NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

MINUTES OF 40th MEETING OF THE SENATE

Minutes of the 40th meeting of the Senate, NIT, Kurukshetra held on 17th November 2020 at 3.35 p.m. in the Senate Hall of the Institute.

MEMBERS PRESENT

1. Dr. Satish Kumar Director National Institute of Technology Kurukshetra		Chairperson
2. Dr. S.K. Mehta, Professor Deptt. of Chemistry Punjab University, Chandigarh		External Member

Internal Members (Department wise & in alphabetical order)

Business Administration

3. Prof. Neeraj Kaushik, Associate Prof. & HOD
4. Prof. Rajendra Kumar, Professor

Civil Engineering Department

5. Prof. Arun Goel, Professor
6. Prof. Ashwani Jain, Professor
7. Prof. Baldev Setia, Professor
8. Prof. H.K. Sharma, Professor
9. Prof. K.K. Singh, Professor
10. Prof. Mahesh Pal, Professor
11. Prof. Parveen Aggarwal, Professor
12. Prof. Saraswati Setia, Professor
13. Prof. S.K. Madan, Professor
14. Prof. S.M. Gupta, Professor
15. Prof. Surinder Deswal

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Computer Engineering Department

16. Prof. J.K. Chhabra, Professor
17. Prof. Mayank Dave, Professor
18. Prof. S.K Jain, Professor
19. Prof. R.K. Aggarwal, Professor

Chemistry Department

20. Prof. Dinesh Kumar, Professor
21. Prof. D.P. Singh, Professor
22. Prof. Minati Baral, Professor

Computer Application Department

23. Prof. Ashutosh Kumar Singh, Professor

Electrical Engineering Department

24. Prof. A.Swarup, Professor
25. Prof. Ashwani Kumar, Professor
26. Prof. G.L. Pahuja, Professor
27. Prof. Jagdeep Singh Lather, Professor
28. Prof. Jyoti Ohri, Professor
29. Prof. K.S. Sandhu, Professor
30. Prof. Lillie Dewan, Professor
31. Prof. L.M. Saini, Professor
32. Prof. Ratna Dahiya, Professor
33. Prof. R.S. Bhatia, Professor
34. Prof. Sathans, Professor

Electronics & Communication Engineering Department

35. Prof. Brahmjit Singh, Professor
36. Prof. O.P. Sahu, Professor
37. Prof. Rajoo Pandey, Professor
38. Prof. R.K. Sharma, Professor
39. Prof. Umesh Ghanekar, Professor
40. Prof. N.P. Singh, Associate Prof. & HOD

Humanities & Social Sciences Department

41. Prof. Kiran, Professor

Mechanical Engineering Department

42. Prof. Dinesh Khanduja, Professor
43. Prof. Dixit Garg, Professor
44. Prof. Gian Bhushan, Professor
45. Prof. Hari Singh, Professor
46. Prof. Pankaj Chandna, Professor
47. Prof. P.C. Tiwari, Professor
48. Prof. P.K. Saini, Professor
49. Prof. Surjit Angra, Professor
50. Prof. V.K. Bajpai, Professor

Mathematics Department

51. Prof. Paras Ram, Professor
52. Prof. A.S.V Ravikanth, Associate Prof. & HOD

Physics Department

53. Prof. Ashavani Kumar, Professor
54. Prof. Neena Jaggi, Professor
55. Prof. R.P. Chauhan, Professor

Special Invitee

56. Dr. J.K. Kapoor, Associate Professor, Chemistry Deptt. & Prof. I/C (Acad.)

The following members could not attend the meeting

1.	Prof. Rashmi Gaur Prof. & Head, Dept. of HSS IIT Roorkee	External Member
2.	Prof. Sudhir Kumar , Professor (HAG), Deptt. of Civil Engg. MNIT Jaipur	External Member
		Internal Members

(Department wise & in alphabetical order)

Civil Engineering Department

3. Prof. Anupam Mittal, Professor
4. Prof. Pratibha Aggarwal, Professor
5. Prof. S.K. Patidar, Professor
6. Prof. Subodh Ranjan. Professor
7. Prof. V.P. Singh, Professor

