tr> <th data-bbox="409 584 460 605">CFA</th><th data-bbox="556 584 848 605">Individual Item Costing (Rs.)</th></tr> <tr> <td data-bbox="409 633 594 655">Chairman/Indentor</td><td data-bbox="611 633 779 655">upto 1,00,000/-</td></tr> <tr> <td data-bbox="409 659 527 681">Dean (P&amp;D)</td><td data-bbox="611 659 779 681">upto 5,00,000/-</td></tr> <tr> <td data-bbox="409 685 493 707">Director</td><td data-bbox="611 685 779 707">above 5,00,000/-</td></tr> </table>	CFA	Individual Item Costing (Rs.)	Chairman/Indentor	upto 1,00,000/-	Dean (P&D)	upto 5,00,000/-	Director	above 5,00,000/-	<table> <tr> <th data-bbox="868 584 918 605">CFA</th><th data-bbox="1043 584 1337 605">Individual Item Costing (Rs.)</th></tr> <tr> <td data-bbox="868 633 1053 655">Chairman/Indentor</td><td data-bbox="1144 633 1312 655">upto 5,00,000/-</td></tr> <tr> <td data-bbox="868 659 986 681">Dean (P&amp;D)</td><td data-bbox="1144 659 1312 681">upto 25,00,000/-</td></tr> <tr> <td data-bbox="868 685 952 707">Director</td><td data-bbox="1144 685 1312 707">above 25,00,000/-</td></tr> </table>	CFA	Individual Item Costing (Rs.)	Chairman/Indentor	upto 5,00,000/-	Dean (P&D)	upto 25,00,000/-	Director	above 25,00,000/-
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<b>4.2 Write-off and Disposal of Stores</b>																	
<table> <tr> <th data-bbox="409 774 460 795">CFA</th><th data-bbox="594 774 848 827">Individual Item Costing (Rs.)</th></tr> <tr> <td data-bbox="409 827 510 849">Chairman</td><td data-bbox="611 827 779 849">upto 10,000/-</td></tr> <tr> <td data-bbox="409 853 527 875">Dean (P&amp;D)</td><td data-bbox="611 853 779 875">upto 1,00,000/-</td></tr> <tr> <td data-bbox="409 879 493 901">Director</td><td data-bbox="611 879 779 901">upto 5,00,000/-</td></tr> <tr> <td data-bbox="409 905 594 927">Board of Governors</td><td data-bbox="611 905 779 927">above 5,00,000/-</td></tr> </table>	CFA	Individual Item Costing (Rs.)	Chairman	upto 10,000/-	Dean (P&D)	upto 1,00,000/-	Director	upto 5,00,000/-	Board of Governors	above 5,00,000/-	<table> <tr> <th data-bbox="868 774 918 795">CFA</th><th data-bbox="1060 774 1312 827">Individual Item Costing (Rs.)</th></tr> <tr> <td data-bbox="868 827 952 849">Director</td><td data-bbox="1076 827 1244 849">upto 5,00,000/-</td></tr> <tr> <td data-bbox="868 853 1053 875">Board of Governors</td><td data-bbox="1076 853 1244 875">above 5,00,000/-</td></tr> </table>	CFA	Individual Item Costing (Rs.)	Director	upto 5,00,000/-	Board of Governors	above 5,00,000/-
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Board of Governors	above 5,00,000/-																
<b>5.2 Petty Purchases</b>																	
<p>An Indentor may make purchases upto a ceiling Rs.5,000/- per item (Rs.10,000/- at one time) after ensuring the reasonability of prices. The purchase may be effected either through a permanent imprest held in the name of the Indentor or through a temporary advance upto Rs.10,000/- that may be specifically drawn for the purchase in the name of Indentor or through credit after obtaining the approval of the CFA.</p>	<p>An Indentor may make purchases upto a ceiling Rs.15,000/- per item at one time after ensuring the reasonability of prices. The purchase may be effected either through a permanent imprest held in the name of the Indentor or through a temporary advance upto Rs.15,000/- that may be specifically drawn for the purchase in the name of Indentor or through credit after obtaining the approval of the CFA.</p>																
<b>5.3 Purchases Through Committee</b>																	
<p>The purchases through Purchase Committee consisting of at least three faculty/officers may be made with the approval of Dean (P&amp;D) for a total value upto Rs.3,00,000/- per item. Justification to effect the purchase through Purchase Committee should be furnished by the Indentors in their proposals. In order to ensure reasonability of the prices the committee will obtain quotations from reliable suppliers. If necessary the committee may draw advance upto Rs.50,000/- for making cash purchases while ensuring no single payment will exceed Rs.25,000/-.</p> <p>Large purchases should not be split into smaller lots.</p>	<p>The purchases through Purchase Committee consisting of three members of an appropriate level may be made with the approval of Dean (P&amp;D) for a total value upto Rs.3,00,000/- per item. Justification to effect the purchase through Purchase Committee should be furnished by the Indentors in their proposals. In order to ensure reasonability of the prices the committee will obtain quotations from reliable suppliers. If necessary the committee may draw advance upto Rs.50,000/- for making cash purchases.</p> <p>Large purchases should not be split into smaller lots.</p>																

