

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA, KURUKSHETRA

NIT CAMPUS, KURUKSHETRA 136119 (HARYANA)
(An Autonomous Body of the Ministry of Education, Govt. of India)

Phone: (01744) 233266.
E- mail: stores@nitkkr.ac.in

Fax: (01744) 238065
Website: <http://www.nitkkr.ac.in>



TENDER DOCUMENT

Tender Notification. No. **NITK/18thConvocation/2022**

Dated: **11-11-2022**

Name of Work : Tentage / German Aluminium Structures, Hanger & Stage work for 18th (Diamond Jubilee) Convocation scheduled to be held on 29th November, 2022 at Sports Ground, NIT Kurukshetra.

Tender Fee ₹ 1000/-

E M D Amount : ₹ 50,000/-

Date of Request Tender Document : 11/11/2022

Last Date for Submission of tender : **18/11/2022; 10:00 AM**

Address for Submission of Tender : <https://mhrd.euniwizarde.com>

Pre-Bid Meeting : **14/11/2022; 11:00 AM**

Date of Opening of Technical Bid : **18/11/2022; 11:00 AM**



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA, KURUKSHETRA

NIT CAMPUS, KURUKSHETRA 136119 (HARYANA)
(An Autonomous Body of the Ministry of Education, Govt. of India)

Phone: (01744) 233266
E- mail: stores@nitkkr.ac.in

Fax: (01744) 238065
Website: <http://www.nitkkr.ac.in>

Tender Notification. No. **NITK/18thConvocation/2022**

Dated: **11-11-2022**

NOTICE INVITING e-TENDER (e-NIT)

The National Institute of Technology Kurukshetra, Kurukshetra (in short – NITKKR) is an Institution of National Importance under Ministry of Education, Govt. of India, imparting Technical Education and engaged in Research Activities.

Online Tenders (<https://mhrd.euniwizarde.com/>) are invited in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from eligible bidders for Tentage / German Aluminium Structures, Hanger & Stage work for convocation 2022 at Sports Ground, NIT Kurukshetra so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened online on the due date as mentioned in the presence of bidders or their authorized agents who may choose to be present. Bidders can verify their bid status through online portal <https://mhrd.euniwizarde.com/>. The financial bid of only such bidders whose technical bid is accepted shall be opened later on pre-informed date.

Name of Work	: Tentage / German Aluminium Structures, Hanger & Stage work for 18th (Diamond Jubilee) Convocation scheduled to be held on 29 th November, 2022 at Sports Ground, NIT Kurukshetra.
Tender Fee	: ₹ 1000/-
E M D Amount	: ₹ 50,000/-
Date of Request Tender Document	: 11/11/2022
Last Date for Submission of tender	: 18/11/2022; 10:00 AM
Address for Submission of Tender	: https://mhrd.euniwizarde.com
Pre-Bid Meeting	: 14/11/2022 ; 11:00 AM
Date of Opening of Technical Bid	: 18/11/2022; 11:00 AM

SECTION 1A :- PROCEDURE FOR SUBMISSION OF E-TENDER

The bidders are required to submit soft copies of their bid electronically on the e-Wizard Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the e-Wizard Portal, prepare their bids in accordance with the requirements and submit their bids online on the e-Wizard Portal. For more information bidders may visit the e-Wizard Portal <https://mhrd.euniwizarde.com>

1. REGISTRATION PROCESS ON ONLINE PORTAL

1. Bidders to enroll on the e-Procurement module of the portal <https://mhrd.euniwizarde.com> by clicking on the link "Bidder Enrollment". Enrolment on the e-wizard Portal is free of charge.
2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

2. TENDER DOCUMENTS SEARCH

1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3. BID PREPARATION

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / PNG etc. formats. Bid documents may be scanned with 100 dpi with black and white option.

4. BID SUBMISSION

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder to select the payment option as Online” to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.

