

NATIONAL INSTITUTE OF TECHNOLOGY
(Under the Ministry of HRD, Govt. of India)
KURUKSHETRA-136119

Agenda: For the 22nd meeting of the Finance Committee
Place: Senate Hall of the National Instt. of Technology, Kurukshetra
Date: 30th March, 2011 at 2.30 p.m

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Item 22.1: To confirm the minutes of 21st Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 22.12.2010.

The minutes of the 21st Meeting of the Finance Committee held on 22.12.2010 were circulated to the members vide our letter No. Acs/21st FC/1040/68 dated 06.01.2011. No comments from any member have been received.

A copy of the minutes of 21st meeting of the Finance Committee held on 22.12.2010 is placed at Annexure – A on pages 2-4

The Finance Committee may confirm the minutes of the 21st meeting of the Finance Committee held on 22.12.2010.

**NATIONAL INSTITUTE OF TECHNOLOGY
(Institution of National Importance)
KURUKSHETRA – 136119**

Minutes of 21st Meeting of the Finance Committee, NIT, Kurukshetra held on 22.12.2010 at 2.30 p.m in the NIT, Transit House, A-1/267, Safdarjung Enclave, New Delhi-110029.

PRESENT:

- | | | |
|----|--|--------------------------------|
| 1 | Prof. J K Palit,
Hon'ble Chairperson, Board of Governors &
Finance Committee,
NIT, Kurukshetra. | In Chair |
| 2. | Dr. Hari Mohan Prasad,
Director,
Academy of Foreign Languages and
Cultural Cooperation,
Magadh University,
Bodh Gaya (Bihar). | Member |
| 3. | Dr. Krishna Gopal,
Director,
National Institute of Technology,
Kurukshetra. | Member |
| 4. | Dr. V K Sehgal,
Professor,
Civil Engg. Department,
NIT, Kurukshetra. | Member |
| 5. | Sh. G.R. Samantaray,
Registrar(Actg.),
National Institute of Technology,
Kurukshetra. | Ex-Officio
Member-Secretary |

Sh. Ashok Thakur and Sh. S.K. Ray could not attend the meeting.

Before the Agenda was taken up, Sh. G R Samantaray, Registrar & Member-Secretary(Actg.) extended hearty welcome to the Hon'ble Chairperson, Board of Governors & Finance Committee, worthy Director, NIT, Kurukshetra and other members of the Finance Committee present in the Meeting.

Contd..

The Finance Committee made recommendations/took decisions as under:

Item 21.1: To confirm the minutes of 20th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 22.09.2010

The minutes of the 20th meeting of the Finance Committee held on 22.09.2010 were confirmed.

Item 21.2: To note follow up action taken on 20th meeting of the Finance Committee held on 22.09.2010

The follow up actions on the 20th meeting of the Finance Committee held on 22.09.2010 were noted.

Item 21.3: To consider increase in remuneration of external examiners for M.Tech dissertation and Ph.D thesis evaluation and viva-voce examination.

Resolved to recommend to the Board that the remuneration for external examiners for M.Tech dissertation be increased from ₹. 250/- to ₹. 2500/- (₹ 1500/- for evaluation + ₹ 1000/- for viva-voce) and Ph. D thesis evaluation and viva-voce be increased from ₹. 3000/- to ₹ 5000/- (₹3000/- for evaluation + ₹ 2000/- for viva-voce) as per decision in the 14th meeting of the senate held on 14.03.2010.

Item 21.4: To consider the revision of rates of Nursing Allowance, Uniform Allowance and Washing Allowance to the Nursing Personnel of the Institute on IIT Delhi pattern.

Resolved that the matter needs no modification in the earlier decision vide Finance Committee meeting item no. 17.12 held on 29.12.2009.

Item 21.5: To consider market rent in place of panel rent imposed on Dr. D.K.Soni, Professor in Civil Engg. Deptt. during the period of Extra Ordinary Leave(EOL).

Resolved that The request of Dr. D.K. Soni be deferred till the approval of new House Allotment rules by the Board of Governors .

Item 21.6: To consider grant of Fixed Medical Allowance (FMA) to the retired employees of the Institute.

Resolved to recommend to the Board that the Fixed Medical Allowance to Ex-Employees of the Institute be increased to ₹. 300/- instead of ₹. 100/- w.e.f. 01.09.2008.

Item 21.7: To consider to pay an amount of Rs. 5000/- pm in lieu of accommodation to Dr. K.K. Sharma, Medical Officer on contract basis

The Finance Committee did not agree to the proposal as it was not mentioned in the offer letter for appointment on contract basis.

Item 21.8: To consider grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Female Attendant (now promoted as Clerk)

After detailed discussion and fully re-examining the case, Resolved to recommend to the Board that Mrs. Poli Devi, Female Attendant (now promoted as Clerk) be granted pay scale of ₹. 3050-4590 w.e.f 01.04.2003 & her pay be fixed accordingly.

Item 21.9: To consider the grant of scholarship to the GATE qualified students of M.Tech. (VLSI Design) course.

Resolved to recommend to the Board that the GATE Scholarship to the eligible students of VLSI Design course be paid w.e.f. 01.07.2010 after obtaining MHRD concurrence and the scholarship will be subject to all applicable conditions as stipulated.

The meeting ended with a vote of thanks to the Chair.