<p><b>5.4 Purchases Through Quotations/Tenders</b></p> <p>Purchase of individual item upto Rs.5,00,000/- shall have to be made through Quotations. The purchases with estimated value beyond Rs.5,00,000/- shall have to be made by inviting Tenders through press. A Departmental Committee constituted by the Indentor will discuss and finalize the specifications of item(s) and any other point considered relevant before the purchase proposal is moved by the Indentor.</p>	<p>Purchase of individual item upto Rs.25 Lakh will be made through Quotations. The purchases with estimated value beyond Rs.25 Lakh per item shall be made by inviting Tenders through press. Advertisement in such case should be given in one National daily having wide circulation and one Local Newspaper. The Tender will be published on the web site of the Institute and Institute web site address will be given in the advertisement. In case of global Tenders the advertisement will be given in Indian Trade Journal, Kolkata also.</p> <p>The tenders will be obtained in two parts,</p> <ul style="list-style-type: none"> <li>(a) Technical Bid consisting of technical details alongwith commercial terms and conditions.</li> <li>(b) Financial Bid indicating price for the items mentioned in the Technical Bid.</li> </ul> <p>The tenders/quotations received after due date and time shall not be considered.</p> <p>The bidders shall furnish the Earnest Money alongwith their tenders @ 2 to 5% of the estimated value of the goods to be procured in form of Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee from any of Commercial Banks. The Earnest Money will remain valid for a period of 45 days beyond the final bid validity period.</p> <p>The successful bidder will furnish Performance Security @ 5 to 10 % of the value of Purchase Order in form of Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee from any of Commercial Banks. The Performance Security will remain valid for a period of 60 days beyond the date of completion of contractual obligations of the suppliers including warranty obligations.</p>
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<p><b>5.4.1 Departmental Purchase Committee</b></p> <p>The purchases with in the purchasing powers of the Indentors shall be finalized by the Departmental Committee of atleast three members and approved by the Indentor. However the purchases shall be subject to pre-checking by the SPS.</p>	<p>A Departmental Committee constituted by the Indentor will discuss points considered relevant and finalize the specifications of item(s) before the purchase proposal is moved by the Indentor</p> <p>The purchases beyond the purchasing powers of the Indentors shall be recommended by the Departmental Purchase Committee for approval of CFA.</p> <p>The purchases with in the purchasing powers of the Indentors shall be finalized by the Departmental Committee of atleast three members and approved by the Indentor. However the purchases shall be subject to pre-checking by the SPS.</p>
<p><b>5.4.4 Processing of Quotations (Para 1)</b></p> <p>The Indentors shall issue an Indent (Purchase Requisition) for every purchase above Rs.5,000/- per item on prescribed form for approval of Director/Dean (P&amp;D) before any purchase action is taken.</p>	<p>The Indentors shall issue an Indent (Purchase Requisition) for every purchase above Rs.15,000/- per item on prescribed form for approval of Director/Dean (P&amp;D) before any purchase action is taken.</p>
<p><b>9. Implementation of Rules</b></p> <p>The Institute shall lay down guidelines specifying normal time for each of the processing function under these rules so that all actions are completed expeditiously.</p>	<p>The GFR – 2005 and Manual on Policies and Procedures for purchase of goods of Government of India shall be the guidelines for implementation of these Rules.</p>

Sd/-  
A.R.(Acs.)

Sd/-  
Stores Officer

Sd/-  
Dr. A Swarup  
Chairman EED

Sd/-  
Dr.K.S.Kasana  
Chairman MED

Sd/-  
Dr. S.P.Jain  
Dean (P&D)  
& Chairman  
of Committee

**Item 13.6: To consider conducting Audit of the Institute by External Agency/Auditors Empanelled/Registered with the AG(Audit)/CAG**

The Board of Governors in its 12<sup>th</sup> meeting held on 25.4.2007 vide Item No. 12.8 while approving the Annual Report, Audited Statement of Accounts and Audit Report of National Institute of Technology, Kurukshetra for the year 2005-06 decided as under:

The Board noted the action taken by the Chairman, Board of Governors in approving the Annual Report, Audited Statement of Accounts and Audit Report of the Institute for the year 2005-06.

"The Board decided that the Institute should get its accounts audited after every three months through some external agency/Auditors empanelled/registered with the Office of Accountant General, Haryana/Comptroller & Auditor General of India".

The Senior Administrative Officer/CAV, O/o the Comptroller & Auditor, General of India, 10, Bahadur Shah Zafar Marg, New Delhi-110002, on the subject cited above; has sent a list of four(4) Chartered Accountant firms.

A list of practicing Chartered Accountants in Kurukshetra along with four(4) Chartered Accountant Firms as received from the CAG of India was taken up and quotations were floated, out of which four(4) Chartered Accountant Firms have quoted their rates. None of the Chartered Accountant Firms have submitted Empanelment Certificate.

The contents of the letter received from Sr. Administrative Officer/CAV, O/o the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi are reproduced as under:

"The names finally selected and fee payable to the firm may please be intimated to this office for reference and record. It is also clarified that this office does not accept any responsibility for the performance of work done by the Chartered Accountant Firms."

It is mentioned that out of the four (4) Chartered Accountant Firms sent by Comptroller & Auditor General of India, New Delhi, none has quoted their rates.

The Comparative Statement have been prepared accordingly and the rates quoted by M/s Vikas Sanjiv & Associates, Kurukshetra @ Rs. 7150/- quarterly i.e. Rs. 28600/-p.a. (inclusive of all taxes) are found lowest.

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

**Item 13.7: To note action taken by the Chairman, BOG for re-allocation of TEQIP Funds**

We are in receipt of a letter from Prof. A.U. Digraskar, Central Project Advisor, National Project Implementation Unit, Noida regarding reduction in Programme Life Allocation (copy enclosed) as Annexure-E on page 20; wherein it has been mentioned that Programme Life Allocation of our Institute has been reduced from 199.300 million to Rs. 190.000 million and they desired to submit the revised Programme Life Allocation duly approved by the Board of Governors/Competent Authority. The revised allocation is appended as Annexure-F on page 21.

Since the matter was urgent, the approval of the Hon'ble Chairman, Board of Governors was obtained, in anticipation of approval of Finance Committee/ Board of Governors, appended as Annexure -G on page 22.

The Finance Committee may note the action taken by the Hon'ble Chairman, Board of Governors.



FAX NO. : 0120 2513926

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Annexure - E

MLT KLEINSGHETRA

By. No. 1097 Date 07/02/09



राष्ट्रीय परियोजना कार्यान्वयन एकाद

॥ भारत सरकार को इकनमीकी शिक्षा लेने विशेष सेवा सहायक परिमोन्नत

National Project Implementation Unit

(A GOVT. OF INDIA UNIT FOR WORLD BANK ASSISTED PROJECT FOR TECHNICAL EDUCATION)

PROF.A.U.DIGRASKAR  
CENTRAL PROJECT ADVISOR

### By Fax/ Courier

FM/TEQIP/MINISTRY/2008/4904

February 5, 2008

**SUB: TEQIP – Reduction in Programme Life Allocation.**

Dear Dr Bandyopadhyay,

Due to fluctuation in exchange rate of SDRs, Rs.390.498 million has been eroded and the total programme life allocation has now been reduced from Rs.13784.228 million to Rs.13393.730 million as on 01.01.2008. In view of above, Ministry of Human Resource Development (MHRD) vide its Letter F.No.16-17/2006-TS VII dated 22<sup>nd</sup> January 2008 has reduced the Programme Life Allocation of your Institution from Rs.199.300 million to Rs.190.000 million.

