



**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA  
(OFFICE OF DEAN ACADEMIC)**

**No. Acad/19/16**

**Dated: 02.01.2019**

Please find enclosed the following performas for Ph.D programme. These are to be implemented with immediate effect.

1. Registration Form
2. Synopsis Submission form
3. Thesis Submission form
4. Extension of Registration form
5. Re-Registration form

  
2.1.2019  
**Dean (Academic)**  
  
2/1/19

**All HODs/Schools Coordinators**

Copy to:

Prof. I/C (CCN) with a request to upload the performas on Institute website. Previous forms as uploaded are to be replaced.

**NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA**  
**OFFICE OF DEAN (ACADEMIC)**

**REGISTRATION FORM (for Ph D Students)**

Name of Scholar : \_\_\_\_\_

Department : \_\_\_\_\_

Mode of Ph.D(Full Time/Part Time): \_\_\_\_\_

Registration No : \_\_\_\_\_

Weather Minority (Muslim, Christian, Buddhist, Parsi, Sikh, Jain): \_\_\_\_\_

Progress Report : Submitted / Not Submitted

Address for Correspondence : \_\_\_\_\_

:

:

:

Contact No. : \_\_\_\_\_

E-mail : \_\_\_\_\_

Report	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	4 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
Semester	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even	Odd/ Even
Academic. Year												

Sr.No.	Course code	Title	Credit (LTPCr)**	SGPA/CGPA	Academic Year
1.					
2.					
3.					
4.					

Date of Delivery of comprehensive/Seminar/Pre-Synopsis (applicable for 3<sup>rd</sup> report onwards, attach DRC minutes of the same)

\_\_\_\_\_

Name of present Institute where he/she is working (for part time candidates only)

\_\_\_\_\_

Details of fee deposit:

Bank Details			D D Details		
Challan No.	Date	Amount	DD No.	Date	Amount

Signature of Scholar with date

Progress Report: Satisfactory/Not satisfactory

Signature of Research Supervisor with date

Signature of Chairman, DRC/SRC

Dean (Academic)

If unsatisfactory, Chairman DRC/SRC should enclose relevant observations of DRC

w.e.f. 01.01.2019

No.

Date: .....

**Subject: Ph.D Synopsis Submission of Mr./Ms.** \_\_\_\_\_

**Reg. No.** \_\_\_\_\_

Please find enclosed the following documents for submission of Ph.D Synopsis of Mr./Ms. \_\_\_\_\_ Reg. No. \_\_\_\_\_ in the Department /School \_\_\_\_\_ as a **Full Time/Part Time** (Tick Mark) Scholar.

1. Two hard copies of Ph.D synopsis report (both sides typed strictly)
2. One soft copy of Ph.D synopsis report (on a CD indicating reg. No. & Title) including soft copies of publications.
3. Panel of Examiners hard copy and soft copy to be mailed to :  
[deanacademicphd@nitkkr.ac.in](mailto:deanacademicphd@nitkkr.ac.in)
4. Form Ph.D./Synopsis – I (enclosed).

**Signature of HOD/School Coordinator  
With Date**

**To  
Dean (Academic)**



**Sub: Synopsis Submission Form:**

Name of Research Scholar.....

Reg. No.....

Full Time/Part Time .....

Deptt. /School .....

Thesis Title.....

**A Summary:**

Particular	Dates/Period	Remarks
Date of Registration		
Duration of Registration Period Including any extension		Extension from..... To ..... Vide letter no. ....
Course work(CGPA) (copy of certificate enclosed)		
Comprehensive viva exam (DRC/SRC minutes enclosed)		
Pre-synopsis Seminar (DRC/SRC minutes enclosed)		.....Yrs ..... Months after the date of registration
Synopsis Submission (DRC/SRC minutes enclosed)		..... Months .....days after the pre- synopsis seminar

Certified that the candidate has published two research publication as per Ph.D. ordinance R 11.1(Copies of the papers enclosed).

**Signature of Research Scholar**  
with date

**Signature of Supervisor (s)**  
with date

**Documents Enclosed:**

- 1.Course work proof
- 2.Comprehensive proof
- 3.Pre-Synopsis proof
- 4.Synopsis proof
5. Extension of registration proof  
if any)

**Signature of HOD/School Coordinator**  
with date

w.e.f. 01.01.2019

No.

Date: .....