7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.
10. ***The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.***

5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, the institutions reserve the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

6. ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is **011-49606060, 23710092, 23710091, Sanjeet Kumar Jha +91-8882495599,9350530626.**

7. INSTRUCTIONS TO THE BIDDERS

1. **Process for Bid submission through MHRD portal is explained in Bidder Manual. Bidders are requested to download Bidder Manual from the home page of MHRD website (<https://mhrd.euniwizarde.com>). Steps are as follows (Home page \Rightarrow Downloads \Rightarrow Bidder Manuals).**
2. The tenders will be received online through portal <https://mhrd.euniwizarde.com>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
3. Possession of Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/ e-Token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://mhrd.euniwizarde.com>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://mhrd.euniwizarde.com> under the link 'DSC help'.
4. **The bidder has to "Request the tender" to MHRD portal before the "Date for Request tender document", to participate in bid submission.**
5. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

6. Any order resulting from this e-tender shall be governed by the terms and conditions mentioned there in.
7. No deviation to the technical and commercial terms & conditions are allowed.
8. Any interlineations, erasures or overwriting shall be valid only if they are initialled by the person or persons signing the bid.
9. The complete bid including the prices must be written by the bidders in indelible ink. Bids and or prices written in pencil will be rejected.
10. The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).

SECTION 1B: INSTRUCTION TO BIDDER

1. **The bid should be submitted in two covers System-Technical Bid and Financial Bid** online through portal <https://mhrd.euniwizarde.com>:

1.1 **Technical Bid:** The bidders should give details of their technical soundness and provide a list of customers of previous supply of similar items to IITs / IISc / NITs / Research Organizations like DRDO / Government Departments/ Undertakings/ public sectors with contact details. The agency must provide copies of minimum one purchase order of at least ₹15,00,000/- for similar nature of event (as per stipulated scope of work) at IITs / IISc / NITs / Research Organizations like DRDO / Institutes or Government Departments/ Undertakings/ public sectors along with the satisfactory work completion certificate in the last three years of the last date of submission of bid. The details of the Bidder/ profile should be furnished along with the copy of all related documents. This should be upload **Online tender** (<https://mhrd.euniwizarde.com/>) and digitally signed as “**Technical Bid (Excel format)**”.

1.2. Documents to be submitted in the technical bid:

- a) Name of the firm/organization & address Contract person name and telephone/ Mob. No./Fax. No./ on letter pad of the company/firm
 - b) Turnover details of at least Rs.1 Cr. in either of the last two financial years i.e. 2020-21 and 2021-22.
 - c) Copies of audited financial statement.
 - d) Satisfactory work completion certificate at least one similar nature of event (as per stipulated scope of work) of at least ₹15,00,000/- in the past three years
 - e) PAN number, GST number.
 - f) Mandate form for banking details as per Annexure-A
 - g) Affidavit of not being Black Listed as per Annexure-B
 - h) Genuine Pricing Certificate: Bidder shall produce a certificate that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIT/Institutes and other Government Organization.
 - i) EMD in an original form valid for minimum 24 months, through Bank Guarantee drew on any scheduled bank in favour of “Director NIT Kurukshetra”, payable at Kurukshetra should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected. Online payment facility for EMD is available.
 - j) Contract form given in section 5.
2. **Financial bid:** The bidders should submit their financial bid as per the (. **xlxs**) format is given in Section 4 of the Notice Inviting Tender in this cover. The rate should be quoted both in words and figures. Upload online bid (<https://mhrd.euniwizarde.com>.) the financial bid should be digitally signed. All corrections and overwriting should be initialled. This should be upload online only as “**Financial bid**”.
3. The Financial Bid shall be in the format of Price Schedule given in Section 4.

