

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda:** For the 19<sup>th</sup> meeting of the Finance Committee.

**Place:** NIT Transit House (Guest House) A-1, 267 Safdarjung Enclave, New Delhi-110029.

**Date:** Monday, the 21<sup>st</sup> June, 2010 at 200 p.m.

<u>Item</u>	<u>Agenda</u>	<u>Page No.</u>
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19.2	To note follow up action taken on the 18 <sup>th</sup> meeting of the Finance Committee held on 15.3.2010.	7-8
19.3	To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2009-2010.	9-11
19.4	To consider condemnation of Institute Pick-up Van HYQ-4367.	12-13
19.5	To consider the matter of funding of Dr. R P Singh Medal.	14-18
19.6	To consider to release the arrear on account of pay revision of the pay scales in respect of the ex-employees whose mapping of revised pay scales is awaited from the MHRD.	19-23
19.7	To consider guidelines for Cumulative Professional Development Allowance to the faculty members.	24-27

Item 19.1 : To confirm the minutes of 18<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.3.2010.

The minutes of the 18<sup>th</sup> meeting of the Finance Committee held on 15.3.2010 were circulated to the members vide our letter No. A./1040/ 18<sup>th</sup> FC/1655 dated.19.03.2010. No comments from any member have been received.

A copy of the minutes of 18<sup>th</sup> meeting of the Finance Committee held on 15.3.2010 is placed at Annexure- A on pages 2-6.

The Finance Committee may confirm the minutes of the 18<sup>th</sup> meeting of the Finance Committee held on 15.3.2010.

*CA Jindal*

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

Minutes of 18<sup>th</sup> meeting of the Finance Committee, NIT, Kurukshetra held on 15.03.2010 at 2.30 p.m. in the NIT Transit House (Guest House) A-1, 267 Safdarjung Enclave, New Delhi-110029.

PRESENT:

1. Prof. J K Palit, In Chair  
Hon'ble Chairperson, Board of Governors &  
Chairman, Finance Committee,  
National Institute of Technology,  
Kurukshetra
2. Sh. N. Mohan Dass, Member  
DEA(T) (Nominee of Sh. N K Sinha)  
Department of Higher Education,  
Ministry of Human Resource Development  
Government of India,  
Shastri Bhawan,  
New Delhi 110 001
3. Sh. Naveen Soi, Member  
Director, IFD (Nominee of Sh. S K Ray)  
Department of Higher Education,  
Ministry of Human Resource Development,  
Government of India,  
Shastri Bhawan,  
New Delhi 110 001
4. Dr. Hari Mohan Prasad, Member  
University Head,  
Department of English,  
Magadh University,  
Bodh Gaya(Bihar)
5. Dr. M N Bandyopadhyay Member  
Director,  
National Institute of Technology.  
Kurukshetra.

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| 6. | Dr. V K Arora,<br>Professor,<br>Civil Engineering Department,<br>N.I.T., Kurukshetra | Member                         |
| 7. | Sh. R P S Lohchab<br>Registrar,<br>National Institute of Technology,<br>Kurukshetra. | Ex-Officio<br>Member-Secretary |

Before the Agenda was taken up, Sh. R P S Lohchab, Registrar & Member-Secretary extended hearty welcome to the Hon'ble Chairperson, Board of Governors & Finance Committee, worthy Director, NIT, Kurukshetra and other members of the Finance Committee present in the meeting.

The Finance Committee made recommendations/took decisions as under:

**Item 18.1 To confirm the minutes of 17<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 3.11.2009.**

The Finance Committee confirmed the minutes of the 17<sup>th</sup> meeting of the Finance Committee held on 3.11.2009.

**Item 18.2 To note follow up action taken on the 17<sup>th</sup> meeting of the Finance Committee held on 3.11.2009.**

The Finance Committee noted follow up action taken on the 17<sup>th</sup> meeting of the Finance Committee held on 3.11.2009.

**Item 18.3 To consider Re-appropriation of funds under Non Plan Grant for the year 2009-2010.**

The Finance Committee approved re-appropriation of funds under various heads of Accounts under the Non-plan Budget for the year 2009-2010 as per details furnished in agenda item 18.3.

Contd.....

**Item 18.4 To note Utilization of Funds under Plan Grant (OBC) for the year 2009-2010.**

The Finance Committee noted the utilization of funds under Plan Grant (OBC) for the year 2009-2010 as per agenda item 18.4.

**Item 18.5 To consider the permission of LTC journey performed through private Airline by Dr. Vikas Chaudhary, Humanities Department.**

The Finance Committee considered the case of Dr. Vikas Chaudhary, Humanities Department for performing LTC journey by the Kingfisher Airlines and decided that the matter be referred to the Ministry of Human Resource Development, Department of Higher Education, New Delhi for advice.

**Item 18.6 To consider protection of pay in respect of Dr. Rishi Pal Chauhan, Asstt. Prof., Physics Department.**

The Finance Committee did not agree to protect the pay of Dr. Rishi Pal Chauhan rendered in private institution before joining National Institute of Technology, Kurukshetra.

**Item 18.7 To consider Extending Facilities of Free Medical Check up, prescription and clinical test/X-ray etc. to retired employees of the Institute.**

The Finance Committee recommended to the Board that the facilities of free medical check up, prescription and clinical test/X-rays etc. be allowed to the ex-employees of the Institution from the Health Centre but the cost of medicines will be borne by the concerned ex-employees. However, they will continue getting fixed medical allowance of Rs. 100/- (Rupees one hundred only) per month as per earlier decision of the Finance Committee and the Board of Governors.

**Contd.....**

**Item 18.8 To consider increase in Tuition Fees of M.Tech. Students.**

The Finance Committee decided that the case be referred to the Ministry of Human Resource Development, Department of Higher Education, New Delhi for clarification.

The Finance Committee desired that the details of expenditure being incurred by the Institute from the Students Related Activity Fee/Students Fund be put up to the Board of Governors in its next meeting.

**Item 18.9 To consider Budget Provision for Outsourcing the Services of Security, Sanitation & Maintenance of the Institute.**

The Finance Committee approved the Institute proposal for making a provision of Rs. 15 lakh per month in the regular budget towards services required from the Registered Service Providers as per details furnished in agenda item 18.9.

**Item 18.10 To consider the enhancement in fees and misc. expenses to the Standing Counsels of the Institute.**

The Finance Committee did not agree with the proposal of the Institution.

**Item 18.11 To consider Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian Employees.**

The Finance Committee approved the financial implications on account of the implementation of the MACPS for non-teaching and teaching supporting employees of the Institute to the tune of Rs. 1.00 lakh (app.) per month and desired that the case may be referred to the Ministry of Human Resource Development, Department of Higher Education, New Delhi for their concurrence.

