

Samarth ERP Student Portal

User Manual for Student Registration on Portal



Celebrating 60 Years of Academic Excellence

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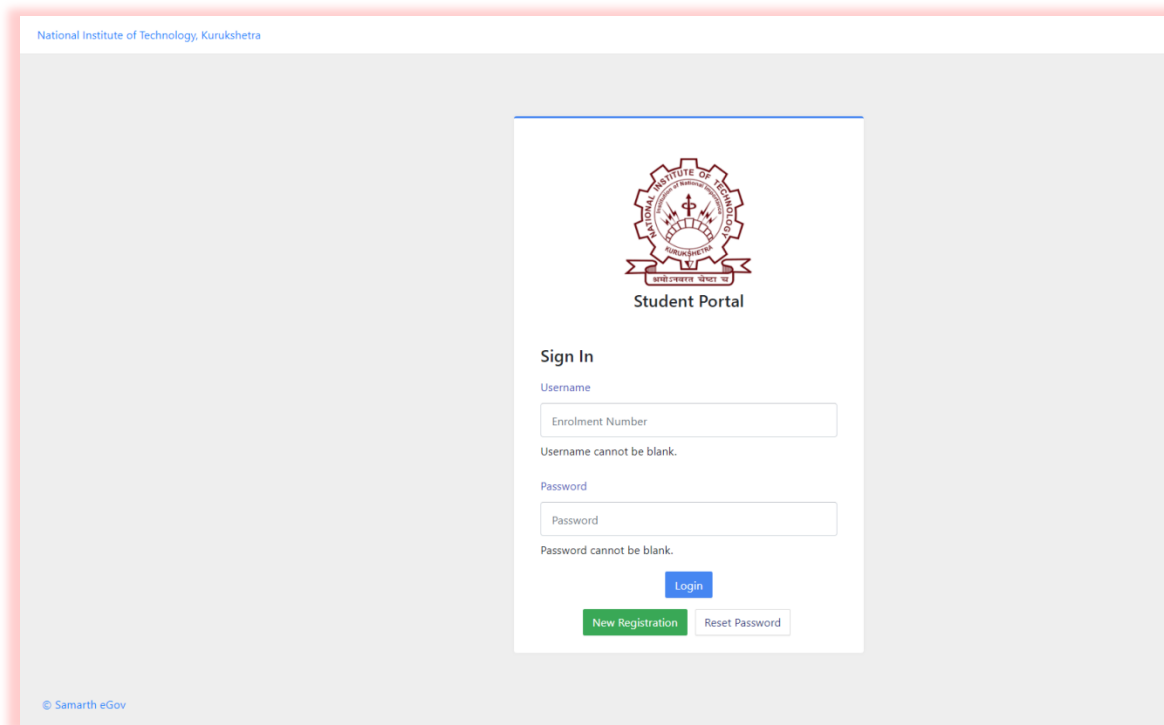
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❖ How to Open Student Portal

Step-1: Open Samarth ERP Student Portal URL

➤ **URL:** <https://nitkr.samarth.edu.in/index.php/site/login>

Student Portal Home Page



The screenshot displays the Student Portal Home Page. At the top left, it says "National Institute of Technology, Kurukshetra". The main content area features the NIT Kurukshetra logo and the text "Student Portal". Below this is a "Sign In" section with two input fields: "Enrolment Number" and "Password". There are error messages: "Username cannot be blank." and "Password cannot be blank." Below the input fields are three buttons: "Login" (blue), "New Registration" (green), and "Reset Password" (grey). At the bottom left, it says "© Samarth eGov".

In the Student Portal Homepage, students will be able to see three options as follows:

Option-I (Login): Already registered students can directly login using their login credentials of the portal.

Option-II (New Registration): Students doing first-time registration have to click on the 'New Registration' option to generate their login credentials (See Next Page).