4. The Contract forms as per format is given in section 5 shall be submitted.
5. The incomplete or conditional tender will be rejected.
6. Details of the work to be carried out and the specifications are mentioned in "Section 3" appended to this Notice Inviting Tender.
7. The Institute reserves the right to cancel or modify the specifications included in the schedule of requirements at any time after acceptance of the tender with a notice.
8. The release of EMD: The EMD shall be released after receipt of items/ material as per specifications from the successful bidder.
9. The validity of bids: The rate quoted should be valid for a minimum of 30 days. No claim for escalation of the rate will be considered after opening the Tender.
10. Clarification of Tender Document:
A prospective bidder requiring any clarification of the Tender Document may attend the Pre-Bid meeting on the date and time scheduled in the tender document.
11. Amendment of Tender document: At any time prior to the last date for receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender document by an amendment.
12. Institute may at its own discretion extend the last date for the receipt of bids.
13. The bids shall be written in English language and any information printed in another language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid, the English translation shall govern.
14. The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Institute Purchase Committee is final in all matters of tender and purchase.
15. EMD exemption for Start-up, MSEs, make in India will be as per GOI norms.
16. The responsibility of the material supplied by the contract and the safety of persons deputed for the installation of materials etc. shall be solely of the bidder. National Institute of Technology, Kurukshetra shall not in any way be liable/ responsible for any loss/damage to the material/life on any account, if any, occurred during Convocation.
17. In case of any default National Institute of Technology Kurukshetra will have the right to arrange the material at the risk and cost of vendor from any other source and the cost shall be deducted from the final payment with 20% penalty.

18. All arrangement with sound and lighting should be ready by 28.11.2022 by 1 PM.
19. If during operation at any time, the Gen-sets stop working and cause hindrance in the normal running of the function, penalty of 5 times the Gen set cost will be applied and the amount will be charged on the selected bidder.
20. If during operation (Primarily on 19/11/2022) function, the stage, barricading or any other construct breaks down or causes any hampering to normal function, 20% of the total tender amount will be charged as penalty to the selected bidder.
21. The bidder should give the following declaration while submitting the Tender.

DECLARATION

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we are/are liable to be banned from doing business with NIT Kurukshetra, Kurukshetra and/or prosecuted.

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place :

Date :

Seal of the Bidder's Firm

INSTRUCTIONS TO BIDDER FOR ONLINE PARTICIPATION

Important Note: - All documents should be clearly scanned and in readable format and are to be uploaded on the e-Tendering portal before due date and time.

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered by payment of ₹ 2000/- + applicable GST as onetime fee for 1 Year on the portal for participating in the e-tenders published by the department. Detailed registration help manual is available in bidder help manual kit.
2. Bidders must provide the details of PAN number; registration details etc. as applicable and submit the related documents. The user id will be activated only after submission of complete details.
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However, bidder can update the digital certificate to another user id after uncapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Bidders are advised to read complete BoQ /SoQ /Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
10. Any modification/replacement in BoQ / SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
11. Bidders must pay required payments (Tender fee, BID SECURITY, Tender Processing Fee etc. as available on the portal), before submitting the bid. Tender form fee & Tender processing fee is non-refundable.
12. Bidders are recommended to use PDF files for uploading the documents and file size must not cross 5MB. Only price bid sheet will be in Excel format.
13. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and

registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...

14. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
15. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
16. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
17. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
18. The time displayed in the server is IST (GMT+ 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
19. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secretcy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

For E-Tendering Help/Support in participation or guidance: -

Mr.Akshay	93550-30623
Mr.Sanjeet Jha	8882495599;9355030626
Office Number (E-Wizard)	011-49606060
Helpdesk Email	ewizardhelpdsek@gmail.com ewizardakshay@gmail.com ewizardsanjeet.kumar@gmail.com

SECTION 2: CONDITIONS OF CONTRACT

1. The rate should be quoted on FOR basis (Door Delivery).
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. **GST:**
 - a) Up-to-date Sales Tax clearance certificate, GST Registration number of the firm will have to accompany the quotation.
 - b) GST Deduction at source as per Order/ notification of the Govt.
 - c) GST No of NIT Kurukshetra is **06AAATN6169K1Z7**
 - d) **HSN/SAC No of the items must be clearly mentioned in the quotation along with GST No.**
4. **Payment:** No advance payment will be made. Payment will be made within 30 days through electronic fund transfer, only after the supply of all items.
5. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on NIT Kurukshetra
6. The period required for the supply and installation of the item should be specified conforming to section 3 of this tender document.
7. Enquiry during the course of evaluation not allowed: No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative (NIT Kurukshetra) can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period notice, as such the bidders have to be ready for the same.
8. **Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.
9. The bidder must provide the mandate form for bank details as per **Annexure A** on the letter head of the firm.
10. The bidder should not have been debarred /or blacklisted by any Central Government or any state Government (s) certificate Performa attached with the tender as per (**Annexure B**).
11. In case of dispute, the matter will be subject to Kurukshetra Jurisdiction only.

