

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA -136119**

**AGENDA
OF
FINANCE COMMITTEE MEETING**



**30th MEETING
To Be Held on Friday, September 19th 2014**

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Agenda: For the 30th meeting of the Finance Committee
Place: India International Centre, #40 Max Mueller Marg,
Lodhi Estate, New Delhi
Date: September 19th 2014 at 11:00 am

Item No.	Agenda	Page No.
30.1	To confirm the minutes of 29 th Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2014.	1-7
30.2	To note follow up action taken on the 29 th meeting of the Finance Committee held on 04.06.2014.	8-16
30.3	To place quarterly Internal Audit Report for the quarter ending 30.06.2014	17-24
30.4	To consider Revised Budget Estimates for the year 2014-15 and Budget Estimates for the year 2015-16	25-26
	Any other Item	

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Tabled Agenda: For the 30th meeting of the Finance Committee

Place: India International Centre, #40 Max Mueller Marg,
Lodhi Estate, New Delhi

Date & time: September 19th 2014 at 11.00 AM

Item No.	Agenda	Page No.
Tabled Item 30.5	To consider and approve the normal license fee in place of penal rent of ₹58,742/- imposed on M ^r Maya Devi w/o Late Sh. Ram Kishan, Ex-Cook-cum-Chowkidar.	27-28
Tabled Item 30.6	To consider and approve the Minutes of the 19 th Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 11.9.2014 along with the details of Item No. 19.5 and 19.7 being priority works and having high cost estimate.	29
Tabled Item 30.7	To consider the information received from other NITs regarding electricity charges for the hostel.	30-32
Tabled Item 30.8	To consider setting up appropriate funds for the Industry cell, Innovation Club and IPR activities in the Institute.	33-37
Tabled Item 30.9	To consider & approve the cost estimate for Construction of Multi storey building for four schools for PG study & Research and class /tutorial room and faculty chambers at NIT, Kurukshetra.	38-39
Tabled Item 30.10	To consider & approve the cost estimate for Construction of Multi-storied building for faculty/officers having 40 apartments at NIT, Kurukshetra.	40
Tabled Item 30.11	To consider the Financial requirement for the implementation of Cashless Medical Insurance Scheme for the employees, their dependants and Students.	41-49
	Any other Item	

Item 30.1: To confirm the minutes of 29th Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2014.

The minutes of the 29th Meeting of the Finance Committee held on 04.06.2014 were circulated to the members vide our letter No. Acs./29th FC/1040/4519-20 dated 13.06.2014 (Annexure "A"). No comment has been received from any of the members.

A copy of the minutes of 29th meeting of the Finance Committee held on 04.06.2014 is placed at Annexure - "B" on pages 4 to 7.

The Finance Committee may confirm the minutes of the 29th meeting of the Finance Committee held on 04.06.2014.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA - 136119**

No. Acs./29th FC/1040/ 4519

Date: 10.06.2014

1. Dr. A. Sivathanu Pillai
Distinguished Scientist &
Chief Controller (R&D), DRDO &
CEO & MD, BrahMos Aerospace
16, Cariappa Marg, Kirby Place,
Delhi Cantt., New Delhi - 110 010.
13
Chairperson
2. Prof. Anand Mohan
Director
National Institute of Technology
Kurukshetra
Member
3. Sh. Yogendra Tripathi, IAS
Joint Secretary & Financial Advisor (IFD)
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 001
Member
4. Sh. Rajesh Singh Solanki
Nominee of Ms. Amita Sharma, IAS
Addl. Secretary, Deptt. of Higher Education
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 001
Member
5. Dr. Shyam Narayan
Registrar
National Institute of Technology
Kurukshetra
Member-Secretary

Subject: Minutes of 29th Meeting of the Finance Committee held on 04.06.2014 at 11:00 a.m. at the Board Room, BrahMos Aerospace, DRDO, 16, Cariappa Marg, Kirby Place, Delhi Cantt., New Delhi.

Kindly find enclosed herewith Minutes of 29th meeting of the Finance Committee of this Institute, which have duly authenticated by the Hon'ble Chairperson, Board of Governors & Finance Committee along with a copy of the Tabled Agenda.

[Handwritten Signature]
10/6/14
12/6/14

It is requested that comments, if any, on the above referred minutes may kindly be sent to the undersigned within 15 days. If no comments are received within this period, it would be presumed that you agree with the minutes as recorded, and action will be initiated to implement the same.

Yours faithfully,

Shyam Narayan
12/6/14
(Shyam Narayan)
Registrar & Member Secretary
Phones: 01744-233208(O)
FAX: 01744-238050

Encl: As above.

Endst. No. Acs/29th FC/1040/4520

Date: 10.06.2014
TS

Copy of the minutes of the 29th meeting of the Finance Committee held on 4th June, 2014 at 11:00 a.m. alongwith a copy of Tabled Agenda is sent to the following:

1. Ms. Amita Sharma, IAS
Additional Secretary (Tech)
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 001
2. Prof. M.K. Surappa
Director
Indian Institute of Technology
Ropar, Punjab.
3. Prof.(Ms.) Sneh Anand
Professor & Head
Centre for Biomedical Engineering
Indian Institute of Technology
Delhi.

Shyam Narayan
12/6/14 2:15 pm
(Shyam Narayan)
Registrar & Member Secretary
Phones: 01744-233208(O)
FAX: 01744-238050

Shyam Narayan
12/6/14
12/6/14
Page 2 of 2

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA - 136119**

Minutes of 29th Meeting of the Finance Committee, NIT, Kurukshetra held on 04.06.2014 at 11:00 a.m. at BrahMos Aerospace, 16, Cariappa Marg, Kirby Place, Delhi Cantt., New Delhi - 110 010.

Present:

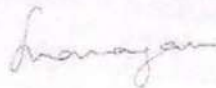
1. Dr. A. Sivathanu Pillai
Distinguished Scientist &
Chief Controller (R&D), DRDO &
CEO & MD, BrahMos Aerospace
16, Cariappa Marg, Kirby Place,
Delhi Cantt., New Delhi - 110 010. Chairperson

2. Prof. Anand Mohan
Director
National Institute of Technology
Kurukshetra Member

3. Sh. Yogendra Tripathi, IAS
Joint Secretary & Financial Advisor (IFD)
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 001 Member

4. Sh. Rajesh Singh Solanki
Nominee of Ms. Amita Sharma, IAS
Addl. Secretary, Deptt. Of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 001 Member

5. Dr. Shyam Narayan
Registrar
National Institute of Technology
Kurukshetra Member-Secretary




4/6

Dr. Sneh Anand and Prof. M. K. Surappa could not attend the meeting and Sh. Rajesh Singh Solanki, Under Secretary, Department of Higher Education, Ministry of Human Resource Development, Govt. of India, New Delhi attended the meeting as nominee of Ms. Amita Sharma, IAS, Addl. Secretary (TE), Department of Higher Education, Ministry of Human Resource Development, Govt. of India, New Delhi.

At the outset, the Hon'ble Chairperson welcomed the members to the 29th meeting of the Finance Committee.

The agenda was taken up. The Finance Committee made recommendations / took decisions as under.

- Item 29.1:** To confirm the minutes of 28th Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 15.10.2013.
- The Finance Committee confirmed the minutes of the 28th Meeting of the Finance Committee held on 15.10.2013.
- Item 29.2:** To note follow up action taken on the 28th meeting of the Finance Committee held on 15.10.2013.
- The Finance Committee noted the follow up action taken by the Institute on the 28th meeting of the Finance Committee held on 15.10.2013.
- Item 29.3:** To grant the fixed medical allowance to Pensioners & Family Pensioners consequent to implementation of Pension.
- The Finance Committee recommended to the Board to grant Fixed Medical Allowance to pensioners and family pensioners as per the OM No. 4/25/2008-P&PW dated 26.5.2010 issued by the Department of Pension & Pensioners' Welfare, Govt. of India, in this regard.
- Item 29.4:** To approve the Minutes of the 18th Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 9.12.2013.
- The Finance Committee recommended to the Board of Governors for approving the minutes of 18th meeting of Building & Works Committee of the Institute held on 9.12.2013. The Finance Committee also suggested that in future the major works of the BWC be placed as separate agenda item in Finance Committee meeting, in addition to other items of BWC minutes.
- Item 29.5:** To consider making payment of Gratuity of Central Government pattern to the retirees / pensioners / family pensioners of the Institute.

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The Finance Committee discussed the issue and decided that the concerned persons have already been paid the gratuity as per the rules applicable at that point of time. Therefore, now they have no further claim.

Item 29.6: To consider for increase the remuneration of Dental Surgeon engaged on part-time basis in the Health Centre of the Institute.

The Finance Committee recommended to Board to enhance the remuneration of part-time Dental Surgeon from Rs. 8,000/- p.m. to Rs. 15,000/- p.m. as proposed by the Institute.

Item 29.7: To consider the enhancement in fees and misc. expenses to the standing counsels of the Institute.