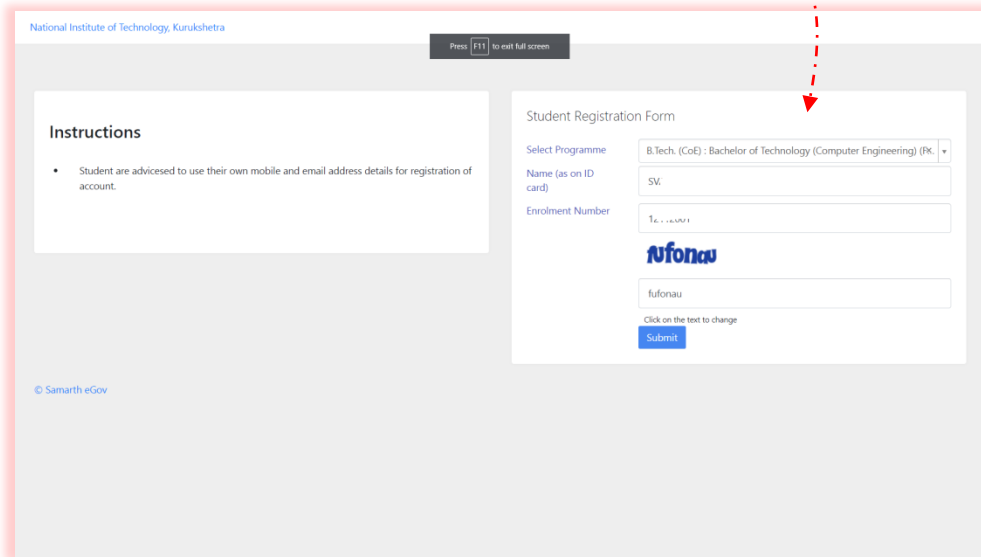
Option-III (Reset Password): If a student forgets his/her password they can reset it using the 'Reset Password' option.

New Student Registration (Self-Registration)

Step 1: Students can register themselves by clicking on the 'New Registration' Button (on Home page screen).

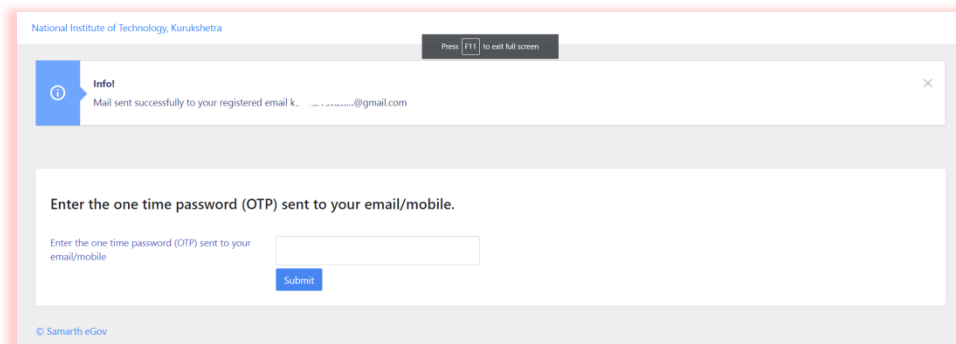
Step-2: After that, the following details need to be selected/entered by the students:

- **Select correct Programme**
- **Enter Your Name (as on ID card)**
- **Mode of Registration**
 - Enrollment Number
 - Examination Roll Number
- **Enter Your Roll Number**
- **Click on Submit button.**



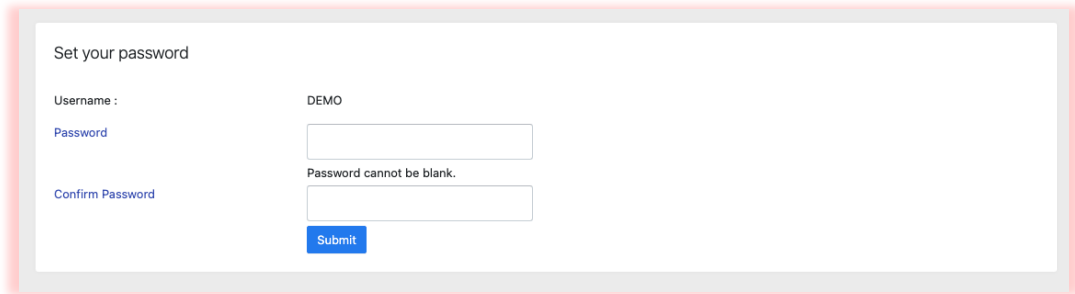
The screenshot shows the 'Student Registration Form' interface. On the left, there is an 'Instructions' box with a bullet point: 'Student are advised to use their own mobile and email address details for registration of account.' The main form area contains the following fields: 'Select Programme' (a dropdown menu showing 'B.Tech. (CoE) : Bachelor of Technology (Computer Engineering) (PK)'), 'Name (as on ID card)' (a text input field with 'SV.' entered), 'Enrolment Number' (a text input field with '123456789' entered), a 'fufonau' logo, a 'fufonau' text input field, and a 'Submit' button. A red dashed arrow points from the 'Submit' button in the list above to the 'Submit' button in the form.