Contd....

Tabled  
Item 18.12

**To consider installation of the 1Gbps internet Leased  
Line Connection for the Institute out of OBC Grant.**

The Finance Committee did not agree with the proposal and desired that the Ministry of Human Resource Development, Department of Higher Education, New Delhi be approached for providing the 1Gbps (1000 Mbps) Internet Leased Line through the BSNL.

The meeting ended with a vote of thanks to the Chair.

Sd/-

**(R P S Lohchab)**  
**Registrar & Member-Secretary**

**Item: 19.2: To note follow up action taken on the 18<sup>th</sup> meeting of the Finance Committee held on 15.3.2010.**

The recommendations of the Finance Committee made in 18<sup>th</sup> meeting held on 15.3.2010 were approved by the Board of Governors in its 21<sup>st</sup> meeting held on 02.06.2010. The action taken report on recommendations of the Finance Committee duly approved by the Board of Governors is enclosed as Annexure-**B** on page **-8-**.

The Finance Committee may note.



Annexure-B  
Item: 19.2

<u>Item</u>	<u>Subject</u>	<u>Action taken</u>
18.1	To confirm the minutes of 17 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 3.11.2009.	No further action is required.
18.2	To note follow up action taken on the 17 <sup>th</sup> meeting of the Finance Committee held on 3.11.2009.	Noted. No further action is required
18.3	To consider Re-appropriation of funds under Non Plan Grant for the year 2009-2010.	Noted. No further action is required
18.4	To note Utilization of funds under Plan Grant(OBC) for the year 2009-2010.	Noted. No further action is required
18.5	To consider the permission of LTC journey performed through private Airline by Dr. Vikas Chaudhary, Humanities Department.	Action taken. Matter referred to MHRD.
18.6	To consider protection of pay in respect of Dr. Rishi Pal Chauhan, Asstt. Prof., Physics Deptt..	Action taken.
18.7	To consider Extending Facilities of Free Medical Check up, prescription and clinical test/X-ray etc. to retired employees of the Institute.	Action taken. Facilities are being provided.
18.8	To consider increase in Tuition Fees of M.Tech. students..	Action taken. Matter referred to MHRD.
18.9	To consider Budget Provision for Outsourcing the Services of Security, Sanitation & Maintenance of the Institute.	Action taken.
18.10	To consider the enhancement in fees and misc. expenses to the Standing Counsels of the Institute.	Action taken.
18.11	To consider Modified Assured Career Progression Scheme (MACPS) for the Central Government Employees. <i>Noted BOB MHRD</i>	Action taken. Matter referred to MHRD.
18.12	To consider installation of the 1Gbps Internet Leased Line connection for the Institute out of OBC Plan Grant.	Action taken.

*referred to BOB*

**Item 19.3: To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2009-2010.**

The Institute gets its Annual Accounts approved from the Chairman, Board of Governors/Board of Governors of the Institute as per instructions of the MHRD. Then, the Annual Accounts duly certified by the Accountant General (Audit), Haryana along with Audit Report are to be submitted to the MHRD for placing before the Parliament.

The Finance Committee in its 64<sup>th</sup> meeting held on 5.12.1991 while considering Audit Report on Accounts of the Institute for the year 1990-91 recommended as under:

“The Finance Committee considered and noted the Audit Report and Annual Accounts of the College for the year 1990-91 duly certified by the Accountant General (Audit) Haryana.

The Finance Committee, however, desired that in future the Annual Accounts of the College should be first put up to the Finance Committee before these are got approved from the Chairman, Board of Governors/Board of Governors of the Institute.”

The Annual Accounts for the year 2009-2010 which is enclosed as Annexure- **B-1** with the agenda have been prepared in the following parts:

1. **Main Current Account**
  - i) Balance Sheet
  - ii) Income & Expenditure Account
  - iii) Schedules
  - iv) Receipt & Payment Accounts
2. **Grant-in-aid OBC**
  - i) Receipt Account
  - ii) Expenditure Account
3. **Scheme Account**
  - i) Balance Sheet
  - ii) Receipt & Payment Account

4. **World Bank Project (TEQIP)**

- i) Balance Sheet
- ii) Receipt & Payment Account

5. **Other Accounts** i.e. Ex-employees A/c, SWF A/c, Merit Scholarship A/c

Receipt & Payment Account for the year 2009-2010 in respect of all the above accounts is as under:

<b>I. Main Current Account</b>		<b>Rs. In lacs</b>
<b>Receipts</b>		
(a)	Opening Balance as on 1.4.2009	4188.55
(b)	Grant received from Govt. of India	2372.87
(c)	Other receipts including tuition fee, interest earned, lease of land & CPF account etc.	3846.86
<b>Total</b>		<b>10408.28</b>
<b>Payments</b>		
(a)	Establishment & other Administrative expenditure	2688.72
(b)	Plan Grant expenditure including Payment made as advance to PWD/NBCC	544.51
(c)	Expenditure on account of Refundable deposits & CPF etc.	5570.41
(d)	Unspent balance as on 31.3.2010	1369.64
<b>Total</b>		<b>10408.28</b>
<b>II. OBC Account</b>		
(a)	Opening Balance as on 1.4.2009	143.79
(b)	Grant received from GOI	3776.00
<b>Total</b>		<b>3919.79</b>
<b>Payments</b>		
(a)	Establishment & Other expenses	269.70
(b)	Plan Grant expenditure	2031.96
(c)	Unspent Balance as on 31.3.2010	1618.13
<b>Total</b>		<b>3919.79</b>

<b>II.</b>	<b>Schemes Account</b>	<b>Rs. In lacs</b>
	<b>Receipts</b>	
(a)	Opening balance as on 1.4.2009	52.62
(b)	Grant received from Funding Agencies	54.92
(c)	Other receipts	8.12
	<b>Total</b>	<b>115.66</b>
	<b>Payments</b>	
(a)	Stipend, Scholarship, Fellowship, Other Adm. Exp. & exp. On assets etc.	38.89
(b)	Amount refunded to the Funding Agency	38.96
(c)	Advance paid & adjusted	4.04
(d)	Unspent Balance as on 31.3.2010	33.77
	<b>Total</b>	<b>115.66</b>
<b>III</b>	<b>World Bank Project (TEQIP)</b>	
	<b>Receipts</b>	
(a)	Opening Balance as on 1.4.2009	193.69
(b)	Grant received from GOI	00.00
(c)	Other receipts including interest earned, Earnest Money etc.	17.64
	<b>Total</b>	<b>211.33</b>
	<b>Payments</b>	
(a)	Expenditure on goods, Operation & Mtc. Cost, Books & LRS, Training, Workshop etc.	99.05
(b)	Refunded to Govt. of India (TEQIP)	111.20
(c)	Advances to employees	0.26
(c)	Unspent Balance as on 31.3.2010	0.82
	<b>Total</b>	<b>211.33</b>
<b>IV.</b>	<b>Ex-employees A/cs, SWF A/cs, Merit Scholarship A/cs</b>	
	<b>Receipts</b>	
(a)	Opening balance as on 1.4.2009	17.52
(b)	Amount received including interest earned	3.30
(c)		
	<b>Total</b>	<b>20.82</b>
	<b>Payments</b>	
(a)	Expenditure incurred	2.55
(b)	Unspent Balance as on 31.3.2010	18.27
	<b>Total</b>	<b>20.82</b>