The Finance Committee recommended to the Board that the fees of the standing counsels be increased as given below:

(a)	Fees to the standing counsel at Hon'ble Punjab & Haryana High Court, Chandigarh per case	Rs. 14,000/- + 10% clerkage + Rs. 1000/- as misc. expenses.
	Fee & Misc. charges for providing legal opinion / legal notice / reply to legal Notice, etc.	Rs. 2500/- per case
(b)	Fees to the standing counsels at District Court at Kurukshetra per case	Rs. 5000/- + 10% clerkage + Rs. 500/- as misc. expenses.
	Fee & Misc. charges for providing legal opinion / legal notice / reply to legal Notice, etc.	Rs. 1100/- per case

Item 29.8: To Consider the Grant of Special Allowance to Chief Warden & Deputy Chief Warden.

The Finance Committee recommended to Board to enhance the Special Allowance of Chief Warden from Rs. 2,500/- to Rs. 3,000/- and for Dy. Chief Warden from Rs. 1,750/- to Rs. 2,750/-.

Item 29.9: To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2013-14.

The Finance Committee recommended to the Board for approval of Annual Accounts for the financial year 2013-14. The Finance Committee also recommended that the quarterly report of Internal Auditor along with action taken report there on be also placed before the Finance Committee.

Sanjay

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Item 29.10: To consider the relaxation in electricity bill and workers wages in mess bill of hostellers students

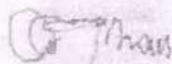
The Finance Committee resolved that the cost of wages of mess workers be borne by the students themselves. As regards with fixed electricity charges for the hostels, the practice adopted by the other NITs be collected and comprehensive agenda be placed in the next Finance Committee meeting for consideration.

Any Other Item


To consider pay anomalies arising out of the implementation of Model Recruitment Rules (MRRs)

The Finance Committee discussed the matter and recommended to the Board. However, approval on the issue be obtained from the MHRD.

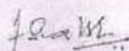
The meeting ended with a vote of thanks to the Chair.



(Anand Mohan)
Director
NIT Kurukshetra



(Shyam Narayan)
Registrar & Member Secretary
NIT Kurukshetra



(A. Sivathanu Pillai) 4/6/14
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra

Item 30.2: To note follow up action taken on the 29th meeting of the Finance Committee held on 04.06.2014.

The recommendations of the Finance Committee made in 29th meeting held on 04.06.2014 were approved by the Board of Governors in its 33rd meeting held on 04.06.2014. The action taken on the recommendations are reported at Annexure – C on page 9.

Item	Subject	Action Taken
29.1	To confirm the minutes of 29 th Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2014.	No further action is required.
29.2	To note follow up action taken on the 28 th meeting of the Finance Committee held on 15.10.2013.	No further action is required.
29.3	To grant the fixed medical allowance to Pensioners & Family Pensioners consequent to implementation of Pension.	The recommendation has been implemented.
29.4	To approve the Minutes of the 18 th Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 9.12.2013.	Action has been taken. Point wise details of the action taken on the decisions of the 18 th meeting of Building & Works Committee are placed at Annexure- D.
29.5	To consider making payment of Gratuity of Central Government pattern to the retirees/pensioners/family pensioners of the Institute.	No further action is required.
29.6	To consider for increase the remuneration of Dental Surgeon engaged on part-time basis in the Health Centre of the Institute.	The recommendation has been implemented.
29.7	To consider the enhancement in fees and misc. expenses to the standing counsels of the Institute.	The recommendation has been implemented.
29.8	To consider the grant of special allowance to Chief Warden and Deputy Chief Warden.	The recommendation has been implemented.
29.9	To consider and approve the Annual Accounts of the National Institute of Technology, Kurukshetra for the year 2013-14	Approved Annual Accounts for the F.Y. 2013-14 has been sent to Director General of Audit (Central) Chandigarh for certification & Auditing.
29.10	To consider the relaxation in electricity bill and workers wages in mess bill of hostellers students	The Information has been sought from various NITs vide letter no. F.No.. 2680/Acad/Student/14/5972 dated: 26.08.14.(Annexure-E)
	Any Other Item: To consider pay anomalies arising out of the implementation of Model Recruitment Rules (MRRs)	The MHRD has been requested to accord the approval vide letter No. Estt.-I/5391 dated: 25.07.2014. (Annexure- F)

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

NO. CC/ (2)

Dated: 25/8/14


In reference to letter No. Acs./2014/910 dated 19.8.2014 the required information is as under:


Item No. 29.4 To approve the Minutes of the 18 th Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 9.12.2013.		
Item	Subject	Action Taken
18.1	To confirm the minutes of 17 th meeting of the Building & Works Committee held on 27.06.2013.	No action is required
18.2	To report the action taken on the minutes of the 16 th meeting of the Building and Works Committee held on 19.11.2012	No action is required
(i) 16.3	To consider & Approve the Revised Cost Estimate for construction of Administrative Block at NIT, Kurukshetra.	As per revised A A & E/S final payment transferred to CPWD.
16.4	To consider & approve the revised cost estimate for Providing & Installation of Electrical Sub-Station HT/LT Distribution including Street Lightening & Feeder Pillar etc. in Non-Residential area at NIT, Kurukshetra.	Final Utilization certificate is awaited from CPWD.
(ii) 16.5	To consider & approve the Revised Cost Estimate for construction of Convocation Hall (3000 capacity) at NIT, Kurukshetra	The items were deferred by FC and item of Convocation Hall to be converted into Convention Centre i.e to be taken on first priority as decided in the Estate Affairs Committee Meeting.
16.6	To consider & approve the Revised Cost Estimate for construction of Community Hall at NIT, Kurukshetra	
16.7	To consider & approve the Revised Cost Estimate for construction of Gymnasium/Badminton Hall at NIT, Kurukshetra.	
(iii) 16.8	To consider & approve the Cost Estimate for Provision of Aviation Light & Lightening conductor in the Mega Boys Hostel (1000 capacity) at NIT, Kurukshetra.	A/A & E/S of this work conveyed to CPWD

(iv) 16.9	To consider & approve the Cost Estimate for construction of underground static water tank of 1.5 lacs liter capacity for fire-fighting purpose in Mega Boys hostel at NIT, Kurukshetra	Item was dropped and was clubbed with the work of 600 seater Girls Hostel (Multi-storied framed structure)
(v)16.10	To consider & approve the Cost Estimate for replacement of existing LT Panels with MCCB's/ MCB's in the Institute at NIT, Kurukshetra.	A/A & E/S of this work conveyed to CPWD
16.11	To consider and approve the Cost Estimate for Replacement of existing Electrical wirings in instructional building at NIT, Kurukshetra.	
(vi) 16.12	To consider and approve the Cost Estimate for Provision of staircase in BA, BB, BC, CA, CB & CC Type residential houses in campus to facilitate the maintenance works at roof top at NIT, Kurukshetra.	This item placed as fresh item vide item No. 18.4
(vii) 16.13	To consider and approve the Cost Estimate for Extension of existing connecting corridor upto MBA/ MCA and LHC-Block in the Instructional Buildings at NIT, Kurukshetra.	This item was deferred and letter was written to Chief Architect of CPWD to provide Architectural Drawing and cost estimate
(viii)16.14	To consider & approve the Cost Estimate for Provision of DG power backup at various locations in the Institute covering instructional buildings and related facilities at NIT, Kurukshetra.	A/A & E/S of this work conveyed to CPWD
16.15	To consider and approve the cost estimate for Provision of DG power backup in boys & girls hostels at NIT, Kurukshetra.	
(ix) 16.16	To consider & approve the Cost Estimate for covering of Newly Constructed Graded seating arrangement for 2000 persons in Open Air Theatre at NIT, Kurukshetra.	A/A & E/S of this work conveyed to CPWD
(x)16.17	To consider & approve the Cost Estimate for Provision of lifts for persons with disabilities (PwD) at various locations in the Institute.	A/A & E/S of this work conveyed to CPWD

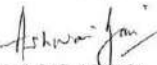
(xi)16.18	To consider & approve the Cost Estimate for Widening & strengthening of existing roads at NIT, Kurukshetra.	Work completed and Further Chief Architect, CPWD will submit a complete proposal for widening of road alongwith cost estimate in Institute
(xii)16.19	To consider & approve the cost estimate for Construction of multi-storey building for four schools for PG Study & Research at NIT, Kurukshetra.	This item was placed in next B&WC meeting.
18.3	To Report the action taken on the minutes of the 17 th meeting of the Building & Works Committee held on 27.06.2013.	No action is required
(iii) 17.3	To consider & approve the Revised Cost Estimate for construction of Boundary wall (left out stretched) for a length of about 800 meter and gate (near UHBVN office) at NIT, Kurukshetra.	Work allotted to CPWD and work in progress
(iv) 17.4	To consider & approve the Revised Cost Estimate for replacement of C.L/A.C. water supply lines with centrifugally Cast (Spun) Iron Pipes Class L.A. in the Residences, Hostels & Instructional Building at NIT, Kurukshetra.	Work allotted to CPWD and work in progress
(v) 17.5	To rectify action taken by Chairman B&WC to accord A/A & E/S for providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra.	Work completed
(vi) 17.6	To consider & approve the Cost Estimate for provision of permanent and temporary huts for security guards at various locations in the Institute.	Cost estimate is awaited from CPWD
(vii) 17.7	To consider & approve the Cost Estimate for the provision of vitrified floor tiles in Chemistry deptt., room no. E-222, class rooms and labs in Electrical Engg. Department.	Cost estimate awaiting from CPWD

