

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda:** For the 4<sup>th</sup> meeting of the Finance Committee

**Place:** Board Room of National Institute of Technology,  
Kurukshetra.

**Date:** Friday, the 29<sup>th</sup> October, 2004 at 11.00 a.m.

<b>Item</b>	<b>Agenda</b>	<b>Page No.</b>
4.1	To confirm the minutes of the 3 <sup>rd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 24.5.2004.	1 to 7
4.2	To note follow up action taken on the minutes of the 3 <sup>rd</sup> meeting of the Finance Committee held on 24.5.2004.	8
4.3	To consider the Revised Budget Estimates for 2004-2005 and Original Budget Estimates for 2005-2006 for Undergraduate Courses	9-10
4.4	To consider Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Postgraduate Courses.	11
4.5	To note Fee Structure from the students admitted under DASA, SAARC & ICCR Scheme for the year 2004-2005 onwards.	12-14
4.6	To consider engagement of Dental Surgeon on part-time basis.	15
4.7	To note the position of Research Schemes/Projects sanctioned to the Principal-Investigators.	16-18
4.8	To note action taken by the Institute to make Purchases above Rs. 2.00 lacs and upto Rs. 3.00 lacs per item.	19

**Item 4.1 To Confirm the minutes of the 3<sup>rd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 24.5.2004.**

The minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004 were circulated to the members vide letter No. A/3<sup>rd</sup> FC/4173-79 dated 9.6.2004. Sh. R.C. Gaba, Assistant Financial Adviser, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education(Integrated Finance Division) sent his comments on Item No. 3.5, 3.6 & 3.7 which are reproduced below:

**Item No. 3.5** It may be noted, however, that in the event of rate of interest on CPF investments being less than 7% during 2004-2005, if at all, payment of interest on CPF balances of the subscribers will accordingly be made at lesser rate.

**Item No. 3.6** Minutes may be suitably modified in view of the comments indicated as under:

"IFD did not support the proposal to increase the contribution from Government Budget to the Staff Welfare Fund. However, since the contribution fixed were very old, the FC recommended to the BOG that the proposal of the Institute to enhance the contribution of Staff welfare Fund as per details furnished in the Agenda Item be approved. It is reiterated that Government contribution can not be increased under the circumstances.

**Item No. 3.7** IFD opined that Sh. R.P.S. Lohchab would be entitled to medical reimbursement as per rules only and that no exemptions should be made. Keeping in view the little difference, the FC, however, recommended to the BOG that the amount of Rs. 11,179/- deposited by Sh. RPS Lohchab, Registrar as indicated in the Agenda Item be refunded to him. The view of MHRD is again reiterated that exemptions to the rule as recommended by FC will not be in order.

A copy of minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004 and comments received from Sh. R.C. Gaba, Assistant Financial Adviser, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education (Integrated Finance Division), New Delhi are enclosed as Annexure     A     page from     2     to     7    .

The above comments sent by the Integrated Finance Division, Government of India, MHRD, New Delhi were also reported to the Board in its 6<sup>th</sup> meeting held on 30.9.2004 when the Board considered the Finance Committee meeting for approval.

The Finance Committee may confirm the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004.

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

Minutes of the 3<sup>rd</sup> Meeting of the Finance Committee,  
NIT, Kurukshetra held on 24.5.2004 at 3.30 P.M. in  
the Board Room of National Institute of Technology,  
Kurukshetra.

## PRESENT:

- |    |   |                   |
|----|---|-------------------|
| 1. | Sh. Dharam Vir, IAS,<br>Financial Commissioner &<br>Principal Secretary to<br>Government of Haryana,<br>Technical Education Department,<br>Haryana Civil Secretariate,<br>Chandigarh.   | In Chair          |
| 2. | Sh. V.P. Goyal,<br>Under-Secretary (Finance),<br>Government of Haryana,<br>Representative of Financial Commissioner &<br>Principal Secretary to Government of Haryana,<br>Finance Department,<br>Haryana Civil Secretariate,<br>Chandigarh. | Member            |
| 3. | Sh. R.C. Gaba,<br>Assistant Financial Adviser,<br>Representative of Director,<br>(Integrated Finance Division)<br>Government of India,<br>Ministry of Human Resource Development,<br>Shastri Bhawan,<br>New Delhi.                          | Member            |
| 4. | Dr. G.L. Jambulkar,<br>Deputy Educational Adviser,<br>Government of India,<br>Ministry of Human Resource Development,<br>Department of Secondary & Higher Education,<br>Shastri Bhawan,<br>New Delhi - 110001                               | Member            |
| 5. | Dr. S.N. Mahendra,<br>Director,<br>National Institute of Technology,<br>Kurukshetra   | Director-Member   |
| 6. | Sh. R.P.S. Lohchab,<br>Registrar,<br>NIT, Kurukshetra.  | Member -Secretary |

RPL

- contd. -

Sh. B.L. Dhoopar, Chairman, Board of Governors & Chairman, Finance Committee, could not attend the meeting due to his illness. Prof. R.S. Sirohi, Director, IIT, Delhi intimated that he was to go to France and showed his inability to attend the above said meeting. The meeting was chaired by the Financial Commissioner & Principal-Secretary to Government of Haryana, Technical Education Department, Haryana, Civil Secretariate, Chandigarh as requested by other members present in the meeting.