Sd/-

**Sh. G R Samantaray
Registrar & Member-Secretary (Actg.),**

Item 22.2: To note follow up action taken on the 21st meeting of the Finance Committee held on 22.12.2010

The recommendations of the Finance Committee made in 21st meeting held on 22.12.2010 were approved by the Board of Governors in its 24th meeting held on 07.02.2011. The action taken on the recommendations are reported at Annexure – B on page 6

Annexure - B
Item: 22.2

Item	Subject	Action Taken
21.1	To confirm the minutes of 21 st meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 22.12.2010	No further Action required
21.2	To note follow up action taken on 21 st meeting of the Finance Committee held on 22.12.2010	No further Action required
21.3	To consider increase in remuneration of external examiners for M.Tech dissertation and Ph.D thesis evaluation and viva-voce examination.	Action Taken
21.4	To consider the revision of rates of Nursing Allowance, Uniform Allowance and Washing Allowance to the Nursing Personnel of the Institute on IIT Delhi pattern.	No Action is required as this item was rejected
21.5	To consider market rent in place of panel rent imposed on Dr. D.K.Soni, Professor in Civil Engg. Deptt. during the period of Extra Ordinary Leave(EOL).	No further Action required
21.6	To consider grant of Fixed Medical Allowance (FMA) to the retired employees of the Institute.	Action Taken
21.7	To consider to pay an amount of Rs. 5000/- pm in lieu of accommodation to Dr. K.K. Sharma, Medical Officer on contract basis	No further Action required
21.8	To consider grant of pay scale of Rs. 3050-4590 to Mrs. Poli Devi, Female Attendant (now promoted as Clerk)	Action Taken
21.9	To consider the grant of scholarship to the GATE qualified students of M.Tech. (VLSI Design) course.	Action Taken

Item 22.3: To consider re-appropriation of funds under Non-Plan Grant for the year 2010-11

It is provided under Rule-59 (1) of the General Financial Rules subject to the provisions of Rule-10 of the delegation of Financial Powers Rules, 1978 and also subject to such other general or specific restrictions as may be imposed by the Finance Ministry in this behalf that re-appropriation of funds from one primary unit of appropriation to another such units within a grant or appropriation, may be sanctioned by a Competent Authority at any time before the close of the financial year to which such grant or appropriation relates.

In view of the above provisions following re-appropriations are required to be made in the Revised Budget Estimates for the year 2010-11 in different Heads of Expenditure under Non-Plan Budget:

(₹ in Lacs)

S.No.	Head of Account	Revised Budget Estimates 2010-11	Budget Proposed after re-appropriation 2010-11	Provision after re-appropriation 2010-11	Funds re-appropriated
1	Salary/Wages	1835.00	1738.00		+ 97.00
2	Transport Allowance	66.00	70.00		- 4.00
3	College Contribution	220.00	245.00		- 25.00
4	Retirement / Gratuity	125.00	150.00		- 25.00
5	P G Scholarship	220.00	275.00		- 55.00
6	Ph. D Scholarship	15.00	25.00		- 10.00
7	TA Members	6.00	9.00		- 3.00
8	CPDA	125.00	100.00		+ 25.00
9	Library Expenses	22.00	25.00		- 3.00
10	Mtc. of Roads	25.00	22.00		+ 3.00
Total		2659.00	2659.00		0.00

Finance Committee may approve the re-appropriations as mentioned above.

Item 22.4: To consider increase in remuneration of external foreign examiner for evaluation of Ph. D thesis.

The Senate in its 16th meeting held on 24.01.2011 under Item 16.4 considered remuneration to Foreign External Examiner for evaluation of Ph. D thesis and decided as under:

"The Senate considered the remuneration to foreign external examiner for evaluating Ph. D thesis and decided that the rates of remuneration for foreign external examiner for evaluation of Ph. D thesis will be US \$ 300 + postal charges. The decision to increase remuneration will be implemented after getting approval from the Finance Committee and Board of Governors."

As per decision taken by the Senate, the matter is placed before the Finance Committee for consideration and approval.

Item 16.4: To consider remuneration of Foreign External Examiner for evaluation of Ph.D Thesis.

The Senate in its 14th meeting while noting the action taken report on the minutes of the 13th meeting of the Senate under Item 14.2 decided that the matter of increase in remuneration of Foreign External Examiner for evaluation of Ph.D thesis be brought after studying the practice followed at various NITs and IITs.

As per above decision, various NITs/IITs, were requested to send the rates of remuneration paid by them to the external foreign examination for evaluation of Ph.D thesis.. Most of the NITs/IITs sent reply in response to our request. The rates of remuneration paid to foreign external examiner by various NITs/IITs are mentioned as per Appendix 16.4 from on page 21 to 42.

The Senate may consider and decide the matter.

Appendix 16.4

Details regarding rates of remuneration for external foreign examiner for evaluation of Ph.D thesis at various NITs/IITs

Name of the Institute	Rates of remuneration for external foreign examiner for evaluation of Ph.D thesis
IIT, Kanpur	US \$ 350
IIT, Delhi	USD 200 + contingencies (postage etc. to be supported by voucher)
IIT, Bombay	US \$ 200
IIT, Kharagpur	US \$ 200
IIT, Guwahati	US \$ 300 plus contingencies (postage etc. to be supported by vouchers)at US \$ in actual
IIT, Chennai	US \$ 400
MANIT, Bhopal	\$ 300.00 plus \$ 10.00 for postal charges for sending back the evaluation reports
SVNIT, Surat	Rs. 5000/-
MNIT, Jaipur	US \$ 200
NIT, Silchar	US \$ 250
NIT, Rourkela	\$ 200 (US)
NIT, Karnataka, Surathkal	\$ 250 + Actual postage expenses for foreign referee
NIT, Hamirpur	\$ 250
MNIT, Allahabad	US \$ 250 (for Ph.D Thesis examination)
NIT, Patna	Yet not decided the rates of remuneration to be paid to external foreign examiner



