

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA -136119**

**AGENDA  
OF  
FINANCE COMMITTEE MEETING**



**35<sup>th</sup> MEETING  
HELD ON 05.06.2017**

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda** : **35<sup>th</sup> Finance Committee Meeting**

**Place** : **Board Room,  
Golden Jubilee Administrative Building,  
National Institute of Technology  
Kurukshetra-136119 (Haryana)**

**Date & Time** : **June 5<sup>th</sup> 2017 at 11.00 a.m.**

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35.2	To consider and approve the cost estimate for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra	2-3
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35.4	To consider and recommend to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students. (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra.	7-9
35.5	To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.	10-11
35.6	To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for providing 40mm thick premix carpeting on various roads at NIT, Kuruksheta:- a) From main approach road to Guest House and around Guest House; b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8;	12-14

	<p>c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra;</p> <p>d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra.</p>	
35.7	To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra	15-16
35.8	To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised cost estimate for the provision for two nos. Institute Main Gate at – NIT, Kurukshetra	17-19
35.9	To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional building at NIT, Kurukshetra	20-22
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35.13	To consider the revised rates of honorarium for Ph. D. Examiners.	28
35.14	To consider and approve enhancement of alumni fee of the students of the Institute	29
35.15	To consider preparing/evolving of Internal Audit Mechanism/Internal Audit System & Manual of the Institute and engagement staff for Internal Audit Division (IAD)	30-31
35.16	To adopt General Financial Rules 2017 (GFRs 2017)	32
35.17	To consider purchase of eight machines for Strength of Materials lab in Mechanical Engineering Department on turnkey basis.	33
35.18	To consider and recommend to the Board to accord the administrative approval and expenditure sanction for the procurement of 1.5 ton split Air Conditioners for Lecture theatres and conference rooms.	34
35.19	To consider and approve the Annual Accounts of the Institute for the financial year 2016-17	35-36

35.20	To consider Memorandum of Understanding (MoU) between Centre for Development of Advanced Computing (C-DAC), Pune and NIT Kurukshetra for installation and deployment of C-DAC's indigenous Supercomputer in a Box "PARAM SHAVAK" at NIT Kurukshetra	37-38
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**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**Agenda** : 35<sup>th</sup> Finance Committee Meeting

**Place** : Board Room,  
Golden Jubilee Administrative Building,  
National Institute of Technology  
Kurukshetra-136119 (Haryana)

**Date & Time** : June 5<sup>th</sup> 2017 at 11.00 a.m.

Item No.	Agenda	Page No.
35.22	To consider payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.	41-46
35.23	To approve the minutes of the 23 <sup>rd</sup> meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 3.6.2017	47-55
35.24	To note action to be taken on the decisions of the 34 <sup>th</sup> meeting of Finance Committee National Institute of Technology, Kurukshetra held on 30.01.2017	56-65

**Item 35.1 To confirm the minutes of 34<sup>th</sup> meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 30.01.2017.**

The 34<sup>th</sup> meeting of the Finance Committee was held on January 30, 2017 at the Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-110016. The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1<sup>st</sup> statutes of NIT Act 2007.

The Institute has not received any comments from any of the members of the Finance Committee.

In view of the above, it is proposed/recommended that the Finance Committee may consider for confirmation of the minutes of 34<sup>th</sup> meeting of the Finance Committee, so that the same may be placed before the Board of Governors in its next meeting for consideration and approval. A copy of the minutes is placed as Appendix-I on page 1 to 7 (Volume X)

- Item No.35.2** To consider and approve the cost estimate for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra

The various requests were received from the mess workers through Chief Warden for alterations in the newly constructed 3 storeyed bearer barracks comprising of 2 blocks to accommodate 96 bearers from time to time. The request was put up before the Estate Affairs Committee meeting vide item no.-6 held on 14.10.2015 & the Estate Affairs Committee visited the site physically on 20.10.2015 and recommended that all partitions as proposed by Chief Warden (Boys) be provided of aluminium with pre-laminated board at all floors (ground floor, first floor & second floor) upto one feet below ceiling fan level. Accordingly, the Executive Engineer (Civil), CPWD was communicated vide this office letter no. CC/3506/147/6051 dated 18.11.2015 to provide the cost estimate for the work. The Executive Engineer (Civil), CPWD submitted a cost estimate vide letter no. 20(142)PS/KCD/2015/3501 dated 28.11.2015 for the above said work for an amount of Rs. 32,54,600/-. The same was put up before the EAC meeting vide item no.-6 held on 05.01.2016 and decided that the estimate be put up in the ensuing B&WC meeting. A copy of the cost estimate is enclosed as **Appendix II from page 08 to 13. (Volume X)**

Accordingly, the B&WC in its 21<sup>st</sup> meeting held of 27<sup>th</sup> May 2016 approved the cost estimate for an amount of Rs. 32, 54,600/- for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra after due deliberations as recorded in the minutes of the meeting. A copy of the minutes of 21<sup>st</sup> B&WC meeting is enclosed as **Appendix III on page 14. (Volume X)**



Further, the work for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra put up before the 33<sup>rd</sup> Finance Committee held on 28.07.2016 vide item no. 33.6 (under 21.11) to approve the minutes of the 21<sup>st</sup> meeting of Building & Works Committee, which was withdrawn. A copy of the minutes of 33<sup>rd</sup> FC meeting is enclosed as **Appendix IV on page 15. (Volume X)**

Now, the agenda is again put up for consideration. The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the cost estimate of Rs. 32, 54,600/- for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.



- Item No.35.3** To consider and recommend to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra.

The above mentioned work was approved by BOG in its 27<sup>th</sup> meeting held on 13.03.2012 vide item No. 27.23. Accordingly an administrative approval and expenditure sanction was conveyed to CPWD for amounting to Rs. 4899.00 lacs vide letter no.CC/18/95 dated 07/08.01.2013. It is worth mentioning here that the cost estimate was prepared by the Institute in December, 2011 on the basis of PAR-2007. The CPWD awarded the work to the contractual agency for its execution vide letter No. 54(NIT)/KCD/2014/4 dated 04.06.2014 with a time limit of 630 days (Copy enclosed as appendix V from page 16 to 18- (Volume X). Further, later on the CPWD submitted the preliminary revised cost estimate prepared on the basis of PAR 2012 for amounting to Rs. 67,46,52,661/- vide letter no. 23(390)SE(P)/CE(P)/2212 dated 21.12.2015. (Copy enclosed as appendix VI from page 19 to 32 (Volume X) which was put up before the Building & Works Committee in its 21<sup>st</sup> meeting vide item No. 21.3 held on 27.5.2016. The Building & Works Committee deliberated on the matter and resolved that the CPWD will submit a realistic revised cost estimate with full justification for increase in cost. It was also resolved that an External Technical Committee may be constituted to consider and examine the cost estimate of the completed/ongoing works submitted by the CPWD with full justification. Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute:

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|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi. | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical), IIT, Delhi.           | Member   |

The realistic cost estimate with justification submitted by CPWD was put up before External Technical Committee in its meeting held on 13.06.2016. After scrutinizing to the realistic cost estimate the External Technical Committee found the revised cost with justification found in order and recommended the same for approval of the competent authority at sr. no.-6 (Copy enclosed as appendix VII from page 33 to 36 (Volume X)).

Subsequently, the recommendations of external technical committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. After due deliberations the B&WC approved the Revised Cost Estimate for the work of construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra for an amount of Rs. 63.3 crore as recorded in the minutes of the meeting .

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration.

Accordingly, a detailed justification has been prepared on the basis of revised cost estimate submitted by CPWD regarding increase in cost as per Table-I along with Annexure attached as Appendix VIII from page 37 to 52 (Volume X) elaborated below:

- The final expenditure of Rs. 63.30 crores from the original A/A & E/S Rs. 48.99 crores which works out to be 29.21%.
- Out of which the additional cost of Rs. 3.49 crore is due to additional provisions such as making building earth quake resistant, provision of boundary wall and guard room, provision of automatic fire alarm system, lightening conductors, telephone conducting and computer conducting.

- The additional cost of Rs. 4.12 crores is due to provision of service tax @ 5.8% and third party quality assurance @ 1%.
- The amount of Rs. 6.69 crores enhanced due to increase in plinth area of the building as per final architectural drawings and change in cost index from PAR 2007 to PAR -2012 with upto date cost index as prevailing in 2015. The cost was also increased due to enhancement of some other items such as furniture items, fire fighting, external service connection, internal electrical installation, etc. As per architectural requirement the specifications of the some items of the building were also changed such as additional floor height of each floor from 2.90 to 3.20 mtr., raft foundation instead of isolated footing and deeper foundation due to structural requirement.

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 63.3 crore for the work of construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra including the issues for item no. 22.3 mentioned above.

- Item No.35.4** To consider and recommend to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students. (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra

The above mentioned work was approved by BOG in its 27<sup>th</sup> meeting held on 13.03.2012 vide item No. 27.23. Accordingly administrative approval and expenditure sanction was conveyed to CPWD for amounting to Rs. 3596 lacs vide letter no.CC/19/96 dated 07/08.01.2013. It is worth mentioning here that the cost estimate was prepared by the Institute in December, 2011 on the basis of PAR-2007. Accordingly, the CPWD awarded the work to the contractual agency for its execution in March 2015 vide letter No. 54(NITK)/KCD-2015/771 dated 17.3.2015 **(Copy enclosed as appendix IX from 53 to 56 (Volume X))**. Further, CPWD submitted the preliminary revised cost estimate on the basis of PAR 2012 for amounting to Rs. 50,65,79,100/- vide letter No. 23(390)/SE(P)/EE(P)/385 dated 4.2.2016 **(Copy enclosed as appendix X from 57 to 63(Volume X))**. The same was put up before the Building & Works Committee in its 21<sup>st</sup> meeting vide item No. 21.4 held on 27.5.2016. The Building & Works Committee deliberated on the matter and resolved that CPWD will submit a realistic revised cost estimate with full justification for increase in cost. It was also resolved that an External Technical Committee may be constituted to consider and examine the cost estimate of the completed/ongoing works submitted by CPWD with justification. These estimated be put up to the next B&WC for further consideration. Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute:

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|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi, | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical), IIT, Delhi,           | Member   |

The realistic revised cost estimate with justification submitted by CPWD put up before External Technical Committee in its meeting held on 13.06.2016. After scrutinizing to the realistic revised cost estimate the External Technical Committee found the revised cost with justification found in order and recommended the same for approval of the competent authority at sr. no.-5 (Copy enclosed as appendix XI from page 64 to 65 (Volume X))

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. after due deliberations the B&WC approved the Revised Cost Estimate for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra for an amount of Rs. 50,65,79,100/- as recorded in the minutes of the meeting.

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration.

Accordingly, a detailed justification has been prepared on the basis of revised cost estimate submitted by CPWD regarding increase in cost as per Table-I along with Annexure attached as appendix XII from page 66 to 68 (Volume X) elaborated below:

- The realistic revised cost estimate of Rs. 50.66 crores from the original A/A & E/S Rs. 35.96 crores which works out to be 40.85%.