Step-3: After that, a new window will appear. Enter the OTP Received.



The screenshot shows a new window with a blue header containing an 'Info!' icon and the text 'Mail sent successfully to your registered email k.@gmail.com'. Below the header, there is a text prompt: 'Enter the one time password (OTP) sent to your email/mobile.' followed by a text input field and a 'Submit' button. The footer of the window contains the text '© Samarth eGov'.

Step 4: Once OTP will be verified, students need to **set a password** for their login in a new window



Set your password


Username : DEMO

Password

Confirm Password

Submit

Password cannot be blank.

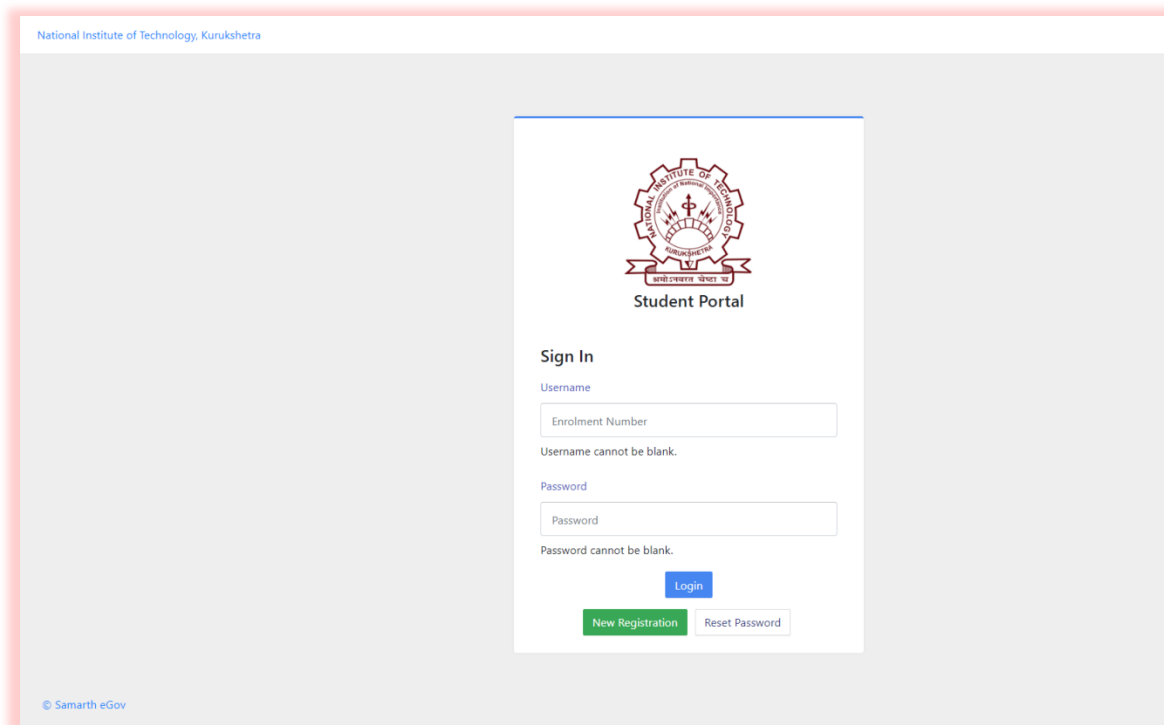
Then, click on the  button.