भारतीय प्रौद्योगिकी संस्थान दिल्ली
INDIAN INSTITUTE OF TECHNOLOGY DELHI

हौज खास, नई दिल्ली - 110 016
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प्रोफेसर के. गुप्ता

सहायक, स्नातकोत्तर अध्ययन एवं अनुसंधान

Prof. K. Gupta

Dean, Postgraduate Studies & Research

No.IITD/ADPG-503

Dated: 03.09.2010

Professor I/C Academic Affairs
National Institute of Technology
Kurukshetra - 136119
HARYANA

Subject: RATES OF REMUNERATION FOR EXTERNAL FOREIGN EXAMINER
FOR EVALUATION OF PH.D. THESIS

Dear Sir,

The rates of remuneration at IIT Delhi for external foreign examiner for evaluation of Ph.D. thesis is 200 USD. In addition we also reimburse Contingencies (Postage etc. to be supported by Voucher).

The form required to be filled by the examiner is attached herewith for your reference.

Thanking you,

Yours faithfully,


(K. Gupta)



भारतीय प्रौद्योगिकी संस्थान मुंबई
पवई, मुंबई-400 076, भारत

Indian Institute of Technology Bombay
Powai, Mumbai-400 076, India

दूरभाष/Phone : (+91-22) 2572 2545
फैक्स/Fax : (+91-22) 2572 3480
वेबसाइट/Website : www.iitb.ac.in

IIT Bombay

No. Acad/Evaluation/2010
Date: 20.09.2010

Professor I/C Acad. Affairs
National Institute of Technology,
Kurukshetra-136119 (Haryana)


Subject: Rates of Remuneration for External Foreign Examiner for evaluation of Ph.D. Thesis.

Dear Sir,

This has reference to your Note No. Acad/2010/5600 dt.31.08.2010 inviting the information on the above cited subject, I am to communicate that the US\$200 is paid as remuneration to the External Foreign Examiner for Evaluation of Ph.D. Thesis.

Thanking you,

Yours faithfully,


Deputy Registrar (Academic)



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

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-13-

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To

The Prof. I/C Academic Affairs
National Institute of Technology
Kurukshetra, Haryana, PIN-136119

Date: 20/09/2010/4507

Sub: Rates of remuneration for external foreign examiner for evaluation of Ph.D Thesis.

Dear Sir,

With reference to your letter No. Acad /2010/5601, dated 31/08/2010, the rates of remuneration paid by our institute to the foreign examiner is US \$300 plus contingencies (postage etc. to be supported by vouchers) at US \$ in actual.

The subject format of our institute is enclosed as ANNEXURE-I.

Sunil Kumar Barua 20/09/10

(Sunil Kumar Barua)
Deputy Registrar
Academic Affairs

Deputy Registrar (Academic Affairs)
Indian Institute of Technology Guwahati
Guwahati-781039, INDIA

-14-



INDIAN INSTITUTE OF TECHNOLOGY MADRAS
CHENNAI 600036

Telephone: [044] 2257 8044

FAX: [044] 2257 8042



F/ARU/R2/remuneration/2010

Date: 06.09.2010

To
The Prof. i/c Acad. Affairs
National Institute of Technology
Kurukshetra-136 119
HARYANA.

Via N.I.T. Am

Sir,

Sub: Remuneration for Foreign Examiner for evaluation of Ph.D thesis-reg.

Ref: Letter No.Acad/2010/5624 dated 31.08.2010

With reference to your letter cited, I inform that the remuneration paid to the foreign examiner for evaluation of Ph.D thesis at the rate of US\$400/-. This is for your kind information

Yours faithfully,

(G. Ravichandran)
Assistant Registrar (Academic)

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मौलाना आजाद
राष्ट्रीय प्रौद्योगिकी संस्थान

(मानित विश्वविद्यालय)

भापाल 462 003 (म.प्र.) भारत

MAULANA AZAD

NATIONAL INSTITUTE OF TECHNOLOGY

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info@manit.ac.in

To
Professor I/C Academic Affairs
NIT, Kurukshetra-136119
Haryana

Handwritten signature
29/11/10
DS (Acad)

Sub: Rates of Remuneration for external foreign examiner for evaluation of Ph.D Thesis

Ref: your letter no Acad/2010/5604 dated 31.08.2010

Dear Sir,

The existing rate of remuneration in our institute for external foreign examiner for evaluation of PhD thesis is \$ 300.00 and \$ 10.00 for postal charges for sending back the evaluation report.

Yours Sincerely

Handwritten signature
24.11.2010
DR. M. M. Malik
परीक्षा नियंत्रक
Controller of Examination
MAULANA AZAD
NATIONAL INSTITUTE OF TECHNOLOGY
Bhopal-462007 (M.P.)



-16-
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યગિકી સંસ્થાન, સુરત
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યગિકી સંસ્થા, સુરત

SVNIT

No. Acad/Ph.d. 2010-11

Di.10/09/2010

✓ To,
Professor I/C Acad. Affair,
National Institute of Kurukshetra
Kurukshetra-136 119,
Haryana.(India)

માધ્યમ ડાકે
ORDINARY POST

Sub:- Rate of Remuneration for External foreign examiner for evaluation of Ph. D. thesis..

Ref:- Your letter No.Acad/2010/5615 dt. 31/08/2010

Respected Sir.

In reference to above it is to inform you that this Institute is paying Rs. 5000/-
(Rupees Five thousand only) as a remuneration for evaluation of Ph.D. thesis to
external Foreign examiner. This is for your kind information.

Thanking you.