Computer Engineering Department

8. Prof. A.K. Singh, Professor

Electrical Engineering Department

9. Prof. Yash Pal, Professor

Mechanical Engineering Department

10. Prof. Ajai Jain, Professor
11. Prof. Meenu, Professor
12. Prof. Puneet Kumar, Professor
13. Prof. Vinod Kumar, Professor

Humanities & Social Science Department

14. Prof. Vikas Choudhary, Professor

Member of BOG as Special Invitee

15. Prof. Rupanshi Batra, Associate Professor, EED

At the outset, Hon'ble Director and the Chairman Senate welcomed External & Internal Senators. He apprised the Senate about the academic activities, research achievements and placement & internship status of the students. He appreciated Prof. Mahesh Pal (Prof., Civil Engg. Deptt.) and Prof. Ashwani Kumar (Prof., Elect. Engg. Deptt.) for inclusion of their names in the recent international ranking of 1.6 lac most eminent scientists & researchers in their specialization based on the Scopus data base carried out by a Professor of Stanford University. He applauded the efforts of all the faculty and staff members in efficiently managing academic and administrative activities under prevailing conditions of COVID-19. He accorded permission to present the agenda of the meeting.

The agenda was taken up and the following decisions were taken in the meeting:

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S 40.01 To confirm the minutes of 39th Senate meeting held online on 23.7.2020.

The Senate confirmed the minutes of 39th Senate meeting held online on 23.7.2020.

S 40.02 To note the action taken report on the minutes of 39th Senate meeting held online on 23.7.2020.

The Senate noted the action taken report on the minutes of 39th Senate meeting held online on 23.7.2020.

S 40.03 To approve the minutes of 59th SCSA meeting held on 21.10.2020 on the subject matter - suspending the condition of clearing backlogs/re-appears for promotion to higher Semester for the Academic Year 2020-21.

The Senate approved the minutes of 59th SCSA meeting held on 21.10.2020.

S 40.04 To ratify the approval of the Chairman, Senate regarding change of credits in the course of HSIR 13 (Professional Ethics & IPR) for various B.Tech. programmes.

The Senate ratified the approval of the Chairman, Senate.

S 40.05 To ratify the approval of the Chairman, Senate for waving off the condition regarding Ph.D. thesis submission for re-registered candidates under re-registration clause R 6.3 (d) of Ph.D. ordinance due to prevailing condition of COVID-19.

The Senate ratified the approval of the Chairman, Senate.

S 40.06 To ratify the approval of the Chairman, Senate for extension for submission of M.Tech. thesis/dissertation.

The Senate ratified the approval of the Chairman, Senate.

S 40.07 **To consider and approve the report of the Committee constituted to look into the issues related to conduct of odd and even semester examinations simultaneously.**

The Senate deliberated upon the report of the Committee in detail and approved the following:

1. The end semester examinations for odd and even semester are to be conducted simultaneously.

2. The internal reappear examinations for odd and even semester are also to be conducted simultaneously. However, it will be applicable from even semester of academic year 2020-21.

3. The end semester reappear examinations of the courses undergoing in odd (even) semester are to be conducted along with regular examinations of odd (even) semester. However, the end semester reappear examinations for all the courses which are not undergoing in the current semester are to be conducted at the department/school level in the similar manner as for PG examinations.

4. The date sheet for regular end semester examinations and the time frame for conducting reappear examinations at the departmental level will be provided by examination section.

5. The modalities for conduct of internal and external reappear examinations will be notified by office of Dean (Academic).

S 40.08 **To decide the modalities of end semester examination for the odd semester of Academic Year 2020-21.**

The Senate deliberated upon the issue of end semester examinations for the odd semester of academic year 2020-21 under the prevailing conditions of COVID-19 keeping in view the guidelines of MoE/Central/State Govt. and decided the following:

1. The end semester theory examinations for the odd semester of academic year 2020-21 are to be held online. The modalities for conduct of online examinations were deliberated in detail and approved. The same are attached as Annexure-I.