(viii) 17.8	To consider & approve the Cost Estimate for Provision of interlocking paver blocks, covering of area open to sky by Zinc coated galvanized iron profile sheets, vitrified tiles in flooring and provision of Garage for ambulance in the Health Centre, NIT, Kurukshetra.	Work allotted to CPWD not in progress
18.4	To consider and approve the Cost Estimate for Provision of staircase in BA, BB, BC, CA, CB & CC Type residential houses in campus to facilitate the maintenance works at roof top at NIT, Kurukshetra.	The work approved by B&WC for double storey houses only and revised cost estimate awaited from CPWD
18.5	To consider & approve the cost estimate for Construction of multi-storey building for four schools for PG Study & Research at NIT, Kurukshetra.	Work approved by B&WC and CPWD submitted estimate and same was referred back to CPWD for re-examining and re-submitting
18.6	To consider & approve the cost estimate for providing audio system in Board Room, Golden Jubilee Administrative Building at NIT, Kurukshetra.	Cost estimate is awaited from CPWD
18.7	To consider and approve the revised scope of work and cost estimate for the work of providing and installation of 16/20 meter High Mast Light at Sports Ground and various other locations at NIT, Kurukshetra (A/A & E/S accorded and conveyed to CPWD)	A/A & E/S conveyed to CPWD


Assistant Engineer (Civil)
25/08/14


JE (Elect.)
25/08/14


JE (Civil)
25/08/14


Prof. I/C (E&C)


Prof. I/C (EM)


Dean (Estate)
25/08/14

DR (ATC)



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY

KURUKSHETRA - 136 119 (HARYANA) INDIA

PBX No. 01744-233100, 233200
Gram : NITKU FAX : 01744-238050

Ref No F.No. 2680 / Acad / Students / 14 / 5972

Dated 26/08/14

To,
The Registrar,
All NITs,

Subject: - Information related with Electricity charges of Hostels in your Institute.

Dear Sir,

Some students of NIT Kurukshetra have represented (based on some information collected by them through RTI from some NITs) seeking subsidy in the wages components of the mess workers/hostel staff and electricity bills of the hostels. An agenda on the issue of granting subsidy was considered by the Finance Committee (FC) of NIT, Kurukshetra. The FC resolved as under:-


The Finance Committee resolved that the cost of the wages of mess workers to be borne by the students themselves. As regards with fixed electricity charges for hostels, the practice adopted by the other NITs be collected and comprehensive agenda be placed in the next Finance Committee meeting for consideration.

It is requested to kindly provide the following information as early as possible so as to place detailed agenda item in the next FC meeting for consideration.

- 1) Whether your Institute is providing any kind of subsidy on the electricity charges paid by the students residing in the Hostels: Yes/No.
- 2) If yes, please provide us details of the subsidy on electricity charges of the Hostels.
- 3) Please provide the electricity charges taken from the students as part of hostel expenses.
- 4) Kindly also provide Hostel Room Rent along with any Maintenance Charges taken from the students in each academic year.

Kindly send the information urgently to enable us to place the same in the next FC meeting. The information may be sent by email on dr1@nitkkr.ac.in or in hard copy at Institute address at the earliest.

Thanking you in anticipation.

Yours faithfully

(Shyam Narayan)
Registrar

By Speed Post

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

No. Estt.-I / 5391

Dated: 25.07.2014

Sh. Rajesh Singh Solanki
Under Secretary (NITs),
Government of India,
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhavan,
New Delhi-110001

Subject: Approval of MHRD on the pay anomalies arising out of the implementation of Model Recruitment Rules (MRRs)

Sir,

The Institute recruited 85 Assistant Professors during 2012 and 2013 following the MRRs received vide MHRD letter No.F.33-7/2001-TS.III dated 14.03.2012 duly approved by the Board. The minimum qualification and experience requirements for faculty positions of NITs (under the standard 3 tier rigid faculty structure) have been prescribed in the MRRs.

The candidates recommended by the Selection Committee possessing the M.Tech qualification were appointed as Assistant Professor (on contract) in the PB-3 and AGP of Rs. 6000/- + 2 increments and those possessing the Ph.D qualification were appointed as Assistant Professor in the PB-3 and AGP of Rs. 7000/- (without any increment). In the MRRs it is mentioned that two advance increments shall be admissible at the time of recruitment for the post of Assistant Professor (on contract) with AGP of Rs. 6000/- having the essential qualification M.Tech whereas nothing is mentioned for the grant of any advance increment admissible at the time of recruitment in the case of Assistant Professor (on probation on a regular post) in the PB-3 and AGP of Rs. 7000/- having the essential qualification Ph.D.

The initial pay fixation of the Assistant Professors was as follows:

- | | |
|--|---|
| (1) Assistant Professors (on contract) with Qualification of M.Tech | - PB-3 (Rs. 15600-39100) + AGP 6000/- + 2 increments=Rs. 15600/- + Rs. 1300/- (Two non-compounded increments) + AGP Rs. 6000/- = Rs. 22,900/- |
| (2) Assistant Professors (on probation on a regular post) with Qualification of Ph.D | - PB-3 (Rs. 15600-39100) + AGP 7000/- (without any increment)
Pay fixed at basic pay of Rs. 15600/-+AGP 7000/- = 22,600/- |

R.S.S.

The admissibility of advance increments at the time of recruitment for the post of Assistant Professor (on probation on a regular post) with AGP of Rs. 7000/-, is not mentioned in the Model Recruitment Rule. Therefore, the initial pay fixation for the post of Assistant Professor (on probation on a regular post) have been made at the minimum of the pay band-3 of Rs. 15600-39100+AGP 7000/- (without any increment) i.e. 15600+AGP 7000/-.

From the above comparison it comes out that the persons appointed as Assistant Professors (on contract) with M.Tech. qualification are getting more pay than the persons appointed as Assistant Professors (on probation on a regular post) with Ph.D. qualification.

The Institute has received representations from the Assistant Professors appointed on probation on a regular post in various Departments in PB-3+AGP 7000/- regarding the above pay anomalies. In these representations, they have mentioned that their initial pay may be fixed after allowing seven non-compounded advance increments as per Clause 2(a) of letter F.No.23-1/2008-TS.II dated 18.08.2009 issued by the MHRD, Government of India, quoted below.

"2(a) Seven non-compounded advance increments shall be admissible at the entry level of recruitment as Assistant Professor to persons possessing the degree of Ph.D awarded in the relevant discipline".

Therefore, to remove this pay anomaly the matter was placed before the Finance Committee in its 29th meeting held on 04.06.2014 for consideration and making suitable recommendations to the Board

The Board of Governors of the Institute in its 33rd meeting held on 04.06.2014 has decided as under:


"The Board decided that approval on the issue be obtained from the MHRD".

A copy of the agenda and the minutes is enclosed as Annexure-A for kind reference.

In view of the above, I am directed to request that the necessary approval of the MHRD on the above issue of pay anomalies arising out of the implementation of Model Recruitment Rules (MRRs) may kindly be obtained and conveyed.

Thanking you.

Yours faithfully,


Deputy Registrar (GA & Legal)

Encl: As above

Item 30.3 To place quarterly Internal Audit Report for the quarter ending 30.06.2014 .

The Institute has assigned the Internal Audit to M/s Rakesh Vedansh & Co., Kurukshetra, Chartered Accountant for the financial year 2014-15. The 29th meeting of the Finance Committee held on 04.06.2014 resolved regarding placement of Internal Audit Report vide agenda Item No. 29.9 as under:

"The Finance Committee recommended for approval of Annual Accounts for the financial year 2013-14 to Board. The Committee recommends that the quarterly report of Internal Auditor along with action taken report there on be placed before Finance Committee".

The Internal Auditors have raised 4 nos. of major observations in their quarterly audit report and the same have been rectified and implemented for future compliance.

The Finance Committee may note the Internal Audit report of the Institute for quarter ending 30.06.2014 for financial year 2014-15.

NATIONAL
INSTITUTE OF
TECHNOLOGY
KURUKSHETRA

INTERNAL AUDIT

AUDITOR NAME: - M/S RAKESH VEDANSH & CO.
Chartered Accountants, Kurukshetra

PERIOD : - 01/04/2014 TO 30/06/2014

INTERNAL AUDIT REPORT

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
INTERNAL AUDITOR'S REPORT

To The Members of Board of Governor of the National Institute of Technology, Kurukshetra.

