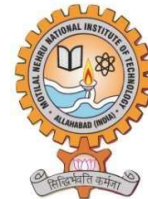




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**IMPORTANT INSTRUCTIONS FOR CANDIDATES
WHO WANT TO PARTICIPATE IN
CSAB SPECIAL VACANT SEATS FILLING ROUNDS (SPECIAL ROUNDS)-2020**

This is to inform all concerned that CSAB-2020 will be conducting two **special vacant seats filling rounds (henceforth called as CSAB special rounds)** for which the **FRESH REGISTRATION IS MANDATORY** as per the schedule given on CSAB-2020 portal i.e. <https://csab.nic.in> (during 17th-19th November, 2020).

All the candidates participating in the CSAB-2020 special rounds are required to go through the **CSAB Information Brochure** available on CSAB-2020 portal (<https://csab.nic.in>) thoroughly and act accordingly as per the CSAB-2020 special round schedule.

Candidates who have qualified JEE (Main)-2020 and fulfill the eligibility (as per JoSAA Business Rules) are eligible for participating in CSAB Special rounds. This includes:

- I. The candidates who have been allotted a seat in JoSAA rounds in NIT+ System and secured the admission in the allotted Institute by paying Partial Admission Fee.
- II. The candidates who have been allotted a seat in JoSAA rounds earlier but they opted for seat withdrawal **OR** their Seat was Cancelled after Document Verification.
- III. The candidates who have not registered on JoSAA portal **OR** Opted the Exit option in JoSAA rounds **OR** Seat was allotted in IITs **OR** Seat Allotted but cancelled due to Non-Reporting **OR** No seat was allotted till JoSAA 6th round.

It is **MANDATORY** for all the eligible candidates who want to participate in CSAB-2020 special rounds to perform following steps, otherwise their candidature will not be considered for CSAB-2020 special rounds. **Hence, they are advised to complete the following steps and comply with the same in all respect as per the registration schedule mentioned for CSAB Special rounds (17th -19th November, 2020).**

Step-1 REGISTRATION:

All eligible candidates who want to participate in CSAB special round are required to register on CSAB-2020 Portal (<https://csab.nic.in>) during 17th -19th November, 2020. During registration process candidates can update their State of Eligibility, Nationality, Gender and Category/PwD (only from Beneficiary to non-Beneficiary Category, please refer Information Brochure of CSAB)

Step-2 PAYMENT OF PARTICIPATION FEE:

- i. CSAB Special Round participating candidates **MUST** pay **participation fee** (of Rs. 37000/- for GEN, GEN-EWS, OBC-NCL and Rs. 17000/- for SC, ST, PwD candidates) through online mode by clicking the link given on the CSAB portal as per the schedule. This includes Rs 2000/- as non-refundable processing charges. The participation fee can be paid using Net Banking / Debit card / Credit card or State Bank of India e-challan.
- ii. The candidates who had already paid the seat acceptance fee during the JoSAA-2020 Rounds but their seat was **WITHDRAWN/CANCELLED (Last Allotted Seat Which Was Withdrawn/Cancelled Must Be from NIT+System Only)** after Document verification are required to pay only Rs. 2000/- as non-refundable processing charges. **(their seat acceptance fee already paid will be adjusted against the Participation Fee for CSAB special rounds and this amount will be transferred to the finally Admitting Institution). This will not be applicable if the last allotted seat is withdrawn/cancelled from IITs. Such candidates are required to pay the participation fee as mentioned in point (i) above.**
- iii. The candidates who had already paid the **PARTIAL ADMISSION FEE** during the JoSAA-2020 admission process (during 9th-13th November, 2020) for **SECURING** their seat in NIT+ System, are required to pay only Rs. 2000/- as non-refundable processing charges **(their partial admission fee already paid will be adjusted against the Participation Fee for CSAB special rounds and this amount will be transferred to the finally Admitting Institution).**

Such candidates will be participating in special rounds while retaining their seat for which they have already secured admission after JoSAA rounds in NIT+ System. However, if a new seat is allotted in CSAB-2020 special round then previously allotted seat of JoSAA rounds in NIT+ System will automatically get cancelled and candidate will not have any claim on the previously secured seat.

