

PP 5/6/2003

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA**



**AGENDA  
FOR  
FINANCE COMMITTEE MEETING**

**2<sup>ND</sup> MEETING  
SCHEDULED ON 13<sup>TH</sup> JUNE, 2003**

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda** : For the 2<sup>nd</sup> meeting of the Finance Committee  
**Place** : Board Room of National Institute of Technology,  
Kurukshetra  
**Date** : Friday, the 13<sup>th</sup> June, 2003 at 11.30 A.M.

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2.8	To consider payment of contribution for Central Coordination Cell cum Guest House for NITs in New Delhi.	23
2.9	To consider enhancement in fee and miscellaneous expenses to the Counsel in Hon'ble Supreme Court of India, New Delhi.	24-25
2.10	To note recovery from Shri Narain Singh, Ex-Clerk at the time of retirement due to legal case.	26
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2.12	To note the position of research schemes/projects sanctioned to the Principal-Investigators.	30- 35

**Item 2.1 To confirm minutes of 1<sup>st</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 8.11.2002.**

The minutes of 1<sup>st</sup> meeting of the Finance Committee of the Institute held on 8.11.2002 were circulated to the members vide letter No. A/1<sup>st</sup> FC/7219-25 dated 20.11.2002. No comments were received from any member who attended the meeting.

A copy of minutes of 1<sup>st</sup> meeting of the Finance Committee held on 8.11.2002 is enclosed as Annexure A from pages 2 to 12.

The Finance Committee may confirm minutes of 1<sup>st</sup> meeting of the Finance Committee held on 8.11.2002.

**NATIONAL INSTITUTE OF TECHNOLOGY,  
(DEEMED TO BE UNIVERSITY)  
KURUKSHETRA-136119**

**Minutes of the 1<sup>st</sup> meeting of the Finance Committee  
of National Institute of Technology (Deemed to be  
University), Kurukshetra held on 8.11.2002 at 2.00 P.M.  
In the Board Room of the Institute at Kurukshetra.**

Present:-

- |    |   |                  |
|----|---|------------------|
| 1. | Prof. Bhushan Lal Dhoopar,<br>Hon'ble Chairman, Board of Governors &<br>Chairman, Finance Committee,<br>NIT, Kurukshetra.   | In Chair         |
| 2. | Shri Dharam Vir, IAS,<br>Financial Commissioner & Principal Secretary to<br>Govt. of Haryana,<br>Technical Education Department,<br>Haryana Civil Secretariate,<br>Chandigarh.                              | Member           |
| 3. | Dr. D.K. Sharma<br>Additional Apprenticeship Adviser(I),<br>Government of India,<br>Ministry of Human Resource Development,<br>(Department of Secondary & Higher Education)<br>Shastri Bhawan,<br>New Delhi | Member           |
| 4. | Dr. N P Mehta,<br>Director,<br>NIT, Kurukshetra.  | Director-Member  |
| 5. | Sh. R.P.S. Lohchab<br>Registrar,<br>NIT, Kurukshetra  | Member-Secretary |

The Financial Commissioner and Principal-Secretary to Govt. of Haryana, Finance Department or his representative, Dr. R S Sirohi, Director, IIT, New Delhi and Financial Advisor (Integrated Finance Division), Govt. of India, MHRD or his representative could not attend the meeting. However, observations of the Integrated Finance

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Division, Govt. of India, MHRD were personally brought and placed before the Finance Committee by Dr. D.K. Sharma, Additional Apprenticeship Adviser (I), Ministry of Human Resource Development for consideration.

The Director-Member welcomed the Hon'ble Chairman, Board of Governors and the Finance Committee and other members of the Finance Committee before taking up the agenda items. The comments sent by the Integrated Finance Division, Govt. of India, MHRD were also considered by the Finance Committee during the course of discussion.

The members of the newly constituted Finance Committee of the Institute resolved to thank the existing members of the Finance Committee of Regional Engineering College, Kurukshetra for taking initiatives with sincere efforts for making Regional Engineering College, Kurukshetra a reputed Institute.

The Finance Committee made recommendations/took decisions as under:-

Item 1.1            To confirm minutes of 90<sup>th</sup> meeting of the Finance Committee Regional Engineering College, Kurukshetra held on 20.5.2002.

The minutes of the 90<sup>th</sup> meeting of the Finance Committee, Regional Engineering College, Kurukshetra held on 20.5.2002 were confirmed.

Item 1.2            To note follow up action taken on the minutes of 90<sup>th</sup> meeting of the Finance Committee held on 20.5.2002

The Finance Committee noted that minutes of 90<sup>th</sup> meeting of the Finance Committee of Regional Engineering College, Kurukshetra held on 20.5.2002 have been ratified by the Board of Governors in their 1<sup>st</sup> meeting held on 19.10.2002 and accordingly follow up action will be taken now.

*RK*



The Finance Committee advised that its recommendations/decisions may be implemented, subject to the Board's decision on Item 1.15, in anticipation of their ratifications by the Board of Governors so that unnecessary delay in implementing urgent/time bound decisions is avoided.

Item 1.3 To consider the Revised Budget Estimates for 2002-03 and Original Budget Estimates for 2003-04 for Undergraduate courses.

The Finance Committee noted as under:-

- (a) The Non-Plan and Plan Budget of the Institute have been prepared in three parts of the Budget as enclosed with the Finance Committee agenda.
- (b) The part one of the Budget contains revised budget estimates for the year 2002-03 and Original budget estimates for the year 2003-04 for Undergraduate Courses.
- (c) The estimates of Non-Plan Budget for Undergraduate Courses as prepared by the Institute are on higher side.

The Member-Secretary explained to the Finance Committee Members that a sum of Rs. 100.00 lacs (app.) on account of vacant posts for six months of the current financial year have been included in the revised budget estimates for the year 2002-03. The Member-Secretary also intimated that amount proposed for the Campus Interview Facilities for the students was kept on a very low side and hence insufficient.

The Finance Committee desired that the Revised Budget Estimates for the year 2002-03 and the Original Budget Estimates for the year 2003-04 for the undergraduate courses should be re-cast by the Institute after excluding the provision of salary made for the vacant posts in the current year's budget. A provision of Rs. 1.00 lac for Campus Interview facilities be made in the current year's budget as well as next year's budget.

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The Finance Committee recommended to the Board that the Revised Budget Estimates for the year 2002-03 and the Original Budget Estimates for the year 2003-04 for the undergraduate courses be approved as per the fresh statement enclosed as Annexure according to which the net share of the State Government towards the Revised Budget Estimates for the year 2002-03 and the Original Budget Estimates for the year 2003-04 comes to Rs. 409.62 lacs and Rs. 508.17 lacs respectively. After adjusting income from rent of buildings and interest earned on the deposits, the net share of the Central Government towards the Revised Budget Estimates for the year 2002-03 and the Original Budget Estimates for the year 2003-04 comes to Rs. 374.12 lacs and Rs. 471.66 lacs respectively. The Finance Committee further recommended to the Board that Part-III and Part-IV of the Budget may also be approved.

Shri Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Department, intimated categorically that while recommending Deemed University status to RECK with rechristened as NITK, the State Government committed that its share of non-plan funds will be at the level of the year 1998-99 i.e. Rs. 238.05 lacs per annum and accordingly the State Government will release its share of Rs. 238.05 lacs only and in addition amount of Rs. 26.32 lacs towards deficit as on 1.4.2002. The Finance Committee desired that matter regarding the sharing pattern of funds for the undergraduate courses be taken with the Central Government on priority basis.

Item 1.4 To consider the Revised Budget Estimates for 2002-03 and Original Budget Estimates for 2003-04 for Postgraduate Courses.

The Finance Committee recommended to the Board that revised budget estimates for the year 2002-03 and original budget estimates for the year 2003-04 for the Postgraduate Courses be approved as per details furnished in the Agenda Item.

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- Item 1.5 To consider the Revised Budget Estimates for 2002-03 for Special BE Degree Courses for diploma holders.

The Finance Committee recommended to the Board that revised budget estimates for the year 2002-03 for the Special BE degree courses for diploma holders be approved as per details furnished in the agenda item.

The Finance Committee noted that original budget estimates for the year 2003-04 have not been prepared due to the reason that the special BE degree courses for diploma holders have since been discontinued by the State Govt. and there will be no classes for special BE degree courses from the next academic session.

- Item 1.6 To consider short supply of funds by the State Government of Haryana for Undergraduate courses.

The Finance Committee noted that there was a deficit of Rs. 26.32 lacs as on 1.4.2002 against the State Government in respect of Undergraduate Courses.

Sh. Dharam Vir, IAS, Financial Commissioner and Principal-Secretary to Govt. of Haryana, Technical Education Department intimated that the State Government will wipe off the said deficit of Rs. 26.32 lacs after reconciliation and in addition the State Govt. will release a sum of Rs. 238.05 lacs towards its share for the current financial year for Undergraduate Courses as already committed.

- Item 1.7 To consider reimbursement of medical expenses to the staff members of National Institute of Technology, Kurukshetra

The Finance Committee recommended to the Board that reimbursement of medical expenses be made to the Institute's employees as per details furnished in the agenda item.

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Item 1.8 To note the position of research schemes/projects sanctioned to the Principal Investigators.

The Finance Committee noted with serious concern that research schemes/projects sanctioned to various Principal Investigators of the Institute have not been completed within the stipulated duration and thus huge amounts are lying unspent.

The Finance Committee desired that the defaulting Principal Investigators be asked to explain as to why they are not utilizing the funds received by them for their schemes and projects and their replies along with comments of the Director be placed before the Finance Committee in its next meeting.

Item 1.9 To consider revision of pay scales of Sr. Administrative Officers of the Institute w.e.f. 1.1.1996 on the Central Govt. pattern on recommendations of 5<sup>th</sup> Pay Commission.

The Finance Committee noted as under:-

- (i) The pay scales of the Sr. Administrative Officers are on the Central Government pattern from the inception of the Institute.
- (ii) Their pay scales have not so far been revised w.e.f. 1.1.1996 on the Central Government pattern on recommendations of the 5<sup>th</sup> Pay Commission.
- (iii) The Govt. of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide their letter No. F.18-6/98-TS-III dated 19.6.2000 have already allowed them revised pay scales on Central Government pattern w.e.f. 1.1.1996 on scale to scale basis.
- (iv) The Integrated Finance Division, Ministry of Human Resource Development while sending their comments regarding revision of pay scales of the Sr. Administrative Officers (Item 1.9) has observed that they may be granted the replacement pay scales as notified by the Govt. of India vide their letter No. F.18-6/98-TS-III dated 19.6.2000.

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- (v) The Committee constituted by the State Government under the Chairmanship of Sh. Dharam Vir, IAS, Financial Commissioner and Principal-Secretary to Govt. of Haryana, Technical Education Department also decided that pay scales of the Senior Administrative Officers of the Institute be revised w.e.f. 1.1.1996 on Central Govt. pattern in terms of the Govt. of India, Ministry of Human Resource Development letter No F.18-6/98-TS-III dated 19.6.2000.

The Finance Committee recommended to the Board that Sr. Administrative Officers of the Institute be allowed following revised pay scales on the Central Govt. pattern on the basis of scale to scale revision w.e.f. 1.1.1996 in terms of Govt. of India, Ministry of Human Resource Development letter No. F.18-6/98-TS-III dated 19.6.2000.

