

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda:** For the 21<sup>st</sup> meeting of the Finance Committee.

**Place:** NIT Transit House (Guest House) A-1, 267 Safdarjung Enclave,  
New Delhi-110029.

**Date:** Wednesday, the 22<sup>nd</sup> December, 2010 at 2.30 p.m.

<u>Item</u>	<u>Agenda</u>	<u>Page No.</u>
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21.2	To note follow up action taken on the 20 <sup>th</sup> meeting of the Finance Committee held on 21.9.2010.	6-7
21.3	To consider increase in remuneration of external examiners for M.Tech. dissertation and Ph.D. thesis evaluation and viva-voce examination.	8-12
21.4	To consider the revision of rates of Nursing Allowance, Uniform Allowance and Washing Allowance to the Nursing Personnel of the Institute on IIT Delhi pattern.	13-19
21.5	To consider market rent in place of panel rent imposed on Dr. D. K. Soni Professor in Civil Engg. Deptt. during the period of Extra Ordinary Leave(EOL).	20
21.6	To consider grant of Fixed Medical Allowance (FMA) to the retired employees of the Institute.	21-22
21.7	To consider to pay an amount of Rs. 5000/- pm in lieu of accommodation to Dr. K K Sharma, Medical Officer on contract basis.	23-25
21.8	To consider to grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Female Attendant (now promoted as Clerk)	26-28
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**Item 21.1: To confirm the minutes of 20<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 22.09.2010.**

The minutes of the 20<sup>th</sup> meeting of the Finance Committee held on 22.09.2010 were circulated to the members vide our letter No. Acs/20thFC/1040/6165 dated 04.10.2010. No comments' from any member have been received.

A copy of the minutes of 20<sup>th</sup> meeting of the Finance Committee held on 22.09.2010 is placed at Annexure-A at pages 2-5

The Finance Committee may confirm the minutes of the 20<sup>th</sup> meeting of the Finance Committee held on 22.09.2010.

Minutes of 20<sup>th</sup> meeting of the Finance Committee, NIT, Kurukshetra held on 22.9.2010 at 2.30 p.m. in the NIT Transit House (Guest House) A-1, 267 Safdarjung Enclave, New Delhi-110029.

PRESENT:

- |    |   |                                |
|----|---|--------------------------------|
| 1. | Prof. J K Palit,<br>Hon'ble Chairperson, Board of Governors &<br>Finance Committee,<br>National Institute of Technology, .<br>Kurukshetra   | In Chair                       |
| 3. | Sh. Naveen Soi,<br>Director, IFD (Nominee of Sh. S K Ray)<br>Department of Higher Education,<br>Ministry of Human Resource Development,<br>Government of India,<br>Shastri Bhawan,<br>New Delhi 110 001 | Member                         |
| 3. | Dr. M N Bandyopadhyay<br>Director,<br>National Institute of Technology.<br>Kurukshetra.   | Member                         |
| 4. | Sh. G R Samantray,<br>Registrar(Actg.),<br>National Institute of Technology,<br>Kurukshetra.  | Ex-Officio<br>Member-Secretary |

Sh. N K Sinha or his nominee and Dr. Hari Mohan Prasad and Dr. V K Arora could not attend the meeting.

Before the Agenda was taken up, Sh. G R Samantray, Registrar & Member-Secretary(Actg.) extended hearty welcome to the Hon'ble Chairperson, Board of Governors & Finance Committee, worthy Director, NIT, Kurukshetra and other members of the Finance Committee present in the meeting.

Contd....

The Finance Committee made recommendations/took decisions as under:

**Item 20.1 : To confirm the minutes of 19<sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 21.6.2010.**

The Finance Committee confirmed the minutes of the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010.

**Item 20.2 To note follow up action taken on the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010.**

The Finance Committee noted follow up action on the 19<sup>th</sup> meeting of the Finance Committee held on 21.6.2010 with the following observations:

For Item No. 19.4 the Finance Committee desired that the action taken be reported within 15 days.

**Item 20.3 To consider Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 for Undergraduate and Postgraduate Courses.**

The Finance Committee recommended to the Board that the Revised Budget Estimates for the year 2010-11 for Under Graduate and Post Graduate Courses to the tune of Rs. 2751.90 lacs and Original Budget Estimate for the year 2011-12 for Under Graduate and Post Graduate Courses to the tune of Rs. 2946.90 lacs be approved as per details furnished as below:

Sr. No.	Head of Accounts	RBE 2010-11	OBE 2011-12
1.	Establishment Expenses	2751.90	2946.90
2.	Electricity & Power	97.00	102.00
3.	Repair and Maintenance	142.00	116.00

contd. —

4.	Postage & Telegram Charges	4.00	4.00
5.	Printing & Stationery	7.00	7.50
6.	Journals & periodicals	22.00	22.00
7.	Audit Fee	2.00	2.00
8.	Hospital Medical & Other Charges	10.00	10.00
9.	Hot and Cold Weather charges	0.50	0.50
10.	Departmental Operating Cost	14.00	16.00
11.	Advertisement & Publicity	25.00	25.00
12.	Study Tour of Students	50.00	50.00
13.	Survey Camp	1.00	1.00
14.	Campus interview for students	2.00	2.00
15.	Arrow Modelling Club	1.00	1.00
16.	Library expenses	1.60	1.60
17.	NCC	0.20	0.20
18.	Misc. Contingencies	200.00	200.00
19.	Hindi Saptah Sammelan	0.50	0.60
20.	Continuing Education Centre	10.00	10.00
21.	Provision of internet in- house R & D	2.00	2.00
	<b>Total</b>	<b>3343.70</b>	<b>3520.30</b>

Further the Revised Budget Estimates for the year 2010-11 has been changed as under:

- f) Children Education Allowance - Rs. 30.00 lakh to Rs. 28.50 lakh
- g) TA Staff - Rs. 4.50 lakh to Rs. 5.00 lakh
- h) TA Members - Rs. 5.00 lakh to Rs. 6.00 lakh

**And** the Budget Estimates proposed for the year 2011-12 has been modified in the following heads as under:

- a) Contribution to Staff Welfare Fund- Rs. 1.20 lakh to Rs. 1.10 lakh
- b) Contribution to Staff Club - Rs. 0.40 lakh to Rs. 0.50 lakh
- c) Children Education Allowance - Rs. 30.00 lakh to Rs. 28.50 lakh
- i) TA Staff - Rs. 4.50 lakh to Rs. 5.00 lakh
- j) TA Members - Rs. 5.00 lakh to Rs. 6.00 lakh

Accordingly the Revised Budget Estimates for the year 2010-11 and proposed for the years 2011-12 was approved.

