

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

No. Acad./Attendance/2017/697

Dated: 08-11-17

TIME BOUND

**Subject**      **Short fall in attendance in Odd Semester 2017-18.**

The last day of the teaching in present semester is on 17<sup>th</sup> November, 2017 (Friday) and the end semester examinations for theory as well as practical courses are scheduled to be commenced from 24<sup>th</sup> November, 2017(Friday) onwards.

To appear in the examinations, the students are required to have minimum 75% attendance in each theory/practical/project course as per the decision of the 30<sup>th</sup> Senate Meeting vide agenda item no. 30.04. The same was also notified for information to all vide No. D(Acad.)/2017/495 dated 22.08.2017(copy attached).

In view of the above, all the Heads/Co-ordinators of teaching Departments/Schools are requested to arrange to send the list of the students having below 75% attendance in theory as well as practical courses **latest by 5pm, 21<sup>st</sup> November, 2017 (Tuesday)** both in soft and hard copy to the Academic Section for further necessary action. The soft copy of the list may be sent at [academic@nitkkr.ac.in](mailto:academic@nitkkr.ac.in) email id.

This may please be treated as strictly **TIME BOUND**.

*V. K. Singh*  
8.11.2017  
Dean (Academic)

Heads/Co-ordinators of all teaching Departments/Schools

**Copy to:-**

1. Prof. I/c (Sports)/ Workshop Supdt.
2. Deputy Registrar(academic)
3. Prof. I/c (Academic) for Information
4. Prof. I/c (Examination) for Information
5. Sr. Secretary to the Registrar for Information to the Registrar
6. Sr. Secretary to the Direction for kind information to the Director.