Yours faithfully,

પ્રેમલાલ પટેલ
Dean (R & C) 10.09.2010

-17-
REGISTERED POST



Office of the Dean, Academic
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
Institute of Education, Imphal Garo
SILCHAR-788 010, Assam, INDIA.
Phone: (03842) 242021 Fax: (03842) 224797
Prof. A.C. Paul, Dean, Academic (+91-9436070657 - M)
E-mail - deancademic2009@gmail.com

Dean(Acd)/122/ 481

13 September 2010

To
The Professor Incharge
Academic Affairs
National Institute of Technology
KURUKSHETRA - 136 119
Haryana.

Sub: Rates of remuneration for external foreign examiner for
evaluation of Ph.D. thesis.

Ref: Your letter No.Acad/2010/5613 dated 31.8.2010

Dear Sir,

This is to inform you that our Institute pays US \$ 250 per thesis/per
examiner in case of foreign examiner. However, a copy of remuneration bill for
the Ph.D. candidate is enclosed herewith for your ready reference.

Thanking you,

Enclosed: As above.

Yours faithfully,

(Prof. A.C. Paul)
Dean, Academic
NIT Silchar.



NATIONAL
INSTITUTE OF
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ROURKELA - 769 008, ORISSA

PAB: 066 2465995
Fax: 066 2472926 2462995
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No. NITR/AC/ 2010/L/ 2799

Dated: 06.09.2010

To

C.D.

The Professor I/c, Acad. Affairs,
National Institute of Technology
Kurukshetra - 136119 (Harayana), India

Ref: Your letter No. Acad/2010/5612 dated 31.08.2010

Sub: Rates of Remuneration for evaluation of thesis

Sir,

With reference to your above mentioned letter on the subject, this is to inform you that the remuneration (excluding TA, DA and Local hospitality) for evaluation of each Ph.D. and M.Tech.(Research) thesis and for each group of M.Tech. Specialization for Indian and foreign examiners are as follows:

Foreign : \$ 200 (US) (only for Ph.D. external examiner)
Indian: Rs.2000/- (only for Indian and internal examiner)
Viva voce: Rs.1000/- (-do-)

Sincerely yours,

A. Behera
07/09/2010

(Prof. A. Behera)
Dean (Academic)



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर [हि. प्र.]

National Institute of Technology Hamirpur [H.P.]

[Under Govt. of India, Ministry of HRD, New Delhi]

No. NIT/HMR/Acad.Ph.D./2010/ 5924

Dated: 9-9-10

To

Professor I/C Acad. Affairs,
NIT, Kurukshetra - 136 119,
Haryana, India,

Subject: - Rates of Remuneration for external foreign examiner for evaluation of Ph.D. Thesis.

Sir,

This has reference to your letter No. Acad/2010/5607 dated 31-08-10 on the subject cited above.

In this connection, it is informed that in our Institution the rate of evaluation of Ph.D. Thesis to the external foreign evaluator is 250 Dollars only.

Yours faithfully,

Dean (Academics),
NIT, Hamirpur (HP)

SCALE OF REMUNERATION TO EXAMINER

The Finance committee considered and approved the remuneration to the examiners of B.Tech, M.Tech., MCA & MBA for final Theory / Practical / Project / Thesis examination. These rates are as under:

(i)	For setting of each question papers	Rs. 500.00
(ii)	For marking each answer book (with a minimum of Rs. 150.00 to each examiner)	Rs. 10.00
(iii)	Practical examination (with a minimum of Rs. 300.00 to each examiner)	Rs. 10.00
(iv)	For reading thesis and conducting Viva-voce per thesis. (to each examiner) for PG Examination. (Except Ph.D)	Rs. 500.00
(v)	For PhD thesis examination	
	• Indian examiner	Rs. 2000.00
	• Foreign examiner	US\$ 250
	For conducting viva-voce to examiner	Rs. 1500.00

- Note: (1) In the event of the existence of more than one paper setter or examiner in any written paper the remuneration for setting the paper and for evaluating answer books shall be divided equally among the paper setters and the examiners as the case may be.
- (2) In the event of a paper setter failing to evaluate the answer books of the particular paper the remuneration for setting the question paper shall be divided equally between the setter and the person who evaluates the answer books.

Item: 22.5 To consider making payment of Gratuity on Central Government pattern w.e.f. 26.6.2002 – the date when the Institute was declared as NIT with Deemed University Status.

The Board of Governors of the Institute in their 8th meeting held on 23.7.2005 decided as under:

The Board decided that deduction of 10% of basic pay + DP as employees contribution towards CPF be made as per existing CPF rules of the Institute.

The Board further decided that retirement/death gratuity be paid to the employees as per Central Government pattern. Necessary amendment be accordingly made in the rules.

In view of the above decision with regard to retirement/death gratuity, the employees are being paid on the Central Government pattern w.e.f. the date of decision by the Board i.e. 23.7.2005, as per the following Central Government pattern:-

"As per Central Government, the gratuity in the case of death is paid to the legal heir as under: -

	Length of Service	Death Gratuity payable to the family
(i)	Less than one year	2 times of emoluments.
(ii)	One year or more but less than 5 years	6 times of emoluments.
(iii)	5 years or more but less than 20 years	12 times of emoluments.
(iv)	20 years or more	Half of emoluments for every completed six-monthly period of qualifying service subject to maximum of 33 times 'emoluments' or Rs. 3.5 lacs, whichever is less.

Retirement Gratuity is admissible to all employees who retire after completion of 5 years of qualifying service at the rate of 'one-fourth' of emoluments for each completed six-monthly period of qualifying service subject to a maximum of 16½ times the emoluments or Rs. 3.50 Lacs whichever is less. Emoluments include DA on the date of cessation of service."