SECTION 3: SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

Item(s) Name to be Procured : Tentage / German Aluminium Structures, Hanger & Stage work for 18th (Diamond Jubilee) Convocation 2022 at Sports Ground, NIT Kurukshetra.

Type (Equipment / Software / Furniture / Others) : Services

Brief Specifications of the Item(s) : **As per "SECTION 4"**

Quantity : **As per "SECTION 4"**

Any other details / requirement : **As per "SECTION 4"**

Tender Fee (in Rupees) : ₹ 1000/-

EMD (in Rupees) : ₹ 50,000/-



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA, KURUKSHETRA

SECTION 4 - PRICE BID

[To be used by the bidder for submission of the bid]

Tender Notification. No. **NITK/18thConvocation/2022**

Dated: **11-11-2022**

Sr. No	Particulars	Qty (approx.)	Unit	Approx. Unit Rate (In Rupees)	Amount (In Rupees)
1	German Hanger with Carpeting (Water Proof) 100'X300'=30000 Sft.	30000	sqft		
2	Main Stage iron structure with 19mm wooden ply with carpet and side black masking – 60x42ft Height 5ft=2520 Sft.	2520	sqft		
3	Ramp 16'X8' / Wooden Stairs 16' with 4" step for stage on either side	2	Nos		
4	Stage Furniture (Including Chairs Approximate 12 chairs and tables as per requirement)	1	Job		
5	Stage Backdrop with Flex of size 60'x12' approx.	1	Nos		
6	Tower Type A.C	4	Nos		
7	Podium	2	Nos		
8	Plasma 52"	2	Nos		
9	Mojo Barricading (Security)	800	Rft		
10	Led Walls size 15X10	2	Nos		
11	Sofa Sets (Double seater- 100 seats)	50	Nos		
12	Chairs with covers for Invitees/ VIPs in the seating area (as per requirement)	200	Nos		
13	Chairs with Cover for students & staff	2200	Nos		
14	Gen. sets with fuel for 8 hrs running (125 kva)	1	Nos		
15	Gen. sets with fuel for 8 hrs running (62 kva)	1	Nos		
16	General Lighting (Complete in all aspect of entire area including main stage)	1	Job		
17	Noiseless Fans	80	Nos		
18	Good Quality Sound System with at least 10 Mic on stands, 5 cordless Mic and speaker to cover the entire area as per requirement	1	Job		
19	CCTV Camera (Entire Venue)	1	Job		
20	Press Console	1	Nos		
21	VIP Lounge 16'x16' Waterproof (Air Conditioner)	2	Nos		
22	Pipe Pandal of size 50x50ft = 2500 sqft (with Carpet and roof)	2500	sqft		
23	Carpeting outside the German Hanger including from all entries	10000	sqft		

24	View Cutter 40 Pc	40	Nos		
25	Fresh Flower Decoration for Stage, Entry Gate and mojo-barricading (Safety 'D')	1	Job		
26	VVIP Mobile Toilets	2	Nos		
27	Flex printing with MS Iron pipe Mounting at various locations	3000	sqft		
	Total				

1. Financial bid is to be submitted online in excel sheet provided.
2. Rate should be quoted in Indian Rupees only inclusive of Taxes/Levies as per Indian law.
3. The bid will be evaluated by consolidated price of all the items mentioned in the table under Section 4.
4. Bidders should quote Individual price of each item mentioned.
5. Bid without Individual price of each item will be rejected.

Seal and Signature:

Name & Business Address:

Place:

Date:

SECTION 5: CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide to deliver them by the delivery schedule mentioned in section 3 tender document for the supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NIT Kurukshetra during this period.