2. The practical viva-voce, project viva etc. are to be conducted online.

S 40.09 **To consider and approve the academic calendar for even semester of Academic Year 2020-21 (except B.Tech.2nd semester & MCA 2nd semester).**

The Senate deliberated and approved the academic calender for even semester of Academic Year 2020-21 (except B.Tech.2nd semester & MCA 2nd semester), which is attached as Annexure-II. It was also decided that online teaching mode will be followed, as in odd semester of AY 2020-21, till the Institute reopens and offline classes commence as per the guidelines of MoE/Central/State Govt. The modalities for end semester examinations for the even semester of AY 2020-21 will be finalized later on, taking into account the directions of the MoE/Central/State Govt.

S 40.10 **To consider and approve the academic calendar for odd & even semester of B.Tech. (1st year) for Academic Year 2020-21.**

The Senate considered and approved the academic calendar for odd & even semester of B.Tech. (1st year) for Academic Year 2020-21 which is attached as Annexure-III. It was decided that online teaching mode will be followed in 1st semester of B.Tech. for AY 2020-21 and the examinations will also be held online in same manner as for other odd semester examinations of academic year 2020-21. It was also decided that online teaching mode will be followed for B.Tech. 2nd semester, till the Institute reopens and offline classes commence as per the guidelines of MoE/Central/State Govt. The modalities for end semester examinations for the even semester of AY 2020-21 will be finalized later on, taking into account the directions of the MoE/Central/State Govt.

S 40.11 **To consider the nomination of one Professor of the Institute as nominee of the Senate on the Board of Governors as per NIT Act 2007.**
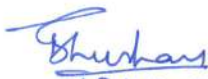The Senate authorized the Chairman, Senate to nominate the name of one Professor of the Institute on the Board of Governors as Per NIT Act 2007.

S 40.12 **To consider and approve introduction of new elective in schemes of B.Tech. Computer Engineering and Information Technology**

The Senate considered and approved introduction of new elective in schemes of B.Tech. Computer Engineering and Information Technology.

The meeting ended with a vote of thanks to the Chair.

(G.R. Samantaray) 18/11/20
Registrar Incharge & Secretary,Senate

(Gian Bhushan)
Dean (Academic)

(Satish Kumar)
Director & Chairman Senate

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GUIDELINES FOR ONLINE EXAMINATIONS
(FOR ODD SEMESSRER OF AY 2020-2021)

1. The students are required to join for the online examination on the link sent by the course-coordinator/examiner.
2. The course coordinators/examiners will act as invigilator for the examination.
3. The mobile number and e-mail of the faculty conducting the examination must be mentioned on the question paper. In case of any difficulty /issue during the online examination, the students may contact the faculty at that number. The decision of the course-coordinator/examiner will be final.
4. The question paper will be sent by the course-coordinator/examiner 10 minutes before the commencement of examination via e-mail/google classroom/WhatsApp.
5. All the students are required to switch the **camera of laptop/mobile in ON position** during the examination.
6. The students will be given **2 hours for answering the question paper**. The students will be given 20 minutes (from the end of examination time) to submit the PDF file of the all answer sheets by e-mail (as mentioned on question paper) to the course coordinators/examiners. The total exam duration will be 2 hours and 30 minutes as below:

S. No	Activity	Time Allotted
1	Question paper delivery & reading	10 minutes
2	Answering of questions	2.00 hours
3	Scanning of answer sheets and e-mailing	20 minutes

7. The question paper may have multiple choice/subjective/blended questions.
8. The students will use A4 size papers as answer sheets. They will write the course name and code along with their Roll No, signatures and total number of pages used on the first page.
9. The students are also required to write their Roll No and signatures on each page of the answer sheet.
10. The samples of first and subsequent pages of answer sheets are attached as Annexures A & B respectively.
11. The maximum page limit for answering question paper is 30 pages including graphs.
12. It is mandatory to specify page number on each answer sheet. As an illustration for a student using 18 pages as answer sheets, page numbering will be as 1/18, 2/18, …. 18/18.
13. The students must use blue/black pen only for writing their answers.
14. The students shall not mention their mobile number and name on the answer sheet.
15. At the end of schedule time, the students will make a PDF file of answer sheet naming it as Roll No.pdf (As an illustration 1181xxxx.pdf) and submit it on the e-mail id of the coordinator/examiner mentioned on question paper.
16. The evaluation record of the answer sheets of the course will be saved in excel format and the same will be shared with the students by e-mail after evaluation of answer sheets, before the final submission of awards to the examination branch as per the procedure.