The Finance Committee may consider and approve the Annual Accounts of the Institute for the year 2009-2010 so that the same could be handed over to the Audit Party of the AG (Audit), Haryana for verification and certification.

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Item 19.4 To consider condemnation of Institute Pick-up-Van HYQ-4367.

The Institute Pick-up-Van HYQ-4367 was purchased in 1986 at a cost of Rs. 92,705.50 out of Institute Development Fund (Institute share of consultancy). It has already covered the distance of 101039 Kms. and has service duration of more than twenty years.

As per the condemnation schedule by the Govt. of India and Govt. of Haryana, the vehicle can be condemned as soon as it covers a total mileage of 1,80,000 Kms. or has completed six years of its life which is earlier.

The matter to consider condemnation of Institute Pick-up-Van HYQ 4367 and purchase of new vehicle in lieu thereof was put up in 17<sup>th</sup> Finance Committee meeting under Item No. 17.6. The Finance Committee decided as under:-

"The Finance Committee did not agree to write off the Pick-up-Van of the Institute and purchase of new vehicle in lieu of the old one due to the austerity measures issued by the Central Government."

The said Pick-up-Van has already exhausted its life span long back. As such it is not economical to maintain this vehicle any more. Copy of year-wise expenditure of the vehicle in Rs./Km. is enclosed as Annexure \_\_"C"\_\_ on page 13 ). It is, therefore, proposed that the Institute Pick-up-Van No. HYQ-4367 may be allowed to be condemned and written off. At present the Institute does not require any vehicle in place of old one.

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

*Sold after valuation under competent authority and the base per base value.*

Year wise Expenditure of Pick-up van

Sr No.	Year	Mileage in KM	Expenditure On fuel in Rs.	Rs./KM	Expenditure on Spare/Repair in Rs.	Rs. /KM	Total Expend in Rs./k
1	1986	6970	1436.14	0.21	2569.97	0.37	0.58
2	1987	9467	3938.53	0.42	493.32	0.05	0.47
3	1988	6830	3239.78	0.47	7650.32	1.12	1.59
4	1989	7933	4486.31	0.57	7023.02	0.57	1.14
5	1990	7567	5397.69	0.71	4381.44	0.58	1.29
6	1991	7095	5080.63	0.72	2435.42	0.34	1.06
7	1992	4044	4598.68	1.14	6061.28	1.50	2.64
8	1993	7233	3806.47	0.53	1207.66	0.17	0.70
9	1994	4254	3992.6	0.94	10567.91	2.48	3.42
10	1995	4575	5219.72	1.14	2125.60	0.46	1.68
11	1996	3561	3793.06	1.07	10866.29	3.05	4.12
12	1997	979	1213.1	1.24	33020.31	33.73	34.97
13	1998	2657	4832.16	1.82	3266.00	1.23	3.05
14	1999	5438	5636.62	1.04	8129.20	1.49	2.53
15	2000	4123	9872.37	2.39	14617.00	3.55	5.94
16	2001	3094	6458.13	2.09	6719.52	2.17	4.26
17	2002	3652	5821.53	1.59	21257.56	5.82	7.41
18	2003	3694	5952.05	1.61	6359.00	1.72	3.33
19	2004	2461	8878.47	3.61	3980.00	1.62	5.23
20	2005	1967	7251.54	3.69	2108.48	1.07	4.76
21	2006	1945	8893.81	4.57	320.00	0.16	4.73
22	2007	1041	4879.47	4.69	5455.00	5.24	9.93
23	2008	659	2953.89	4.48	1022.00	1.55	7.9

*Handwritten Signature*  
09.01.2009  
(Workshop Supdt. Admn.)

**Item 19.5: To consider the matter of funding of Dr. R.P Singh Medal**

The wife of Late Dr. R.P Singh, faculty in Mechanical Engg. requested for introduction of two silver medals in memory of her husband in the year 1995. Since then, two medals have been given to the toppers of second and third year of Mechanical Engg. Branch. Last year, vide letter dated 2.1.2009, she requested to reduce the number to one due to shortage of funds. The medal was proposed to be awarded to the topper of Final Year of Mechanical Engg. Branch. Her request was placed before the Senate in its 12<sup>th</sup> meeting held on 19.1.2009 under Item 12.8. The Senate decided as under:

“The Senate considered the request of the wife of Late Dr. R.P Singh for reducing the number of medals from two to one which was proposed to be awarded to the topper of Final Year of Mechanical Engg. Branch.

The Senate was of the view that any existing award should not be discontinued because of lack of support from the trust/donor. Dr. Baldev Setia in his capacity as President of the Alumni Association, offered to cover the shortfall of funds. In view of the above, it was decided that two Dr. R.P. Singh medals be awarded as per past practice and that as a one time measure, the Alumni Association be requested to provide additional funds for the award of medals. Further, it was decided that the committee already constituted for the purpose for considering award of medals and prizes to MBA/MCA/M.Tech., under Item 10.15 of 10<sup>th</sup> meeting of the Senate, be requested to look into the issue and give its recommendations. The minutes of the item were confirmed by the Senate.”

As per decision of the Senate, the Alumni Association provided additional funds for the award of medals as a one time measure. The constituted committee submitted its report on 27.11.2009 in which it was recommended that the practice of awarding two medals be continued and any shortfall in funds may be met from the Alumni/Institute funds.

The wife of Late Dr. R.P. Singh again requested on 4.03.2010 for reducing the number of medals from two to one which was proposed to be awarded to the topper of Final year of Mechanical Engg. Branch. It may also be mentioned that the funds received are - not sufficient even for the award of one medal. Her request was placed

before the Senate in its 14<sup>th</sup> meeting held on 14.03.2010 under Item No.14.8. The Senate decided as under:-

"The Senate considered and approved the award of medals and certificates in the 7<sup>th</sup> Convocation as detailed in the agenda item including award of Dr. R.P Singh medals as per past practice.