The maximum limit of Gratuity amount has been raised from Rs. 3.5 Lacs to Rs. 10 Lacs from 01.01.2006.

The matter was placed before the Finance Committee in its 10th meeting held on 21.3.2007 vide item No. 10.18 and the agenda was withdrawn by the Member-Secretary with the permission of the Committee.

Retired employees of the Institute have requested for payment of the gratuity on the Central Government pattern w.e.f. 26.6.2002 – the date when the Institute was declared as NIT with Deemed University Status.

The matter is placed before the Finance Committee for making suitable recommendations to the Board.

Item 22.6 To consider the enhancement of remuneration/Special Allowance to Dean (Student Welfare)/ Chief Warden/Dy. Chief Wardens/Wardens/Prof. I/c (Ragging)

At present, the responsibilities of Proctor is being looked after by Dean (Student Welfare) after implementation of First statue of NITs/Chief Warden/Dy. Chief Wardens/Wardens of boys and girls hostels of the Institute are getting remuneration and conveyance allowance as follows as per decision of Board taken in its 7th meeting held on 19th Feb. 2005:-

Designation	Remuneration	Conveyance Allowance
Proctor/Dean (Student Welfare)	500/-	250/-
Chief Warden	500/-	250/-
Dy. Chief Warden	400/-	250/-
Warden	300/-	250/-

Ministry of Human Recourses Development have sanctioned the enhancement in special allowance to Dy. Director/Deans/Wardens/Assoc./Asstt. Wardens of IITs vide its letter no. F.No.1-1/2010/TS-I dated 23rd Sept. 2010.

The Board of Governors of the Institute in their 24th meeting held on 07-02-2011 has decided as under :-

"The Board decided that being a financial matter it may be routed through the Finance Committee."

Considering the hike in price of petroleum products and cost of living and vehicle, it is proposed that the remuneration and conveyance allowance may be increased as follows:-

Designation	Remuneration	Conveyance Allowance
All Deans (Except Dean (P&CD)and Dean (R&C))	2500/-	500/-
Chief Warden	2000/-	500/-
Dy. Chief Warden/Prof. I/c (Ragging)	1750/-	500/-
Warden	1500/-	500/-

In pursuance of the provisions of UGC, the post of Prof I/c (Ragging) has been created with suitable compensation.

The Finance Committee may consider and decide.

Item: 22.7 To consider grant of interest bearing House Building Advance (HBA) to the employees of the Institute on the pattern of Central Government employees.

The Government of India, Ministry of Urban Development (Housing-III Section), New Delhi vide Office Memorandum No. I-17011/11(4)/2008-H.III, dated 27th November, 2008 and even no. dated 14th July, 2010 has announced/conveyed the Interest bearing House Building Advance (HBA) on the basis of 6th Central Pay Commission recommendations with effect from 1st January, 2006 with the following provisions:

- (i). The maximum limit for grant of HBA shall be 34 months' of pay in the pay band subject to a maximum of Rs. 7.50 lakh or cost of the house or the repaying capacity whichever is the least, for new construction/purchases of new house/flat.
- (ii). The maximum limit for grant of HBA for enlargement of existing house shall be 34 months' pay in the pay band subject to a maximum of Rs. 1.80 lakh or cost of the enlargement or repaying capacity, whichever is the least.
- (iii). The cost ceiling limit shall be 134 times the pay in the pay band subject to a minimum of Rs. 7.50 lakh and a maximum of Rs. 30 lakh relaxable up to a maximum of 25% of the revised maximum cost ceiling of Ra. 30 lakh.

The salient features of the House Building Rules are enclosed as Annexure C from page 24 to 25. Further a copy of the letters dated 27th November, 2008 and 14th July, 2010, as referred above, are also enclosed as Annexure D from page 26 to 27.

Further, it is pertinent to mention here that the Board of Governors of the Institute in their 15th meeting held on 18.05.2009 has decided as under:-

"The Board decided that various allowances announced by the Govt. of India from time to time be adopted by the Institute as per details furnished in the agenda item 15.19.

The representative of the Integrated Finance Division, Ministry of Human Resource Development advised that all allowances announced by the Govt. of India from time to time alongwith subsequent amendments. If any, be implemented in the Institute without waiting for communication from the MHRD".

The Finance Committee may consider and recommend to the Board for implementation of the interest bearing House Building Advance (HBA) to the employees of the Institute with effect from 1.1.2006 on the Central Government Pattern.

Annexure - C
Plot No. 22.7

Government of India
Ministry of Urban Development
(Housing-III Section)
New Delhi

14th July, 2010
New Delhi

Office Memorandum

Sub: Interest bearing advance /Sixth Pay Commission recommendation
on House Building Advance-enhancement in past – regarding

The undersigned is directed to invite attention to this Ministry's O.M. No. 1-17011/11(34)/2008-H.III dated 27th November, 2008 on the above subject and to say that it has been decided in consultations with Ministry of Finance to make the afore-said orders applicable with effect from 1st January, 2006. Accordingly, an enhancement of House Building Advance, if applied for, may be granted for an amount equivalent to the difference between the previously sanctioned amount and the new amount determined on the basis of pay in the pay band, in past case, where HBA was sanctioned on or after 1-1-2006 but before 27-11-2008 subject to complying following conditions:

- (a) The Government servant should not have drawn the entire amount of HBA sanctioned under earlier orders and /or where construction is not completed /full cost towards acquisition of house /flat is yet to be paid.
- (b) There will be no deviation from the approved plan of construction on the basis of which the original sanction of House Building Advance was accorded. The revised cost of the original plan can, however, be considered for determining the additional amount, subject to the prescribed maximum limits.
- (c) Supplementary Mortgage Deed, Personal Bond and Sureties will be drawn and executed at the expense of the loanee.
- (d) The actual entitlement will be restricted to the repaying capacity computed on the basis of the formula laid down in this Ministry's O.M. No. 1-17015/16/92-H.III. dated

17.10.2000. It should be ensured that the entire amount of advance with interest is recovered before retirement on the Government servant.