The Director-Member welcomed the Hon'ble Chairman, Finance Committee and other members of the Finance Committee. The Registrar, Member-Secretary took up the agenda items one by one.

The Finance Committee made recommendations/took decisions as under:

**Item 3.1. To confirm the Minutes of 2<sup>nd</sup> meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 10.9.2003.**

The minutes of the 2<sup>nd</sup> meeting of the Finance Committee, NIT Kurukshetra held on 10.9.2003 were confirmed.

**Item 3.2. To note follow up action taken on the minutes of 1st meeting of the Finance Committee held on 8.11.2002.**

The Finance Committee noted action taken by the Institute on the minutes of 1<sup>st</sup> meeting of Finance Committee held on 8.11.2002.

**Item 3.3. To note follow up action taken on the minutes of 2<sup>nd</sup> meeting of the Finance Committee held on 10.9.2003.**

The Finance Committee noted action taken by the Institute on the minutes of 2<sup>nd</sup> meeting of the Finance Committee held on 10.9.2003.

**Item 3.4. To consider and approve Annual Accounts of National Institute of Technology, Kurukshetra for the year 2003-2004.**

The Finance Committee recommended to the Board that Annual Accounts of the Institute for the year 2003-2004 be approved so that the same may be handed over to the Audit Party which will conduct the audit in the month of June/July, 2004.

**Item 3.5. To consider rate of interest of CPF balances of the subscribers for the period from 1.4.2004 to 31.3.2005.**

The Finance Committee recommended to the Board of Governors that the employees of NIT, Kurukshetra be paid interest on their CPF balances @ 7% per annum for the period from 1.4.2004 to 31.3.2005.

RPL

-contd.

**Item 3.6. To consider enhancement of Staff Welfare Fund.**

The Finance Committee recommended to the Board of Governors that the proposal of the Institute to enhance the contribution of Staff Welfare Fund as per details furnished in the agenda item be approved.

**Item 3.7. To consider Medical Reimbursement to Sh. R.P.S. Lohchab, Registrar, NIT, Kurukshetra on account of chronic disease.**

The Finance Committee recommended to the Board of Governors that the amount of Rs. 11,179/- deposited by Sh. R.P.S. Lohchab, Registrar as indicated in the agenda item be refunded to him. It was also decided that if there is any other case of similar nature the same may also be decided on the analogy of the case of Sh. R.P.S. Lohchab.

**Item 3.8. To note the action taken by the Institute to make purchases above Rs. 2.0 lac and up to Rs. 3.0 lac per item.**

The Finance Committee noted the action taken by the Institute in making purchases as contained in item No. 3.8.

**Item 3.9. To note the position of Research Schemes/Projects sanctioned to the Principal Investigators.**

The Finance Committee noted the latest position of Research Schemes/Projects as per details furnished in the agenda item.

**Item 3.10. To consider conveyance allowance to Dr. K.K. Nagpal, Sr. Medical Officer and Dr.(Mrs.) S. Mangwana, Lady Medical Officer of the Health Centre, NIT, Kurukshetra on Central Government pattern.**

While considering the above issue the representatives of Government of India were of the opinion that reimbursement of conveyance allowance to Dr. K.K. Nagpal, Sr. Medical Officer and Dr.(Mrs.) S. Mangwana, Lady Medical Officer may be paid strictly in accordance with the provision of CGHS Scheme. All conditions relating to the reimbursement may be examined as per their entitlement before the payment is actually made to them.

The Chairman, Finance Committee, Director, NIT, Kurukshetra, representative of the Finance Department Haryana and Member-Secretary of Finance Committee were of the opinion that keeping in view the local conditions and duties entrusted to them, they may be paid conveyance allowance @ Rs. 500/- per month subject to others conditions which the Institute may impose, on them as per local conditions.

It was, therefore, decided to refer the matter to the Board.

HL

- Item 3.11.** To consider the request of Sh. V.P. Wani, Workshop Superintendent of the Institute for the grant of Pay Scale of Rs. 12,000-420-18,300 as per AICTE norms.

The Finance Committee suggested that this matter may be placed before the Board of Governors for their consideration.

- Item 3.12.** To consider position of outstanding advances against PWD.

While considering this item the Finance Committee expressed serious concern and decided that the case may be referred to the Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education Department, Haryana, Chandigarh for taking up the matter with the Financial Commissioner & Principal Secretary to PWD B&R/Public Health for instructing the Engineer-in-Chief, PWD B&R/Public Health Department to issue the Utilization Certificates in respect of the works completed and to hand over the buildings to NIT, Kurukshetra.

**Table**

- Item 3.13** To consider medical reimbursement claim of Dr. N.P. Mehta, Professor, Mechanical Engg. Deptt. of NIT, Kurukshetra

This item was deferred.

**Table**

- Item 3.14** To release travel expenses for attending International Conference abroad to Dr. R.C. Bhattacharjee, Asstt. Prof., Civil Engg. Department, National Institute of Technology, Kurukshetra

This item was deferred.

The meeting ended with a vote of thanks to the Chair.