❖ How to Open Fee Section and submit fee details

Step-1: Open Samarth ERP Student Portal URL

➤ **URL:** <https://nitkr.samarth.edu.in/index.php/site/login>

Student Portal Home Page

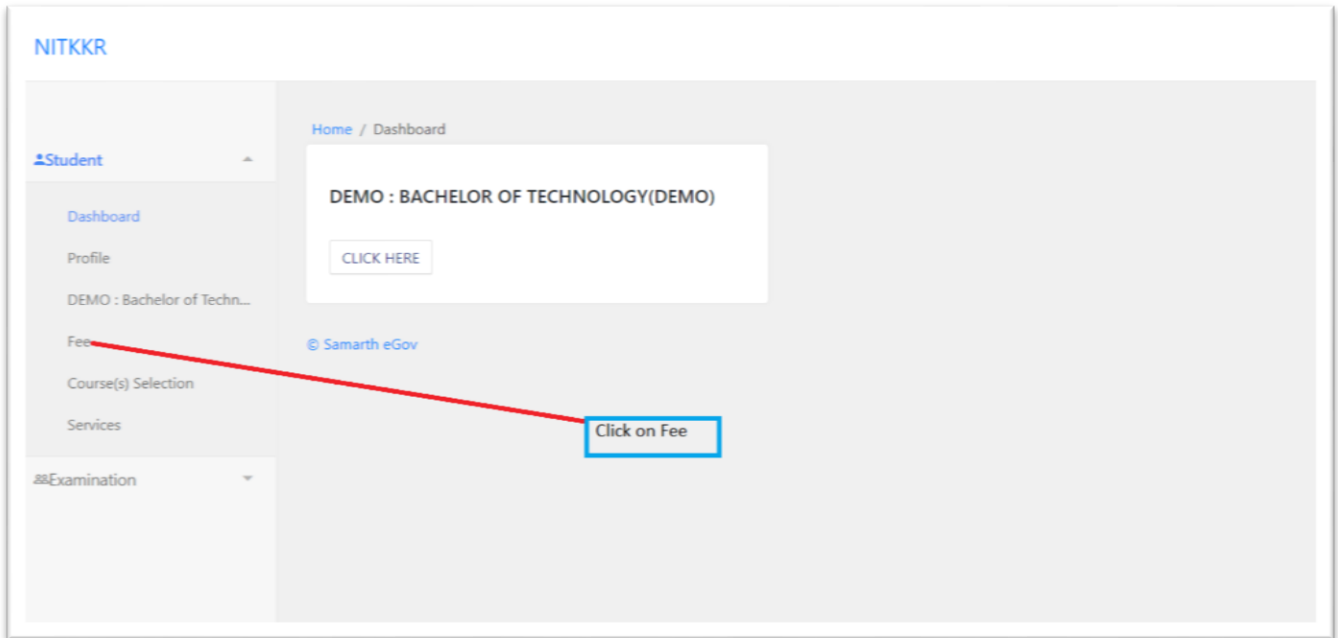


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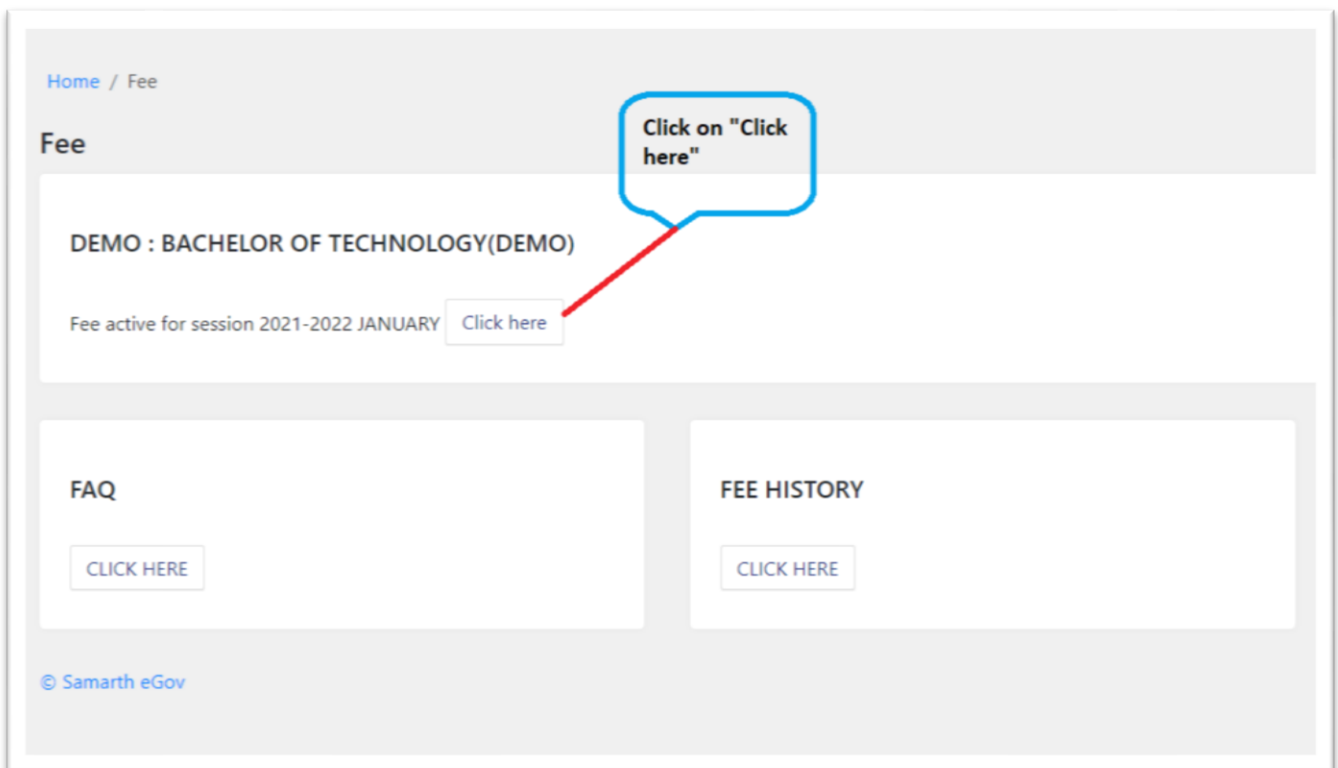
Semester Fee