- Out of which the additional cost of Rs 4.31 crore is due to additional provisions such as making building earth quake resistant, Provision of underground pump and sump, Boundary wall and guard room, telephone conduits, lightening conductors, LAN commutating, Raising Main 200 AMP, Raising Main 400 AMP, SITC occupancy sensor, fire fighting with down corner, fire extinguishers, automatic fire alarm system, augmentation of panels cabling and panels etc as required, SITC of VRV.VRF system.
- The additional cost of Rs. 3.25 crores is due to provision of service tax @ 5.8% and third party quality assurance @ 1%.
- The amount of Rs. 7.14 crores enhanced due to increase in plinth area of the building as per final architectural drawings and change in cost index from PAR 2007 to PAR -2012 with upto date cost index as prevailing in 2015. The cost was also increased due to enhancement of some other items such as furniture items, internal water supply and sanitary installation. Fire, external service connection, increase in amount of contingencies, add cost index fighting, external service connection, internal electrical installation, etc. As per architectural requirement the specifications of the some items of the building were also changed such as additional floor height of each floor from 2.90 to 3.35 mtr. raft foundation instead of isolated footing and deeper foundation due to structural requirement.

The Finance Committee may consider and recommend to the Board of Governors for according A/A & E/S of the revised cost estimate of Rs. 50, 65, 79,100/- for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra including the issues for item no. 22.4.



**Item No. 35.5** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.

The above mentioned work was approved by BOG in its 27<sup>th</sup> meeting held on 13.03.2012 vide item No. 27.23. Accordingly administrative approval and expenditure sanction was conveyed to CPWD for amounting to Rs. 245.00 lacs vide letter no.CC/20/97 dated 07/08.01.2013. It is worth mentioning here that the cost estimate was prepared by the Institute in December, 2011 on the basis of PAR-2007. Accordingly, the CPWD awarded the work to the contractual agency for its execution vide letter No. 54(NIT)/KCD/2013/2639 dated 03.10.2013 with a time limit of 270 days. **(Copy enclosed as appendix XIII from page 69 to 72 (Volume X)**. Further, CPWD submitted the preliminary revised cost estimate on the basis of PAR 2012 for amounting to 2,96,48,649/- vide letter no. CCC/23(4515)/NIT-3/1813 dated 07.06.2016. **(Copy enclosed as appendix XIV from page 73 to 79 (Volume X)**. The same was put up before the Building & Works Committee in its 21<sup>st</sup> meeting vide item No. 21.5 held on 27.5.2016. The Building & Works Committee deliberated on the matter and resolved that CPWD will submit a realistic revised cost estimate with full justification for increase in cost. It was also resolved that an External Technical Committee may be constituted to consider and examine the cost estimate of the completed/ongoing works submitted by CPWD with justification. These estimated be put up to the next B&WC for further consideration. Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute:

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|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi. | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical), IIT, Delhi.           | Member   |



The revised cost estimate with justification submitted by CPWD was put up before External Technical Committee in its meeting held on 13.06.2016. After scrutinizing to the revised cost estimate, the External Technical Committee found the revised cost with justification found in order and recommended the same for approval of the competent authority at sr. no.-3 (Copy enclosed as appendix XVI from page 80 to 81 (Volume X))

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. After due deliberations the B&WC approved the Revised Cost Estimate for the work of construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra for an amount of Rs. 2,96,48,649/- as recorded in the minutes of the meeting .

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration. Accordingly, a revised cost estimate has been prepared with justification regarding increase in cost as per Table -I along with Annexure attached as appendix XVI from page 82 to 85 (Volume X).

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 2,96,48,649/- for the work of construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra including the issues for item no. 22.5 mentioned above.

Item No. 35.6 To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for providing 40mm thick premix carpeting on various roads at NIT, Kuruksheta.

- a) From main approach road to Guest House and around Guest House
- b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8.
- c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra.
- d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra.

The administrative approval and expenditure sanction for the work of providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra. (a) From main approach road to Guest House and around Guest House, (b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8, (c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra & (d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra was executed during the Golden Jubilee Convocation (10<sup>th</sup> Annual Convocation) of NIT, Kurukshetra was held on 09.04.2013 which was presided over by His Excellency, the President of India. The above mentioned work was conveyed to CPWD for an amount of (Rs. 24.88 + 15.44 + 17.91 + 4.73 = Rs. 62.96) vide letter No. CPWD/57/921 dated 15.2.2013. The work was awarded to contractual agency for execution by CPWD vide letter no. 54(NIT)/KCD/2013/ 804 & 805 dated 19.03.2013 with a time limit of one month. The actual date of start of work was 14.03.2013 and the stipulated date of completion was 13.04.2013. Thereafter, the CPWD submitted the final expenditure through Executive Engineer (Civil) CPWD, Karnal vide letter no. 20(142)PS/KCD/2016/463 & 464 dated 04.02.2016 for an amount of ((a+b+c) Rs. 45,89,489 and (d) Rs. 28,04,818 = Rs. 73,94,307/-) (Copy enclosed as appendix XVII from page 86 to 92 (Volume X). The same was put up before the 21<sup>st</sup> Building & Works Committee Meeting held on 27.5.2016 for approval of revised Administrative approval and expenditure sanction. The Building & Works Committee decided as under:

The B&WC deliberated on the matter and resolved that the Institute will convey change in scope of work to CPWD. In turn, CPWD will submit the final completion cost with justification for increase in cost latest by 10<sup>th</sup> June, 2016.

Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute.

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|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi, | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical)<br>IIT, Delhi.         | Member   |

The External Technical committee discussed the revised estimate in detail as under:

Since approval from the competent authority has already been taken in the case after looking into the financial approval, the Technical Expert Committee considered and approved the revised cost estimate for (a+b+c) Rs. 45,89,489/- and for (d) Rs. 28,04,818/- at Sr.no.- 1 (Copy enclosed as appendix XVIII from page 93 to 94 (Volume X)).

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. after due deliberations the B&WC approved the Revised Cost Estimate for the work of providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra. (a) From main approach road to Guest House and around Guest House, (b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8, (c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra & (d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra for an amount of ((a+b+c) Rs. 45.89.489 and (d) Rs. 28.04.818 = Rs. 73,94,307/-) as recorded in the minutes of the meeting.

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration. Accordingly, a revised cost estimate has been prepared with justification regarding increase in cost as per Table -I along with Annexure attached as appendix XIX from page 95 to 96 (Volume X).

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs.((a+b+c) Rs. 45,89,489 and (d) Rs. 28,04,818 = Rs. 73,94,307/-).for the work of providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra. (a) From main approach road to Guest House and around Guest House, (b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8, (c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra &(d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra including the issues for item no. 22.6.

Item No. 35.7

To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra

The above mentioned work was approved by BOG in its 27<sup>th</sup> meeting held on 13.03.2012 vide item No. 27.23. Accordingly administrative approval and expenditure sanction was conveyed to CPWD for amounting to Rs. 38,87,856/- vide letter No. CC/23/100 dated 7/8.01.2013. It is worth mentioning here that the cost estimate was prepared by the Institute on the basis of PAR-2007, during the Golden Jubilee Convocation (10<sup>th</sup> Annual Convocation) of NIT, Kurukshetra was held on 09.04.2013 which was presided over by His Excellency, the President of India. Accordingly, the CPWD awarded the work to the contractual agency for its execution in February, 2013 vide letter No. 54(NIT) KCD/2013/398 dated 16.02.2013 **(Copy enclosed as appendix XX from page 97 to 102 (Volume X))**. Further, CPWD submitted the revised cost estimate on basis of DSR-2012 for amounting to Rs. 46,76,720/- vide letter no. 20(142)/PS/KCD/2016/465 dated 04.02.2016 (copy enclosed). The same was before the Building & Works Committee in its 21<sup>st</sup> meeting vide item No. 21.7 held on 27.05.2016. The Building & Works Committee deliberated on the matter and resolved that CPWD will submit the final completion cost. It was also resolved that an External Technical Committee may be constituted to consider and examine the cost estimate of the completed/ongoing works submitted by CPWD with justification. These estimates be put to the next B&WC for further consideration. Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute:

1. Prof. Veerendra Kumar,  
Prof. Civil Engg. Deptt.,  
IIT (BHU) Varanasi,
2. Sh. Ajay Sharma,  
Institute Engineer,  
IIT Roorkee

Chairman

Member

3. Sh. G. K Taneja,  
Executive Engineer (Electrical),  
IIT, Delhi.

Member

The revised cost with justification submitted by CPWD put up before External Technical Committee in its meeting held on 13.06.2016. After scrutinizing to the final completion cost/revised cost estimate the External Technical Committee found the revised cost with justification found in order and recommended the same for approval of the competent authority at sr. no.-2 **(Copy enclosed as appendix XXI from page 103 to 104 (Volume X))**.

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. after due deliberations the B&WC approved the Revised Cost Estimate for the work of widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra for an amount of Rs. 46,76,720/- as recorded in the minutes of the meeting.

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration. Accordingly, a revised cost estimate has been prepared with justification regarding increase in cost as per Table -I along with Annexure attached as **appendix XXII from page 105 to 109 (Volume X)**.

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 46,76,720/- for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra including the issues for item no. 22.7.



**Item No. 35.8** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised cost estimate for the provision for two nos. Institute Main Gate at – NIT, Kurukshetra

The above mentioned work was approved by BOG in its 27<sup>th</sup> meeting held on 13.02.2012 vide item no. 27.23. Accordingly administrative approval and expenditure sanction was conveyed to CPWD for amounting to Rs. 82.99 lacs. vide letter no.CC/14/91 dated 07/08.01.2013. It is worth mentioning here that the cost estimate was prepared by the CPWD in November, 2011 on the basis of DSR-2007. Accordingly, the CPWD awarded the work to the contractual agency for its execution in September, 2013 vide letter no. 54(NIT)KCD/2013/2559 dated 24.09.2013 (Copy enclosed as appendix XXIII from page 110 to 111 (Volume Y)). Further, CPWD submitted the revised cost estimate on the basis of DSR-2012 through Superintending Engineer (Civil), CPWD, Chandigarh for an amount of Rs. 1,72,74,000/- vide letter no. CCC/23(4515)NIT-3/2550 dated 21.08.2015 (Copy enclosed as appendix XXIV from page 112 to 126 (Volume Y)). The same was put up before the Building & Works Committee in its 21<sup>st</sup> meeting vide item No. 21.8 held on 27.05.2016 the Building & Works Committee decided as under:

**The B&WC deliberated on the matter and decided that realistic cost be submitted by the CPWD with detailed justification latest by 10<sup>th</sup> Jun 2016.**

Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute:

- |   |          |
|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi, | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical)<br>IIT, Delhi          | Member   |



Further, the CPWD submitted the realistic cost estimate with detailed justification for increase in cost for an amount of Rs. 1,58,39,000/- vide letter No. 20(142) PS/KCD/2016/2331 dated 07.06.2016. The same was put up before External Technical Committee meeting held on 13.06.2016 in the Board Room of Golden Jubilee Administrative Building NIT, Kurukshetra. The External Technical Committee discussed the revised estimate in detail and decided as under:

**“As the work has already been completed ex post facto sanction may be given by the competent authority. The Technical Expert Committee observed that the justification highlighted for increase in cost is in order. Moreover the administrative approval to carry out this work had already been accorded by the competent authority of the NIT, Kurukshetra. Therefore the expert committee recommends the approval of revised cost estimate amounting to Rs. 1,58,39,000/- at sr. no.-4 (Copy enclosed as appendix XXV from page 127 to 128 (Volume Y).”**

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. After due deliberations the B&WC approved the Revised Cost Estimate for the work of construction of two nos. Institute Main Gate at – NIT, Kurukshetra for an amount of Rs. 1,58,39,000/- as recorded in the minutes of the meeting.