As it has already been informed vide our Letter No: FM/TEQIP/2007 dated 16.11.2007, balance funds available after meeting commitment upto 30<sup>th</sup> November 2007 under Civil Works and Procurement of Goods would be spent only on soft components like Training, Networking of Institutions and Services to Community & Economy during the remaining period of the Project. You are requested to submit revised Programme Life Allocation of your Institution duly approved by BOG and competent authority by 20<sup>th</sup> February 2008 to NPIU.

With regards

Yours Sincerely

Актюганск

(A.U.Digraskar)

Dr Manabendra Nath Bandyopadhyay  
Director  
National Institute of Technology  
(Deemed University)  
**Kurukshetra - 136 119**  
(Haryana)

Coord TEGIP  
Mf H2/2-8

प्रेसिडेंस हाऊस, चतुर्थ तल. 15-ए, सेक्टर 16-ए, गौतम बुद्ध नगर,  
नोएडा-201301 (उ.प्र.)  
Ed.CIL House, 4<sup>th</sup> Floor, 18-A, Sector 16-A, Gautam Budh Nagar  
Noida - 201301 (U.P.)

दूरभाष/Phone: 0091-120-2513921, 2513936, 2513946  
फैक्स/Fax: 0091-120-2512485  
वेब साइट/ Web site: [www.nplu.nic.in](http://www.nplu.nic.in)  
ई-मेल/E-mail: [npluwb@hotmail.com](mailto:npluwb@hotmail.com)



Annexure - F

TEQIP

NATIONAL INSTITUTE OF TECHNOLOGY,  
(DEEMED UNIVERSITY)  
KURUKSHETRA - 136 119

Revised Programme Life Allocation

Ref. No. FM/TEQIP/MINISTRY /2008/4904 dated 5.2.2008

S.No.	Category of Expenditure	Rs. in million	
		Current Allocation	Proposed Allocation
<b>A</b>	<b>Promotion of Academic Excellence</b>		
<b>I</b>	<b>Investment Cost</b>		
1.	Civil Works	19.000	19.000
2.	Equipment	127.000	123.000*
3.	Furniture	5.000	5.000
4.	Vehicle	2.500	2.300*
5.	Books & LRs	16.000	16.000
6.	Consultancies	0.500	0.100
7.	Training, Fellowships & Workshops	13.000	14.600
	<b>Sub Total (I)</b>	<b>183.000</b>	<b>180.000</b>
<b>II</b>	<b>Incremental Operating Cost</b>		
8.	Salary	7.000	5.000
9.	Consumables		
10.	O&M		
	<b>Sub Total (II)</b>	<b>7.000</b>	<b>5.000</b>
	<b>Total (A)</b>	<b>190.000</b>	<b>185.000</b>
<b>B</b>	<b>Networking</b>	<b>8.000</b>	<b>4.000</b>
<b>C</b>	<b>Services to Community</b>	<b>1.300</b>	<b>1.000</b>
	<b>Grand Total (A+B+C)</b>	<b>199.300</b>	<b>190.000</b>

\*Exact expenditure may vary slightly after settlement of committed amount

21 Feb 2008 12:06AM

-22-

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ANNEXURE-G

Feb 21 2008 12:49PM NITKKR

01744238050

Item : 13.7

2294919

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136 119**

No. Acs./TEQIP/1032/ 21.51  
Dated: 21/2/2008

**SUB: TEQIP - Reduction in Programme Life Allocation.**

PUC is the letter No. FM/TEQIP/MINISTRY/2008/4904 dated February 5, 2008 received from Prof. A.U. Digaskar, Central Project Advisor, National Project Implementation Unit regarding reduction in Programme Life Allocation (Annexure-A). In this letter it has been mentioned that Programme Life Allocation of our Institute has been reduced from Rs. 199.300 million to Rs. 190.000 million and they have required to submit the revised Programme Life Allocation duly approved by the BOG and Competent Authority. The revised allocation has been attached (Annexure-B).

In view of the position enumerated above, the Chairman, Board of Governors is requested to accord approval for revised allocation of funds as desired by the NPIU.

The above revised allocation of funds will be reported to the Finance Committee in its next meeting.

Submitted for approval, please.

*MN 20/2/08*  
(M N Bandyopadhyay)  
DIRECTOR

Sb. C B Mathur,  
Hon'ble Chairman,  
Board of Governors,  
NIT, Kurukshetra  
House No. B-35,  
Shyam Colony,  
Jaipur-302109

*Approved as per  
details at Annexure 'B'  
21/2/08*

**Item: 13.8 To consider interest free wheat Loan of Rs.5000/- to Class-III and Class-IV employees of our Institute during the financial year 2008-09**

Our Institute used to grant interest free festival advance to the Class-III and Class-IV employees on Central Government pattern.

Before the upgradation from Regional Engg. College, Kurukshetra to National Institute of Technology Kurukshetra w.e.f. 26.6.2002, the Class-III and Class-IV employees of our Institute were being paid interest free Wheat Loan in addition to interest free festival advance. The amount of festival advance and wheat advance were recoverable within the corresponding current financial year. The wheat advance was granted to the employees of our Institute to cater the financial requirements which occur particularly in the month of April because expenditure on new admission of their children and requirement of purchasing wheat in the same month put the Class-III and Class-IV employees under financial burden as their salary is too small to cater these requirements.

The Karamchari Sangh NIT Kurukshetra is also pressing hard to make a provision for wheat Loan (Interest free) also for Class-III and Class-IV employees of the Institute as per past practice.

Keeping in view the genuine problem of the employees, the Class-III and Class-IV employees of our Institute may be granted interest free wheat Loan of Rs.5000/- in the financial year 2008-09. The amount will be recoverable within the same current financial year in monthly installments.

The matter is placed before the FC for consideration and making suitable recommendations to the Board of Governors.

