

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**AGENDA  
OF  
FINANCE COMMITTEE MEETING**



**26<sup>th</sup> MEETING  
TO BE HELD ON 01.10.2012**

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda:** For the 26<sup>th</sup> meeting of the Finance Committee

**Place:** Board Room, BrahMos Aerospace, DRDO,  
Delhi Cantt., New Delhi

**Date:** Monday, 1<sup>st</sup> October, 2012 at 11:00 A.M

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26.1	To confirm the minutes of 25 <sup>th</sup> Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 20.07.2012	1-4
26.2	To note follow up action taken on the 25 <sup>th</sup> Meeting of the Finance Committee held on 20.07.2012	5-6
26.3	To consider Revised Budget Estimates for the year 2012-13 and Original Budget Estimates for the year 2013-14 for Under Graduate and Post Graduate Courses.	7
26.4	To consider the Grant of Special Allowance to Dy. Director, Deans, Associate Deans, Chief Warden and Associate Warden.	8-10
	Any other Item	

**Item 26.1: To confirm the minutes of 25<sup>th</sup> Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 20.07.2012.**

The minutes of the 25<sup>th</sup> Meeting of the Finance Committee held on 20.07.2012 were circulated to the members vide our letter No. Acs/25<sup>th</sup> FC/1040/4832 dated 27.07.2012. No comments from any member have been received.

A copy of the minutes of 25<sup>th</sup> Meeting of the Finance Committee held on 20.07.2012 is placed at Annexure – A on pages 2-4

The Finance Committee may confirm the minutes of the 25<sup>th</sup> Meeting of the Finance Committee held on 20.07.2012.

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA - 136119**

**Minutes of 25<sup>th</sup> Meeting of the Finance Committee, NIT, Kurukshetra held on 20.07.2012 at 11.00 a.m at BrahMos Aerospace, 16, Cariappa Marg, Kirby Place, Delhi Cantt., New Delhi - 110 010.**

Present:

1. Padmashri Dr. A. Sivathanu Pillai Chairperson  
Distinguished Scientist &  
Chief Controller (R&D), DRDO &  
CEO & MD, BrahMos Aerospace  
16, Cariappa Marg, Kirby Place,  
Delhi Cant., New Delhi - 110 010.
2. Prof. Anand Mohan Member  
Director  
National Institute of Technology  
Kurukshetra
3. Sh. Rajesh Singh Solanki Member  
Under Secretary (NITs)  
Representative of Joint Secretary (Tech.)  
Department of Higher Education  
Ministry of Human Resource Development  
Govt. of India, Shastri Bhawan  
New Delhi - 110 001
4. Sh. Navin Soi Member  
Director (Finance)  
Representative of Joint Secretary & Financial Advisor (IFD)  
Department of Higher Education  
Ministry of Human Resource Development  
Govt. of India, Shastri Bhawan  
New Delhi - 110 001
5. Sh. G.R. Samantaray Member-Secretary  
Registrar (Incharge)  
National Institute of Technology  
Kurukshetra

Before the Agenda was taken up, Prof. Anand Mohan, Director, NIT, Kurukshetra extended warm welcome to Hon'ble Chairperson, Finance Committee & Board of Governors & all other members present in the Finance Committee.

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The Finance committee made recommendations/took decisions as under:

**Item 25.1 To confirm the minutes of 24<sup>th</sup> Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 12.03.2012**

The Finance Committee confirmed the minutes of the 24<sup>th</sup> meeting of the Finance Committee held on 12.03.2012.

**Item 25.2 To note follow up action taken on the 24<sup>th</sup> Meeting of the Finance Committee held on 12.03.2012.**

The Finance Committee noted the follow up action taken by the Institute on the 24<sup>th</sup> meeting of the Finance Committee held on 12.03.2012.

**Item 25.3 To consider the enhancement of the Honorarium to External Experts @ Rs.3,000/- per sitting.**

The Finance Committee resolved to recommend to the Board the enhancement of the honorarium to the external experts @ Rs.3,000/- per sitting.

