

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
(ACADEMIC SECTION)**

No. Acad./22/ 1697

November 17, 2022

NOTICE

The institute is receipt of requests from the degree recipients regarding process of getting degrees for those, not attending the 18th Convocation scheduled to be held on November 29, 2022.

In this regard, the student who wish to receive his/her degree in absentia and willing to receive the same alongwith other academic documents such as DMCs, PDC etc. by Speed Post are requested to follow below mentioned process:

1. They are required to fill Generalized Application Form available on the Institute website and Demand Draft in the name of Director, NIT Kurukshetra payable at Kurukshetra or self-certified proof of online payment of ₹ 1650/- in the Institute SBI Account No. 10116885013, IFS Code SBIN0006260 (Account Holder Name: Director, NIT Kurukshetra).
2. They are also required to enclose self-attested copy of photo ID proof and address proof with the Generalized Application Form. Please note, in absence of valid address proof either in the name of student or his parents, the Academic Section will not send important academic documents. The students can also send self-attested photocopy of employee ID of the organization where they are currently working as an Address Proof for receipt of Degrees and other documents by Speed Post.
3. Type of Academic Documents:
 - (i) Only Degree: No requirement of No Dues Certificate
 - (ii) PDC & Final Semester DMC and Degree: No Dues Certificate in original is required to be enclosed with the Generalized Application Form for B.Tech., MBA & MCA degree recipients.
4. The application alongwith above mentioned enclosures must reach in the Academic Section as per address mentioned below:

Deputy Registrar (Academic)
Room No. 210, First Floor,
Golden Jubilee Administrative Building,
NIT Kurukshetra-136119

This notice is issued for the information and further necessary action of all the degree recipients.


Deputy Registrar (Academic)

Copy to: -

17/11/22 ✓

Prof. In-Charge (CCN) with a request to upload the same on the Institute website