**Item 13.9: To note outstanding audit objections appearing in the inspection report for the year 2006-2007**

The Institute has been making vigorous efforts to get the outstanding audit objections settled. The audit party from the Office of the AG(Audit) Haryana reviewed the outstanding audit objections during the course of audit for the year 2006-2007, as a result of which the following 8 paras out of 12 paras appearing in the inspection reports for the year 2002-2003 to 2005-2006 have been settled:

Sr. No.	Year of Inspection	Para No.	Brief Description of the para settled
1.	2002-03	1	Diversion of funds -Rs. 3.65 crores
2.	2005-06	1	Wasteful expenses of Rs. 19.16 lakh
3.	2005-06	2	Blockade of Rs. 6.88 crore
4.	2005-06	3	Irregular transfer of consultancy fees Rs. 228.14 lakh
5.	2005-06	5	Deduction of TDS Rs. 42798/-.
6.	2005-06	6	Outstanding amount with NBCC/PWD Rs. 12.30 crore
7.	2005-06	7	Recovery of Advance Rs. 4.67 lakh
8.	2005-06	8	Irregular payment to daily wages staff Rs. 21.01 lakh

There is no outstanding para prior to 2003-04. However, 4 audit paras are still outstanding and the remarks/comments of the Institute thereon are indicated in Annexure-H pages 25 to 30 along with remarks of the Dy. Accountant General (Audit) Haryana, Chandigarh. It is also pertinent to mention that all the audit paras are of procedural nature and there is no serious audit para. The Institute is taking steps for getting the remaining audit paras settled.

The Finance Committee may note.

**Para I (2003-04) Non deposit of CEET income in State Revenue**

**Rs. 1.11 Crore**

The erstwhile Regional engineering College (now NIT) was a joint and cooperative enterprise of Centre and State Government. On 12.2.2002, State Government vide No. 552-54 nominated the Institute as a nodal agency for conducting entrance examination and counseling for admission for different professional courses in Haryana. The State Government directed that 50 per cent of the net income from conducting various tests/ admissions, which included income from sale of prospectus, processing fee etc. in case of Post Graduate and Graduate Professional courses, should be deposited in the State revenue.

During the course of audit it was observed that separate ledger, income an expenditure account was not prepaid by the Institute. Instead of depositing 50 per cent of income in the State revenue, Institute contrary to the State Government's directive diverted Rs. 2.22 crore out of Rs. 2.24 crore standing in the cashbook of CEET fee in the College Development fund (Consultancy) thereby depriving the State exchequer income of Rs. 1.11 crore.

The Institute while admitting the facts stated in the para (March 2005) clarified that a further sum of Rs. 1.71 lakh was transferred to Main account as there was no pending liability of State Government. The reply is not tenable as the directions of State Government should have been followed religiously and there was a pending liability of Rs. 1.11 crore in terms of direction of State Government, which should have been cleared.

Since the inception of the Institute the entire recurring expenditure of this Institute was borne by the Central and the State Government of Haryana as under:

- a) Undergraduate Courses – On 50-50 basis by the Central and the State Government
- b) Postgraduate Courses – On 100% basis by the Central Govt.
- c) Special BE Degree Courses – On 100% basis by the State Govt.

The above practice remained in vogue up to 31.3.2005 when the Central Government issued notification for conversion of REC, Kurukshetra to NIT, Kurukshetra vide their memo No. F.9-10/2002-U-3 dated 26.6.2002. Further the Central Government vide their notification bearing No. F.35-1/2002-TS.III dated 14.5.2003 took over the complete financial and administrative control w.e.f 1.4.2003.

On the analogy of above practice, the State Govt. was required to release a sum of Rs. 327.62 lacs for the year 2002-2003 as State Govt. share of expenditure for Undergraduate Courses. Against the requirement of Rs. 327.62 lacs, the amount available for utilization as released by the State Govt. was Rs. 211.73 lacs resulting thereby net deficit of Rs. 115.89 lacs against the State Govt.

The State Government vide letter No. 552.54 dated 12.2.2002 entrusted the work of Common Engineering Entrance Test-2002 to our Institute and a condition was imposed that 50% of total income after meeting legitimate expenditure would be refunded to the State Government. Since the deficit against the State



Government was much more as compared to 50% income of CEET, it was decided at the Institute level that the Institute should neither insist upon getting the deficit recouped from the State Government nor the 50% amount of CEET Income should be deposited with the State Government. The position was apprised of to the apex body of our Institute i.e. Finance Committee/Board of Governors (Minutes of Finance Committee meeting Item No. 2.11 held on 10.9.2003). It is also made clear that during the year 2003-2004 and 2004-2005, no CEET Examination was entrusted to the Institute and no income has been earned so far.

The Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education vide his DO letter dated 19.12.2006 requested to deposit the amount of Rs. 84.22 lakh as pointed out by audit. The matter again has been examined in the Institute and the State Government has been informed that the matter regarding deposit of 50% share of State Government was placed before the Board of Governors of the Institute in its 10<sup>th</sup> meeting held on 28.4.2006 in which it was decided that keeping in view the deficit of Rs. 115.79 lakh against the State Government of Haryana as on 31.3.2003 in respect of Non-plan Funds, 50% share of State Government amount to Rs. 84.22 lakh should not be transferred and adjusted against the deficit outstanding against Haryana Government and may be utilized for the development activities of the Institute. The representative of Haryana Government has been advised vide letter dated 2.1.2007 to take up the matter at their own level with the AG (Audit) Haryana for getting dropped the para in question.

In view of the position explain above the para may kindly be dropped.

Registrar

Being  
Advised  
Para  
Para  
stands

<p>पैरा नं 3 : (2003-04)</p> <p>(क) सामान की कमी रु. 0.07 लाख</p>	<p>श्री केवल नन्द, भूतपूर्व गोल कन्टीन के डेकेदार ने मई 1998 में जब ठेका छोड़ा जब उसमें संस्थान द्वारा प्रदान किये सामान का चार्ज नहीं दिया । बाद में कौ गई पडताल में रु. 6990/- राशि के सामान की कमी पाई गई । किराये की वसूली हेतु किये गये अदालती कस में उक्त राशि की वसूली हेतु उक्त मुद्दे को भी शामिल (24.12.2001) किया गया जिसे न्यायधीश ने अपने 26.2.2005 के फैसले द्वारा इस आधार पर नामंजूर कर दिया कि प्रार्थी इस बारे में कोई दस्तसवेजी प्रमाण जैसे कि दिये गये कि सामान की पावती इन्दराज खरीदे गये सामान की कीमत इत्यादि पेश नहीं कर पाया। उक्त फैसले के उपरान्त इस बारे में अब तक की गई आगामी कार्यवाही बारे फाईल चुप है। आडिट को उस बारे में अब तक की गई कार्यवाही कटौती अथवा बटटेखते में डालने हेतु अवगत करवाया जाये ।</p>	<p>आगामी बोर्ड आफ गवर्नर्स को मीटिंग में इस पर विचार विमर्श किया जायेगा ।</p>	<p>डॉ. राजेश कुमार शर्मा          डॉ. राजेश कुमार शर्मा          डॉ. राजेश कुमार शर्मा</p>
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Registrar  
 National Institute of Technology  
 (Deemed University)  
 KURUKSHETRA-136119.



