

# Request / Letter for Withdrawal/Cancellation of Admission

Date:-...../...../20.....

## Candidate Details

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Roll No. Allotted: \_\_\_\_\_

Programme in which Admitted :- M.Tech/B.Tech./MBA/MCA/Ph.D. (Please tick) \_\_\_\_\_

If Admission in M. Tech. then which specialization:-  
: \_\_\_\_\_

Department/ School: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date of Admission: \_\_\_\_\_

Amount deposited on Admission (Attach fee receipt): \_\_\_\_\_

**Date of Withdrawal:** \_\_\_\_\_

## Bank details/ Address for receipt of fee refunded:

Address Please attach address proof	Bank Details
	Bank Name: Branch Name: Bank IFSC code: Bank A/c No.: Name of A/c holder:

## DECLARATION

I would like to withdraw my admission for the seat allotted in NIT, Kurukshetra in 20\_\_\_\_. I request you to kindly arrange to refund fee/security deposit as per Institute/Admission Agency norms. I also admit that after cancellation of my admission I have no right on the admission seat once admission is cancelled in future.

**Signature of Candidate**

**The above candidate is allowed to withdraw his/her seat on his/her own request.**

Chairman (Admission Committee)/ Dean(Academic)/ Deputy Registrar(Academic)

DATE: \_\_\_\_\_

## Note :-

- 1) For Minor(Less than 18 years of age) students, the consent of their parent is must before withdrawal/cancellation of the admission.
- 2) The presence of the Student is must during cancellation of his/her admission.
- 3) The student must carry original Admission/Allotment letter, Student ID Card, Photo ID Proof, Address proof and other required documents at the time of cancellation of the admission.