*R. P. S. Lohchab*

(R P S Lohchab)  
REGISTRAR & MEMBER-SECRETARY

25-JUN-2004 FRI 12:00

M/o HRD SHASTRI BHAWAN

31 1123363932

P. 01

196

-6-

Fax No. 01744238050

No. 48-9/2003-IFD  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
Integrated Finance Division  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated the 23<sup>rd</sup> June, 2004

To,  
The Registrar,  
National Institute of Technology,  
Kurukshetra - 136 119.

**Subject: Minutes of the 3<sup>rd</sup> meeting of the Finance Committee (FC) of  
NIT, Kurukshetra held on 24.5.2004**

Sir,

I am directed to refer to your letter No. A/3<sup>rd</sup>/FC/4173-79 dated 9.6.2004 and to say that the Minutes of the 3<sup>rd</sup> FC meeting held on 24<sup>th</sup> May 2004 have been gone through. The following amendments in the Minutes may please be made: -

**Item No. 3.5** It may be noted, however, that in the event of rate of interest on CPF investments being less than 7% during 2004-05, if at all, payment of interest on CPF balances of the subscribers will accordingly be made at lesser rate.

**Item No. 3.6** Minutes may be suitably modified in view of the comments indicated as under: -

IFD did not support the proposal to increase the contribution from Government budget to the Staff Welfare Fund. However, since the contributions fixed were very ok, the FC recommended to the BOG that the proposal of the Institute to enhance the contribution of Staff Welfare Fund as per details furnished in the agenda items be approved. It is reiterated that Government contribution cannot be increased under the circumstances.

Dismiss  
AM 26/6

20/6

5/7/14

25-10N-2004 FRI 12:00

M/o HRD SHASTRI BHAWAN

Sl 112383832


P. 02

-7-

-2-

**Item No. 3.2** IFD opined that Shri R.P.S. Lohchab would be entitled to medical reimbursement as per rules only and that no exceptions should be made. Keeping in view the little difference, the FC, however, recommended to the BOG that the amount of Rs. 11,179/- deposited by Shri R.D.S. Lohchab, Registrar as indicated in the agenda item be refunded to him. The view of MHRD is again reiterated that exceptions to the rule as recommended by FC will not be in order.

Yours faithfully,

  
(R.C. Gaba)

Assistant Financial Adviser  
Tel. No. - 23388566



**Item 4.2 To note follow up action taken on the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 24.5.2004.**

The recommendations of the Finance Committee made in its 3<sup>rd</sup> meeting held on 24.5.2004 have been placed before the Board of Governors in its 6<sup>th</sup> meeting held on 30.9.2004 for ratification. The action on the items will be reported to the Finance Committee in its next meeting.

The Finance Committee may note.

**Item 4.3 To consider the Revised Budget Estimates for 2004-2005 & Original Budget Estimates for 2005-2006 for Undergraduate Courses.**

The Revised Budget Estimate for the year 2004-2005 & Original Budget Estimates for the year 2005-2006 for Undergraduate Courses have been prepared in the following two parts:

- Part-I Revenue Budget of Income & Expenditure(Non-Plan) for Undergraduate Courses)(From page 2 to 14 ).  
 Part-II Government of India Plan Budget(Non-Recurring) Expenditure from page 21 to 23 )

The main break up of the Non-plan(Recurring) Budget (Part-1 of the Budget from page 2 to 14 ) is to be shared by the Government of India on 100% basis.

Sr. No.	Head of Account	Actual Expenditure for the year 2003-2004 (Rupees)	Proposed Revised Budget Estimates for the year 2004-2005 In	Proposed Original Budget Estimates for the year 2005-2006 Lacs)
1.	Pay & Allowances, HRA, CPF, LTC, Ex-gratia, DCRG, Bonus, Leave Salary, Pension Contribution, Liveries, TA etc	870.30	917.43	924.67
2.	Scholarship	0.04	0.10	0.10
3.	DOC	16.54	25.02	27.95
4.	Contingencies	29.47	46.32	49.84
5.	Library	5.73	6.40	6.90
6.	NCC	0.02	0.03	0.03
7.	Maintenance	19.45	20.50	20.50
8.	Hospital, Medical & other charges	2.50	4.00	4.50
9.	Study Tour of Students	-	0.50	0.60
10.	Special Repair to Vehicles	0.54	2.00	2.00
11.	Campus Interview	0.31	1.00	1.00
12.	Maintenance of Computer/EPBAX	2.33	12.00	13.90
13.	Grand Total	947.23	1035.30	1051.99
	Less Income	265.77	261.87	278.50
	Net share of the Government of India	681.46	773.43	773.49

Reasons for variations in the Revised Budget Estimates for the year 2004-2005 under the Budget Estimates over and above the last year expenditure has been explained in the explanatory notes of the Budget paste as Annexure A Page from 7 to 14.

The Finance Committee may consider and make suitable recommendations to the Board of Governors that a proposed Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Undergraduate Courses be approved.

