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19/6/2009

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Agenda: For the 16th meeting of the Finance Committee.
Place: Senate Hall of National Institute of Technology, Kurukshetra.
Date: Tuesday the 30th June, 2009 at 11.00 a.m.

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16.2	To note follow up action taken on the 15 th meeting of the Finance Committee held on 21.02.2009.	9-12
16.3	To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2008-09.	13-16
16.4	To note the position of Research Schemes/Projects sanctioned to Principal Investigators of the Institute.	17-18
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16.6	To consider facilities for the Hon'ble Chairman, BOG during visits to NIT Kurukshetra/New Delhi.	30
16.7	To introduce Intensive Care Unit in the Health Centre of the Institute.	31-34
16.8	To consider anomaly in the pay of senior faculty at par with junior due to advance increments on acquiring Ph.D. Increments.	35-36
16.9	To consider protection of pay in respect of Dr. S. K. Jain, Assistant Professor in Computer Engineering Department of the Institute.	37-39
16.10	To consider enhancement in hostel charges of Hostels from students residing in New Hostels having better physical condition/facilities.	40-41
16.11	To consider enhancement in the number of merit scholarships as well as amount of scholarships.	42

teaching staff as mentioned in the agenda item. The committee will be assisted by the Registrar/Deputy Registrar(Estt.) of the Institute. The committee will meet at New Delhi in the next week preferably on 25th or 26th May, 2009. The committee will submit its report within a fortnight to the Hon'ble Chairperson, BOG for final decision.

vi) Regarding FC agenda item 15.26, the Board decided that the consolidated salary being paid by the Institute to the Senior Medical Officer plus pension drawn by him from the State Govt. should not exceed last emoluments drawn by him at the time of his retirement from the services of the State Govt.

vii) The Board desired that a proposal regarding enhancement of hostel charges from the students residing in new hostels which are having better physical conditions/facilities may be placed before the Finance Committee in its next meeting.

viii) The Board further desired that the Ministry of Social Justice/Tribal Development may be approached for availing the facility of scholarship schemes for SC/ST students etc.

A copy of the minutes of 15th meeting of the Finance Committee held on 21.02.2009 is placed at Annexure- A on pages from 2 to 8.

The Finance Committee may confirm the minutes of the 15th meeting of the Finance Committee held on 21.02.2009 and note above mentioned observations of the Board.

Resubmit
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& urgent
on behalf
of FC
Chair
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Bog

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& incorporated
Now with observation
the minutes are copied

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Item 16.1 : To confirm the minutes of 15th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.2.2009

The minutes of the 15th meeting of the Finance Committee held on 21.02.2009 were circulated to the members vide our letter No. Acs./15th FC/1947-50 dated 13.3.2009. No comments from any member of the Finance Committee have been received.

However, the Board of Governors in its 15th meeting held on 18th May, 2009 while ratifying the minutes of 15th meeting of the Finance Committee held on 21.2.2009 noted/made certain observations as under:

- i) Only a part provision for the revised pay scales of the staff members was included in the Revised Budget Estimates 2008-2009 and Original Budget Estimates 2009-2010(Non-Plan) and the same will be reviewed at the time of preparing the Revised Budget Estimates for the year 2009-2010.
- ii) Regarding opening an account with the HDFC Bank for foreign exchange purposes(FC agenda item 15.9), the Board desired that preference should be given to the branches of SBI at Kurukshetra.
It was also advised that matter be taken up with the higher authorities of the SBI to introduce such facilities at Kurukshetra.
- iii) Regarding FC items 15.12, 15.13 and 15.14, the Board advised that the matter should be referred to the MHRD for proper instructions in the matter.
- iv) Regarding FC agenda item 15.18, the Board desired that 40% of the arrears due to implementations of the 6th Pay Commission Report may be released to ex-employees of the Institute who retired after 1.1.2006 after taking proper legal undertaking from them. In case any recovery is required to be made, the same may be adjusted against 60% arrears to be paid later on as per instructions of the MHRD.
- v) Regarding FC agenda item 15.25, the Board constituted a committee consisting of Sh. Madan Mohan, Director(NITs), MHRD, New Delhi, Sh. S. Mohan, Director(Finance), IFD, MHRD, New Delhi and Mrs.(Dr.) Sudesh Mukhopadhyay to examine the matter regarding promotion of the non

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Minutes of 15th meeting of the Finance Committee,
NIT, Kurukshetra held on 21.2.2009 at 11.00 a.m. in the
Board Room of National Institute of Technology, Kurukshetra-136119.

PRESENT:

1. Dr. M N Bandyopadhyay **In Chair**
Hon'ble Chairman, (Actg.) Board of Governors
& Finance Committee,
and Director,
National Institute of Technology
Kurukshetra.
2. Dr. U S Malik **Member**
Principal,
(Representative of the Financial Commissioner
& Principal Secretary to Govt. of Haryana)
Finance Department,
Chandigarh.
3. Sh. Sunil Seth **Member**
Joint Director,
(Representative of the Commissioner
& Secretary to Govt. of Haryana)
Technical Education Deptt.
New Civil Secretariat Haryana
Chandigarh
4. Sh. G R Samantray, **Ex-Officio**
Registrar(Actg.) **Member-Secretary**
National Institute of Technology,
Kurukshetra

Prof. Surendra Prasad, Director, IIT, Delhi, Director Finance (Integrated Finance Division), Govt. of India and Sh. Madan Mohan, Director, (NITs) Govt. of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi could not attend the meeting .

