No. Acad./2010//29th SCSA/3395   Dated: 15.6.2010

Minutes of the 29th SCSA meeting held on 8th June, 2010 at 11.00 a.m. in the Office of the Director of the Institute

The following were present:-

1.	Dr. M.N. Bandyopadhyay, Director	In Chair
2.	Dr. Krishna Gopal, Dean (P&D)	
3	Prof. R.K. Bansal, Dean (Academic)	
4.	Dr.S.P Jain, Dean (Research & Consultancy)	
5.	Dr. S.K Sharma, Dean (Estate, Const. & Elect. Mtc.)	
6.	Dr. V.K Arora, Dean (Students Welfare)	
7.	Dr. V.K Sehgal, Professor, CED	
8.	Dr. A.K Gupta, Professor, ECE Deptt.	
9.	Dr. N.K Gupta, Head, CED	
10.	Dr. S.S Rattan, Head, MED	
11.	Dr. Rajender Kumar, COE	
12.	Dr.(Ms) Lillie Dewan, Head, EED	
13.	Dr. J.K Quamara, Head, Physics Deptt.	
14.	Dr. P.J Philip. Head, HuSS & Business Admin.Deptt.	
15.	Dr. Dinesh Kumar, Head, Chemistry Deptt.	
16.	Dr.Mayank Dave, Head, Computer Engg. Deptt	
17.	Dr. Paras Ram, Head, Mathematics Deptt.	
18.	Dr. Ajay Jain, Professor I/C Institute Time Table	
19.	Sh.. RPS Lohchab, Registrar &Secretary, SCSA	

The following decisions were taken:-

1. **To consider and decide the issue of having Kendriya Vidyalaya for the benefit of faculty and staff of this Institute as per proposal sent by MHRD for setting up a Kendriya Vidyalaya in all centrally funded institutes**

   The SCSA considered the above issue and decided to have Kendriya Vidyalaya for the benefit of faculty and staff as proposed by MHRD and to provide land for this purpose subject to the formal approval by the Board of Governors.

2. **To discuss the issue of laboratory classes for B.Tech 1st year students due to increase in the strength of students**

   The SCSA discussed the issue of laboratory classes for B.Tech 1st year students due to increase in the strength of students and decided that the class timings be increased and re-scheduled from 8.30 a.m. to 6.30 p.m. The non-teaching staff be deputed in the labs in shifts accordingly.

Under this agenda item, Dr. Ajay Jain, Professor I/C Institute Time Table raised the following issues due to increase in strength of students:

a) No. of sections of B.Tech First Year students
b) No. of Lecture batches for B.Tech Second Year (Computer and IT branches) students
c) No. of sections for B.Tech Second year (E, C, M & ECE branches) students

After long deliberations on the above issues and in consultation with the respective Head of the Departments, the SCSA decided that B.Tech First Year be divided into 12 lecture groups due to increased strength. It was also decided to have two lecture batches for B.Tech Second Year (Computer and IT Branches) students with two tutorial sections in each group. It was further decided that as students' strength in E,C,M and ECE branches exceeds 120, six sections be made for tutorial and practical classes. However, lecture batches will remain two as per past practice.

3. **Under any other item, the following issues were taken up:**

i)   Two papers be set up by the Course Coordinator in the subjects of CET-103: Engg. Graphics-I and MET-104: Engg. Graphics-II. which are being taught in B.Tech First and Second Semesters respectively. The examination of these two papers will be conducted in the morning and evening sessions and no other exam be scheduled on that day in the evening shift.

ii) Practical examination dates be notified by the Controller of Exams. as per past practice. On the requests of a few students in special circumstances, the change in dates of practical exams. can be allowed by the concerned Head of Department. If the request for change of practical exams is made by a large number of students, in that case, the dates of practical exams be changed by COE with the permission of the Director.

The meeting ended with a vote of thanks to the Chair.

PL/ 15/6/2010

Registrar and Secretary, SCSA

15-6-2010

Approved

Director

seen 15/6

Seen 15/6/2010