Roll No.

Department/School:

Nomenclature of Course:

Total Number of Pages Used:

Signature of student

Semester:

Course Code:

Roll No.   Signature of student

ACADEMIC CALENDAR FOR EVEN SEMESTER OF AY 2020-21

(EXCEPT B. TECH. 2nd SEM. & MCA 2nd SEM.)

Sr. No.	Academic Activities	Dates
1	Registration (Even Semester: 2020-21)	05-01-2021 to 19-01-2021(Without late fee) 20-01-2021 to 25-01-2021(With late fee of Rs 500/-) *No registration will be allowed after 25-01-2021. Unregistered students will not be allowed to attend the classes.*
1.	Commencement of classes	11-01-2021
2.	Mid Semester Exam-I	22-02-2021 to 24-02-2021
3.	Mid Semester Exam-II	08-04-2021 to 10-04-2021
4.	Teaching closes	30-04-2021
5.	Practical Examination begins	04-05-2021
6.	End Semester Exam. begins	11-05-2021
7.	End Semester Exam. concludes	11-06-2021
8.	Thesis Submission (M.Tech. 4th semester)	Up to 30-06-2021
9.	Summer vacation	31-05-2021 to 09-07-2021
10.	Registration (Odd Semester: 2021-22)	19-07-2021 to 04-08-2021(Without late fee) 05-08-2021 to 11-08-2021(With late fee of Rs 500/-) *No registration will be allowed after 11-08-2021. Unregistered students will not be allowed to attend the classes.*
11.	Commencement of Classes (Odd Semester: 2021-22)	26-07-2021

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ACADEMIC CALENDAR FOR B.TECH. 1st SEMESTER OF AY 2020-21

Sr. No.	Academic Activities	Dates
1.	Commencement of B.Tech. 1st semester classes*	01-12-2020
2.	Mid Semester Exam-I	04-01-2021 to 06-01-2021
3.	Mid Semester Exam-II	04-02-2021 to 06-02-2021
4.	Teaching closes	19-02-2021
5.	Practical Examination begins	23-02-2021
6.	End Semester Examination begins	02-03-2021
7.	End Semester Examination concludes	17-03-2021
8.	Registration (Even Semester:2020-21)	18-03-2021 to 31-03-2021(Without late fee) 01-04-2021 to 07-04-2021(With late fee of Rs 500/-) *No registration will be allowed after 07-04-2021. Unregistered students will not be allowed to attend the classes.*
9.	Commencement of Classes (Even Semester:2020-21)	22-03-2021

Six days a week will be followed for B.Tech. 1st semester students

ACADEMIC CALENDAR FOR B.TECH. 2nd SEMESTER OF AY 2020-21

Sr. No.	Academic Activities	Dates
1.	Registration (Even Semester: 2020-21)	18-03-2021 to 31-03-2021(Without late fee) 01-04-2021 to 07-04-2021(With late fee of Rs 500/-) *No registration will be allowed after 07-04-2021. Unregistered students will not be allowed to attend the classes.*
2.	Commencement of B.Tech. 2nd semester classes *	22-03-2021
3.	Mid Semester Exam-I	26-04-2021 to 28-04-2021
4.	Mid Semester Exam-II	27-05-2021 to 29-05-2021
5.	Teaching closes	11-06-2021
6.	Practical Examination begins	15-06-2021
7.	End Semester Examination begins	22-06-2021
8.	End Semester Examination concludes	09-07-2021
9.	Registration (Odd Semester:2021-22)	19-07-2021 to 04-08-2021(Without late fee) 05-08-2021 to 11-08-2021(With late fee of Rs 500/-) *No registration will be allowed after 11-08-2021. Unregistered students will not be allowed to attend the classes.*
10.	Commencement of Classes (Odd Semester:2021-22)	26-07-2021

Six days a week will be followed for B.Tech. 2nd semester students