Before the agenda was taken up, Sh. G R Samantray, Registrar & Member-Secretary(Actg.) extended hearty welcome to the Hon'ble Chairman, Board of Governors & Finance Committee, Worthy Director, NIT, Kurukshetra and other members of the Finance Committee present in the meeting.

The Finance Committee made recommendations/took decisions as under:

Item 15.1: To confirm the minutes of 14th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 24.6.2008.

The Finance Committee confirmed the minutes of the 14th meeting of the Finance Committee held on 24.6.2008.

Item 15.2: To note follow up action taken on the 13th meeting of the Finance Committee held on 29.3.2008.

The Finance Committee noted follow up action taken on the 13th meeting of the Finance Committee held on 29.3.2008.

Item 15.3: To note follow up action taken on the 14th meeting of the Finance Committee held on 24.6.2008.

The Finance Committee noted follow up action taken on the 14th meeting of the Finance Committee held on 24.6.2008.

Item 15.4: To consider Revised Budget Estimates for the year 2008-09 and Original Budget Estimates for the year 2009-2010 for Undergraduate and Postgraduate Courses.

The Finance Committee recommended to the Board that the Revised Budget Estimates for the year 2008-09 for Undergraduate and Postgraduate courses to the tune of Rs. 1892.84 lacs and Original Budget Estimates for the year 2009-10 for Undergraduate and Postgraduate Courses to the tune of Rs. 2414.48 lacs be approved as per details furnished in the agenda item.

While discussing the budget, Dr. U S Malik suggested that Proposed Budget Estimates may be used in place of Original Budget Estimates and expenditure on maintenance of vehicles should not be exceed of its original cost.

Item 15.5: To note the position of Research Schemes/Projects sanctioned to the Principal Investigators.

The Finance Committee noted the position of Research Scheme/Projects sanctioned to the Principal-Investigators as per agenda note.

Item 15.6: To consider introduction of M.Tech. Computer Engg.(full time) Programme from the Academic Session – July 2009.

This was not discussed by the Finance Committee as the Revised agenda for this is placed at Tabled Item 15.22.

Item 15.7: To consider increase in timings and salary of Dental Surgeon engaged on part-time basis.

The Finance Committee recommended to the Board that Dental Surgeon be engaged on part-time basis for 4 hours i.e. from 8.30 am to 12.30 p.m. in a day at the remuneration of Rs. 8000/- consolidated per month.

Item 15.8: To consider payment to Avaya Global Connect Ltd.(AGCL) for carrying out Campus Wide networking(CWN) project.

The matter was discussed by the Finance Committee in details and recommended to the Board that firm may be charged penalty of Rs. 30.00 lacs + LD charges i.e. Rs. 10,29,694/- = Rs. 40,29,694/-.

Item 15.9: To consider opening an account in the HDFC Bank for Foreign Exchange purposes.

The Finance Committee recommended to the Board that an Account be opened with HDFC Bank, Kurukshetra for Foreign Exchange purposes.

Item 15.10: To consider amendment in the Consultancy Rule at par with teaching staff.

The Finance Committee recommended to the Board that remuneration of Laboratory and other technical Staff be allowed @ 55% of salary in stead of existing 50% during a financial year on account of consultation/testing charges.

Item 15.11: To consider matter regarding Licence Fee in respect of Institute's residences occupied by the employees.

The Finance Committee recommended to the Board that the Licence Fee for the residences be enhanced as per agenda item.

Item 15.12: To consider the pay scale of Lab. Attendants, Jr. Storekeepers, Carpenters, Masons, Plumbers, Asstt. Pump Drivers, Painter etc.

The Finance Committee decided that the case may be referred to Finance Department, Haryana through the Director, Technical Education, Haryana for comments and advice.

Item 15.13: To consider pay scale of Rs. 5000-7850 to the Junior Storekeepers w.e.f. 1.1.1996.

The Finance Committee decided that the case may be referred to Finance Department, Haryana through the Director, Technical Education, Haryana for comments and advice.

Item 15.14: To consider the Hardship cases for grant of ACP Scales.

The Finance Committee decided that the eligible cases as per State Government ACP rules may be referred to the Finance Department, Haryana through the Director, Technical Education Haryana for comments and advice. The eligible cases as per Central Government rules may be considered by the Competent Authority of the Institute, keeping in view the establishment rules of the Institution.

Item 15.15: To consider re-appropriation of funds under Non-plan Grant for the year 2008-09.

The Finance Committee approved re-appropriation of funds under various heads of accounts under the Non-plan Budget for the year 2008-09 as per details furnished in the agenda item 15.15.

Item 15.16: To consider the enhancement of cost of books/technical journals to the faculty members from Rs. 3000/- to Rs. 5000/- and adjustment this reimbursement towards payment of technical societies membership.

The Finance Committee recommended to the Board that the cost of books/technical journals to the faculty members be enhanced from Rs. 3000/- to Rs. 5000/- as per agenda item.

Item 15.17: To consider correction in the pay scale of Store Mate from Rs. 2550-3200 to Rs. 2610-3540.

The Finance Committee recommended to the Board that the discrepancy in the pay scale of Storemate (Sh. S K Biswas) be removed and he may be granted the pay scale of Rs. 2610-3540 as per agenda item.

Item 15.18: To approve the revised pay scales to the Ex-Non-teaching and Teaching Supporting Employees of the Institute on Central Government Pattern w.e.f. 1.1.2006.