Contd....

**Item 20.4 To consider the installation of new ACs in Computer Centre of ECE**

The Finance Committee recommended to the Board that the funds to the tune of Rs. 10.00 lakh be allowed for installation of ACs in Computer Centre of ECE and with the following justifications/breakup of expenditure:

Specification of 2 Ton Split AC	-	13 Nos. @ Rs. 42000/-	= Rs. 540000/-
Specification of 1.5 Ton Split AC	-	3 Nos. @ Rs. 35000/-	= Rs. 105000/-
5 KVa Voltage Stabilizer	-	16 Nos. @ Rs. 5000/-	= Rs. 80000/-
Installation charges	-	16 Nos. @ Rs. 1500/-	= Rs. 24000/-
AMC for three years	-		Rs. 225000/-
<b>Total</b>			<b>Rs. 974000/-</b>

**Item 20.5 Any other Item with the permission of the Chair:**

The Finance Committee recommended to the Board that the sitting fees for the members of the BOG, FC, Senate and BWC Committees be enhanced from Rs. 2000/- to Rs. 3000/- per sitting and the sitting fees for the other meetings be enhanced from Rs. 1500/- to Rs. 2000/-.

The meeting ended with a vote of thanks to the Chair.

Sd/-  
Dr. M.N. Bandyopadhyay,  
Director,  
NIT Kurukshetra

Sd/-  
Prof. J K Palit,  
Chairperson,  
Board of Governors &  
Finance Committee,  
NIT, Kurukshetra.

Sd/-  
Sh. G R Samantray  
Registrar & Member Secretary (Actg.),  
NIT Kurukshetra

**Item 21.2: To note follow up action taken on the 20<sup>th</sup> meeting of the Finance Committee held on 22.09.2010.**

The recommendations of the Finance Committee made in 20<sup>th</sup> meeting held on 22.09.2010 were approved by the Board of Governors in its 23<sup>rd</sup> meeting held on 18.10.2010. The action taken on the recommendations are reported in Annexure- **B** on page 7

The Finance Committee may note.

**Annexure - B**  
**Item: 21.2**

<b>Item</b>	<b>Subject</b>	<b>Action Taken</b>
20.1	To confirm the minutes of 20 <sup>th</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 22.09.2010	No Further Action is required
20.2	To note follow up action taken on 20 <sup>th</sup> meeting of the Finance Committee held on 22.09.2010	Noted. No Further Action is required
20.3	To consider Revised Budget Estimates for the year 2010-2011 and Original Budget Estimates for the year 2011-2012 for Under Graduate and Post Graduate Courses.	Noted. No Further Action is required
20.4	To consider the installation of new ACs in Computer Centre of ECE.	Action is being taken.
20.5	Any Other Item - To consider of revision in Sitting Fees for the various committees.	Noted. No Further Action is required

Item No. 21.3: To consider increase in remuneration of external examiners for M.Tech dissertation and Ph.D thesis evaluation and viva-voce examination

The Senate in its 14<sup>th</sup> meeting held on 14.03.2010 while noting the Action Taken Report under Item 14.2. decided that the remuneration for External Examiners for evaluation and viva-voce examination of M.Tech Dissertations and Ph.D Thesis be increased. The decision of the Senate is mentioned below:-

"The Senate while noting the action taken report under any other item decided that the remuneration for External Examiner for M.Tech Dissertation Examination be increased to Rs. 2500/- (for evaluation and viva-voce) as per the practice followed at NIT, Jalandhar and remuneration for Indian External Examiner for evaluating Ph.D Thesis be increased to Rs. 5,000/- (Rs. 3,000/- for evaluation + Rs.2,000/- for viva-voce) as per the practice followed at NIT, Bhopal. The Examiners be provided free hospitality with no DA payment for stay. The decision to increase remuneration will be implemented after getting approval from the Finance Committee and the Board of Governors".

As per decision taken by the Senate, the matter is placed before the Finance Committee for consideration and approval.

**Item 14.2 To note the Action Taken Report on the minutes of the 13<sup>th</sup> meeting of the Senate held on 03.12.2009**

The Action Taken Report on the minutes of the 13<sup>th</sup> meeting of the Senate held on 03.12.2009 is as under:-

Item No.	Agenda Item	Minutes of the Item	Action taken
13.1	To confirm the minutes of the 12 <sup>th</sup> meeting of the Senate held on 19.01.2009	The Senate confirmed the minutes of the 12 <sup>th</sup> meeting of the Senate held on 19.01.2009 as circulated to the members of the Senate and as per details furnished in the agenda item.	Minutes of the meeting were confirmed. No further action is required
13.2	To note the Action Taken Report on the minutes of the 12 <sup>th</sup> meeting of the Senate held on 19.01.2009	<p>The Senate noted the actions taken on the minutes of the 12<sup>th</sup> meeting of the Senate held on 19.01.2009 as per details furnished in the agenda item.</p> <p>Under item 12.10, the Senate requested the Convener of the committee already constituted to finalize the format of MCA degree to submit its report at the earliest possible. Further, the same committee was requested to finalize the format for the award of Honorary degree of D.Litt.</p> <p>Regarding action taken report on Item 12.14, on examination reforms &amp; rationalization of B.Tech. Scheme, it was brought to notice of the Senate that the NIT council has decided to form a committee consisting of Directors of NIT Trichy, Suratkhil and Warangal to look into the curriculum framework, that is, revising the curriculum by looking at the current needs of the country, industry and the market and also designing it keeping in view the future needs. The committee will also interact with industrial organizations to know their requirements so that the students have the best possible job prospects.</p>	The committee constituted under Item 12.10 has submitted the formats of Honorary degree of D.Litt., and MCA degree and the same are being placed in the present (14 <sup>th</sup> ) meeting under Item 14.9 for approval.
13.3	To consider and approve decisions taken in 22 <sup>nd</sup> to 26 <sup>th</sup> meetings of Standing committee on Senate Affairs (SCSA)	<p>The Senate considered and approved the decisions taken in the five meetings (from 22<sup>nd</sup> to 26<sup>th</sup>) of Standing Committee on Senate Affairs which took place after the 12<sup>th</sup> meeting of the Senate.</p> <p>The minutes recorded under Item No. 1 of the 25<sup>th</sup> SCSA meeting held on 19.8.2009 were deliberated upon at length and it was decided that the table with break-up of various sub-components and their respective weightages to be adopted for continuous evaluation of students with effect from even semester of session 2009-2010, with no minimum attendance requirement to appear in the end semester examinations, be modified as under:</p>	Action taken