Step 1: Login using their login credentials of the portal (if you are not registered please follows the registration manual to registered themselves).

Step-2: Click on the Fee section.



Step-3: Click on the “Click here” button.



Step-4: Students needs to verify the details and Fee amount. After verifying the details click on the “HDFC SMARTHUB” to add payment details.

Fee for DEMO : Bachelor of Technology(DEMO)

Name	HARNAM SINGH GROVER	Enrolment Number	DEMO1235	Organizational unit (Campus)	NITKKR: NIT Kurukshetra
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2021-AUGUST	Roll Number	DEMO1235	Fee Category : ST	
Email		Phone		Fee term : 2 SEMESTER	Fee Session : 2022 JANUARY
Mother Name	Mother	Correspondence Address	1304, L31, SWAPNAPOORTI, SECTOR 36, KHARGHAR 410210 NA INDIA		
Father Name	Father				
Guardian Name					

Fee Details

Fee to be paid	INR 2000.00
Total Amount to be paid	INR 2000.00

Payment options

Step-5: After that, fill the following details in the in their respective boxes.

- Fill Transaction Reference Number
- Fill the Student Registration Code.
- Select Date Of Payment same as the payment done on the HDFC SMARTHUB
- Amount Paid (note amount paid should be matched with Total Amount to be paid)

Fee Details

Fee to be paid	INR 2000.00
Total Amount to be paid	INR 2000.00

Selected payment option

HDFC SmarHub gateway details

Transaction Reference Number


Student Registration Code

Date of payment on payment gateway

Amount paid on payment gateway

Select Date

Step 7: Then click on submit to proceed. A popup box will appear to for final submission. Click on “OK” for final submission and click “CANCEL” to update the details. Then Fee is submitted.



Great!
Payment details saved successfully. Payment details will be verified by university.

Note: *Fee payment will done in the HDFC SMARTHUB only, here students just have to fill payment details.*

Step 8: To print the PDF click on “PRINT”

National Institute of Technology, Kurukshetra					
Name		Enrolment Number	DEMO1235	Organizational unit (Campus)	NITKR: NIT Kurukshetra
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2021-AUGUST	Roll Number	DEMO1235	Fee Category : ST	
Email		Phone		Fee term : 2 SEMESTER	Fee Session : 2022 JANUARY
Mother Name	Mother	Correspondence Address			
Father Name	Father				
Guardian Name					
Fee Details					
Fee to be paid				INR 2000.00	
Total Amount to be paid				INR 2000.00	
Payment Details					
System Order ID	Transaction ID	Payment Date	Status	Mode of Payment	Amount
10032	bhbfcfbh	2022-00:00:00	DRAFT		INR 2000.00
System reference number : 10092			Fee Status : SUBMITTED	Submitted At : 2022-03:06:06	

Step 9: To check the payment history, click on “FEE” then in the “FEE HISTORY”

The screenshot shows a web interface for a student. On the left is a navigation menu with items: Student, Dashboard, Profile, DEMO : Bachelor of Techn..., Fee, Course(s) Selection, Services, and Examination. The main content area is titled 'Home / Fee' and 'Fee'. It displays 'DEMO : BACHELOR OF TECHNOLOGY(DEMO)' and a message: 'Fee status for session 2021-2022 JANUARY is SUBMITTED. Check fee history section for more information.' Below this are two boxes: 'FAQ' with a 'CLICK HERE' button, and 'FEE HISTORY' with a 'CLICK HERE' button. Red dashed arrows point from the 'Fee' menu item to the 'FEE HISTORY' button.