The Finance Committee recommended to the Board that the Revised Pay Scales to the ex-non-teaching employees on Central Govt. pattern w.e.f. 1.1.2006 be paid as per agenda item.

Tabled Items:

Item 15.19: To consider market rent in place of panel rent imposed on Dr. Krishna Gopal, Professor in Elect. Engg. Deptt. during the period of Extra Ordinary Leave(EOL).

The Finance Committee recommended to the Board that market rent as per previous decision be charged from Dr. Krishan Gopal, Professor in Elect. Engg. Department.

Item 15.20: To consider and approve staff for own Construction Cell in the Institute.

The Finance Committee recommended to the Board that the staff for own construction cell in the Institution be approved as per agenda item.

Item 15.21: To consider the reimbursement of two more stents (in addition to two as prescribed in Central Govt. Medical Attendance Rules in respect of Sh. R K Sharma, Director, Sports Deptt.

The Finance Committee recommended to the Board that the case may be dealt as per Central Govt. Medical Attendance Rules and as per previous decision taken in case of Dr. N P Mehta, Ex-Professor of Mech. Engg. Deptt.

Item 15.22: To consider introduction of M.Tech. Computer Engg.(Full time) Programme from the Academic Session – July 2009.

The Finance Committee recommended to the Board that M.Tech. Computer Engg.(Full time) Programme may be introduced from the Academic Session – July 2009 as per agenda item.

Item 15.23: To consider financial implications involved in visit of foreign universities faculty/students.

The Finance Committee recommended to the Board that the proposal be accepted as per agenda item.

Item 15.24: To consider and ratify the minutes of 10th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 19.2.2009.

The Finance Committee ratified the minutes of the 10th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 19.2.2009 as per details furnished in the Tabled agenda item 15.24.

Item 15.25: To consider the filling up the non-teaching promotional posts.

The Finance Committee recommended to the Board that the promotions may be made as per recruitment rules of the Institution.

Item 15.26: To consider engagement of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute on contract basis.

The Finance Committee recommended to the Board that Dr. D S Saini, Sr. Medical Officer be engaged at consolidated salary of Rs. 41,000/- per month for three months w.e.f. 1.3.2009 to 31.5.2009. However, the Finance Committee advised that the matter regarding payment of consolidated salary to the SMO be examined by a Committee at the Institute level.

Item 15.27: To note the action taken by the Director for engaging Senior Advocates at Hon'ble Punjab and Haryana High Court at Chandigarh for defending the Civil Writ Petitions filed by some Faculty Members of the Institute against the Selections made byway of Direct Recruitment/Promotion under CAS.

The Finance Committee noted the action taken for engaging the Senior Advocates as mentioned in agenda note

The meeting ended with a vote of thanks to the Chair.

Sd/-
(G R Samantray)
Registrar & Member-Secretary (Actg.)

Item: 16.2: • To note follow up action taken on the 15th meeting of the Finance Committee held on 21.02.2009

The recommendations of the Finance Committee made in 15th meeting held on 21.02.2009 have been circulated in the light of the minutes of 1st Finance Committee meeting held on 8.11.2002 that the recommendations/decisions may be implemented, subject to the Board decision on Item 1.15; in anticipation of their ratifications by the Board of Governors so that unnecessary delay in implementing urgent time bound decision is avoided.

The action taken on the recommendations of Board's decision, referred as above, is reported at Annexure - B on pages from 10 to 12.

The Finance Committee may note.

<u>Item</u>	<u>Subject</u>	<u>Action Taken</u>
15.1	To confirm the minutes of 14 th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 24.6.2008	Action has been taken.
15.2	To note follow up action taken on the 13 th meeting of the Finance Committee held on 29.3.2008	Action has been taken.
15.3	To note follow up action taken on the 14 th meeting of the Finance Committee held on 24.6.2008	Action has been taken.
15.4	To consider Revised Budget Estimates for the year 2008-2009 and Original Budget Estimates for the year 2009-2010 for Undergraduate and Postgraduate Courses	Action has been taken.
15.5	To note the position of Research Schemes/Projects sanctioned to the Principal Investigators	Action has been taken.
15.6	To consider introduction of M.Tech. Computer Engg. (full time) Programme from the Academic Session - July 2009	No action is required to be taken. <i>Action taken</i>
15.7	To consider increase in timings and salary of Dental Surgeon engaged on part-time basis.	Action has been taken.
15.8	To consider payment to Avaya Global Connect Ltd.(AGCL) for carrying out Campus Wide Networking(CWN) project.	Action has been taken.
15.9	To consider opening an account in the HDFC Bank for Foreign Exchange purposes	Action has been taken.
15.10	To consider amendment in the Consultancy Rule at par with teaching staff	Action has been taken.

