No. Acad./2020/ 1209   December 30, 2020

NOTIFICATION

REGISTRATION PROCESS FOR EVEN SEMESTER OF ACADEMIC YEAR 2020-21
(EXCEPT 2ND SEMESTER B. TECH. & MCA 2ND SEMESTER)

The registration process for Even Semester of Academic Year 2020-21 is notified as below:
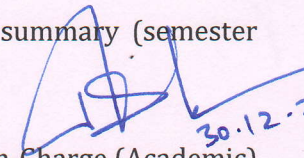
Registration Schedule

Sr. No.	Date/Duration	Remark
1.	05-01-2021 to 19-01-2021	Regular Fee
2.	20-01-2021 to 25-01-2021	With Late Fee of Rs 500/-
3.	*No Registration after 25.01.2021. Unregistered students will not be allowed to attend the classes.*	

Registration Process

1. The registration forms can be ***downloaded from institute website nitkkr.ac.in*** under ***academic----->notification (academic)----->notification***

2. The students are required to pay Tuition and Institute fee as applicable on them based on economic criteria, category of admission etc. through SBI Collect.

3. The students are required to pay Hostel dues as applicable through SBI Collect. The details of Hostel dues are available on Institute website.

4. Thereafter, the students are required to submit their filled registration forms online along with proof of payment and income certificates (if availing fee concession) in their concerned department/school. The e-mail id of departments /schools are as:

S. No	Dept./School	Email-id	S. No	Dept./School	Email-id
1	Civil Engg.	hodcednitk@gmail.com	6	Physics	physicsdnitkkr@gmail.com
2	Elect. Engg.	eedoffice@nitkkr.ac.in	7	MBA	mba@nitkkr.ac.in
3	Mech. Engg.	hodmechanical@nitkkr.ac.in	8	MCA	ca.nitkkr@gmail.com
4	Comp. Engg	coengg.nitkkr@gmail.com	9	SREE	sree@nitkkr.ac.in
5	ECE	eceoffice.office35@gmail.com	10	SVLSI	nitkkr.sve@gmail.com

5. The concerned department/school will download registration forms of the students and send hardcopies of the forms to account section for verification of fee deposited by them on daily basis. The Hostel section will verify payment of Hostel dues in accounts section.

6. The accounts section after due verification of fee will send back these registration forms to the concerned department/school within 02 working days.

7. HODs/School Coordinators will send all such registration forms with summary (semester wise & roll no. wise) to Academic Section latest by 16.02.2021 positively.

30.12.2

Prof. In-Charge (Academic)

Notice Boards of Hostels and Departments/Schools

Copy to:

1. Heads/Coordinators of all teaching departments/schools.
2. Dean (SW)
3. Prof. I/C (CCN) for uploading it on institute website for all the concerned students.
4. Prof. I/C (Accounts)
5. Librarian
6. Chief Warden (Boys & Girls)
7. Bank Manager SBI, NIT, Kurukshetra for kind information
8. PS. to Registrar for kind information of the Registrar
9. AR to Director for kind information of the Hon'ble Director

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

REGISTRATION FORM

Academic Year: 2020-21   **Odd Sem.** ☐   **Even Sem.** ☐ **(Please Tick in the Boxes)**

1. Programme: - B.Tech. ☐   M.Tech. ☐   MBA ☐   MCA ☐

2. Branch/Specialization_____

3. Registration for the Semester **(Please tick in the table below)**

1st	2nd	3rd	4th	5th	6th	7th	8th

4. Particulars of the student

i)   Name (In Block Letters)_____

ii)   Category (Please Tick)   General ☐   OBC ☐   SC/ST ☐   PWD ☐   EWS ☐

iii)   Roll No. _____ Email ID _____

iv)   Father's Name _____

v)   Student's Mobile No._____ Parent's Mobile No._____

vi)   Address for Communication _____

                               _____

                               _____

5. Hosteller (Yes/No) _____ Hostel No. _____ Room No. _____

Hostel Seater (Please Tick)   Single ☐   Double ☐   Triple ☐

6. Income Category (Please Tick)   Below 1 Lakh ☐   5 Lakh ☐   Greater than 5 lakh ☐

7. Annual Family Income from all sources (For students claiming fee concession) _____

(Attached Annual family income certificate should be in the name of Head of the family for financial Year 2019-20, certificate must be issued after 1st April 2020 in Hindi/English only from respective State Govt. authority)

Income Certificate No. _____ Dated _____

8. Please mention Fee Deposit Details in given table Fee Amount Rs._____

(COPY OF FEE DEPOSITED RECEIPT SHOULD BE ATTACHED WITH THE FORM)

SBI Collect
SBI Collect Ref. No.
DUB
Date

9. Declaration

     I solemnly declare that all the particulars filled as above are correct and that in case of any discrepancy found therein subsequently at any stage, I shall be responsible for the consequences arising out of it.

Date.........................   **Signature of Student**

For office use only

Certified that there are no dues pending against the student.

Not applicable in current semester

Librarian   ***Hostel Warden**   **#Asstt. Registrar/Prof. I/C (Accounts)**
Signature with Seal   **Signature with Seal**   **Signature with Seal**

*Applicable for hosteller students only   **#** Not applicable for ICCR students

Note:- *The registration forms are to be submitted online in the respective departments/schools. The registration form will be forwarded by concerned department/school to the office of the Dean (Academic) after verification by Accounts section.*