2003-04

<p>पैरा नं. 5: लाईसेंस फीस का संशोधन न करना</p>	<p>लाईसेंस कमेटी ने 71 वीं मीटिंग में 22.12.94 को इंजीनियरिंग कालेज में स्थित सरकारी आवासों की लाईसेंस फीस निर्धारित की। यह लाईसेंस फीस पंचकुला में स्थित सरकारी आवासों के बराबर थी।</p> <p>आडिट के दौरान पाया गया कि ये दर 22.12.94 के बाद कभी भी संशोधित नहीं किए गए जबकि पंचकुला में स्थित आवासों की लाईसेंस फीस संशोधित हो चुकी है। चूंकि संस्थान पर केन्द्र सरकार के नियम लागू हो गए हैं। अतः वांछनीय है कि इन दो का संशोधन किया जाए।</p> <p>22.12.94 के बाद लाईसेंस फीस में संशोधन न करने के कारण व इन संबंधी आगामी कार्यवाही से आडिट को अवगत कराए।</p>	<p>आगामी बोर्ड आफ गवर्नर्स की मीटिंग में इस पर विचार विमर्श किया जाएगा।</p>	<p>Dr. S. K. Singh          Dr. S. K. Singh          Dr. S. K. Singh          Dr. S. K. Singh</p>
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 Registrar  
 National Institute of Technology  
 (Punjab University)  
 KURUKSHETRA-136119.

2005-06

पैरा 4

मकानों के पैन्ल रेंट को वसूली न करना

राशि 30.36 लाख रुपये

राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र को बोर्ड आफ गवर्नरज को दिनांक 30.9.2004 को हुई छठी बैठक में हाउस अलाटमेंट नियमों का अनमोदन किया गया, यह नियम 1.10.2004 से लागू हुए । इन नियमों को कलाज 19 के अनुसार यदि किसी अलाटी द्वारा अनाधिकृत तौर पर मकान को रखा जाता है तो उससे अनाधिकृत कार्यकाल के 3 माह तक उसको वेंतन का 25 प्रतिशत पैन्ल रेंट के रूप में वसूल किया जायेगा, उसके अगले 3 माह तक 50 प्रतिशत तथा उसके बाद वेंतन का 100 प्रतिशत पैन्ल रेंट के रूप में वसूल किया जायेगा । आगे कलाज 23 सी में प्रावधान है कि यदि कोई अलाटी डैपूटेशन या बिना वेंतन के अवकाश पर जाता है उसके एक वर्ष तक या डैपूटेशन और बिना वेंतन के अवकाश के कार्यकाल तक, नार्मल रेंट की वसूली की जायेगी । संस्थान के वर्ष 2005-06 के अभिलेखों की लेखा-परीक्षा के दौरान पाया गया कि जिन अधिकारियों/कर्मचारियों द्वारा अनाधिकृत तौर पर मकानों को रखा गया, उपरोक्त नियमों के अन्तर्गत उन पर पैन्ल रेंट लगाया गया जिनका विवरण नीचे दिया गया है:-

पैरे में दिये गए क्रमांक नं. 1 से 6 तक वसूली बाजार मूल्य के अनुरूप की गई है जो कि नीचे लिखे अनुरूप अनुसार बनता है अतः पैरा समाप्त करने की कृपा करें।

कमाले 1 व 2 से बाकी पत्रका 3 से समाप्त कर देना है 2/10/2005/पि 1 कलाज 23 सी में प्रावधान है

क्रमांक	नाम तथा पद सर्वश्री	अवधि	पैनल रैन्ट की राशि	मार्किट रेट जो वसूला जाना है	तारीख जिसको वसूला गया
1.	लेंट प्रो. एम पी माथुर	11/93 से 24.1.97	61,061.00	44,436	Rt 64/70 dated 2.3.2007
2.	श्रीमति एस श्रीवास्तव, लाइब्रेरी में काउंटर अध्यक्ष	1/99 से 30.5.2005	10,08,000.00	2,41,953	Rt 73/78 dated 25.4.2007
3.	सुरेन्द्र कुमार हेल्थ सेंटर में लैब टेक.	27.3.96 से 9.4.97	32,898.00	13,693	Deducting Rs. 1200/- per month we.f. 8/07
4.	डा. विनय कुमार, एक्स प्रो. मैकेनिकल इंजी.	1.7.99 से 30.6.2000 1.7.2000 से 9.12.2003	229200.00 1577657.00	2,51,130	Rt 18/71 dated 15.2.2006
5.	डा. बलदेव सेतिया, सहायक प्रो. सिविल इंजी.	18.11.2003 से 10.5. 2004	83540.00	17,410	Recovery will be effected shortly
6.	सन्दीप सिंघल, लैक्चरर मैकेनिकल इंजी.	30.12.2003 से 30.4.04	44040.00	5,917	-do-
		कुल राशि	3036396.00		

पैनल रैन्ट 30.36 लाख रु. की वसूली सम्बन्धित अधिकारियों/कर्मचारियों से न किये जाने के कारणों को लेखा परीक्षा को अवगत करवाया जाये तथा इस की वसूली करके लेखा परीक्षा को सूचित किया जाये। इस सम्बन्ध में जारी किये गये ऑडिट मीमों संख्या 13 दिनांक 17.1.2007 के उत्तर क्रमांक अकाउन्ट्स/902 दिनांक 18.1.2007 द्वारा बताया कि पैनल रैन्ट की वसूली के लिये कार्यवाई की जा रही है।

*RL*  
Registrar  
Kurukshetra Institute of Technology  
Kurukshetra University  
KURUKSHETRA-136119.

**Item 13.10: To consider enhancement of the fee under Students related activities**

The Institute is operating funds namely Students Fund w.e.f. Academic Session 1994-95. Prior to this the Institute was collecting various fees/funds/charges from the students to defray the expenses on student activities.