Sr. No.	Post	Existing scale on Central Government pattern as on 31.12.1995	Revised pay scales on Central Govt. pattern w.e.f. 1.1.96 on the basis of scale to scale revision
1.	Registrar	3000-100-3500-125-4500	10000-325-15200
2.	Workshop Supdt.	3000-100-3500-125-4500	10000-325-15200
3.	Deputy Registrar	2200-75-2800-EB-100-4000	8000-275-13500
4.	Stores Officer	2000-60-2300-75-3200	6500-200-10500
5.	Foreman	2000-60-2300-EB-75-3200-100-3500	6500-200-10500.

The Finance Committee however desired that the Institute should examine as to whether there is no other similar case left which involves scale to scale revision w.e.f. 1.1.1996 on Central Government pattern.

- Item 1.10 To consider grant of revised pay scale of the System Analysts and Programmers on the State Government pattern on implementation of the 5<sup>th</sup> Pay Commission's recommendations.

The Finance Committee noted as under:-

- (a) The System Analysts of the Institute were in the pre-revised State Government pay scale of Rs. 2200-4000 before the revised pay scales took place w.e.f. 1.1.1996.

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- (b) The System Programmers were in the pre-revised State Government pay scale of Rs. 2000-3500 before the revised pay scales took place w.e.f. 1.1.1996. The Board of Governors of the Institute in their meeting held on 15.3.1997 changed the designation of "System Programmers" to "Programmers" in the pre-revised State Government pay scale of Rs. 2200-4000.
- (c) The Integrated Finance Division, Ministry of Human Resource Development while sending their comments on the agenda item 1.10 have observed that System Analysts and Programmers are non-teaching posts and they may be given replacement pay scales applicable to State Government employees of corresponding categories.
- (d) The Committee constituted by the State Govt. under the Chairmanship of Sh. Dharam Vir, IAS, Financial Commissioner and Principal-Secretary to Govt. of Haryana, Technical Education Department decided to allow the replacement pay scale of Rs. 2200-4000 to the System Analysts w.e.f. 1.1.1996 and to the Programmers w.e.f. 15.3.1997.

The Finance Committee recommended to the Board that the following revised pay scales may be allowed to System Analysts and Programmers of the Institute:-

- (a) The System Analysts of the Institute may be allowed the pay scale of Rs. 8000-13500 on the State Government pattern w.e.f. 1.1.1996 on the basis of scale to scale revision without facility of Career Advancement such as Senior Scale and Selection Grade.
- (b) The Programmers may also be allowed the revised pay scale of Rs. 8000-13500 w.e.f. 15.3.1997 on the State Govt. pattern on the basis of scale to scale revision without facility of Career Advancement such as Senior Scale and Selection Grade.

Item 1.11 To consider enhancement in fee and misc. expenses of the Counsel in Hon'ble Supreme Court of India, New Delhi.

The Finance Committee desired that matter regarding enhancement in legal fee to Sh. S. Srinivasan may be placed before the Finance

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Committee in its next meeting after ascertaining as to whether Shri Srinivasan is a lawyer on record or a Sr. Lawyer in the Hon'ble Supreme Court of India.

Item 1.12 To review the case of realization of penal rent from the Managing Director, CONFED/specially Registrar of the Cooperative Societies, Kurukshetra during the period Sh. Balbir Singh, Assistant remained on deputation with them.

The Finance Committee noted that the issue regarding recovery of penal rent outstanding against Sh. Balbir Singh, Assistant for the period from 12.7.1988 to 21.2.1991 amounting to Rs. 28690.65 has been delayed inordinately.

The Finance Committee decided that Sh. Balbir Singh, Assistant should be made responsible for the said outstanding penal rent and steps should be taken to recover the outstanding penal rent from him.

Item 1.13 To consider waiving off recovery of Conveyance Allowance, of Rs. 37,900/- paid to Dr. K.K. Nagpal, Sr. Medical Officer of the Institute.

The Finance Committee noted that the Sr. Medical Officer is required to attend the employees/their family members on their residences in the Institute's Campus and students in the Hostels in emergency and he has to incur expenditure on petrol etc. for his vehicle from his pocket.

The Finance Committee recommended to the Board that recovery of Conveyance Allowance of Rs. 37,900/- from Dr. K K Nagpal, Sr. Medical Officer for the previous years may not be made. However, the audit para may be got settled in the meantime.

Item 1.14 To consider continuation of Spl. Pay of Rs. 150/- per month to the Dy. Supdts. of the Institute.

The Finance Committee noted that the Dy. Supdts. of the Institute were getting Special Allowance even before the pay revision of 1.1.1986. The officials such as Clerks, Assistants and Supdts. etc. in the Haryana Civil

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Secretariate, Chandigarh as well as K.U.Kurukshetra are also getting Special Pay.

The Finance Committee recommended to the Board that Dy. Supdts. should continue getting Spl. Pay of Rs. 150/- per month which has been allowed to them by the Board of Governors of the Institute in the past with the condition that the audit para may be got settled.

Item 1.15      To note outstanding audit objections appearing in the Inspection Reports for the period from 1997-98 to 2000-01.

The Board noted that the Institute settled seven audit paras out of 11 outstanding audit paras for the year 1997-98 to 2000-01 and only 4 audit paras remain un-settled as per details enclosed with the agenda item.

The Finance Committee advised that vigorous efforts should be made by the Institute to get the remaining audit paras settled on priority basis.

The meeting ended with a vote of thanks to the Chair.

*R P S Lohchab*  
( R P S Lohchab )  
Registrar & Member Secretary

Annexure to the minutes  
of the FC agenda item 1.3

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA**

Sr. No.	Head of Accounts	Revised Budget Estimates for the year 2002-03 approved by FC	Original Budget Estimates for the year 2003-04 approved by FC
		(R u p e e s	I n l a c e s)
1.	Pay and Allowances including HRA, CPF, LTC, Ex-Gratia, Medical allowance, Retirement/Death Gratuity, Bonus, Liveries TA on retirement and TA Candidate.	835.24	1023.91
2.	Scholarships to students	1.00	1.00
3.	Department Operating Cost	20.00	21.50
4.	Contingencies	43.13	47.80
5.	Library	5.35	5.85
6.	N.C.C.	0.02	0.02
7.	Maintenance	20.00	20.00
8.	Hospital, Medical & other Charges (Purchase of Medicines etc.)	2.50	2.50
9.	Study tour of students.	0.15	0.20
10.	Special Repairs to Vehicles	0.50	1.00
11.	Campus Interview facilities for students.	1.00	1.00
12.	Maintenance of Computers/ EPBAX	6.60	7.80
GRAND TOTAL		935.49	1132.58
LESS INCOME		116.25	116.25
Net Recurring Expenditure		819.24	1016.33
Share of the State Govt. (50% of above)		409.62	508.17
Share of the Central Govt. (50% of above)		409.62	508.16
Less Income from Rent & Interest on Deposits adjusted against Central Govt. share		35.50	36.50
Net share of the Central Govt.		374.12	471.66

**Item 2.2 To note follow up action taken on the minutes of 1<sup>st</sup> meeting of the Finance Committee held on 8.11.2002.**

The minutes of 1<sup>st</sup> meeting of the Finance Committee held on 8.11.2002 were placed before the Board of Governors in their meeting held on 19.4.2003 for ratification. Follow up actions could not, therefore, be taken on all decisions so far. The action on the items will be reported in next meeting of the Finance Committee

The Finance Committee may note.

Item 2.3 To note follow up action taken on minutes of 90<sup>th</sup> meeting of the Finance Committee held on 20.5.2002.

The recommendations of the Finance Committee made in its 90<sup>th</sup> meeting held on 20.5.2002 were approved by the Board of Governors in its 1<sup>st</sup> meeting held on 19.10.2002. The actions taken on the recommendations are reported in Annexure B Page 15 to 16.

The Finance Committee may note.



ANNEXURE 'B'  
ITEM NO. 2.3

Item	Subject	Action taken
90.1	To confirm minutes of 89 <sup>th</sup> meeting of the Finance Committee, Regional Engineering College, Kurukshetra held on 18.9.2001.	No action required.
90.2	To note follow up action taken on the minutes of 87 <sup>th</sup> meeting of the Finance Committee held on 5.10.2000.	No action required.
90.3	To note follow up action taken on the minutes of 88 <sup>th</sup> meeting of the Finance Committee held on 31.5.2001.	No action required.
90.4	To note follow up action taken on the minutes of 89 <sup>th</sup> meeting of the Finance Committee held on 18.9.2001.	No action required.
90.5	To consider preparation of Annual Accounts on uniform format of accounts for Central Autonomous Bodies.	Action taken.
90.6	To consider Annual Accounts of Regional Engineering College, Kurukshetra for the year 2001-2002.	Action taken.
90.7	To consider writing off unserviceable articles of the Stores Section.	Action taken.
90.8	To consider increasing the Administrative Powers of the Principal to write-off unserviceable articles of dead stock and expenditure on demurrage.	Noted for compliance.
90.9	To note action taken by the College to make purchase above Rs. 2.00 lacs and upto Rs. 3.00 lacs per item.	Noted for compliance.
90.10	To consider travelling of Prof IJS.Lamba, Prof-in Civil Engineering Department by air.	Action taken.
90.11	To consider reimbursement of medical expenses to the Staff Members of Regional Engineering College, Kurukshetra.	Action taken.

90.12	To consider reimbursement of medical expenses to Sh. G.Lall, Ex-Senior Project Leader, Entrepreneurship Development Cell, Regional Engineering College, Kurukshetra.	Noted for compliance.
90.13	To consider rate of interest of C.P.F. balances of the subscribers for the period 1.4.2001 to 31.3.2002 and 1.4.2002 to 31.3.2003.	Action taken.
90.14	To consider memo No. 40/5/89-TE dated 13.7.2001 from the Financial Commissioner & Secretary to Govt. of Haryana, Technical Education Department for placing the post of Asstt. Librarian of the College in the State Govt. pay scale.	Noted for compliance.

**Item 2.4 To consider and approve Annual Accounts of National Institute of Technology, Kurukshetra for the year 2002-2003.**

The Institute gets its Annual Accounts approved from the Chairman, Board of Governors/Board of Governors of the Institute in terms of Govt. of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi D.O. No. 11019/13/82-T.4 dated 12.2.1982 (copy enclosed as Annexure C on Page 19).

The Annual Accounts duly certified by the Accountant General (Audit) Haryana alongwith Audit Report are then to be submitted to the Govt. of India for placing before the Parliament.

The Finance Committee in its 64<sup>th</sup> meeting held on 5.12.1991 vide item 64.7 while considering Audit Report on Accounts of the College for the year 1990-91 recommended as under:-

"The Finance Committee considered and noted the Audit Report and Annual Accounts of the College for the year 1990-91 duly certified by the Accountant General (Audit) Haryana.

The Finance Committee, however, desired that in future the Annual Accounts of the College should be first put up to the Finance Committee before these are got approved from the Chairman, Board of Governors/Board of Governors of the College".

The Annual Accounts for the year 2002-2003 which are enclosed with the Agenda have been prepared in the following parts as per guidelines issued by the Govt. of India, Ministry of Finance, Deptt. of Expenditure, New Delhi vide letter No. CDN/MF-CGA/98/99 dated 31.8.2000.

- (i) Balance Sheet
- (ii) Income & Expenditure Account
- (iii) Schedules forming part of Balance Sheet and Income & Expenditure Account
- (iv) Receipts & Payments Accounts

Receipts & Payment Accounts for the year 2002-2003 are as under:-

	(Rs. in lacs)
1. Opening balance as on 1.4.2002	427.53
2. Grants received from Central Govt. during 2002-2003.	1016.24
3. Grants received from State Govt. during 2002-2003	247.05
4. CPF and other Misc. income etc. during 2002-2003	2382.91
Total (1+2+3+4)	4073.73
5. Expenditure incurred during 2002-2003	3621.74
6. Balance as on 1.4.2003	451.99

The Finance Committee may consider and approve the Annual Accounts of the Institute for the year 2002-2003 so that the same could be handed over to the Audit Party of the AG (Audit), Haryana for verification and certification.



