NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
HARYANA

No./ **Date:**

FORM - C

Procurement of items under CPDA from List- B (upto Rs.25,000/-)

Block Year…… …Financial Year for which the CPDA is required.....

1. Name of the Faculty: ……
   Designation and Department: .....
3. Nature of appointment: ……..

4. Purchase of approved items/activities ***as per List - B*** with justification

S. No.	Item/Activity	Qty.	Approx. cost (Rs.)	Justification
			Total=	

5. Total amount already incurred under CPDA .....

6. Amount incurred under contingency .....

(Through HOD/ Coordinator) **(Signature of the Applicant)**
Date: **Date:**

Funds Available / Not available

Remarks, if any

Deputy Registrar (Accounts)
Date:

Items/activities are **Allowed / Not Allowed** as per norms

Remarks, if Any:

HOD/Coordinator of School
Date:

To
Faculty.....