**Item 25.4 To consider and approve the recommendations of the Committee regarding granting interest bearing House Building Advance (HBA) to the employees of the Institute.**

The Finance Committee recommended to create a Corpus Fund of Rs.2.00 crores out of "Institute Development fund (Consultancy share)" at prescribed interest rates as per Govt. of India rules from time to time.

**Item 25.5 To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2011-12.**

The Finance Committee approved the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2011-12. However, the Hon'ble Chairperson desired that the presentation on analytical comparison of funds in-flow and out-flow as other reputed NITs be presented at the Finance Committee in future.

**Item 25.6 To consider possible expansion and proposal for various technical/operational alternatives for improved functioning and services of Centre of Computing and Networking (CCN)**

The Finance Committee approved the proposal of estimated expenditure of CCN in tune of Rs. 6.47 crores out of Plan Grant. It was also resolved that complete project report for CCN duly approved by the Director be submitted to the Hon'ble Chairperson.





















should the fare exceed the normal fare of the entitled class offered by Air India or their subsidiaries. Individual officers are encouraged to make bookings through the internet. It would require a credit card through which payments can be made. Reimbursement of service charge expenses on such credit card would be permissible.

**Note 3.—** Officers who cover in Grade-III are entitled to travel by air within India provided the distance involved is more than 500 kms and the journey cannot be performed by overnight by train. Prior approval of competent authority for each journey should be obtained.

**Note 4.—** In case of Journey by Air/A.C. Rail/A.C.Bus/Deluxe Bus, tickets shall be appended to T.A Bills. In case of Rail Journey by 1st Class/A.C. Chair Car, ticket/ ticket no./reservation slip, as the case may be, shall be produced. In the absence of ticket, wherever required, ordinary rail/bus fare will be given.

**Note 5.—** The actual cost of reservation and sleeper charges will be reimbursed in full.

**Note 6.—** There shall be no bar in undertaking a journey by any mode or in any category above the respective entitlement of the employee provided that the claim filed for reimbursement is voluntarily restricted to the said entitlement. However, in all such cases the essential documents required to be submitted and essential conditions required to be met in reference to the performance of journey by the mode and in the category in which the journey was actually conducted shall have to be submitted alongwith the claim. With this condition, henceforth, there shall be no pre-requirement of seeking the approval of the competent authority for conducting a journey above the entitlement. This provision will not be applicable if journey is performed by a Government employee in his own car without prior approval of the competent authority as per Note 3 below B(ii).

**B (ii) Entitlement of journey by road by a Mode other than Public Transport while on tour within India :-**

Grade	Journey by Taxi/ Autorickshaw	Journey by own conveyance	Rate of Road Mileage	Local journey within or outside the State
1.	2	3		4
<b>Gr. I</b> (Gr. Pay 10000 and above)	AC Taxi	By own car.	Rs. 10/- pkm. (for own Car/ AC Taxi) Rs. 8/- pkm for Non- AC Taxi.	AC/Non-AC Taxi charges of upto 50 kms. per diem for travel within the city.
<b>Gr. II</b> (Gr. Pay 8900-9800)	AC Taxi	By own car.	Rs. 10/- pkm. (for own Car/ AC Taxi) Rs. 8/- pkm for Non- AC Taxi.	AC/Non-AC Taxi charges of upto 50 kms. per diem for travel within the city.
<b>Gr. III</b> (Gr. Pay 4600-8800)	Non AC Taxi (with prior approval of the Admn. Secy./HOD for each journey)	By own car (with prior approval of the Admn. Secy./HOD for each journey)	Rs. 8/- pkm. (for own Car/ Non-AC Taxi)	Non AC Taxi or auto- rickshaw charges @ Rs. 8/- or Rs. 6/- pkm, as the case may be, limited to Rs. 150/- per diem for travel within the city.