Prof. C.S. Jha,  
Educational Adviser (T)

D.O. H. 11019/13/82-T.4  
Government of India,  
Ministry of Education & Culture  
(Department of Education)  
New Delhi

February 12, 1982.

Subject: Preparation of Annual Reports/Audit Reports  
in both versions for the year 1981-82.

Dear Prof. Kaul,

Kindly refer to my D.O. No. H.11019/7/81-T.4 dated 5th February, 1981 wherein I had informed you that the final accounts of your College should be made available to the concerned A.Gs latest by 30th June of the concerned year.

In spite of the clear instructions from the Ministry it has been reported by the Comptroller & Auditor General of India, New Delhi that only six Regional Engineering Colleges were able to submit their accounts by 30th June. These Colleges are Jaipur, Kurukshetra, Rourkela, Surat, Surathkal, and Warangal. The Accounts of Regional Engineering Colleges at Bhopal, Calicut, Durgapur and Srinagar were received by the concerned A.Gs on 2nd, 4th, 9th and 17th July, 1981 respectively. Rest of the Colleges have submitted the accounts very late. The Comptroller and Auditor General has time and again informed this Ministry that it is not possible for the concerned A.Gs to finalise the Audit Report of the concerned College if the final accounts duly approved by the Board of Governors of the respective institutions are not made available to the concerned A.Gs by 30th June of the concerned year. The Committee on papers laid on the Table of the Parliament has also adversely commented in this matter and has desired that in future Annual and Audit Reports of the Regional Engineering Colleges must be placed before the Parliament within the scheduled time i.e. latest by 31st December of the concerned year.

In the circumstances, I once again advise you to take personal interest in the matter and see that the final accounts of your College for the year 1981-82 duly approved by the Chairman/Board of Governors of your College are submitted to the concerned A.G. before 30th June, 1982 and this Ministry be informed accordingly. Here I may like to advise you that institutions defaulting to meet this dead line may face suspension of Central Government grants in future.

With kind regards,

Yours sincerely,

SD/-  
( C S Jha )

Prof. B K Kaul,  
Principal  
Regional Engineering College,  
KURUKSHETRA

No.51.1/2003-2004/PA (Tech-I)/ 64-152.  
Government of India  
Ministry of Communications & IT  
Department of Posts  
P.A. Wing: Tech-I Branch  
Dak Bhawan: Sansad Marg  
New Delhi-110 001.

Dated: 21.05.2003.

*ADG/GPF To*

All Principal Chief Postmasters General  
Chief Postmasters General  
All Directors/Dy. Directors of Accounts, (Postal).  
Director Postal Staff College of India, Ghaziabad.  
All Directors Postal Training Centres.

Sub: Rate of Interest on GPF for the year 2003-2004.

Sir,

A Gazette notification from ministry of Finance and company affairs  
(Department of Economic Affairs), New Delhi vide No. F-5(1)-PD/2003 dated  
12.3.2003 on the subject cited above is forwarded herewith for information  
and necessary action.

*(87/29)*

Yours faithfully,

*P. C. Panda*  
(P.C. PANDA)  
ADG (Book&Accounts.)

Encl: As above.

*By - Director 28/5*

*P. Sinha  
26/05/03*

*26/5/03*

Item 2.5 To consider the rate of interest of C.P.F. balances of the subscribers for the period 1.4.2003 to 31.3.2004.

Rule 5 of the Contributory Provident Fund of the Institute provides that interest at the rate fixed by the Board of Governors from time to time is to be credited to each subscriber's account half yearly. Further on the recommendation of the Finance Committee, the Board of Governors in its meeting held on 11.3.68 decided that the Institute should normally allow the same rate of interest as it earns from the investments on long terms securities after sufficient margin for adjustment.

The Institute has invested C.P.F. liabilities of Rs. 18,57,65,000/- in fixed deposits with various agencies as per details given below:-

Sr. No.	Amount invested Rs.	Agency with which deposited	Rate of interest for the financial year 2003-2004
1.	17,65,00,000.00	State Bank of India, RECK	6.5% to 10.75%
2.	22,65,000.00	State Bank of India, KUK	11%
3.	70,00,000.00	Canara Bank	10.5%
	<u>18,57,65,000.00</u>		

The average rate of interest to be earned during the financial year 2003-2004 will be @ 8.5% (app.) per annum as per investment with various agencies.

The Finance Committee may consider and make suitable recommendations to the Board of Governors that interest on Contributory Provident Fund balances of the subscribers be paid @ 8% p.a. for the period from 1.4.2003 to 31.3.2004.



Item : 2.6 To consider reimbursement of medical expenses to the staff members of National Institute of Technology, Kurukshetra.

The following staff members have claimed reimbursement of medical expenses incurred on indoor treatment by them on the treatment of members of their families and themselves as per details given below. The amount admitted by the Institute in respect of each has also been indicated.

Sr. No.	Name of the employee S/Shri	Relationship with the patient	Name of the Hospital	Period of treatment	Amount of the bill preferred Rs.	Amount admitted. Rs.
1.	Nand Kishore Ex-Chowkidar	Self	PGI, Chandigarh	24.11.02 to 15.1.03	87,817-50	87,817-50
2.	Maya Ram Estate Officer	Self	Escorts Heart Institute New Delhi	13.5.02 to 25.5.02	2,12,922-10	1,77,021-00
3.	RPS Lohchab Registrar	Self	Fortis Heart Institute Mohalli	18.4.03 to 21.4.03	2,20,061-15	1,87,939-95
4.	S K Gupta Foreman, Civil	Self	-do-	21.3.03 to 30.3.03	1,37,005-95	1,19,683-95

The medical reimbursement as stated above has been admitted by the Institute on the advice of the S.M.O. National Institute of Technology, Kurukshetra.

The claim of medical reimbursement exceeds the power of the Director, which is upto Ra. 50,000/- in each case.

The Finance Committee may consider and make recommendations to the Board of Governors for reimbursement of medical expenses as admitted by the Institute. The claim has been admitted as per Medical Attendant Rules of the State Government.



**Item 2.7 To consider increase the limit of late fee fine.**

At present we are collecting the following fees from the student of B.Tech./M.Tech. courses:

Sr. No.		B.Tech. Rs.	M.Tech. Rs.
1.	Tuition Fee	5000/- per year	3000/- per year 10000/- per year for sponsored candidates
2.	Institute Fund Dev.	4000/- per year	4000/- per year
3.	Seat Rent	1500/- per year for 1 <sup>st</sup> yr. 1500/- per year for 2 <sup>nd</sup> yr. 3500/- per year for 3 <sup>rd</sup> and 4 <sup>th</sup> yr.	3500/- per year
4.	Students Fund	3500/- per year	3500/- per year

It is pertinent to mention that at present we are charging late fee fine from the students on Institute dues @ Rs. 10/- per week for first four weeks and Rs. 20/- per week thereafter subject to a maximum of Rs. 100/-. Since the above amount of late fee is very meager, the students do not bother to deposit their fees in time. They deposit their dues at the fag end of the semester which increases the work of the office stupendously. In order to mitigate this problem, it is proposed to enhance late fee fine from the students on Institute Dues @ Rs. 50/- per week for first four weeks and Rs. 100/- per week thereafter, subject to a maximum of Rs. 500/-.

Five  
time  
increase

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

Student's College Fund

Item 2.8 To consider payment of contribution for Central Coordination Cell cum Guest House for NITs in New Delhi.

A Central Coordination Cell cum Guest House for RECs was established during the year 2001 at Sarv Priya Vihar, New Delhi with the approval of Ministry of Human Resource Development, New Delhi. The Ministry allocated a sum to the tune of Rs. 2,00,343.96 to our Institute and this amount was transferred to the Coordinator Guest House Cell for making contribution for running above Guest House. Later on the Ministry authorized the Principal, Dr. B.R. Ambedkar Regional Engineering College, Jalandhar (now Director, NIT, Jalandhar) as its Coordinator to look after the activities of the Coordination Cell cum Guest House. The work of Coordinator is being performed by the above said Institution since 2001.

While sending statement of account of the guest house for the period 08.06.2000 to 31.03.2002 the Registrar, Dr. B.R. Ambedkar NIT, Jalandhar has requested our Institute to remit a sum of Rs. 1.00 lac for making the Cell more effective by providing facilities like Fax machine, Computer and Clerbage. In order to make the said contribution from our Institute, the Institute can provide money from the Development Fund (share of consultancy & CEET income).

The Finance Committee may consider and make recommendations to the Board of Governors for providing Rs. 1.00 lac to the Central Coordination Cell cum Guest House out of College Development Fund as mentioned above.

Consultancy

OK

P. File  
Mak  
b/s  
Office

Hon'ble Director may kindly refer to his orders on the noting page of Manish Chaudhary Versus State of Haryana case file at the bottom of the noting( copy enclosed)for ready reference.

In this connection the requisite information is as under :

- (i) A final statement of cases - placed below for consideration and persual. ( as on 1.4.2003)
- (ii) Payments made to the counsels for the year 2001-2002 and 2002-2003 :

Payment made during 2001-2002

a) Sh.Jagjit Singh Virk,Advocate,Distt.Courts Kurukshetra.

Cases	Rate	Amount paid
9	@ Rs.1200/-	Rs. 10,800-00
6	@ Rs.1200/-	Rs. 7,200-00
		<u>Rs. 18,000-00</u>

b) Sh.Som Dutt,Advocate,Distt.Courts Kaithal

1	@ Rs.1200/-	Rs. 1200-00
---	-------------	-------------

c) Sh.Amarjeet Singh.Virk, Advocate,Punjab & Haryana High Courts, Chandigarh.

5	@ Rs. 4000/-	Rs. 20,000-00
6	@ Rs. 4000/-	Rs. 24,000-00
		<u>Rs. 44,000-00</u>

Payment made during 2002-2003

a) Sh.Jagjit Singh Virk, Advocate,Distt.Courts, Kurukshetra.

9	@ Rs. 1200/-	Rs. 10,800-00
10	@ Rs. 1200/-	Rs. 12,000-00

Sh.Gurdev Singh, Junior to Sh.Jagjit Singh

7	@ Rs. 1200/-	Rs. 8,400-00
---	--------------	--------------

Rs. 31,200-00

b) Sh.GB Madan,Advocate,Distt.Courts,Kurukshetra

2	@ Rs. 1400/-	Rs. 2,800-00
---	--------------	--------------

It is, therefore, proposed that a reasonable increase in the fee and misc. expenses may be considered and recommended by the Finance Committee for the cases in the Supreme Court of India in future. The fee in old cases may remain unchanged as per existing rate.

state ment of  
fee paid to  
Mr. Srinivas  
as per  
GA.

5000/- Clerk

**Item 2.10 To note recovery from Shri Narain Singh, Ex-Clerk at the time of retirement due to legal case.**

Since the inception of the Institute, the pay scales of Non-Teaching and Teaching Supporting Staff are on State government pattern. The last revision of pay scale i.e. on the recommendations of 5<sup>th</sup> Pay Commission was approved by the State Government. On receipt of approval of the State Government the pay scales of Non-Teaching and Teaching Supporting Staff were revised strictly as per guidelines issued by the State Government.