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc for each such recommendations should be placed before the Finance Committee for consideration.

Accordingly, a detailed justification has been prepared on the basis of revised cost estimate submitted by CPWD regarding increase in cost as per Table-I along with Annexure attached (Copy enclosed as appendix XXVI from page 129 to 135 (Volume Y), elaborated below:

- The final expenditure of Rs. 158.39 lacs from the original A/A & E/S Rs. 82.99 lacs.
- Out of which the additional cost of Rs 75.39 lacs is due to stainless steel gates, P/F vitrified floor tiles, P/F 155 mm false ceiling, P/L integral water proofing, Supplying & Installation Gentas/Fundermax laminat panels, steel working build up section for trusses, P/F 18mm thick granite stone on wall lining, P/F 1<sup>st</sup> quality ceramic wall tiles, P/F ACP Panels, P/F white makrana marble and widening of roads etc.

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 1,58,39,000/- for the work of construction of two nos. Institute Main Gate at – NIT, Kurukshetra including the issues for item no. 22.8 mentioned above.

**Item No.35.9** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional building at NIT, Kurukshetra

The administrative approval and expenditure sanction for Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional building at NIT, Kurukshetra was conveyed to CPWD for amounting to Rs. 175.00 lacs vide letter no.CC/11/88 dated 07/08.01.2013. During the execution of the work, the Superintending Engineer (Civil), CPWD, Chandigarh submitted the revised cost estimate for Administrative Approval & Expenditure Sanction vide letter no. CCC/23(4515) NIT-3/943 dated 22.04.2013 for an amount of Rs. 2,22,05,072/-. The same was approved by the B&WC in its 17<sup>th</sup> meeting vide Item No. 17.4 held on 27.6.2013. The revised A/A & E/S was conveyed to CPWD vide this office letter no. CC/262/12074 dated 14.11.2013 for an amount of Rs. 2,22,05,072/- . When the work was nearly to completion the CPWD submitted revised cost estimate through Superintending Engineer (Civil), CPWD, Chandigarh for an amount of Rs. 2,72,31,288/- vide letter no. CCC/23(4515) NIT-3/180 dated 14.01.2016. (Copy enclosed as appendix XXVII from page 136 to 144 (Volume Y)). The same was put up before the 21<sup>st</sup> Building & Works Committee Meeting held on 27.5.2016 for approval of revised Administrative approval and expenditure sanction. The Building & Works Committee decided as under:

“The B&WC deliberated on the matter and decided that realistic cost be submitted by the CPWD with justification and same be put up before the next meeting of Building & Works Committee for further consideration.

Accordingly, an External Technical Committee comprising of the following was constituted by the competent authority of the Institute.

- |   |          |
|---|----------|
| 1. Prof. Veerendra Kumar,<br>Prof. Civil Engg. Deptt.,<br>IIT (BHU) Varanasi, | Chairman |
| 2. Sh. Ajay Sharma,<br>Institute Engineer,<br>IIT, Roorkee                    | Member   |
| 3. Sh. G. K Taneja,<br>Executive Engineer (Electrical)<br>IIT, Delhi.         | Member   |

Further, the CPWD submitted the realistic cost estimate with justification for increase in cost for an amount of Rs. 2,72,31,288/- vide letter No. 20(142) PS/KCD/2016/2377 dated 10.6.2016. The same was put up before External Technical Committee meeting held on 13.6.2016 in the Board Room of Golden Jubilee Administrative Building NIT, Kurukshetra. The External Technical Committee discussed the revised estimate in detail and decided as under:

**As the work has already been completed, ex post facto sanction may be granted by the competent authority. The Technical Expert Committee observed that the justification highlighted for increase in cost is in order. Moreover the administrative approval to carry out this work had already been accorded by the competent authority of the NIT, Kurukshetra. Therefore the Technical Expert Committee recommends the approval of revised cost estimate amounting to Rs. 2,72,31,288/- at sr.no.-7 (Copy enclosed as appendix XXVIII from page 145 to 146 (Volume Y).**

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. after due deliberations the B&WC approved the Revised Cost Estimate for the work of the work for Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional Building at NIT, Kurukshetra for an amount of Rs. 2,72,31,288/- as recorded in the minutes of the meeting.

The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration. Accordingly, a revised cost estimate has been prepared with justification regarding increase in cost as per Table -I along with Annexure attached as appendix XXIX from page 147 to 148 (Volume Y).

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 2,72,31,288/-, for the work of Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional Building at NIT, Kurukshetra including the issues for item no. 22.9 mentioned above.

**Item No.35.10** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction for the Provision of lifts for persons with disabilities (PWD) at various locations in the Institute

The administrative approval and expenditure sanction for Provision of lifts for persons with disabilities (PWD) at various locations in the Institute was conveyed to CPWD for an amount of Rs. 2,62,87,188 lacs vide letter no. CC/3508/112/5385 dated 17/25.07.2014. Accordingly, the 1<sup>st</sup> instalment i.e. 16.5% of the estimated cost of Rs. 2,62,87,188 lacs as per MoU has already been transferred to CPWD, but till date work could not be started by CPWD because of non including the Civil Works in the original preliminary estimates. Subsequently the Superintending Engineer (Civil), CPWD, Chandigarh has submitted cost estimate of vide letter no. CCC/23(4515) NIT-3/2015/381 dated 06.02.2015 (Copy enclosed as appendix XXX from page 149 to 168 (Volume Y)) for an amount of Rs. 1,12,89,400/- for Civil works i.e. provision for machine room and the size of lift block is 4390x4590mm with provision of corridor of 1.5m length to connect the existing building. Later on the Superintending Engineer (Elect.), CPWD, Chandigarh submitted revised cost estimate after including the provision of machine rooms as explained above for an amount of Rs. 3,72,60,943/- vide letter no. 23(130)CCEC/2016/211 dated 02.02.2016 (Copy enclosed as appendix XXXI from page 169 to 171 (Volume Y)). The same was put up before the 21<sup>st</sup> Building & Works Committee Meeting held on 27.5.2016 for approval of revised Administrative approval and expenditure sanction. Superintending Engineer (Electrical) also apprised the house that the work may be started after getting the revised Administrative Approval & Expenditure Sanction from the competent authority of the Institute. After detailed discussion and deliberations, the Building & Works Committee decided as under:



**"The B&WC deliberated on the matter and decided that the CPWD will submit realistic cost estimate with justification and the same be put up in next Building & Works Committee meeting for further consideration. "**

Accordingly the matter was put up before the External Technical Committee and Executive Engineer (Electrical) CPWD informed the External Technical Expert Committee that the revised cost estimate for the Provision of lifts for persons with disabilities (PWD) at various locations in the Institute including Civil works i.e. provision for machine room and the size of lift block is 4390x4590mm with provision of corridor of 1.5m length to connect the existing building has already been submitted for an amount of Rs. 3,72,60,943/- may be considered as realistic cost estimate. The Executive Engineer (Electrical) CPWD has also intimated that the work may only be started after getting the revised administrative approval for an amount of Rs. 3,72,60,943/- from the competent authority of the Institute. After detailed discussion and deliberations, the External Technical Committee decided as under:

**"Technical Expert Committee observed that this item does not come in the preview of the Committee and NIT authority may take appropriate action. Further the Technical Expert Committee noted that most of the sanctions have resulted in cost escalation beyond 10% of the sanction primarily because CPWD took contract action based on estimates given by NIT, Kurukshetra. The Technical Expert Committee advises that CPWD should prepare their own estimates as per their works procedure, taking all aspects of scope of work and statutory provisions so that the estimates are correctly made at sr. no.-8 (Copy enclosed as appendix XXXII from page 172 to 173 (Volume Y)."**

Subsequently, the recommendations of External Technical Committee were put up before the B&WC in its 22<sup>nd</sup> meeting held on 19.09.2016. after due deliberations the B&WC approved the Revised Cost Estimate for the Provision of lifts for persons with disabilities (PWD) at various locations in the Institute for an amount of Rs. 3,72,60,943/- as recorded in the minutes of the meeting.



The agenda regarding the approval of minutes of 22<sup>nd</sup> B&WC was put up before the Finance Committee in its 34<sup>th</sup> meeting held on 30.01.2017. The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regards to cost/cost-overrun, time/time-overrun, etc. for each such recommendations should be placed before the Finance Committee for consideration. Accordingly, a revised cost estimate has been prepared with justification regarding increase in cost as per Table –I along with Annexure attached as **appendix XXXIII from page 174 to 175 (Volume Y)**.

The Finance Committee may consider and recommend to the Board of Governors for according the A/A & E/S of the revised cost estimate of Rs. 3,72,60,943/- for the Provision of lifts for persons with disabilities (PWD) at various locations in the Institute including the issues for item no. 22.10 mentioned above.

**Item 35.11 To consider and approve revision in Institute charges and introduce new charges for various UG and PG Programmes.**

The Senate in its 29<sup>th</sup> meeting held on 20.2.2017 vide item No. 29.3 decided that the Institute charges are ascertained and fixed by the Institute from time to time. It was decided to review the Institute charges to be taken from the students. The following committee was constituted to review the Institute charges for all the UG and PG programmes:-

1. Dean (P&D)	Chairman
2. Dean (SW)	Member
3. Registrar	Member
4. Dean (Academic)	Member convener

Dr. ASV Ravikanth, Professor In-charge (A&E) was invited as Special Invitee in the meeting of the Committee on 13.4.2017. The Committee considered the following documents before deciding Institute charges: -

- a) Fee structure of other NITs
- b) Existing fee structure of NITK
- c) Recommendations of a committee constituted earlier regarding electricity charges
- d) Subscription towards Alumni Association of the Institute as recommended by SCSA in its 51<sup>st</sup> meeting held on 24.1.2017.

The Committee proposed revision in existing charges and introduced new charges as per annexure which is annexed as **appendix XXXIV on page 176 Volume Y**. The charges recommended are proposed to be charged from the UG & PG students of NIT Kurukshetra and UG students of IIIT Sonapat from the Academic session 2017-18. The recommendations of the Committee are duly approved by the Director on 6.5.2017.

The Finance Committee may consider and recommend to the Board to approve the revision in Institute charges as per the enclosed appendix.

**Item 35.12**            **To consider the enhancement of tuition fee to be charged from the students admitted to MCA programme under "Self-Financing" category**

The Senate in its 29<sup>th</sup> meeting held on 20.2.2017 under item 29.21 approved the enhancement of tuition fee from Rs. 1.00 lakh per year to Rs. 2.00 lac per year to be charged from the students admitted to MCA programme under "Self-Financing" category.

As per Section 37, 1<sup>st</sup> Statutes of NITs, the fee which will be determined by the Institute must be approved by the concerned Board of Governors of the Institute.

The Finance Committee may consider and recommend to the Board the enhancement of tuition fee from Rs. 1.00 lakh per year to Rs. 2.00 lac per year to be charged from the students admitted to MCA programme under "Self-Financing" category w.e.f. Academic Session 2017-18.