Course Selection History

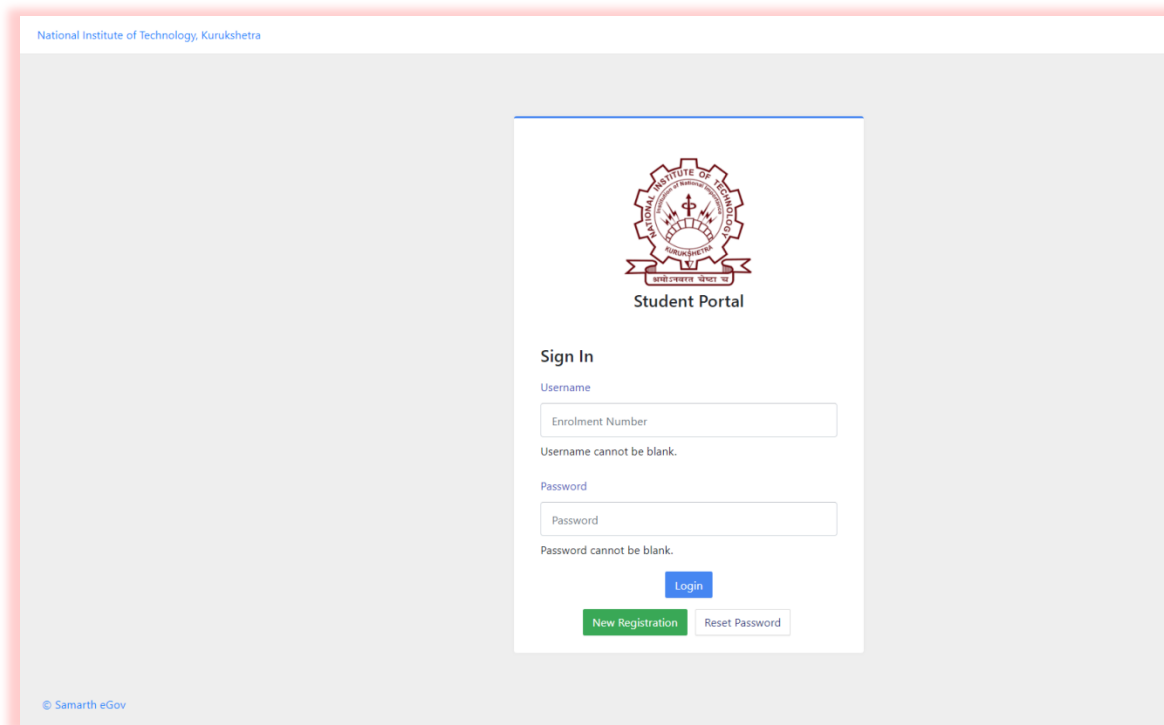
S.No	Enrolment Number	Programme	Term	Session	Status	Action
1	DEMO1236	DEMO : Bachelor of Technology(DEMO)	2 SEMESTER	2022 JANUARY	SUBMITTED	Print
2	DEMO1236	DEMO : Bachelor of Technology(DEMO)	1 SEMESTER	2021 AUGUST	DRAFT	