15.11	To consider matter regarding Licence Fee in respect of Institute's residences occupied by the employees.	Action has been taken.
15.12	To consider the pay scale of Lab. Attendants, Jr. Storekeepers, Carpenters, Masons, Plumbers, Asstt. Pump Drivers, Painter etc.	The matter has been referred to Finance Deptt. Haryana through the Director, Technical Education Haryana.
15.13	To consider pay scale of Rs. 5000-7850 to the Junior Storekeepers w.e.f. 1.1.1996	The matter has been referred to Finance Deptt. Haryana through the Director, Technical Education Haryana.
15.14	To consider the Hardship cases for grant of ACP Scales	The matter has been referred to Finance Deptt. Haryana through the Director, Technical Education Haryana.
15.15	To consider re-appropriation of funds under Non-plan Grant for the year 2008-09	Action has been taken.
15.16	To consider the enhancement of cost of books/technical journals to the faculty members from Rs. 3000/- to Rs. 5000/- and adjustment this reimbursement towards payment of technical societies membership	Action has been taken
15.17	To consider correction in the pay scale of Store Mate from Rs. 2550-3200 to Rs. 2610-3540	Action has been taken
15.18	To approve the revised pay scales to the Ex-Non-teaching and Teaching Supporting Employees of the Institute on Central Government Pattern w.e.f. 1.1.2006	Action is still required.
15.19	To consider market rent in place of panel rent imposed on Dr. Krishna Gopal, Professor in Elect. Engg. Deptt. during the period of Extra Ordinary Leave(EOL)	Action has been taken.
15.20	To consider and approve staff for own Construction Cell in the Institute	Action has been taken.
15.21	To consider the reimbursement of two more stents (in addition to two as prescribed in Central Govt. Medical Attendance Rules in respect of Sh. R.K. Sharma, Director, Sports Deptt.	The payment of stents has been made and further action is still required. <i>No further balance payment</i>

Refd to MHG

Common Request

*As per assy
rules
Amount 2
further it is
not re-imbursable
it may be intimated
to him*

15.22	To consider introduction of M.Tech. Computer Engg.(Full time) Programme from the Academic Session – July 2009	The action is required to be taken. <i>Acto Laks</i>
15.23	To consider financial implications involved in visit of foreign universities faculty/students	Action has been taken.
15.24	To consider and ratify the minutes of 10 th meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 19.2.2009	Action has been taken
15.25	To consider the filling up the non-teaching promotional posts	Action is still to be required.
15.26	To consider engagement of Senior Medical Officer and Lady Medical Officer in the Health Centre of the Institute on contract basis.	Action has been taken
15.27	To note the action taken by the Director for engaging Senior Advocates at Hon'ble Punjab and Haryana High Court at Chandigarh for defending the Civil Writ Petitions filed by some Faculty Members of the Institute against the Selections made by way of Direct Recruitment/Promotion under CAS	Action has been taken.

*Noted with
signature*

Item 16.3: To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2008-2009

The Institute gets its Annual Accounts approved from the Chairman, Board of Governors/Board of Governors of the Institute in terms of Govt. of India. Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi D.O. No. 11019/13/82-T.4 dated 12.2.1982(copy enclosed as Annexure – C at page 16).

The Annual Accounts duly certified by the Accountant General (Audit), Haryana along with Audit Report are then to be submitted to the Ministry of Human Resource Development, Department of Higher Education, New Delhi for placing before the Parliament.

The Finance Committee in its 64th meeting held on 5.12.1991 while considering Audit Report on Accounts of the Institute for the year 1990-91 recommended as under:

“The Finance Committee considered and noted the Audit Report and Annual Accounts of the College for the year 1990-91 duly certified by the Accountant General (Audit) Haryana.

The Finance Committee, however desired that in future the Annual Accounts of the College should be first put up to the Finance Committee before these are got approved from the Chairman, Board of Governors/Board of Governors of the Institute.”

The Annual Accounts for the year 2008-2009 which is enclosed as Annexure- D with the agenda have been prepared in the following parts:

1. **Main Current Account**
 - i) Balance Sheet
 - ii) Income & Expenditure Account
 - iii) Schedules
 - iv) Receipt & Payment Accounts

2. **Grant-in-aid OBC**
 - i) Receipt Account
 - ii) Expenditure Account

3. **Scheme Accounts**
 - i) Balance Sheet
 - ii) Receipt & Payment Account

4. **World Bank Project (TEQIP)**
 - i) Balance Sheet
 - ii) Receipt & Payment Account

5. **Other Accounts** i.e. Ex-employees A/c, SWF A/c, Merit Scholarship A/c

Receipt & Payment Account for the year 2008-2009 in respect of all the above accounts is as under:

1.	Main Current Account	Rs. In laes
	Receipts	
(a)	Opening Balance as on 1.4.2008	5303.72
(b)	Grant received from Govt. of India	950.00
(c)	Other receipts including tuition fee, interest earned, lease of land & CPF account etc.	2588.05
	Total	8841.77
	Payments	
(a)	Establishment & other Administrative expenditure	1574.18
(b)	Plan Grant expenditure including Payment made as advance to PWD/NBCC	1723.87
(c)	Expenditure on account of Refundable deposits etc.	1129.89
(d)	Unspent balance as on 31.3.2009	4188.55
	Total	8841.77
II.	OBC Account	
(a)	Opening Balance as on 1.4.2008	-
(b)	Grant received from GOI	2331.50
	Total	2331.50
	Payments	
(a)	Establishment & Other expenses	19.41
(b)	Plan Grant expenditure	2168.30
(c)	Unspent Balance as on 31.3.2009	143.79
	Total	2331.50