CONTINUOUS EVALUATION SUB-COMPONENTS AND WEIGHTAGE		
SUB-COMPONENT	WEIGHTAGE %	
(a) Theory Papers		
1. Three Class Tests (Two best to be reckoned)	10+10=20	
2. Teacher's Assessment through viva-voce, Home Assignments, on the Spot tests, Short Quizzes etc	10	
3. Class Attendance (L+T)*	20	
4. End Semester Examination	50	
(b) For Practicals		
1. Mid Semester Evaluation (to be conducted in regular Practical Classes)	20	
2. Teacher's Assessment through viva-voce, short quizzes, reports, Class work etc.	20	
3. Class Attendance*	20	
4. End Semester Examination	40	
(c) For Seminars, Projects, Training, Comprehensive viva and General Fitness evaluation, the weightage will be decided by Departmental Review/Academic Committees.		
*The maximum attendance for calculation of attendance component of sessional marks shall be 90% of the total classes held.		

  

13.4	To consider the request of B.Tech 2006 batch students for revision of multiplication factor for calculation of percentage of marks	The Senate considered the request of B.Tech 2006 batch students for revision of multiplication factor for calculation of percentage of marks. After lengthy discussion, it was decided that the existing multiplication factor of 9.00 for calculation of percentage of marks be retained.	No further action required
13.5	To consider amendment in Ph.D Ordinance as per UGC (Minimum Standards and Procedure for award of M.Phil/ Ph.D Degree) Regulation, 2009 published in the Gazette of India on July 11, 2009	The Senate decided to constitute a committee comprising of Dean (P & D) as Chairman and Dean (Academic) & Dean (Research & Consultancy) as members to review the existing Ph.D Ordinance of the Institute as per UGC (Minimum Standards and Procedure for award of M.Phil/Ph.D Degree) Regulation, 2009 published in the Gazette of India on July 11, 2009. It was decided that the Chairman of the committee be requested to submit report by the end of March 2010 for further necessary action. The recommendations of the committee will be implemented after due approval.	Action taken
13.6	To consider conferment of Honorary Degree of D.Litt to Shri Pranab Mukherjee, Hon'ble Union Finance Minister	The Senate considered and approved the proposal of the Dean (Academic) for conferment of Honorary Degree of D.Litt on Shri Pranab Mukherjee, Hon'ble Union Finance Minister as per Clause 39 – Conferment of Honorary Degrees, contained in the First Statutes of all National Institutes of Technology published in the Gazette of India dated 23 <sup>rd</sup> April, 2009. This Clause 39 – Conferment of Honorary Degrees of the First Statutes of all National Institutes of Technology, supersedes Clause 6 - CONFERMENT OF HONORARY DEGREES of the "REGULATIONS REGARDING CONVOCATION, AWARD OF DEGREES, MEDALS, CERTIFICATES AND PRIZES, PROGRAMME OF PRESENTATION AND CITATION, ACADEMIC PROCESSION AND USE OF ACADEMIC COSTUMES/ROBES" approved in the 2 <sup>nd</sup> meeting of the Senate held on 29.11.2003 under Item 2.4. The decision of the Senate will be placed before the BOG for approval and further necessary action.	Action taken

<p>Any other item</p>	<p>Under any other item, Dr. Krishna Gopal, Dean (P&amp;D) and Professor, Electrical Engg. Department raised the following issues:-</p> <ul style="list-style-type: none"><li>i) Increase in remuneration to external examiners for evaluating Ph.D thesis and M.Tech dissertation and extending proper hospitality to them in the Institute Guest House</li><li>ii) Regarding Faculty shortage</li><li>iii) Regarding shortage of laboratories space especially in Sciences Departments and Electrical Engineering Department.</li></ul> <p>No specific decisions were taken on the above mentioned issues. The Dean (P&amp;D) also stressed on printing of senate agenda on both sides to minimize the expenditure on postage and paper. He was also of the view that Ph.D thesis should be printed on both sides and entire thesis after award of degree should be displayed on the Institute Website.</p> <p>The Dean (P&amp;D) further observed regarding presentation of result analysis and admission status. The Senate was informed that the same got delayed due to late declaration of results and due to late admission and subsequent sliding. It was intimated that this will be presented in next meeting of the Senate.</p> <p>Sh. Vijay Prakash Saha, external member, suggested setting up of Centre for Excellence in Renewable Energy.</p>	<p>Noted and some actions being initiated</p>
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**Item 14.2 To note the Action Taken Report on the minutes of the 13<sup>th</sup> meeting of the Senate held on 03.12.2009**

The Senate noted the actions taken on the minutes of the 13<sup>th</sup> meeting of the Senate held on 03.12.2010 as per details furnished in the agenda item.