Sl. No.	Head of Account	Actual	Proposed	Proposed
		Expenditure for the year 2003-2004	Revised Budget Estimate for the year 2004- 2005	Original Budget Estimate for the year 2005- 2006
		(Rupees)	in	(Rupees)
1	Payroll Allowance	34.25	32.75	31.50
2	DDC	1.00	0.25	0.25
3	Subsidy	44.45	42.00	40.00
4	Library	7.00	7.45	7.50
5	Advertisement	-	2.07	2.50
6	Printing & Stationery	-	0.50	0.50
7	Printing & Stationery	-	1.50	1.50
8	Miscellaneous	-	1.00	1.00
9	Grants	76.75	75.75	75.75
10	Contingencies	15.00	15.00	15.00
11	Total expenditure	108.45	107.75	107.75

Annexure B: Part of Budget estimates for the year 2004-2005 under the Budget estimates over and above the last year expenditure has been explained in the explanatory notes of the Budget paste as Annexure B Page from 15 to 20.

The Finance Committee may consider and make suitable recommendations to the Board of Governors that a proposed Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Undergraduate Courses be approved.

**Item 4.4 To consider Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Postgraduate Courses.**

The Revised Budget Estimates for the year 2004-2005 and Original Budget Estimates for the year 2005-2006 for Postgraduate Courses are contained in the Part-II of Budget page from 15 to 20. The entire expenditure is to be borne by the Government of India.

Sr. No.	Head of Account	Actual Expenditure for the year 2003-2004	Proposed Revised Budget Estimates for the year 2004-2005	Proposed Original Budget Estimates for the year 2005-2006
		(Rupees)	In	Lacs)
1.	Pay & Allowances	34.89	42.38	43.93
2.	DOC	3.80	6.25	6.85
3.	Scholarship	44.48	62.00	70.00
4.	Library	3.00	4.50	4.50
5.	Advertisement	-	2.00	2.50
6.	Visiting Faculty	-	0.50	0.50
7.	Printing & Stationery	-	1.00	1.50
8.	Mis. Contingency	-	1.00	1.00
	Total	86.17	119.63	130.78
	Less Income	11.25	13.50	13.50
	Net share of expenditure	74.92	106.13	117.28

Increase in the Revised Budget Estimates for the year 2004-2005 under the Budget Estimates over & above last year expenditure has been explained in the explanatory notes of the Budget Annexure Page from 18 to 20.

The Finance Committee may consider and make suitable recommendations to the Board of Governors that proposed Revised Budget Estimates for the year 2004-2005 & Original Budget Estimates for the year 2005-2006 for the Postgraduate Courses be approved.

**Item 4.5 To note Fee Structure from the students admitted under DASA, SAARC & ICCR Scheme for the year 2004-2005 onwards.**

The Govt. of India, Ministry of Human Resource Development (Deptt. of Secondary & Higher Education, New Delhi), vide their letter dated 22.6.2004 and 24.6.2004 intimated that Govt. of India has decided to charge the following fees and funds from the students admitted under DASA(Direct Admission of Students Abroad), SAARC (South Asian Association for Regional Co-operation), and ICCR (Indian Council for Cultural Relations) as under:

1. **DASA Students:** US\$ 4,000 p.a. + Usual charges
2. **SAARC Students:** US\$ 2,000 p.a. + Usual charges
3. **ICCR Students:** Fees at par with the normal students of the Institute.

In light of the communication received from the Ministry as well as Ed. CIL India (Noida), we have received response from 13 students under the scheme DASA, 5 students under the scheme SAARC and 2 students under the scheme ICCR.

The Ed.CIL India Ltd., Noida has transferred the Tuition Fee in respect of the 13 candidates admitted under DASA and for the remaining students, the efforts are being made to get the Tuition Fee transferred from the quarter concerned.

The matter is placed before the Finance Committee for making suitable recommendations to the Board of Governors.

setor  
LT, Keendishetra

No.F.20-34/2003-TS-III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education.

New Delhi  
June 24, 2004

**OFFICE MEMORANDUM**

**Subject:- Fee to be charged by National Institutes of Technology (NITs) from Foreign Nationals/NRI's/PIOs from the academic session 2004-2005 onwards - Clarification regarding.**

In supersession of this Ministry's OM of even number dated 22<sup>nd</sup> June 2004 on the subject mentioned above, the undersigned is directed to say that NITs shall continue to charge the same fee as was being charged by them previously from those foreign students nominated by the Indian Council for Cultural Relations (ICCR) or the Ministry of External Affairs (MEA) in respect of reserved seats approved by this Ministry for such foreign students vide letter No. F.22-1/2004-TS-III dated 15<sup>th</sup> March 2004.

2. Further, if the present fee charged from any category of foreign students including those nominated by ICCR / MEA as well as Non-Resident Indian (NRIs) & Persons of Indian Origin (PIOs) etc. is more than the fee prescribed under DASA, then the fee to be charged from such students shall be restricted to the level of DASA. However, those NITs which are presently charging Nepalese students as well as MEA/ICCR sponsored foreign students at the same rate as Indian students shall continue to charge the same fee.

3. So far as students admitted under the Scheme of Direct Admission of Students Abroad (DASA) are concerned, all such students -whether new or old- shall be charged uniformly @ US \$ 2000 per annum for South Asian Association for Regional Cooperation (SAARC) countries and @ US \$ 4000 per annum for non-SAARC countries as approved vide letter No. F.21-2/2001-TS-1 dated 9<sup>th</sup> July 2003 and circulated by Ed.CIL to all NITs. This would be effective from the academic session 2004-2005 onwards. NITs are advised to indicate the details of their fee structure in their websites for wider dissemination of information.