III.	Schemes Account	
	Receipts	
	(a) Opening balance as on 1.4.2007	52.48
	(b) Grant received from Funding Agencies	27.19
	(c) Other receipts	4.40
	Total	84.07
	Payments	
	(a) Stipend, Scholarship, Fellowship, Other Adm. Exp. & exp. On assets etc.	27.67
	(b) Amount refunded to the Funding Agency	0.29
	(c) Advance paid & adjusted	3.49
	(d) Unspent Balance as on 31.3.2008	52.62
	Total	84.07
IV.	World Bank Project (TEQIP)	Rs. In lacs
	Receipts	
	(a) Opening Balance as on 1.4.2007	402.78
	(b) Grant received from GOI	--
	(c) Other receipts including interest earned, Earnest Money etc.	118.96
	Total	521.74
	Payments	
	(a) Expenditure on goods, Operation & Mtc. Cost, Books & LRS, Training, Workshop etc.	252.74
	(b) Advances paid to NBCC/employees	75.31
	(c) Closing Balance	193.69
	Total	521.74
V.	Ex-employees A/cs, SWF A/cs, Merit Scholarship A/cs	
	Receipts	
	(a) Opening balance as on 1.4.2007	36.07
	(b) Amount received including interest earned	15.05
	(c)	
	Total	51.12
	Payments	
	(c) Expenditure incurred	33.60
	(d) Unspent Balance as on 31.3.2008	17.52
	Total	51.12

The Finance Committee may consider and approve the Annual Accounts of the Institute for the year 2008-2009 so that the same could be handed over to the Audit Party of the AG (Audit), Haryana for verification and certification.

Annexure -C
Item: 16.3

Prof. C.S. Jha,
Educational Adviser (T),

D.O. No. 11019/13/82-T.4
Government of India,
Ministry of Education and Culture
(Department of Education)
New Delhi
February 12, 1982

Subject: Preparation of Annual Reports/Audit Reports in both versions for the year 1981-1982.

Dear Prof. Kaul,

Kindly refer to my D.O. No. 11019/7/81-T.4 dated 5th February, 1981 wherein I had informed you that the final account of your college should be made available to the concerned A.Gs latest by 30th June of the concerned year.

In spite of the clear instructions from the Ministry it has been reported by the Comptroller & Auditor General of India, New Delhi that only 6 Regional Engg. Colleges were able to submit their accounts by 30th June. These Colleges are Jaipur, Kurukshetra, Rourkela, Surat, Surathal, and Warangal. The accounts of Regional Engg. Colleges at Bhopal, Calicut, Durgapur and Sri Nagar were received by the concerned A.Gs on 2nd, 4th, 9th and 17th July, 1981 respectively. Rest of the Colleges have submitted the accounts very late. The Comptroller & Auditor General has time & again informed this Ministry that it is not possible for the concerned A.Gs to finalize the audit report of the concerned college if the final accounts duly approved by the Board of Governors of the respective Institutions are not made available to the concerned A.Gs by 13th June of the concerned year. The Committee on papers laid on the Table of the Parliament has also adversely commented in this matter and has desired that in future Annual and Audit Reports of the Regional Engg. Collèges must be placed before the Parliament within the scheduled time i.e. latest by 31st December of the concerned year.

In the circumstances, I once again advise you to take personal interest in the matter and see that the Final Accounts of your College for the year 1981-82 duly approved by the Chairman/Board of Governors of your college are submitted to the concerned A.G. before 30th June 1982 and this Ministry be informed accordingly. Here I may like to advise you that Institutions defaulting to meet this dead line may face suspension of Central Government Grants in future.

With kind regards,

Yours sincerely,
Sd/-
(C S Jha)

Prof. B K Kaul,
Principal,
Regional Engg. College,
Kurukshetra.

Item 16.4: To note the position of Research Schemes/Projects sanctioned to the Principal Investigators of the Institute

The Institute has been getting a large number of Schemes for Modernization & Removal of Obsolescence, Thurst Areas and Research & Development Schemes from the Ministry of Human Resources Development/AICTE and other funding agencies since long. On completion of the Schemes/Projects, the Utilization Certificates/Progress Reports are sent to the funding agencies invariably.

The Govt. of India, Ministry of Human Resource Development, Deptt., of Secondary & Higher Education have desired that status of each Scheme /Project may be placed before the Finance Committee/Board of Governors.

The "Statement showing the position of Research Projects/Schemes as on 31.03.2009" received from the Principal-Investigators of the Schemes/Projects is placed at Annexure E on page 18.

The Finance Committee may note.

one → Schemes/Projects
Monitoring Committee
Chairman of Board
in consultation
to be approved by
with the Chairman BOG
Decn (Research)
& one expert
from outside
to prepare
IIT Delhi Rules
for Research
Project
to expedite