As regards to the award of Dr. R.P Singh medals, it was brought to the notice of the Senate that the constituted Committee recommended that the practice of awarding two medals be continued and any shortfall in funds may be met from the Alumni/Institute funds. The Institute had already expressed its inability to fund the awards. President of the Alumni Association was also requested to consider providing funds for the award of medals vide letter dated 7.12.2009. The Secretary, Alumni Association had intimated that in the meeting held on 8.3.2010, it was decided to extend the offer to meet the shortfall of funds to this year also. The Senate decided that the offer be accepted. Since the issue needs to be resolved once for all, as the same problem will crop up next year also, it was decided that the matter be brought to the SCSA where President and Secretary of the Alumni Association be invited to explore the possibility of regular funding of the award by the Alumni Association.

The minutes of the item were confirmed by the Senate as medals were to be awarded in the ensuing Convocation"

As per decision taken by the Senate in its 14<sup>th</sup> meeting, the matter of funding of Dr. R.P Singh Medal was placed before the Standing Committee on Senate Affairs in its 28<sup>th</sup> meeting held on 03.05.2010 and the decision taken is mentioned below:

"The SCSA considered the matter of funding of Dr. R.P. Singh Medal. It was decided that the matter of shortfall of funds for the award of medal be referred to the Finance Committee for consideration. The SCSA was of the view that the Institute should frame a general policy for accepting the offers to institute medals to be awarded in specific names or for specific cause etc."

All necessary documents have been enclosed as Appendix D from page **16 to 18**.

As per decision taken in the 28<sup>th</sup> SCSA meeting, the matter of shortfall of funds for the award of Dr. R.P Singh medals is placed before the Finance Committee for consideration and making suitable recommendations to the BOG.



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NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

No. Acad./2010/ 128<sup>th</sup> SCSA / 340

Dated: 06.05.2010  
7

Minutes of the 28<sup>th</sup> SCSA meeting held on 03.05.2010 at 11.00 am  
in the Office of the Director of the Institute

The following were present:

1. Dr. M N Bandyopadhyay, Director In Chair
2. Dr. Krishna Gopal, Dean (P&D)
3. Prof. R K Bansal, Dean (Academic)
4. Dr. T K Garg, Dean (Faculty Welfare)
5. Dr S K Sharma, Dean (Estate, Construction & Elect. Mainte.)
6. Dr. Kuldeep Kumar, Professor & Head, Mathematics Department
7. Dr. N.K Gupta, Professor & Head, Civil Engineering Department
8. Dr. S S Rattan, Professor & Head, Mech. Engg. Deptt.
9. Dr. K S Sandhu, Professor & Head, Electrical Engg. Deptt.
10. Dr. Rajender Kumar, Controller of Examinations
11. Dr. S K Mahna, Professor & Head, Physics Deptt.
12. Dr. R K Sharma, Associate Professor & Head, Elect. & Comm. Engg. Deptt.
13. Dr. S.M Gupta, Secretary, Alumni Association as Special Invitee for Item No.2
14. Dr. Dinesh Kumar, Associate Professor & Head, Chemistry Deptt.
15. Prof. (Mrs.) Manjula Sharma, Associate Professor & Head, HuSS Deptt.
16. Dr. Ashwani Jain, Prof. Incharge (Academic & Senate Affairs)
17. Dr. Mayank Dave, Associate Professor & Head, Computer Applications & Computer Engg. Deptt
18. Sh. R P S Lohchab, Registrar Secretary, SCSA

The following decisions were taken:

1. To consider the recommendations submitted by the Committee constituted for reviewing the existing Ph.D. Ordinance of the Institute as per UGC Regulation, 2009

The SCSA considered the recommendations submitted by the Committee constituted for reviewing the existing Ph.D. Ordinance of the Institute as per UGC Regulation, 2009. The recommendations were discussed in detail and some modifications were suggested. It was decided that introduction of admission test and course work may be deferred for the time being. Other revisions suggested by the committee were accepted with minor modifications. The modified and approved Ph.D. Ordinance of the Institute, applicable from Session 2010-2011, is enclosed as Appendix-I.

2. **To consider the matter of funding of Dr. R.P. Singh Medal**

The SCSA considered the matter of funding of Dr. R.P. Singh Medal. It was decided that the matter of shortfall of funds for the award of medal be referred to the Finance Committee for consideration. The SCSA was of the view that the Institute should frame a general policy for accepting the offers to institute medals to be awarded in specific names or for specific cause etc.

3. **To consider the Academic Calendar for the Session 2010-2011**

The SCSA considered the Academic Calendar for the Session 2010-2011. Some modifications were suggested. The modified and approved Academic Calendar for the Session 2010-2011 is enclosed as Appendix-II.

4. **To consider the requests of Ms. Monika Gupta and Mr. Kushal Sharma, full-time Ph.D research scholars in the Departments of Physics and Mathematics for fee waiver**

The SCSA considered the requests of Ms. Monika Gupta and Mr. Kushal Sharma, full-time Ph.D research scholars in the Departments of Physics and Mathematics for fee waiver. The SCSA did not agree to their request.

5. **To consider the request of Mr. Pawan Kumar, Ph.D. research scholar in Mathematics for conversion of his registration from full-time to part-time**

The SCSA considered and allowed conversion of Ph.D. registration of Mr. Pawan Kumar, research scholar in the Deptt. of Mathematics from full-time to part-time.

6. **To consider the requests of Mr. Raghwendra Tiwari, Roll No. 803/03, M.Tech (EC&CE) student and Mr. Raj Kumar Saini, Roll No. 707/04, M.Tech (Civil Engg.) student for granting extension for submitting M.Tech dissertations in their respective specializations**

The SCSA considered the requests of Mr. Raghwendra Tiwari, Roll No. 803/03, M.Tech (EC&CE) student and Mr. Raj Kumar Saini, Roll No. 707/04, M.Tech (Civil Engg.) student for granting extension for submitting M.Tech dissertations in their respective specializations. It was decided that the matter be referred to the Senate for consideration.

7. **Any Other Item**

Under any other item

1. The SCSA considered the request of some B.Tech. final year students for allowing them to reappear in internal sessional improvement for both odd and even semesters simultaneously. The SCSA did not agree to their request. Further, it was decided that the matter be referred to the Senate.