The Senate while noting the action taken report under any other item decided that the remuneration for External Examiner for M.Tech. Dissertation Examination be increased to Rs. 2500/- (for evaluation and viva-voce) as per the practice followed at NIT Jalandhar and remuneration for Indian External Examiner for evaluating Ph.D Thesis be increased to Rs. 5000/- (Rs. 3000/- for evaluation + Rs. 2000/- for viva-voce) as per the practice followed at NIT Bhopal. The Examiners be provided free hospitality with no DA payment for stay. The decision to increase remuneration will be implemented after getting approval from the Finance Committee and the Board of Governors.

Regarding the matter of increase in remuneration of Foreign External Examiner for evaluation of Ph.D Thesis, it was decided that the matter be brought after studying the practice followed at various NITs and IITs.

Regarding the matter of shortage of faculty, the Director apprised members that faculty positions in various departments have been advertised and vacant positions will be filled up shortly. About problem of shortage of laboratory space in some departments, it was brought to the notice of the Senate that new administrative block is near completion and more space would become available for the purpose.

**Item: 21.4 To consider the revision of rates of Nursing Allowance, Uniform Allowance and Washing Allowance to the Nursing Personnel of the Institute on IIT Delhi pattern.**

The Govt. of India upgraded the Institute to National Institute of Technology, Kurukshetra with the Status of deemed university w.e.f. 26.06.2002. Subsequently the service conditions and allowances of the employees were adopted by the Institute w.e.f. 01.04.2004 on the Central Govt. Pattern.

The Board of Governors of the Institute in their 7<sup>th</sup> meeting held on 19.02.2005 considered the provision of issue of Liveries to some group C employees of the Institute and decided as under:-

"The Board noted that some Class-III employees of IIT Delhi are getting liveries. The Board, therefore, decided that some selected categories of Class-III employees of the Institute such as Security Officer, Staff Nurse and technical staff below the rank of Supervisor such as Lab. Attendants, Technicians, Pump Drivers, Assistant Pump Drivers be also allowed liveries as per norms prescribed by IIT, Delhi."

Accordingly, the livery items were issued to all eligible Class-III employees of the Institute except Staff Nurse as per norms prescribed by the IIT, Delhi. The Livery items/Allowances of the Staff Nurse was not considered due to lack of information.

In response to this office letter No. GA-III/7530 dated 07.09.2007, the IIT, Delhi had intimated vide letter No. IITD/H/2007 dated 17.09.2007 (Copy enclosed as Annexure D from 16) that an amount of Rs. 2000/- per month is given to Staff Nurse as Uniform Allowance, Washing Allowance, Nursing Allowance.

As per recommendations of the Sixth Pay Commission and Resolution of Ministry of Finance (Department of Expenditure), for the enhancement of existing rates of Allowances to the Nursing Personnel of all categories at all levels working in Central Government/UT Hospitals/ Institutions and Centrally Funded Autonomous Bodies; the Ministry of Health and family welfare (Nursing Section) New Delhi has enhanced the rates of Nursing Allowances vide OM No. Z.28015/71/2008-N dated 19.11.2008(Copy enclosed as Annexure E from 17 to 18).

Details of un-revised and revised rate of Allowances to the Nursing Personnel is as under:-

Allowance	As per Pattern of IIT, Delhi Prior to 01.09.2008.	Revised Rate (6 <sup>th</sup> Central Pay Commission) w.e.f. 01.09.2008
Nursing Allowance	Rs. 1600/- pm	Rs. 3200/-pm
Uniform Allowance	Rs. 250/-pm	Rs. 500/- pm
Washing Allowance	Rs. 150/-pm	Rs. 300/- pm
Total	Rs. 2000/-pm	Rs. 4000/- pm

It may be mentioned here that Smt. Sushma, Staff Nurse of this Institute was getting Rs. 200/- per month as Boarding, uniform and Diet allowance (BA, UA, DA) from the date of her joining i.e. 21.07.1998 on State Govt. Pattern.

Ms. Sushma, Staff Nurse had represented to redress her grievance by granting her Nursing Allowances at par with IIT, Delhi.

The matter was placed before the Finance Committee in its 17<sup>th</sup> meeting held on 03.11.2009 to consider the Nursing Allowance etc. on the pattern of IIT, Delhi w.e.f. 19.02.2005 i.e. the date of BOG decision and in the revised enhanced rates as per 6<sup>th</sup> Central Pay Commission w.e.f. 01.09.2008 to Ms. Sushma, Staff Nurse of the Institute's Health Center and make suitable recommendations to the Board:-

"The Finance Committee recommended to the Board that Nursing Allowance, Uniform Allowance and Washing Allowance to Staff Nurse working in Health Centre of the Institute be paid as per instructions contained in Government of India, Ministry of Health and Family Welfare (Nursing Section) Nirman Bhawan, New Delhi O.M. No. Z.28015/71/2008-N dated 19.11.2008."

The recommendation of the above Finance Committee Meeting has been ratified by the Board in its 19<sup>th</sup> meeting held on 29.12.2009.

Accordingly, Smt. Sushma, Staff Nurse has been granted the following rates of allowances subject to instructions contained in Govt. of India, Ministry of Health and Welfare (Nursing Section), New Delhi OM No. Z.28015/71/2008-N dated 19.11.2008.

1. Nursing Allowance - Rs. 3200/- per month
2. Uniform Allowance - Rs. 500/- per month
3. Washing Allowance - Rs. 300/- per month

Smt. Sushma, Staff Nurse has again represented vide her application dt. 08.04.2010 as Annexure F at page 19 that she may also be granted Nursing Allowances at par IIT, Delhi pattern.

The matter is placed before the Finance Committee for consideration and suitable recommendations to the Board.

- 16 -

Annexure D  
Ham no. 216

T. KURUKSHETRA

W. No.	6227	Date	21/9/07
EMP	30	CVO	CotE
PS	EDC	PS	EDC
PS	EDC	PS	EDC
A	SO	EO	PS

### INDIAN INSTITUTE OF TECHNOLOGY: DELHI

HOSPITAL. PS EDC  
GA-III

No IITD/R/2007

Date 17.09.2007

The Asstt. Registrar (GA)  
National Institute of Technology  
Deemed University  
Kurukshetra

25/9/07  
24/9/07  
GA-III

With reference to letter No GA-III/7530 dated 07/09/2007 please find the present prevailing dress code of IIT Hospital Staff -

**Staff Nurse** - White Saree. Blouse. Petticoat / Suit & White Coat  
 Total Rs. 2000/- per month for Uniform Allowance and Washing + NVR: Allowance ALLC  
 Duty hours - Shift Duty-8.30p.m to 7.30a.m (Night Duty)  
 Morning duty -7.30a.m. to 2.00 p.m  
 Evening Duty 2.00 p.m - 8.30.p.m.