All the expenses for student activities like Sports, Club, Literati, Confluence, Examination expenses, uninterrupted generator electricity supplies, Library, uninterrupted Computer Networking facilities and payment of persons engaged on contract basis etc. etc. are met out from this head of account. Institute is required to employ additional manpower to provide these facilities to the students. Currently the power supply is going to be increased day- by- day and heavy/frequent power cuts result in huge payment towards diesel for power supply. We have installed Diesel Generator sets in various Deptt./Sections to meet out shortage of power supply. A slight increase of Rs. 1000/- per student in the Students Fund may generate the additional resource of Rs. 20.00 lakh (approx.) per annum. At present the Students Fund is being charged from each UG & PG students @ Rs. 6000/- per annum (payable in two instalments). In case additional amount of Rs. 1000/- as mentioned above is increased, the 'Students Fund' to be charged will be to the tune of Rs. 7000/- per annum (to be charged from each UG & PG student in two instalments).

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

**Item 13.11: To consider enhancement in sitting allowance to the Hon'ble Members of BOG, Senate, FC, B&WC and External Experts of various Selection Committees**

As per Para 9 of the Memorandum of Association and Rules of the Institute, Members of the Board and other authorities of the Institute and members of the Committees constituted under the MOA or these Rules or appointed by the Board and other authorities other than Government employees and employees of the Institute are entitled to traveling allowance and daily allowance for attending the meetings of the authorities and their committees as laid down by the Board from time to time. However, the Board of Governors in its 4<sup>th</sup> meeting held on 08.12.2003 decided that in addition to TA/DA admissible under the rules, an honorarium of Rs. 1000/- (Rupees One Thousand Only) per day be paid to the external experts for attending meetings of the Staff Selection Committees for teaching and administrative posts, for delivering lectures by men of eminence and for attending meetings of Screening Committees.

Further, the Board of Governors in its 8<sup>th</sup> meeting held on 23.07.2005 decided that sitting allowance @ of Rs. 1000/- (Rupees one thousands only) per sitting be allowed to external Government and non-Government members who attend meetings of Board of Governors, Senate, Finance Committee, Building & Works committee and sub-committees constituted by the Board of the Institute. However, the internal members on the Board and other committees such as Director, Member Secretaries, Deans and faculty members on the aforesaid committees shall not be entitled to the sitting allowance.

It is worth mentioning here that the Hon'ble Members of the above said Committees etc. have to devote sufficient time to the said meetings and sometimes they have to stay in the night on the day of meeting to complete the work of such committees.

In view of the above, it is proposed that the sitting allowance may be enhanced to Rs. 2000/- per sitting in addition to TA/DA admissible under the rules. This will be applicable to external BOG, FC, B & W, Senate and Selection Committee Members only.

The matter is placed before the Finance Committee for recommendations to the Board.



**Item 13.12: To consider transfer of New Pension Fund to the Central Recordkeeping Agency (CRA) for managing the accounting, recordkeeping, database and other operational aspects**

The Government of India, Ministry of Human Resource Development, Department of Higher Education, Integrated Finance Division, New Delhi vide their letter No. F.No.19-15/2004-IFD dated 15.1.2008 (copy enclosed as Annexure-I on page 34) has forwarded a copy of Government of India, Ministry of Finance, Department of Financial Services, New Delhi letter dated 31.12.2007(copy enclosed as Annexure- I pages 35 to 36 ) to the Directors of all NITs regarding reconciliation of financial data relating to new entrants to the New Pension Scheme effective from 1.1.2004. The Ministry of Finance vide their letter dated 31.12.2007 as referred to above has conveyed the following instructions:

- i) The Pension Fund Regulatory and Development Authority (PFRDA) have identified State Bank of India, UTI-Asset Management Company and Life Insurance Corporation of India to act as sponsors of dedicated pension funds. The said entities will manage the accumulated corpus and incremental inflows in accordance with Government mandated investment guidelines.
- ii) The National Securities Depository Limited (NSDL) shall start functioning as the Central Recordkeeping Agency (CRA) for managing the accounting, recordkeeping, database and other operational aspects of the 'New Pension Scheme' and it is expected that the new system shall be in place by 1<sup>st</sup> June, 2008 and Central Recordkeeping Agency (CRA) operations shall commence accordingly.
- iii) The existing financial data relating to new entrants to government service w.e.f. 1.1.2004 is required to be completely reconciled.

Accordingly the accumulations under the New Pension Scheme in Institute have been reconciled and a statement containing information relating accumulation under the New Pension Scheme is enclosed as Annexure- K pages 37 to 38. The Institute will contact Integrated Finance Division of the Ministry of Human Resource Development, Department of Higher Education, New Delhi for taking further necessary action in the matter for getting registration into the CRA system to be operated by the NSDL.

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

F.No.19-15/2004-IFD  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Integrated Finance Division

New Delhi Dated 15<sup>th</sup> January, 2008

To

- (i) The Directors of IITs/NITs/IIMs/IISc/IISER/ ISM/IITs/NIFFT/SPA /NITIE/ IIITDM/ SLIET/NITTTRs
- (ii) The Member Secretary, AICTE
- (iii) The Secretary, UGC
- (iv) Registrars of DU/ JNU / AMU / BHU / PU / UH / NEHU / IGNOU / AU / TU / VB / NU / JMI / BBAU / MANUU / MGAHV / MU / UA
- (v) The Commissioners, KVS / NVS
- (vi) Heads of all other Autonomous Bodies under Ministry of Human Resource Development

Subject:- Reconciliation of financial data relating to new entrants to the New Pension Scheme.

Sir,

I am directed to send herewith copy of letter No.1(06)/2007-PR dated 31<sup>st</sup> December, 2007 received from Secretary, Department of Financial Services, Ministry of Finance on the above subject.

You are requested to note the contents of this communication and initiate necessary action in respect of the employees of your organization who come under the ambit of the New Pension Scheme.

Yours faithfully,

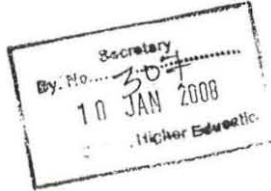
( J.R. Agarwal )

Deputy Secretary to the Govt. of India





NOD RAI  
SECRETARY



-35-

भारत सरकार  
वित्त मंत्रालय  
वित्तीय सेवाएं विभाग  
जीवन दीप भवन, तीसरी मंजिल  
१०, पार्लियामेंट स्ट्रीट,  
नई दिल्ली-११०००१

ANNEXURE-J

Item : 13.12

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF FINANCIAL SERVICES  
JEEVAN DEEP BUILDING, 3RD FLOOR,  
10, PARLIAMENT STREET,  
NEW DELHI-110 001  
TEL : 23340222, FAX : 23340027  
22092839 (N.B.)