The SDS+ considered and approved the proposed revisions in the syllabi of the following subjects w.e.f. Session 2010-2011

- i. E Tech. 2<sup>nd</sup> Semester (Mech.) MET-203 Strength of Materials-
- ii. E Tech. 4<sup>th</sup> Semester (Mech.) MET-204 Strength of Materials-I;
- iii. E Tech. 2<sup>nd</sup> Semester (EM) IEM-203 Strength of Materials

The revised and approved syllabi are enclosed as Appendix-II.

The meeting ended with a vote of thanks to the Chair

(R P S Lohchab)  
Registrar & Secretary, SCSA

*R. P. S. Lohchab*  
6/5/2010

**Item: 19.6 To consider to release the arrears on account of Pay Revision of the pay scales in respect of the Ex-employees whose mapping of revised pay scales is awaited from the MHRD.**

The Govt. of India, MHRD, New Delhi vide their letter No. F.10-8/2009-TS.III dated 21.10.2009 as Appendix - E from pages 20 to 23 conveyed approval of only 81 categories of Non-teaching posts of this Institute after mapping of pay scales against 94 categories mentioned in the Institute letter dated 1.12.2009 & 19.8.2009.

The Institute made a request to the MHRD, Govt. of India vide letter No. Estt-II/9337 dated 18.11.2009 to accord approval after mapping the pay scales of the above said remaining categories which is still awaited.

The Hon'ble Chairperson, BOG was requested vide letter No. Estt-II/9485 dated 28.11.2009 to accord his kind approval in anticipation of the approval of the Board to release remaining 60% of total arrears to the employees belonging to the remaining categories of posts.

The Hon'ble Chairperson, BOG has given the following remarks:-

"The payment of arrears shall be made only after the BOG approval as this relates to financial matter for which we are awaiting for MHRD's approval".

The matter was placed before the BOG in its 19<sup>th</sup> meeting vide item No. 19.23 held on 29.12.2009 and the BOG decided as under: -

"The Board decided that 60% payment of 2<sup>nd</sup> installment of arrears on account of 6<sup>th</sup> CPC be released provisionally to the non-teaching employees as per details given in the agenda item after taking an undertaking from them that aforesaid payment will be recovered from them in one lumpsum from their CPF in case approval of the MHRD is not received in a reasonable time.

The Board desired that the MHRD be requested to expedite the matter".

Accordingly, the employees who are on roll of the Institute and approval of mapping of their pay scale is not received from the MHRD have been released their remaining 60% of total arrears on account of revised pay scales w.e.f. 01.01.2006 on furnishing an undertaking from them as per above decision of the Board.

The arrears of pay revision in respect of two persons viz Sh. Ram Sarup, Carpenter who retired on 30.04.2006 and Sh. Naresh Kumar, Electrician who expired on 30.08.2008 have not been released as they are not in the services of the Institute.

Now the undertaking in respect of both the ex-employees has been given by the regular employees of the Institute. Hence, their 60% arrears of pay revision may also be released.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the BOG.

*or refer  
to be settled by MHRD at the earliest*

Annexure - F  
Item No. 19.

Most Immediate / By Fax

No.F.10 - 8 / 2009 - TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
\*\*\*\*\*

New Delhi, the 21<sup>st</sup> October, 2009.

DR (S) 11  
To  
6/11/09  
II + III

The Director,  
National Institute of Technology,  
Kurukshetra.

**Subject:** Approval for mapping of pay scales for the non-teaching employees of the National Institute of Technology, Kurukshetra.

Sir,

The proposal of National Institute of Technology, Kurukshetra regarding mapping of pay-scales for the non-teaching employees of the Institute has been examined in consultation with the Integrated Finance Division in this Ministry. Based on the Scales of Pay approved by the Ministry at the time of rationalization of scale of pay of Non-Teaching staff, consequent upon conversion of the Institute as National Institute of Technology, the approval of the competent authority is hereby conveyed for the following **81 non-teaching posts** of National Institute of Technology, Kurukshetra for the mapping of the scales of pay to the appropriate scales of pay of the Central Government based on the 6<sup>th</sup> CPC recommendations as follows:-

S.No	Designation	Pre-Revised Pay Scales	Revised Pay		
			Name of the Pay Band	Pay Band	Grade Pay
1	2	3	4	5	6
1.	Registrar	10000-15200	PB-3	15600-39100	6600
2.	Deputy Registrar	8000-13500	PB-3	15600-39100	5400
3.	Workshop Superintendent	10000-15200	PB-3	15600-39100	6600
4.	Senior Medical Officer	10000-15200	PB-3	15600-39100	6600
5.	Lady Medical Officer	8000-13500	PB-3	15600-39100	5400
6.	Librarian	8000-13500	PB-3	15600-39100	5400
7.	System Analyst	8000-13500	PB-3	15600-39100	5400
8.	Programmer	8000-13500	PB-2	9300-34800	5400
9.	Assistant Registrar	6500-10500	PB-2	9300-34800	4200
10.	Estate Officer	6500-10500	PB-2	9300-34800	4200
11.	Assistant Librarian	6500-10500	PB-2	9300-34800	4200
12.	Foreman	6500-10500	PB-2	9300-34800	4200
13.	Supervisor	6500-10500	PB-2	9300-34800	4200
14.	Deputy Superintendent	5500-9000	PB-2	9300-34800	4200
15.	Junior Engineer	5500-9000	PB-2	9300-34800	4200
16.	Sr. Draftsman	5500-9000	PB-2	9300-34800	4200
17.	Assistant	5000-8000	PB-2	9300-34800	4200
18.	Telephone Operator-cum-Receptionist	5000-8000	PB-2	9300-34800	4200
19.	Jr. Accountant	5000-8000	PB-2	9300-34800	4200
20.	Head Cashier	5000-8000	PB-2	9300-34800	4200

