

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Agenda: For the 7th meeting of the Finance Committee

Place: Board Room of National Institute of Technology,
Kurukshetra.

Date: Friday, the 17th March, 2006 at 3.00 p.m.

Item	Agenda	Page No.
7.1	To confirm the minutes of 6 th meeting of the Finance Committee, NIT, Kurukshetra held on 14.12.2005.	1-8
7.2	To note follow up action taken on the 6 th meeting of the Finance Committee held on 14.12.2005.	9
7.3	To consider and ratify the minutes of 5 th meeting of Building & Works Committee of National Institute of Technology, Kurukshetra held on 21.02.2006.	10-13
7.4	To consider reimbursement of medical expenses of Sh. Devki Nandan, Assistant.	14
7.5	To consider purchase of new car for the Director Of the Institute	15

**Item 7.1 To confirm the minutes of 6th meeting of the Finance Committee,
National Institute of Technology, Kurukshetra held on 14.12.2005.**

The minutes of 6th meeting of the Finance Committee held on 14.12.2005 were circulated to the members vide our letter No. A/6th FC/170-76 dated 4.1.2006. No comments from any member have been received.

A copy of the minutes of 6th meeting of the Finance Committee held on 14.12.2005 is placed as Annexure A page from 2 to 8 .

The Finance Committee may confirm the minutes of 6th meeting of the Finance Committee held on 14.12.2005.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

**Minutes of 6th meeting of the Finance Committee,
NIT, Kurukshetra held on 14.12.2005 at 3.00 p.m. in the
Rajasthan State Guest House, New Delhi.**

PRESENT

1. Sh. C.B. Mathur, In Chair
Hon'ble Chairman, Board of Governors &
Chairman, Finance Committee,
NIT, Kurukshetra
House No. B-35, Shyam Nagar,
Jaipur-302 019
2. Dr. G.L. Jambulkar, Member
Dy. Educational Adviser (NITs),
Government of India,
Ministry of Human Resource Development,
Department of Secondary & Higher Education,
Shastri Bhawan,
New Delhi.
3. Sh. B.K. Ray, Member
Desk Officer,
Representative of Director (Finance),
Integrated Finance Division,
Government of India,
Ministry of Human Resource Development,
Department of Secondary & Higher Education,
Shastri Bhawan,
New Delhi.
4. Dr. M N Bandyopadhyay, Director-Member
Director,
NIT, Kurukshetra.
5. Sh. R P S Lohchab, Member-Secretary
Registrar,
NIT, Kurukshetra.



Sh. Bhaskar Chatterjee, IAS, Financial Commissioner & Principal-Secretary to Government of Haryana, Finance Department OR his representative, Sh. Ajit M Saran, IAS, Commissioner & Secretary to Government of Haryana, Technical Education Department and Dr. Surendra Prasad, Director, IIT, Delhi could not attend the above meeting.

The Director welcomed the Hon'ble Chairman, Finance Committee and other members of the Finance Committee. The Registrar & Member-Secretary took up the agenda item one by one. The comments sent by Sh. AVNS Sastry, Desk Officer, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide his letter No. F.9-15/2005-TS-III dated 2.11.2005 were considered while discussing each item.

The Finance Committee made recommendations/took decisions as under:

Item 6.1 To confirm the minutes of 5th meeting of the Finance Committee, NIT, Kurukshetra held on 22.6.2005.

The minutes of the 5th meeting of the Finance Committee NIT, Kurukshetra were confirmed.

Items 6.2 To note follow up action taken on the minutes of 4th meeting of the Finance Committee held on 29.10.2004.

The Finance Committee noted the action taken by the Institute on Item 4.9 to 4.11 and any other Item which were not reported due to oversight in its 5th meeting held on 22.6.2005 (Item 5.2).

Items 6.3 To note follow up action taken on the minutes of 5th meeting of the Finance Committee held on 22.6.2005.

The Finance Committee noted the action taken by the Institute on the minutes of 5th meeting of the Finance Committee held on 22.6.2005.

Item 6.4 To consider Revised Budget Estimates for the year 2005-2006 and Original Budget Estimates for the year 2006-2007 for Undergraduate and Postgraduate Courses.

The Finance Committee recommended to the Board of Governors that RBE for the year 2005-2006 and OBE for the year 2006-2007 as proposed by the Institute be approved.



Item 6.5 To consider retention of surplus amount out of Common Engineering Entrance Test conducted by the Institute for the year 2002.