(e) Rate of Interest: The rate of interest chargeable in such cases would be as per the slab applicable to the total sanctioned amount i.e. amount already sanctioned on or after 1-1-2006 but before 27-11-2008 plus the enhanced sanction. However, the new rate of interest would be chargeable only on collective amount that would remain outstanding on grant of enhancement of HBA i.e., the unpaid portion of previously sanctioned HBA plus the enhancement so granted. Thus, the amount of HBA that has already been re-paid on old rates will not attract the fresh interest charges.

2. However, the existing limit of maximum admissible amount of Rs. 7.50 lakh for the purpose of construction /purchase of new house /flat and Rs. 1.80 lakh would remain unchanged. In other words, the sum total of previously sanctioned HBA and the enhancement granted under these orders cannot exceed the aforesaid limits. In any case, not more than one enhancement is admissible to Govt. employees.3. The applications for enhancement HBA should be submitted within six months from the date of issue of this order.

4. Ministries/Departments whose branch offices are situated in the far flung areas like in case of Ministry of Defence, etc., are advised to give wider publicity to these orders through modern communication means like facsimile, e-mail, web-site, etc. so that there is no occasion for any representation for extending the time limit of six months on the grounds of receiving these orders late.

(V.K. Gupta)
Deputy Financial Adviser

Annexure - D
Plan No. 22.7

No.I-17011/11(4)/2008-H.III
Government of India
Ministry of Urban Development
(Housing-III Section)

Nirman Bhawan, New Delhi.
Dated:- the 27th Nov., 2008

OFFICE MEMORANDUM

Subject:- Interest bearing advances/Sixth Central Pay Commission
recommendation on House Building Advance-regarding.

The undersigned is directed to say that the implementation of the recommendations of the Sixth Central Pay Commission relating to interest bearing advances, including House Building Advance, granted to Central Government employees is under consideration of the Government.

2. Pending finalisation of the new arrangements, the matter has been examined in consultation with the Department of Expenditure and the following provisions for House Building Advance shall be in operation:

(i). The maximum limit for grant of HBA shall be 34 months' of pay in the pay band subject to a maximum of Rs. 7.50 lakh or cost of the house or the repaying capacity whichever is the least, for new construction/purchase of new house/flat.

(ii). The maximum limit for grant of HBA for enlargement of existing house shall be 34 month's of pay in the pay band subject to a maximum of Rs.1.80 lakh or cost of the enlargement or repaying capacity, whichever is the least.

(iii). The cost ceiling limit shall be 134 times the pay in the pay band subject to a minimum of Rs. 7.50 lakh and a maximum of Rs. 30.00 lakh relaxable up to a maximum of 25% of the revised maximum cost ceiling of Rs. 30.00 lakh.

: 2 :

4. All Ministries/Departments of Government of India are requested to bring the contents of this O.M. to the notice of all concerned.

5. These orders shall be effective from the date of their issue.

V.K. Gupta
(V.K. GUPTA)
Deputy Financial adviser

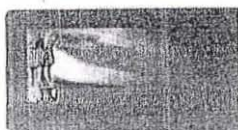
To

- (1). All Ministries/Departments of Government of India.
- (2). Union Territory Administration of Chandigarh, Lakshadweep, Dadra & Nagar Haveli, Andaman & Nicobar Islands and Daman & Diu.

Copy forwarded to:-

1. PS to UDM/PS to MOS(UD)/PS to MOS(I/C)(H&UPA)
2. Sr.PPS to Secretary(UD)/PS to Addl. Secretary(UD)/Sr. PPS to Secretary (H&UPA)
3. All Joint Secretaries/Directors/Deputy Secretaries/Under Secretaries/Desk Officers/Sections in the Ministry of Urban Development & Ministry of Housing & Urban Poverty Alleviation.
4. Information Officer, Ministry of Urban Development.
5. All Attached and Sub-ordinate Offices under the Ministry of Urban Development and Ministry of Housing & Urban Poverty Alleviation.
6. Office of Comptroller & Auditor General of India, New Delhi.
7. Ministry of Finance, Department of Expenditure w.r.t. their O.M. No.12(1)/E.II-A/2008 dated 24th October, 2008.
8. Director, JCA, Deptt. of Personnel & Training, New Delhi.
- ✓ 9. Technical Director, NIC, M/o Urban Development with the request to place the orders on the website of Ministry of Urban Development.

Jitender
(JitenderSingh)
Section Officer(H-III)



Staff Corner.com

The discussion point for the Govt. Servants of India

Home About

House Building Advance to Central Government Employees

Written by Administrator on January 22nd, 2009

1. The Scheme of House Building Advance to Central Government Employees is aimed at providing assistance to the Government employees to construct/acquire house/flats of their own. The scheme was introduced in 1956, as a welfare measure. Ministry of Urban Development & Poverty Alleviation act as the nodal Ministry for the same.

2. House Building Advance is admissible to all those temporary employees also who have rendered 10 years of continuous service. The Ministries/Departments are delegated powers to sanction House Building Advance to their employees in accordance with the House Building Advance Rules.

3. With effect from 27-11-2008, the following provisions of grant of House Building Advance shall be in operation, until further orders:-

(i). The maximum limit for grant of HBA shall be 34 months' of pay in the pay band subject to a maximum of Rs. 7.50 lakh or cost of the house or the repaying capacity whichever is the least, for new construction/purchase of new house/flat.