**Attendant/ Nursing Orderly on ward**

White Suit/Saree. Blouse . Petticoat (Females)  
 White Pant & Shirt (Males)  
 Washing Allowance Rs. 30/- per month  
 Uniform has been provided by the Institute  
 Duty hours - Shift duty 8 hours

**Attendants** - Blue Saree, Blouse, Petticoat / Suit ( for females)  
 Blue pant & Shirt( for males)  
 Washing Allowance Rs. 30/- per month.  
 Uniform has been provided by the Institute

Shashin  
17.09.2007

(Dr. S.B.Pathak)  
I/C Hospital Services

FAX NO. :

-17

Jul. 6

Annexure E  
Item no. 21-4

S.No 2 (I)

No. Z.28015/71/2008-N  
Ministry of Health and Family Welfare  
(Nursing Section)

Nirman Bhawan, New Delhi  
Dated 17<sup>th</sup> November, 2008

19

**OFFICE MEMORANDUM**

Subject: - Revision of rates of Nursing Allowance, Uniform Allowance and Washing Allowance to the Nursing Personnel.

As per recommendations of the Sixth Pay Commission and Resolution of Ministry of Finance (Department of Expenditure) published in the Gazette of India (Extraordinary) (Part-I-Sec-I) No. 1/1/2008-IC, dated 29.08.2008 pertaining to the decisions of the Government on recommendation of the Sixth Pay Commission, the President is pleased to sanction the enhancement of existing rates of following allowances to the Nursing Personnel of all categories at all levels working in Central Government/UT Hospitals/Institutions and Centrally funded Autonomous Bodies like AIIMS, New Delhi, PGIMER, Chandigarh, JIPMER, Puducherry etc. subject to the following conditions and as per the details given below: -

- All these allowances will not be treated as a part of pay as already decided vide Ministry of Health and Family Welfare Order No. Z.28015/86/97-N dated 28<sup>th</sup> July, 1998
- The additional expenditure due to enhancement of these allowances would be met by the respective institutions from their sanctioned budget.

S. No.	Allowance	Existing Rate	Revised Rate
1.	Nursing Allowance	Rs. 1600 pm	Rs. 3200/- pm
2.	Uniform Allowance	Rs. 250/- pm	Rs. 500/- pm
3.	Washing Allowance	Rs. 150/-pm	Rs. 300/-pm

- This orders will take effect from 1<sup>st</sup> September, 2008
- Nursing Allowance will be payable to all Nurses whether working in Dispensaries or in Hospitals.

contd...-2/-

FROM : PUR

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-18-

FAX NO. : 5040425

4. The rates of above allowances shall automatically increase by 25% every time the dearness allowance payable on the revised pay structure goes up by 50%.
5. This issues with the approval of AS&FA vide Dy. No. 6289, dated 4.11.2008 and Ministry of Finance, Department of Expenditure, IC U.O. No.7.17/2/2008-IC, dated 7.1.2008.

sd/-  
(C.S. MISHRA)

Under Secretary to the Govt. of India

- To,
1. All Ministries/Departments to the Government of India
  2. Chief Secretaries/Administrators of all Union Territories.

Copy forwarded for information and further necessary action to :-

1. Director General of Health Services, Nirman Bhawan, New Delhi.
2. Joint Secretary (UT), Ministry of Home Affairs, North Block New Delhi.
3. Director, All India Institute of Medical Science, New Delhi
4. Director, PGIMER, Chandigarh.
5. Director, JPMER, Dhanvantri Nagar, Puducherry.
6. Director, NEIGRIMS, Shillong,
7. Director CGHS, New Delhi.
8. The Principal/Medical Superintendent, Safdarjung Hospital/SD RML Hospital/ LHMC & SKC Hospital/RAK College of Nursing, New Delhi

Under Secretary

(C.S.)

Under Secretary to the Govt.

All Min  
Chief Sec  
Copy forwarded  
Director  
Joint Sec  
Director  
Director  
Director  
Director  
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Director  
Director

Copy forwarded  
Ministry of Home Affairs  
All India Institute of Medical Science  
PGIMER, Chandigarh  
JPMER, Dhanvantri Nagar, Puducherry  
NEIGRIMS, Shillong  
CGHS, New Delhi  
Safdarjung Hospital/SD RML Hospital/ LHMC & SKC Hospital/RAK College of Nursing, New Delhi

5-9-88

(THROUGH PROPER CHANNEL)

To

The Director,  
National Institute of Technology,  
Kurukshetra

572  
Recommended &  
forwarded for a/a  
National Inst. of Tech.  
Kurukshetra  
Annexure F Item 21-4  
HC/87  
16/3/10

Respected Sir,

I am thankful to you Sir for granting me the revised rate of Nursing Allowance, Uniform Allowance and Washing Allowance as per Ministry of Health and Family Welfare (Nursing Section), Govt. of India from Sept., 2008 from the date of implementation of 6<sup>th</sup> Pay Commission.

In this connection it is submitted that I have been working as Staff Nurse in the Institute Health Centre since 21<sup>st</sup> July, 1998. Previously as per other staff members of the Institute I have been drawing the allowances as per Haryana Government pattern. But after the conversion from RECK to NIT, Kurukshetra, various allowances are being given to various staff members on the State Government of Haryana pattern were discontinued from 01.01.2004 and the staff members were granted the allowances on the Central Government pattern irrespective of designation. But the undersigned was not granted the Nursing Allowance etc. on the Central Government pattern and I was given the allowances as per old rate of State Government of Haryana pattern and even the revised rate of allowances on Haryana Government pattern were also not paid to me. Furthermore, even after the decision of the Board taken in its 7<sup>th</sup> meeting held on 19.2.2005 vide agenda item 7.19 regarding providing liveries to Staff Nurse as per norms prescribed by IIT, Delhi, till date I have not been provided with the liveries as per IIT, Delhi norms. However, the same has been granted to me from September, 2008.