The Finance Committee recommended to the Board of Governors that the surplus amount on account of Common Engineering Entrance Test – 2002 be not deposited with the State Government due to the reason that at the time of taking over the full financial and administrative control of the Institute w.e.f. 1.4.2003 the Central Government is responsible for all assets and liabilities of the erstwhile Regional Engineering College, Kurukshetra. It was further decided that the amount earned from the CEET be utilized for the development of the Institute.

Item 6.6 To consider change of nomenclature of the College Development Fund (Students) to the Institute Development Fee (Students) and the Students Fund to the Students Activity Fee.

While discussing the above item, the Finance Committee suggested that fee structure of Undergraduate and Postgraduate Courses be revised to generate more revenue for the Institute. The representative of the Director (Finance), Integrated Finance Division, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi suggested to revise the Fee Structure as under:

Sr. No.	Head of Account	Undergraduate Courses		Postgraduate Courses		Remarks
		Existing	Proposed	Existing	Proposed	
Figures in Rupees						
1.	Tuition Fee					
(a)	All students	5000/-p.a.	12000/-p.a	3000/-p.a.	15000/-p.a	To be charged in two Installments.
(b)	Sponsored students	-	-	10000/-p.a.	-do-	
2.	Students related activity fee	5500/-p.a.	6000/- p.a	5500/- p.a.	6000/- p.a	-do-
3.	Seat Rent					
	Single Seater	3500/- p.a.	6000/- p.a	3500/- p.a	6000/- p.a.	-do-
	Double Seater	2500/- p.a.	4000/- p.a.	2500/- p.a.	4000/- p.a.	
	Triple Seater	1500/- p.a.	2000/- p.a.	1500/- p.a.	2000/- p.a.	
4.	Contribution towards Corpus Fund(CDF)	4000/- p.a.	16000/-	4000/- p.a.	8000/-	To be charged at the time of admission in the 1st year
5.	Institute Security (Refundable)	2000/-	4000/-	3000/-	5000/-	-do-

Further proposal for Merit Scholarship is also as under:

There will be 15 Merit Scholarship for each year and the value of Merit Scholarship will be @ Rs. 3000/- per student. The expenditure will be met out from the head scholarship.

The criteria for the award of Merit Scholarship will be as under:

Eligibility Condition	Basis of award
<u>For First Year</u> First Class or 60% or more marks in one attempt in the qualifying examination for admission.	<u>For First year</u> Marks secured in first semester examination
<u>For subsequent years</u> 60% or more marks in one attempt in each of the two semester examinations in the previous year	<u>For subsequent years</u> Marks secured in the aggregate in the two semesters examination in the previous year.

The present system of exemption from Tuition Fee will be dispensed with automatically. The first year 15-topper students will be awarded Merit Scholarship and the remaining years 3 students of each discipline will be awarded Merit Scholarship along with a merit certificate.

The above revised proposed fee structure will be the applicable from the academic session 2006-2007.

Item 6.7 To consider the revision in the rates for private use of Institute Vehicles.

The Finance Committee recommended to the Board of Governors that the rates for private use of Institute vehicles as furnished in the Agenda Item be approved.

Item 6.8 To consider filling up the post of Assistant Registrar (Acs.) on deputation.

The Finance Committee recommended to the Board of Governors that a post of Assistant Registrar (Accounts.) be filled up on deputation basis from the Accountant General (A&E) Haryana, Chandigarh from amongst the Assistant Audit Officers/Assistant Accounts Officers as per their terms and conditions.

Item 6.9 To consider the payment to the Institute standing Counsels for providing legal advice in various matters.

The Finance Committee suggested that legal fee of the standing counsels at Kurukshetra be enhanced to the extent of Rs. 300/- per case. The Finance Committee did not agree to make payment of separate fee for seeking advice from the legal counsels at Kurukshetra.

P.M.

Item 6.10 To consider implementation of Selection Grade to Sh. J.C. Sharma, Asstt. Librarian.

The Finance Committee decided that status-quo in the matter be maintained.

Item 6.11 To consider reimbursement of medical expenses of Sh. Amrao Singh, Sr. Stenographer.

The Finance Committee recommended to the Board that medical reimbursement claim amounting to Rs. 1,77,896/- in respect of Sh. Amrao Singh, Sr. Stenographer as mentioned in the Agenda Item be admitted by the Institute and the payment may be made to him after deducting the advance of Rs. 1,10,000/-.

Supplementary

Item 6.12 To consider the rationalization of pay scales in accordance with the new MOA of the Institute, to redress the grievances of the employees.