(ii). The maximum limit for grant of HBA for enlargement of existing house shall be 34 months' pay in the pay band subject to a maximum of Rs. 1.80 lakh or cost of the enlargement or repaying capacity, whichever is the least.

(iii). The cost ceiling limit shall be 134 times the pay in the pay band subject to a minimum of Rs. 7.50 lakh and a maximum of Rs. 30 lakh relaxable up to a maximum of 25% of the revised maximum cost ceiling of Rs. 30 lakh.

4. The rate of interest on House Building Advance is between 5% to 9.5% ,depending on the loan amount.

5. The repaying capacity of Govt. servants who have more than 20 years of remaining service has been revised from 35% to 40% of pay. (Pay means pay in the pay band).

6. The salient features of House Building Advance Rules are as follows-

1. ELIGIBILITY

- Permanent Government employees.

- Temporary Government employees who have rendered at least 10 years continuous service.
- To be granted once during the entire service.

If both the husband and wife are Government of India employees and eligible for HBA, it shall be admissible to only one of them.

2. PURPOSE

HBA is granted for:

1. Constructing a new house on the plot owned by the official or the Official and the Official's wife/husband jointly.
2. Purchasing a plot and constructing a house thereon.
3. Purchasing a plot under Co-operative Schemes and Constructing a house thereon or acquiring house through membership of Co-operative Group Housing Scheme.
4. Purchasing /construction of house under the Self-Financing scheme of Delhi, Bangalore, U.P., Lucknow etc.
5. Outright purchase of new ready-built house/flat Housing boards, Development Authorities and other statutory or semi-Government bodies and also from private parties.*
6. Enlarging living accommodation in an existing house owned by the official or jointly with his/her wife/husband. The total cost of the existing structure (excluding cost of land) and the proposed additions should not exceed the prescribed cost ceiling.
7. Repayment of loan or advance taken from a Government or HUDCO or Private source even if the construction has already Commenced, subject to certain conditions.
8. Constructing the residential portion only of the building on a Plot which is earmarked as a shop-cum-residential plot in a Residential colony.

* Private party means registered builders but not private individuals.

3. CONDITIONS:

- a) The applicant or spouse or minor child should not already own a house in the town/Urban agglomeration where the house is proposed to be constructed or acquired.
- b) The title to the land should be clear. The land may be owned either:

- by the Government employee; or

- jointly by the Government employee and spouse.

c) COST CEILING

134 times of pay in the pay band subject to a minimum of Rs. 7.50 lakh and a maximum of Rs.30 lakh

Administrative Ministry may relax the cost ceiling to 25% of cost ceiling mentioned above in the individual cases on merits.

(Effective from 27th November, 2008)

d) AMOUNT OF ADVANCE:

- will be the LEAST of the following:-

(i) 34 times the pay in the pay band.

(ii) The cost of construction.**

(iii) Rs. 7,50,000/- ***

(iv) Repaying Capacity.

** 80% of cost in rural areas.

*** Rs. 1,80,000/- in case of enlargement of existing house.

e) REPAYING CAPACITY:-

Repaying Capacity is computed on the following basis:-

S. No.	Length of remaining service of the applicant.	Repaying Capacity
1.	Retiring after 20 years.	40% of pay @
2.	Retiring after 10 years but not later than 20 years.	40% of pay @ plus 65% of * Retirement Gratuity
3.	Retiring within 10 years	50% of pay @ plus 75% of * Retirement Gratuity.

@ Pay means pay in the pay band

4. DISBURSEMENT OF ADVANCE:

S. No.	Purpose of HBA	Disbursement	
(1)	(2)	(3)	
(i)	For construction/enlargement (single or double storeyed).	50% - 50%	on execution of mortgage deed on construction reaching plinth level (Ground Floor).
(ii)	For purchase of land and construction (Single storeyed)	40% or - actual cost	for purchase of plot on execution of

		30% -	agreement and production of Surety Bond.
		30% -	On execution of Mortgage deed.
			On construction reaching plinth level.
(iii)	For purchase of land and construction (Double storeyed)	35% or actual cost	for purchase of plot on execution of agreement and production of Surety bond.
		32.5% -	On execution of the mortgage deed.
		32.5% -	On construction reaching the plinth level.
(iv)	For purchase of ready built house/flat	100% - in one lumpsum.	
(v)	For acquiring flat/house from Co-operative Group Housing Society.	20% -	Towards purchase of land by the Society.
		80% -	In suitable installments on receipt of demand (pro-rate basis)
(vi)	For purchase of flat under SFS of Development Authorities etc.		No payment for initial registration Deposit.
			May be released in not more than 5 instalments. But the fifth and final instalment should not be less than 10% and is to be released for making final payment.

5. TIME SCHEDULE FOR UTILISATION OF HBA:

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S. No.	Purpose	Time limit
(a)	Purchase of registered plot on which construction can commence immediately.	Sale deed to be produced within 2 months.
(b)	Purchase of ready built house.	Acquisition and mortgage to Government to be completed within 3 months.
(c)	Purchase/construction of new flat	Should be utilised within one month of sanction.

6. REPAYMENT OF ADVANCE:

The recovery of advance shall be made in not more than 180 monthly installment and interest shall be recovered thereafter in not more than 60 monthly installments. In case Government servant is retiring before 20 years, repayment may be made in convenient installments and balance may be paid out of Retirement Gratuity.