**Item 35.13 To consider the revised rates of honorarium for Ph. D Examiners**

The Standing Committee of Senate Affairs (SCSA) in its 50<sup>th</sup> meeting (Item 50.3) held on 13.1.2017 decided to adopt the following rates of honorarium for Ph.D examiners with immediate effect:-

Indian Examiner	Rs. 6000/-
Foreign Examiner	USD 500
Viva-voce (External Examiner)	Rs. 4000/-

The SCSA further decided that the honorarium be sent to the examiner within a month of receiving the evaluation report.

The above decision of SCSA was placed in 29<sup>th</sup> meeting of the Senate held on 20.2.2017. The Senate made the following observations/remarks for agenda item 50.3:

**“In 50.3, the recommendations of the Senate on the issue of revised rates of honorarium for Ph.D examiners will be sent to the Finance Committee before it is implemented”.**

The Finance Committee may consider and approve the recommendations of the SCSA (50.3)/Senate on revised rates of honorarium for Ph.D examiners as above.

**Item 35.14 To consider and approve enhancement of alumni fee of the students of the Institute.**

An agenda item (Item 51.2) was taken up in the 51<sup>st</sup> meeting of Standing Committee of Senate Affairs (SCSA) held on 24.1.2017 in light of the request of President, Alumni Association and was read along with the resolution of the Alumni Association dated 27.12.2015. Information received from other NITs was also placed before the members and is as follows:-

Sr. No.	Institute	Alumni fee
1.	NIT, Karnataka, Surathkal	1000/-
2.	SVNIT, Surat	1000/-
3.	NIT Delhi	1000/-
4.	NIT Sikkim	1000/-
5.	MNIT Jaipur	1000/-
6.	NIT, Calicut	50/-

The SCSA decided to enhance the alumni fee of the students of the Institute to Rs. 1000/- from the existing fee of Rs. 500/- w.e.f. academic session 2017-18. The Senate in its 29<sup>th</sup> meeting (29.3) held on 20.2.2017 noted the action taken on the minutes of 51<sup>st</sup> SCSA meeting.

The Finance Committee may consider and approve enhancement of alumni fee of the students from Rs. 500/- per year to Rs. 1000/- per year from the Academic Session 2017-18.

**Item 35.15** To consider preparing/evolving of Internal Audit Mechanism/Internal Audit System & Manual of the Institute and engagement staff for Internal Audit Division (IAD).

The Finance Committee in its 34<sup>th</sup> meeting held on January 30, 2017 decided as under:-

**Item No. 32.5(C-6):** The Institute should evolve its own internal audit system and manual in due course.

**Item No. 33.3:** The Institute should strengthen its Internal Audit System and have an Internal Audit Manual of its own."

Further, the Under Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section-III vide letter No. F.33-2/2017-TS.III (Pt. I), dated 10<sup>th</sup> April, 2017 has requested to follow the instructions to prepare an Internal Audit Manual and Report Template issued vide Office Memorandum No. IA/IR/2016-17/Circular/277 dated 21.02.2017 by Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi. A copy of the letter of MHRD dated 10<sup>th</sup> April, 2017 along with the Office Memorandum dated 21.02.2017 is enclosed as appendix XXXV from page 177 to 187 Volume Y. The above memorandum is based on the concerns raised by the C&AG and Ministry of Finance. Further, the General Finance Rules 208 to 217 also enumerate the provisions for effective Internal Control and Internal Audit mechanism for autonomous bodies as these bodies receives grant from the Ministry to implement Government Schemes and Programs. Therefore, the Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi has prepared an Internal Audit Manual & Report Template and advised that this may be suitably modified according to requirement. A copy of Internal Audit Manual Template for Autonomous Institutions (Annexure-A of Office Memorandum) and Preparation of Internal Audit Report & Detailed Audit Report (Annexure-2 of Office Memorandum) has been annexed with the said memorandum for the purpose.

The other salient features of the Office Memorandum are as under:-

- a) Every Autonomous Institution must have an Audit Committee headed by Head of Institutions which can meet quarterly and review the status.
- b) An independent, regular and robust Internal Audit Division headed by a Chief Audit Executive is to be set up. **This function should not be given to external agencies like hired Chartered Accountants who are meant for auditing the accounts.**
- c) The structure, function and reporting system of Internal Audit Division (IAD) should be such that independence of audit is ensured for an unbiased and uninfluenced opinion.
- d) Staff strength of Internal Audit Division (IAD)

In view of the above, the following is proposed/recommended for kind consideration and approval of the Finance Committee:-

1. The above Office Memorandum issued by Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi may be adopted in compliance with the decision of MHRD as well as Finance Committee.
2. The Institute may prepare its own Internal Audit Manual on the basis of template (Annexure 1 and 2 of Office Memorandum) formulated by the IAW, MHRD, New Delhi
3. The Institute may set up an independent Internal Audit Division (IAD), headed by a regular Officer/Professor-in-charge nominated by the Director.
4. The Institute may recruit staff for IAD such as 01 Consultants (retired Government employee), 02 Accountants and 04 Junior Assistant for IAD under clause 28(2) of the Statutes under NIT Act, 2007 on long contract basis for atleast three years who had large experience in Audit wings of Central/State/Autonomous Bodies as at present the Institute is facing short of Officers/staff. The financial liability on account of these recruitments will be approximate of Rs.22.00 lacs per annum. The salary may be revised accordingly on the implementation of the 7<sup>th</sup> Pay Commission in the Institute.
5. An Audit Committee headed by Director may be constituted for reviewing the status on quarterly basis. The other members of the Committee may be nominated by the Director.



**Item 35.16 To adopt General Financial Rules 2017 (GFRs 2017)**

The Under Secretary to the Government of India, Ministry of Finance, Department of Expenditure, New Delhi vide Office Memorandum No. F.14(3)/2015-EII(A), dated 8<sup>th</sup> March, 2017 has formulated the General Financial Rules 2017 (GFRs 2017) which have been taken effect from 8<sup>th</sup> March 2017. The provisions of GFRs, 2017 are applicable to autonomous bodies except to the bye laws of an autonomous body provides separate Financial Rules which have been approved by the Government. These rules have been uploaded on the website of the Ministry of Finance.

The above Office Memorandum has been forwarded by the Under Secretary (IFD), Ministry of Human Resource Development, Department of Higher Education, Integrated Finance Division, New Delhi vide letter No. F.24-02/2017-IFD, dated 29.3.2017 and subsequently by Technical Section III vide letter No. 33-2/2017-TS.III (Pt.1) dated 16<sup>th</sup> May, 2017.

The above Office Memorandum and communication received from the MHRD are enclosed as appendix XXXVI from page 188 to 191 Volume Y.

In view of the above, it is proposed/recommended that the above Office Memorandum and communications given by the MHRD for General Financial Rules 2017(GFRs 2017) may be adopted and made applicable in the Institute.

**Item 35.17 To consider purchase of eight machines for Strength of Materials Laboratory in Mechanical Engineering Department on turnkey basis**

The Strength of Material Lab. in the Mechanical Engineering Department is under up gradation. All the old machines, most of which were purchased way back in 1966, are in the process of being written off as none of them is in working order. There is an urgent need of the following machines in the Strength of Materials lab. As they are also the part of the curriculum for the coming to the lab in the next semester:

1. Fatigue Testing Machine with Elevated Temperature
2. Creep Testing Machine of capacity with Elevated Temperature
3. Computer Controlled Impact Testing Machine
4. Computer Controlled Erichsen Cupping Testing Machine
5. Computerized Vicker Hardness Testing Machine
6. Digital Rockwell Cum Rockwell Superficial Hardness Testing Machine
7. Brinell Hardness Testing Machine
8. Digital Portable Hardness Testing Machine

All the eight machines mentioned above are to be purchased and installed on a turnkey basis via a single tender. The total approximate cost of all these machines is about Rs. 3, 00, 00,000/- (Rupees three crores only). The purchase case was placed before the Departmental Advisory Committee (DAC) in its meeting held on 17.05.2017 for consideration. The DAC approved the purchase of above machines on turnkey basis. Installation of Machines on turnkey basis will help in procuring quality machies in a professional, cost effective and productive way. The detailed specifications of the machines are attached as appendix XXXVII from page 192 to 220 Volume Y.

In view of the above, it is proposed/recommended that the above machines may be purchased for Strength of Materials lab. in Mechanical Engineering Department. The funds for the said purchase may be allocated out of Plan Grant.

**Item 35.18** To consider and recommend to the Board to accord the administrative approval and expenditure sanction for the procurement of 1.5 ton split Air Conditioners for Lecture theatres and conference rooms.

NITs are the Institutions of National Importance under NIT Act and the Government of India is promoting research facilities, effective/efficient teaching and learning environment to the students in these Institutions. During the month of mid May to mid October, humidity along with temperature is very high and all research/teaching & learning activities are hampered. In this context, all lecture halls of the Institute need to be provided with air conditioning facility to provide conducive environment to the students.

In addition, NITs are also promoting and organizing invited lectures, seminars, conferences frequently to develop interface with other Institutions and Industries inviting expert talks. Therefore, all the conference rooms of the Institute need to be provided with Air-Conditioning facility.

For all the lecture halls and conference rooms, total number of 1.5 ton energy efficient 5 stars Air Conditioners will be 194 in numbers. The detailed list of lecture halls/conference rooms with estimated cost is annexed as **appendix XXXVIII on page 221 Volume Y**. The estimated cost of Air Conditioner installation with stabilizers will be Rs. 77, 60,000/- (Rupees seventy seven lac sixty thousand only). Also, the protective devices with wiring will be required from LT panels to the class rooms/conference halls for which estimated cost is Rs.15, 00,000/- (Rupees fifteen lacs only). The total estimated cost is Rs.92, 60,000/- (Rupees ninety two lacs sixty thousand only).

In view of the above, it is proposed/recommended that the Institute may be allowed to purchase 194 Air Conditioners (5 stars) with 1.5 ton energy efficient against the estimated cost of Rs.92, 60,000/- (Rupees ninety two lacs sixty thousand only) and installed in the lecture theatres and conference rooms of the Institute.

**Item** To consider and approve the Annual Accounts of the Institute for the financial year 2016-17

In pursuance of the instructions issued by Indian Audit & Accounts Department, Chandigarh vide letter no. PDA(C)/CE/Multi Unit Abs/2017-18/27 dated 24.04.2017; the Approved Annual Accounts of the Institute for the financial year 2016-17 is to be sent to C&AG along with a copy of approval of Board of Governors for preparation and issuing of Separate Audit Report to the Institute.

The Institute has prepared the Annual Accounts for the financial year 2016-17 of Main Current Account, Scheme Account, TEQIP-II Account, MCA and other Accounts i.e. Ex-employees, SWF, merit scholarship and CPF/GPF Accounts with the following contents:

- i) Balance sheet
- ii) Income & Expenditure Account,
- iii) Schedule I to XXIV,
- iv) Receipts & Payment Account

A draft copy of the prepared annual accounts is attached as **appendix XXXIX Volume Z**).