❖ How to apply for Fee Concession in the Semester Fee

Step-1: Open Samarth ERP Student Portal URL

➤ **URL:** <https://nitkr.samarth.edu.in/index.php/site/login>

Student Portal Home Page

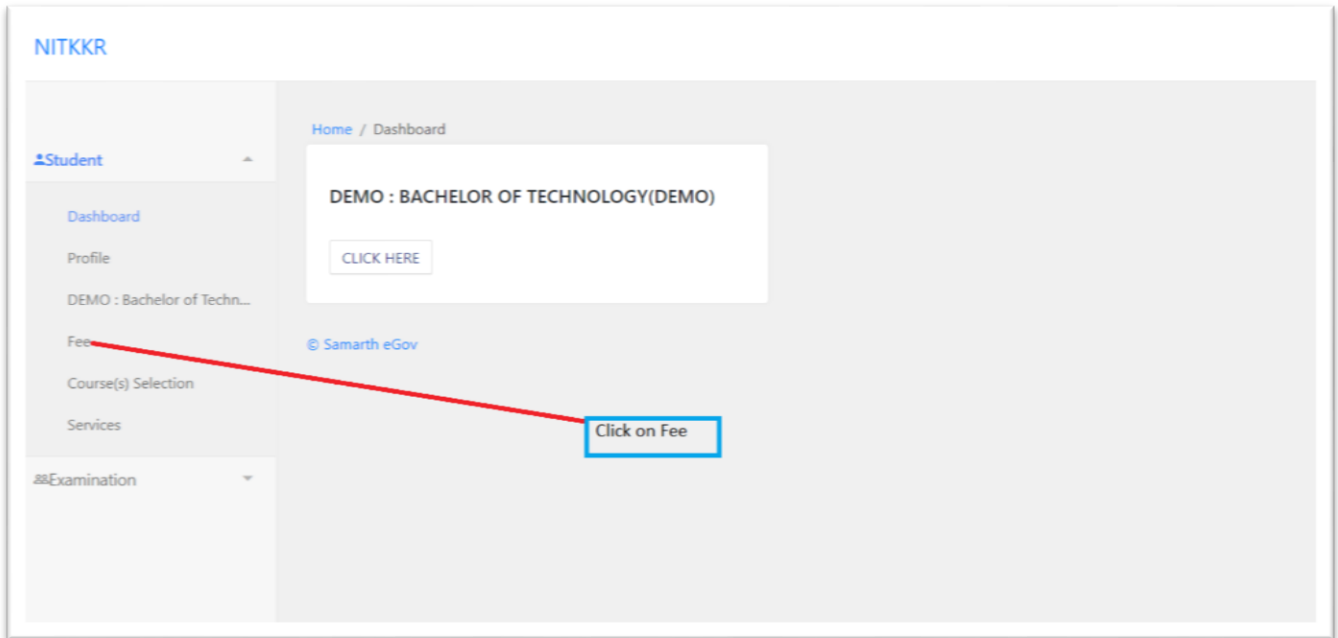


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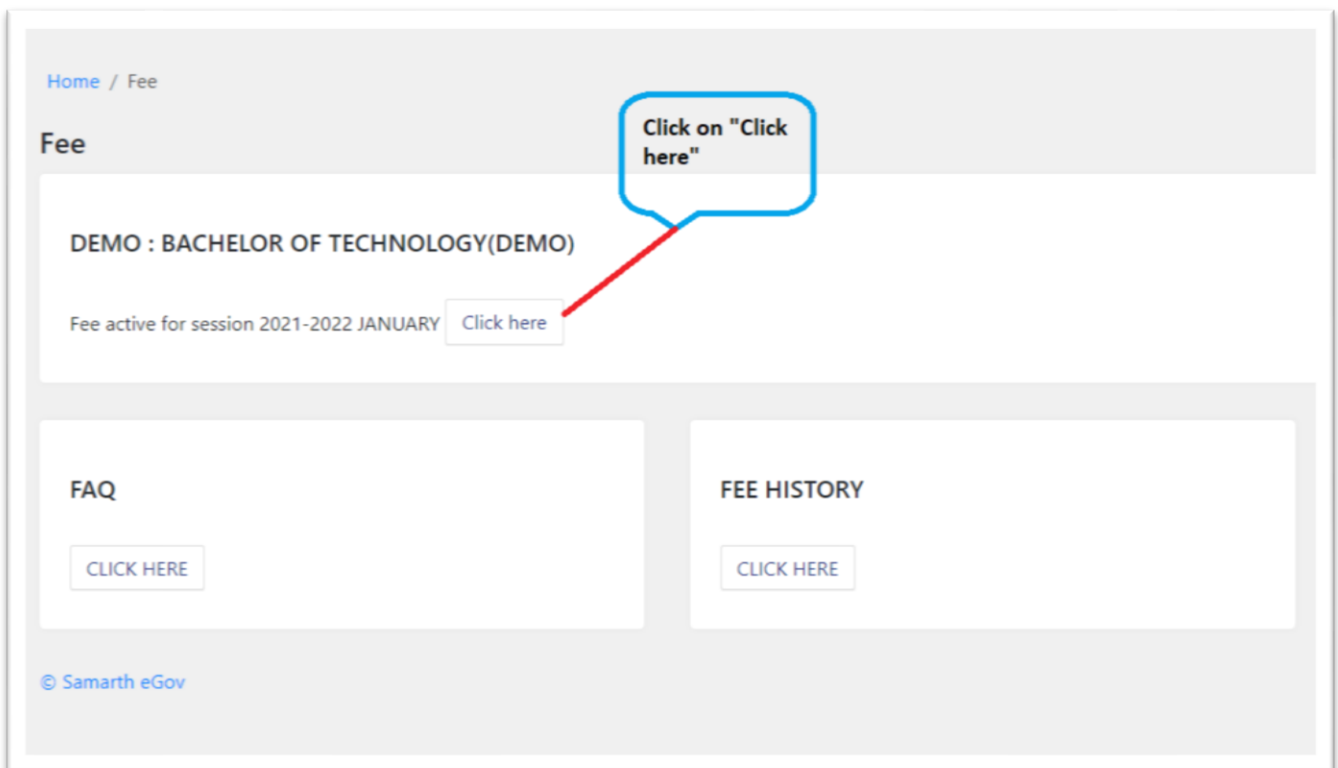
Fee Concession in the Semester Fee

