

**NATIONALL INSTITUTE OF TECHNOLOGY KURUKSHETRA
(ACADEMIC SECTION)**

No. Acad./20/ **587**

September 02, 2020

NOTICE

The students having re-appears in sessional component of courses studied during Odd Semesters are hereby informed to apply for sessional improvement of Odd Semester courses in the prescribed sessional improvement form subject to they have not completed maximum duration of the programme. They are required to submit sessional improvement form separately for Odd Semesters only via email on (**reappear_exam@nitkkr.ac.in**) along with self-attested photocopy of DMC's/Result Notifications (applicable only for 2016 batch onwards) or verification of internal re-appears from Examination Cell (for 2015 or previous batches).

The students of 2015 batch or previous batches are required to get verification of their updated re-appear status in internal components of Odd Semester courses from Examination Cell through email (**examinations@nitkkr.ac.in**) before sending sessional improvement form by email. The students of 2016 batch onwards are required to attach self-attested photocopies of DMC's/result notifications of Odd Semesters.

The eligible students who are interested to appear in sessional improvement of Odd Semester courses may apply on prescribed sessional improvement form (copy enclosed) strictly on or before **5.00 pm, 25.09.2020 (Friday)**.

It is to be noted that after 25.09.2020 (Friday), no request for permission to appear in sessional improvement in Odd Semester courses in this session will be entertained.

This is for information and further necessary action if required.


Deputy Registrar (Academic)

02/09/2020

Concerned Students

Copy to:

1. Heads of all the Departments
2. Prof. I/C (CCN) for uploading on institute website
3. Joint Registrar (Examinations) with request to send updated list of the students of B.Tech.-2016 or previous batches for verification of their re-appears status in sessional components.
4. Chief Warden (Boys & Girls) circulates this notice among all the hostels.
5. Nodal Officer (IIIT Sonapat) for information
6. Dean (Academic) for kind information
7. PS to Registrar for kind information of the Registrar
8. AR to Director for kind information of the Hon'ble Director

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

SPECIAL SESSIONAL IMPROVEMENT FORM

(APPLICABLE FOR NOV/DEC-2020 DUE TO COVID-19 PANDEMICS)

Antar
03/09/2020

SEMESTER (ODD) _____

Roll No : _____

Name: _____

Mob. No. : _____

Programme/ _____

Email ID : _____

Specialization: _____

Department : _____

Branch: _____

Section : _____

Student Type : _____

Regular / Ex-Student

(Please tick applicable option)

Current Semester : _____

(For currently studying Regular Students Only)

Sessional Improvement Semester: _____

List of Courses having reappear in Sessional (Theory-T/Practical-P)

Sr. No	Course Code	P/ T	Department Name (Course Offered by)	Sr. No	Course Code	P/ T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I wish to appear in Sessional Improvement in the following Course(s). I have enclosed self-attested photocopy of the DMC or email copy of the verification by the Exam Cell as a proof along with this form.

Sr. No	Course Code	P/ T	Department Name (Course Offered by)	Sr. No	Course Code	P/ T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I have verified that: -

- a) The student has not completed maximum duration of the programme in this semester. (Maximum Duration for B. Tech Programmes is 8 years, M. Tech Programmes is 5 years, MBA programme is 4 year and MCA programmes is 6 year)

- b) The course codes are verified from DMCs or documents/records of Exam Cell.

The student may be allowed to appear in the sessional components of the (No.) courses as above.

Official (Academic)

Supdt (Academic)

Deputy Registrar (Academic)

HoD/Co-ordinator of School

Course Co-ordinator/ Faculty taking sessional improvement

Note: -

- 1) The student must fill the form and enclose the documentary proof of re-appear in the sessional components of the courses and submit the sessional improvement form by email as per notice. The Academic Section in any case will not give permission for sessional improvement after 1st sessionals are over.
- 2) The student has to fill separate form for each semester and in case if he/she has more than 6 reappear in sessional components in any semester, he has to fill additional form for that semester.
- 3) The Academic Section will prepare cut list for internal re-appear in Odd Semester and sent the same to Examination Cell and respective HoDs before start of 1st sessional exam. The respective faculties may allow the students for sessional improvement examination (online) on the basis of the cut list issued by the Academic Section.