INTRODUCTION:-

We have done the internal audit of financial statement of main account for National Institute of Technology, Kurukshetra. These financial statements are the responsibility of Institute Management. Our responsibility is to express an opinion on these financial statements on our audit.

THE OBJECTIVES OF INTERNAL AUDIT:-

- To determine the reliability and integrity of information: (i.e. evaluating the internal control systems and the integrity of financial and operating information produced by those systems).
- To determine whether compliance exists with policies, procedures, laws and regulations.
- To determine if assets are safeguarded and verify the existence of those assets.
- To appraise the economy and efficiency of recourse utility (i.e. physical, monetary and most important staff).
- To review operations of programs for consistency with established management goals.
- To assist members of our organization in the effective and successful performance of their responsibility by providing them with analyses, appraisals, recommendations, and other pertinent information concerning the activities being reviewed.

SCOPE OF INTERNAL AUDIT:-

We conduct the audit in accordance with the Engagement and Quality Control Standards promulgated by the Institute of Chartered Accountants of India (ICAI). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on test basis evidence supporting the amounts and disclosures in the financial statements. An audit also include assessing the accounting principles used and significant estimates made by management, as well as evaluating the over all financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.



OVERVIEW OF NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA:-

The Central Government in consultation with the Planning Commission had sanctioned a scheme of establishment of Regional Engineering Colleges under the Third Five Year Plan in order to expand the facilities for technical education in the country during the plan period. The Regional Engineering College, Kurukshetra was one of the seventeen colleges in the country.

National Institute of Technology Kurukshetra, Haryana is a premier Technical Institute of the region. The institute started working as Regional Engineering College, Kurukshetra in 1963. Like other Regional Engineering Colleges of India this institution too, had been a joint enterprise of the state and central Governments. This Institute was conferred upon status of Deemed University on June 26, 2002. Since then it has been renamed as National Institute of Technology, Kurukshetra.

National Institute of Technology, Kurukshetra is providing the various disciplines of Engineering and Technology at the Undergraduate and Postgraduate level, the institute offers excellent facilities for advanced research in the emerging areas of Science and Technology. The syllabus and the curricula are constantly being updated to meet the growing demands and need of the country in different areas of technology. The infrastructure is geared to enable the institute to turn out technical personal of a high quality.

TECHNICAL EDUCATION:-

The history of imparting formal technical education in India can be traced back to mid 19th century, although it got momentum in 20th century with the set up Constitution of Technical Education Committee of the Central University Board of Education (CABE) in 1943 preparation of sergeant Report in 1944 and formation of All India Council of Technical Education (AICTE) in 1945. The setting up of India Institute of Science was a major step in the development of technical education in India. The All India Council for Technical Education (AICTE) was set up. AICTE is responsible for planning, formation and maintenance of norms and standards, quality assurance through accreditation, funding in priority areas, monitoring and evaluation, maintaining parity of certification and awards and ensuring coordinated and integrated development and management of technical education in the country.

The courses, which are known as "Technical in India" and, therefore come under the purview of AICTE, are:-

- (a) Degree and Diploma courses in Engineering
- (b) Master Degree courses in Engineering
- (c) Master of Business Administration
- (d) PhDs



CANTEEN / SHOPS: - The National Institute of technology, Kurukshetra normally allows the shop to operate on its premises to sell stationery, refreshments, etc., for its students. The shops are given on contract/lease to an outside party. The Institute had given the premises to State Bank of India on lease to operate the banking facilities in the institute for itself as well as students.

HOSTEL FACILITIES: - The Institute charge fee from the students for providing them residential accommodation in the premises of the institute. This fee charged is, normally, not demarcated separately in the fee structure and the coaching, boarding and hostel fee is charged as a consolidated amount. The residential facilities provided in the premises of the institute. For running of hostel appointment of staff such as, hostel in charge, housekeepers and clearing staff is required. Infrastructure such as beds, study tables, bedding, lines, etc will have to be procured. The residential facility may take shape of a dormitory, twin, sharing room, etc.

LIBRARY: - library is an integral part of National Institute of Technology, Kurukshetra. A Qualified Librarian, who might be assisted by helper staff, runs the library. Library books are systemized on two type of classification Dewey Decimal Classification (DDC) and Universal Decimal Classification (UDC). DDC is a proprietary system of library classification. This system organizes books on library shelves in a specific and repeatable order that makes it easy to find and book and return it to its proper place. UDC is a system of library classification, based on the DDC, but which uses auxiliary signs to indicate various special aspects of a subject and relationship between subjects.

Library security deposit charged separately from the students apart from the caution money deposit. The institute may follow a policy of making this security deposit a part of the fees structure and as such make it compulsory for the students. Fine are also recovered from the students for returning the books after the expiry of the loaning period or damage to books.



APPLICABILITY OF ACCOUNTING STANDARDS ISSUED BY ICAI:-

The Standards on Internal Audit shall apply whenever an internal audit is carried out. Internal audit is an independent management function, which involves a continuous and critical appraisal of the functioning of an entity with a view to suggest improvement thereto and add value to and strengthen the overall governance mechanism of the entity, including the entity's strategic risk management and internal control system. Internal audit, thereof, provides assurance that there is transparency in reporting, as part good governance". Presently, the standards on Internal Audit issued by the ICAI are recommendatory in nature.

MANAGEMENT CONTROL IN NATIONAL INSTITUTE OF TECHNOLOGY:-

In the administration of the institute, the Director is the Principle Academic and Executive officer of the Institute and is responsible for the proper administration of the Institute and for imparting instruction and maintenance of discipline therein. He is assisted in his day to day work by Deans, Chairmen of the Departments, Professor-in-Charges, Registrar and other officers and various committees of the Institute".

REVENUE:-

Cash & bank Receipt for the quarter ended 30th June, 2014 was duly found in order or duly entered in the books of account.

EXPENDITURE:-

- A) Expenditure incurred by the institute are duly authorized and sanctioned by the competent authority.
- B) The Transaction was properly recorded in cash book & day book.
- C) The payment which was made by the institute is duly supported by the vouchers.

BANK RECONCILIATION:-

The Institute has properly reconciled the balance of bank account in cash book with the bank statement on a monthly basis.



REPORTING OF ERRORS, IRREGULARITIES:-

REPORTING OF ERRORS: -

- a) We hereby point out that are such expenditure/ income are recorded in the wrong voucher/receipt no. in the books of accounts.

Date	Particulars	Amount (₹)	Wrong Voucher/ Receipts No.	Correct Voucher/ Receipts No.	Remarks
May					
21/05/2014	RTI fees	40	378/43	377/3	Rectified

- b) We hereby point out that are such expenditure/ income are recorded in the wrong heads in the books of accounts.

Date	Receipt/ V. No.	Amount (₹)	Recorded in Wrong Head	Correct Head as per voucher	Remarks
April					
23/04/2014	374/85	500	Misc. Income	Degree Verification	Rectified
23/04/2014	374/86	250	Misc. Income	Degree Verification	Rectified

Other audit aspects:-

- 1) Bank Reconciliation Statement of Main Account as on 30/06/2014 includes following cheque/ Challan No. pending more than three month old. Need to be cancelled as per rules & regulation.

Sr. No.	Date	Cheque/Challan No.	Amount(₹)
1	04.12.2013	12	1,000



AUDIT OPINION:-

In our opinion the financial statement give a true and fair view of the sources and application of funds for the period ended 30th June, 2014 in accordance with accounting principles generally accepted in India subject to point given above.

Place: Kurukshetra
Dated: 01/08/2014

For Rakesh Verbanish & Co.
Chartered Accountants

Meenu
CA. Meenu Sheokand
Partner
M. No. 528261



Item 30.4 To consider Revised Budget Estimates for the year 2014-15 and Budget Estimates for the year 2015-16.

The Revised Budget Estimates for the year 2014-15 and Budget Estimates for the year 2015-16 have been prepared & enclosed as Annexure- H in the following parts:

- Statement at a glance on page 1
- Revenue Budget of Income & Expenditure (Non-Plan) from page 2-5
- Summary of Plan & Non- Plan Budget at Page 6
- Explanatory Notes on Budget on page 7 to 15
- Plan Budget (Non-Recurring) Expenditure on page 16-18
- TEQIP Budget on page 19
- Scheme Account on page 19
- List of sanctioned posts on page 20-35

The projected figures in Revised Budget Estimate are based upon 3182 Under Graduate students, 1099 PG students and 205 Full- time Ph.D students out of which 25 Ph.D scholars are getting scholarship in the Institute and as well as the strength of staff members **189** (Faculty) **207** (Non-Faculty) and **377** pensioners. The breakup of the Non-Plan (Recurring) & Plan (Non Recurring) Budget Part-I is given below in the table of the Budget:-

<i>Head of Account</i>	<i>Actual Expenditure for the year 2013-14</i>	<i>Budget Estimates for the year 2014-15</i>	<i>Revised Budget Estimates for the year 2014-15</i>	<i>Variation in percentage</i>	<i>Budget Estimated for the year 2015-16</i>
<i>Establishment Expenses</i>	7824.02	4628.79	4877.80	5.38%	5747.35
<i>Other Administrative Expenses</i>	1710.13	1529.60	2327.15	52.14%	2664.35
<i>Plan for creation for Assets.</i>	1284.03	5718.25	11282.20	97.30%	7906.10
Total	10818.18	11876.64	18487.15	-	16317.80
<i>Less Income</i>	2242.78	2355.00	3588.00	-	3970.55
<i>Less Plan Grant for Creation of Assets</i>	1100.00	2000.00	2000.00	-	-
<i>Less Non Plan Grant</i>	4800.00	1500.00	1500.00	-	-
Net Liability of Govt. of India	2675.40	6021.64	14899.15	-	12347.25

The reasons for variations in the Revised Budget Estimates for the year 2014-15 and Budget Estimates for the year 2015-16 over and above last year expenses have been explained in the explanatory notes of the Budget on pages from 7-15.