7. INTEREST

The rate of interest on Housing Building Advance with effect from 1st April, 2003 are as follows:-

S. No.	Amount of Advance sanctioned to a Government Servant	Rate of Interest on HBA (Per Annum).
1.	Upto Rs. 50,000/-	5%
2.	Upto Rs. 1,50,000	6.5%
3.	Upto Rs. 5,00,000/-	8.5%
4.	Upto Rs. 7,50,000/-	9.5%

8.COMMENCEMENT OF RECOVERY:

Construction of a house or enlargement of living accommodation	* From pay for the month following the completion. Or The pay for the 18 th month after date of payment of the 1 st installment, whichever is earlier.
Purchase of land and construction.	* From pay for the month following the completion of the house.

	Or
	The pay for the 24 th month after date of drawl of instalment for purchase of land, whichever is earlier.

COMMENCEMENT OF RECOVERY (CONT'D):

Ready built flat.	* Pay for the month following the month in which advance was drawn.
Purchase of Flat under SFS from Development Authority/Housing Society.	* From the pay for the 18 th month after date of payment of 1 st instalment.

* The sanctions of HBA should invariable stipulate a higher rate of interest at 2.5% above prescribed rates with the stipulation that if conditions attached to the sanction are fulfilled, rebate of interest to the extent of 2.5% will be allowed.

9. CREATION OF SECOND MORTGAGE:

The Government servants who have obtained HBA from the Government may be permitted to create a second charge on the property provided they obtain prior permission of the Head of the Department and the draft deed of second mortgage is submitted to the Head of the Department for scrutiny. Such a second charge may be created only in respect of loans to be granted for meeting the balance cost of houses/flats by recognised financial institutions.

10. PROVISIONS FOR SAFE RECOVERY OF HOUSE BUILDING ADVANCE:

(i). As a safeguard of the House Building advance, the loanee Government employee has to insure the house immediately on completion or purchase of the house, as the case may be, at his own cost with Life Insurance Corporation of India and its associated units. The house/flat constructed/purchased with the help of House Building advance can also be insured with the private insurance companies which are approved by Insurance Regulatory Development Authority (IRDA). However, the insurance should be taken for a sum not less than the amount of advance against damage by fire, flood and lightning, and has to be continued till the advance together with interest is fully repaid to Government.

(ii). The house constructed/purchased with the help of House Building Advance has also be mortgaged in favour of the President of India within a stipulated time unless an extension of time is granted by the concerned Head of the Department. After completion of the recovery of the advance together with interest thereon, the mortgage deed is re-conveyed in a proper manner.

Item 22.8 To considering Deduction of 10% Gross amount out of Salary of the Employees as CPF deduction & equal matching contribution.

At present, we are deducting 10% of pay in pay band and Grade pay as contribution towards CPF and equal matching contribution is given by the Institute. However Central Govt. contribution provident fund rules clearly stated that the CPF contribution should not be less than 10% of the emolument and not more than his emolument. The matter was first raised in 86th meeting of BOG of Regional Engineering College, Kurukshetra held on 23.01.1996 subsequently, that matter was placed again in 8th BOG meeting held on 23.07.2005 for consideration of same issue.

Similarly, Govt. of India introduced the new Pension Scheme for all regular employees joined after 01.01.2004. Which defines that the employee contribution should not be less than 10% of pay in pay band, Grade Pay and Dearness Allowance contribution there of (Copy enclosed as Annexure E from 35 to 35

The designated fund manager by the Govt. of India under new Pension Scheme would not accept the contribution of Employees and Employer share less than 10% of Salary and Dearness Allowance.

In view of the above, it is quite difficult to adopt dual pattern of deduction of employee share and equal matching contribution under CPF and new Pension Scheme.

The Finance Committee may consider suitable recommendation to Board of Governors.

Architecture of the New Pension System

Annexure - E

Item No. 22.8

- (iv) It will have a Central Record Keeping and Accounting (CRA) infrastructure, several Pension Fund Managers (PFMs) to offer three categories of schemes, viz., options A, B and C.
- (v) The participating entities (PFMs and CRA) would give out easily understood information about past performance, so that the individual would be able to make informed choices about which scheme to choose.

2. The effective date for operationalization of the new pension system shall be from 1-1-2004.

2

**GL, M.F., F. No. 1 (7)(2)/2003/TA/11, dated 7-1-2004 read with
O.M. No. 1 (7) (2)/2003/TA/67-74, dated 4-2-2004**

Salient features of New Pension Scheme.—Government of India have introduced a new Defined Contribution Pension Scheme replacing the existing system of Defined Benefit Pension System *vide* Government of India, Ministry of Finance, Department of Economic Affairs Notification, dated 22-12-2003. The New Pension Scheme comes into operation with effect from 1-1-2004 and is applicable to all new entrants to Central Government service, except to Armed Forces, joining Government service on or after 1-1-2004.

The salient features of the New Pension Scheme are as follows:—

1. The New Pension Scheme will work on defined contribution basis and will have two tiers—Tiers-I and II. Contribution to Tier-I is mandatory for all Government servants joining Government service on or after 1-1-2004, whereas Tier-II will be optional and at the discretion of Government servants.
2. In Tier-I, Government servants will have to make a contribution of 10% of his basic pay *plus* DA, which will be deducted from his salary bill every month by the PAO concerned. The Government will make an equal matching contribution.
3. Tier-I contributions (and the investment returns) will be kept in a non-withdrawable Pension Tier-I Account. Tier-II contributions will be kept in a separate account that will be withdrawable at the option of the Government servant. Government will not make any contribution to Tier-II account.
4. The existing provisions of Defined Benefit Pension and GPF would not be available to new Government servants joining Government service on or after 1-1-2004.
5. In order to implement the Scheme, there will be a Central Record Keeping Agency and several Pension Fund Managers to offer three