D.O. No. 1(06)/2007-PR  
December 31, 2007

Dear *RF*,

The 'New Pension Scheme' approved by Government and based on defined contributions for all entrants to Government service w.e.f. 1<sup>st</sup> January, 2004 (excepting the Armed Forces) has come into effect. The contributions made by the new entrants, and also those made by Government, are presently being kept in the Public Account earning an interest rate of 8% p.a. The accounting and recordkeeping thereof is being presently handled by the Central Pension Accounting Office, Ministry of Finance.

2. I am now happy to share with you that the Pension Fund Regulatory and Development Authority (PFRDA) have identified State Bank of India, UTI-Asset Management Company and Life Insurance Corporation of India, through a process of competitive bidding, to act as sponsors of dedicated pension funds. All the above mentioned entities are now incorporating dedicated pension funds under the Companies Act, 1956 to manage the accumulated corpus and incremental inflows in accordance with Government mandated investment guidelines.

Simultaneously, the National Securities Depository Limited (NSDL) shall start functioning as the Central Recordkeeping Agency (CRA) for managing the accounting, recordkeeping, database and other operational aspects of the 'New Pension Scheme'. It is expected that the necessary IT architecture shall be in place by 1<sup>st</sup> June, 2008 and CRA operations shall commence accordingly.

3. In order to ensure successful operationalisation of the system, it would be necessary that the existing financial data relating to new entrants to government service w.e.f. 1<sup>st</sup> January, 2004 is completely reconciled. The CCAs/CA of your Ministry may be directed to ensure that this is done immediately in order to enable complete transfer of the

*Handwritten notes:*  
10/1/08  
14/1/08



accumulated corpus to the Pension Fund Managers for investment purposes on the appointed date, i.e. 1<sup>st</sup> June, 2008.

Further, all employees covered under the NPS w.e.f. 1<sup>st</sup> January, 2004 would need to be registered afresh into the CRA system to be operated by NSDL. NSDL officials, duly authorized by PFRDA, would be interacting with your Ministry to ensure successful registration of all eligible employees. It is also proposed to hold orientation/training programmes for operational level functionaries such as PAOs, DDOs etc., to enable adequate sensitization to various aspects of the proposed changeover. Details regarding this shall be made available on the PFRDA and NSDL websites in due course.

4. I would greatly appreciate the active cooperation of your Ministry/Department in enabling this important part of financial reform. The contents of this communication may also be brought to the notice of the Autonomous Organisations attached to your Ministry for necessary action on their part.

*Regards*

Your sincerely,




(Vinod Rai)

Shri R. P. Agrawal,  
Secretary (SE&HE),  
Department of Secondary & Higher Education,  
Ministry of Human Resource Development,  
Shastri Bhawan,  
Dr. Rajendra Prasad Road,  
New Delhi-110001.  
Ph. No.23386451, 23382698.FAX No. 23385807

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA - 136119List of Employees appointed in the Institute after 1.01.2004

Sr. No.	Name and Designation S/Shri	CPF NO.	Father's Name S/Shri	Date of Birth	Date of Joining	Total regular subscriptions of CPF upto Feb.2008 (Rupees)
1	Sachin Dass, Technician Grade 'A'	1643	S.K. Dass	06-04-79	15-07-2004	33203.00
2	Mahender Singh Peon	1644	Jag Mohan Singh	01-02-85	08-04-04	16486.00
3	Sanjay Kumar, Lab Attendant	1645	Pritam Singh	11-05-81	05-12-05	15281.00
4	Raj Kumar Sweeper	1646	Banarsi Dass	03-04-74	06-08-05	12390.00
5	Rajesh Kumar, Chowkidar	1647	Prem Chand	03-07-71	14-10-2005	10501.00
6	Virender Singh, Farash	1648	Ram Dev Singh	10-10-86	27-01-2006	9366.00
7	Laxmi Devi, Purshotam	1649	Purshotam	13-04-1971	07-04-06	7296.00
8	Sandeep, Peon	1650	Harkesh	17-06-1988	07-04-06	7296.00
9	Kulvidner Singh, Supervisor	1652	Rajinder Singh	13-09-1975	10-04-06	15626.00
10	Hem Raj, Technician Grade 'A'	1653	Baldev Singh	20-10-1976	29-09-2006	12165.00
11	Dalbir Singh, Technician Grade 'B'	1654	Sohan Singh	17-01-1981	10-03-06	9621.00
12	Parbati Devi Meena, Grounds Man	1655	Ramesh Chand Meena (Husband's Name)	01-01-80	22-09-2006	6194.00
13	Ravinder Kumar, Stenographer Senior	1656	Jagdish Chander	10-05-73	18-10-2006	11681.00
14	Ram Kanwar Sigh Panwar, Lab. Assistant	1657	Singh Ram Panwar	08-10-65	10-11-06	7239.00
15	Paramjeet Singh, Technician Grade 'B'	1658	Shyam Lal	10-09-77	28-09-2006	9715.00
16	Swapan Kumar Biswas, Store Mate	1659	Dhirendra Nath Biswas	11-10-73	28-09-2006	6206.00
17	Seema Sharma, Clerk	1660	Hari Om Sharma	07-08-88	01-04-07	5920.00
18	Amarpreet Kaur, Clerk	1661	Gulzar Singh	01-05-87	24-04-2007	4229.00
19	Pawan Kumar, Store Helper	1662	Dhani Ram	30-09-1968	25-04-2007	3524.00
20	Ramawati, Farash-cum-Attd.	1663	Nathu	07-06-73	19-04-2007	3587.00