*(Signature)*

**(D K RAY)**  
Distt. Officer  
Tel: 2301 1177  
Fax: 2301 4094  
Email: [nit@iit.nic.in](mailto:nit@iit.nic.in)

- 1. Directors of all NITs
- 2. Ed. CIL, NOIDA.
- 3. Programme Director, ISD-II, ICCR, Azad Bhavan, New Delhi
- 4. Shri V S Rana, US (Education), M/O External Affairs, New Delhi.

DMCP/RK/KA  
24/6/04

No.F.20-34/2003-TS-III  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education

New Delhi  
June 23, 2004

**OFFICE MEMORANDUM**

**Subject:- Fee to be charged by NITs from Foreign Nationals/NRI/PIOs  
- Clarification regarding**

The undersigned is directed to refer to a number of queries being received from Ed.CIL as well as NITs regarding fee to be charged by NITs in respect of foreign nationals/Non-Resident Indians (NRIs)/Persons of Indian Origin (PIOs) etc. The Ministry had earlier conveyed its decision vide letter No. F.21-2/2001-TS-1 dated 9<sup>th</sup> July 2003 indicating, inter alia, fee to be charged from the above categories of students under the Scheme of Direct Admission of Students Abroad (DASA) which was fixed at US \$ 2000 per annum for the South Asian Association for Regional Cooperation (SAARC)\* Countries and US \$ 4000 per annum for the remaining countries.

It is hereby clarified that all the above categories of students admitted to be admitted under DASA and other similar approved schemes including such old students who were admitted in NITs during previous academic sessions shall be charged fee at the above rate from the academic session 2004-05 onwards. This would mean that all NITs would have a common fee structure for the above categories of the students from the academic session 2004-2005 onwards.

*H. K. Ravi*  
(H. K. RAVI)  
Desk Officer  
Tel:2307 0177  
Fax:2307 4054  
Email: hkr@uic.ernet.in

1. Directors of all NITs
2. Ed. CIL, NOIDA.
3. ICCI, Azad Bhavan, New Delhi

\* SAARC Countries consist of Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka.

AMCO  
*[Signature]*

**Item 4.6 To consider engagement of Dental Surgeon on part-time basis.**

A Health Centre Advisory Committee at the Institute level was constituted to consider for better facilities in the Health Centre. The Committee after having gone through various details of information/suggestions received from the employees and the students felt that a Dental Surgeon on part-time basis may be engaged in the Health Centre to look after the problems of the employees and the students.

At present there is one Senior Medical Officer and one Lady Medical Officer in the Institute and both of them are General Duty Doctors. The number of dental patients is increasing day by day and the employees as well as the students have to go here and there to get the treatment. To overcome these difficulties it was felt by the Health Centre Advisory Committee that a Dental Surgeon on part-time basis may be engaged in the Institute at a monthly remuneration of Rs. 4000/- to Rs. 5000/- for attending Health Centre for 2 hours daily. As regard creation of infrastructure is concerned the Plan Grant Rules for the purpose of Health Centre are available and those can be utilized for the purpose. So far as the recurring expenditure on medicines and consumable items is concerned, the same will be met out from the non-plan grant under the head "Hospital, Medical & Other Charges". As regards the payment of remuneration to the Dental Surgeon, the same will be met out the Students Funds where sufficient funds are available.

The Finance Committee may take suitable recommendations to the Board of Governors for engaging Dental Surgeon on part-time basis.



**Item 4.7 To note the position of Research Schemes/Projects sanctioned to the Principal-Investigators.**

The Institute has been getting large number of schemes for Moderanization & Removal of Obsolescence, Thrust Areas and Research & Development Schemes from the Ministry of Human Resources Development/AICTE and other funding agencies since long. On completion of Schemes/Projects, the Utilization Certificate/Progress Reports are sent to the funding agencies invariably.

The Govt. of India, Ministry of Human Resource Development, Deptt. of Secondary & Higher Education have desired that status of each Scheme/Project may be placed before the Finance Committee/Board of Governors.

On the basis of information received from the Principal-Investigators of the Schemes/Projects, consolidated report in this regard has been prepared and is placed as Annexure     C     page from   17   to   18  .

The Finance Committee may note.