Statement showing the position of Research Projects/Schemes as on 31.03.2009

S.No.	Name of the Scheme/Project	Name of the Principal Investigator (Dr./Sh./Ms.)	Sponsoring Agency	Year of Grant of Scheme	Year of Completion of Scheme	Amount Sanctioned / Received (Rs. In Lakhs)	Interest credited in the Scheme	Amount available as on 31.03.09	Status of the Scheme/Project
1	FIST Scheme	Dr. V.K. Arora	DST, GOI, New Delhi	Aug'04	Aug - Mar'09	16.35	0.57	1.06	Scheme in Progress
2	Information Security Education Awareness	Dr. A. Swarup	MC& IT, GOI, New Delhi	Apr'05	March 2009	4.44	0.65	3.09	Extension of the Scheme Awaited
3	Special man power Development Programme	Dr. A.K. Gupta	MC& IT, GOI, New Delhi	Apr'05	Mar'10	15.54	1.34	3.96	Scheme in Progress
4	Eqrthquake Risk Management	Dr. H.K. Sharma	DTE, (Hr.), Chandigarh	2006	Mar 2009	8.42	1.03	4.38	Scheme in Progress
5	Rural Roads Pavement Performance Study	Dr. S.N. Sachdeva	NRRDA, GOI, New Delhi	2006	Mar 2009	4.00	0.53	4.53	Scheme in Progress
6	Template Synthesis and Characterization of Micro	Dr. D.P. Singh	UGC, New Delhi	2007	Mar 2010	3.71	0.06	1.52	Scheme in Progress
7	Detailed Estability Study	Dr. N.K. Gupta	DST, GOI, New Delhi	2007	Mar 2010	6.00	0.37	4.91	Scheme in Progress
8	Studies on water quality assessment of Braham / Sanihit Sarover	Dr. S.K. Patidar	DST, GOI, New Delhi	2007	Oct. 2009	20.00	1.28	3.90	Scheme in Progress
9	Water Harvesting to curb Ground Water	Dr. K.K. Singh	Ministry of Science & Technology, GOI New Delhi.	2007	Feb 2010	9.00	0.31	7.29	Scheme in Progress
10	Development of a Model for intelligent integration of process planning and scheduling for flexible systems in manufacturing for performance improvement in evolving CIM environment	Dr. Ajai Jain	Ministry of Science & Technology, GOI New Delhi.	2008	June 2011	9.00	0.00	3.28	Scheme in Progress

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NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Agenda: For the 16th meeting of the Finance Committee.
Place: Senate Hall of National Institute of Technology, Kurukshetra.
Date: Tuesday the 30th June, 2009 at 11.00 a.m.

Supplementary Item:

16.12 To consider medical facilities for the employees of National Institute of Technology, Kurukshetra.

**Supplementary To consider medical facilities for the employees of
Item 16.12 National Institute of Technology, Kurukshetra.**

The BOG in their 15th meeting held on 18.05.2009 decided as under:-

"The Board agreed in principle that the employees of NIT, Kurukshetra should be allowed reimbursement of medical expenses incurred on their treatment in Govt./Private Hospitals/Diagnostic Centers recognized by the CGHS in Delhi/Chandigarh and other places in India at full rates charged by the concerned hospital on production of payment vouchers duly signed by the concerned HOD/Officer of the hospital.

The Board decided that detailed rules on the medical reimbursement on CGHS pattern be framed by the Institute and placed before the Finance Committee with financial implications involved".

Accordingly a committee was constituted to frame the detailed rules. The rules as framed by the committee are enclosed at Annexure-J pages from 44 to 49.

It may be intimated to the Finance Committee that the Institute is following the Government of India Rules on medical facilities. The Clause 24 (iv) of the First Statutes reads as under:-

"The employees of the Institute shall be entitled to reimbursement of medical expenses incurred on themselves and their families as per Central Civil Services (Medical Attendance) Rules, 1944".

However, the proposed rules on medical facilities are made under the provision of Clause-5(ii) of the First Statutes which shall be applicable only after the assent of the Visitor and shall replace the rules as mentioned in clause-24(iv) of the Statutes. The clause 5(ii) empowers the Board to make, modify or cancel the Statutes with the approval of the Visitor from time to time provided that the new Statute, additions or amendments of existing Statutes shall be applicable only after the assent of the Visitor.

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

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NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA

Medical Attendance and Treatment Rules-2009

These Rules are made under the provision of Clause-5(ii) of the Statutes for NIT, Kurukshetra which shall be applicable only after the assent of the Visitor and shall replace the rules as mentioned under Clause-24(iv) of the Statutes.

1. Short Title, Extent and Commencement

Rule-1

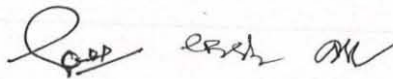
1. These rules shall be called the National Institute of Technology, Kurukshetra Medical Attendance and Treatment Rules, 2009.
2. These rule shall come into force on such date as the Board may decide after obtaining the approval of the Visitor:
3. They shall apply to
 - a. all regular employees of the Institute;
 - b. those on deputation to Institute from outside, unless they are governed by any other rules;
 - c. those on contract service of this Institute against regular positions or contract position approved by BOG in regular pay- scales.
 - d. Any other person to whom medical benefits have been extended by the BOG.

Rule-2

2. Definitions

- (a)
 - (i) "BOG" means the Board of Governors for the NIT, Kurukshetra.
 - (ii) "Chairman" means the Chairperson of BOG for NIT, Kurukshetra.
 - (iii) "Director" means Director of NIT, Kurukshetra.
 - (iv) "Internal Financial Adversor" means an officer dealing with financial matters of the NIT, Kurukshetra as declared by the BOG.
- (b) "Authorized Medical Attendant (AMA)" means-
 - I. the Senior Medical Officer (SMO) of the Institute;
 - II. the Medical Officer (MO) of the Institute;
 - III. the Chief Medical Officer or a Medical Officer of any Government Hospital/ Health Centre/ Dispensary in whose jurisdiction/ vicinity the employee falls ill;
 - IV. the Medical Officer of any Hospital/ Medical College/ Institute recognized by the Institute, for such purpose or where the employee is admitted under emergency due to an accident or otherwise.

