

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA - 136119**

Agenda     **For the 20<sup>th</sup> Meeting of the Finance Committee**

Place     **NIT Transit House (Guest House), A-1/267, Safdarjung Enclave,  
New Delhi - 110 029.**

Date:     **Tuesday, the 21<sup>st</sup> September, 2010 at 2.30 PM**

<u>Item</u>	<u>Agenda</u>	<u>Page No.</u>
20.1	To confirm the minutes of 19 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology Kurukshetra held on 21.06.2010	1-5
20.2	To note follow up action taken on the 19 <sup>th</sup> meeting Finance Committee held on 21.06.2010	6-7
20.3	To consider Revised Budget Estimates for the year 2010- 2011 and Original Budget Estimates for the year 2011-2012 for Undergraduate and Postgraduate Courses.	8
20.4	To consider the installation of new ACs. In Computer Centre of ECE	9

**Item 20.1 : To confirm the minutes of 19<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.6.2010.**

The minutes of the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010 were circulated to the members vide our letter No. Acs./19<sup>th</sup> FC/1040/3566 dated 29.6.2010. No comments from any member have been received.

A copy of the minutes of 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010 is placed at Annexure- A at pages 2 –5.

The Finance Committee may confirm the minutes of the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010.

Minutes of 19<sup>th</sup> meeting of the Finance Committee, NIT, Kurukshetra held on 21.6.2010 at 2.30 p.m. in the NIT Transit House (Guest House) A-1, 267 Safdarjung Enclave, New Delhi-110029.

PRESENT:

- |    |   |                                |
|----|---|--------------------------------|
| 1. | Prof. J K Palit,<br>Hon'ble Chairperson, Board of Governors &<br>Chairman, Finance Committee,<br>National Institute of Technology,<br>Kurukshetra   | In Chair                       |
| 2. | Sh. Naveen Soi,<br>Director, IFD (Nominee of Sh. S K Ray)<br>Department of Higher Education,<br>Ministry of Human Resource Development,<br>Government of India,<br>Shastri Bhawan,<br>New Delhi 110 001 | Member                         |
| 3. | Dr. M N Bandyopadhyay<br>Director,<br>National Institute of Technology.<br>Kurukshetra.   | Member                         |
| 4. | Dr. V K Arora,<br>Professor,<br>Civil Engineering Department,<br>National Institute of Technology,<br>Kurukshetra   | Member                         |
| 5. | Sh. R P S Lohchab<br>Registrar,<br>National Institute of Technology,<br>Kurukshetra.  | Ex-Officio<br>Member-Secretary |

Sh. N K Sinha or his nominee and Dr. Hari Mohan Prasad could not attend the meeting.

Before the Agenda was taken up, Sh. R P S Lohchab, Registrar & Member-Secretary extended hearty welcome to the Hon'ble Chairperson, Board of Governors & Finance Committee, worthy Director, NIT, Kurukshetra and other members of the Finance Committee present in the meeting.

The Finance Committee made recommendations/took decisions as under:

**Item 19.1 To confirm the minutes of 18<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.03.2010.**

The Finance Committee confirmed the minutes of the 18<sup>th</sup> meeting of the Finance Committee held on 15.03.2010.

**Item 19.2 To note follow up action taken on the 18<sup>th</sup> meeting of the Finance Committee held on 15.03.2010.**

The Finance Committee noted follow up action taken on the 18<sup>th</sup> meeting of the Finance Committee held on 15.03.2010 with the following observations:

For Items 18.5, 18.8 and 18.11, the reminders may be issued to the Ministry of Human Resource Development, Department of Higher Education, New Delhi and if no reply is received, the matter may be referred to the next meeting of the Board of Governors for its final decision.

**Item 19.3 To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2009-2010.**

The Finance Committee considered and approved the Annual Accounts of the Institute for the year 2009-2010 for verification/certification by the Accountant General (Audit) Haryana.

The FC desired that grants received from Govt. of India should be separately shown as Non-plan Grant and Plan Grant in the Receipts of the main current account. The FC also desired that unspent balance lying under TEQIP Account as on 31.3.2010 amounting to Rs. 81,911/- may be transferred to Main Current Account under head Student Activities Fund.

**Item 19.4 To consider condemnation of Institute Pick-up Van HYQ-4367.**

The Finance Committee agreed with the proposal of the Institute as per details mentioned in the agenda item and advised that the Pick-up Van HYQ-4367 be auctioned after following proper procedure and after its present valuation is got done from the Competent Authority. After auction of the condemned vehicle, its sales proceeds be credited to misc income of the Institute.

**Item 19.5 To consider the matter of funding of Dr. R P Singh Medals.**

The Finance Committee recommended to the Board that the Dr. R P Singh Medals be continued as per previous practice and the shortfall in funds be met out from the Student Activities Fund.

**Item 19.6 To consider to release the arrear on account of pay revision of the pay scales in respect of the ex-employees whose mapping of revised pay scales is awaited from the MHRD.**

The matter was deferred. The Finance Committee desired that the matter may be referred to the MHRD for clarification and there after it may be placed before the FC.

**Item 19.7 To consider guidelines for Cumulative Professional Development Allowance to the faculty members.**

The Registrar & Member-Secretary requested that this item may be discussed along with the item 19.8.