On revision of pay scales effective from 01.01.1996, some employees including Shri Narain Singh, Clerk raised some anomalies on the issue of implementation of Assured Career Progression and they filed writ petition No. 16825 of 2001 titled Bhim Chand & Others Vs. State of Haryana & others in the Hon'ble Punjab & Haryana High Court, Chandigarh. While deciding the writ petition, the Court decided the case in favour of the petitioners and accordingly the pay of the petitioners was recast and benefit was allowed to them as per directions of the Hon'ble High Court.

Subsequently the Directorate of Technical Education, Haryana intimated that the State Government has filed SLP in Hon'ble Supreme Court of India against the decision of Hon'ble Punjab & Haryana High Court in the above mentioned writ petition. In view of the SLP filed by the State Govt., the Institution has retained leave encashment of Shri Narain Singh, Ex-Clerk who retired on 30.04.2003(AN) to make recovery of the amount paid to Sh. Narain Singh in compliance of the decision of the Hon'ble High Court. Further action in the matter will be taken as per decision of the Supreme Court.

The balance amount of leave encashment after making recovery will be released to Sh. Narain Singh shortly.

The Finance Committee may approve the action of the Institute.

Rs 49800/-  
What is portion  
of recovery made  
& balance  
leave encashment  
made of Sh. Narain Singh  
Event possible now



**Item 2.11 To note declaration made by Govt. of India to make National Institute of Technology, Karukshetra as fully funded Institute of Government of India.**

Earlier Non-plan expenditure on Undergraduate Courses was borne by the Govt. of Haryana and the Central Govt. on 50:50 basis whereas the non-plan expenditure on Postgraduate Courses was borne by the Central Govt. on 100% basis. Entire plan grant expenditure was borne by the Central Govt. on 100% basis. This practice remained in vogue upto 31.3.2003.

From the academic session 1982-83, the State Govt. introduced a 3-year degree course for Diploma Holders known as Special BE Degree Programme. The entire expenditure was borne by the State Govt. The State Govt. has since discontinued Special BE Degree Course from the academic session 2000-2001.

As per notification issued by the Govt. of India, Ministry of Human Resource Development, Deptt. of Secondary & Higher Education, New Delhi bearing No. F.35-1/2002-TS III dated 14.5.2003 (copy enclosed as Annexure D page 28 to 29), the Central Govt. has decided to take over total control of 14 National Institute of Technology and 3 Regional Engineering Colleges of the country. Accordingly the Central Govt. has taken over the full administrative and financial control of all the NITs and RECs with immediate effect. The Plan and Non-Plan expenditure of these Institutes will be borne entirely by the Central Govt. from the financial year 2003-2004 onwards. The terms and conditions governing the Institutes and their employees will be issued separately.

It is pertinent to mention here that there is no deficit against the State Govt. as on 31.3.2003 in respect of Undergraduate Courses and Special BE Degree Courses. However there is a surplus balance of Rs. 3.07 lacs under Non-Plan grant in respect of the Central Govt. as detailed below:

	Rs. in lacs
Undergraduate Courses	1.23
Postgraduate Courses	1.84
Total	3.07

The Finance Committee may note.

*noted with appreciation*

(TO BE PUBLISHED IN PART I SECTION-1 OF GAZETTE OF INDIA)

No.F.35-1/2002-TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
\*\*\*\*\*

ANNEXURE 'D' TO  
ITEM 2.11

राष्ट्रीय प्रौद्योगिकी संस्थान

सूचना-125119

(मूलित विज्ञापितम्)

प्राधिकरण संख्या 2211

दिनांक 14/5/2003

Shakti Bhawan, New Delhi  
the, 14<sup>th</sup> May, 2003

NOTIFICATION

A110383  
29-5-03

The question of take over the control of 14 National Institute of Technology and 3 Regional Engineering Colleges in the country, which were under the joint control of Central Government and State Governments, has been engaging attention of the Central Government for quite some time. After detailed consideration & examination of all aspects, the Central Government has decided to take over total control of the following 14 National Institute of Technology and 3 Regional Engineering Colleges:-

- (i) Moti Lal Nehru National Institute of Technology, Allahabad.
- (ii) Maulana Azad National Institute of Technology, Bhopal
- (iii) National Institute of Technology, Calicut
- (iv) National Institute of Technology, Hamirpur
- (v) Malaviya National Institute of Technology, Jaipur
- (vi) Dr. B.R. Ambedkar National Institute of Technology, Jalandhar
- (vii) National Institute of Technology, Jamshedpur
- (viii) National Institute of Technology, Kurukshetra
- (ix) Visvesvaraya National Institute of Technology, Nagpur
- (x) National Institute of Technology, Rourkela
- (xi) National Institute of Technology, Silchar
- (xii) Sardar Vallabhbhai National Institute of Technology, Surat
- (xiii) National Institute of Technology Karnataka, Surathkal
- (xiv) National Institute of Technology, Warangal
- (xv) Regional Engineering College, Durgapur
- (xvi) Regional Engineering College, Srinagar
- (xvii) Regional Engineering College, Tiruchirappalli

2. Accordingly, the Central Government hereby takes over the full administrative and financial control of the above Institutions with immediate effects. The Plan and Non-Plan expenditure of the above National Institutes of Technology and Regional Engineering Colleges would be borne entirely by the Central Government from the Financial Year 2003-2004 onwards.

Contd...I-

3. The Terms and Conditions governing the Institutions and their employees should be issued separately.

(V.S. Pandey)

Joint Secretary to the Government of India  
Tel: 23382298

The Manager,  
Government of India Press,  
Faridabad, Haryana (along with Hindi version)

Copy to :-

1. Secretary/Principal Secretary, Technical & Higher Education of all concerned States where NITs/RECs are located.
2. Directors, All National Institutes of Technology.
3. Principals, All Regional Engineering Colleges.
4. All Ministries/Departments of Government of India/Cabinet Secretariat.
5. All Chief Secretaries of State Governments/U.Ts
6. AICTE
7. UGC
8. All Registrars of the Universities
9. Association of Indian Universities.
10. DPIO (Education)
11. IFD
12. Guard File

(V.S. Pandey)

Joint Secretary to the Government of India

Tel: 23382298

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

No. GAIV/3021/2003/3060

Dated : 28/5/2003

Copy of the above is forwarded for information and record, and necessary action.

1. Chairmen of all teaching Deptts.
2. All Sectional Heads.
3. Dean(Academic) and Dean(P&D)

Deputy Registrar (GA)  
for Director

*Handwritten notes:*  
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AC-1



**Item 2.12 To note the position of research schemes/projects sanctioned to the Principal-Investigators.**

The Institute has been getting large number of schemes for Modernization & Removal of Obsolescence, Thrust Areas and Research & Development Schemes from the Ministry of Human Resource Development/AICTE and other funding agencies from time to time. On completion of schemes/projects, the utilization certificates/progress reports are sent to the funding agencies invariably.

The Govt. of India, Ministry of Human Resource Development, Deptt. of Secondary & Higher Education desired sometimes back that status of each scheme/project may be placed before the Finance Committee/Board of Governors. In compliance to the advice of the Govt. of India, an item to this effect was placed before the Finance Committee in its 1<sup>st</sup> meeting held on 8.11.2002. While considering this item, the Finance Committee decided as under:

"The Finance Committee noted with serious concern that research schemes/projects sanctioned to various Principal Investigators of the Institute have not been completed within the stipulated duration and thus huge amounts are lying unspent.

The Finance Committee desired that the defaulting Principal Investigators be asked to explain as to why they are not utilizing the funds received by them for their schemes and projects and their replies alongwith comments of the Director be placed before the Finance Committee in its next meeting".

As per above decision of the Finance Committee, all the defaulting Principal Investigators of schemes/projects were asked to intimate as to why the scheme/project could not be completed within the stipulated period. The Principal Investigators of the schemes/projects have submitted their reply which are placed as Annexures E to H from pages 31 to 34 of the item. On the basis of replies submitted by Principal Investigators of schemes/projects, it is observed that the replies submitted by them are for the sake of reply. The latest position of the schemes is placed as Annexure I page 35.

The Finance Committee may consider and make suitable recommendations to the Board of Governors.

*Noted*

CIVIL ENGINEERING DEPARTMENT

AC-5  
14/11/03  
167  
17.2.02  
No. CE/RKB/256  
Dated: 11-2-2003

Subject: Reasons for delay in implementation of project entitled 'MHRD Scheme for MODROB of Geotech. Engineering Lab'

14-2-03

Kindly refer to letter no. ACS/4797 dt. 23/1/03/4.2.03/10.2.03 regarding delay in implementation of the project. The reply listing the reasons for non-implementation of the project is already given in our letters dt. 1.7.2002 and 5.8.2002 to D.R.(A) (copy of letter dt. 5.8.02 enclosed). The reasons are again listed as under:

1. The initial request was for a grant of Rs.20 lacs out of which only one equipment costed Rs.15 lacs but only Rs.6 lacs were sanctioned by MHRD. So we were unable to utilize the grant as per our original requirements and accordingly a modified/recasted proposal was sent vide no. CE/2000/1135 dt. 24.8.2000.
2. We kept on waiting for the necessary approval of the modified proposal by MHRD, but nothing was communicated to us.
3. After enquiring verbally from the College Accounts Section, we called quotations for the purchase of equipment as per revised proposal, but very vague quotations were received from the suppliers and the purchase could not be effected.
4. MHRD was requested in 2nd week of May 2002 for granting extension of MODROB Project for one year. But no extension was granted.
5. Further in my opinion College purchase rules need to be modified for speedy purchases. We have already requested to College through D.R.(A) vide our letters dt. 1.7.2002 & 5.8.2002 to refund back the total amount of grant in case no extension is granted. The request was again renewed vide letter no. C/1575 dt. 23.10.2002 to refund the grant as no extension has been granted.

This is for your kind information please.

*R.K. Bansal*  
R.K. BANSAL 11/2/03  
Professor &  
(Project Chief Co-ordinator  
MODROB of Geotechnical Engg.  
Lab)

~~Director~~



Handwritten notes: 904, 20203

CIVIL ENGINEERING DEPARTMENT  
NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

Handwritten notes: DRC (N), 26/3/03, 1/3/03, A-5, 12/3/03

CE/SNS 321

Handwritten notes: A/1333, 4-3-03

Dated: 27.2.2003

Subject: Delay in the implementation of Project/Research Scheme entitled,  
"Evaluation of causal factors of road accidents"

With reference to your letter No. ACS. 4793, the reasons for delay in the implementation of the research scheme entitled "Evaluation of causal factors of road accidents" are given as under:

1. The project was transferred to the present principal investigator i.e. Prof. S N Sachdeva from Dr. N T Rao after the latter left for Botswana, South Africa.
2. The undersigned was declared as indenter of the project only on 30.5.02.
3. Extension of the recurring grants of the project has already been obtained upto 31<sup>st</sup> March 2003 by MHRD letter No. F26-1/2000-TS1. The purchase of equipments under this grant is in the final stages.
4. The project term is valid upto September 2004 by which the project is likely to be successfully completed.

The above reasons are submitted for your consideration, please.

Director

(S N Sachdeva)

ELECTRONICS AND COMMUNICATION ENGINEERING DEPARTMENT  
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

No. EC/Store/1458

Date: 20.02.2003

- Subj: **Delay in Implementation of Projects/Research Schemes entitled,**
1. Mod. Of advance EC laboratory incorporation of EDA tools in labs.
  2. Upgradation of PCB laboratory to include PTH facility for fabrication of double
  3. Application of ultra-sonic in flow & distance measurement.

Ref: **Letter No. ACS/4796 dated 10.02.2003**

As required the explanation in respect of each of the above projects is furnished below:

**1. Title of the Project** Modernization of Advance Electronics laboratory by incorporation of Application of EDA in Laboratory.