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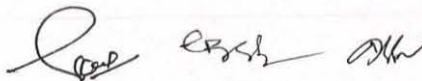


(c) "Medical Attendance" means in relation to an AMA-

- i. attendance in his/her consulting room or the hospital to which he/she is attached or at the residence of the employee, including such pathological, bacteriological, radiological or other methods of examination for the purpose of diagnosis as are available in the hospital or consulting room or as are considered necessary by the AMA and such consultation with a specialist or other MO as the AMA certifies to be necessary to such extent and in such manner as the specialist or the MO may, in consultation with AMA, determine; and
 - ii. attendance at a hospital or in the case of illness which compels the patient to be confined to his/her residence or any other place of stay, at the place of stay of the employee, including such methods of examination for the purpose of diagnosis as are available in the nearby recognized hospital and such consultation with a specialist or other MO as the AMA certifies to be necessary to such extent and in such manner as the specialist or MO may, in consultation with the AMA, determine.
 - iii. "Medical Attendance" includes attendance at the hospital/ dispensary (i.e. at the outpatient department (OPD) or at the residence of the employee or at the consulting room of the AMA, whether maintained at the hospital or at his residence, by arrangement with him.
- b. "Patient" means an Institute employee or his/her dependents to whom these rules apply and who has fallen ill.
- c. "Recognized Hospital" means any government hospital or private hospital recognized by state govt./center govt./CGHS/NITK.
- d. "Recognized Diagnostic Centre" means any government laboratory/facility for testing and diagnostic procedures or private laboratory/facility for testing and diagnostic procedures recognized by state govt./Centre Govt./ CGHS/ NITK.
- e. "Treatment" means the use of all medical and surgical facilities available at the hospital in which the employee is treated and includes
- I. the employment of such pathological, bacteriological, radiological or other methods as are considered necessary by the AMA;
 - II. the supply of such medicines, vaccines, sera or other therapeutic substances essential for the recovery or for the prevention of serious deterioration in the condition of the employee.
 - III. such accommodation as is ordinarily provided in the Hospital/Health Center and is suited to his/ her status, provided that if accommodation suited to the status of the employee is not available, a higher class accommodation may be provided;
 - IV. such nursing as is ordinarily provided to in-patients by the Hospital.

Rule-3 Medical Attendance: An employee of the Institute and his/her dependent shall be entitled, free of charge, to medical attendance by the AMA.

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Rule-4 Identity Card: All employees will be issued identity card containing details of dependent family members and a family photograph.

Rule-5 Traveling Allowance for Medical Attendance: All employees and their dependents shall be entitled for traveling allowance as per CS (MA) Rules, 1944.

Rule-6 Consultation with Specialist: If the AMA is of opinion that the case of a patient is of such a serious or special nature as to require medical attendance by some person other than himself, he may:

- i. Send the patient to the nearest specialist or other Medical Officer by whom, in his opinion, medical attendance is required for the patient; or
- ii. if the patient is too ill to travel, summon such specialist or other Medical Officer to attend upon the patient.

Rule-7 Medical Treatment

- i. An Institute employee and their dependents shall be entitled, to treatment:
- ii. At Institute Health Centre and re-imbusement of non-available medicines as present practice at the Central Govt. pattern.
- iii. In any other Govt./CGHS/NITK recognized Hospital/Nursing Home at or near the place where he falls ill as can, in the opinion of the AMA, provide the necessary and suitable treatment;
- iv. Where an Institute employee is entitled, free of charge, to treatment in a hospital, any amount paid by him on account of such treatment shall be reimbursed to him by the Institute.

Rule-8 Recognized Hospital/Authorized Medical Officer for Referral Cases

- i. The employees and their families should generally avail of the medical facilities at the Institute health centre.
- ii. For facilities not adequately available or not available in the Institute health centre or cases which need specialized diagnosis or sophisticated treatment, the AMA may refer such eligible patients to any recognized hospital/diagnostic centre at Kurukshetra or outside for special consultation / investigations / surgery and in-door treatment.
- iii. An employee shall have the option to receive treatment at any CGHS/NITK recognized private hospital at any place in India. The reimbursement of the expenses will on production of Receipt from Hospital signed by Doctor I/C/Medical supdt.
- iv. For all indoor medical treatment, for which prior approval / referral letter from the AMA exists, medical advances may be granted to the Institute employee to cover surgery, related hospital charges and medicine including diagnostic tests, if any, provided that in all such cases the advances will be made directly in favour of the recommended recognized hospital through a crossed cheque and such advance shall not exceed 75% of the estimate obtained from the said hospital or that of the admissible limit of the reimbursement, whichever is lower.

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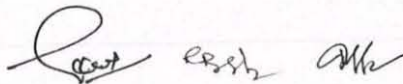


- v. In case of Heart Attack, Brain Hemorrhage and serious accident employee or his dependant may take treatment without referral in Govt./CGHS recognized Hospital but information be sent in writing to Director and SMO of Health Centre.
- vi. When an employee and his / her family members fall ill outside Kurukshetra (within India) they shall have the option to consult and receive treatment in any nearby government / CGHS recognized private hospital. In all such cases, the eligible patient or his / her representative shall inform the head of the section where he / she is working as well as the SMO of the Institute hospital within FIVE DAYS through phone, e-mail or fax followed by a detailed letter containing the nature of illness and the treatment being received. The concerned employee shall also contact the SMO of the Institute health centre within FIVE DAYS of arrival at Kurukshetra, and apply for post-facto approval from the AMA for the medical treatment received outside Kurukshetra detailing the circumstances under which the treatment was availed along with a certificate from the treating AMA showing the nature of illness and the line of treatment followed. Only then such claims may be reimbursed.
- vii. Full reimbursement of the expenses on treatment of the employees or his /her dependent will be borne by the Institute on the production of payments vouchers of the Recognized hospitals duly signed by the concerned Head of the Deptt./Officer of that Hospital .