The major highlights of Institute Accounts for the financial year 2016-17 are as under:

₹ in lacs

Particulars	2015-16	2016-17	Variation	Remarks
<b>RECEIPTS</b>				
Opening Balance	165.87	(144.72)	(12.75%)	
Grant Received from Govt. of India	12,900.00	10,990.00	(14.81%)	
Other receipts including Tuition fee Interest earned on deposits, Lease of Land & CPF account etc.	35,92.83	37,25.22	3.98%	Due to increase in tuition fee & bank interest.
<b>Total</b>	<b>16,648.70</b>	<b>14,570.50</b>	-	

₹ in lacs

<b>PAYMENTS</b>				
Establishment & Other Administrative expenses	7,338.76	7,458.88	1.64%	
Deposit to CPWD for Construction Projects	4,011.29	2,490.67	(37.91%)	
Capital Expenditures	5,443.37	5,251.92	(3.52%)	
Closing Balance	(144.72)	(630.98)	(336%)	
<b>Total</b>	<b>16,648.70</b>	<b>14,570.50</b>		

On the basis of above facts, it is proposed/recommended that the Finance Committee may consider Annual Accounts of the Institute pertaining to financial year 2016-17 and make suitable recommendations to the Board for approval so that C & AG may be informed accordingly for the issuance of Audit Report of the Institute.

Item 35.20 To consider Memorandum of Understanding (MoU) between Centre for Development of Advanced Computing (C-DAC), Pune and NIT Kurukshetra for installation and deployment of C-DAC's indigenous Supercomputer in a Box "PARAM SHAVAK" at NIT Kurukshetra

The Mission of the Institute aims to continuously promote areas of programmes of study, teaching processes and research & development activities by:

- Providing exchange of faculty and scholars at Regional and National level to attain contemporariness;
- Enhancing Industry Academia interaction by promoting joint research and consultancy projects between various departments/Agencies of Government of India and the Institute as well as Industry and the Institute;
- Contributing to domain knowledge creation, up gradation of skills, dissemination and application by conducting research on the emerging area through conducting workshops, seminars, conferences, publishing books, research reports and research papers in journals of National and International repute.

To meet the above commitments, the Institute is planning to work with C-DAC in the areas of common interest covering High Performance Computing and Deep Learning. For the purpose, the Institute is required to sign a Memorandum of Understanding (MoU) with Centre for Development of Advanced Computing (C-DAC) Pune for installation and deployment of C-DAC's indigenous Supercomputing in a Box – "PARAM SHAVAK" for capability building in High Performance Computing and Deep Learning benefiting the faculty, research scholars and both UG and PG students.

The MoU may be signed for a period of three years. The same may be extended by an agreement in writing. With regard to the financial aspects, the Institute has to provide funding for Rs.28.75% lacs plus taxes for the entire project during the MoU period.



The detail regarding MoU is enclosed as appendix XXXIX from page 222 to 223 Volume Y.

In view of the above, it is proposed/recommended that the Institute may be allowed to sign MoU with the Centre for Development of Advanced Computing (C-DAC) Pune in the interest of faculty research scholars and students of the Institute.

**Item 35.21 To consider setting up of internet Infrastructure in the Mega Hostel (Boys) and Kalpana Chawla Hostel (Girls)**

The Institute is in the process to install and enhance robust, scalable and state of art networking infrastructure in the entire NIT campus. Initially, to start with the process, two locations - Mega Hostel (Boys) and Kalpana Chawla Hostel (Girls) have been selected to provide networking infrastructure for the benefits of the students residing in these hostels, as currently the Kalpana Chawla Hostel (Girls) has no internet facility because it is a newly constructed hostel and the students are waiting for this facility to occupy. However, Mega Hostel has internet facility at common locations only and the students require this facility in their rooms also.

For the purpose, a committee was constituted by the Institute to study the complete proposal and submit the recommendations to meet out the proposed requirements. The committee visited both the hostels and discussed the technical aspects of the proposal in detail and suggested few modifications in specifications of the networking equipments / items (active / passive). Further, the committee recommended that the project may be executed through a Government Enterprise / Agency like National Informatics Services Inc.(NICSI) under the Ministry of Communication and Information Technology, Govt. of India. The recommendations of the committee are enclosed as **appendix XXXX from page 224 Volume Y**.

The National Informatics Services Inc. (NICSI) under the Ministry of Communication and Information Technology, Govt. of India was contacted to install the networking infrastructure in the above said locations. A tentative budget for the locations has been calculated worth Rs.2.76 crore.

The NICSI is a leading Information & Technology company under the National Informatics Centre, Ministry of Communication and Information Technology, Govt. of India with a Government facing focus and has more than 17 years of

experience in assisting government organizations by providing state of art and cost effective solutions for their growing ICT needs. Further, the NICSI follows all GFR provisions for tendering procedure. The government organizations and PSUs place the orders directly to NICSI without repeating the tendering process for getting timely services related to the IT projects.

In view of the above, it is proposed / recommended that the Institute may hire the services of the NICSI to implement the networking proposals in the above two locations i.e. - Mega Hostel (Boys) and Kalpana Chawla Hostel (Girls) in the interest of students of the Institute and a tentative budget of Rs.2.76 core (App.) may be allocated for the purpose.

**Item 35.22 To consider payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.**

The Deputy Secretary to the Government of India, Ministry of Finance, Department of Expenditure, New Delhi vide Office Memorandum No. F.19047/10/20160-E-IV, dated 12<sup>th</sup> April, 2017 has conveyed the decision of the Finance Department for payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc. It has also been decided that the sitting fee in respect of non-officials of Committees/Panels/Boards etc. be decided by the Administrative Secretaries of the Ministries/Departments in consultation with their Financial Advisers and with the approval of their Ministers. The Finance Department has issued the following instructions/guidelines for considering the proposals for payment of sitting fee to non-officials by categorizing the committees- (i) High Level Committee (ii) Technical or Expert Committee and (iii) other Committees.

The Finance Department has also decided the rates of sitting fees as under:

1. High Level Committee : Not more than Rs.10000/- per day of Sitting
2. Technical or Expert Committee : Not more than Rs.6000/- per day of Sitting
3. Other Committees : Not more than Rs.4000/- per day of Sitting

The above Office Memorandum has been forwarded by the Under Secretary, Ministry of Human Resource Development, Department of Higher Education, (MHRD), Technical Section III, New Delhi vide letter No. F.3302/2017-TS.III (Pt.I), dated 16<sup>th</sup> May, 2017.

As per Clause 3 of the 1<sup>st</sup> Statutes issued by the MHRD, the following are the authorities of the Institute:

- (i) The Board of Governors as constituted under section 11 of the NIT Act;
- (ii) The Senate as constituted under section 14 of the NIT Act;
- (iii) The Finance Committee, as constituted under First Statutes 10 and
- (iv) The Building and Works Committee as constituted under First Statutes 12.

It is pertinent to mention here that the Board of Governors in its 37<sup>th</sup> meeting held on 05.06.2015 has approved the enhancement of the honorarium of Chairperson and members of statutory bodies like Board of Governors, Finance Committee, Senate and Building & Works Committee and for the external members of various selection committees/ sub-committees of the Board of Studies and outside experts for delivering expert lectures from Rs.3000/- to Rs.5000/- per sitting, w. e. f 05.06.2015.

In view of the above Office Memorandum of Finance Department, it is proposed/recommended that the sitting fees of the Non-officials members of the above said authorities/Committees of the Institute may be paid Rs.10000/- per sitting treating these committees as High Level Committees, being constituted under the Act of Parliament (NIT Act, 2007).

Acc. 5638

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29/5/17

N.I.T. KURUKSHETRA							
Dy. No.	3838			Date	23/05/17		
R	DPD	DAC	DAI	CVO	Co	CC	
S	M	EC	Co	Ph	Ch	MS	
BU	CS	AS	SW	PO	PS	EDC	
EN	PT	ECE	FRD	LMO			
IA	SO	EO	DS	PS	PE		

F.No.33-2/2017-TS.III (PLI)  
 Ministry of Human Resource Development  
 Department of Higher Education  
 Technical Section-III

Shastri Bhawan, New Delhi  
 Dated: 14 May, 2017

To  
 The Director of all NITs  
 & IEST Shibpur

Subject: Delegation of powers of Ministries/Departments for payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc. - regarding

Sir,

I am directed to refer to the subject cited above and to forward herewith a copy of communication No. F.23011/1/2017-IF.I dated 19.04.2017 received from IF-I Section for information and further necessary action.

Encl.: As above

Yours faithfully

*K. Rajan*

(K. Rajan)  
 Under Secretary to the Govt. of India  
 Tel: 011-23385293

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 29/5/17

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 29/5/17

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 25/5/17



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EP.No.202951/17

F. No.23011/1/2017-IFJ  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
IFJ Section

New Delhi: 19<sup>th</sup> April, 2017

**Subject:-** Delegation of powers to Ministries/Departments for payment of Sitting Fee in respect of Non-officials of Committees/ Panels/ Boards etc.

Kindly find enclosed a copy of OM No. 19047/10/2016-E-IV from Department of Expenditure, Ministry of Finance on the subject mentioned above, for information and further necessary action.

Encl:as above

379

(Ashok Maheshwari)  
Director (Finance)

- | Bureau Heads of Department of HE | Bureau Heads of Department of SE&L |
|----------------------------------|------------------------------------|
| 1. AS (T)                        | 1. AS (SE)                         |
| 2. JS (Admin.)                   | 2. JS (AE)                         |
| 3. JS (HE)                       | 3. JS (EE.I)                       |
| 4. JS (CE &L)                    | 4. JS (SE.I)                       |
| 5. JS (NIT & DL)                 | 5. JS (SE.II)                      |
| 6. JS (ICC)                      | 6. EA(SE &L)                       |
| 7. JS (BP)                       |                                    |
| 8. DDG                           |                                    |
| 9. EA(HE)                        |                                    |

Copy to:

- PPS to Secretary (HE)
- PPS to Secretary (SE&L)
- PS to JS&EA

PPS to Secretary  
PPS to Secretary  
PS to JS&EA

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No 19047/10/2016-E-IV  
Government of India  
Ministry of Finance  
Department of Expenditure

North Block, New Delhi.  
Dated: 12.04.2017

OFFICE MEMORANDUM

**Subject:** Delegation of powers to Ministries/ Departments for payment of Sitting Fee in respect of Non-officials of Committees/ Panels/ Boards etc.

The undersigned is directed to state that the issues related to payment of Sitting Fee to Non-officials of Committees/Panels/Boards etc. have been examined in D/O Expenditure. It has been decided that Administrative Secretaries of the Ministries/ Departments may decide the Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc. in consultation with their Financial Advisors and with the approval of their Ministers.

2. While considering the proposals for payment of Sitting Fee to Non-officials, the Ministries/Departments are directed to keep in view the following instructions/guidelines:-

- 2.1. **Categorisation of Committees:** For the purpose of payment of Sitting Fee, Committees/Boards/panels are categorized into following three categories -
  - (i) **High Level Committee :** In terms of Cabinet Secretariat Circular No. 1/16/1/2000-Cab. dated 15.04.2002, a High Level Committee is a Committee set up with the approval of Hon'ble Prime Minister through the Cabinet Secretary and presided over by a high ranking dignitary e.g. a Minister, a Judge of the Supreme Court of India, a Vice-Chancellor etc. including prominent persons in public life as Members.
  - (ii) **Technical or Expert Committee:** A Technical or Expert Committee is a Committee constituted to discharge functions as prescribed under Acts/Rules/Subordinate legislation on the subject. Such Committee is to be set up with the approval of the Minister of the concerned Ministry. In case any Member of Parliament is included in the Committee, the prior approval of Prime Minister to their inclusion is to be obtained in terms of Cabinet Secretariat Circular No 1/16/1/2000-Cab. dated 15.04.2002.
  - (iii) **Other Committees:** All other Committees will be covered under this category. These Committees will be constituted with the approval of the Administrative Secretary or Minister.