These candidates are also required to submit an undertaking on CSAB portal to this effect.

- iv. All those candidates who are participating in the CSAB-2020 Special Rounds after cancellation of allotted seat in JoSAA rounds or with modified credentials, are required to pay the Special Round Participation fee as per Table in the section 4.3.3 of the Information Brochure of the CSAB-2020 Special Rounds.

Step-3 CHOICE FILLING and LOCKING:

After the completion of fee payment, all the candidates are required to fill up their **FRESH CHOICES**. The previously filled Choices during JoSAA-2020 rounds (if

any) stands **NULL AND VOID**. The fresh choices are required to be **FILLED CAREFULLY** as once allotted, the previously allotted seat (if any) will be cancelled.

The candidates who have SECURED admission, are required to fill fresh choices. All valid choices will be shown to the candidate except the last SECURED seat at NIT+ System after JoSAA rounds. The last SECURED JoSAA seat will automatically be considered as the last choice for seat allotment.

Further, candidate should save the choices from time to time during the registration schedule. Last saved choices will be automatically locked by the system as per schedule (during 17th -19th November, 2020).

After successful Registration, Fee payment and Choice filing, candidates are required to wait for 1st round of seat allotment. The result of the same will be declared as per the schedule on CSAB Portal.

After Result of CSAB Special Round -I

In case a seat is allotted:

- i. Candidate is required to exercise the willingness options carefully (For details please refer CSAB-2020 Information Brochure) and follow up the subsequent steps of DOCUMENT UPLOAD and SEAT ACCEPTANCE FEE PAYMENT accordingly.**
Candidates should be EXTREMELY careful while exercising the willingness options.
- ii. DOCUMENT UPLAOD:** The candidate is required to UPLOAD THE DOCUMENTS on CSAB-2020 portal based on his/her willingness option. (This step is NOT applicable for the candidates whose documents were already verified during JoSAA-2020 rounds 1-6).
- iii. After uploading the Documents, candidate is required to pay the SEAT ACCEPTANCE FEE as per the Information Brochure (NOT applicable to the candidates who have already secured admission in NIT+ System after JoSAA Rounds).**
- iv. Candidate has to go through the online document verification process as per the CSAB-2020 schedule. During document verification process there may be query(ies) raised by Verifying Officers. These queries(ies) has(ve) to be resolved by the candidate by responding to the query(ies) through their account on CSAB portal within the given scheduled deadline.**

Candidates who have chosen to participate in CSAB Special Round-II, have to wait for the result of the same and follow up the required action.

Result of CSAB Special Round -II

All the fresh allottees of this round are also required to go through DOCUMENT UPLOAD, payment of SEAT ACCEPTANCE FEE and DOCUMENT VERIFICATION, query resolution (if any) in order to confirm the allotted seat during 25th – 27th November, 2020 at CSAB portal.

Reporting at Allotted Institute

After completion of CSAB special rounds (I & II both), candidates who have confirmed allotted seat are required to report at the allotted Institute for admission during 25th -30th November, 2020 as per the instructions available on the Allotted Institute website and complete all the admission modalities and pay the balance Institute Fee (as applicable), failing which their allotment may be cancelled and no refund will be admissible.

IMPORTANT NOTE:

1. Since this is an online process, candidates MUST strictly adhere to the activity timelines as mentioned in CSAB-2020 Special Round schedule. Candidates are advised to visit the CSAB portal regularly for updates. Further, they are also advised to be attentive on their registered mobile number for any messages etc.
2. **After CSAB Special Round-II,**
 - a) **If a candidate is allotted a fresh seat and does not join the allotted institute**
 - OR**
 - b) **If a candidate is not allotted a fresh seat but RETAINS his/her earlier allotted seat [either from JoSAA or CSAB Special Round-I] and does not join the earlier allotted institute**

Then in both the above cases, the Participation Fee and/or Seat Acceptance Fee (if paid) will not be refunded. Fee paid by such candidates will be transferred to the Allotted Institute.

3. In case of any ambiguity in interpretation of the points mentioned in this document provisions mentioned in CSAB-2020 Special Round Information Brochure will prevail.