The project is completed. The sanctioned amount under the project was Rs. 5.00 lacs out of which Rs. 4.68810/- has already been utilized for purchasing Pcs as envisaged in the project. In the project proposal some EDA software was also proposed to be purchased, but the balance amount of Rs. 31190/- not sufficient for purchasing EDA software of required quality. The required EDA software is being procured from the departmental funds. It is added that the said software is expected to cost more than 3.00 lacs.

In view of the above this project stands completed and the balance amount has been recommended to be refunded to the funding agency.

To examine  
his reply  
thoroughly to  
all the 3  
projects

**2. Title of the Project** Upgradation of the PCB Laboratory

In our project proposal it was proposed to purchase the equipment for fabrication of the double sided PCB as given in appendix-I. This proposal was made on the basis of the information available regarding the equipments available in the market at the time of submission of the proposal. However, while processing the purchase for the proposed equipment, it came to our notice that new equipment for this programme is available in the international market with similar cost and far superior performance. The specifications for this equipment are given in Appendix-II. This new equipment is state of art technology and while this is available in the market there is no point purchasing equipment based on the old technology which is already in the process of getting out dated.

In view of the above it was considered prudent not to purchase the equipment proposed in the project proposal. Further MHRD was requested to extend the period of the project by one year with permission to purchase the new equipments as specified in Appendix-II. Since no reply has been received from MHRD, it was recommended that the amount sanctioned may be refunded to the funding agency.

**3. Title of the Project** Application of Electronic for Flow and Distance Measurement

The project was originally due to expire in October 2001. However, the project could not be completed in time as the Principal Investigator had suffered serious illness in 1999. The unspent amount lying in the project is mainly because of the fact that a Technician which was supposed to be employed in the project was not employed and the amount allocated to consumables could not be utilized. This was due to the fact that Principal Investigator was not in a position to devote required time and energy to the project due to health limitations. \*

What is  
Lack  
problem

(A K. GUPTA)  
Professor, I.C.T. Department

The Director,  
National Institute of Technology,  
KURUKSHETRA

O/C

\* It is added that the work on the project is still being continued though at a slow pace.

11/10/03

Dated 14.03.2003

(P) 12/3/2003

12/3/2003

Ref: Letter no. Acs/1798 dated 10.02.03

Sub : Status of Project ' Control System Analysis and Design using LMIs' under Thrust Area Scheme of MHRD

Sanction details :

Ref : MHRD Letter no F-27-6/2000 'IS V' dated 28.03.2001 ( Sr. no. 45 )

Amount : Rs. 5.00 Laes

Date of Information : 04.05.2001

11/9/03  
8/3/03

Expenditure in 18 months : Rs. 1.00 Laes ( approx. )

- PC 01
- Laser Printer 01
- UPS 01
- Books 04
- Visit TA/DA

( Exact amount details are available with the Account section )

Report of the Project

The preliminary study of the area LMIs ( Linear Matrix Inequalities), which requires sufficient background of linear algebra and matrix theory, has been done. The formulation and solution of LMIs has been studied. Exercises for computations and optimization algorithm have been attempted. Some literature in the form of research papers and books has been collected. A visit to IIT Delhi has been made for this purpose. For computing a Personal Computer with accessories has been procured. On repeated attempts, few books and Computing software could not be procured. To continue the work, the other software ( MATLAB ) available in the Department has been used. The work developed in the project has resulted as the contributions in the following two thesis under my supervision.

1. M.Tech. Thesis ' LMI Applications in Control Systems' by Mr. K.S. Ravi Kumar, submitted and awarded in 2002
2. Ph.D. Thesis ' Control of Uncertain Systems for Robust Performance' by Mr. J.S. Lather, submitted in 2003

Several requests were made to MHRD for Extension of project period, but no response was received.

Since the project is completing the maximum allowable period of two years, it is requested that the unspent amount be returned back to MHRD.

Let us discuss in person

Director

22/11/03  
11/3

(A.Swarup) 14/3/03  
Principal Investigator  
Thrust Area Project

RKC  
D/LA  
17/3  
AC-5  
12/4/03

Sr.No.	Name of the Scheme	Principal/Investigator	Date of sanction	Date of expiry	Amount sanctioned Rs.in lacs	Balance as on 31.3.03 Rs.in lacs	Remarks
1.	L.I.P.C. of the AICTE	Dr. S.K. Sharma	5/2002	3/2004	7.50	5.58	In progress <i>OK</i>
2.	Characterization & dev. of conducting polymer (MHRD)	Dr. J.K. Quamra	3/2000	9/2003	7.00	0.54	In progress <i>OK</i>
3.	Evaluation of causal factors of road accidents.	Dr. N.T. Rao/ Sh. S.N. Sushilava	4/2000	9/2004	8.00	7.65	In progress. <i>OK</i>
4.	UFUP Scheme- Oxyo electronic processes in swift heavy in irradiated polymer.	Dr. J.K. Quamra	9/2002	9/2005	0.43	0.28	In progress
5.	Reliability analysis and optimization.	Dr. K. Gopal	4/2001	9/2003	10.00	9.25	In progress
6.	Repository for IPFR literature and material/case studies (MHRD)	Dr. R. Kumar	5/2002	9/2005	3.10	0.89	In progress
7.	Web based Engg. Education system consortium for tech. Institute	Dr. S.K. Chakravarti	4/2001	9/2003	15.00	6.17	In progress
8.	Mod. of advance EC lab in cooperation of application of EDA tools in lab.	Dr. A.K. Gupta	4/2001	4/2003	5.00	- 31190	Scheme completed & unspent balance refunded.
9.	Application of ultra-sonic in flow & distance measure lab.	-do-	4/1998	10/2001	6.00	- 313660	Scheme completed & unspent balance refunded.
10.	Upgradation of PCB lab to include FTH facilities for fabrication of double.	-do-	3/2000	3/2002	5.00	- 5000	Whole amount refunded to the Funding Agency.
11.	Control system analysis & design using Simulink matrix in ogulibick.	Dr. A. Swaroop	4/2000	9/2004	5.00	4.05	Scheme closed & unspent balance refunded in 5/03
12.	UFUP Scheme of Nuclear Science Centre, New Delhi.	Dr. J.K. Quamra	6/1999	6/2002	0.65	-	Scheme completed.
13.	Mod. of Power Electronics & Drives Laboratory	Sh. K.K. Sharma	4/2001	4/2003	8.00	1.36	Scheme completed and unspent balance being refunded.
14.	Advanced Centre for designing and computing.	M.L.V. Vasudevan	4/2001	9/2003	10.00	0.07	Scheme completed & unspent balance refunded in 4/2003.
15.	Mod. & removal of obsolescence of material characterization.	Dr. J.K. Quamra	3/2001	3/2003	10.00	-	Scheme completed.
16.	Geotechnical Engg. Lab.	Prof. R.K. Bansal	4/2000	4/2002	6.00	-	Whole amount refunded to the Funding Agency.
17.	Dev. of hot air generator and grain dryer for food processing and agro-based industries.	Dr. R.K. Singhal Ev-AustroProf.	3/1992		2.75	-	Whole amount refunded to the Funding Agency.
18.	Nano-Microstructures and their applications.	Dr. S.K. Chakravarti	3/1999	9/2002	7.00	2.93	Scheme completed & unspent balance refunded in 4/2003.

*old. reply explained. Scheme continuing*

*Reply not ready*

*give it same or with name of new/fresh proposal*

*old case. Balance refunded*

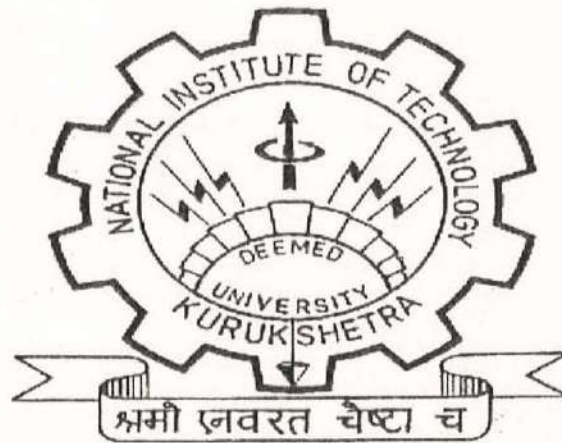
*whole case. money refunded*



2/1/9/2003

**NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURUKSHETRA**

**SUPPLEMENTARY AGENDA  
FOR  
FINANCE COMMITTEE**



**2<sup>nd</sup> MEETING  
TO BE HELD ON 10.9.2003.**

**NATIONAL INSTITUTE OF TECHNOLOGY  
KSURUKSHETRA –136119**

Supplementary Agenda : For the 2<sup>nd</sup> meeting of Finance Committee

Place : Board Room of National Institute of Technology, Kurukshetra.

Date : Wednesday, the 10<sup>th</sup> September, 2003 at 10.30 A.M.

<u>Item</u>	<u>Supplementary Agenda</u>	<u>Page</u>
2.13	To Consider the Revised Budget Estimates for 2003-2004 and Original Budget Estimates for 2004-2005 for Undergraduate Courses	36-39
2.14	To Consider the Revised Budget Estimates for 2003-2004 and Original Budget Estimates for 2004-2005 for Postgraduate courses	40-42
2.15	To consider reimbursement of medical expenses to the staff members of National Institute of Technology, Kurukshetra.	43
2.16	To consider making payment of local journey to the Institute employees deputed for official work	44
2.17	To note outstanding audit objections appearing in the Inspection Report for the period from 1997-98 to 2001-02	45-54
2.18	To review the case of realization of penal rent from Sh. Balbir Singh from 12.7.88 to 21.2.1991	55-61

Item 2.13 To consider the Revised Budget Estimates for 2003-2004 and Original Budget Estimates for 2004-2005 for Undergraduate Courses.

The Revised Budget Estimates for the year 2003-2004 and Original Budget Estimates for the year 2004-2005 for Undergraduate Courses have been prepared

in the following two parts:

Part - 1 Revenue Budget of Income and Expenditure (Non-Plan For Undergraduate Courses) from page 2 to 13.

Part - 2 Government of India Plan Budget (Non-recurring) Expenditure from page 14-15.

The main break-up of Non-Plan (Recurring) Budget Part-1 of the Budget from page 2-13 to be borne by the Government of India on 100% basis.

Sr. No.	Head of Account	Actual Expenditure For the year 2002-2003	Proposed Budget Revised Budget	Proposed Budget Estimates For the year 2003-2004	Proposed Budget Estimates For the year 2004-2005
		Rs.	In	Lacs	
1.	Pay & allowances including HRA, CPF, LTC, Ex-gratia, Medical Allowance, DCRG, Leave Salary, Lverages, T.A., T.A. on retirement and TA to Candidates	764.60	870.62	911.78	
2.	Scholarship to students	0.08	1.00	1.00	
3.	Departmental Operating Cost	14.92	20.00	21.50	
4.	Contingencies	27.63	42.87	48.19	
5.	Library	4.00	5.35	5.85	
6.	N.C.C.	0.01	0.02	0.02	
7.	Maintenance	11.94	20.00	20.00	
8.	Hospital, Medical and other charges	2.25	2.50	2.50	

9.	Study tour of students	0.01	0.15	0.20
10.	Special repair to vehicles	0.27	0.50	1.00
11.	Campus Interview facility for students	0.19	1.00	1.00
12.	Maintenance of Computers/ EPBAX	<u>2.71</u>	<u>6.60</u>	<u>7.80</u>
	Grand Total	828.61	970.61	1020.84
	Less Income	229.00	236.09	244.95
	Less Grant release by the State Govt.	<u>238.05</u>	-	-
	Net share of Govt. of India	361.56	734.52	775.89

Increase/decrease in the Revised Budget Estimates for the year 2003-2004 as compared to last year actual expenditure have been explained in Annexure J page 38-39

The Finance Committee may consider and make recommendations to the Board of Governors that Revised Budget Estimates for the year 2003-2004 and Original Budget Estimates for the year 2004-2005 for Undergraduate Courses be approved.