2.2 **Definition of a Non-official** For the purpose of grant of Sitting Fee, only such persons are to be considered as Non-officials who are not employed in any institution/ organisation/body funded by the Central Government.

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2017  
D/O/16/10/16  
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Contd. 2/-

3. Rates of Sitting Fee On the basis of categorisation of Committees viz. High Level Committee, Technical or Expert Committee and Other Committees, The Ministries/Departments shall ensure that the maximum rates of Sitting Fee to be paid to Non-official Chairman/ Members will not be more than the following -

- |       |                               |   |
|-------|-------------------------------|---|
| (i)   | High Level Committee          | : Not more than Rs.10,000/- per day of Sitting. |
| (ii)  | Technical or Expert Committee | : Not more than Rs.6000/- per day of Sitting.   |
| (iii) | Other Committees              | : Not more than Rs.4000/- per day of Sitting.   |

4. For arriving at the rates of the Sitting Fee to Non-official Chairman and Members of the Committees/Boards/Panels, the Ministries/Department shall observe the following conditions:

- i. While considering the amount of Sitting Fee, the Ministries/Departments have to keep in view facts such as nature and scope of the Committee, importance of the subject assigned to the Committee, category of the Committee (i.e. High level Committee, Technical or Expert Committee or other Committee), level/status of Chairperson/ Members, duration of the Committee, frequency of meetings, Terms of Reference of the Committee etc.
  - ii. In no case, the ceiling should exceed 10 meetings in a month in respect of all categories of Committees viz. High Level, Technical or Expert Committees and Other Committee. It is presumed that such committees are constituted for a limited duration specified in the order.
  - iii. It is clarified that the Govt. employees nominated to such Committees/ Boards/ Panels etc, will not be entitled to Sitting Fee.
  - iv. Cases seeking deviation from the above norms may be referred to M/o Finance giving full justification for seeking deviation.
3. These instructions will be effective from the date of issue of this O.M.
4. This is issued with the approval of Finance Minister.

  
12.10.2017  
(Nirjala Devi)

Deputy Secretary to the Government of India  
Telefax: 23093276

1. Secretaries of all Ministries/ Department (as per standard list).
2. Financial Advisers of all Ministries/ Departments (as per standard list).
3. Cabinet Secretariat - For information.

**Item**            **To approve the minutes of the 23<sup>rd</sup> meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 03.06.2017**

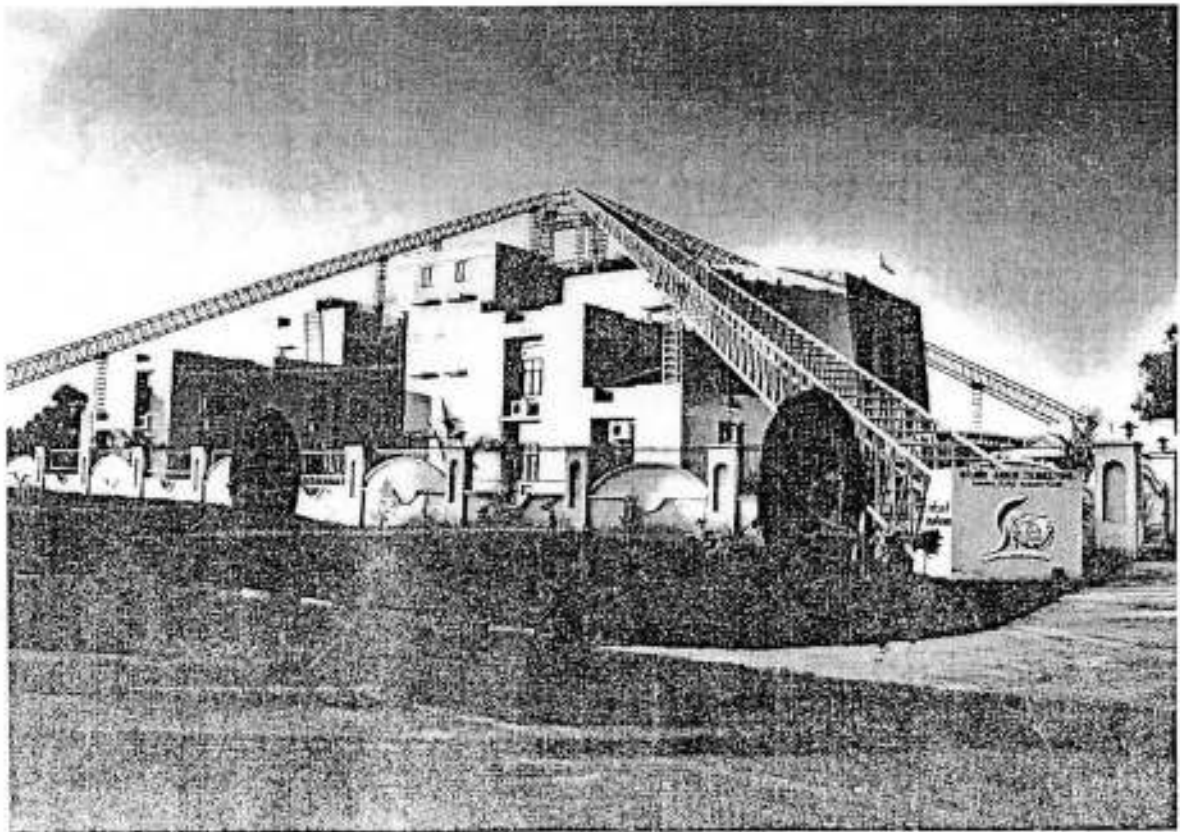
The 23<sup>rd</sup> meeting of the Building & Works Committee was held on June 03, 2017 at Board Room, Golden Jubilee Administrative Building, National Institute of Technology, Kurukshetra. The minutes of the meeting were circulated to the members after the meeting and were got confirmed.

A copy of the minutes of the Building & Works Committee is placed as Appendix -A from Page 01 to 07.

The minutes of BWC meeting may be considered and recommended to the Board for approval as all the works are to be completed on urgent basis.



MINUTES OF 23<sup>RD</sup>  
MEETING OF BUILDING &  
WORKS COMMITTEE  
JUNE 03, 2017



NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119

Minutes of the 23<sup>rd</sup> meeting of Building & Works Committee, National Institute of Technology, Kurukshetra held on 03<sup>rd</sup> June, 2017 at 11.00 am in the Board Room of Golden Jubilee Administrative Building of NIT, Kurukshetra.

The following were present

1. **Dr. Satish Kumar**  
Director  
National Institute of Technology  
Kurukshetra  
**Chairman**
2. **Shri K. N. Rai**  
Former Chief Executive & Advisor  
Ministry of Defense (DRDO)  
C-4, 4112, Vasant Kunj  
New Delhi  
**Member**
3. **Prof. D.K. Soni**  
Dean (Planning & Development)  
National Institute of Technology  
Kurukshetra  
**Member**
4. **Er. R. K. Sao**  
Superintending Engineer (Electrical)  
Chandigarh Electrical Central Circle, CPWD  
Kendriya Sadan, Sector-9A  
Chandigarh  
**Member**
5. **Er. Mahender Pal Singh**  
Superintending Engineer (Civil)  
Chandigarh Central Circle  
CPWD, 2<sup>nd</sup> Floor, Kendriya Sadan  
Sector-9A  
Chandigarh  
**Member**
6. **Prof. Arun Goel**  
Dean (Estate)  
National Institute of Technology  
Kurukshetra  
**Special Invitee**
7. **Prof. S. M. Gupta**  
Prof-in-Charge (E&C)  
National Institute of Technology  
Kurukshetra  
**Special Invitee**



- |     |   |                         |
|-----|---|-------------------------|
| 8.  | <b>Dr. Jayaram Nakka</b><br>Faculty In-charge<br>(Electrical Maintenance & Telephones)<br>National Institute of Technology<br>Kurukshetra | <b>Special Invitee</b>  |
| 9.  | <b>Er. S.N. Kaushik</b><br>Assistant Engineer (Civil)<br>National Institute of Technology<br>Kurukshetra                                  | <b>Special Invitee</b>  |
| 10. | <b>Prof. Surinder Deswal</b><br>Registrar In-charge<br>National Institute of Technology<br>Kurukshetra                                    | <b>Member-Secretary</b> |

Nominee of Central Govt. on the B&WC of Institute, Department of Higher Education MHRD, Shastri Bhawan, New Delhi-110001 could not attend the meeting.

The following also attended the meeting:

1. Er. Chamjit Pasrija  
Executive Engineer (Civil)  
CPWD
2. Er. S.S. Rana  
Executive Engineer (Elect.)  
KCED, CPWD, Kamal
3. Er. C.M. Sharma  
AE(E) KCED  
CPWD, Kamal
4. Er. Ashok Kumar Garg  
AE(C) KCSD  
CPWD, Kurukshetra
5. Er. Davinder Singh  
AE(C) KCSD  
CPWD, Kamal
6. Er. Pardeep Atiri  
JE(C) KCSD  
CPWD, Kurukshetra
7. Er. Dinesh Kumar  
JE(C) KCSD  
CPWD, Kurukshetra
8. Er. Anil Kumar JE(E)  
KCSD, CPWD  
Kurukshetra

Minutes of the meeting of the B&WC of Institute, Department of Higher Education MHRD, Shastri Bhawan, New Delhi-110001 held on 10/01/2011. The meeting was presided over by the Chairman B&WC of Institute, Department of Higher Education MHRD, Shastri Bhawan, New Delhi-110001. The members present were: Mr. Surinder Deswal, Member-Secretary, Mr. Chamjit Pasrija, Executive Engineer (Civil), CPWD, Mr. S.S. Rana, Executive Engineer (Elect.), KCED, CPWD, Kamal, Mr. C.M. Sharma, AE(E) KCED, CPWD, Kamal, Mr. Ashok Kumar Garg, AE(C) KCSD, CPWD, Kurukshetra, Mr. Davinder Singh, AE(C) KCSD, CPWD, Kamal, Mr. Pardeep Atiri, JE(C) KCSD, CPWD, Kurukshetra, Mr. Dinesh Kumar, JE(C) KCSD, CPWD, Kurukshetra, Mr. Anil Kumar, JE(E) KCSD, CPWD, Kurukshetra.

Kurukshetra. He also proposed that the CPWD should submit the realistic estimates for new works in future and discuss regarding cost escalation, cost and time overrun well in advance in coordination with the Committee at Institute level.

The Building & Works Committee deliberated and decided the following:

**23.1 To confirm the minutes of 22nd meeting of Building & Works Committee held on 19.9.2016.**

The minutes of the 22<sup>nd</sup> meeting of Building & Works Committee held on 19.9.2016 circulated amongst the members vide letter No. NIT/22<sup>nd</sup> BWC/6956 dated 5.10.2016 were confirmed.

