

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA**

No. Acad./2017/50th SCSA/

Dated: 14.01.2017

Subject: Minutes of the 50th SCSA meeting held on 13.01.2017 (Friday) at 4.30 p.m. in Board Room of the Golden Jubilee Administrative Building.

The following were present:

1. Dr. Satish Kumar, Director & Chairman, SCSA In Chair
2. Dr. V.K. Arora, Sr. Most Professor
3. Dr. Minati Baral, Dean (FW)
4. Dr. Baldev Setia, Dean (Academic)
5. Dr. Brahmjit Singh, Dean (R&C)
6. Dr. Sathans, Dean (SW)
7. Dr. Arun Goel, Dean (Estate)
8. Dr. Neeraj Kaushik, HOD, BA
9. Dr. Ashutosh Kumar Singh, HOD, CA
10. Dr. H.K. Sharma, Acting HOD, Civil
11. Dr. J.K. Kapoor, HOD, Chemistry
12. Dr. R.K. Agarwal, HOD, Computer Engg.
13. Dr. G.L. Pahuja, HOD, Elect.
14. Dr. Rajoo Pandey, HOD, ECE
15. Dr. Kiran Mor, HOD, Hum
16. Dr. A. S. V Ravi Kanth, HOD, Maths. & P/I (Acad. & Exams)
17. Dr. Surjit Angra, HOD, Mechanical
18. Dr. Neena Jaggi, HOD, Physics
19. Sh. G.R. Samantaray, Registrar Incharge & Secretary, SCSA

At the outset, the Director & Chairman, SCSA welcomed all the members of SCSA. Thereafter, the agenda was taken up and item wise following decisions were taken:

Item 50.1: To consider and suggest suitable duration for disposal of used and evaluated answer-sheets.

The issue was discussed and it was appreciated that useful space of the institute be got rid of the waste. All possible aspects of the disposal of waste paper and old used answer sheets were deliberated upon. Finally, it was decided that:

- a) The old used answer sheets be kept with the concerned teacher for a period of 18 months from the date of examination after which these will be

collected by the Exam Section for being suitably disposed off. Leaving the answer sheets of the latest 18 months, the rest of the answer sheets will be collected by the Exam Section for immediate disposal.

- b) All files of the Academic Section of the REC period relating to counseling, admissions, applications etc. be judiciously disposed off.
- c) The material (used stationary, answer sheets etc.) which is to be disposed off shall be announced through the Institute web site for a period of one month.

Item 50.2: To consider rectification of the Ph.D. Evaluation Report Form.

The discrepancy in the PhD evaluation format being used thus far and the associated problems were discussed. All members were of the opinion that the format needed to be rationalized. Various formats were discussed and finally it was decided to follow the format of IIT Kanpur with minor modifications as

- a) Sr. No. 7 by inserting sub-clause (iv), which reads as:
 - iv) The thesis be rejected.
- b) The word Oral Board, wherever occurring in the form be replaced by Viva-voce examination.

This modified format will be in force with immediate effect. The finally accepted 'evaluation report of Ph.D. thesis' form is as attached.

Item 50.3: To consider revision of remuneration for Ph.D. examiners Indian & Foreign

It was decided to adopt the following rates of honorarium for Ph.D. examiners with immediate effect.

Indian Examiner	Rs. 6000
Foreign Examiner	USD 500
Viva-voce (External Examiner)	Rs. 4000

It was also decided that the honorarium be sent to the examiner within a month of receiving the evaluation report.

Exd. Prakash

Any other item

With the permission of the Chair the following items were taken up.

Item 50.4: To consider renaming of the degree of Master of Technology in Material Science and Nanotechnology as Master of Technology in Material Science.

It was decided to modify the name of the school and the degree as follows.

	Existing	Modified
Degree	Master of Technology in Material Science & Nanotechnology	Master of Technology in Material Science
School	School of Material Science & Nanotechnology	School of Material Science.

The same information is to be forwarded to CCMT-2017 (Headquarters at SVNIT, Surat) for admission to M.Tech. programs.

Item 50.5: Proposal for Ph.D. Entrance Exam and registration twice in a year.

The issue was discussed in light of the requests received from some Departments of the Institute. It was decided to hold the admission process for registration to Ph.D. program of the institute twice in a year, in the months of May-June and November-December of the calendar year.

Item 50.6: To consider the requests of three Assistant Professors of the Electrical Engineering Department for permission to supervise Ph.D. candidates

The request of the three Assistant Professors of the Electrical Engineering Department was placed before the committee and was discussed in light of Act 7.2 of the Ph.D. prospectus. Reasons for and against the requests as well as the regulations were presented. Finally, it was decided to have some more deliberations on the issue and put forth the issue to the Senate for its consideration.

Item 50.7: To consider the suitable date for the 14th convocation of the Institute.

4th March 2017 and 11th March 2017 were proposed for the 14th Convocation of the Institute.

The meeting ended with a vote of thanks to the Chair.

Prasantanay 14/01/17
Registrar I/C & Secretary, SCSA

Beluu
15/1/2017
Director & Chairman, SCSA

Pratish 14.01.2017
Dean (Academic)