*From  
to 200-2001*



**REASONS FOR INCREASE IN REVISED BUDGET ESTIMATES FOR THE YEAR 2003-2004 IN RESPECT OF UNDERGRADUATE COURSES**

**PAY & ALLOWANCES**

Against the actual expenditure of Rs. 764.60 lac for the year 2002-2003, a provision of Rs. 870.62 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increase of Rs. 106.02 lac is mainly due to the following reasons:-

- a) Effect of annual increment has been taken into consideration.
- b) Effect of enhanced D.A. from 1/2003 and 7/2003 has been taking into consideration.
- c) To make payment of medical reimbursement on account of indoor treatment by the employees and their family members suffering from chronic diseases as the number of the same is increasing day by day.

**DEPARTMENTAL OPERATING COST**

Against the actual expenditure of Rs. 14.92 lac during the year 2002-2003, a provision of Rs. 20.00 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increased in the provision is mainly due to the reason that rates of services and supplies including electrical tariff are increasing day by day.

**CONTINGENCIES**

Against the actual expenditure of Rs. 27.63 lac during the year 2002-2003, a provision of Rs. 42.87 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increase in provision of Rs. 15.24 lac is mainly due to the following reasons:-

- a) Rising prices of material and services including printing and stationery charges, telephone, postage and telegram charges.
- b) Rates of advertisement charges are increasing day by day.
- c) A provision of Rs. 7.50 lac has been made under the head **Aid To Teachers** for attending Educational Conferences, Seminar, Workshop, etc. in India as well as in foreign countries.

**LIBRARY**

Due to rising prices of books and journals a provision of Rs. 5.35 lac has been made in the Revised Budget Estimates for the year 2003-2004 as compared to actual expenditure of Rs. 4.00 lac during the year 2002-2003.

**MAINTENANCE**

Against the actual expenditure of Rs. 11.94 lac during the year 2002-2003, a provision of Rs. 20.00 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increase in provision is due to reason that most of the buildings are very old and need special repairs. New buildings are coming up in the campus as such more fund will be required to maintain all the buildings of the Institute.

*Separate Estimate  
Check*

**MAINTENANCE OF COMPUTER/EPBAX**

Against the actual expenditure of Rs. 2.71 lac during the year 2002-2003 a provision of Rs. 6.60 lac has been made during the year 2003-2004. The increase in provision is due to the reason that the Institute is procuring new computers in addition to the existing computers. As the Institute has to enter into AMC for the computers as well as EPBAX as such sufficient funds are required to enter into AMC and to purchase leonsumable materials for the computers.

*No separate drug warranty Check*

*Ritro*

Item - 22 14 To consider the Revised Budget Estimates for 2003-2004 and Original Budget Estimates for 2004-2005 for Postgraduate Courses.

The Revised Budget Estimates for the year 2003-2004 and Original Budget Estimates for the year 2004-2005 for Postgraduate Courses are contained in the Budget (Pages 16 to 21 )

The entire expenditure is to be borne by the Government of India on 100% basis.

Sr. No.	Head of Account	Actual Expenditure For the year 2002-2003	Proposed Revised Budget Estimates for the year 2003-2004	Proposed Budget Estimates for the year 2004-2005
1.	Pay and Allowances	39.38	43.49	50.37
2.	Departmental Operating Cost	2.64	9.35	10.35
3.	Scholarship	39.18	92.88	98.88
4.	Library	3.00	4.50	4.50
5.	Advertisement	-	2.00	2.00
6.	Visiting Faculty for M.Tech-	-	0.05	0.05
7.	Water Resource Engg. Printing and Stationery	-	1.00	1.00
8.	Miscellaneous Contingency	-	3.00	3.50
	Total	84.20	156.27	170.65
	Less Income	7.20	15.30	15.35
	Net Recurring Expenditure	77.00	140.97	155.35

Increase/Decrease in the Revised Budget Estimates for the year 2003-2004 as compared to last year expenditure has been explained in Annexure R Page 41-42 The Finance Committee may consider and make suitable recommendations to the Board of Governors that proposed Revised Budget Estimates for the year 2003-2004 and Original Budget Estimates for the year 2004-2005 for Postgraduate Courses be approved.

**REASONS FOR INCREASE IN REVISED BUDGET ESTIMATES FOR THE YEAR 2003-2004 FOR POSTGRADUATE COURSES.**

**PAY & ALLOWANCES**

Against the actual expenditure of Rs. 39.38 lac, a provision of Rs. 43.49 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increase in provision of Rs. 4.11 lac is mainly due to the fact that annual increments to the employees is to be given, effect of enhanced D.A. from 1/2003 and 7/2003 has been taken into consideration.

**DEPARTMENTAL OPERATING COST**

M.Tech. Course has been enhanced from three semesters to four semester from the academic session 2002-2003. Keeping this in view a provision of Rs. 9.35 lac has been made in the Revised Budget Estimates for the year 2003-2004 as compared to actual expenditure of Rs. 2.64 lacs incurred during the year 2002-2003. The cost of services /supplies is increasing day by day.

**SCHOLARSHIP**

Against the actual expenditure of Rs. 39.18 lac a provision of Rs. 92.88 lac has been made in the Revised Budget Estimates for the year 2003-2004. The increase is mainly due to the reason that M.Tech. Course has been enhanced from three semesters to four semesters as well as more candidates GATE qualified are taking admission in the M.Tech. Courses. Resulting thereby the expenditure under this head of account will be higher as compared to last year expenditure.

**ADVERTISEMENT**

Against the nil expenditure of 2002-2003 a provision of Rs. 2.00 lac has been made in the Revised Budget Estimates for the year 2003-2004. This provision has been made with the view that the Institute may give advertisement during the current financial year.



**PRINTING & STATIONERY**

Against the Nil expenditure of 2002-2003 a provision of Rs. 1.00 lac has been made in the Revised Budget Estimates during the year 2003-2004. This provision has been made with a view that the Institute may incur expenditure during the current financial year under this head of account.

**MISCELLANEOUS CONTINGENCIES**

Against the Nil expenditure incurred during the year 2002-2003, a provision of Rs. 3.00 lacs has been made in the Revised Budget Estimates for the year 2003-2004. Keeping in view that the Institute may incur expenditure under this head of account.

**Item - 15 To consider reimbursement of medical expenses to the staff members of National Institute of Technology, Kurukshetra.**

The following staff members have claimed reimbursement of medical expenses incurred on indoor treatment by them on their treatment as per details given below. The amount admitted by the Institute in respect of each has also been indicated.

Sr. No.	Name of the employee S/Shri	Relationship with the patient	Name of the Hospital	Period of treatment	Amount of the bill preferred Rs.	Amount admitted Rs.
1.	Pratibha Aggarwal	Self	Ganga Ram Hospital New Delhi	15.1.2003 to 2.2.2003	1,96,744	1,76,472
2.	N.K. Malhotra	Self	Fortis Hospital Mohali	7.8.2003 to 9.8.2003	1,85,700	1,69,062

The medical reimbursement as stated above has been admitted by the Institute on the advice of S.M.O., National Institute of Technology, Kurukshetra.

The claim of medical reimbursement exceeds the powers of the Director which is upto Rs. 50,000/- in each case.

The Finance Committee may consider and make recommendations to the Board of Governors for reimbursement of medical expenses as admitted by the Institute. The claim has been admitted as per medical attendant rules of the State Government.

Item 2.16 To consider making payment of local journey to the Institute employees deputed for official work.

The Institute employees particularly from Estate Section and Workshop are required to make urgent petty purchases from the city. In addition to these employees some employees are deputed to attend Court cases at the Kurukshetra Courts.

There is only one Matador in the Institute which most of the times found busy either by hiring by the Institute Departments for various works outside the Kurukshetra and also engaged by the District Administration for official work. In addition to this it also remained busy in connection with the official work of hostels and students.

The employees deputed for official work are pressing hard that they may be allowed payment for the vehicle i.e. motor-cycle/scooter @ Rs. 2/- per km. Keeping in view their genuine demand, requires consideration. Their request for payment may be considered if the same is genuine duly recommended by the concerned head of the Department/Section and should be within the radius of 20 km. of Kurukshetra District. The payment may be made at the minimum rate of Rs.2/- per km. The expenditure will be met out of the contingent grant of the Institute as per Central Government Rules.

The matter is placed before the Finance Committee for consideration and decision.

*Provision of Central  
Govt 22.*

**Item- 2.17 To note outstanding audit objections appearing in the inspection report for the period from 1997-98 to 2001-2002.**

The Institute has been making vigorous efforts to get the outstanding audit Objections settled. The audit party from the office of the Accountant General Audit Haryana reviewed the outstanding audit objections during the course of the audit for the year 2002-2003. As a result of which the following 12 paras out of 17 paras in the appearing in the inspection report for the year 1997-98 to 2001-2002 have been settled.

Sr.No.	Year of Inspection	Para No.	Brief Description of the para settled
1.	1997-98	9	Non-Repayment of Loan advanced by the Govt. of India Rs. 55.58 lac.
2.	1997-98	14( B)	Theft of Computer Rs. 40,000/-
3.	1998-99	12	Theft of Air Conditioner and Computer Rs. 20,000/- + Rs. 50,000/- = Rs. 70,000/-.
4.	2000-2001	2(B)	Damaged to underground cable rendering network installed at cost of Rs. 26.6 lac non-functional.
5.	2001-2002	2	Non-Utilization of Grants of various Schemes /Projects and delay in Implementation of Research programme Rs.55.72 lac.
6.	2001-2002	3	Irregular Expenditure of Rs. 10 lac
7.	2001-2002	5	Excess payment of conveyance Allowance to Dr. K.K. Nagpal, S.M.O. Rs. 37,900/-.
8.	2001-2002	6	Non/Part Utilization of advances Rs. 5,49,500/-.
9.	2001-2002	7	Irregular purchase of books worth Rs. 2.45 lac.
10.	2001-2002	8	Unspent Balances of Equipment Grant Rs. 11.98 lac.
11.	2001-2002	10	Irregular payment of demarage charges Rs. 4711/-.
12.	2001-2002	12	Irregular /unjustified payment of Electricity charges Rs. 98,921/-.



There is no outstanding audit para prior to 2000-2001.

However five audit paras including sub-paras are still outstanding and the remarks /comments of the Institute thereon are indicated in Annexure- I, from page 17-54 to alongwith remarks of the Deputy Accountant General(Audit) Haryana, Chandigarh. It is also pertinent to mention that all the audit paras are of procedural nature and there is no serious audit para .

The Institute is taking steps for early settlement of the remaining audit paras.

The Finance Committee may note.



- 8 -  
- 7 -

may be refixed w.e.f. 1.7.80 as per rules cited above and recovery made under intimation to Audit.

(D) As per explanation II to Rule 5 in Revised Pay Rules effective from 1.1.86 an employee will draw pay in the revised pay scale if he is promoted on or after 1.1.86.

During scrutiny of service book of Sh. Kirpal Singh, Dy. Supdt., it was noticed that he was promoted as Head Asstt. (P) w.e.f. 10.4.86 while drawing pay as Sr. Steno in Selection Grade of 700-1250 w.e.f. 11.1.84 while working as HA w.e.f. 10.4.86. The scales were revised in 1989 w.e.f. 1.1.86. Though he rendered more than 3 years service as HA.