**23.2 To report the action taken on the minutes of the 22<sup>nd</sup> meeting of the Building & Works Committee held on 19.9.2016.**

The B&WC noted the action taken on minutes of the 22<sup>nd</sup> meeting of the Building & Works Committee held on 19.9.2016. The following points were discussed on the action taken report:

- Item No. 19.1, The compliance has already been reported by CPWD.
- Item No. 19.2 (16.4), The Superintending Engineer (Elect.) stated that the earlier arbitrator has been changed. As such the case to be heard all over again. He told that the case may be completed in next three months. Further it was resolved that a letter be written to CPWD to expedite the case with arbitrator in the light of the guidelines of the Supreme Court. The CPWD will write to the arbitrator to take the case in fast track mode to complete the case in six months.
- Item No. 19.2 (16.10 & 16.11), The work of LT Panel with MCCB s/MCBs under item 16.10 has been completed and put to use. The work of replacement of existing electrical wiring in instructional buildings under item no. 16.11 near the completion stage. Faculty in charge (Elect. Mtc.) apprised the Committee that three works are complete and 4<sup>th</sup> work is likely to be completed within next 20 days and CPWD/Institute officials will complete the markings of LT panels jointly.
- Item No. 19.2 (16.14 & 16.15), The work has been completed and put to use.
- Item No. 16.2 (Item 17.3), This work has been completed and put to use.
- Item No. 16.4, The work has been completed and put to use.

- Item No.19.4 The revised estimate received from CPWD is under scrutiny. It was resolved that the estimate will be scrutinized jointly by CPWD Officers and Institute Officers within one month.
- Item No.19.6 The work is completed and put to use.
- Item No.19.10. A Committee has been constituted by the competent authority for execution of this work at Institute level. The Faculty in-charge (Elet. Mtc. & Telephone) apprised that detailed cost estimate with specifications has been framed by the Committee and preparation of the tendering documents is in progress.
- Item No.19.11 This is placed as a separate agenda item no. 23.4 in the same meeting
- Item No. 20.5 The work has completed and final inspection has been made by the Inspection Committee on 24.5.2017 and defects observed by the inspection committee will be conveyed to CPWD for rectification.

The Executive Engineer (Civil), CPWD was informed vide letter No. CC/3506/772/8048 dated 22.12.2016 to submit Schematic Plan including water distribution network along with estimate for re-use of treated water for horticulture and flushing in 600 seater Girls Hostel and 300 seater Multi-purpose Boys Hostel.

The CPWD apprised the Committee that the designing of laying of water pipe lines by CPWD to reuse the treated water of STP for horticulture and flushing purpose is in process. It was also apprised that the provision of dual plumbing system has been made in only 600 seater Girls hostel.

- Item No. 21.3 The work is completed and handed over. However, some defects regarding Civil, Electrical Installations and Fire Fighting are yet to be rectified by CPWD. It was resolved that the missing items recorded jointly prior to 26.4.2017 will be provided by CPWD to the Institute.
- Item No. 21.4 In respect of provision of lifts in 300 seater hostel CPWD was requested to go ahead with tender action. They were informed that issue of revised sanction is under process.
- Item No. 21.13 The competent authority of the Institute has constituted a committee for providing equipments for modular kitchen in 600 seater Girls Hostel at Institute level. The furniture work is in progress.

(Girls). However, the approval of revised cost estimate from FC/ BOG is awaited.

- Item No 22.4 The work is in progress and the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.5 The work completed and handed over. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.6 The work completed and put to use. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.7 The work completed and put to use. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.8 The work completed and put to use. However the approval of revised cost estimate from FC/BOG is awaited.
- Item No.22.9 The work completed and put to use. However the approval of revised cost estimate from FC/BOG is awaited.
- Item No. 22.10 The Administrative Approval & Expenditure Sanction has already been conveyed to CPWD for an amount of Rs 2,62,87,188/- and 1<sup>st</sup> instalment @ 16.5% of Rs. 2,62,87,188/- has also already been released. However, the approval of revised cost estimate for an amount of Rs 3,72,60,943/- from FC/BOG is awaited.

23.3 To consider and approve the modified preliminary-cum-detailed estimate for the construction of peripheral road/patrol path along the external boundary wall of the Institute for security and maintenance purpose at NIT, Kurukshetra.

This item was deliberated upon. It was resolved that the specifications and extent of motorable road and patrol path may be decided and fixed. The revised cost estimate may be put up in the next meeting of B&WC.

23.4 To consider and approve the Preliminary Cost Estimate for finish floor with tiles in the common room, dining hall, warden office and MMCA office in the old boy's hostel No. (1-6) and girl's hostel No.-1 at NIT, Kurukshetra.

The Building & Works Committee deliberated on the matter and approved the Preliminary Cost Estimate with an amount of Rs. 31,01,200/- for finishing floor with tiles in the common room, dining hall, warden office and MMCA office in the old boy's hostel No. (1-6) and girl's hostel No.-1 at NIT, Kurukshetra.

23.5 To consider and approve the Preliminary Cost Estimate for construction of Indoor Badminton Hall in Sports Complex at NIT, Kurukshetra.

The Building & Works Committee deliberated on the cost estimate of

Rs. 54,26,200/- for construction of Indoor Badminton Hall in Sports Complex during discussion in the meeting. CPWD apprised that as per standard norms the height of roof should be 37 feet instead of 25 feet. Accordingly CPWD submitted a revised cost estimate Rs. 77,20,525/- on the spot including provision of facilities of wash rooms etc. and seating arrangement inside the badminton court along with drawings. Details estimate and drawings attached in the appendix 50 placed in the file.

The Building & Works deliberated and approved the revised cost estimate of Rs. 77,20,525/- along with provision of wash rooms etc. in the Indoor Badminton Hall in Sports Complex by increasing the height from 25 feet to 37 feet.

- 23.6 **To consider and approve the Cost Estimate for construction of shed for covering the sports complex stairs at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the cost estimate with an amount of Rs. 99,98,900/- for covering the existing seating arrangement in the sports complex at NIT, Kurukshetra. The Committee noted that profiled sheet be used instead of CGI sheets. It was also decided that before execution of the work, the CPWD will discuss all the specifications alongwith material, design and drawings with the Institute.

- 23.7 **To consider and approve the Cost Estimate for supply and installation of "Solarizer" Solar water heating systems' accessories at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the Cost Estimate with an amount of Rs. 32,98,558/- for supply and installation of "Solarizer" Solar water heating systems' accessories.

- 23.8 **To consider and approve the Cost Estimate for the provision of access to Golden Jubilee Administrative Building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the cost estimated of Rs. 27,60,400/- for the provision of access to Golden Jubilee Administrative Building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west.

- 23.9 To consider and approve the Cost Estimate for the provision of shed for parking only for four wheelers in the existing parking near NIT Market Complex.

The Building & Works Committee deliberated on the matter and approved the cost estimated of Rs. 44,69,700/- for the provision of shed for parking for four wheelers only in the existing parking near NIT Market Complex.

- 23.10 To consider and recommend regarding delegation of powers to Director & Chairman, Building & Works Committee for original / minor /repairs works.

The Building & Works Committee deliberated on the matter and recommended to Board of Governors through Finance Committee to authorise the Director & Chairman, B&WC to exercise a financial power upto to Rs. 1.00 crores in respect of all works as mentioned in rule 130 of GFR 2017.

- 23.11 To consider and approve the financial budget estimate for repairs/maintenance work of Staff Quarters, Instructional/Academic Buildings, Hostel Buildings, Water supply & Disposal , Roads & Storm Water Drains etc. for the year 2017-18 at NIT, Kurukshetra.

The Building & Works Committee deliberated on the matter and approved the financial budget estimate of Rs. 2.66 crore for periodical & maintenance work as per CPWD norms.

The meeting ended with a vote of thanks to the Chair.

All the above mentioned agenda items stand confirmed by all the members.

  
03/06/17

Registrar-I/C & Member-Secretary  
Building & Works Committee,  
NIT, Kurukshetra

Authenticated

Director &  
Chairman, Building & Works Committee  
NIT Kurukshetra



**Item To note action taken to be on the decisions of the 34<sup>th</sup> meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 30.01.2017**

The 34<sup>th</sup> meeting of the Finance Committee was held on January 30<sup>th</sup>, 2017 at the Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-110016. The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1<sup>st</sup> statutes of NIT Act 2007. The Institute has not received any comments from any of the members of the Finance Committee.

The minutes of the proceedings of the meeting is being placed in a separate item for confirmation by the Finance Committee and thereafter the minutes will be placed before the Board for its approval in its next meeting. However, as suggested/decided in the 34<sup>th</sup> Finance Committee meeting under item 34.2, the action on various decisions has been taken. However, the action is pending on the following decisions:

Sr. No	Decision of Finance Committee	Action to be taken
34.2 (iv) Agenda item No. 32.2.	A detailed analysis be carried out for the continuation of cashless scheme in consonance with audit observations and the CS (Medical Attendance) Rules 1944 as has been laid down under Statutes No. 24(iv) of the First Statutes of the NITs under the NITSER Act, 2007 and the report submitted in the next meeting of the Finance Committee	A committee has been constituted at the Institute level for consideration and recommendations on the issue. Therefore, the action will be taken accordingly.
34.2(v) (a) Agenda item No. 32.5.	The information as to whether the provisions under notification No. F.5(8)/2006-PR dated 14 <sup>th</sup> August, 2008 are being complied with or not be placed before the Finance Committee in its next meeting	The provisions under notification No. F.5(8)/2006-PR dated 14 <sup>th</sup> August, 2008 are being complied with. The Institute is drafting the modalities to adopt the investment pattern of PF from Government agencies.

<p>34.2(v) (b) Agenda item No. 32.5</p>	<p><b>(Institute Development Fund/ Student Fund)</b> Both funds must be utilized as per decisions of the BOG and details of all the funds being handled in the Institute be placed before the Finance Committee in its next meeting.</p>	<p>The Institute Development Fund and Student Funds are being utilized as per the earlier decision of the BOG. The details of all the funds being handled by the Institute have been shown in the Annual Accounts for the financial year 2016-17. A separate agenda (35.19) has been placed in this meeting.</p>
<p>34.2(v) (d) Agenda item No. 32.5</p>	<p><b>Internal Control System</b> The Institute should prepare its own accounting manual in consultation with authorized financial organizations/institutions such as National Institute of Financial Management, Faridabad etc.</p> <p>The title deed of 292 acres of land be transferred in the name of NIT Kurukshetra as soon as possible and the progress by placed before the Finance Committee in its next meeting.</p>	<p>The MoU is being formulated with the National Institute of Financial Management (NIFM) Faridabad for preparation of Accounting Manual of the Institute on a preparation fee of Rs.5.00 lakh plus service tax as applicable within a time limit of 03 months.</p> <p>The Land Revenue authorities have been contacted for the change of title deed. The required formalities as suggested by the Tehsildar, Thanesar (Kurukshetra), has been followed for the change of title deed. However, the matter is still pending.</p>
<p>34.2(v) (e) Agenda item No. 32.5</p> <p>34.2(vi) Agenda item No. 33.3</p>	<p><b>Internal Audit System</b> The Institute should evolve its own internal audit system and manual in due course.</p> <p>The Institute should strengthen its Internal Audit System and have an Internal Audit Manual of its own.</p>	<p>The Under Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section-III vide letter No. F.33-2/2017-TS.III (Pt. I), dated 10<sup>th</sup> April, 2017 has requested to follow the instructions to prepare an Internal Audit Manual and Report Template issued vide Office Memorandum No. IA/IR/2016-17/Circular/277 dated 21.02.2017 by Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi. <b>A separate agenda 35.15 has been placed in this meeting.</b></p>
<p>34.2(xi) Agenda item No. 29.7</p>	<p>It was recommended to the Board of Governors that the fee of Institute Counsels be fixed according to the guidelines issued by the Ministry of Law in this regard from time to time.</p>	<p>The action will be taken after the approval by the Board according.</p>