The Finance Committee may consider and make recommendations to the Board of Governors on the proposed Revised Budget Estimates for the year 2014-15 and Budget Estimates for the year 2015-16.

Tabled Item 30.5 To consider and approve the normal license fee in place of penal rent of ₹ 58,742/- imposed on Smt. Maya Devi w/o Late Sh. Ram Kishan, Ex-Cook-cum-Chowkidar.

Sh. Ram Kishan working as Cook-cum-Chowkidar in this Institute expired on 12.01.2012. Permission to retain the house to Smt. Maya Devi w/o Late Sh. Ram Kishan was granted by the competent authority free of rent w.e.f 12.01.2012 to 11.07.2012 as per clause-27 of the existing house allotment rules of the Institute, which is reproduced below:

"If an allottee dies while in service, his/her family may be permitted to retain the house for three months from the date of his/her death, free of rent. In hard and exceptional circumstances the Director may allow to retain the house for a period of another three months free of rent. In the event of appointment of the ward so appointed will be allotted a house as per his/her entitlement on priority basis. The house of the deceased employee can be retained by the ward of the deceased on normal license fee till the new house is allotted to him/her."

She again requested for retention of House No. MG-2 on normal rent. The request was not acceded to by the competent authority and she was informed to deposit the penal rent beyond the allowed period i.e. w.e.f. 12.07.2012 under clause-28 of the existing House Allotment Rules of the Institute, which is reproduced as under:

"If an allottee retires from the services of the Institute, he/she may be permitted to retain the house for a period of three months. However, in hard and exceptional circumstances the Director may allow extension upto a period of another three months on normal license fee. After the expiry of the permitted period, the allotment shall be deemed to cancel and the house shall be under unauthorized occupation of the retired employee".

Penal Rent for unauthorized occupation:

- i) Upto three months --two times the market rent.
- ii) For next three months --four times the market rent.
- iii) For next six months --ten times the market rent.
- iv) Thereafter till the vacation of house --100% of pay (last pay drawn in the case of retirees) and eviction proceedings to be started and completed within a period of one month".

She again requested vide application dated 26.03.2013 for retention of house No. MG-2 on normal rent as her son Sh. Vikas Kumar has appointed under compassionate Ground w.e.f. 14.03.2013 to 30.06.2013. In this regard, the legal opinion was also sought from the Institute Standing Counsel. In the opinion of legal counsel the employee appointed on contract basis is not entitled to retain the house allotted to his father who was employee of the Institute and died while in service.

She was informed vide letter No. EO/3361/268 dated 14.06.2013 to vacate the house immediately and deposit penal rent for the unauthorized occupation. She has vacated the house on 29.07.2013. She was informed again vide letter No. EO/3361/518 dated 08.11.2013 to deposit the penal rent of ₹ 58,742/-.

Now Smt. Maya Devi w/o Late Sh. Ram Kishan, Ex-employee of the Institute has requested on dated 7.05.2014 to consider her case for charging normal rent instead of penal rent for house No. MG-2 and any excess amount deducted may be returned to her. Subsequently, NIT Karamchari Sangh has also requested to waive off the penalty of ₹ 58,742/- on humanitarian grounds as the family is living in very poor condition.

The Finance committee may consider and decide.

Tabled Item 30.6 To consider and approve the Minutes of the 19th Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 11.9.2014 along with the details of Item No. 19.5 and 19.7 being priority works and having high cost estimate.

A Meeting of Building & Works Committee was held on 11.9.2014. The Minutes are enclosed as Appendix - I from page 1 to 9. The Agenda and Minutes of the said meeting is enclosed as Annexure - I & J to **Tabled Item 2** with the main Agenda of the Finance Committee meeting. Further, details of Table Agenda 30.9 and 30.10 have been provided below since these items are priority works and involve high expenditure.

Tabled Item 30.7 To consider the information received from other NITs regarding electricity charges for the hostel.

The finance Committee in 29th meeting held on 04.06.2014 resolved the following under item No. 29.10 which reproduced as:

The Finance Committee resolved that the cost of wages of mess worker be borne by the students themselves. As regards with fixed electricity charges for the hostels, the practice adopted by the other NITs be collected and comprehensive agenda be placed in the next Finance Committee meeting for consideration.

Accordingly the institutes sent a letter to all the NITs (20) vide reference No. F No.2680/Acad./Student/14/5972 dated:26.08.2014, requesting to provide information related with the electricity charges, room rent and Maintenance charges of the hostels of their institute. A copy of the letter is placed as Annexure - K.

The Institutè has received replies from 9 NITs till 17.09.14, which are tabulated and placed as Annexure - L. Brief summary of reply is as follows:-

- 1 (A) NIT Hamirpur, MNNIT Allahabad, SVNIT Surat and NIT Warangal do not provide any subsidy on electricity charges of hostels.
- 1 (B) Other 5 NITs didn't reply to Q No.1.
- 2 (A) NIT Hamirpur is dividing electricity charge among all the students residing in the hostels of NIT Hamirpur.
- 2 (B) Other NITs are charging in the range of ₹ 900 to ₹ 5000/- per semester from the hostel students for electricity and/or water charges.
- 3 All 9 NITs are charging room rent of hostel in the range of ₹ 475/- to ₹ 3500/- per semester per student.
- 4 (A) NIT Raipur, NIT Jamshedpur, SVNIT Surat and NIT Warangal are charging ₹ 1500/-, ₹ 3000/-, ₹ 2000/- and (₹ 2250/- to ₹ 2750/-) per semester respectively for maintenance of hostel.
- 4 (B) Other 4 NITs didn't reply in this regard. In NIT Suratkal maintenance charges are covered in the Hostel rent.

In compliance to the item No. 29.10 the matter as above is placed before the Finance Committee for suitable recommendation to the Board for consideration and decision regarding the request of the hostel students for Miscellaneous Charges in the mess bill.



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY

KURUKSHETRA - 136 119 (HARYANA) INDIA

PBX No. 01744-233100, 233200
Gram : NITKU FAX : 01744-238050

Ref. No. F.No. 2680 / Acad/Student / 14 / 5972

Dated 26/08/14

To,
The Registrar,
All NITs,

Subject: - Information related with Electricity charges of Hostels in your Institute.

Dear Sir,

Some students of NIT Kurukshetra have represented (based on some information collected by them through RTI from some NITs) seeking subsidy in the wages components of the mess workers/hostel staff and electricity bills of the hostels.

An agenda on the issue of granting subsidy was considered by the Finance Committee (FC) of NIT, Kurukshetra. The FC resolved as under:-

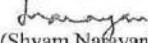
The Finance Committee resolved that the cost of the wages of mess workers to be borne by the students themselves. As regards with fixed electricity charges for hostels, the practice adopted by the other NITs be collected and comprehensive agenda be placed in the next Finance Committee meeting for consideration.

It is requested to kindly provide the following information as early as possible so as to place detailed agenda item in the next FC meeting for consideration.

- 1) Whether your Institute is providing any kind of subsidy on the electricity charges paid by the students residing in the Hostels: Yes/No.
- 2) If yes, please provide us details of the subsidy on electricity charges of the Hostels.
- 3) Please provide the electricity charges taken from the students as part of hostel expenses.
- 4) Kindly also provide Hostel Room Rent along with any Maintenance Charges taken from the students in each academic year.

Kindly send the information urgently to enable us to place the same in the next FC meeting. The information may be sent by email on drl@nitkr.ac.in or in hard copy at Institute address at the earliest.

Thanking you in anticipation.