N.I.T. KURUKSHETRA

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21.	Cashier	5000-8000	PB-2	9300-34800	4200
22.	Accounts Clerk	5000-8000	PB-2	9300-34800	4200
23.	Steno (Sr.)	5000-8000	PB-2	9300-34800	4200
24.	Pharmacist	5000-8000	PB-2	9300-34800	4200
25.	Staff Nurse	5000-8000	PB-2	9300-34800	4200
26.	Storekeeper Sr.	5000-8000	PB-2	9300-34800	4200
27.	Counter Asstt.	5000-8000	PB-2	9300-34800	4200
28.	Sr. Library Asstt.	5000-8000	PB-2	9300-34800	4200
29.	Technician Gr. A	5000-8000	PB-2	9300-34800	4200
30.	Resident Lady Warden	5000-8000	PB-2	9300-34800	4200
31.	Security Officer	5000-8000	PB-2	9300-34800	4200
32.	Assistant Draftsman	5000-8000	PB-2	9300-34800	4200
33.	Lab. Technician	4500-7000	PB-1	5200-20200	2800
34.	Steno (Jr.)	4000-6000	PB-1	5200-20200	2400
35.	Driver	4000-6000	PB-1	5200-20200	2400
36.	Tech. Grade B	4000-6000	PB-1	5200-20200	2400
37.	Pump Driver	4000-6000	PB-1	5200-20200	2400
38.	Tracer	3200-4900	PB-1	5200-20200	2000
39.	Steno Typist	3050-4590	PB-1	5200-20200	1900
40.	System Attendant	3050-4590	PB-1	5200-20200	1900
41.	Clerk	3050-4590	PB-1	5200-20200	1900
42.	Dresser	3050-4590	PB-1	5200-20200	1900
43.	Storekeeper Junior	3050-4590	PB-1	5200-20200	1900
44.	Store Munshi	3050-4590	PB-1	5200-20200	1900
45.	Lab Assistant	3050-4590	PB-1	5200-20200	1900
46.	Restorer	3050-4590	PB-1	5200-20200	1900
47.	Xerox Machine Operator	3050-4590	PB-1	5200-20200	1900
48.	Book Binder	3050-4590	PB-1	5200-20200	1900
49.	Matron	3050-4590	PB-1	5200-20200	1900
50.	Ferro Machine Operator	3050-4590	PB-1	5200-20200	1900
51.	Gas Man	3050-4590	PB-1	5200-20200	1900
52.	Duplicating Machine Operator	3050-4590	PB-1	5200-20200	1900
53.	Lab. Attendant	3050-4590	PB-1	5200-20200	1900
54.	Lib. Attendant	3050-4590	PB-1	5200-20200	1900
55.	Assistant Pump Driver	3050-4590	PB-1	5200-20200	1900
56.	W/S Attendant	3050-4590	PB-1	5200-20200	1900
57.	Daftri	2650-4000	-1S	4440-7440	1650
58.	Jamadar Peon	2650-4000	-1S	4440-7440	1650
59.	Cook-cum-Chowkidar	2650-4000	-1S	4440-7440	1650
60.	Dafedar	2610-3540	-1S	4440-7440	1400
61.	Store Mate	2610-3540	-1S	4440-7440	1400
62.	Female Attendant	2610-3540	-1S	4440-7440	1400
63.	Assistant Fitter	2610-3540	-1S	4440-7440	1400
64.	T. Mate	2610-3540	-1S	4440-7440	1400
65.	Head Mali	2610-3540	-1S	4440-7440	1400
66.	Jamadar Sweeper	2610-3540	-1S	4440-7440	1400
67.	Guest House Helper	2550-3200	-1S	4440-7440	1300
68.	Farash	2550-3200	-1S	4440-7440	1300
69.	Store Helper	2550-3200	-1S	4440-7440	1300
70.	Ground Man	2550-3200	-1S	4440-7440	1300
71.	Chowkidar	2550-3200	-1S	4440-7440	1300
72.	Peon	2550-3200	-1S	4440-7440	1300
73.	Farash-cum-Attendant	2550-3200	-1S	4440-7440	1300
74.	Cleaner	2550-3200	-1S	4440-7440	1300

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75.	Sweeper	2550-3200	-1S	4440-7440	1300
76.	Sewer Man	2550-3200	-1S	4440-7440	1300
77.	Mali	2550-3200	-1S	4440-7440	1300
78.	Mali-cum-Chowkidar	2550-3200	-1S	4440-7440	1300
79.	T. Mate	2550-3200	-1S	4440-7440	1300
80.	Beldar	2550-3200	-1S	4440-7440	1300
81.	Gas Plant Helper	2550-3200	-1S	4440-7440	1300

3. For those who are on higher scales of pay on account of grant of ACP benefits, the corresponding Revised Pay as per Section I of Part A of the I Schedule of CCS (Revised Pay) Rules, 2008 may be allowed.

4. For those who have joined the institute as direct recruits on or after 1.1.2006, pay in the pay band i.e. entry pay in the revised pay structure for direct recruits appointed on or after 1.1.2006 has indicated in Section II of Part A of the First Schedule of the CCS Revised Pay Rules 2008 would apply. This will also be applied in the case of those recruited between 1.1.2006 and 29th August 2008 i.e. the date of notification of CCS (Revised Pay) Rules, 2008. In such cases, where the emoluments in the pre-revised pay scale(s) [i.e., basic pay in the pre-revised pay scale(s) plus Dearness Pay plus Dearness Allowance applicable on the date of joining] exceeds the sum of the pay fixed in the revised structure and the applicable dearness allowance thereon, the difference shall be allowed as personal pay to be absorbed in future increments in pay. Other provisions of the CCS (Revised Pay) Rules, 2008 shall also mutatis mutandis be followed.

5. The approval for the extension of 6th CPC Scales of Pay to the Non-teaching employees of NIT, Kurukshetra will be further subject to the following conditions:-

- i) While the 6th CPC Scale of Pay would be effective from 1.1.2006, the revised rates of all allowances will be paid only w.e.f. 1.9.2008.
- ii) The revised pay scales as incorporated in Part A (Section I & II) of the First Schedule to the Central Civil Services (Revised Pay) Rules, 2008, alone may be adopted. Any proposal for Revision of Pay based on the Revised Pay Scales as indicated in Part B of the First Schedule may be examined separately.
- iii) The pattern of emoluments i.e. Pay Scales and Allowances are identical to those of the Central Government Employees, and the other conditions of service of employees of institute are similar to those in Central Government Departments;
- iv) As regards Career Progression Scheme, Institute may initiate necessary steps for obtaining the requisite approval of the Government of India before implementation of the Modified Assured Career Progression (MACP) Scheme, based on recommendation of 6th Pay Commission, for the employees of the institute.
- v) Any promotion either by way of ACP / fitment benefit, etc, given after 1.1.2006 which is not in accordance with the Government approved policy will be deemed to have been withdrawn and payment made recovered.
- vi) Up-gradation of any posts done on or after 1.1.2006 with or without retrospective effect which is not in conformity with the approved pay scale structure for such categories of employees under the Central Government would have to be reversed. Such employees may be placed in the appropriate revised pay band corresponding to their pre-revised scales of pay before such up-gradation.