<p>34.2(xii) Agenda item No. 29.10</p> <p>34.2(xv) Agenda item No. 30.7</p>	<p>The requisite information regarding fixed electricity charges for the hostels be collected expeditiously from the other NITs and placed before the Finance Committee in its next meeting.</p> <p>The report of the Committee constituted to finalize the electricity charges to be taken from students residing in hostels be expedited and the progress be placed before the Finance Committee in its next meeting</p>	<p>The information from other NITs is being collected for the purpose.</p>
<p>34.2(xiv) Agenda item No. 30.6</p> <p>34.2(xvi) Agenda item No. 30.9</p>	<p>The details of the decisions taken with respect to this item be placed before the Finance Committee in its next meeting.</p> <p>The competent authority to finally approve the cost estimate of any construction work is the Board of Governors and accordingly, in future, rather than authorizing the Chairperson of the Board of Governors for approving cost estimates, the recommendations should be placed before the Board of Governors for consideration.</p>	<p>Separate agenda item on each decision of BWC for construction work has been placed in this meeting.</p> <p>The cost estimates having financial implications are being placed before the Finance Committee and afterwards approval of the Board is taken accordingly.</p>
<p>34.2(xviii) Agenda item No. 30.10</p>	<p>The revised cost estimate which has been indicated as still awaited from CPWD be expedited and if it has already been received, the details of the action taken in this regard be placed before the Finance Committee in its next meeting. Moreover, the Institute must evolve a policy for the allotment of house/accommodations in the campus and HRA entitlements. In addition, the details regarding the vacancy of houses and HRA entitlement be placed before the Finance Committee in its next meeting.</p>	<p>Separate agenda item on each ongoing construction work has been placed in this meeting.</p> <p>The policy is being evolved for the allotment of house/accommodations in the campus as per HRA entitlement.</p>

**MINUTES OF THE 34<sup>th</sup> MEETING OF THE  
FINANCE COMMITTEE  
HELD ON 30.01.2017**



**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA -136119**



NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA - 136119

Minutes of the 34<sup>th</sup> Meeting of the Finance Committee of NIT, Kurukshetra held on Thursday, 30<sup>th</sup> January, 2017 at 2.00 p.m. in the Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutub Institutional Area, New Delhi-110016.

Present:

1. Shri Jagdish Khattar  
Chairperson,  
FC & BOG, NIT Kurukshetra  
Chairperson
2. Dr. Satish Kumar  
Director  
National Institute of Technology  
Kurukshetra  
Member
3. Sh. S. P. Goyal  
Joint Secretary (NITs & DL),  
Department of Higher Education  
Ministry of Human Resource Development  
Government of India, Shastri Bhawan  
New Delhi - 110001  
Member
4. Smt. Darshana M. Dabral  
Joint Secretary & Financial Advisor (IFD),  
Department of Higher Education  
Ministry of Human Resource Development  
Government of India, Shastri Bhawan  
New Delhi - 110001  
Member
5. G. R. Samantaray  
Registrar In-charge  
National Institute of Technology  
Kurukshetra  
Member-Secretary

At the outset, the Chairperson welcomed the members present at the 34<sup>th</sup> meeting of the Finance Committee of the Institute.

The agenda was then taken up and the Finance Committee took the following decisions -

**Item 34.1: To confirm the minutes of 33<sup>rd</sup> Meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 28.07.2016**

The Finance Committee confirmed the minutes of the 33<sup>rd</sup> Meeting of the Finance Committee held on 28<sup>th</sup> July, 2016.

**Item 34.2: To note 'Action Taken' on the 33<sup>rd</sup> meeting of the Finance Committee held on 28.07.2016.**

The Finance Committee noted the 'Action Taken' by the Institute on the decisions taken in the 33<sup>rd</sup> meeting of the Finance Committee held on 28<sup>th</sup> July, 2016 and further suggested/decided as given below -

- i) The Institute should put up the agenda with unambiguous and specific recommendations of the Institute on each issue in the future meetings of the Finance Committee. The recommendations should be accompanied with the relevant instructions/rules/guidelines applicable in the matter.
- ii) There is no need to put up the 'Action Taken' on all agenda items in the minutes. Only those items may be placed before the Finance Committee against which action had to be taken or against which action is still pending with respect to decisions taken in earlier meetings.
- iii) **32<sup>nd</sup> Meeting of the FC - Pending Construction Works:** The CPWD officials be requested to hand over the 600 seater girls hostel immediately and allow it to be used by the Institute subject to the final disposal of the pending issues between the CPWD and the Institute in due course of time.

Other pending construction works (Appendix-III of the Agenda Note) like the ones at Serial No. 11, 12, 13 & 14 of the civil works and the ones at Serial No. 7, 8 & 9 of the electrical works which can be completed in around Rs. 10 to 15 Crore be got completed expeditiously.

CPWD 

- iv) **Agenda Item No. 32.2:** A detailed analysis be carried out for the continuation of cashless scheme in consonance with audit observations and the CS (Medical Attendance) Rules, 1944 as has been laid down under Statute No. 24(iv) of the First Statutes of the NITs under the NITSER Act, 2007 and the report submitted in the next meeting of the Finance Committee.
- v) **Agenda Item No. 32.5 (Draft Audit Comments):**
- a. **Sr. No. C.2 (Investment of Employee Provident Fund):** The information as to whether the provisions under Notification No. F.No.5(8)/2006-PR dated 14<sup>th</sup> August, 2008 are being complied with or not be placed before the Finance Committee in its next meeting.
  - b. **Sr. No. C.3 (Institute Development Fund/Student Fund):** Both funds must be utilized as per decisions of the BOG and details of all the funds being handled in the Institute be placed before the Finance Committee in its next meeting.
  - c. **Sr. No. C.4 (Format of Accounts):** The Institute should necessarily use the new format of accounts as laid down by the MHRD.
  - d. **Sr. No. C.5 (Internal Control System):**
    - The Institute should prepare its own Accounting Manual in consultation with authorized financial organisations/institutions such as National Institute of Financial Management, Faridabad etc.
    - The Institute to obtain the security deposit / fidelity guarantees upto the tune of Rs. 10,000/- in respect of employees handling cash and stocks.
    - The title deed of 292 acres of land be transferred in the name of National Institute of Technology, Kurukshetra as soon as possible and the progress be placed before the Finance Committee in its next meeting.
  - e. **Sr. No. C.6 (Internal Audit System):** The Institute should evolve its own internal audit system and manual in due course.

CSM dl



- vi) **Agenda Item No. 33.3:** The Institute should strengthen its Internal Audit System and have an Internal Audit Manual of its own.
- vii) The Institute should take necessary measures for reducing the difference between income and expenditure by optimizing the resources.
- viii) The Circulars issued by the Government of India for Central Government employees do not automatically apply to the Institute and the provisions of only those Circulars are to be implemented which are specifically meant for autonomous organizations under the Central Government. In case of any doubt, a clarification be sought from the MHRD.
- ix) **Agenda Item No.29.3:** The applicability of OM No.4/25/2008-P&PW dated 26<sup>th</sup> May, 2010 to autonomous organizations under the Central Government be examined and the Finance Committee be informed in its next meeting.
- x) **Agenda Item No.29.5:** The applicability of provisions regarding the payment of gratuity to Central Government employees to the retirees/pensioners/family pensioners of the Institute be examined and the Finance Committee be informed in its next meeting.
- xi) **Agenda Item No.29.7:** It was recommended to the Board of Governors that the fee of Institute Counsels be fixed according to the guidelines issued by the Ministry of Law in this regard from time to time.
- xii) **Agenda Item No.29.10:** The requisite information regarding fixed electricity charges for the hostels be collected expeditiously from the other NITs and placed before the Finance Committee in its next meeting.
- xiii) **29th Meeting of the FC - Any other Item:** A reminder be sent to MHRD for a quick disposal of the pay anomalies.
- xiv) **Agenda Item No. 30.6 (Tabled):** The details of the decisions taken with respect to this Item be placed before the Finance Committee in its next meeting.
- xv) **Agenda Item No. 30.7 (Tabled):** The report of the Committee constituted to finalize the electricity charges to be taken from

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students residing in hostels be expedited and the progress be placed before the Finance Committee in its next meeting.

- xvi) **Agenda Item No. 30.9** (Tabled): The competent authority to finally approve the cost estimate of any construction work is the Board of Governors and accordingly, in future, rather than authorizing the Chairperson of the Board of Governors for approving cost estimates, the recommendations should be placed before the Board of Governors for consideration.
- xvii) **Internal Audit Report** (3<sup>rd</sup> quarter for the year 2015-16): It was recommended to the Board of Governors that the Library Security Deposit must be taken as a part of the fee structure compulsorily from the next session.
- xviii) **Agenda Item No. 30.10** (Tabled): The revised cost estimate which has been indicated as still awaited from CPWD be expedited and if it has already been received, the details of the action taken in this regard be placed before the Finance Committee in its next meeting. Moreover, the Institute must evolve a policy for the allotment of house/accommodations in the campus and HRA entitlements. In addition, the details regarding the vacancy of houses and HRA entitlement be placed before the Finance Committee in its next meeting.

Further, in response to queries by some members, the Registrar In-charge clarified that in Appendix-III of Agenda Note, the mention "*Revised cost estimate approved by B&WC*" implies that the revised cost estimates have subsequently been approved by the Board of Governors and that no cost revision has taken place without the approval of the Board of Governors.

**Item 34.3 To consider revised Budget Estimates for the year 2016-17 and Budget Estimates for the year 2017-18.**

The Finance Committee considered the Revised Budget Estimates (RBE) for the year 2016-17 and Budget Estimates (BE) for the year 2017-18. The Finance Committee approved the RBE for the year 2016-17. However, with regard to Budget estimates for the year 2017-18, the Joint Secretary (NITs & DL) and Joint Secretary (IFD) and Finance Adviser, MHRD desired to restrict the budget upto Rs. 135.00 Crore instead of Rs. 170.25 Crore which is the expected quantum of Grant-in-Aid to be released by the Ministry to the Institute.


**Item 34.4 To approve the minutes of the 22<sup>nd</sup> Meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 19.09.2016.**

The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regard to cost/ cost-overrun, time/ time-overrun, etc. for each such recommendation should be placed before the Finance Committee for consideration. Further, it was decided that for urgent items, a special meeting of the Finance Committee be convened at an early date.

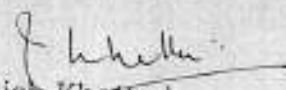
**Item 34.5 To consider the increase in the consolidated salary of the Dental Surgeon on contract basis for the Health Centre of the Institute.**

The item was withdrawn.

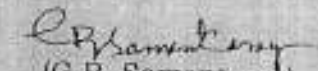
The meeting ended with a vote of thanks to the Chair.



(Satish Kumar)  
Director  
NIT Kurukshetra



(Jagdish Khattar)  
Hon<sup>ble</sup> Chairperson  
FC & BOG, NIT Kurukshetra



(G.R. Samantara)  
Registrar In-charge  
& Member Secretary  
NIT Kurukshetra