Step 1: Login using their login credentials of the portal (if you are not registered please follows the registration manual to registered themselves).

Step-2: Click on the Fee section.



Step-3: Click on the “Click here” button.



Step-4: Verify the details and Fee to be paid amount. Click on "[Apply for Fee Concession](#)" for Fee Concession.

Fee for DEMO : Bachelor of Technology(DEMO)

Name	HARNAM SINGH GROVER	Enrolment Number	DEMO1235	Organizational unit (Campus)	NITKKR: NIT Kurukshetra
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2021-AUGUST	Roll Number	DEMO1235	Fee Category : ST	
Email		Phone		Fee term : 2 SEMESTER	Fee Session : 2022 JANUARY
Mother Name Father Name Guardian Name	Mother Father	Correspondence Address	1304 L31, SWAPNAPOORTI, SECTOR 36, KHARGHAR 420210 NA INDIA		

Fee Details

Fee to be paid	INR 2000.00
Total Amount to be paid	INR 2000.00

Payment options

[HDFC SMARTHUB](#) [Apply for Fee Concession](#)

Step-5: After that, the follow the steps for making payment through SBI collect:

- Add Additional Information
- Upload the supporting upto 4 MB (supported formats PDF, JPG, JPEG, PNG only)
- Then click on "Submit" button.

NITKKR DEMO

Home / Fee / Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Name	DEMO	Enrolment Number	DEMO	Organizational unit (Department)	CED: Civil Engineering
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2019-AUGUST	Roll Number	DEMO	Fee Category : UR	
Email	demo@example.com	Phone	9999999999	Fee term : 3 SEMESTER	Fee Session : 2022 AUGUST
Mother Name Father Name Guardian Name	NA DEMO FATHER NA	Correspondence Address	DEMO DEMO South Delhi 110059, DELHI		

Additional Information (if any)

Upload supporting document
Accepted file format : pdf, jpg, jpeg, png
Max size : 4 MB

Drag & drop files here ...

[Browse ...](#)

[Submit](#) [Cancel](#)

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Step-6: After submission system asked for final submission. Students can also update previously added details by clicking on “[UPDATE](#)”. If all things are correct then click on “[SUBMIT](#)”

NITKKR DEMO

Home / Fee / Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Name	DEMO	Enrolment Number	DEMO	Organizational unit (Department)	CED: Civil Engineering
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2019-AUGUST	Roll Number	DEMO	Fee Category : UR	
Email	demo@example.com	Phone	9999999999	Fee term : 3 SEMESTER	Fee Session : 2022 AUGUST
Mother Name Father Name Guardian Name	NA DEMO FATHER NA	Correspondence Address	DEMO DEMO South Delhi 110059, DELHI		

Request Number	9
Remarks	All Documents required for fee concession
Upload Document 1	View
Status	DRAFT

[Update](#) [Submit](#)

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Step 7: After Final Submission application is send to admin to verify and then after verification students have to pay the updated fee (for the please follow Semester Manual).

Home / Fee / Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Request Fee Concession for B.Tech. (CE) : Bachelor of Technology (Civil Engineering)

Name	DEMO	Enrolment Number	DEMO	Organizational unit (Department)	CED: Civil Engineering
Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2019-AUGUST	Roll Number	DEMO	Fee Category : UR	
Email	demo@example.com	Phone	9999999999	Fee term : 3 SEMESTER	Fee Session : 2022 AUGUST
Mother Name Father Name Guardian Name	NA DEMO FATHER NA	Correspondence Address	DEMO DEMO South Delhi 110059, DELHI		

Request Number	9
Remarks	All Documents required for fee concession
Upload Document 1	View
Status	SUBMITTED