**Item 19.8 To consider expenditure under Cumulative Professional Development Allowance (CPDA) meant for faculty.**

The Finance Committee took it seriously that the matter regarding detailed guidelines for operating the Cumulative Professional Development Allowance was not placed before the Standing Committee as per decision of the Board of Governors taken in its 19<sup>th</sup> meeting held on 29.12.2009.

The FC desired that the matter be referred to the Standing Committee in its next meeting for preparing the detailed guidelines.

Item 19.9 To consider the budget provision for the development plan of Centre of Continuing Education and External Collaboration (CCEEC) at NIT, Kurukshetra.

The Finance Committee noted that the amount of Rs. 2.00 lacs could not be utilized by the Centre of Continuing Education and External Collaboration (CCEEC) during the last financial year 2009-2010.

The FC permitted the Institute to make a budget provision of Rs. 10.00 lacs (Non-plan) in the Revised Budget Estimates (Non-plan) for the current financial year i.e. 2010-2011 as per details mentioned in the agenda item.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(R P S Lohchab)

Registrar & Member-Secretary

**Item 20.2 To note follow up action taken on the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010.**

The recommendations of the Finance Committee made in 19<sup>th</sup> meeting held on 21.6.2010 were approved by the Board of Governors in its 22<sup>nd</sup> meeting held on 1.7.2010. The actions taken on the recommendations are reported in Annexure-**B** on page 7.

The Finance Committee may note.

<u>Item</u>	<u>Subject</u>	<u>Action taken</u>
19.1	To confirm the minutes of 18 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.3.2010.	No further action is required.
19.2	To note follow up action taken on the 18 <sup>th</sup> meeting of the Finance Committee held on 15.3.2010.	Noted. No further action is required
19.3	To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2009-2010.	Noted. No further action is required
19.4	To consider condemnation of Institute Pick-up Van HYQ-4367.	Action is still to be taken.
19.5	To consider the matter of funding of Dr. R P Singh Medal.	Action taken.
19.6	To consider to release the arrear on account of pay revision of the pay scales in respect of the ex-employees whose mapping of revised pay scales is awaited from the MHRD.	Action taken. Matter referred to MHRD.
19.7	To consider guidelines for Cumulative Professional Development Allowance to the faculty members.	No action is required.
19.8	To consider expenditure under Cumulative Professional Development Allowance (CPDA) meant for faculty.	Action taken.
19.9	To consider the Budget Provision for the development plan of Centre of Continuing Education and External Collaboratioin(CCEEC) at NIT, Kurukshetra.	Action taken.

**Item 20.3 To consider Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 for Undergraduate and Postgraduate Courses.**

Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 for Undergraduate and Postgraduate Courses have been prepared in the following parts:

Part I Revenue Budget of Income & Expenditure (Non-plan) (from pages 2 to 6).

Part-II Government of India Plan Budget (Non-Recurring) Expenditure on page 17.

The main break up of the Non-plan (Recurring) Budget (Part-I of the Budget page from 2 to 6) is to be shared by the Government of India on 100% basis.

Sr. No.	Head of Account	Actual Expenditure For the year 2009-2010	Proposed Revised Budget Estimates for the year 2010-2011	Proposed Original Budget Estimated for the year 2011-2012.
		(Rupees	In	lakhs)
1.	Establishment Expenses	2656.98	2751.90	2946.90
2.	Other Administrative Expenses	214.59	591.80	573.40
	<b>Total</b>	<b>2871.57</b>	<b>3343.70</b>	<b>3520.30</b>
	<b>Less Income</b>	<b>1007.78</b>	<b>933.30</b>	<b>1037.30</b>
	<b>Net Liability of Government of India</b>	<b>1863.79</b>	<b>2410.40</b>	<b>2483.00</b>

Reasons for variations in the Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 over and above the last year expenses have been explained in the explanatory notes of the Budget on pages from 8 to 16.

The Finance Committee may consider and make recommendations to the Board of Governors that proposed Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 for Undergraduate and Postgraduate Courses be approved.

**Item No. 20.4: To consider the installation of new ACs in Computer Centre of ECE**

The life of existing 30 TR AC plant in the Computer Center of ECE Department had expired in the year 2008. The extended one warranty given by M/s Mistral Air Conditioning Service Co. Pvt. Ltd. , New Delhi, also expired on 31.12.2009.

On the 17.08.09 a meeting to held in the office of Dr. K S Kasana, Ex-Professor of Mechanical Engineering Department was invited as expert to suggest better and more efficient alternative for Air Conditioning of the Computer Center. The members of the committee suggested to install split AC in place of Tower type AC plant.

Since the existing AC system in the Computer Center is dead and as there is no alternative system for air circulation, provision of ACs in the center is highly important and now urgent as well. The funds worth Rs. 10 Lacs may be sanctioned at the earliest so that AC facility may be installed in the center as it is very difficult for the staff to conduct classes as there is suffocation in the center and there is frequent break down in the computer systems and other equipments in the center.

The Finance Committee may allow the institute to incur a sum of Rs.10.00 lacs from "Students Activities Fee" grant where funds are available.

Submitted for kind consideration and approval of Finance Committee.