Sr. No.	Name of the Scheme/Project	Name of the Principal Investigator (Dr./Sh.)	Year of Grant of Scheme	Year of Completion of Scheme	Amount sanctioned (Rs. in lacs)	Interest Credited in the Scheme Account	Amount available as on 30.9.2004	Status of the Scheme
1.	Evaluation of Casual Factors of Road Accidents	S.N. Sachdeva	4/2000	9/2004	8.00	0.15	1.62	Extended upto 31.12.2004
2.	Depository for Literature/ Material/Case Studies	Rajender Kumar	5/2002	9/2005	8.10	0.23	3.67	Scheme in Progress
3.	IIPC	SK Sharma	5/2002	3/2004	7.50	0.26	4.55	Extended upto 31.3.2005
4.	UFUP-32310 Scheme	JK Quamara	9/2002	9/2005	1.49	0.01	0.96	Scheme in Progress
5.	DRDO Scheme Charge Transport and Space Charge	-do-	11/2003	-	19.76	0.69	16.63	-do-
6.	CSIR Scheme (Research Associateship)	-do-	6/2003	-	2.76	0.04	0.88	-do-
7.	Macrocycles in Synthetic Modules	D P Singh	4/2003	6/2006	1.46	0.05	0.68	-do-
8.	Groundwater Recharge Through Rain Water Harvesting	Baldev Setia	3/2003	3/2006	12.00	0.62	11.04	-do-
9.	Mod. Of Instrumentation Lab.	Lillie Dewal	4/2003	3/2005	7.00	0.37	4.76	-do-
10.	Mod. Of Computer Centre	Mayank Dave	4/2003	3/2005	15.00	0.65	10.87	-do-
11.	Mod. Of Power System Lab.	R S Bhatia	4/2003	3/2005	7.00	0.30	3.79	Scheme in Progress
12.	Investigation on Custom Power Quality	S P Jain	4/2003	3/2005	6.00	0.31	5.01	-do-

13.	Studies of Different Contra Schemes for Robots	M K Soni	4/2003	3/2005	5.00	0.25	2.98	-do-
14.	Application of Multi-level inverters in Power Systems	Ratna Dahiya	4/2003	3/2005	4.00	0.19	3.34	-do-
15.	Reliability Analysis & Optimization	K Gopal	4/2001	9/2004	10.00	0.50	6.91	Completed on 30.9.2004
16.	Automation Power Distribution System	L M Saini	4/2004	4/2007	7.00	0.23	5.44	Scheme in Progress
17.	Project 'Slope Stability Study'	N K Gupta	4/2004	-	0.50	0.02	0.36	-do-
18.	Lab. enhancement under MPEEE	VK Sehgal	4/2004	2/2005	13.50	0.55	13.50	-do-
19.	UGC Scheme(JRF)	SKChakarvarty	5/2004	-	1.11	0.05	1.11	-do-
20.	CSIR Scheme	Dinesh Kumar	4/2004	-	1.28	-	0.90	-do-

NATIONAL INSTITUTE OF TECHNOLOGY  
(DEEMED UNIVERSITY)  
KURKSHETRA - 136119.

ITEM No. 4. To note action taken by the Institute to make Purchases above  
Rs. 2.00 Lacs and upto 3.00 Lacs per item.

The Director of the Institute is empowered to purchase goods/equipments upto Rs. 3.00 Lacs per item other than on Rate Contract, and the purchases above Rs 2.00 Lacs to Rs.3.00 Lacs per item are required to be reported to Finance Committee/Board ofGovernors for information.

The purchases made by the Institute above Rs.2.00 Lacs and upto Rs.3.00 Lacs per item upto February-2004 have already been reported to the Finance Committee in its last meeting held on 24.5.2004.

The following Purchases above Rs.2.00 Lacs to Rs.3.00 Lacs per item have been made thereafter and material received by the Institute during August & September 2004 are being reported to Finance Committee.

Sr. No	Name of Firm	Item	Qty.	Amount
1.	M/S KLG SYSTEL Ltd., Gurgaon PO No.SO/E-43(TEQIP)/ 6081-84 dated 12.9.2003	Power System Educational Simulation (ETAP Power Station) 10 User Lan Software	One	Rs. 3.00 Lacs + 4% ST
2.	M/S Trident Infosol Pvt. Ltd., New Delhi PO No.SO/SKE/524/ 7112-15 dated 21.10.2003	1. Relex Markov Analysis 2. Relex Weibull Analysis	One One	Rs. 2.25 Lacs + 4% CST

The Finance Committee may note the action taken by the Institute to Purchase the above Items.

**Table Item 4.9: To consider conduct of Audit of the Institute for the year 2003-2004.**

The Audit Party from the Office of the Accountant General (Audit) Haryana used to conduct audit of the Institute in the month of June/July every year. This time the Audit was not undertaken by the Accountant General (Audit) Haryana due to the reason that the entrustment of audit was pending with the Ministry of Finance, Department of Economic Affairs, New Delhi and Comptroller & Auditor General of India. With the result there was every possibility that certification/verification of Annual Accounts for the year 2003-2004 might have been considerably delayed and the Ministry of Human Resource Development, Department of Secondary & Higher Education might not be in a position to place the certified/verified Accounts of the Institute before the Parliament in time.

Keeping in view the gravity of the situation, it was felt that we may get our accounts audited from (a) reputed Chartered Accountant empanelled with the Comptroller & Auditor General, India (b) subsequently the accounts may be got audited and certified from the Accountant General (Audit) Haryana as soon as the Accountant General(Audit) is authorized by the Government of India to conduct the audit of our Institute. Accordingly the worthy Chairman, Board of Governors of the Institute was pleased to approve the above action as requested by the Institute so that Annual Accounts duly audited/certified by the Chartered Accountant may be submitted to the Ministry for placing the same before the Parliament.