(E) Yet he was allowed to draw pay in Selection Grade upto 1.1.86 and to get pay fixed as HA(P) on 1.9.86 in contravention of explanation II to Rule 5 of Revised Pay Rules w.e.f. 1.1.86. As per Rules, his pay should have been fixed at Rs.1900/- as Sr. Steno on 1.1.86 in the scale of Rs.1400-2600 on the basis of his un-revised pay of Rs.940/- being drawn w.e.f. 1.9.85. Allowing him drawl of pay upto 1.9.86 in un-revised scale and w.e.f. 1.9.86 (instead of 10.4.86) in revised scale as HA(P) has resulted into excess payment of Rs.39068/- as per annexure to this para. Hence his pay may be refixed w.e.f. 1.1.1986 and recovery made as per rules under intimation to audit.

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Observations of the Audit

2001-2002

Para 1 Loss of interest on various schemes, Rs. 31,15,143/-

Governments of India, Ministry of Human Resource Development (Deptt. of Technical) releases grant-in-aid for the implementation of various schemes project as approved by the national expert committee constituted by the Ministry, to Central Institutes including Regional Engineering Colleges as per terms and conditions of the grant-in-aid. A separate budget account is opened in a non-scheduled bank for each project. Interest earned should be used for the projects. Each project was to be completed in two-three years.

A scrutiny of the records of projects maintained by the Regional Engineering College, Kurukshetra (REC) revealed that for implementation completion of 31 projects, Rs. 20,18,143/- were released to REC, K.R.K. in the name of different principal investigators between 12.10.89 and 2.2.91, as per detail given in annexure-A to the para. This amount of Rs. 20,18,143/- was deposited in the general current account of REC, Kurukshetra instead of depositing it in the separate interest earning account of the scheme. As the projects were to be completed in two or three years (which was not completed till 11-11-1999), various schemes all the money was not required to be incurred in a year. The money lacs to remain unutilized during one-two years could be invested in short term deposit of 6 months to one year on which it would have earned interest @ 8% per annum. Due to non-adherence to terms and conditions and non-depositing of amount in short term deposit, the department suffered a loss of interest amounting to Rs. 31,15,143/- as per detailed in annexure-A to the para.

Even if the amount of grant-in-aid would have kept in saving bank account, the loss of interest works out to Rs. 15,15,143/- @ 8% per annum.

In this connection following observations are made:-

1. Reasons as to why the planning or completion implementation of the scheme-projects within the stipulated period was not done by the Principal Investigators may be furnished to audit.
2. As the specific projects were to be completed in two-three years, why the amount lacs to remain unutilized during the year or part thereof was not invested in the short term deposits may also be elucidated.

3. As per terms & conditions of the grant-in-aid separate interest earning bank accounts were to be opened wherein the amount was deposited in general current account of the college due to which the department suffered loss of interest to the tune of Rs. 31,15,143/- which needs justification and elucidation.

Part of the Audit

In compliance to the observations of the audit, it is stated that separate account for the scheme have been opened in the State Bank of India, REC Kurukshetra branch. The national expert committee in this regard has also been set up. The funding Agencies. All the transactions relating to the schemes are passed through this account. It is also pertinent to mention that major portion of funds are kept under CLTD account so that maximum rate of interest may be earned and same may be credited to the various schemes proportionate to the amount lying in each scheme.

It is also not out of place to mention here that as present, only those schemes/projects are in operation which have time to expiry as per sanction accorded by the Funding Agency.

Further, it is stated that during the last 3 years the interest earned on funds deposited out of amount invested in TDRS/STDR/CLTD is as under:

Year	Amount invested (Rupees in lacs)
1998-99	24.22
1999-2000	24.33
2000-2001	28.56
2001-2002	11.21
2002-2003	19.22
<b>Total</b>	<b>112.04</b>

From the period of above, it is evident that the interest earned by the institute on account of investing the surplus amount in such more as compared to the interest worked out in the Audit.

In view of the position stated above, it is requested that audit team may wish to be dropped as there is no loss of interest.



In reply to Audit memo No. 11 dated 20.6.02 the department replied vide his memo No. Acs/3202 dated 21.6.02 that it is very difficult for the college to maintain separate account of each scheme because it involves a lot of manpower. It was stated further that funds received for schemes are also credited in the main current account and the expenditure is also debited in the main current account. The surplus funds out of the main current account are invested in the short term/long term deposits and interest earned on short terms/long term deposits is credited towards the share of Central Govt.

The reply of the department is not tenable because as per terms and conditions of the scheme, separate budget account for each project was mandatory and the interest earned on the deposit of a project was to be used on the project itself where as the department has never credited any interest to the profit out of the FDRs of current account.

In this regard further information in regard to the surplus funds invested by the college in short/long term deposits and interest so earned on the investment during the last five years may be supplied to audit to take further action in the matter.

41-

Order of D.A.C.

Form No. 42 A-2

Observation of the Auditor			Reply of the Institute																																																		
<p>Para 4 Excess payment of Rs. 80,400.- As per Finance Department Harvata circular letter No 14-4884/90/PE (FD) A-III dated 15.12.1991, special pay is allowable w.e.f. 1.1.1991 onwards only on the posts of P.A./Steno-Typist and Drivers (for car and jeep only). During test check of pay and allowances of the staff of Regional Engineering College, Kurukshetra, it was observed that special pay at 150% P.M. was allowed to all the six Dy. Superintendents posted in the different departments of the Regional Engineering College, Kurukshetra which resulted in excess payment of Rs 50,400.- as per details given below:</p> <table border="1"> <thead> <tr> <th>Sr No.</th> <th>Name of official</th> <th>Date S.P. allowed</th> <th>From</th> <th>which</th> <th>Amount paid in excess</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Kurpal Singh</td> <td>9.3.1994</td> <td>150 x 85 =</td> <td>12750.00</td> <td></td> </tr> <tr> <td>2</td> <td>Jagan Nath Lal</td> <td>9.3.1994</td> <td>150 x 85 =</td> <td>12750.00</td> <td></td> </tr> <tr> <td>3</td> <td>G.N. Shukla</td> <td>16.10.1990</td> <td>150 x 68 =</td> <td>10200.00</td> <td></td> </tr> <tr> <td>4</td> <td>P.B. Anand</td> <td>23.10.1994</td> <td>150 x 44 =</td> <td>6600.00</td> <td></td> </tr> <tr> <td>5</td> <td>H.P. Mittal</td> <td>31.1.2000</td> <td>150 x 29 =</td> <td>4350.00</td> <td></td> </tr> <tr> <td>6</td> <td>Balbir Singh</td> <td>1.9.2000</td> <td>150 x 23 =</td> <td>3450.00</td> <td></td> </tr> <tr> <td colspan="5"></td> <td>50400.00</td> </tr> </tbody> </table>			Sr No.	Name of official	Date S.P. allowed	From	which	Amount paid in excess	1	Kurpal Singh	9.3.1994	150 x 85 =	12750.00		2	Jagan Nath Lal	9.3.1994	150 x 85 =	12750.00		3	G.N. Shukla	16.10.1990	150 x 68 =	10200.00		4	P.B. Anand	23.10.1994	150 x 44 =	6600.00		5	H.P. Mittal	31.1.2000	150 x 29 =	4350.00		6	Balbir Singh	1.9.2000	150 x 23 =	3450.00							50400.00	<p>It is stated that the matter regarding Special Pay of Rs 150% P.M. was passed before the Finance Committee of our Institute vide item No. 114 with the proposal that the Finance Committee may recommend to the Board of Governors for the continuation of Special Pay of Rs 150% P.M. to the Deputy Superintendents of this Institute taking into account the non-applicability of letter dated 15.12.1991 of Government of Haryana. The Finance Committee recommended to the Board as under:- "The Finance Committee noted that the Deputy Superintendents of the Institute were getting Special Allowance even before the pay revision of 01.11.1986. The officials such as Clerks, Assistants and Superintendents etc. in the Harvata Civil Secretariat, Chandigarh as well as K.U. Kurukshetra are also getting Special Pay. The Finance Committee recommended to the Board that Deputy Superintendents should continue getting Special Pay of Rs 150% P.M. which has been allowed to them by the Board of Governors of the Institute in the past with the condition that the audit para may be got settled". In view of the position stated above the audit para may kindly be dropped.</p>		
Sr No.	Name of official	Date S.P. allowed	From	which	Amount paid in excess																																																
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					50400.00																																																
<p>In this regard, following audit observations are made:- 1. Excess allowances were made to the officials held to be explained to audit. 2. Recovery of the excess pay &amp; allowances may be effected from the concerned officials under intimation to audit.</p>																																																					

15/11/2000

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Division of P.W.D.

Rep. of P.W.D. Institute

Observation of the Work

Para 01a) How's outstanding advances against the executive agencies Rs. 201.72 lakh

Regional Engineering College, Kaniyapuram gets the various works executed from the State Public Works Deptt. and National Building Construction Corporation as approp work. For the execution of these works like construction of college building, students hostel, residential quarters, houses for faculty and employees of college, construction of roads etc. REC gives advance to PWD/NBCC. These advances are to be adjusted as soon as the works are completed and possession handed over to the college. A scrutiny of the record revealed that an amount of Rs. 201.72 lakh was outstanding as on 31.3.2002. In this connection, the following audit observations are made.

1. Reasons for non completion of work by PWD/NBCC may be furnished to the advancers were given to them before 1.4.94 in some cases.
2. Reasons for non-adjustment of these loans advances may be furnished.
3. Effective steps may be taken to adjust/recover the advances.

In reply to audit memo no 13 dated 20.6.02 the department stated that executive agencies has not produced the audited and final utilization certificate for adjustment of advances.

A vigorous efforts are being taken to get the advance adjusted outstanding against PWD/NBCC

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Balance of B.G.A.

Remarks of C.A. A.S.

1/27 10/20/12

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Observations of the Audit		Neph of the Institute	
<p><b>Para 9 (b) Non-adjustment of outstanding advances against firms and employees Rs. 3,49 lakh</b></p> <p>The financial rules requirement advance to a firm should only be given against the expected material ready for dispatch and as soon as the material is received, the advance of the firm should be adjusted immediately.</p> <p>Similar advance given to a employer should be get adjusted within the month or before the close of the financial year.</p> <p>A scrutiny of advance register, Regional Engineering College, Karaikudi for the period ending Mar. 2002 revealed that Rs. 34,91,423.40 (firms Rs. 2,49,23.40 and employees Rs. 99,500)- were outstanding against the firms and employees of the college for the period ranging March 1993 to March 2002 as per detail given below.</p>			
Sr. No.	Name of firms/employees	Amount	Date since pending
1	M/s. Thakral Brothers Ltd.	2,22,240.00	25.10.01
2	Sangaper 4630 U.48	2,273.40	13.03.95
3	M/s. Teasack, S. Delhi	49,50.00	26.11.97
4	System, Kerala	2000.00	28.05.01
5	Sh. S. K. Mahara, Lecturer	67,000.00	17.01.02
6	Sh. C. P. Banaji, Lect.	500.00	13.02.02
7	Sh. Suner Chand, Lab Att.	500.00	22.03.02
		<b>3,49,23.40</b>	

The position of advances appearing at serial no. 1 to 3 of the audit para, it is stated that as per accepted procedure the payment made to the firm (s) in the shape of L.O.C. the expenditure is booked to the particular head of account where the amount is debited and simultaneously the same is shown as advance against the firm. In the instance case, the payments at serial no. 1 & 2 was made through L.O.C. and the material has been received according to our satisfaction. Advance shown at Sr. No. 1 has been adjusted. Efforts are being made to adjust the advance appearing at Sr. No. 2 & 3 of the audit para, it is stated that the concerned employees have got the outstanding advances adjusted during the year 2002-2003 and there is no outstanding advance against these employees as on 1.4.2003.