Yours faithfully

(Shyam Narayan)
Registrar

Summary of Information received from some NITs

NITs	Q No.1	Q No.2	Q No.3	Q No. 4 (A)	Q. No.4 (B)	Remarks
	Subsidy on Electricity	Detailed Subsidy	Electricity Charge	Room Rent	Maintenance	
NIT, Hamirpur	No	Not applicable	Divided equally among all the students residing in the Hostel	1500 per sem. per student.	-	<u>Annually</u> Hostel Establishment Rs.1600/- Common Room Fund. Rs.500/- Ambulance Charges Rs.300/-
NIT, Raipur	-	-	Rs.1700/-	Rs. 3000/-	Rs. 1500/-	Caution Money Rs.1000/-
MNNIT, Allahabad	No	Not applicable	Rs. 900/- per Sem.	Rs. 475 per sem.	-	-
NIT, Jamshedpur	-	-	Rs.1500/- per Sem.	Rs.1500/- per Sem.	Rs. 3000/- per Sem.	-
MNIT, Jaipur	-	Not applicable	Rs. 5000/- per Sem.	Rs. 3500/- per Sem.	-	Caution Money Rs.10000/-
MANIT, Bhopal	-	-	Rs. 1900/- per Sem.		-	-
SVNIT, Surat	No	Not Applicable	Rs. 1900 to Rs 3000 Per Sem	Rs. 3000/- to Rs. 6000/- Per Sem	Rs. 2000/- Per Sem	Caution Money Rs. 14000/- to 15500 Per Sem. Rs. 1000/- Hostel Student Welfare fund Annually
NIT, Warangal	No	Not Applicable	Rs. 2250 Per Sem	Rs. 1000/- to Rs 3000/- Per Sem	Rs. 2250/- to Rs. 2750/- Sem	-

Tabled Item 30.8 To consider setting up appropriate funds for the Industry cell, Innovation Club and IPR activities in the Institute.

Recently an Industry Cell and an Innovation Club have been established in the Institute for promoting various activities like linkages with industry, entrepreneurship development, joint research, innovation projects, filing for patents etc. These activities have also been the outcome of Director's meeting with the Visitor.

As per the recommendations of Director's Conference during meeting with the Visitor, it is also required to set up an IPR fund. The IPR fund will be used for filing of patents by the faculty and students of the Institute.

In the above context, it is proposed that the following funds may be created for carrying out the intended activities by the faculty and students of the Institute.

1.	Industry cell	₹ 10.00 Lacs
2.	Innovation Club	₹ 5.00 Lacs
3.	IPR Fund	₹ 5.00 Lacs

The objectives and the activities of the above are attached at Annexure – M at page 34-35 and Annexure – N at page 36-37. The allocated for maintenance and continuance per annum. This recurring fund may be increased as per requirements of these establishments. The funds may be allocated from Non- Plan recurring expenditure grant for the financial year 2014-15.

The proposal for revision of budget and allocation of funds for the financial year 2014-15 is placed before Finance Committee for recommendation to Board for approval.

National Institute of Technology Kurukshetra

May 26, 2014

Subject: Restructuring and Establishment of Industry Cell in the institute

An Industry-Institute-Interaction Cell (IIIC) is already existing in the institute. Following is the proposal of restructuring and establishment of Industry Cell in the institute in place of IIIC in context of minutes of Directors' meeting with the Visitor. Further, the institute has an Entrepreneurship Development Cell (EDC) also. It is proposed to merge this with the Industry Cell due to common major activities. Further, the activities of EDC related to innovation will be moved to the Innovation Club which is being separately proposed to be established in the institute.

1. **Constitution of Industry Cell members.** The team will consist of a coordinator and members, drawn from all departments and schools of the institute. The proposed team of Industry Cell is as under:

Coordinator: Dean (P&D)

Prof. I/C: Prof. S.K. Madan, Professor, Deptt. of Civil Engg.

Members:

1. Prof. Gian Bhushan, Professor, Deptt. of Mechanical Engg.
2. Prof. J.S. Lather, Professor, Deptt. of Electrical Engg.
3. Prof. Ashutosh Kr. Singh, Deptt. of Computer Applications
4. Dr. R.P. Chauhan, Associate Professor, Deptt. of Physics
5. Dr. Neeraj Kaushik, Associate Professor, Deptt. of Business Administration
6. Dr. A.S. Ravikanth, Associate Professor, Deptt. of Mathematics
7. Dr. Sudhanshu Chaudhary, Assistant Professor, Deptt. of E&C Engg.
8. Dr. Amilan D. Jose, Assistant Professor, Deptt. of Chemistry
9. Sh. Syed Taqi Ali, Assistant Professor, Deptt. of Computer Engg.
10. Ms. Geetika Sachdeva, Assistant Professor, Deptt. of Humanities and Social Sciences

In respect to Schools, till the permanent faculty is not appointed, the Coordinators of the four schools shall also be the members of Industry cell. The above team shall have a term of two years or continue till further orders.

2. Prof. I/C, Industry Cell will convene at least one meeting every month where industry experts / personnel may also be invited. The proceedings and activities of the Cell will be reported to the Director.
3. The Industry Cell will interact with Deans and HODs for respective activities
4. An Industry Cell Fund of amount Rs. 10,00,000/- (Rupees Ten Lakhs only) be created for establishment of Industry Cell in the institute. Also, a provision of Rs. 1,00,000/- (Rupees One Lakh only) recurring grant per annum may be allocated for meeting the expenditure for conducting the meetings, TA/DA for industry visits / Industry invitees and miscellaneous. This recurring fund may be increased as per requirements of the Cell.
5. Allocation of a furnished office for the Industry Cell and appointment of one office assistant for secretarial help will be required.
6. The Industry Cell will have the following activities / objectives in general.
 1. Involvement of industry in academic activities and research in the institute
 2. Facilitating / Conducting short term programmes, conferences and research & consultancy with industry.
 3. Visits and Training of students, staff and faculty in industries.
 4. Entrepreneurship and Skill development of students.
 5. Inviting industries to exhibit their products and technology in the institute.
 6. Inviting experts from industry for special lectures, curriculum development, evaluation and guidance of PG students.
 7. Establishing industry sponsored seats, courses and Chair positions.
 8. Recommending industry personnel for selection as adjunct faculty in the institute.
 9. Arranging sabbatical of faculty in industry.

The proposal is submitted for consideration and further processing.

usshyal
Dean (P&D) 26.5.14
(P&D)
354
27/5/2014

DIRECTOR

28/5/14

Rawe
26.5.14
Dean (R&C)

Dean (R&C)

National Institute of Technology Kurukshetra

No - Dean (R&C) / 14 / 403

May 20, 2014

Subject: **Establishment of Innovation Club in the institute**

Following is the proposal of establishment of Innovation Club in the institute in context of minutes of Directors' meeting with the Visitor. The primary objective of the Innovation Club is to inculcate innovative and creative thinking among ^{the faculty} students. The institute has an Entrepreneurship Development Cell (EDC). Already a proposal has been submitted to merge EDC with the Industry Cell due to common major activities. Further, the activities of EDC related to innovation will be moved to the Innovation Club.

1. **Constitution of Innovation Club members.** The team will consist of a coordinator and members, drawn from all the departments having potential for innovation. The team will have tenure of two years. The proposed team of Innovation Club is as under:

Coordinator: Prof. Hari Singh, Professor, Deptt. of Mechanical Engg.

- Members:
1. Prof. Ajai Jain, Professor, Deptt. of Mechanical Engg.
 2. Prof. Ashwani Kumar, Professor, Deptt. of Electrical Engg.
 3. Dr. Saurabh Chanana, Associate Professor, Deptt. of Electrical Engg.
 4. Dr. Punit Kumar, Associate Professor, Deptt. of Mechanical Engg.
 5. Dr. Sudhanshu Choudhary, Assistant Professor, Deptt. of E&C Engg.
 6. Dr. B.B. Gupta, Assistant Professor, Deptt. of Computer Engg.
 7. Sh. Vikram Singh, Assistant Professor, Deptt. of Computer Engg.
 8. Dr. Amilan D. Jose, Assistant Professor, Deptt. of Chemistry
 9. Dr. Ghule Vikas D., Assistant Professor, Deptt. of Chemistry
 10. Dr. Ashok Kumar, Assistant Professor, Deptt. of Physics
 11. Dr. R.S. Singh, Assistant Professor, Deptt. of Physics
 12. Sh. Gaurav Verma, Assistant Professor, Deptt. of E&C Engg.
 13. Sh. H.D. Chalak, Assistant Professor, Deptt. of Civil Engg.

3. The proceedings and activities of the Club will be reported to the Director.
4. The Innovation Club will provide technical and financial support for the implementation of innovative ideas. It shall bring out and circulate working of the Innovation Club.
5. An Innovation Club Fund of amount Rs. 5,00,000/- (Rupees Five Lakhs only) be created for establishment of Innovation Club in the institute. Also, a provision of Rs. 1,00,000/- (Rupees One Lakh only) recurring grant per annum may be allocated for meeting the expenditure for industry visits required for survey / execution of the innovation project, purchase of

consumables, raw material, project parts etc. This recurring fund may be increased as per requirements of the Cell.