While considering the above item the Finance Committee suggested that such cases may be discussed with Sh. B.K. Ray, Desk Officer, Integrated Finance Division, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi. Sh. B. K. Ray was requested to visit our Institute to sort out the cases and he agreed to visit in the Institute in the month of January, 2006.

Supplementary

Item 6.13 To review the case of realization of penal rent from Sh. Balbir Singh from 12.7.1988 to 21.2.91.

The Finance Committee discussed the case of Sh. Balbir Singh at length and decided that the decision already taken by the Finance Committee and the Board of Governors in their 2nd meeting held on 10.9.2003 and 4th meeting held on 8.12.2003 may stand. The Finance Committee, however, further decided that fresh calculation of the penal rent in respect of Sh. Balbir Singh be made as per decision taken by the Board in its 8th meeting held on 23.7.2005 in the case of Dr. Vinay Kumar, Ex-Professor of the Mechanical Engg. Department and other similar cases (BOG Agenda Item 8.5).

PM

Addl. Supplementary

Item 6.14 **To consider increase in remuneration of office staff out of Consultancy Fee.**

The Finance Committee agreed to enhance administrative charges from 4% to 10% as proposed in totality in the Agenda Item and this should be followed. It was further suggested that detailed consultancy rules of the Institute be prepared in consultation with some other similar Institutions and put up to the Finance Committee to develop a lucid consultancy rules for future.

Addl. Supplementary

Item 6.15 **To consider reimbursement of medical expenses incurred on the prescriptions of approved private doctors/specialists.**

The Finance Committee did not agree to the proposal of the Institute as contained in Agenda Item. The Finance Committee suggested that the Institute should continue following the Central Government Medical Attendant Rules as per present practice. The Finance Committee also suggested that the practice being followed in other similar Institutions may also be consulted and a comprehensive suggestion should be placed.

Addl. Supplementary

Item 6.16 **To consider extension in granting sitting allowance to the members of BOG, Senate, FC, B & WC of NIT, Kurukshetra.**

The Finance Committee did not agree to the proposal of the Institute as contained in the Agenda Item. The Finance Committee observed that the other Institutes, being host Institutions, do not make such payment to the internal members of BOG, Senate, FC and B & WC etc.

Addl. Supplementary

Item 6.17 **To consider the purchase of CEDAR CD-ROM.**

The Finance Committee recommended to the Board of Governors that the purchase of above item may be allowed to be procured from State University of New York at Buffalo, USA at a total cost of US\$ 250 (Rs. 12,000/- approx.) on the basis of single source.



Table

Item 6.18 To consider and ratify the minutes of 4th meeting of Building & Works Committee of NIT, Kurukshetra held on 13.12.2005.

The Finance Committee considered in totality the minutes of 4th meeting of the Building & Works Committee of the Institute held on 13.12.2005 and recommended to the Board of Governors for ratification of the same.

The meeting ended with a vote of thanks to the chair.



(R P S Lohchab)
REGISTRAR & MEMBER-SECRETARY

Item 7.2 To note follow up action taken on the 6th meeting of the Finance Committee held on 14.12.2005.

The recommendations of the Finance Committee made in 6th meeting held on 14.12.2005 were placed before the Board of Governors in its 9th meeting held on 25.02.2006. The actions taken on the recommendations will be reported in the next meeting.

The Finance Committee may note.

Item 7.3 To consider and ratify the minutes of 5th meeting of Building & Works Committee of National Institute of Technology, Kurukshetra held on 21.02.2006.

The 5th meeting of Building & Works Committee of National Institute of Technology, Kurukshetra was held on 21.02.2006 under the Chairmanship of Dr. M N Bandyopadhyay, Director & Chairperson of Building & Works Committee of the Institute. The Committee considered the items furnished in the Agenda placed at Annexure B. The recommendations made by the Committee are placed at Annexure C page from 11 to 13.

As per advise of the Ministry, the recommendations made by the Building & Works Committee are to be considered by the Finance Committee first.