It is, therefore, requested that I may kindly be granted the Nursing Allowance on the Central Government pattern from the date of allowing the various allowances to other staff members i.e. 1.1.2004 and further I may be provided with liveries as per norms prescribed by IIT, Delhi from the date of decision of the Board taken in its 7<sup>th</sup> meeting upto August, 2008, as the same has been granted to me from September, 2008.

Thanking you, Sir,

Dated: 8.4.2010

Yours faithfully,

*Sushma*  
(Sushma Sachdeva)  
Staff Nurse, Health Centre

AM 2010  
D.S. (Estt) 21.04.10  
D.S. (Estt)  
Estt III  
19/4/2010

**Item No: 21-5 To consider market rent in place of panel rent imposed on Dr. D.K. Soni, Professor in Civil Engg. Deptt. during the period of Extra Ordinary Leave (EOL).**

Dr. D.K. Soni, Professor Civil Engg. Deptt. was granted Extra Ordinary Leave (EOL) for a period of 01 year w.e.f. 01.08.2008 to 31.07.2009 and thereafter extension in EOL was granted from 01.08.2009 to 31.07.2010. He joined the Institute back from 30.07.2010 after availing 02 Years EOL.

As per House Allotment Rules of the Institute, an employee on EOL can only be granted permission to retain the Institute accommodation on normal rent for a period of 01 year. Consequently, he was granted permission to retain the Institute accommodation i.e. House No. BB-11 for a period of 1 year from 01.08.2008 to 31.07.2009 under Clause-23 of House Allotment Rules which reads as under:

**"An allottee on study leave, Industrial Training, QIP leave, Deputation, Extraordinary leave, or sabbatical leave may be permitted to retain his/her House provided his/her family continues to occupy the house upto the following periods for commencement of his/her leave/deputation and on payment of normal licence fee:**

- i). If the employee proceeds on Industrial training/sabbatical leave maximum 1 year.**
- ii). If the employee proceeds on study/QIP leave in India/Abroad maximum 3 (three) years.**
- iii). If the employee proceeds on Deputation/EOL 1 year or period of deputation/lien whichever is less."**

In view of above, he had to vacate the Institute accommodation after 1 year of EOL i.e. on or before 31.07.2009. But he could not vacate the House No. BB-11 before 31.07.2009. Hence, penal rent was charged from him for the remaining period of EOL i.e. from 01.08.2009 to 30.07.2010 under Clause-19 of House Allotment Rules which reads as under:

**If after cancellation of an allotment under any of these Rules, the house is not vacated within the stipulated period, the occupant shall be considered as an unauthorized occupant. If a house remains in unauthorized occupation of an allottee, penal rent for the house at the following rates as also water and other charges shall be charged for the period of unauthorized occupation without pre-judice to any other action that may be taken against the allottee.**

- i) Upto three months of unauthorized occupation \_\_25% of pay.**
- ii) For next three months of unauthorized occupation \_\_50% of pay.**
- iii) Thereafter till the vacation of house \_\_100% of pay."**

He requested vide his application No. CED/1206 dated 01.09.2010 that the penal rent imposed on him from 01.08.2009 to 30.07.2010 may be waived off and normal rent @ ` 282/-PM may be charged from him. He also mentioned that previously, in some cases the Institute had taken sympathetic consideration and charged market rent instead of penal rent.

It is brought to the notice that as per PWD norms, the market rent for BB-Type houses has been assessed @ Rs.3788/-PM.

The matter is placed before the FC for suitable recommendations to the Board.

Item: 21.6 **To consider grant of Fixed Medical Allowance (FMA) to the retired employees of the Institute.**

The Finance Committee in its 10<sup>th</sup> meeting held on 21.3.2007 decided as under:

**“The Finance Committee considered the proposal as mentioned in the agenda and recommended that fixed medical allowance of Rs.100/- per month may be allowed to an employee of the Institute w.e.f. 1.4.2007 who has since been retired after 1.1.2004 the date from which the Institute adopted service conditions on the Central Govt. pattern.”**

The above recommendations of the Finance Committee were ratified by the Board of Governors of the Institute in its 12<sup>th</sup> meeting held on 25.4.2007.

Now, the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Pension and Pensioners' Welfare), New Delhi vide Office Memorandum No. 4/25/2008-P&PW (D), dated 26<sup>th</sup> May, 2010 has enhanced the Fixed Medical Allowance from Rs.100/- to Rs.300/- per month w.e.f. 1.9.2008. A copy of the Office Memorandum is enclosed as Annexure G on page 22. These orders of the DOPT have been issued with the concurrence of the Ministry of Finance (Department of Expenditure) and in consultation with the Comptroller and Auditor General of India.

Further, it is pertinent to mention here that the Board of Governors of the Institute in their 15<sup>th</sup> meeting held on 18.05.2009 has decided as under:-

**“The Board decided that various allowances announced by the Govt. of India from time to time be adopted by the Institute as per details furnished in the agenda item 15.19.”**

**The representative of the Integrated Finance Division, Ministry of Human Resource Development advised that all allowances announced by the Govt. of India from time to time alongwith subsequent amendments. If any, be implemented in the Institute without waiting for communication from the MHRD”.**

The Finance Committee may consider and recommend to the Board for implementation of the Fixed Medical Allowance w.e.f. 1.9.2008 to the retired employees of the Institute who were since retired after 1.1.2004.

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Annexure 2  
Item No. 21-6

NO.4/25/2008-P&PW(D)  
GOVERNMENT OF INDIA

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS  
(DEPARTMENT OF PENSION & PENSIONERS' WELFARE)

3<sup>rd</sup> Floor, Lok-Nayak Bhawan, Khan Market,  
New Delhi-110 003, Dated the 26 May 2010.