Innovation Cell

6. For industry visits required for survey / execution of the project, funds from the Industry-Cell shall be used towards TA/DA.
7. Allocation of a furnished office for the Innovation Club and appointment of one office assistant for secretarial help will be required.
8. The Innovation Club will have the following activities / objectives in general.
 1. To develop new techniques, processes, designs etc. that are useful to the societal needs and the nation.
 2. The Innovation Club shall conduct brainstorming sessions, motivational workshops and seminars for ^{faculty and} the students aimed at the development of creative and innovative thinking. It shall periodically bring out potential areas of innovation for wide circulation.
 3. It will also inform students about the importance of intellectual property and IPR policy of the institute.
 4. Continuously faculty members and students will be invited to bring innovative ideas. These ideas will be evaluated by a panel.
 5. The students/faculty members can share their innovative ideas with one or more Innovation Club members through e-mail or by meeting in person. The idea can be interdisciplinary and will be evaluated by a panel before being accepted. After preliminary discussions, a team of interested students and mentors will be constituted. More faculty members can be drawn from the department to supervise and support the Innovation Club activities. The team will submit a tentative budget and start working on the idea after approval.
 6. The Innovation Club shall interact with HODs for using laboratory/workshop facilities of the respective departments.
 7. The best innovative ideas may be considered / promoted for incubation and entrepreneurship.
 8. The Innovation Club shall help in filing patent of the successfully developed idea/project/design.

The proposal is submitted for consideration and further processing.

Prave
20.5.14
Dean (R&C)

wechyal
Dean (P&D)

D(P&D) 346
Dated: 20/5/2014

DIRECTOR

21/5/14 *Depn (R&C)*

Tabled Item 30.9 To consider & approve the cost estimate for Construction of Multi storey building for four schools for PG study & Research and class /tutorial room and faculty chambers at NIT, Kurukshetra.

The preliminary cost estimate for construction of school building as well as of training & placement cell having basement and G+3 floors was submitted by Chief Engineer (NZ-I), CPWD, Chandigarh for amounting to ₹ 35,66,43,200/- , which was put up before the Building & Works Committee in its 16th meeting vide item No. 16.19 held on 19-11-2012. The Building & Works Committee resolved that above agenda item be deferred till the next meeting of B&WC, so as to place a revised cost estimate which excludes provision of basement. Accordingly, Executive Engineer (Civil) & (Elect.) CPWD, Karnal were intimated vide letter No. CC/289 dated 20/21-12-2012 to provide revised cost estimate for construction of multi-storey building for schools for PG study & Research scholars without basement at NIT, Kurukshetra vide item No. 16.19. Chief Engineer (NZ-I) CPWD, Chandigarh submitted the revised cost estimate for construction of school building as well as of training & placement cell at NIT, Campus, Kurukshetra for amounting to ₹ 30,22,94,900/- . The same was put up before the Building & Works Committee in its 18th meeting held on 09-12-2013 vide item No. 18.5. The Building & Works Committee considered the necessity of additional requirement of class rooms & faculty chambers and resolved that revised proposal for six storey building for four schools (without training & placement cell) and class/tutorial rooms and faculty chambers be obtained from CPWD. B&WC authorized the Chairman, B&WC to approve the revised cost estimate. Accordingly, Chief Engineer (NZ-I), CPWD, Central Circle, Kendriya Sadan, Chandigarh was intimated vide letter No. CC/3517/113/5390 dated 25/28-07-2014 to provide the revised cost estimate for construction of multi-storey building for four schools for PG study & Research at NIT, Kurukshetra. Chief Engineer (NZ-I), CPWD, Central Circle, Kendriya Sadan, Chandigarh has submitted revised cost estimate for amounting to ₹ 122,95,32,700/- vide letter No. 23(390)CE(P)CC(P)-1/915 dated 16-07-2014 for necessary Administrative Approval & Expenditure Sanction for multi-storey building for four schools for PG study & Research at NIT, Kurukshetra.

Before placing it to chairman, B&WC for approval, the Estate Affairs Committee in its meeting held on 23-07-2014 decided to request CPWD to re-examine the cost estimate being on very high side. The CPWD vide letter No. 23(390)/SE (P)//EE(P)/1084 dated 27-08-2014 intimated that the cost of preliminary estimate can not be reduced as it consists of provision of superior class specifications, modern

amenities and the complexities in framed structure of multi-storied RCC building as it falls under Seismic Zone-IV.

The Building & Works Committee approved the cost estimate amounting to ₹ 122,95,32,700/- for the above cited work after due deliberations as recorded in the minutes of the meeting.

Tabled Item 30.10 To consider & approve the cost estimate for Construction of Multi-storied building for faculty/officers having 40 apartments at NIT, Kurukshetra.

The High Power Committee in its meetings held on 12.6.13, recommended that additional 40 houses for Professor & Associate Professors be constructed in view of shortage of faculty houses. The same was duly approved by the Hon'ble Director, NIT, Kurukshetra. Accordingly, the Executive Engineer, Karnal was intimated vide this office letter No. CC/129/6086 dated 2.9.2014 to submit the cost estimate for the above said work. The CPWD submitted a cost Estimate for Construction of Multi-storied building for faculty/officers having 40 apartments at NIT, Kurukshetra amounting to ₹ 26,83,62,400/-.

The B&WC approved the cost estimate for the construction of multi-storey building for faculty (Professors/Associate Professors/Assistant Professors)/Officers having 40 apartments at NIT Kurukshetra for an amount of ₹ 26,83,62,400/- keeping in view the shortage of faculty houses.

The Finance Committee may consider the minutes of the 19th meeting of Building & Works Committee held on 11.9.2014 and recommend to Board of Governors for its approval.

Tabled Item 30.11 To consider the financial requirement for the implementation of Cashless Medical Insurance Scheme for the Employees their dependants and Students.

The Finance Committee of the Institute in its 22nd meeting held on 30.03.2011 recommended to the Board that the Cashless Medical Insurance for the Employees, their dependants and Students be implemented. The minutes of the 22nd meeting of the Finance Committee was ratified by the Board of Governors of the Institute in their 25th meeting held on 22.06.2011 with the modifications that the modalities regarding implementation of Cashless Medical Insurance to the Employees and their dependants and Students be worked out and the matter be placed before the next Finance Committee for the Financial requirements. Further, the Board confirmed the minutes of the 22nd meeting of the Finance Committee held on 30.03.2011.

Accordingly, a Committee was constituted at the Institute level to work out the modalities regarding Cashless Medical Insurance Scheme in the Institute. The Committee submitted its reports along with Cashless Medical Insurance Scheme for the Students, Employees and their dependants (Copy of the Cashless Medical Insurance Scheme is enclosed as Annexure - O at page 44-47. As per the scheme the following contribution will be charged for providing medical facilities for each serving employees and their families.

- i. All the serving employees are required to contribute 1.0% of their basic pay. (Pay in the Pay Band + AGP/GP)
- ii. As the new scheme is an optional one, all the serving employees will be given an option to continue in the existing scheme or to join this new scheme
- iii. Students are required to pay the contribution along with the fee as decided by the authorities/as per premium.

The Institute has circulated the notification on dated 07.03.2014 for adoption of Cashless Medical Insurance Scheme for the Students, Employees and their dependants. The last date for submission of the option form was 25.03.2014. Total 243 option forms from the employees and 05 option forms from the students were received. Further, it was decided that Policy should also cover the insurance of about 4600 students with sum assured per student ₹ 1.00 Lacs p.a.

It may be mentioned here that the Cashless Medical Insurance Scheme and the Tender documents for inviting quotations were prepared on the pattern of IIT Delhi. The sealed tenders were invited from Insurance Companies (Licensed and Registered with IRDA) on two bid system (Technical & Financial bid separately) dealing with Health Insurance for implementation of Cashless Medical Insurance Scheme at National Institute of Technology, Kurukshetra on Pan India basis.

In response to Advertisement No.18/2014 and addendum to Advertisement No.18/2014, Institute had received following 05 Nos. of Tenders upto the last date for submission of bid documents.

1. The Oriental Insurance Company Limited, Sabharwal Market, Railway Road, Kurukshetra
2. National Insurance Company Limited, 2E/9 Jhandewalan Extn., New Delhi
3. United India Insurance Co. Ltd., Railway Road, Kurukshetra
4. IFFCO-TOKIO General Insurance Co. Ltd., Plot No.2, B&C, 4th Floor, Sec. 28-A, Madhya Marg, Chandigarh
5. HDFC ERGO General Insurance Co. Ltd., Chandigarh

The Committee examined the technical bid first and found Insurance at Sr. No. 1 to 4 eligible for opening the Financial Bid documents. Subsequently the Comparative Statement was prepared on the basis of quoted price by the participative insurance firms at Sr. No. 1 to 4. As per Comparative Statement United India Insurance Co. Ltd., Railway Road, Kurukshetra is the lowest bidder.

In view of the above, the Committee recommends that United India Insurance Co. Ltd., Railway Road, Kurukshetra may be awarded the contract for providing Cashless Medical Insurance Scheme at National Institute of Technology, Kurukshetra on Pan India basis.