The Ministry of Human Resource Development, Department of Secondary & Higher Education vide their letter No. F.18-7/2003-TS.III dated 1<sup>st</sup> October, 2004 has conveyed the approval of re-entrustment of Audit of Accounts of the Institute to the Comptroller & Auditor General of India under Section 20(I) of C&AG's (DPCS) Act, 1971. As soon as the Audit Party from the Office of the Accountant General (Audit) Haryana starts audit of the Institute, we will get our accounts audited from the Accountant General (Audit) Haryana.

The Finance Committee may note the action taken by the Institute.

**Table Item 4.10: To consider the position of Outstanding advances against the PWD(B&R).**

The matter regarding the position of outstanding advances against the PWD(B&R), Haryana was placed before the Finance Committee in its 3<sup>rd</sup> meeting held on 24.5.2004. While considering the issue, the Finance Committee decided as under:

“While considering this item the Finance Committee expressed serious concern and decided that the case may be referred to the Financial Commissioner & Principal Secretary to Government of Haryana, Technical Education Department, Haryana, Chandigarh for taking up the matter with the Financial Commissioner & Principal Secretary to PWD B&R/ Public Health for instructing the Engineer-in-Chief, PWD B&R/Public Health Department to issue the Utilizations Certificate in respect of the works completed and to hand over the building to NIT, Kurukshetra.”

Accordingly, the Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Department was requested to take up the matter vide DO NoAcs/FC/3<sup>rd</sup>/3091 dated 12.7.2004 with the quarter concerned. The Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Deptt. was kind enough to request the Engineer-in-Chief, Haryana PWD (B&R) for issuing the Utilization Certificates to the NITK in respect of the completed works to the NIT, Kurukshetra and also hand over completed works to the Institution.

It is pertinent to mention that the Institute has received Utilization Certificate in respect of the works as per Annexure - 'D'. After having received the Utilization Certificates from the Executive Engineer Provincial, Division No. 1, PWD (B&R), Kurukshetra it has been revealed that a sum of Rs. 39,81,268/- is lying unspent with the Provincial Division No. 1, PWD B&R, Kurukshetra. Since no work out of the amount deposited by the Institute with the PWD is going on as such the unspent balance lying with the PWD B&R is required to be got refunded so that the accounts with the PWD B&R Division-I, Kurukshetra may be squared up. However, an advance of Rs. 17.89 lac is pending with PWD B&R Div. No. II KKR on account of Special Repair to Roads for which we are taking up the matter with them to issue the Utilization Certificate.

The matter is placed before the Finance Committee for consideration.

STATEMENT SHOWING THE POSITION OF UNSPENT BALANCE WITH PWD B&R  
DIVISION NO. 1, KURUKSHETRA

Sr. No	Name of Work	Amount deposited By the Institute	Amount Utilized by the PWD B&R	Balance available with the PWD B&R
(Figures in Rupees)				
1	Constn. of PG Hostel Block-A,B &C	17700000	17777000	-77000
2	Constn. of Examination Hall	7226100	6830000	396100
3	Replacement of Flooring in Kitchen, Service Counter etc. in Hostel No. 1 to 5	585000	585000	
4	Prov. Of PCC Hard Standing at various places	5032000	5075000	-43000
4	Repair of damaged/cracked/tilted compound walls in various places	5832000	5391000	441000
6	Extn. Block of Guest House Building	3496000	3261000	235000
7	Extn. Block of Health Centre Building	1220000	1275000	-55000
8	Constn. of Shopping Centre-cum-Bank and Post Office and PCC Path and Parking	5156000	5092000	64000
9	Constn. of Bearer Barracks	3595000	3363000	232000
10	Constn. of Stores in E&F Type Houses	3807000	2966000	841000
11	Constn. of 12 Nos. Community Garages	1184000	976000	208000
12	Prov. Of Front Compound Walls in E&F type Houses	641000	665000	-24000
13	Prov. Of Barbed Wires fencing around PG Hostel	155000	89000	66000
14	Constn. of New Labs for emerging areas in different disciplines	15467000	14084000	1383000
15	Extn. Of Library Building	10633000	10276000	357000
16	Spl. Repair of Roads	1319000	1232000	87000
17	Constn. of front compound wall in G type Qtrs	395000	395000	
18	Prov. Of PH services in Sports Office	1000		1000
<b>Previous Works</b>				
18	New additional block and seminar hall	5024170	5196170	-172000
19	Computer and Electronics Engg. Block	4677739	4723560	-45821
20	Spl. Repair to Buildings-Civil Wroks in Civil Engg. Block, Hostel and Residences	210000	220011	-10011
<b>Total</b>		<b>93356009</b>	<b>89374741</b>	<b>3981268</b>

**Table Item 4.11: To consider increase in delegation of financial power to the Registrar and the Deputy Registrar(Acs.) of NIT, Kurukshetra.**

The matter regarding delegation of additional financial powers to the Registrar and the Deputy Registrar (Acs.) was placed before the Finance Committee in its 62<sup>nd</sup> meeting held on 22.10.90. The recommendations of the Finance Committee were ratified by the Board of Governors in its meeting held on 23.2.91.