*Handwritten signature*

- vii) Upgradation of Pay Scale of existing posts / creation of new posts should be done only with the prior approval of the Ministry. Director of the Institute should ensure that, proposals for upgradation of pay scales / creation of new posts as recommended by the Governing Body of the institute should not be implemented without the prior approval of the Ministry.
- viii) Any allowances like Overtime Allowance if at variance with Government of India will have to be brought in conformity with Government of India instructions. Any payment on account of OTA etc higher than the one admissible under Government of India Rules will have to be recovered by way of adjustment of arrears, etc.
- ix) The budgetary support for additional expenditure for implementation of the scales of pay w.e.f. 1.1.2006 will be as per the scale mentioned in Para - 4 of Ministry of Finance OM. No. 7/23/2008 - E III (A) dated 30<sup>th</sup> September 2008.


6. This mapping of scales of pay may be made effective from 1.1.2006, with the approval of BoG of the Institute. The revised pay in the pay band will be determined by multiplying the existing basic pay as on 1.1.2006 by a factor of 1.86 and rounding off the resultant figure to the next multiple of 10. If the minimum of the revised pay band/ pay scale is more than the amount arrived as mentioned above, the pay shall be fixed at the minimum of the revised pay band/ pay scale. Other provisions of the CCS (Revised Pay) Rules, 2008 shall also mutatis mutandis be followed.

7. This mapping of scale of pay would be applicable only for the present incumbents to the non-faculty posts in National Institute of Technology, Kurukshetra. New recruitments to any of the posts, in the Institute, in any manner, will be done only after approval of scales of pay for the Non-faculty cadre of NITs based on Sarangi Committee recommendations.

8. Now, the Institute may release the payment of second installment of arrears on account of pay revision of non-teaching employees Quasi-Government Organizations, Autonomous Organizations and Statutory Bodies etc. set up by and funded/controlled by the Central Government, according to the mapping of pay scales as approved above. This will be further subject to the conditions circulated vide this Ministry's letter No.23-30/2008-TS.III dated 14<sup>th</sup> October, 2009.

9. This issues with approval of the competent authority.

Yours faithfully,

  
(MADAN MOHAN)  
DIRECTOR (NITs)  
Telsfax: 23387465

Copy to :

1. Chairman, Board of Governors, National Institute of Technology, Kurukshetra.
2. IFD, Ministry of Human Resource Development
3. Sr. PPS to Secretary, Department of Higher Education.
4. PS to JS (DLT)



**Item 19.7 To consider guidelines for Cumulative Professional Development Allowance to the faculty members.**

The Ministry of Human Resource Development have introduced the scheme for faculties during revision of pay according to recommendations of 6<sup>th</sup> Pay Commission known as Cumulative Professional Development Allowance for Rs. 3.00 lakhs for every block of three years (Rs. One lac per year) vide letter No. F.No.-23-1/2008-TS.II Dated 18<sup>th</sup> August 2009 issued by Director (TC). This allowance is to be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

The matter was placed before Board of Governors in its 19<sup>th</sup> meeting held on 29.12.2009 and decided as under:-

*"The Board decided that the Cumulative Professional Development Allowance to the tune of Rs. 3.00 Lacs for every block of 3 years (Rs. One Lac per year) be made available to the faculty members on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses be carried forward for next 6 months subject to a ceiling of Rs. 1.00 lac per year,*

*The Board desired that detailed guidelines be prepared in this regard and placed before the standing Committee of the Board in its next meeting".*

Accordingly the Director constituted a committee under chairmanship of Dean (Faculty Welfare) and DR (GA & L), DR(A/c), Store Officer as members. The Committee drafted the guidelines and identified the contents of contingent expenditure under Cumulative Professional Development Allowance after details discussion with the faculties and study of the draft circulars of various NITs.

The report of the Committee is enclosed as Appendix F from page 25 to 27

The Finance Committee may consider and decide.

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2/11

(12)

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

Annexure F.  
Item No. 19-7

No.Acs./1371

Dated: 8.3.2010

**Subject: Reimbursement of Cumulative Professional Development Allowance to Faculty Members.**

The following committee was constituted by the Director to identify the contents of Contingency Expenditure of Cumulative Professional Development Allowance for Faculty Members vide letter No.Acs./48 dated 22.1.2010:

- |    |                                       |          |
|----|---------------------------------------|----------|
| 1. | Dr. T.K. Garg, Dean (Faculty Welfare) | In Chair |
| 2. | DR (GA & Estt.)                       | Member   |
| 3. | Stores Officer                        | Member   |
| 4. | DR (Acs.)                             | Member   |

The meeting of the committee was held on 8.3.2010 to consider the matter. After taking into consideration all the aspects and detailed discussions, the committee recommends that the Cumulative Professional Development Allowance for Faculty Members may be utilized as below:

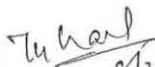
- 1 Attending National/International Conferences in India/Abroad.
- 2 Papers Publishing in National/International Conferences/Journals
- 3 Participation in National/International Conferences in India/Abroad.
- 4 Visit to Indian/Foreign University for Technical Discussion
- 5 Acquiring membership of Professional Societies, both National as well as International
- 6 Purchasing of Books and Subscription of Journals
- 7 Visit to technical Exhibitions
- 8 Purchasing Computer Components, Printing Papers, Cartridge, Stationery etc.
- 9 Participating in Course Material preparation/Teaching Aids
- 10 Book Writing
- 11 Any other item with prior approval of the Authorities


 

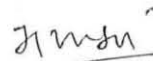
Guidelines:


1. Attending Participation in National/International Conference in India or abroad or visit to Indian/Foreign University requires approval of authorities.
2. Period of deputation not to exceed 2 weeks during academic sessions and no restriction during vacation as long as the period does not exceed the duration of vacation. However Director can deny the permission in case of exigencies.
3. it is mandatory on the part of faculty member to submit a report of activities carried out and deliver a seminar in the department before making claim for reimbursement of expenditure incurred.
4. Reimbursement will be made twice in a financial year as per the following schedule:
  - i) July (1 Oct – 31<sup>st</sup> March)
  - ii) December (1<sup>st</sup> April to 30 September)
5. Unspent balance will be carried forward for next 6 months subject to a ceiling of Rs.1.00 Lakh per year.
6. No prior financial approval is required for expenditure on the activities listed above but the existing institutes rules will be applicable for reimbursement of expenditure.
7. Expenditure towards the purchase of books not to exceed Rs.10,000/- in a financial year. Purchase of books costing more than Rs.10,000/- shall require prior approval of the Director.
8. Reimbursement for TA/DA is as per the actual bill of hotel food & local travel shall be as per Institute norms.
9. The first block starts from 1<sup>st</sup> October 2009 and will be ending on 31<sup>st</sup> march 2012 and hence the amount available to a faculty member for this block is proportionately Rs.3.00 Lacks. Next block will be of complete 3 years.
10. Expenditure on the activities listed above is auditable and faculty member will be responsible for clarifying audit objection if any.