21	Harish Kumar, Peon	1664	Bhagat Ram	14-04-1977	24-04-2007	3536.00
22	Raghubir Singh, Chowkidar	1665	Krishan Ram	02-05-69	19-04-2007	3587.00
23	Ajay Kumar, Chowkidar	1666	Gian Chand	20-09-1974	20-04-2007	3587.00
24	Sukhdev Singh, Chowkidar	1667	Pyara Lal	07-10-86	23-04-2007	3549.00
25	Bichitra Kumar Mahapatra, Chowkidar	1668	Sirapani Mahapatra	03-02-81	23-04-2007	3549.00
26	Rakesh Kumar Meena, Chowkidar	1669	Jagan Prasad	15-07-1983	25-04-2007	3524.00
27	Santosh Kumar Meena, Chowkidar	1670	Jagdish Prasad Meena	20-04-1987	25-04-2007	3524.00
28	Jasvinder Singh, Peon	1671	Multan Singh	03-06-78	05-01-07	3447.00
29	Ved Parkash Meena, Farash-cum-Attd.	1672	Rameshwar Parshad Meena	25-08-1981	05-03-07	3422.00
30	Rajender Kumar, Chowkidar	1673	Phool Chandra	20-12-1976	05-03-07	3422.00
31	Durga Lal Meena, Clerk	1674	Shrikishan Meena	24-01-1977	14-05-2007	3930.00
32	Bharat Bhushan Gautam, Clerk	1675	H.G. Gautam	18-08-1975	15-05-2007	3915.00
33	B. Raveendar, Clerk	1677	Babu	04-06-83	17-05-2007	3885.00
34	Rajender Kumar, Lecturer	1678	Ramashrya Prasad	16-11-1978	07-09-07	8090.00
35	Jagan Nath, System Analyst	1679	Bishan Ram	09-03-72	13-11-2007	3120.00
36	Gyana Ranjan Samantaray, DR (GA &L)	1680	Jaya Krushna Samantaray	06-02-70	19-12-2007	1703.00
37	Priyanka Ahlawat, Lecturer	1681	Nahar Singh Ahlawat	22-07-1982	28-01-2008	0.00
38	Mohit Dua, Lecturer	1682	Gulsahn Kumar Dua	10-07-82	29-01-2008	0.00
39	Anurag Gaur, Lecturer	1683	Ram Kumar Sharma	01-03-79	29-01-2008	0.00
40	Avdesh Yadav, Lecturer	1684	Chhuttan Lal Yadav	08-01-81	29-01-2008	0.00
41	Prakash Chand, Lecturer	1685	Jagdish Chand	06-08-78	29-01-2008	0.00
42	Poonam Jindal, Lecturer	1686	Amit Arya	22-11-1981	02-01-08	0.00
43	Rishi Pal Chauhan, Assistant Professor	1687	Sh. Karam Singh	09-07-61	02-05-08	0.00
	<b>TOTAL Rs.</b>					<b>267316.00</b>

  
 Asstt. Registrar (Accounts)  
 National Institute of Technology  
 (Deemed University)  
 KURUKSHETRA - 136119

The 9<sup>th</sup> meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra was held on 17.03.2008 under the Chairmanship of Dr. M N Bandyopadhyay, Director & Chairperson of Building & Works Committee of the Institute. The Committee considered the items furnished in the Agenda which is placed at Annexure-L. The recommendations made by the Committee are placed at Annexure-M.

Finance Committee may consider and ratify the minutes of the Building

& Works Committee.



**Tabled Item:13.14 To consider engagement of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute on contract basis.**

The Institute has two sanctioned posts i.e. one Senior Medical Officer in the pay scale of Rs. 10,000-15,200/- and one Lady Medical Officer in the pay scale of Rs. 8000-13,500/-. Dr. K.K. Nagpal and Dr. Savitri Mangwana, were working against the above post of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute. Dr. K.K.Nagpal and Dr. S.Mangwana both retired from the services of the Institute on 30.9.2005 and 31.8.2006 respectively. After the retirement of both the Doctors, these posts could not be filled up due to the ban imposed by the MHRD. However, for the smooth functioning of the Health Centre Services, the Doctors are being engaged on short term contract as per the decision taken by the BOG from time to time.

Now, the Board of Governors of the Institute in their 13<sup>th</sup> meeting held on 24.01.2008 has decided as under

"After detailed discussion the Board approved as under: -

- i) Dr. D.S. Saini may be engaged as Senior Medical Officer on two years contract which may be further extended at consolidated salary not exceeding the last pay drawn by him under the Government of Haryana. Other terms and conditions of his contractual appointment may be decided and reviewed by the Director from time to time.
- ii) Dr. (Mrs.) Sushma Rani W/o Dr. D.S. Saini may be engaged as Lady Medical Officer on two years contract which may be further extended at consolidated salary not exceeding the last pay drawn by her under the Government of Haryana. Other terms and conditions of his contractual appointment may be decided and reviewed by the Director from time to time.
- iii) Dr. K.K. Nagpal may be appointed on short term contract on part time basis for a period of three months extendable from time to time on consolidated salary of Rs. 21,500/- as per existing arrangement. His salary may be charged to self financing programmes of the Institute. Other terms and conditions of his contractual appointment may also be decided and reviewed by the Director from time to time."

It is worth mentioning here that earlier for smooth functioning of the Health Centre Dr. D. S. Saini was allowed contractual appointment in the Health Centre for a period of 3 months on consolidated salary of Rs. 41,000/- per month with the approval of the Hon'ble Chairman, Board of Governors and this was also reported to the Board in its 13<sup>th</sup> meeting held on 24.1.2008. The said contractual appointment of Dr. Saini has already expired on 29.2.2008. Now it has been observed that there



are no norms for determining consolidated salary long duration contract. Dr. Saini has in the meantime intimated that it will not be possible for him to do full time job in the Institute Health Centre in salary less than what he has already been paid i.e. Rs. 41,000/-. Under these circumstances a short term decision has been taken by the Institute and Dr. Saini has been allowed to continue on contract basis for a period of 3 ~~years~~ <sup>months</sup> w.e.f. 1.3.2008 as per existing practice on a consolidated salary of Rs. 41,000/- p.m. (Rs. 34,400/- + Rs. 6,600/- as NPA).

It has also been further felt that Dr. Sushma Rani W/o Dr. D.S. Saini will also not be willing to serve the Institute as Lady Medical Officer in the salary less than the salary which being drawn by her at the LNJP Hospital, Kurukshetra. Under these circumstances it has been decided at the Institute level that we may request the State Government of Haryana to send her to the Institution on deputation basis.

The matter is placed before the Finance Committee to consider the matter as regards fixing consolidated salary Dr. D. S. Saini and make suitable recommendations to the Board of Governors.