As per the advertisement No. 18/2014 the Notification of award may be issued with the approval of the Tender Accepting Authority. The successful Insurance Company is expected to furnish a duly signed Agreement proposed by NIT Kurukshetra in duplicate within 7 days of declaration of 'award of contract', failing which the contract may be offered to the next bidder as per Comparative Statement (Copy of the minutes of the Committee is enclosed as Annexure – P at page 48-49).

According to the Comparative Statement, the total premium of the lowest bidder i.e. United India Insurance Co. Ltd., Railway Road, Kurukshetra is ₹ 44,90,000/- + Service Tax Extra. Therefore, the additional provision of ₹ 12 Lac may be made in the Revised Budget Estimates 2014-15 & Budget Estimates 2015-16 for the financial requirement. The total amount to be recovered from the Employees @ 1% per month would be around ₹ 13.75 Lac annually and the Institute needs to pay as insurance premium for employees and their dependents is around ₹ 12 lac. The students would have to pay the insurance premium alongwith the fee in July every year.

The matter is placed before the Finance Committee to consider and make suitable recommendation to the Board for the implementation of Cashless Medical Insurance Scheme in the Institute.

7/11/2018 - U

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA – 136119

CASHLESS MEDICAL INSURANCE SCHEME

1. **Beneficiaries:**

Students, serving employees and their family as defined in clause (2).

Objectives

This scheme attempts to meet the following objectives:

- (i) To provide enhanced hospitalization benefits to on roll students of the institute with full contribution.
- (ii) To provide enhanced hospitalization benefits to serving employees with partial contributions from them;
- (iii) To provide flexibility for treatment across the country

2. **Family :**

2.1 Eligible family members(for serving employees):

The term 'family' for the purpose of Cashless Medical Insurance Scheme shall mean the same as that for the Central Services (Medical Attendance) Rules 1944. Family shall mean wife or husband, as the case may be, of the Institute employee and parents, sisters, widowed sisters, widowed daughters, minor brothers, children, stepchildren divorced/separated daughters and stepmother wholly dependent upon the Institute employee and are normally residing with the Institute employee. Further, the income limit for dependency upon the Institute employee for purposes of eligibility to the concessions under the CS (MA) Rules 1944 is Rs. 3500/- per month from all sources including pension/and family pension plus amount of dearness relief on the basic pension of Rs. 3500/- as on the date of consideration.

For the purposes of determining dependency, the following will be the criteria for:

- Son: Till he starts earning, or attains the age of 25years or gets married whichever is earlier.
- Daughter: Till she starts earning or gets married , whichever is earlier, irrespective of age-limit.
- Son suffering: No age limit.
from permanent disability of any kind (physical or mental)
- Widowed daughters and dependent divorced/separated from their husband daughters - irrespective of age-limit.
- Dependent sisters including unmarried/divorced/abandoned or separated from husband/widowed sisters - irrespective of – age-limit.
- Minor brothers – up to the age of becoming a major.

[Handwritten Signature]

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- Dependent parents
In the case of adoption, only the adoptive and not the real parents.
If the adoptive father has more than one wife, the first wife only.

A female employee has a choice to include either her parents or her parents-in-law; option exercised can be changed only once during service.

Concerned staff member must fill up the form for updating the records with the concerned establishment section and get the medical booklets revalidated every year.

2.2 When both husband and wife are employed:

- (a) The spouse employed in a State Government, Defence/Railways or Corporation/Bodies financed partly/wholly by the Central/State Government, local bodies and private organizations, which provides medical services, may choose either the facilities from the NIT, Kurukshetra or facilities provided by the organization in which the spouse is employed.
- (b) Where both are employees of NIT, Kurukshetra, either of them may prefer claim for self and eligible members of their family, according to his/her status.
- (c) In both the types of cases, a joint declaration is required to be furnished as to who will be preferring the claim. In the absence of joint declaration in the case coming under (b), the concession is to be availed of by the wife and family members according to the status of the husband. Declaration may be changed as oftentimes as the circumstances like promotion, transfer, resignation, etc., require.
- (d) If judicially separated, pending decision on guardianship, reimbursement for children may be allowed to either spouse.
- (e) If the spouse is in receipt of fixed medical allowance, the Government servant can avail medical facilities under Medical Attendance Rules for himself and members of family residing with him except for the spouse.

2.3 Students: All on roll students of UG/PG/PhD (regular).

3. Contribution:

The contribution given below will be charged for providing medical facilities for each serving employee and their families.

- 3.1 All the serving employees are required to contribute 1.0% of their basic pay.
- 3.2 As the new scheme is an optional one, all the serving employees will be given an option to continue in the existing scheme or to join this new scheme.

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- 6.7 The details of employees who are appointed newly in the institute would be intimated to the insurance company on a regular basis.
- 6.8 Identity cards will be issued to all the persons covered under the policy as early as possible by the insurance company.

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NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Dated: 10.09.2014

Subject: Minutes of meetings for the Cashless Medical Insurance Scheme

A Committee consisting of the following was constituted by the Director vide letter No.Reg./2013/960 dated 18.02.2013 to finalize the modalities of Cashless Medical Insurance Scheme for the employees (along with their dependants) and Students

- | | | |
|----|--|----------|
| 1. | Prof. V. K. Sehgal
Dean (P & D) | Chairman |
| 2. | Prof. K. S. Sandhu
Professor, Electrical Engg. Deptt. | Member |
| 3. | Prof. Sudhir Kumar
Professor & HOD, Mechanical Engg. Deptt. | Member |
| 4. | Sh. S. K. Sharma
Deputy Registrar (Accounts) | Member |
| 5. | President
Karamchari Sangh, NIT Kurukshetra | Member |

Sh. J. L. Moudgil, Assistant Registrar (Stores) attended all the meeting as special invitee.

In response to Advertisement No.18/2014 and addendum to Advertisement No.18/2014, Institute had received following 05 Nos. of Tenders upto the last date for submission of bid documents i.e. 13.08.2014 (upto 3.00 p.m.).

- 1 The The Oriental Insurance Company Limited, Sabharwal Market, Railway Road, Kurukshetra
- 2 National Insurance Company Limited, 2E/9 Jhandewalan Extn., New Delhi-110055
- 3 United India Insurance Co. Ltd., Railway Road, Kurukshetra-136118
- 4 IFFCO-TOKIO General Insurance Co. Ltd., Plot No.2, B&C, 4th Floor, Sec. 28-A, Madhya Marg, Chandigarh
- 5 HDFC ERGO General Insurance Co. Ltd., Chandigarh

I. Opening of Technical Bids (Qualifying Criteria)

As per the schedule all Technical Bids were opened on 13.08.2014 at 4.30 p.m. in the Board Room of Golden Jubilee Administration Building of the Institute. Representative of all bidders were present during tender opening.

In this regard, a meeting for Discussions/Clarifications on Technical Bids with all five bidders was held on 26.08.2014 at 3.00 p.m. in the Board Room of Golden Jubilee Administration Building of the Institute. All bidders were asked to submit few clarifications to qualify in the Technical Bid. The Institute had received Clarification from four bidders except M/s HDFC ERGO General Insurance Co. Ltd., Chandigarh.

Contd...P/2

Reference *Moudgil* *J. S. K. Sharma* *V. K. Sehgal*

Further, a meeting of the Committee was held on 09.09.2014 at 11.45 a.m. in the Chamber of Dean (P&D). The Committee verified the documents submitted by the bidders and prepared the Comparative Statement for Technical Bid. All the above bidders at Sr. No. 1, 2, 3 & 4 qualified in the Technical Bids (Qualifying Criteria). They were invited for the Opening of Financial Bids meeting held on 10.09.2014 at 3.30 p.m. in the Board Room, Golden Jubilee Administrative Building of the Institute.

II. Opening of Financial Bid

The Financial Bids were opened by the Committee on 10.09.2014 at 3.30 p.m. in the presence of technically qualified bidders. The Committee assessed the Financial Bid documents and prepared the Comparative Statement for Financial Bid. As per Comparative Statement United India Insurance Co. Ltd., Railway Road, Kurukshetra is the lowest bidder. The Comparative Statement for Financial Bid is enclosed for kind perusal.

In view of the above, the Committee recommends that United India Insurance Co. Ltd., Railway Road, Kurukshetra may be awarded the contract for providing Cashless Medical Insurance Scheme at National Institute of Technology, Kurukshetra on Pan India basis.

As per the advertisement No. 18/2014 the Notification of award may be issued with the approval of the Tender Accepting Authority. The successful Insurance Company is expected to furnish a duly signed Agreement proposed by NIT Kurukshetra in duplicate within 7 days of declaration of 'award of contract', failing which the contract may be offered to the next bidder as per Comparative Statement.



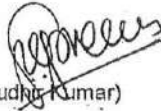
(President, Karamchari Sangh)




(J. L. Moudgil)



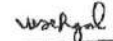
(S K Sharma)



(Suchit Kumar)



(K S Sandhu)



(V K Sehgal)

DIRECTOR