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place :

Date :

Seal of the Bidder's Firm

BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT / BID BOND

(To be typed on Non-judicial stamp paper of value Indian Rupees One Hundred)
(TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT MANGALORE OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT MANGALORE OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK) SITUATED AT MANGALORE. BONDS ISSUED BY COOPERATIVE BANKS ARE NOT ACCEPTED)

LETTER OF GUARANTEE

To
Registrar,
National Institute of Technology KURUKSHETRA,
NIT Campus
Kurukshetra – 136119 (Haryana)

IN ACCORDANCE WITH YOUR TENDER for the supply of, M/s.
(hereinafter called the "Bidder") having its Registered Office at....., wish to participate in the said bid for the supply.....as an irrevocable Bank Guarantee against Earnest Money Deposit for an amount of ₹ (Rupees.....) valid up to **(180 days from the date of issue of Bank Guarantee)**, is required to be submitted by the bidder as a condition precedent for participating in the said bid, which amount is liable to be forfeited by the Purchaser on (1) the withdrawal or revision of the offer by the bidder within the validity period, (2) Non acceptance of the Letter of Indent / Purchase order by the Bidder when issued within the validity period, (3) failure to execute the contract as per contractual terms and condition within the contractual delivery period and (4) on the happening of any contingencies mentioned in the bid documents.

During the validity of this Bank Guarantee:

We,(Bank name) having the registered Office at guarantee and undertake to pay immediately on first demand by NITK Kurukshetra, an amount of ₹..... (Rupees...) Without any reservation, protest, demur and recourse. Any such demand made by the NITK Kurukshetra shall be conclusive and recourse. Any such demand made by the purchaser shall be binding on the Bank irrespective of any dispute or difference raised by the Bidder. The Guarantee shall be irrevocable and shall remain valid up to (180 days from the date of issue of Bank Guarantee) If any further extension is required, the same shall be extended to such required period on receiving instruction from the Bidder, on whose behalf the is Guarantee is issued.

Notwithstanding anything contained herein:

- * Our liability under this Bank Guarantee shall not exceed ₹..... (Rupees.....).
- * This Bank Guarantee shall be valid up to (date).
- * We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee Only and only if you serve upon us a written claimer before (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at(Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank: Address:

Date:

Instruction to Bank: Bank should note that on expiry of Bond Period, the Original Bond will not be returned to the Bank. The bank is requested to take appropriate necessary action on or after expiry of bond period.



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA, KURUKSHETRA

NIT CAMPUS, KURUKSHETRA 136119 (HARYANA)
(An Autonomous Body of the Ministry of Education, Govt. of India)

Phone: (01744) 233266,233451
E- mail: stores@nitkkr.ac.in

Fax: (01744) 238065
Website: <http://www.nitkkr.ac.in>

Annexure-A

(On the letterhead of the Firm)

MANDADTE FORM FOR BANK DETAILS

Name of the Firm:

Registered/Postal Address:

1.	Permanent Account Number(PAN) No.	
2.	GST no. of the Firm	
3.	Bank Details.	
	a. Bank Name	
	b. Bank Address	
	c. Account no.	
	d. Type of Account (Current/Saving)	
	e. RTGS/NEFT Code	



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA, KURUKSHETRA

NIT CAMPUS, KURUKSHETRA 136119 (HARYANA)
(An Autonomous Body of the Ministry of Education, Govt. of India)

Phone: (01744) 233266,233451
E- mail: stores@nitkkr.ac.in

Fax: (01744) 238065
Website: <http://www.nitkkr.ac.in>

Annexure-B

AFFIDAVIT REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs.100/- non judicial stamp paper by the Agency)

I / We _____ (Agency) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union/State Government or organization from taking part in Government quotations in India and should not have any litigation in any of the labour court(s).

Or

I / We _____ (Agency) hereby declare that the Firm / agency namely M/s. _____ was blacklisted or debarred by Union/State Government or any Organization from taking part in Government agencies for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false, I/we are fully aware that the agency / contract will be rejected/cancelled by the Director, NIT Kurukshetra, and EMD / SD shall be forfeited.

In addition to the above, the Director, NIT Kurukshetra will not be responsible to pay the bills for any completed/partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____