OFFICE MEMORANDUM

Subject: Grant of Fixed Medical Allowance (FMA) to the Central Government Pensioners residing in areas not covered under CGHS.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Fifth Central Pay Commission, the Govt. had issued instruction vide this Department's O.M. No.45/57/97-P&PW(C) dated 19.12.97 for grant of Fixed Medical Allowance @ Rs.100/- per month to the Central Government pensioners/family pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization. Further clarifications were issued vide this Department's O.M. Nos. 45/57/97-P&PW(C) dated 24.8.98, 30.12.98 and 18.8.99.

2. The demand for enhancement of FMA has been under consideration of the Government for some time past. Sanction of the President is hereby conveyed for enhancement of the amount of FMA from Rs.100/- to Rs.300/- per month. The other conditions for grant of FMA shall continue to be in force.

3. These orders will take effect from 01.09.2008.

4. These orders are issued with the concurrence of the Ministry of Finance (Deptt. of Expenditure) vide their I.D. Note No 347/E.V/2010 dated 14.5.2010 and in consultation with the Comptroller and Auditor General of India vide their UO No. 36-Audit (Rules)/28-2-9 dated 26.5.2010.

6. Hindi version will follow.

(Raj Singh)  
Director

To  
All Ministries/Departments (as per mailing list)

- Copy to:
1. NIC, for publishing on DOP&PW's Website [www.pensionersportal.com.in](http://www.pensionersportal.com.in) under head 'circulars' sub head 'Fixed Medical Allowance'.
  2. Hindi Section, Deptt. of Personnel and Training, North Block for Hindi version

Recd

**Item 21.7 To consider to pay an amount of Rs. 5000/- pm in lieu of accommodation to Dr. K.K. Sharma, Medical Officer on contract basis.**

A walk in interview was held on 5.4.2010 for the post of Medical Officer on contract basis. The selection committee recommended as under:-

1. Dr. Ravi Gupta
2. Dr. K.K. Sharma

Dr. Ravi Gupta did not report for duty. The next candidate Dr. K.K. Sharma was offered appointment for the post of Medical Officer on contract basis for a period of three months at a consolidated salary of Rs. 35000/-pm in the Health Centre of the Institute vide letter No. Estt.-I/2100 dated 13.4.2010 (copy enclosed as Appendix – H page 24). He joined on 13.4.2010. He was granted extension for a period of three months w.e.f. 13.7.2010 to 12.10.2010 on the same terms & conditions. His period of contract appointment has been further extended for a period of six months w.e.f. 13.10.2010 to 12.4.2011 with the approval of Hon'ble Chairperson, BOG as per earlier terms and conditions of appointment or till fresh appointment of Medical Officer whichever may be earlier.

Dr. K.K. Sharma vide his representation No. HC/137 dated 6.7.2010 (copy enclosed as Appendix – I page 25) stated that at the time of appointment, the Institute authority assured him for providing a residence. But due to certain unavoidable reasons the authority is not in a position to do so. In lieu of residence he has requested that he may be sanctioned Rs. 5000/-pm. so that he may have a suitable rented accommodation out side the Campus.

The matter is placed before the Finance Committee for consideration and decision.

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Annexure H (65)  
Item No. 217

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

No. Estt-/ 2100

Dated: 13/4/10

Dr. Krishan Kumar Sharma  
S/o Dr. Jiya Lal  
H.No. B-16, DC Colony,  
Kurukshetra.

**Subject: Offer for the post of Medical Officer on Contract basis.**

Sir,

You are hereby offered the post of Medical Officer in the Health Centre of the Institute on the following terms and conditions: -

1. Nature of appointment : On contract basis for a period of three months or till further orders whichever may be earlier.
2. Pay : Consolidated salary of Rs.35,000/- per month.
3. Duties : As prescribed for the post of Medical Officer and other related duties to be assigned by the Institute as per requirement from time to time.
4. Conduct & Discipline : You will be governed by the conduct and disciplinary rules of the Institute from time to time.
5. Termination of Services : Your services are liable to be terminated without assigning any reason on 15 days notice in writing on either side or on payment of one month salary in lieu thereof.

If this offer of appointment is acceptable to you on the above terms and conditions, you are required to report for duty immediately but not later than 19.4.2010 otherwise offer will automatically stand cancelled.

Yours faithfully,

*[Signature]*  
Deputy Registrar (GA&L)  
for Director  
13/4/10  
13/4/10

Copy to: -

1. Chairman, Health Centre Advisory Committee.
2. Prof. I/C (Health Centre).
3. Deputy Registrar (Accounts).
4. Estate Section.

Recd  
13-04-10

N.I.T. KURUKSHETRA									
Dy. No. 86/13					Date 6/7/10				
R	DDO	Off	DAO	CVO	Got	C			
E	in	CC	Ph	Co	Me				
		Sw	PC	PS	EDC				
PE	SECRET	ACE	LMO	L	GA				
P	ISO	ISO	DS	PIS	PIC	MB			

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(72)  
Annexure I  
Sl No 31-7

**NATIONAL INSTITUTE OF TECHNOLOGY  
HEALTH CENTRE, KURUKSHETRA**

HC/ 137

Dated: 6.7.10

It is pertinent to mention that at the time of my appointment, the Institute Authority has assured me of providing a residence. But due to certain unavoidable reasons the Authority is not in position to do so. In lieu of residence, I may kindly be sanctioned Rs. 5000/- per month, so that I may have a suitable rented accommodation out side the campus.

Thanking you in best of anticipation.

*K.K. Sharma*  
06-7-10

NATIONAL INSTITUTE OF TECHNOLOGY  
HEALTH CENTRE  
( K.K. Sharma )  
Medical Officer

Director

*Bl expansion*  
*Discuss immediately*  
*AK*  
*DS (Sth-3) 7/7*

**Item: 21.8 To consider to grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Female Attendant (now promoted as Clerk)**

To consider grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Ex-Female Attendant in Health Centre of the Institute, an item was placed before the Finance Committee in its 8<sup>th</sup> meeting vide item No. 8.10 held on 17.6.2006 as Appendix **J** from page **27**.