In light of the advise of the Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi, the Finance Committee may consider and ratify the minutes of the Building & Works Committee.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA**

**PROCEEDINGS OF THE 5TH MEETING OF THE BUILDING & WORKS
COMMITTEE, NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
HELD ON 21.2.2006 IN THE BOARD ROOM OF THE INSTITUTE.**

PRESENT:

- | | | |
|----|---|-------------------------|
| 1. | Dr. M.N. Bandyopadhyay
Director,
National Institute of Technology,
Kurukshetra. | Chairperson |
| 2. | Er. D.K. Gupta
Additional Director
Directorate of Technical Education, Haryana
SCO 38-39, Sector -17A
Chandigarh | Member |
| 3. | Dr. Krishna Gopal
Dean (P&D)
NIT, Kurukshetra | Member |
| 4. | Prof. R.K. Bansal
Prof. I/C(Estate & Constn.)
NIT, Kurukshetra. | Invitee |
| 5. | Dr. M.K. Soni
Prof. I/C (Elect.Mtc.)
NIT, Kurukshetra | Invitee |
| 6. | Dr. Diwan Singh
Dy.Prof. I/C (Estate & Const.)
NIT, Kurukshetra | Invitee |
| 7. | Sh. R P S Lohchab
Registrar,
NIT, Kurukshetra | Member-Secretary |

Contd....

At the outset the Member-Secretary extended hearty welcome to the Director of the Institute and Chairman of the Building & Works Committee and other members & Invitees of the Committee.

Building & Works Committee took the following decisions:-

Item No. 5.1 To confirm the minutes of the 4th meeting of the Building & Works Committee (BWC) held on 13.12.2005.

The Building & Works Committee confirmed the minutes of the 4th meeting of the Building & Works Committee held on 13.12.2005.

It was noted that action taken report will be placed in the next Building & Works Committee meeting.

Item No. 5.2 To consider and approve the rough cost estimate for Extension of Mechanical Engg. Block at NIT Kurukshetra.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 21.69 lacs for Extension of Mechanical Engg. Block alongwith NBCC charges @ 8% i.e. Rs. 1.74 lacs to be met from Institute Development Fund.

Item 5.3 To consider and approve the rough cost estimate for providing facilities viz. False Ceiling, Flooring, Air-conditioning etc. of Computing & Networking at NIT, Kurukshetra.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 22.47 lacs for this work alongwith NBCC charges @ 8% i.e. Rs. 1.80 lacs to be met from Institute Development Fund.

Item 5.4 To consider and approve the rough cost estimate for Renovation of Administrative Block at NIT Kurukshetra.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 19.44 lacs for renovation of Administrative Block alongwith NBCC charges @ 8% i.e. Rs. 1.55 lacs to be met from Institute Development Fund .

Item 5.5 To consider and approve the rough cost estimate for Special Repair of water channel at roofs in workshop at NIT Kurukshetra.

The Building & Works Committee approved the rough cost estimate amounting to Rs. 14.79 lacs for special repair of water channel at roofs in workshop alongwith NBCC charges @ 8% i.e. Rs. 1.18 lacs to be met from Institute Development Fund.

Item 5.6 To consider and approve the rough cost estimate for Renovation of Electrical Lab. & Conference room (one no.) at NIT Kurukshetra

The Building & Works Committee approved the rough cost estimate amounting to Rs. 2.83 lacs for renovation of Electrical Lab. & Conference Room (one no.) alongwith NBCC charges @ 8% i.e. Rs. 0.23 lac to be met from Institute Development Fund.

The meeting ended with a vote of thanks to the Chair.



Registrar & Member Secretary
B.W.C. NIT, Kurukshetra

Item 7.4 To consider reimbursement of medical expenses of Sh. Devki Nandan, Assistant.

Sh. Devki Nandan, Assistant has preferred medical reimbursement claim amounting to Rs. 1,53,923/- on account of self-treatment taken in PGI, Chandigarh from 20.10.2005 to 24.10.2005.

The Institute has admitted his medical reimbursement claim to the tune of Rs. 1,53,923/-, which is in order as per Government of India, Medical Attendance Rules. He had got an advance of Rs. 1,30,000/- for this purpose.

The claim of medical reimbursement exceeds the power of Director, which is up to Rs. 50,000/- in each case.

The Finance Committee may consider and make recommendations to the Board of Governors for reimbursement of medical expenses admitted by the Institute.

Item 7.5 To consider purchase of new car for the Director of the Institute.

Matter regarding purchase of new car (Baleno Maruti) for the use of official purpose of the Director of the Institute was placed before the Board of Governors in its 9th meeting held on 25.2.2006. While considering the item the Board decided as under:

“ The Board decided that it has no objection to the purchase of new car (Baleno Maruti) for the Director from the Institute Development Fund earned from Consultancy so that there is no financial burden on the Ministry. The matter may, however, also be placed before the Finance Committee of the Institute being a financial matter.”

In compliance to decision of the Board of Governors, the matter is placed before the Finance Committee for consideration.