

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA**

No. Acad./2016/49th SCSA/

Dated: 23.11.2016

Subject: Minutes of the 49th SCSA meeting held on 21.11.2016 at 3.30 p.m. in Board Room of the Golden Jubilee Administrative Building.

The following were present:

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| 1. | Dr. Satish Kumar, Director | In Chair |
| 2. | Dr. V.K. Arora, Sr. Most Professor | |
| 3. | Dr. V.K. Sehgal, Dean (P&D) | |
| 4. | Dr. A. Swarup, Dean (FW) | |
| 5. | Dr. Baldev Setia, Dean (Academic) | |
| 6. | Dr. Brahmjit Singh, Dean (R&C) | |
| 7. | Dr. Sathans, Dean (SW) | |
| 8. | Dr. Arun Goel, Dean (Estate) | |
| 9. | Dr. S.K. Madan, HOD, CED | |
| 10. | Dr. Rajoo Pandey, HOD, ECE | |
| 11. | Dr. G.L. Pahuja, HOD, Elect. | |
| 12. | Dr. Surjit Angra, HOD, MED | |
| 13. | Dr. A.K. Singh, HOD, Computer Engg. Deptt. | |
| 14. | Dr. ASV Ravikanth, HOD, Maths. & P/I (Acad.) | |
| 15. | Dr. Ashavani Kumar, HOD, Physics | |
| 16. | Dr. Kiran Mor, HOD, Hum. | |
| 17. | Dr. J.K. Kapoor, HOD, Chemistry | |
| 18. | Dr. Ashutosh Kumar Singh, HOD, CA | |
| 19. | Dr. Neeraj Kaushik, HOD, BA | |
| 20. | Dr. R.P. Chauhan, COE | |
| 21. | Sh. G.R. Samantaray, Registrar Incharge & Secretary | |

At the outset, the Director welcomed all the members of SCSA. Thereafter, the agenda was taken up and item wise following decisions were taken:

Item 49.1: Measures to be adopted for timely declaration of result

The Director expressed a serious concern on the issue of delay in the declaration of semester results. Various issues/aspects related to the process of evaluation including showing of answer-sheets to the students and re-evaluation were deliberated upon. Finally, it was decided that the teachers would

show the answer sheets to the students and the awards would be sent to the examination cell latest within ten days through HOD after the last date of examination. For the present semester examinations which would be ending on 19th December, 2016, the last date for submission of awards is 29th December, 2016. Teachers are expected to show the answer sheets to the students before sending the awards to the examination cell through the concerned HOD. Further, the practice of re-evaluation continues.

Item 49.2: Regarding M.Tech. (3rd Semester evaluation)

The issue was taken up and discussed in light of representation from HOD, Computer Engineering wherein the HOD had expressed his difficulty with respect to evaluation of 'Preparatory Work for Dissertation' (Semester III). The existing criteria for evaluation after the 3rd semester is as follows:

1. HOD or faculty nominee proposed by HOD
2. Dissertation Supervisor (and co-supervisor)
3. Two senior most faculty members of the department

Appreciating the difficulty involved, it was decided to modify the evaluation committee as follows:

1. HOD or HOD nominee
2. Dissertation Supervisor
3. One faculty member

Under the same head of M.Tech. evaluation, an issued was raised by Prof. A. Swarup regarding the confined scope of grades to be awarded for evaluation of dissertation after the 4th semester. Some discussion took place on the issue and different views were expressed. However, in order to arrive at the most suitable criteria, a committee of the following was constituted to make its recommendations on the issue:

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|-------------------------|----------|
| 1. Prof. A. Swarup | Chairman |
| 2. Prof. Ashavani Kumar | Member |
| 3. Prof. Sathans | Member |

Faculty members can send their suggestions to the committee for consideration.

Item 49.3 . Proposal for External Examiner of CA department

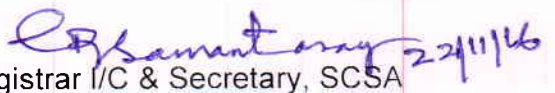
A letter as received from Computer Applications Department regarding a proposal for External Examiners for projects was placed before the committee. The committee accepted the proposal in principle and decided that a suitable agenda item be prepared by both, the departments of Computer Applications and Business Administration. This will be placed in the forthcoming meeting of the Senate for a decision.

Any other item

Certain other issues/concerns were raised by members. Accordingly, the following decisions were taken:

- (a) The Director decided to re-constitute the committee responsible for making recommendations on Curriculum Development.
- (b) Following committee was constituted to make recommendations on the Break up of heads of expenditure for the Departmental Operating Cost (DOC).
 - (i) Prof. Surjit Angra, Mechanical Department
 - (ii) Prof. Ashavani Kumar, Physics Department
 - (iii) Sh. S.K. Sharma, Dy. Registrar (Acs.)
- (c) Deans, HODs and Sr. most Professor were exempted from being deputed for the end semester exam duties.

The meeting ended with a vote of thanks to the Chair.


Registrar I/C & Secretary, SCSA 22/11/16


Dean (Academic) 22.11.16

DIRECTOR


22/11/16