NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

No. Acad./2019/1453

November 25, 2019

NOTIFICATION

REGISTRATION EVEN SEMESTER (ACADEMIC YEAR 2019-20)

The registration process for Even Semester 2019-20 as approved by competent authority and in accordance with academic calendar for 2019-20 is notified as below:

Sr. No.	Date/Duration	Remark*
1.	09-12-2019 to 16-01-2020	Regular Fee
2.	17-01-2020 to 21-01-2020	With Late Fee of ₹ 500/-
3.	*No Registration after 21.01.2020. Unregistered students will not be allowed to attend the classes.*	

The registration forms can be *downloaded from institute website nitkkr.ac.in under academic----->notification (academic)----->notification*

 # The Registration of Ph.D. students will be done in Academic Section based on their Progress report of previous semester and recommendation by their respective DRC latest by 21.01.2020.

Requirement for Registration:

a) Payment of Semester Fee *(Kindly attach original fee receipt with Registration Form)*

b) No dues Certificate from: (i) Accounts Section(ii) Institute Library(iii) Hostels

The revised registration process for even semester of academic session 2019-20 onwards as approved by the competent authority is given as below:

1. The students are required to pay tuition and institute fee as applicable on them based on economic criteria, category of admission etc. in the institute account in favour of "Director, NIT Kurukshetra" in SBI account 10116885013, IFSC: SBIN0006260.

2. The students are required to take no dues from respective hostels and Library on the registration form.

3. Thereafter, the students are required to submit their filled registration form along with original receipt of payment in their concerned department/school during registration schedule.

4. The concerned department/school will forward collected registration forms to account section for verification of fee deposited by them **on daily basis**.

5. The account section after due verification of fee will *return these registration forms to the concerned department/school within 02 working days.*

6. The HOD's/Coordinators of the Departments/Schools are requested to forward all such registration forms with summary (semester wise & roll no. wise) to Academic Section latest by **27.01.2020** positively.

7. The registration form after 21.01.2020 will be forwarded by concerned department/school to the office of the Dean (Academic) for permission of competent authority.
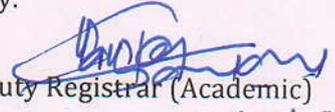
Deputy Registrar (Academic)

25/11/9

Notice Boards of Hostels and Departments/Schools

Copy to:

1. Heads/Coordinators of all teaching departments/schools.
2. Dean (Students Welfare)
3. Prof. I/C (CCN) for uploading it on institute website for all concerned students.
4. Prof. I/C (Accounts)
5. Librarian
6. Chief Warden (Boys & Girls)
7. Bank Manager SBI, NIT, Kurukshetra for ensuring sufficient infrastructure for fee payment
8. SS. to Registrar for kind information of the Registrar
9. SS. to Director for kind information of the Hon'ble Director