

***MoP – VIII: Above 25,000/- and Up to Rs. 5,00,000/- through  
Proprietary***

**Approvals over the Indent No:** \_\_\_\_\_

Officers	Statement/ Remarks	Signature
<b>Head of the Department/ School/ Section/ Centre/ Club/ Event</b>	The item proposed in current indent falls in the category of Proprietary Article  <b>PAC certificate is enclosed herewith</b>	
<b>Dy. Registrar (Accounts)/ Assistant Registrar (Accounts)</b>	<b>(Funds available/ Not Available)</b> <i>Under</i> _____ <b>head</b> <i>Remarks if any:</i>	
<b>Faculty (I/C) Stores</b>	The Proprietary Article Certificate is scrutinized by Store Purchase Section and <b>(Recommended/ Not Recommended)</b> <i>Remarks if any:</i>	
<b>Head of the Department/ School/ Section/ Centre/ Club/ Event (CFA)</b>	Negotiation Committee Meeting Minutes and Recommendations. <i>(In Separate Sheet with revised Offer by the vendor)</i> and for Purchase Order in favour of _____ for an amount of Rs. _____ <i>Remarks if any:</i>	