**Subject: Ph.D Thesis Submission of Mr. /Ms.** \_\_\_\_\_  
**Reg. No.** \_\_\_\_\_

Please find enclosed the following documents for submission of Ph.D Thesis of Mr./Ms.  
\_\_\_\_\_ Reg. No. \_\_\_\_\_ in the  
Department /School \_\_\_\_\_ as a  
**Full Time/Part Time** (Tick Mark) Scholar.

1. Two hard copies of Ph.D Thesis, (both sides typed strictly)
2. One soft copy of Ph.D Thesis (on a CD indicating reg. No. & Title) including soft copies of publications.
3. Plagiarism report (approved by DRC)
4. Forms: Ph.D/Thesis I, II, III, IV (duly filled & relevant documents/proofs attached).

**Signature of HOD/School Coordinator  
with Date**

**To  
Dean (Academic)**

### Sub: Thesis Submission Summary

Name of Research Scholar.....  
Reg. No.....  
Part Time/Full Time (Tick Mark).....  
Deptt./School.....  
Mobile No. of Research Scholar.....  
Email.....  
Thesis Title:.....

Summary:

#### Research publications:

##### (i) In Journals: (SCI/ESCI/Scopus/Web of Science)

Sr. No.	Details of publications	SCI/ESCI/Scopus/Web of Science	Paid/Non Paid
1.			
2.			
3.			

##### (ii) In Journals: (Others):

Sr. No.	Details of publications	Others	Paid/Non Paid
1.			
2.			
3.			

##### (iii) In Conferences:

Sr. No.	Details of publications	Conferences	Paid/Non Paid
1.			
2.			
3.			

Signature of Research Scholar  
With Date



Particular	Dates/Period	Remarks
Date of registration		
Duration of Registration Period Including any extension		Extension from.....to.....vide letter no.....
Re-registration date if applicable(Attach proof)		
Course work(CGPA) (copy of certificate enclosed)		
Comprehensive Viva Exam (DRC/SRC minutes enclosed)		
Pre-synopsis Seminar (DRC/SRC minutes enclosed)		..... Yrs ..... Months after the date of registration
Synopsis Submission (DRC/SRC minutes enclosed)		..... Months .....days after the pre-synopsis seminar
Thesis Submission (DRC/SRC minutes enclosed)		.....months .....days after the submission of synopsis

Signature of Supervisor(s)  
With Date

Signature of HOD/School Coordinator  
With Date

**Documents Enclosed:**

1. Course work Proof.
2. Comprehensive viva-exam clearance proof.
3. Pre-synopsis Proof.
4. Synopsis Submission proof.
5. Extension of registration Proof(if Applicable)

**NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA**  
**APPLICATION FORM FOR THE SUBMISSION OF PH.D. THESIS**

(Particulars to be filled by the candidate neatly and legibly)

1. Ph.D Mode (Full Time/Part Time) : \_\_\_\_\_
2. Title of thesis (Approved by DRC):  
In English \_\_\_\_\_  
In Hindi \_\_\_\_\_
3. Name (in Block letters):  
In English \_\_\_\_\_  
In Hindi \_\_\_\_\_  
(Spellings of the name must be the same as on registration form)
4. Name of the Department: \_\_\_\_\_
5. (i) Whether belong SC/ST/BC/OBC \_\_\_\_\_ ii) PWD (Person with Disability): Yes/No \_\_\_\_\_  
(iii) Minority(Muslim/Sikh/Chritian/Jain/Budhist/Parsi) \_\_\_\_\_
6. Father's Name (In Block letters):  
In English \_\_\_\_\_  
In Hindi \_\_\_\_\_
7. Ph.D. Registration No. \_\_\_\_\_
8. (i) Date of Registration as a Ph.D Candidate \_\_\_\_\_  
(ii) (a) Thesis fee deposited vide Receipt No. \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_  
OR (b) Online transactions Details \_\_\_\_\_
9. Extension/Re-registration(if any specify): \_\_\_\_\_
10. Ph.D Course Score (CGPA): \_\_\_\_\_ (It should fulfill the condition criteria of Ph.D Ordinance)
11. Address:  
(a) Permanent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(b) Postal Correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Candidate



12. Comprehensive Exam held on date: \_\_\_\_\_

13. Pre-Synopsis Seminar held on date: \_\_\_\_\_

14. Date of Submission of Synopsis : \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Candidate

15. Certificate that the thesis is complete and submitted on date : \_\_\_\_\_

(Signature of Supervisor 1.)  
with date

(i) Name \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Signature of Supervisor 2.)  
with date

(ii) Name \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The particular as field are correct and have been verified. It is certified that the candidate fulfills all the conditions laid down in the Ph.D. rules and regulation and is eligible for submission of the Ph.D thesis. The candidate has cleared all the dues vide the enclosed "No Dues Certificate:"

The names of examiners have already been recommended by the DRC and sent to the Dean (Academic) on date:.....