The Finance Committee recommended as under: -

"The representative of Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi suggested that the case may be referred to the Ministry for further examination".

The Minutes of the Finance Committee meeting held on 17.6.2006 have been ratified by the Board of Governors in its 11<sup>th</sup> meeting held on 10.7.2006.

As per decision of the Board, her case has been referred to the Ministry for further examination vide letter No. Estt-II/6370 dated 15.10.2010 as Appendix **K** from page **28**. The response from the MHRD is still awaited.

The matter is placed before the Finance Committee for its information and consideration.

Item: B.10 To consider grant of pay scale of Rs.3050-4590 to Mrs. Poli Devi, Female Attendant in Health Centre of the Institute.

At present there are four categories of Attendants in the Institute viz Laboratory Attendants, Workshop Attendant, Library Attendants and one post of Female Attendant. The pay scales of first three categories of Attendants were upgraded from time to time and now they are in the pay scale of Rs.3050-4590, but the pay scale of Female Attendant was not upgraded since the inception of the Institute. At present the pay scale for the post of Female Attendant is Rs. 2610-3540.

Before the upgradation of REC to NIT, our Institute was following the rules and regulations issued by the Government of Haryana from time to time. The Government of Haryana vide notification No.6/23/3PR(FD)-88 dated 23.8.90 revised the pay scale of Laboratory/Library Attendant (Non-Matric) from Rs.775-1025 to 950-1500 w.e.f. 1.5.1990 subject to the condition that further recruitment of Non-Matric will be stopped. The Health Department, Govt. of Haryana in term of memo No. 11/11/3/PR(FD)-87 dated 27.11.1991 from the State Finance Department, has also re-classified the Matric Lab. Attendants in their Department from Class IV(Group D) to Class-III (Group C) and granted pay scale of Rs. 950-1500 (un-revised). Further the scale was revised from Rs. 950-1500 to Rs.3050-4590 w.e.f. 1.1.1996.

At present in all the departments of Haryana Government, the qualification for the post of Attendant is Matric with pay scale of Rs.3050-4590 w.e.f. 1.1.1996 and they are in Class-III(Group C). However Mrs. Poli Devi, Female Attendant in Health Centre of the Institute, is in the pay scale of Rs. 2610-3540 under Class IV (Group D) even after prescribed qualification of Matric or Certificate in Ancillary Nursing.

It is pertinent to mention here that she is drawing Basic Pay of Rs. 3030/- in the pay scale of Rs. 2610-3540 and there is very nominal financial liability on the Institute if she is granted the pay scale at par with the other Attendants of the Institute i.e. Rs. 3050-4590. As the post of Female Attendant is single cadre post, there will be no repercussion on this account.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board.

REGISTERED

*Signature K*  
*J-10 No. 21-8*

NATIONAL INSTITUTE OF TECHNOLOGY  
(Institution of National Importance)  
KURUKSHETRA - 136 119

No. Estt-III/6370

Dated: 15/10/10

The Director (NITs),  
Government of India,  
Department of Higher Education,  
Ministry of Human Resources Development,  
Technical Education Bureau (TS.III),  
Shastri Bhawan, New Delhi- 110001

Subject: To consider grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Ex-Female Attendant in Health Centre of the Institute.

Sir,

The agenda item was placed before the Finance Committee in its 8<sup>th</sup> meeting held on 17.6.2006 vide item No. 8.10 to consider grant of pay scale of Rs. 3050-4590 to Ms. Poli Devi, Ex-Female Attendant in Health Centre of the Institute. Copy of agenda item and minutes are enclosed.

The Finance Committee recommended as under: -

"The representative of Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi suggested that the case may be referred to the Ministry for further examination".

The minutes of Finance Committee meeting held on 17.6.2006 have been approved by the Board of Governors in its 11<sup>th</sup> meeting held on 10.7.2006.

The case is referred to the Ministry for further examination.

DA: As above

*[Signature]*  
15/10/10  
Dy. Registrar (GA & Legal)  
for Director

*[Signature]*  
14/10/10 14/10/10

**Item 21.9: To consider the grant of scholarship to the GATE qualified students of M.Tech.(VLSI Design) Course.**

1. M.Tech(VLSI Design) Course, PG programme was introduced in ECE department in July, 2007.
2. The course is duly approved by MHRD vide letter No. F.22-3/TS-III (Vol-II) dated 12.7.2007 (photocopy enclosed with ready reference) is placed at Annexure –L on page – 30.
3. As per AICTE norms, the GATE qualified students admitted to an M.Tech. Course are eligible for scholarship. The GATE qualified M.Tech. students are to be paid scholarship @ Rs. 8000/- p.m. as per Government order F.No. 10-41/2008-TS-III dated 19.01.2009 is placed at Annexure – M on pages 31-34.
4. The budget requirement for current financial year (2010-11) is Rs. 24,00,000/- at Annexure – N on pages 35-37.

The Finance Committee may consider and recommend to the Board for the payment of above scholarship.















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**Appendix-2**

**Details of Payment of Scholarship for the GATE Qualified Students of M.Tech,  
VLSI Design (2010-2012 Batch)**

**(A) Students eligible for scholarship**

S No.	Roll No.	Name
1.	210256	Md. Ikram
2.	210257	Kumar Vimal
3.	210268	K.Shantaram
4.	210269	Rahul Shukla
5.	210273	Shri Kant
6.	210274	Amit Kumar
7.	210275	Sahil
8.	210276	Kapil Juneja
9.	210277	Yateesh Kr. Sharma
10.	210278	Vivek Kumar
11.	210279	Rahul Singh
12.	210280	Swati
13.	210281	Madhukar
14.	210282	Meenu

**(B) Budget for scholarship for the session 2010-2011(Ist Year) for 2010-2012 Batch**

No. of GATE Qualified students	Rate of GATE scholarship	Total Budget Required
14	Rs.8000/pm (un-revised)	Rs.13,44,000 (=Rs.8000/pm*14*12)