With the passage of time it has been felt for quite some time that the Director is over burdened with financial work due to enormous increase in various Financial, Administrative and Developmental Activities of the Institute and hence more financial powers should be delegated to the Registrar and the Deputy Registrar (Acs.) of the Institute to relieve the Director from the routine work. The financial powers proposed to be delegated are given in Annexures **E& F** from Page **24 to 26**.

All the financial powers of the Registrar and the Deputy Registrar(Acs.) proposed in the Agenda will be exercised from the date the Competent Authority approves the same. These powers will be exercised by them with full financial control.

The matter is placed before the Finance Committee for consideration and making suitable recommendations to the Board of Governors.



## DELEGATION OF FINANCIAL POWERS TO THE REGISTRAR

	<b>Financial Powers already delegated to the Registrar</b>		<b>Financial powers now proposed to be delegated</b>
i)	To approve purchases upto Rs. 20,000/- as per Institute Purchase Rules	i)	To approve purchases upto Rs. 1,00,000/- as per Institute Purchase Rule
ii)	To pass all bills including firms bill and CPF bills upto Rs. 1,00,000/-.	ii)	To pass all bills including firms bills and CPF bills upto Rs. 5,00,000/-.
iii)	To sign all cheques upto Rs. 1,00,000/- against passed bills. To sign cheques /Bank intimation upto any extent on account of salary/deductions made from the salary to the Staff members.	iii)	To sign all cheques upto Rs. 5,00,000/- against passed bills. To sign cheques /Bank intimation upto any extent on account of salary/deductions made from the salary to the Staff members.
iv)	To countersign all salary bills/arrear bills of all the Staff members employed in the Institute including Research Staff in the various Schemes/Projects, Daily Wages workers and Work charged staff duly passed by the Deputy Registrar(Acs.)	iv)	No change
v)	To countersign all TA/LTC bills of the staff members including those of Professors and equivalent duly passed by the DR(Acs.)	v)	No change
vi)	To sanction advance of pay and TA/LTC advance to all staff members as admissible under the rules.	vi)	No change
vii)	To sanction advances for urgent purchases upto Rs. 20,000/-.	vii)	To sanction advances for urgent purchases upto Rs. 1,00,000/-.
viii)	To countersign all kinds of stipends/scholarship bills in respect of the students of the Institute passed by the DR(Acs.).	viii)	No change
ix)	To sign CPF cheques upto Rs. 1,00,000/-.	ix)	To sign CPF cheques upto Rs. 5,00,000/-.
x)	To sanction advances for the purchase of POL for the Institute vehicles when necessary.	x)	No change
xi)	To sign all papers to be sent to the Bank for opening Letter of Credit involving financial liability upto any extent.	xi)	No change

xii)	To approve journey for official work to the staff members below the rank of Professor and equivalent.	xii)	No change
xiii)	To approve all consultancy distribution as sent by the various Project Officers and pass all consultancy bills as per Institute Consultancy Rules.	xiii)	No change
xiv)	To approve all kinds of final payment to the person who retired/resign or die in service.	xiv)	No change
xv)	To approve all refundable and non-refundable CPF payments to the staff members as per Institute Rules.	xv)	No change
xvi)	To exercise any other financial power specifically delegated by the Director from time to time.	xvi)	No change

**DELEGATION OF FINANCIAL POWERS TO THE  
DEPUTY REGISTRAR(ACS.)**

	<b>Financial powers already delegated to the DR(Acs.)</b>		<b>Financial powers now proposed to be delegated</b>
i)	To approve purchases upto Rs. 10,000/- as per Institute Purchase Rules when the Director and the Registrar are on leave or on tour away from Kurukshetra.	i)	To approve purchases upto Rs. 50,000/- as per Institute Purchase Rules when the Director and the Registrar are on leave or on tour away from Kurukshetra.
ii)	To pass all bills including firms bills and CPF bills upto Rs. 50,000/-.	ii)	To pass all bills including firms bills and CPF bills upto Rs. 2,00,000/-.
iii)	To sign cheques drawn on all Institute Accounts including CPF account upto Rs. 50,000/- against passed bills.	iii)	To sign cheques drawn on all Institute Accounts including CPF account upto Rs. 2,00,000/- against passed bills.
iv)	To sanction advance for urgent purchases upto Rs. 10,000/- when the Director and the Registrar are on leave or on tour at out stations.	iv)	To sanction advance for urgent purchases upto Rs. 50,000/- when the Director and the Registrar are on leave or on tour at out stations.
v)	To finally pass all salary bills/arrear and consultancy bills upto Rs. 50,000/- of all staff members employed in the Institute including research staff of various schemes/projects, daily waged workers and work charged staff.	v)	To finally pass all salary bills/arrear and consultancy bills upto Rs. 2,00,000/- of all staff members employed in the Institute including research staff of various schemes/projects, daily waged workers and work charged staff.
vi)	To finally pass all kinds of stipend/scholarship bills upto Rs. 10,000/- in respect of the students of the Institute.	vi)	To finally pass all kinds of stipend/scholarship bills upto Rs. 1,00,000/- in respect of the students of the Institute.
vii)	To finally pass TA/LTC bills of the staff members below the rank of Asstt. Profs. And equivalent.	vii)	No change
ix)	To exercise any other financial power specifically delegated by the Director from time to time.	ix)	No change