In view of the detailed position stated above, it is requested that the audit para may kindly be settled.

Recovery of the above advances pending against the firms may be made immediately. Recovery adjustment of advances against the staff who did not submitted the adjustment vouchers within the month may be made with penal interest under intimation to audit.



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CC

Comptroller of D.P.S.

1/1/1938

-54-

Revenue of S. A. O.

Observation of the Audit	Reply of the Institute
<p><b>Para 11: Blockade of Govt. money Rs. 2.60 lakh.</b></p> <p>As per rules material items of stores stock should be purchased/procured as per current requirements of different departments/institutions. Material purchased in excess of requirement leads to blockade of public money.</p> <p>During last check of records of Estate Department of Regional Engineering College, Kurukshetra, it was noticed that the stores of store stock worth Rs. 2,60,276/- were lying unused in the stores after procurement for the last 3 to 12 years as detailed in enclosed Annexure D. This resulted into blockade of Govt. money to the tune of Rs. 2,60,276/- for the said period.</p> <p>In this connection following audit observations are made:-</p> <p>(1) Reasons as to why the material/items of store purchased/procured in excess of requirement which resulted into blockade of Govt. money may be explained to audit.</p> <p>(2) Steps taken to consume these items of material may be intimated.</p>	<p>In this connection, it is stated that most of the stores as mentioned in the audit para has been utilized during the current financial year and the suggestion of the audit has been noted for future also.</p> <p>In view of the position stated above, the audit para may kindly be dropped.</p>

Item 2.10 To review the case of realization of penal rent from Shri Balbir Singh from 12.7.1988 to 21.2.1991.

The Finance Committee in its 1<sup>st</sup> meeting vide item No. 1.12 decided as under:-

"The Finance Committee noted that the issue regarding recovery of penal rent outstanding against Shri Balbir Singh, Assistant for the period from 12.7.1988 to 21.2.1991 amounting to Rs. 28690.65 has been delayed inordinately.

The Finance Committee decided that Shri Balbir Singh, Assistant should be made responsible for the said outstanding penal rent and steps should be taken to recover the outstanding penal rent from him".

The above decision of the Finance Committee along with other items were ratified by the Board in its meeting held on 19.4.2003.

When the above decision was conveyed to Shri Balbir Singh, he represented against the above decision vide his application dated 10.2.2003 (copy enclosed as Appendix \_\_\_\_\_ pages \_\_\_\_\_ to \_\_\_\_\_).

The position regarding penal rent has again been verified from the Accounts Section and the outstanding penal rent is Rs. 21650.75 and not Rs. 28690.65 which was typed inadvertently. The details of the penal rent are given in the last page of this item. However, the detailed history of the case is as under:-

Shri Balbir Singh joined this Institute as Assistant on 31.1.1978. On 28.6.1988, the Managing Director, Haryana State Federation of Consumers Cooperative Wholesales Ltd (CONFED), Chandigarh approached the Institute to spare Shri Balbir Singh,

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Assistant to proceed on deputation as General Manager, Cooperative Store, Kurukshetra as desired by the then Hon'ble Minister for Cooperation for a period of one year. The Institute acceded to the request and allowed him to proceed on deputation. He was relieved vide our letter dated 7.7.1988 to join there with usual terms and conditions in which retaining of house was one of them. Though his deputation period was for one year but he managed his deputation period extended and remained there upto 21.2.1991.

As per house Allotment Rules approved by the Board of Governors, an employee proceeding on deputation is allowed to retain the house upto three months only. Accordingly the following was one of the condition which was accepted by Shri Balbir Singh while proceeding on deputation:-

"He will be allowed to retain the house for a maximum period of three months whereafter penal rent will be charged from him as per Institute's Rules".

Shri Balbir Singh did not vacate the accommodation within the stipulation period of 3 months. He was repeatedly reminded to vacate the house and categorically informed that penal rent would be charged from him. He did not vacate the house and continued to be in possession till 21.2.1991 i.e. the date of his return from deputation.

Shri Balbir Singh made representation to the then Chairman, Board of Governors that penal rent should not be charged from him. The then Chairman passed the following orders on 8.2.1990:-

"This matter has financial and administrative implications. It would be appropriate for the Standing Administrative Committee to consider this and make recommendations to the Board".

The matter was placed before the Board in their 76<sup>th</sup> meeting held on 29.6.1990 vide item No. 76.20. The Board adopted the following resolution:-

"That penal rent be recovered from Shri Balbir Singh, Assistant for unauthorised retention of house from 12.10.1988 onwards as per House Allotment Rules of the College."

The decision of the Board of Governors was conveyed to Shri Balbir Singh. He had failed to deposit the amount due from him on account of penal rent. He had also filed a case in the Court at Kurukshetra against the imposition of penal rent by the Institute. The penal rent recoverable from Shri Balbir Singh was in accordance with the House Allotment Rules of the Institute. He again made a representation to the then Chairman, Board of Governors on the above issue involving other employees who were allowed to retain their accommodation in the past. That aspect was examined in details. The case of Shri Balbir Singh had no bearings with them.

*His representation  
on other  
cases*

The matter was again placed before the Board in its 78<sup>th</sup> meeting held on 3.1.1992 and the Board resolved as under:-

"Resolved that the matter for realizing the penal rent payable by Shri Balbir Singh, Assistant for the period of his deputation be referred to Haryana State Federation of Consumers Co-operative Wholesales Ltd., Chandigarh and that the case be reviewed by the Board of Governors on receipt of reply from them."

In view of the instructions of the Board, the matter for realization of rent was taken up with the Managing Director, CONFED,



Chandigarh. Despite several letters and reminders by the Institute as given below, no reply was received from them:-

GA-II/8673 dated 30.4.1992  
GA-II/2655 dated 15.3.1993  
GA-II/4176 dated 23.4.1993  
GA-II/5409 dated 29.5.1993  
GA-II/7381 dated 16.7.1993  
GA-II/9671 dated 16.9.1993

Since Shri Balbir Singh was not depositing the penal rent, the matter was again put up before the Finance Committee meeting in its 68<sup>th</sup> meeting held on 21.4.1994 vide item No. 16.18 in which the following provision of the Haryana Govt. regarding rental charges to be paid by the foreign employer requisitioning the services of an employee on deputation are explained. Provisions made by the Govt. with regard to terms of deputation on foreign service reads as under:-

"If the Govt. employee continues to occupy a Govt. residence, he shall be required to pay the rent thereof at the rate of 10% of his pay and the difference between this amount and the rent charged by the Govt. shall be paid by the foreign employer."

The observation of Finance Committee is as under:-

"The Finance Committee observed that Shri Balbir Singh, Assistant, should pursue with the CONFED for realising penal rent outstanding against him, failing which the amount of penal rent will have to be recovered from him."

The Board in its 83<sup>rd</sup> meeting held on 9.5.94 ratified the observation as under:-

"Regarding item 68.18 the Board desired that the Institute should make efforts to recover the penal

rent outstanding against Shri Balbir Singh from the CONFED".

It was under these circumstances that amount of Rs. 6339/- deposited by Shri Balbir Singh over and above normal rent was refunded to him and thereafter the court case was withdrawn by him.

Since the recovery of the amount can not be made from the two sides for same purpose Shri Balbir Singh was informed vide letter dated 20.3.1996 as under:-

"As per recommendations of Board of Governors in its meeting held on 9.5.1994, vide item No. 68.18 the Principal is pleased to allow the refund of penal rent amounting to Rs. 6339/- to Shri Balbir Singh, Assistant. The Court case filed by Shri Balbir Singh, Assistant will be withdrawn by him on the date fixed."

Side by side the matter for realization of the arrears of the penal rent for the period of deputation was taken up again with the Managing Director, Haryana State Federation of Co-operative Consumer, Wholesale Ltd., S.C.O.No.1014-15, Sector 22-B, Chandigarh, but we were informed by the Managing Director of the aforesaid Department in October, 1994 to make further correspondence with the Deputy Commissioner, Kurukshetra for the recovery of penal rent noted above.

Accordingly the case was taken up with the Deputy Commissioner, Kurukshetra. The Deputy Commissioner, Kurukshetra instructed the Sub.-Registrar, Co-operative Societies, Kurukshetra in January, 1995 to take necessary action in the matter.

The Institute took up the matter with the Sub-Registrar Co-operative Societies, Kurukshetra in January, 1995 itself. We pursued the matter with the Sub-Registrar, Co-operative Societies, Kurukshetra,

Haryana by writing at least Eight letters but the matter stands where it was.

The details of rent recovery in respect of Shri Balbir Singh are as under:-

i)	Total amount of penal rent w.e.f. 12.7.88 to 21.2.91.	Rs. 25986.80
ii)	Actual amount deposited by Shri Balbir Singh/ recovered from Sh. Balbir Singh for the period 12.7.88 to 21.2.91.	Rs. 10705.05
iii)	Amount of normal rent if calculated at the rate of his basic pay for the period 12.7.88 to 21.2.91.	Rs. 4336.05
iv)	Amount to be borne by his foreign employer(i-iii).	Rs. 21650.75
v)	Amount already refunded to Shri Balbir Singh (ii-iii)	Rs. 6339.00

When nothing was hammered out from the CONFED the Institute had to put up the case before the Finance Committee once more in its 1<sup>st</sup> meeting vide item 1.12. Shri Balbir Singh represented against the decision. In this connection it is mentioned that issue regarding recovery of penal rent of Shri Balbir Singh has put the Institute in an awkward position. The case has become peculiar because of his withdrawing the Court Case and refund of Rs. 6339/- made to him in terms of implications of the BOG decision taken in their 83<sup>rd</sup> meeting held on 9.5.94.

The matter is placed before the Finance Committee for review and decision.

(Through: Proper Channel)

10.2.2003

The Director,  
National Institute of Technology,  
Kurukshetra

**Subject: Regarding Penal Rent.**

Sir,

Please refer to your letter No.GA-II/769 dated 29.01.2003 on the subject noted above.

In this connection I have to submit as under:

- I. That I was on deputation as G.M. from 12.9.1988 to 22.2.19991 and was locally posted at Co-Operative Stores Ltd. Kurukshetra.
- II. It is mentioned that on the recommendation of the Board of Governors in its meeting held on 9.5.1994 vide item No.68.18 the penal rent charged from me have already refunded to me vide letter No.GA-II/3503 dated 20.3.1996 which reads as under : (Photocopy enclosed)

*"As per recommendation of Board of Governors in  
Its meeting held on 9.5.1994 vide item No.68.18  
The Principal is pleased to allow the refund of penal  
Rent amounting to Rs.6339/- to Shri Balbir Singh,  
Assistant. The Court case filed by Shri Balbir Singh,  
Assistant will be withdrawn by him on the date fixed,"*

Sd/-20/3/96  
Deputy Registrar (GA)  
for Principal

When the College on the recommendation of BOG has already decided the case being the Supreme Body of the Institute and the penal rent refunded to me, why the issue again have been put up to Finance Committee after a gap of 8 years.

Keeping in view, the decision of BOG mentioned above, the letter No.GA-II/769 dated 29.01.2003 may kindly be withdrawn to avoid unnecessary harassment and mental torture to me. The undersigned may kindly be informed within one week.

Thanking you,

Yours faithfully,

Sd/-  
(B.S.KADIAN)  
Dy.Suptd.(Acad.)