Signature of HOD/School Coordinator  
with date

**UNDERTAKING**

I, \_\_\_\_\_ Reg. No. \_\_\_\_\_  
a Ph.D. Scholar in the discipline of \_\_\_\_\_, have  
deposited the fee for all the semester and also returned all the equipments before submission  
of Ph.D. Thesis.

Dated : \_\_\_\_\_

Signature of Scholar

Receipt No. \_\_\_\_\_

Discipline \_\_\_\_\_

Verified, nothing is due in the department /School of .....  
Where candidate is registered.

HOD/School Coordinator

Deptt./School.....

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA-136119**

**No Dues Certificate**

Name of the students \_\_\_\_\_ Roll No. \_\_\_\_\_

Semeste \_\_\_\_\_ Section/Branch \_\_\_\_\_

**Signature of Student**

The students is/was residing in this Hostel, nothing is due on account of Hostel.

**Signature of Hostel Warden**

Noting is due on account of the Institute Dues.

**Signature of Cashier of Institute**

Nothing is due on account of Institute Library.

**Signature of Librarian of Institute**



**NATIONAL INSTITUTE OF TECHNOLOGY,  
KURUKSHETRA  
OFFICE OF DEAN (ACADEMIC)**

**Subject: Request for extension of registration**

1. Name of the Student : \_\_\_\_\_
2. Registration No. : \_\_\_\_\_
3. Mode of Ph.D (Full Time/Part Time) : \_\_\_\_\_
4. Name of Supervisor : \_\_\_\_\_
5. Area of Research Work : \_\_\_\_\_  
\_\_\_\_\_
6. Date of Request : \_\_\_\_\_
7. Date of Comprehensive Examination (Attach copy): \_\_\_\_\_
8. Date of Pre-synopsis Seminar (Attach copy if delivered): \_\_\_\_\_
9. No. of Research publications in SCI/Scopus journals/Web of science (Attach proof): \_\_\_\_\_
10. No. of Research publications in Other Journals (Attach proof): \_\_\_\_\_
11. No. of Research publications in Indexed/International Conferences (Attach proof): \_\_\_\_\_
12. No. of Research publications in other Conferences (Attach proof): \_\_\_\_\_
13. Any Extension if availed earlier (Attach proof): \_\_\_\_\_
14. Extension Period (Now Applied): \_\_\_\_\_

**Signature of Student**

Comments of Supervisor for recommending extension of registration:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature of Supervisor**

**Signature of Chairman, DRC**

**To**

**Dean (Academic)**

**NATIONAL INSTITUTE OF TECHNOLOGY,  
KURUKSHETRA  
OFFICE OF DEAN (ACADEMIC)**

**Re-Registration Form**

1. Name of the Student : \_\_\_\_\_
2. Registration No. : \_\_\_\_\_
3. Mode of Ph.D (Full Time/Part Time) : \_\_\_\_\_
4. Name of Supervisor : \_\_\_\_\_
5. Area of Research Work : \_\_\_\_\_  
\_\_\_\_\_
6. Date of Request : \_\_\_\_\_
7. Date of Comprehensive Examination (Attach copy): \_\_\_\_\_
8. Date of Pre-synopsis Seminar (Attach copy if delivered): \_\_\_\_\_
9. No. of Research publications in SCI/Scopus journals/Web of science (Attach proof): \_\_\_\_\_
10. No. of Research publications in Other Journals (Attach proof): \_\_\_\_\_
11. No. of Research publications in Indexed/International Conferences (Attach proof): \_\_\_\_\_
12. No. of Research publications in other Conferences (Attach proof): \_\_\_\_\_
13. Any Extension if availed earlier (Attach Proof): \_\_\_\_\_

**Signature of Student**

Comments of Supervisor for recommending Re-Registration:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Supervisor**

**Signature of Chairman, DRC**

**To  
Dean (Academic)**