Rule-9 Ambulance and Travel Costs

- i. Ambulance or other vehicle of the Institute will be available for use in emergency, free of cost, to convey an eligible patient to the Institute health centre/government hospital from the residence of the employee or from anywhere within the Municipal area Kurukshetra, on call basis.
- ii. Ambulance or other institute vehicle shall be made available for the conveyance of an employee or a member of his/her family from the Institute to the recommended hospital outside Kurukshetra free of cost, only when the AMA certifies in writing that "That the conveyance of patient by any other means would endanger his/her life or grossly aggravate the condition of his/her health".
- iii. When the ambulance or other vehicle the Institute is not available for use, for whatever reason, the employee in question may be allowed to hire an ambulance / taxi on his/her own and any charges paid for the purpose shall be reimbursable as per travel rules of the Institute.

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Rule-10 Medical Reimbursement for treatment at Recognized Hospitals

- i. Cost of reimbursement of expenses incurred by the members of the staff in connection with diagnostic procedure, tests, medical attendance and treatment of employees and their families will be reimbursed.
- ii. The reimbursement claim as well as the cash memos should be necessarily countersigned by the SMO affixing the stamp of the Institute health centre.
- iii. All the medical claims for the in-door treatment should be preferred as early as possible but not later than 3 months after the date of admission to the outside hospital.
- iv. When both husband and wife are employed in the institute, either the husband or the wife can choose to prefer the reimbursement claim of medical facilities on behalf of self and family, by declaring the fact, through a joint declaration.
- v. When the spouse of an employee is employed in a State / Central Govt. / another Autonomous Institution / Corporate Body etc. he / she can choose to claim the medical facilities either from the Institute or from the spouse's employer by declaring the same through a joint application.
- vi. When a spouse is employed in a private organization where medical facility is not available or when it is available to self only, a letter to this effect should be produced from the employer of the spouse.
- vii. Separate claims should be preferred for each patient even when they belong to the same family of the employee.
- viii. The cost of reimbursement of the expenses incurred by the member of the staff upto Rs.1.00 lakh shall be allowed by the Director of NIT, Kurukshetra and expenses exceeding Rs. 1.00lakh shall be allowed by the BOG on the recommendation of the Internal Financial Advisor of NIT, Kurukshetra

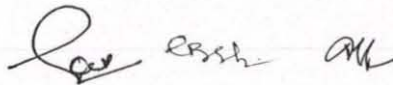
Rule-11 No Reimbursement

Medicines and other items, which are declared by the Govt. of India as inadmissible and published in the Central Govt. Compilation of Medical Attendance Rules and Orders, as amended from time to time, are not reimbursable.

Rule-12 Instructions for Institute Medical Officers

- i. The provisions of the medical attendance and treatment rules approved by the BOG and as amended from time to time should be strictly followed.
- ii. Utmost economy should be exercised while prescribing medicines. Medical officers should normally prescribe medicines, which are in stock of the store of the Institute health centre. Where cheaper medicines of equal therapeutic value are available, only those medicines should be prescribed.
- iii. Medical officers should not refer a patient to an outside recognised AMA/ Hospital if he/she can be treated well within the Institute health centre with the available facilities.

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- iv. Health care system is considered an essential service and Medical Officers of the Institute health centre are considered to be on duty all the time even though official OPD timings are notified from time to time depending upon the summer and winter seasons. Every Medical officer in the hospital is duty-bound to attend to emergency whenever called upon to do so.

Rule-13 General


- i. In case of misuse of medical reimbursement facility, concerned employee of the Institute will be denied all medical privileges till such time as may be decided by the Director. If the misuse is repeated for the second time, concerned employee will lose the benefits of the medical facilities for the rest of his/her service at the Institute notwithstanding any other action that may be initiated under the conduct and Service rules of the Institute.
- ii. Anything not covered under these rules, shall be governed by the Central Services (Medical Attendance) Rules, 1944 or any decision of the Central Government/ Council/ BOG taken from time to time.
- iii. Any doubt or dispute arising about the interpretation of these rules shall be referred to the Director, whose decision shall be final and binding on all concerned.

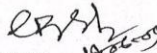
Rule-14 Entitlement of Accommodation in Govt./Recognized Hospital:

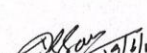
Sr.No.	Ward entitlement	Pay drawn in pay band
1.	General Ward	: Upto Rs.13950/-
2.	Semi-Private Ward	: Rs.13960/- to Rs.19530/-
3.	Private Ward	: Rs.19540 and above.

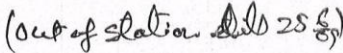
Rule-15. Financial Implication

Though exactly it cannot be predicted as it depends on how many patients and for what ailment and in which hospital they take treatment but roughly expenditure on re-imburement is likely to increase by 50% than previous year. Previous year average re-imburement was Rs. 12.00 lakh per year which is likely to be around Rs.18.00 Lakh per year.


(SK Sharma)
DR(A/c)


(GR Samantray)
DR(GA & L)


(Dr. DS Saini)
SMO


(Dr.SK Patidar)
Prof. I/c (HC)