The claims for reimbursement are required to be submitted in the proforma enclosed herewith.

  
( T.K. Garg ) 8/3/10  
Dean (Faculty Welfare)

  
(G.R.Samantray )  
DR (GA & Estt.)

  
( J.L.Moudgil )  
Stores Officer

  
(S.K.Sharma) 8/3/10  
DR (Acs.)

Director



NATIONAL INSTITUTE OF TECHNOLOGY  
(Institution of National Importance)  
KURUKSHETRA - 136119

**Application for Cumulative Professional Development Allowance**  
Financial year for which the CPDA is required \_\_\_\_\_

1. Name & Designation : \_\_\_\_\_
2. Department : \_\_\_\_\_
3. Nature of Benefits : \_\_\_\_\_  
(For attending Conference/Payment towards membership fee for Professional body/Contingent Expenses)
4. Details of Expenditure : \_\_\_\_\_
5. Place & Date of Conference : \_\_\_\_\_  
(In case of Conference)
6. Journey Details  
Commencing on : \_\_\_\_\_  
Return on : \_\_\_\_\_  
Mode of Travel : \_\_\_\_\_
7. Name of the Society & Period : \_\_\_\_\_  
(In case Membership)
8. Details of Contingent Expenses : \_\_\_\_\_
9. Amount already incurred during current financial year on account of CPDA along with detail of expenditure & item on which incurred : Rs. \_\_\_\_\_
10. Estimated Amount required : Rs. \_\_\_\_\_

I have noted that above expenditure to be incurred as per Institute rules is on re-imburement basis.

Date: \_\_\_\_\_ (Signature of the Applicant)  
(To be filled by the Head of the Department)

1. Work arrangement will be made: Yes / No
2. Conference is relevant / not relevant to the need of the department
3. Specific recommendations :

Date: \_\_\_\_\_ (Signature of the H.O.D)

Funds are available for above mentioned activity in view of details furnished in column \_\_\_\_\_.

\_\_\_\_\_  
Deputy Registrar (Acs.)

ALLOWED / NOT ALLOWED

Dean (Faculty Welfare) Registrar Director  
Note: Copy of the above order of the Director may be sent by the Dean (F.W.) to  
(i) Dy. Registrar (Acs.), (ii) Dy. Registrar(Est.) & (iii) Concerned faculty for further necessary action.

Item 19.8 **To consider expenditure under Cumulative professional Development Allowance (CPDA) meant for faculty.**

The Ministry of Human Resource Development have introduced a scheme for faculty members during revision of pay scales according to VI th Pay Commission known as Cumulative Faculty Development Allowance (CPDA) for Rs 3 lakhs for every block of three years (Rs. One lac per year) vide letter no.F.No.-23/2008-TS.II Dated 18<sup>th</sup> August 2009 issued by Director (TC). This allowance is to be made available to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses.

The matter was placed for approval before Board of Governors in its 17<sup>th</sup> meeting held on 09.09.2009 and decided as under:-

*"The Board allows the Cumulative Professional Development Allowance to the faculty for participating in National and International Conferences as per details furnished in the agenda item"*

The matter was again placed before the Board of Governors in its 19<sup>th</sup> meeting held on 29.12.2009 and the Board decided as under:-

*"The Board decided that the Cumulative Professional Development Allowance to the tune of Rs. 3.00 Lacs for every block of 3 years (Rs. One Lac per year) be made available to the faculty members on reimbursable basis to meet the expenses for participating in both national and international conferences, paying the membership fee of various professional bodies and contingent expenses be carried forward for next 6 months subject to a ceiling of Rs. 1.00 lac per year,*

*The Board desired that detailed guidelines be prepared in this regard and placed before the standing Committee of the Board in its next meeting".*

The Director constituted a committee under chairmanship of Dean (Faculty Welfare) and DR (GA & L), DR(A/c), Store Officer as members to prepare guidelines for spending the CPDA. The Committee after consulting practice being followed in MNIT, Bhopal and SVNIT, Surat recommended that reimbursement for utilizing the CPDA will be made twice in a financial year. But the Teachers Association is pressing hard that payments of the expenditure against the CPDA should be made regularly against the submission of bills instead of two times in year.

Regarding decision taken by the BOG in its 19<sup>th</sup> meeting held on 29.12.2009, the Teachers Association has resolved that the CPDA should be truly cumulative for three years as per the provision in the Pay scale. In this connection it is proposed that the CPDA may be made available to the faculty for the block year 2009-2012 as under:-

1.10.2009 to 31.3.2010	Rs.50000/-
1.4.2010 to 31.3.2011	Rs.100000/-
1.4.2011 to 31.3.2012	Rs.100000/-
<b>Total</b>	<b>Rs.250000/-</b>

The available amount is to be utilized within the said block and not be carried forward beyond 31<sup>st</sup> March 2012. The next block of 3 years would be from 01.4.2012 to 31.3.2015 and then so on.

The Finance Committee may consider and make suitable recommendations to the Board.

**Item 19.9 To consider the budget provision for the development plan of Centre of Continuing Education and External Collaboration (CCEEC) at NIT, Kurukshetra.**

The Board of Governors in its 19<sup>th</sup> meeting held on 29.12.2009 decided as under:

**"Dr. Pankaj Chandna, Professor Incharge, CCEEC gave a presentation of organizational structure, infrastructural requirements, manpower requirements, activities to be undertaken and financial aspects in the form of PPT before the Board. During the presentation Dr. Chandna requested for an amount of Rs.10.00 lacs as seed money to start the function of the above Cell. Dr. Chandna assured the Board that the Cell will start its formal functioning within three months i.e. from 1<sup>st</sup> April, 2010.**

**The Board decided to sanction 50% of the required seed money i.e. Rs.5.00 lacs initially in the last quarter of current financial year 2009-2010 and the remaining 50% will be granted during next financial year on the basis of performance of the Cell."**

In view of the above decision of the Board, the Centre of Continuing Education and External Collaboration (CCEEC) has been set up in the Institute w.e.f. 1.4.2010. The Institute made a provision of Rs.2.00 lacs for the said purpose in the RBE (Non-plan) for the year 2009-2010 but the budget provision made lapsed due to its non-utilization. A sum of Rs.2.00 lacs has also been provided in the OBE for 2010-11 which has since been transferred to the Centre for the infrastructural requirements and other activities.

It is proposed that the additional budget provision for the remaining Rs.08 lacs (out of the total sanctioned seed money of Rs.10.00 lacs, as already approved by the Board) may be incorporated in the revised budget estimates for 2010-2011 under Non-Plan Grant for further development activities in CCEEC.

The Finance Committee may consider and decide.