NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA (ACADEMIC SECTION)

No. Acad./19/1216

November 18, 2019

NOTICE

Subject: Attendance benefit as per decision of the 30th Senate Meeting vide agenda item no. 30.04 held on 06.06.2017.

To appear in the end semester examinations, the students are required to have minimum 75% attendance in each theory/practical/project/integrated courses. In the integrated courses Lecture (L), Tutorial (T) and Practical (P) are the integral part of the course, therefore the total attendance in such courses will comprise attendance of Theory, Tutorial (if any) and Practical classes.

The academic section notified the decision of the 30th Senate Meeting regarding attendance benefits vide No. D(Acad.)/2017/495 dated 22.08.2017 (uploaded on institute website under notification academic).

In view of the above, all the students of the institute are hereby informed to submit individual request for attendance benefits along with documentary proof duly certified by the competent authority as per Senate norms in Student's Help Desk by 5.00pm, 22.11.2019 positively.

The Student's Help Desk will not entertain any request for attendance benefits after last date i.e. <u>5.00pm</u>, <u>22.11.2019</u>.

Notice Boards (Institute/Hostels)

Copy to:

- 1. HoDs/Coordinators of all Department/Schools
- 2. Dean (Academic) for kind information
- 3. Dean (Student's Welfare) for kind information
- 4. Prof. I/C (Sports), (Examinations), (Academic)
- 5. Workshop Supdt.
- 6. SMO/Medical Officer of the Institute for information and necessary action.
- 7. SS to Registrar for kind information to the Registrar
- 8. SS to Director for kind information to the Hon'ble Director